

NOTES

TO: Honorable Mayor and City Council Members

FROM: Barbara Lipscomb, City Manager *BL*

DATE: November 10, 2015

SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. Notice of the November 10, 2015, Police Community Relations Committee meeting and summary minutes from the September 8, 2015, meeting
2. A memo from Bernita Demery, Financial Services Director, providing the major fund quarterly report as of September 30, 2015
3. A memo from Kevin Mulligan, Public Works Director, regarding Greenville Community Tree Day, scheduled for November 14, 2015
4. A memo from Kevin Mulligan, Public Works Director, regarding the Watershed Master Plan public meeting, scheduled for November 17, 2015
5. Minutes from the October 6, 2015, Redevelopment Commission Meeting

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Attachments

cc: Dave Holec, City Attorney
Carol Barwick, City Clerk

TO: Police Community Relations Committee Members
FROM: Greenville Police Department
SUBJECT: MEETING NOTICE
DATE: November 2, 2015

The Police Community Relations Committee will meet at 6:30 p.m. on Tuesday, November 10, 2015 at The Mendenhall Student Center (room # 3), campus of East Carolina University, Greenville, NC 27834.

The meeting begins at 6:30 pm.

AGENDA

- I. Meeting called to order
2. Approval of agenda – November 2, 2015
3. Approval of minutes – September 8, 2015
4. Introduction of committee members
5. State briefly the mission of committee and purpose of meeting

The purpose of the committee is to:

- Serve as a liaison between the community and the police
- To serve as an advocate for programs, ideas, and methods to improve relations between the community and the police
- To disseminate information to the community and the City with regard to the state of relations between the community and the Greenville Police Department
- To assist and promote the community education efforts concerning safety awareness and community and individual awareness.

6. New Business

Gerald Lewis, Jr., Chief of Police, ECU
Mark Holtzman, Chief of Police, Greenville
Lynn Roeder, Dean of Students, ECU
Code Enforcement, Greenville Police

Crime Overview, Prevention Tips & Campus Issues
Code Enforcement Do's and Don'ts
Sexual Assault Prevention
Pedestrian Safety

7. Public Expression and Questions.



**Greenville Police Department
East Carolina University
Police Community Relations Committee**

**“Chat with the Chiefs”
Crime Prevention On & Off Campus**

**Tuesday, November 10, 2015
6:30 pm to 8:30 pm**

ECU Mendenhall Student Ctr, Great Rm. #3

**Gerald Lewis, Jr., Chief of Police, ECU
Mark Holtzman, Chief of Police, Greenville
Lynn Roeder, Dean of Students, ECU
Code Enforcement, Greenville Police**

- **Crime Overview, Prevention Tips & Campus Issues**
- **Code Enforcement Do's and Don'ts**
- **Sexual Assault Prevention**
- **Pedestrian Safety**

Question and Answer Period After Presentations

**SUMMARY MINUTES FOR THE
POLICE COMMUNITY RELATIONS COMMITTEE**

September 8, 2015
Greenville, NC

Chairperson Diane Kulik called the Police Community Relations Committee meeting to order at 6:30 p.m. (third floor) Gallery Area of City Hall, 200 West Fifth, Greenville, NC 27834.

Chairperson Diane Kulik asked for a motion for approval of the September 8, 2015 agenda.

Motion: Mr. Tim Webster
Second: Mr. Richard Crisp

Chairperson Diane Kulik added election and voting of Vice Chairperson to the agenda under New Business since Vice Chairperson Richard Crisp resigned his position as Vice Chairperson. His term will end in October 2015.

The agenda was unanimously approved by the committee with the addendum added under new business.

Mr. Crisp made a motion to nominate Mr. Timothy Webster as Vice Chairperson. Chairperson Diane Kulik asked if there were any other nominations. There were no more nominations from the committee members. Mr. Webster accepted the position as becoming Vice Chairperson.

The nomination to elect Mr. Timothy Webster as Vice Chairperson was unanimously approved by the committee.

APPROVAL OF THE MINUTES:

Chairperson Diane Kulik asked for a motion for approval of the June 18, 2015 minutes.

Motion: Mr. Tim Webster
Second: Mr. Richard Crisp

The minutes were unanimously approved by the committee.

INTRODUCTION OF COMMITTEE MEMBERS:

Chairperson Diane Kulik asked each member and staff to introduce themselves and let everyone know which district they represented.

MISSION OF COMMITTEE AND PURPOSE OF MEETING:

Chairperson Diane Kulik read the purpose of the meeting:

- To serve as a liaison between the community and the police;
- To serve as an advocate for programs, ideas, and methods to improve relations between the community and the police;

- To disseminate information to the community and the City with regard to the state of relations between the community and the Greenville Police Department;
- To assist and promote the community education efforts concerning safety awareness and community and individual awareness.

COMMITTEE MEMBERS PRESENT:

Tim Webster, District 5	Richard Crisp; District 4
Jermaine McNair, Mayoral	Diane Kulik; Chairperson, At-Large
Lennard Naipaul; District 2	

COMMITTEE MEMBERS ABSENT:

Shawan Sutton; District 1	
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CITY STAFF MEMBERS PRESENT:

Assistant City Attorney, Bill Little; Sgt. Dale Mills, Platoon C; Sylvia Horne, Administration Services Support Specialist; Sgt. Michael Montanye, Traffic Safety Unit; Richard DiCesare, City Traffic Engineer; Stacey Pigford, City Traffic Engineer.

COUNCIL MEMBERS PRESENT:

None

OTHERS:

Ms. Brenda Diggs, Chairman of Neighborhood Advisory Board
Citizens from District #5 and Safe Communities
Others

NEW BUSINESS –

Chairperson Diane Kulik thanked everyone for coming out to the meeting and briefly went over a few rules to the citizens before each speaker gave their presentation.

