

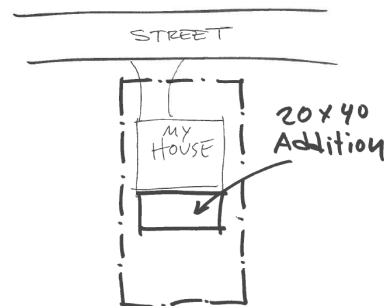
City of Greenville Plot Plan Requirements for Residential Construction

As of January 1, 2015, any residential construction that will alter the footprint (new structures and additions) requires the submittal of a professionally surveyed plot plan with the permit information. The plot plan **MUST** include professionally drawn existing structures to remain AND professionally drawn proposed new construction and alterations also drawn by the professional Surveyor.

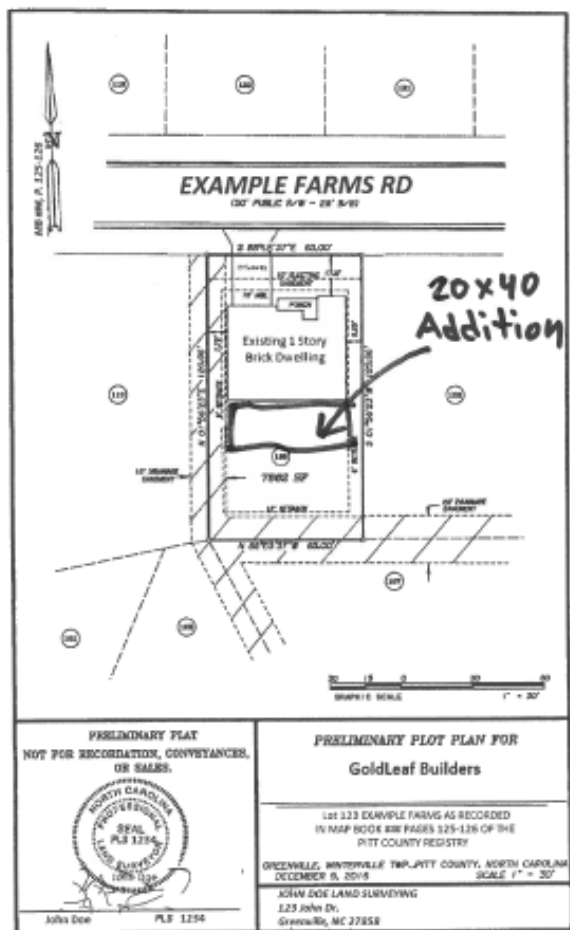
Hand-drawn plans and hand-drawn sketches of new construction on professional plot plans are NOT acceptable.

Plot plans must include the following items:

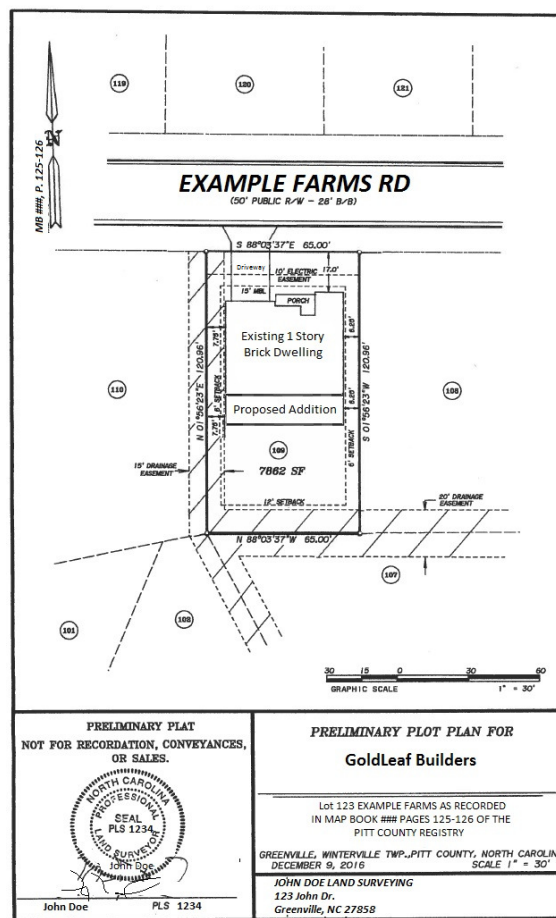
- Lot number
- Property address
- Flood areas/zones
- Easements and right-of-way lines
- Sheets no larger than legal size - 8.5 X 14
- Setback table (based on the zoning districts or approved FDO)
- Signed, sealed and dated by a North Carolina licensed land surveyor
- Building envelope labeling what is existing and proposed construction
- Adjoining lots showing the structures and the separation from buildings
- Structure(s) footprint sited on the lot (including decks, porches, bay window driveways, retaining walls, etc.)
- North arrow and graphic scale
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- Setback distances for front, side, rear, etc.
- Property boundary - labeled with bearings & distances
- Distance from accessory buildings to principal dwelling



NOT ACCEPTABLE



NOT ACCEPTABLE



ACCEPTABLE

Small storage sheds, small deck projects and the like *may* not require the preparation of a new plot plan if applicants have an existing plot plan, depending on locations of such projects in relation to property lines. Contact Collette Kinane, Planner II at 329-4486 to determine whether a new plot plan is required.