

# LEASE PARKING APPLICATION



Find yourself in good company

## TO BE FILLED OUT BY APPLICANT

The following MUST be supplied...

1. Applicant Name:

\_\_\_\_\_

2. Applicant Permanent Address:

\_\_\_\_\_

3. Applicant Phone Number:

Applicant Email:

\_\_\_\_\_

4. Other items to note: **PLEASE INITIAL EACH SECTION**

\_\_\_\_\_ The CITY, at its sole discretion and convenience, may change the location of the Parking Space to another location within a parking lot or parking deck owned by the CITY within the geographic area bounded by the Tar River on the north, Greene Street on the west, Reade Circle on the south, and Reade Street on the east, said geographic area being hereinafter referred to as the Uptown Area. The CITY shall provide not less than sixty (60) days' notice as to the change in location of the Parking Space and the RENTER accepts such notification as reasonable.

\_\_\_\_\_ The RENTER shall pay six (6) months in advance for the rental of the space(s). Additionally, the RENTER shall deposit an amount equal to six month's rent with the CITY prior to the commencement of the term of this rental agreement. THE CITY or the RENTER may terminate this agreement for convenience without penalty or cost with not less than thirty (30) days' notice to the non-terminating party. The unused portion of said deposit shall be refunded to the RENTER without interest upon termination of this rental agreement. **Business are not permitted to lease or submit payment on behalf of their employees. Payment is to be submitted by the individual leasing only.** In the event, the CITY elects to increase the rent for any Parking Space, the CITY shall provide written notice at least sixty (60) days before commencement of any increase.

\_\_\_\_\_ As the RENTER of the assigned space; I understand if I terminate this agreement for the convenience; prior to receiving a refund; I **must surrender the parking permit (if applicable)**. I understand as the RENTER if the parking permit is **not returned within 10 days** of said termination; then I agreed to forfeit any refund due for that month or until the parking permit is surrendered (if applicable).

\_\_\_\_\_ **The term of any renewed rental agreement with the RENTER shall be for a term of six (6) months unless a different term is specifically stated in the agreement.** In the event, the CITY terminates this agreement for non-payment, the RENTER acknowledges and understands the RENTER's vehicle may be subject to removal from the space by tow as determined practical and reasonable. In such event, the RENTER shall be responsible for all costs, expenses, fees and any damages incurred as a result of such tow including unpaid rent.

\_\_\_\_\_ The RENTER agrees to maintain the Parking Space in a clean, neat and usable condition. However, the CITY shall be solely responsible for providing and maintaining appropriate "Leased Parking Only" signs and the RENTER shall not in any way mark the space or sign.

\_\_\_\_\_ I understand that I may only park in the designated space assigned. The Parking Space shall be used by the RENTER for parking purposes only and shall be limited to use by the RENTER and specifically shall not be made available for the general use of employees, customers, clients, or patrons of a business, office, or retail establishment. **The RENTER shall have exclusive use of the Parking Space between the hours of 7:00 am and 5:00 pm Monday through Friday only.** At all other times, the Parking Space shall be available to the general public for parking purposes. The RENTER shall make no other use of the Parking Space without the prior written consent of the CITY.

\_\_\_\_\_ The RENTER may not assign or transfer this rental agreement or any right or interest in the Parking Space or sublet the Parking Space without the prior written consent of the CITY.

\_\_\_\_\_ The CITY shall not be liable for any loss, damage or injury to the property of the RENTER or to persons, property or effects of any other person, firm or corporation, incurred upon the Parking Space or on adjacent areas occupied by the RENTER, caused by any present, future, latent or other defect in the form or condition of the Parking Space. The Parking Space is rented "as is".

\_\_\_\_\_ The RENTER is responsible for initiating any towing of unauthorized vehicles from the Parking Space. **It is recommended that the RENTER contact a tow service of their choice.**

\_\_\_\_\_ By Section 10-2-243 of the City Ordinance; I understand the parking decal must be attached to the left rear bumper or the left rear window of the vehicle for which issued as specified on the sticker and shall contain vehicle license number, year of issue, and the identification number of the controlled lease parking area for which issued. (Ord. No. 1045, 1-8-81). The permit is NOT transferrable and must be displayed on the vehicle in which the permit was issued (if applicable).

**CC: 31-79.2 (f): FALSE STATEMENT IN APPLICATION. ANY PERSON WHO SHALL WILLFULLY MAKE ANY FALSE STATEMENT IN AN APPLICATION FOR A LEASE PARKING PERMIT UNDER ANY SECTION OF THIS ORDINANCE SHALL BE GUILTY OF A MISMEANDOR, AND UPON CONVICTION SHALL BE FINED AND/OR IMPRISONED AS PROVIDED BY LAW.**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

## **FOR OFFICE USE ONLY**

PERMIT AREA \_\_\_\_\_ SPACE NUMBER \_\_\_\_\_ FEE PAID \_\_\_\_\_ VERIFIED BY \_\_\_\_\_