She reviewed the following items:

1. Asking the citizens to hold all their questions until the speaker finishes speaking
2. Allow 15 minutes for questions from the citizens
3. Allow a citizen to ask “one question” so that others will have a chance to ask their question and if time permits then you can go back to them and allow them to ask another question.

Traffic Safety and Traffic Signal Timing – Mr. Richard DiCesare

Mr. Richard DiCesare started by introducing himself. He stated that he was a CTE: Licensed PE and certified PTOE: with over 30 yrs experience (private sector, Government). He also introduced Ms. Stacey Pigford as a Licensed PE. Ms. Pigford has been with City for 12 years.

Mr. Richard DiCesare stated that he and Stacey represented the Traffic Engineering Division: They are responsible for the operation and maintenance of all traffic control devices (signals, pavement markings, signs).

Mr. Richard DiCesare shared information on: **Accident Discussion**

Mr. DiCesare stated that the NCDOT transportation and Planning Branch recently completed a preliminary study to identify the High Accident Locations (HALs) in Greenville.

The document prioritized the intersection locations by number of accidents over a 5-year period (2009 -2013). The locations ranged from 134 to 25 accidents during the 5 years.

The report further offered potential countermeasures that would address the specific types of accidents identified. Further detailed analysis would be required at each location to provide final recommendations for improvement.

That detailed analysis would include creating collision diagrams, on-site field investigations, and final recommendations.

The second item Mr. DiCesare discussed was: **Traffic Signal System**

Mr. DiCesare stated that in :

- 2001: Traffic Control Center was implemented
- By 2006, phase 2 was complete and all of the City's and State's signals were connected back to the TCC by a network of fiber optic
- This system includes 126 total signals: 93 State owned, 33 City owned
- The City maintains all 126 signals

Mr. DiCesare mentioned the system allows:

- Communication between each of the signals and TCC to monitor, adjust and control the traffic signals from 1 strategic location
- The ability to interconnect subsets of traffic signals for coordination and progression purpose

Mr. DiCesare stated the major thoroughfares that have coordinated signal subsets are:

- Memorial Dr to Greenville Blvd to Davenport Farm Rd (10 signals)
- Moye Blvd to Third St (4 signals)
 - (22,000 – 39000 ADT)
- Greenville Blvd Memorial Dr to Elm St (10 signals)
- Eastbrook Dr to 10th (3 signals)
 - (25,000 – 38,000 ADT)
- Stantonsburg Rd. B's BBQ Rd to Memorial Dr. (7 signals)
 - (21,000 – 30,000 ADT)
- 10th Street Evans St. to Elm St. (6 signals)
 - (21,000 - 28,000 ADT)
- Fire Tower Rd. Evans St. to Corey Rd. (5 signals)
- Arlington to Charles (2 signals)
 - (22,000 – 33,000 ADT)
- Others not coordinated: Evans (19,000 – 22,000). Dickinson (9,000 – 12,000)

Mr. DiCesare discussed: How does a subsystem get coordinated and progressed? He stated the:

- Traffic data is collected at each intersection in the system
- This includes traffic volumes and intersection information needed for modeling purpose
- Each intersection's operation is modeled and independently optimized based on traffic demand at that location
- There can be as many as 3 or 4 timing plans for each location throughout the day
- Once the individual intersections are optimized for each peak, a network can be built to coordinate and progress multiple signal locations within the corridor to be analyzed
- The system is then modeled and optimized as a network
- The system is monitored to adjust the timings as needed, or as traffic patterns change
- We continually adjust signal timings based on our observations, or perceived problems as called in by the public

Mr. DiCesare shared: What are some limiting factors to Signal Coordination and Progression?

- Infrastructure deficiencies (insufficient lanes to handle peak demand)
- Infrastructure deficiency leads to capacity deficiencies
- Intersections of major corridors that have equally high traffic demand
- Lack of a sound access management plan

Mr. DiCesare reviewed: What benefits can be expected of optimization and progression?

- An increase in travel speeds throughout the studied corridor
- A decrease in travel time needed to drive the corridor
- A decrease in delay at intersections
- Less stopping along the corridor
- A decrease in fuel emissions
- Air Quality is improved
- Before and after travel runs are employed to document achieved speed and delay differences that result from this type of project

Mr. DiCesare shared the: Current projects in the works:

Greenville Boulevard Progression Study

- Two subsystems
- System 1: Memorial Drive to Elm (10 signals)
- System 2: Eastbrook Dr. to 10th Street (3 signals)
- Data collection to commence in September
- Project completion early 2016

1. Recently updated our Traffic Calming Policy Guidelines
 - Recent neighborhoods: Kempton Dr., Thornbrook Dr., working on Kirkland Dr. and Millbrook St.
2. Pedestrian improvement project which will update 15 intersections, providing ped signals and ADA (handicap) compliance.

3. 10th Street Safety Improvement Project: Corridor wide study looking at 10th Street from Evans to Oxford. Focusing on safety and pedestrian related issues and improvements.
4. Greenville Progression Study: Comprehensive study to improve traffic signal progression along Greenville Blvd. from Memorial to Elm and Eastbrook to 10th.
5. Recently upgrade traffic operating software to CENTRACS, which allows newer technology to come on line with existing technology. Also allows more feedback on the systemic operation of our traffic control systems.
6. Currently in planning stages for a total upgrade of total Traffic Signal System. Will replace all signal controllers and cabinets and provide enhancements in vehicle detection at major intersections.

Traffic Safety – Sgt. Mike Montanye

Sgt Montanye started by introducing himself. He stated that he was a Sgt. in the Traffic Unit with the Greenville Police Dept. He has been with the police dept. for 18 years.

Sgt. Montanye presented a power point presentation and spoke on the following points.

