



## POLICE DEPARTMENT

### SUPPORT DIVISION

#### TO: APPLICANTS OF OUTDOOR AMPLIFIED SOUND PERMITS

Greenville City Ordinance governs the use of Outdoor Amplified Sound in Chapter 5 of the Greenville City Code. In order to answer some of the most often asked questions the following are offered.

Under a “RESIDENTIAL USE CATEGORY” permit, the maximum permitted level at all times is 60 dB(A). The only exception to this is in 12-5-3(e), each Fraternity and Sorority is allowed one “permit to exceed” during the fall and spring semester. For the purposes of this ordinance the fall semester begins seven (7) days before the first day of classes and ends seven (7) days after the last scheduled day of exams. The spring semester begins seven (7) days before the first day of class and ends one (1) day after commencement. The maximum permitted level under these circumstances is 80 dB(A).

PROPERTY OWNER is the legal owner, not the individual renting or leasing the property.

MONTH is defined as a calendar month.

ESTIMATED MAXIMUM NUMBER OF PEOPLE ATTENDING – “The applicant is required to state the estimated number of people expected to attend. Be advised if more attend than are listed, the permit **WILL BE IMMEDIATELY REVOKED**, and the use of amplified sound must be terminated. **It is the responsibility of the applicant** to ensure no more than the number listed is in attendance.”

Section 12-5-3(c) – Except as allowed in subsection (d), no person shall operate or cause to be operated any source of sound in such a manner as to create a sound level which at its peak exceeds the limits set forth for the use occupancy categories in Table 1 when measured at or beyond the property line of the property from which the sound originates.

Section 12-5-5(b) states that “**all applications for a permit to exceed shall be submitted to the Chief of Police or his designee at least 72 hours prior to the scheduled event**; failure to comply with this requirement shall be grounds for denying the permit.”

Section 12-5-5(e) (4) states “No permitted event may last more than 4 hours in duration. This is a mandatory condition.”

Section 12-5-5(e) (5) states "No event may extend beyond 11:00 P.M." This is a mandatory condition."

"THIS PERMIT EXPIRES 4 HOURS FROM THE START OF THE EVENT OR 11:00 P.M. WHICHEVER COMES FIRST. IF THE ACTIVITY CONTINUES, THEN, THE APPLICANT AND OTHER RESPONSIBLE INDIVIDUALS WILL BE CITED FOR VIOLATIONS OF THE ORDINANCES OR APPLICABLE NORTH CAROLINA LAWS."

**CLEAN UP:** The applicant and sponsoring organization are responsible for clean up and proper disposal of all waste, trash, garbage and other debris. Failure to comply with the littering and nuisance ordinances of the City of Greenville shall subject the applicant and sponsoring organization to civil fines, denial of future permits and a bill from the City of Greenville for any clean up expenses incurred included, but not limited to man-hours, wages, fuel expenses, overtime, landfill fees and similar charges that may be incurred by the City of Greenville if the applicant and/or sponsoring organization fail to clean the area in compliance with the ordinances of the City of Greenville

**ADDITIONAL EXPENSES.** The applicant is responsible for the conduct of those in attendance. If as a result of conduct of those in attendance, additional resources from the Greenville Police Department are required, resources from the Fire/Rescue Department and/or Public Works Department to address the problems caused or created by those in attendance, the applicant and/or sponsoring organization shall reimburse the City of Greenville for the additional expenses incurred including but not limited to salary, overtime, fuel, travel and other expenses directly related to the event.

**SECURITY SERVICE.** The applicant must provide security service through either a private security organization properly licensed and authorized to do business within the State of North Carolina or the execution of a Secondary Employment request for off-duty for Greenville Police Officers. The applicant must provide ONE (1) security or police officer for every 50 persons estimated to be in attendance. If more are in attendance or are expected to attend than the estimate, then the event must be either canceled or postponed until the requisite number of security or police officers can be secured."

**SPECIAL CONDITIONS:** (1) No outdoor sound speaker may set up more than ten (10) feet off the ground. (2) The permit holder(s) must change the arrangement of amplifying equipment or sound instruments upon the request of any Greenville Police Officer so as to minimize the disturbance to others.

Application Fee: \$50.00 (Non-refundable)

Date: \_\_\_\_\_

Sponsor/Club Name: \_\_\_\_\_

\_\_\_\_\_ APPLICATION FOR USE OF OUTDOOR AMPLIFIED SOUND EQUIPMENT TO EXCEED GENERAL SOUND LEVELS. MAXIMUM LEVEL 80 dB(A).

\_\_\_\_\_ APPLICATION FOR USE OF OUTDOOR AMPLIFIED SOUND EQUIPMENT RESIDENTIAL USE OCCUPANCY CATEGORY. MAXIMUM LEVEL 60 dB(A).

Applicant: \_\_\_\_\_

(Representative of Club/Organization Sponsoring Event)

Applicant Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Location: \_\_\_\_\_  
(Name of House/Club and Address)

Date of Event: \_\_\_\_\_ Time of Event: \_\_\_\_\_

Telephone Number at Location of Event: \_\_\_\_\_

Type of Activity: \_\_\_\_\_

Purpose of Activity: \_\_\_\_\_

Describe type of amplified sound: \_\_\_\_\_

ACTUAL USE OF LAND AND BUILDINGS AT THE PROPOSED LOCATION

_____ Commercial or Business	_____ Fraternity or Sorority
_____ Manufacturing or Industrial (Warehouse)	_____ Public Space (Park/Recreation Areas)
_____ Residential	_____ ECU Campus
_____ Other, Please explain: _____	

Number of People Attending: \_\_\_\_\_  
(Estimated Maximum)

Will the streets be blocked? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, Application for the Temporary Closing of a City Street must be completed.