- Current Crash Data
- Worst Crash Prone Intersections – Top 10
- Data Driven Approach to Crime & Public Safety
- Children’s Bicycle Rodeos
- “Watch for Me NC”, Pedestrian & Bicycle Safety
- “Bike Safe NC” / Motorcycle Initiative

Sgt Montanye discussed the:

Current Crash Data from Past to Present :

January 1 to June 30, 2015

	2013	2014	Percent Change
Reportable Crashes	3500	3857	10.00%
Non-Reportable Crashes	1702	666	-61.00%
TOTAL Crashes	5202	4523	-13.00%

- **Total Crashes - 2272**

Sgt. Montanye informed the citizens of the:

Top 10 Crash Intersections. They are as follows:

High Accident Intersections in Greenville City for the period 1/1/2015 through 6/30/2015 with a minimum of 5 accidents within 150 feet of the Intersection

High Accident Intersections

Serial Number	Number of Crashes	Road A	Road B
1	14	US 264ALT	NC 11
2	13	ARLINGTON	STANTONSBURG
3	12	US 264ALT	EVANS
4	12	NC 43	FIRE TOWER
5	12	ARLINGTON	FIRE TOWER
6	11	NC 11	ARLINGTON
7	11	US 264ALT	TENTH
8	11	ARLINGTON	EVANS
9	10	NC 11	WESTHAVEN
10	10	NC 33	RIVER BLUFF

The next topic Sgt. Montanye discussed was the: Data-Driven Approaches to Crime and Traffic Safety (DDACTS). There was a map shown outing the city and streets of the areas covered for the use of this approach.

Sgt. Montanye mentioned the Children's Bicycle Rodeos that has taken place in Greenville. The Rodeos were held at:

West Greenville



The Oakwood School



Sgt. Montanye talked about program called "Watch for Me NC." It was short story broadcasted on the news. He played the video: Safety is shared responsibility.

Lastly, Sgt. Montanye discussed Bike Safety in North Carolina

When you are driving:

- Yield to people in crosswalks
- Always look first for pedestrians and bicyclist before turning, backing up, and when driving at night.

When you are walking:

- Look for cars in all direction-including those turning left or right or backing up-before crossing the street or parking lot.
- Obey all pedestrian traffic signals
- At night, walk in well lit areas, carry a flashlight, or wear something reflective to be more visible.

When you are bicycling:

- Wear a helmet. It could save your life.
- Obey all traffic signals and stop at “stop” signs and red lights.



At the end of the presentation Sgt. Montanye passed out bags full of goodies such as: stickers, pencils, reflectors, armband reflectors, pamphlets, and a poster.

Public Expression and Questions

There were several question and concerns made by the citizens.

Chairperson Diane Kulik asked for a motion to adjourn the meeting.

Motion: Mr. Tim Webster

Second: Mr. Richard Crisp

The next planning meeting is on October 13, 2015. Location is to be announced.

ADJOURN – 7:50 p.m.

Respectfully submitted,

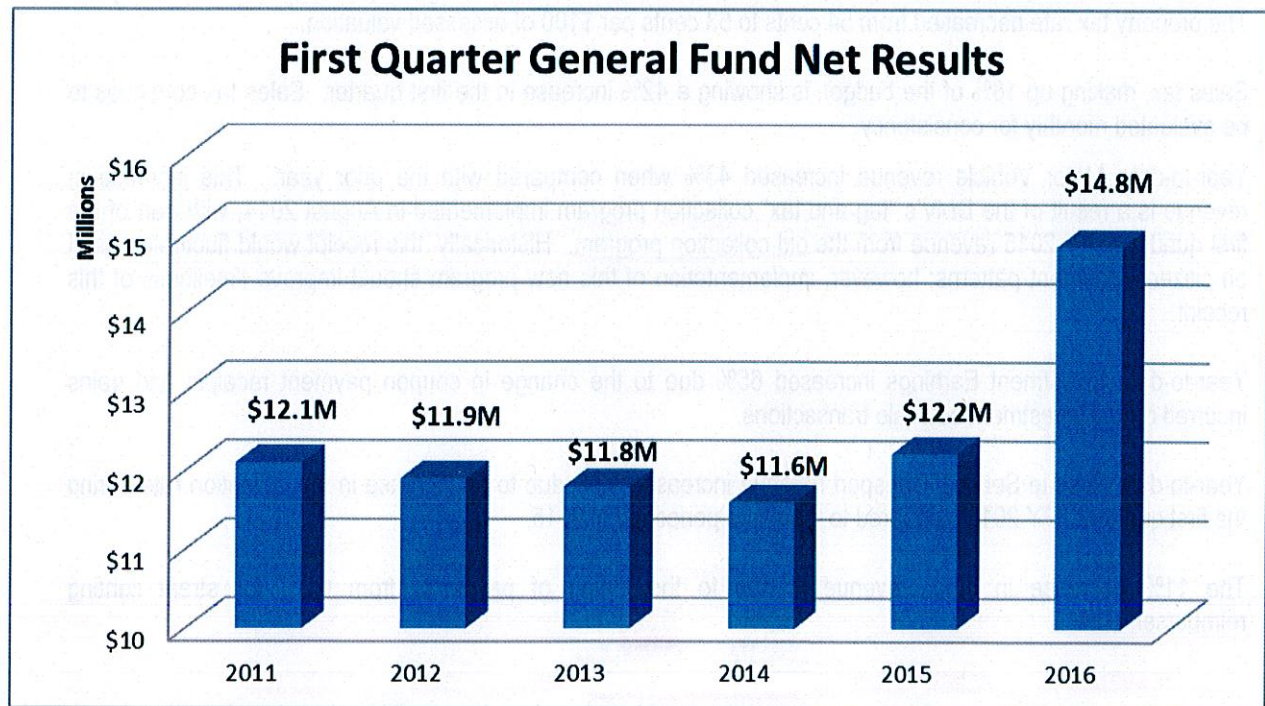
Sylvia Horne
Administration Bureau Secretary
Greenville Police Department
Document (#1011617)

MEMORANDUM

TO: Barbara Lipscomb, City Manager
 Michael Cowin, Assistant City Manager
FROM: Bernita Demery, Director of Financial Services *[Signature]*
DATE: October 28, 2015
SUBJECT: Major Fund Quarterly Financial Report – As of September 30, 2015

Attached is the financial report for the quarter ending September 30, 2015. Report data reflects the first three months (25%) of fiscal year (FY) 2016. Overall, the results of revenue over expenses show an improvement of 22%. This is due to a \$2,650,000 transfer, in the prior year, to establish the Street Improvement Fund. Unexpected and/or significant variances greater than 10% will be noted.

GENERAL FUND SUMMARY AS OF SEPTEMBER 30, 2015						
	2016 YTD	2015 YTD	\$ CHANGE	% CHANGE	2016 BUDGET	% REC./ SPENT
REVENUES	\$ 29,826,725	\$ 28,869,194	\$ 957,531	3%	\$80,139,239	37%
EXPENSES	\$ 14,787,657	\$ 13,629,204	\$ 1,158,453	8%	\$70,955,610	21%
TRANSFERS	\$ 193,699	\$ 3,024,553	\$ (2,830,855)	-94%	\$ 9,183,629	2%
NET	\$ 14,845,370	\$ 12,215,437	\$ 2,629,933	22%		



cc: Department Heads

Revenues

GENERAL FUND REVENUE BY TYPE SUMMARY AS OF SEPTEMBER 30, 2015						
REVENUES	2016 YTD	2015 YTD	\$ CHANGE	% CHANGE	2016 BUDGET	% REC/ SPENT
PROPERTY	\$21,017,300	\$20,469,712	\$ 547,588	3%	\$32,020,369	66%
SALES	1,611,940	1,136,478	475,462	42%	16,627,515	10%
UTILITIES	1,547,878	1,470,781	77,097	5%	6,052,187	26%
MOTOR VEHICLE	263,098	184,219	78,879	43%	1,018,705	26%
INSPECTION	179,928	190,788	(10,860)	-6%	865,514	21%
RESCUE	720,993	642,610	78,384	12%	3,085,803	23%
RECREATION	476,982	526,901	(49,919)	-9%	1,990,809	24%
INVESTMENTS	90,896	55,106	35,790	65%	553,761	16%
GUC TRANS. IN	1,577,916	1,687,088	(109,171)	-6%	6,500,000	24%
POWELL BILL	1,108,003	1,117,871	(9,867)	-1%	2,235,741	50%
SUBTOTAL	28,594,934	27,481,552	1,113,382	4%	70,950,404	40%
ALL OTHER REV.	1,231,791	1,387,642	(155,851)	-11%	5,704,271	22%
APP. FUND BAL.	-	-	-	0%	3,484,564	0%
SUBTOTAL	1,231,791	1,387,642	(155,851)	-11%	9,188,835	13%
TOTAL	\$29,826,725	\$28,869,194	\$ 957,531	3%	\$80,139,239	37%

- Year-to-date total revenues have increased three percent. Property tax does not reach the 10% variance threshold to warrant a justification; however since this revenue source is 39% of overall budget, it should be noted that the three percent increase over last year is consistent with the budget expectations for this fiscal year. The property tax rate decreased from 54 cents to 53 cents per \$100 of assessed valuation.
- Sales tax, making up 18% of the budget, is showing a 42% increase in the first quarter. Sales tax continues to be evaluated monthly for consistency.
- Year-to-date Motor Vehicle revenue increased 43% when compared with the prior year. This increase in revenue is a result of the DMV's "tag and tax" collection program implemented in August 2014, with part of the first quarter of FY 2015 revenue from the old collection program. Historically, this receipt would fluctuate based on citizens' payment patterns; however, implementation of this new program should improve timeliness of this receipt.
- Year-to-date Investment Earnings increased 65% due to the change in coupon payment receipts and gains incurred during investment buy/sale transactions.
- Year-to-date Rescue Service Transport revenue increased 12% due to an increase in the collection rate during the first quarter of FY 2016 compared to the same period in FY 2015.
- The 11% decrease in other revenue is due to the timing of payments from GUC for street lighting reimbursements.

Expenses

GENERAL FUND EXPENSE BY TYPE SUMMARY AS OF SEPTEMBER 30, 2015						
EXPENSES	2016 YTD	2015 YTD	\$ CHANGE	% CHANGE	2016 Budget	% REC/ SPENT
PERSONNEL	\$ 10,185,906	\$ 10,697,668	\$ (511,762)	-5%	\$ 50,255,717	20%
OPERATIONS	4,164,887	2,493,726	1,671,161	67%	16,603,095	25%
CAPITAL OUTLAY	-	46,151	(46,151)	-100%	201,055	0%
CAPITAL IMPROVEMENTS	436,864	391,659	45,205	12%	3,895,743	11%
TOTAL	\$ 14,787,657	\$ 13,629,204	\$ 1,158,453	8%	\$ 70,955,610	21%

The expenses have increased 8% as compared to the prior year. Each category (Personnel, Operations, Capital Outlay, etc.) fluctuates year to year due to the timing of payment for various items. A brief explanation is provided below:

- **PERSONNEL:** Even though personnel costs do not meet the 10% threshold for providing an explanation, the category represents 63% of the total budget in FY 2016. A market increase of 2% for salaries was added this year, effective July 1, 2015. However, the 5% decrease in personnel is due to position vacancies across the organization.
- **OPERATIONS:** This increase in operations is mainly due to the timing of payment for dues and subscriptions, vehicle repair & maintenance, fleet cost, and contracted services throughout various departments.
- **CAPITAL OUTLAY & IMPROVEMENTS:** These costs will vary depending on department needs, the timing of purchases, and project activity. The increase in capital improvements is due to capital purchased by IT during 2016 that was not purchased in FY 2015.