Is the applicant and/or organization affiliated with East Carolina University? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please see page 4 of this application.

I understand the issuance of this permit is conditional upon compliance with all regulations and ordinances of the City of Greenville. I agree to give my full cooperation to the Greenville Police Department in enforcing the noise ordinance, to be present at the site of the event, and to be capable of assisting the Greenville Police Officers in their enforcement duties during the entire time for which this permit is issued.

I further understand, agree and accept that by making this application I am bound by the terms and conditions set forth in the notification pages preceding my signature and that the language of this entire document is incorporated herein by reference as if fully set forth herein and that my responsibility includes liability for expenses incurred by the City of Greenville, Greenville Police Department, Public Works Department as a result of my failure to comply with the terms and conditions stated in this application. I certify that I am 21 years of age or older.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

## ORGANIZATIONS AFFILIATED WITH EAST CAROLINA UNIVERSITY

If the organization applying for this permit is an organization affiliated with East Carolina University, please fill out the information stated below:

(1) Below, please place a check (✓) on the line which appropriately describes your organization:

\_\_\_\_\_ FRATERNITY

\_\_\_\_\_ SORORITY

\_\_\_\_\_ UNIVERSITY SPONSORED CLUB

\_\_\_\_\_ OTHER      Explain: \_\_\_\_\_

(2) You will need to obtain the signature of Dr. Erik Kneubuehl, Associate Vice Chancellor for Student Involvement and Leadership.

\_\_\_\_\_  
Dr. Erik Kneubuehl, Associate Vice Chancellor for Student  
Involvement and Leadership

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

Guarantee and Indemnification. The undersigned on behalf of and with the full, complete and express authority of the following named organization and with the authority to bind the organization solemnly guarantee in the event the applicant defaults, breaches or fails to comply with any term or condition stated in this application and the permit issued, the organization guarantees it will reimburse, indemnify and pay any civil fines, forfeitures, expenses or costs assessed against the applicant as a result of any breach, default or violation of the application, the permit or ordinances of the City of Greenville. I certify that I am 21 years of age or older.

Printed Name: \_\_\_\_\_

Complete Entity Name of Organization: \_\_\_\_\_

Address of Organization: \_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

NOTIFICATION OF ADJOINING PROPERTY OWNERS

Pursuant to the ordinance of the City of Greenville, Section 12-5-5(e), that adjoining property owners surrounding the location proposed as the site of the permitted event be notified by the applicant at least 72 hours prior to the scheduled event, and advised of the time by which cleanup of the area will be accomplished. Notice to the adjoining property owners shall include a statement indicating that comment or concerns regarding the issuance of a permit at the proposed location may be made to the Chief of Police prior to the event. These conditions are mandatory on all “permit to exceed” applicants, we are advising you of the following event:

NAME OF ORGANIZATION: \_\_\_\_\_

DATE AND TIME: \_\_\_\_\_

TIME OF CLEANUP: \_\_\_\_\_

SIGNATURES OF ADJOINING PROPERTY OWNERS AND DATE NOTIFIED

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

The following adjoining property owners either could not be contacted or refused to sign the notification:

PROPERTY OWNER: \_\_\_\_\_ COULD NOT BE REACHED  
\_\_\_\_\_ REFUSED TO SIGN THE NOTIFICATION

NAME OF PROPERTY OWNER: \_\_\_\_\_

ADDRESS OF PROPERTY OWNER: \_\_\_\_\_

DATES AND TIMES APPLICANT ATTEMPTED TO NOTIFY: \_\_\_\_\_

\_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_ COULD NOT BE REACHED  
\_\_\_\_\_ REFUSED TO SIGN THE NOTIFICATION

NAME OF PROPERTY OWNER: \_\_\_\_\_

ADDRESS OF PROPERTY OWNER: \_\_\_\_\_

DATES AND TIMES APPLICANT ATTEMPTED TO NOTIFY: \_\_\_\_\_

\_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_ COULD NOT BE REACHED  
\_\_\_\_\_ REFUSED TO SIGN THE NOTIFICATION

NAME OF PROPERTY OWNER: \_\_\_\_\_

ADDRESS OF PROPERTY OWNER: \_\_\_\_\_

DATES AND TIMES APPLICANT ATTEMPTED TO NOTIFY: \_\_\_\_\_

\_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_ COULD NOT BE REACHED  
\_\_\_\_\_ REFUSED TO SIGN THE NOTIFICATION

NAME OF PROPERTY OWNER: \_\_\_\_\_

ADDRESS OF PROPERTY OWNER: \_\_\_\_\_

DATES AND TIMES APPLICANT ATTEMPTED TO NOTIFY: \_\_\_\_\_

\_\_\_\_\_

NORTH CAROLINA  
PITT COUNTY

I, \_\_\_\_\_, a Notary Public for said County and  
State, do hereby certify that \_\_\_\_\_ personally appeared  
before me this day and acknowledged that the enclosed information is correct and truthful.

Witness my hand and official seal, this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

Official Seal

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

# VERIFICATION OF THE HIRING OF OFF-DUTY POLICE OFFICERS

Name of Organization: \_\_\_\_\_

Date and Time of Event: \_\_\_\_\_

Number of Officers Required (As designated by the Chief of Police): \_\_\_\_\_

Will alcohol be available, provided or otherwise present? (Circle one)      Yes      No

Applicant's Signature

Date

[illegible]