GENERAL FUND EXPENSE BY DEPARTMENT SUMMARY AS OF SEPTEMBER 30, 2015						
EXPENSES	2016 YTD	2015 YTD	\$ CHANGE	% CHANGE	2016 BUDGET	% REC/ SPENT
MAYOR & COUNCIL	\$ 149,762	\$ 72,559	\$ 77,203	>100%	\$ 515,411	29%
CITY MANAGER	192,586	225,600	(33,014)	-15%	1,631,172	12%
CITY CLERK	63,263	52,894	10,370	20%	259,366	24%
CITY ATTORNEY	99,717	102,077	(2,360)	-2%	468,242	21%
HUMAN RESOURCES	697,321	540,402	156,920	29%	2,614,258	27%
INFORMATION TECH.	765,905	623,564	142,341	23%	3,451,845	22%
FIRE/RESCUE	2,807,454	2,747,741	59,714	2%	13,961,743	20%
FINANCIAL SVCS.	777,601	697,369	80,232	12%	2,484,357	31%
CONTINGENCY	-	-	-	0%	100,000	0%
OPEB CONTRIBUTION	-	-	-	0%	450,000	0%
POLICE	4,979,287	4,880,596	98,691	2%	23,750,772	21%
RECREATION & PARKS	1,938,714	1,727,981	210,733	12%	8,544,468	23%
PUBLIC WORKS	2,020,718	1,767,192	253,526	14%	10,727,940	19%
COMM. DEVELOPMENT	615,970	508,283	107,688	21%	3,264,249	19%
INDIRECT COST	(320,642)	(317,052)	(3,590)	1%	(1,268,214)	25%
TOTAL	\$ 14,787,657	\$ 13,629,204	\$ 1,158,453	8%	\$ 70,955,610	21%

Overall, departmental spending was 8% higher than the first quarter of 2015. The departments, effective July 1, 2015, are recognizing Capital Improvement costs within their departments, which could cause monthly or year-to-date numbers to fluctuate. Department variances larger than 10% are noted below:

- **Mayor and City Council:** The increase of more than 100% is due to the timing of payments for various dues and subscriptions, specifically the annual dues for the NC League of Municipalities.

- **City Manager:** The decrease of 15% is due to the timing of Contracted Services payments during 2015 as well as position vacancies within the department.
- **City Clerk:** The increase of 20% is mainly due to the timing of computer software maintenance payments as compared to prior year.
- **Human Resources:** The increase of 29% is due to the payments made for the performance management study as well as an increase in retiree health insurance premiums.
- **Information Technology:** The 23% increase is due to capital purchases made by the department during this fiscal year that did not occur during the first quarter of 2015.
- **Financial Services:** The increase of 12% is due to the timing of various contracted services payments occurring during the first quarter of FY 2016.
- **Recreation and Parks:** The 12% increase during the first quarter did not have one significant indicator driving the increase, but rather the timing of multiple payments among different categories contributing to the change.
- **Public Works:** The increase of 14% is due to the timing differences in the street lighting payments.
- **Community Development:** The increase of 21% is due to the timing of several operational payments that have resulted from the Uptown Greenville contract, the façade grant award, and pay station maintenance and repairs.
- **Capital Improvements & Transfers:** Please refer to the previous section.

Transfers

GENERAL FUNDS TRANSFERS AS OF SEPTEMBER 30, 2015						
TRANSFERS	2016 YTD	2015 YTD	\$ CHANGE	% CHANGE	2016 BUDGET	% REC/ SPENT
Trans to Facilities Imp Fund	-	-	-	-0%	1,579,180	0%
Trans to Transit Fund	-	-	-	0%	683,784	0%
Trans to Intermodal Trans	-	-	-	0%	109,136	0%
Trans to Debt Service	-	-	-	0%	4,197,502	0%
Trans to Sheppard Library	193,699	-	193,699	100%	1,162,192	17%
Trans to Home Division	-	-	-	0%	313,835	0%
Trans to Street Imp	-	3,024,553	(3,024,553)	-100%	1,138,000	0%
TOTAL	\$ 193,699	\$ 3,024,553	\$ (2,830,855)	-94%	\$ 9,183,629	2%

- **TRANSFERS:** The 94% decrease is due to the one-time transfer of \$2,650,000 to establish the Street Improvement Fund.

First Quarter General Fund Projection

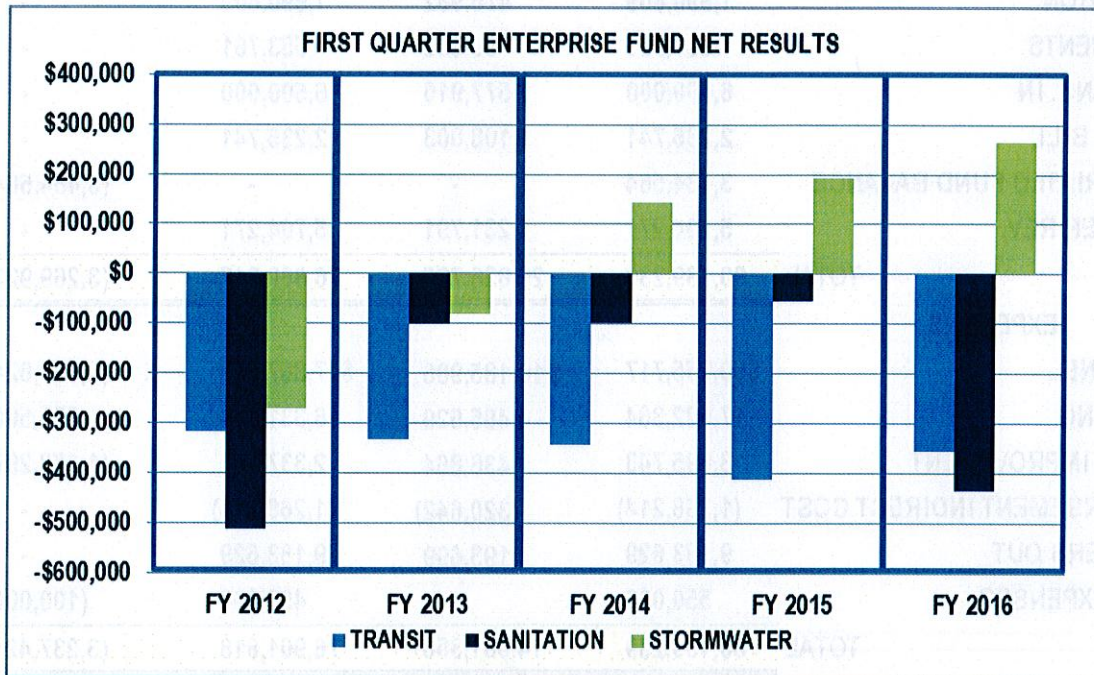
Below is a summary of projections on revenue and expenditures for the General Fund based on results through September 30, 2015.

GENERAL FUND REVENUE BY TYPE SUMMARY AS OF SEPTEMBER 30, 2015				
REVENUES	2016 BUDGET	2016 YTD	2016 Projection	Variance Budget vs. Proj.
PROPERTY	\$32,020,369	\$21,017,300	\$32,235,011	\$ 214,642
SALES	16,627,515	1,611,940	16,627,515	-
UTILITIES	6,052,187	1,547,878	6,052,187	-
MOTOR VEHICLE	1,018,705	263,098	1,018,705	-
INSPECTION	865,514	179,928	865,514	-
RESCUE	3,085,803	720,993	3,085,803	-
RECREATION	1,990,809	476,982	1,990,809	-
INVESTMENTS	553,761	90,896	553,761	-
GUC TRANS. IN	6,500,000	1,577,916	6,500,000	-
POWELL BILL	2,235,741	1,108,003	2,235,741	-
APPROPRIATED FUND BALANCE	3,484,564	-	-	(3,484,564)
ALL OTHER REV.	5,704,271	1,231,791	5,704,271	-
TOTAL	80,139,239	29,826,725	76,869,317	(3,269,922)
EXPENSES				
PERSONNEL	\$50,255,717	\$ 10,185,906	\$47,867,093	\$ (2,388,624)
OPERATING	17,522,364	4,485,529	18,331,864	809,500
CAPITAL IMPROVEMENT	3,895,743	436,864	2,337,446	(1,558,297)
REIMBURSEMENT INDIRECT COST	(1,268,214)	(320,642)	(1,268,214)	-
TRANSFERS OUT	9,183,629	193,699	9,183,629	-
OTHER EXPENSES	550,000	-	450,000	(100,000)
TOTAL	80,139,239	14,981,356	76,901,818	(3,237,421)
NET	-	14,845,369	(32,501)	(32,501)

Revenues provided above do not include the \$3.48 million of budgeted fund balance in the projections. While the City has budgeted \$3.48 million of fund balance to be used, the final amount used will be determined by the results of all operational and capital activity for the remainder of the fiscal year. Please note the items below:

- Based on the results as of September 30, 2015, it is estimated that there would not be a need for fund balance as of June 30, 2016.
- That estimate includes spending 60% of the budgeted capital and 100% of budgeted transfers.
- Fund Balance is used if expenses exceed revenues in any given year (i.e. ending the year with a deficit). Therefore, Appropriated Fund Balance is only used for budgeting purposes.

MAJOR ENTERPRISE FUNDS



Transit

TRANSIT FUND SUMMARY AS OF SEPTEMBER 30, 2015						
	2016 YTD	2015 YTD	\$ CHANGE	% CHANGE	2016 BUDGET	% REC./ SPENT
REVENUES						
INTERGOV'T	\$ -	\$ 642,600	\$ (642,600)	-100%	\$ 1,937,379	0%
SALES AND SERVICES	73,306	84,618	(11,312)	-13%	376,712	19%
TRANSFERS IN	-	-	-	-	570,101	0%
APPRO. FUND BAL.	-	-	-	-	99,982	0%
TOTAL REVENUES	\$ 73,306	\$ 727,218	\$ (653,912)	-90%	\$2,984,174	2%
EXPENSES						
PERSONNEL	\$ 211,048	\$ 223,321	\$ (12,273)	-5%	\$ 1,059,314	20%
OPERATIONS	117,180	50,197	66,983	>100%	1,078,220	11%
CAPITAL OUTLAY	92,389	47,023	45,366	96%	423,745	22%
CAPITAL IMPROV.	7,765	819,485	(811,720)	-99%	422,895	2%
TOTAL EXPENSES	\$ 428,381	\$1,140,026	\$ (711,644)	-62%	\$2,984,174	14%
NET	\$ (355,075)	\$ (412,808)	\$ 57,732	14%		

- The overall net loss of the Transit fund changed by 14% when compared to prior year results. The Transit fund normally has a negative net result during the first quarter, as the majority of the fund revenues are FTA and NCDOT grant reimbursement based. During the first quarter of the prior year, the Transit fund was reimbursed 80% for two buses that were purchased during the quarter, resulting in the increased activity in both Intergovernmental Revenue and Capital Improvement during 2015.
- The Operations and Capital Outlay variances are due to the timing of these expenses. Over the course of this year, these amounts should become more consistent, when reviewing year over year.

Sanitation

SANITATION FUND SUMMARY AS OF SEPTEMBER 30, 2015						
	2016 YTD	2015 YTD	\$ CHANGE	% CHANGE	2016 BUDGET	% REC./ SPENT
REVENUES						
INTERGOV'T	\$ -	\$ -	\$ -	-	\$ 12,000	0%
REFUSE FEES	1,162,677	1,135,118	27,559	2%	7,116,078	16%
SALES / SERVICES	24,563	42,293	(17,730)	-42%	140,000	18%
OTHER INCOME	16,699	14,565	2,134	15%	203,500	8%
TRANSFERS IN	-	-	-	-	425,000	0%
APPRO. FUND BAL.	-	-	-	-	228,965	0%
TOTAL REVENUES	\$ 1,203,940	\$ 1,191,977	\$ 11,963	1%	\$ 8,125,543	15%
EXPENSES						
PERSONNEL	\$ 637,418	\$ 646,190	\$ (8,772)	-1%	\$ 3,249,568	20%
OPERATIONS	607,240	385,402	221,838	>100%	4,043,188	15%
CAPITAL IMPROV.	177,973	-	177,973	100%	727,500	24%
TRANSFERS OUT	215,539	215,539	-	-	105,287	205%
TOTAL EXPENSES	\$ 1,638,170	\$ 1,247,131	\$ 391,039	31%	\$ 8,125,543	20%
	\$ (434,230)	\$ (55,154)	\$ (379,076)	>100%		

- The Sanitation fund normally has a negative net result during the first quarter, as there is a one-month lag in receiving fees for services. However, the revenues for this fund have been improving since the onset of Sanitation's 5-Year plan. This improvement is depicted by the positive result that is evident at the end of the first quarter as compared to prior year. The Sales & Services decrease is due to Cart and Dumpster receipts continuing to level off. These receipts were affected by the adoption of increased rates, causing many citizens to convert from backyard to curbside service.
- The current year's operations expense shows an increase due to the timing of various maintenance and repair payments in the department. The increase in Capital Improvements activity is a result of the purchase of a new sanitation truck.

Stormwater


STORMWATER FUND SUMMARY AS OF SEPTEMBER 30, 2015						
	2016 YTD	2015 YTD	\$ CHANGE	% CHANGE	2016 BUDGET	% REC./ SPENT
REVENUES						
STORMWATER FEES	\$ 776,201	684,324	\$ 91,877	13%	4,903,758	16%
INVESTMENTS	-	-	-	-	2,000	0%
APPRO. FUND BAL.	-	-	-	-	324,925	0%
TOTAL REVENUES	\$ 776,201	\$ 684,324	\$ 91,877	13%	\$ 5,230,683	15%
EXPENSES						
PERSONNEL	\$ 278,260	\$ 324,710	\$ (46,450)	-14%	\$ 1,402,917	20%
OPERATIONS	177,307	140,648	36,659	26%	2,448,004	7%
CAPITAL OUTLAY	57,097	-	57,097	100%	305,082	19%
CAPITAL IMPROV.	-	27,750	(27,750)	-100%	707,720	0%
TRANSFERS OUT	-	-	-	-	366,960	0%
TOTAL EXPENSES	\$ 512,664	\$ 493,108	\$ 19,556	4%	\$ 5,230,683	10%
NET	\$ 263,536	\$ 191,216	\$ 72,321	38%		

- Effective fiscal year 2014, this fund has also experienced a turnaround in results based on a 7- year plan. Over the course of this plan, this fund will implement annual fee increases in an effort to allow the fund to cover future expenses. The current year's increase in revenues is a result of increasing the Stormwater fee by an additional \$.50 per ERU.
- Stormwater expenses vary largely according to the amount of Stormwater maintenance activity and timing of capital projects. Capital Outlay and Capital Improvements vary from year to year based on project needs.



Find yourself in good company

Memorandum

To: Barbara Lipscomb, City Manager
From: Kevin Mulligan, PE, Director of Public Works 
Date: November 9, 2015
Subject: Greenville Community Tree Day

RELEAF and the City of Greenville are proud sponsors of the 6th Annual Greenville Community Tree Day. City Council Members are welcome to join us at Lakeforest Elementary School located at 3300 Briarcliff Drive on Saturday, November 14, 2015, from 9 am to 12 pm. This year, RELEAF and the City plan to plant approximately 120 trees in the Lake Ellsworth neighborhood. For additional information or to register for the event, please see the attached flier for contact information.

Should you have questions, do not hesitate to contact me at Ext. 4521.

Attachment

cc: Kenneth Jackson, Operations Manager
Kevin Heifferon, Buildings & Grounds Superintendent

We need YOUR help with...

Community Tree Day



The City of Greenville and ReLeaf are helping to rehabilitate our community—one tree at a time! Our goal this year is to plant hundreds of new trees in Greenville, but we need **YOUR** help! Join us at Lakeforest Elementary School on Saturday, November 14 to plant the next generation of trees in the Lake Ellsworth neighborhood.

Saturday, November 14

9:00 AM–12:00 NOON

Lakeforest Elementary School

3300 Briarcliff Drive, Greenville, NC

For more information, call Kevin Heifferon at 252.329.4531 or email kheifferon@greenvillenc.gov.

greenvillenc.gov



Find yourself in good company



ReLeaf, Inc.
Greenville, NC

Memorandum

TO: Barbara Lipscomb, City Manager
FROM: Kevin Mulligan, PE, Director of Public Works
DATE: November 10, 2015
SUBJECT: Watershed Master Plan Public Meeting

The City will be hosting a public meeting on Tuesday, November 17, 2015, to provide feedback to citizens on the results of the surveys, inventory, and modeling to date for the Greenville Watershed Master Plan. Please see the attached flyer for meeting details.

Attachment

cc: Lisa Kirby, PE, Senior Engineer

You Are Invited!

Please join the City of Greenville at a public meeting to receive an update on the Greenville Watershed Master Plan (WSMP) project. There is a lot of important new information to share. The systemwide inventory of stormwater drainage infrastructure has been completed, feedback from meetings with property owners and other members of the community has been compiled, and potential projects have been identified.

We will share inventory data and findings, along with displays of associated impacts and other information. We will also discuss possible projects and their benefits and any issues addressed during the field work, including maintenance.



Your involvement is an essential part of this project, and we encourage you to not only attend but to let your neighbors and colleagues know about the meeting too! Details for attending the public meeting are as follows:

Tuesday, November 17, 2015

4:00 pm -7:00 pm*

City Hall - Third Floor Gallery

*The meeting will follow an Open House format, with display stations and roving project team members to answer questions. Therefore, attendees may arrive **at any time between 4 pm and 7 pm.**



Find project details at greenvillevsmp.com

Contact Us: wsmp@greenvillenc.gov or (252) 329-4467

**Redevelopment Commission
Meeting Minutes
Tuesday, October 6, 2015
Greenville, North Carolina**

Present:

<input checked="" type="checkbox"/> Angela Marshall	<input checked="" type="checkbox"/> Mark Woodson	<input type="checkbox"/> Sharif Hatoum
<input checked="" type="checkbox"/> Jeremy King	<input checked="" type="checkbox"/> Patricia Dunn	
<input checked="" type="checkbox"/> Judy Siguaw	<input checked="" type="checkbox"/> Richard Patterson	

Absent:

<input type="checkbox"/> Angela Marshall	<input type="checkbox"/> Mark Woodson	<input checked="" type="checkbox"/> Sharif Hatoum
<input type="checkbox"/> Jeremy King	<input type="checkbox"/> Patricia Dunn	
<input type="checkbox"/> Judy Siguaw	<input type="checkbox"/> Richard Patterson	

Staff:

<input checked="" type="checkbox"/> Barbara Lipscomb, City Manager	<input type="checkbox"/> Casey Verburg
<input checked="" type="checkbox"/> Merrill Flood, Assistant City Manager	<input type="checkbox"/> Christian Lockamy
<input type="checkbox"/> Kandie Smith, City Council Liaison	<input checked="" type="checkbox"/> Betty Moseley
<input checked="" type="checkbox"/> Tom Wisemiller	<input type="checkbox"/>

I. Welcome

II. Roll Call

III. Approval of Minutes – September 1, 2015

Motion was made by Mr. King and seconded by Mr. Patterson to approve the meeting minutes for September 1, 2015 as presented. Motion carried unanimously.

IV. Presentation on the Proposed Bond Referendum

Ms. Lipscomb gave the presentation for the proposed bond referendum.

The City of Greenville will have one bond question related to Street and Pedestrian Transportation on the November 3, 2015 ballot. The question will ask voters if they want to spend \$16 million to improve streets, provide sidewalks, and other improvements and transportation projects. A bond is an issuance of debt, similar to a home mortgage. This is a General Obligation bond which means that the City will use its taxing powers if necessary. The City will have seven years to issue the bond. The City has a legal debt capacity of \$444 million. Currently, outstanding debt is about \$41.1 million. Annual debt payments per year are about \$5 million. The last bond referendum was in 2004 and included \$20.8 million for street improvements, the West Greenville revitalization plan,

the Center City revitalization program, and storm water improvements. The bond rating for the City is AA. This is an excellent rating.

Street Improvements: \$10,000,000:

The City of Greenville is responsible for more than 700 lane miles of streets throughout the City. This ongoing project is designed to repair and maintain some of the worst of those roads. Project funds will be used to mill, repair, and resurface City-maintained roads. Streets are selected using a roadway conditions analysis (performed in 2014), Public Works maintenance records and sample road cores, utility coordination, suitability for resurfacing, and road classification - major or minor roadway.

Streets that are being considered and have been evaluated for repairs include Arlington Boulevard between Stantonsburg Road and Fire Tower Road, Elm Street between 14th Street and the Tar River, portions of Hooker Road, and several other major road segments.

West 5th Street Streetscape: \$1,950,000:

The design and construction of functional and aesthetic improvements to streets in West Greenville send a clear signal to residents and investors that West Greenville is in the midst of a revival. The streetscape project for West Fifth Street started with the 2004 bonds and included an area from Memorial Drive to several blocks east. Funds from this bond would continue streetscape improvements from Cadillac Street to Tyson Street. Improvements include modification of sidewalks and streets to enhance pedestrian safety, lighting improvements, public transit stops, planting of scenic trees and vegetation, storm water improvements, and the potential for civic art projects that celebrate the history and sense of place that make West Greenville special.

10th Street Connector Enhancements: \$1,750,000:

The 10th Street Connector is an NCDOT project currently underway that will connect 10th Street and Stantonsburg Road. This will become the primary route for visitors coming from areas west of Greenville to easily get into the downtown area. It will be a gateway to the heart of our city and one of the first impressions created for visitors.

The \$1,750,000 would fund the costs associated with the improvements that are above NCDOT's standards. In essence, this money will allow for extended and larger sidewalks, street lights, trees and other items to present a more beautiful first impression of our city. These enhancements will provide for pedestrian safety and encourage walking as a viable means of transportation.

Sidewalks: \$1,400,000:

This project would build about nine miles of sidewalks along thoroughfares and other high priority locations. Presently, many streets and major thoroughfares do not have sidewalks to provide safe travel for pedestrians. Projects have been evaluated and prioritized and will be completed as money permits. The City Council has prioritized approximately 33.5 miles of sidewalks for construction. The additional sidewalks and sidewalk improvements throughout Greenville will improve pedestrian safety,

community character and appeal, as well as encourage walking as a viable alternative means of transportation.

East Side Greenway: \$750,000:

The Federal Highway Administration recognizes greenways as shared-use paths that serve as “the arterials of the bicycle and pedestrian transportation system.” These paths, which are often referred to as linear parks, are really designed to create safe routes for non-vehicular traffic. Greenville’s greenways are primarily located in conservation areas along streams and the Tar River which lends to their use for relaxation and recreation; but their portions adjacent to streets helps provide access to various parts of the city. The greenways create a safe alternative for people who wish to travel via bicycle or on foot, but want to avoid traffic.

Funds for this extension would start to provide connection from the eastern side of Greenville all the way across town to the soon to be completed western extension (which ends at the VA Clinic near the hospital). Joggers, bicyclists, and walkers would have a safe path where they do not have to worry about competing with cars for road space. Greenways are also often cited as critical components leading to a higher quality of life which can help Greenville’s economic development teams attract and retain new businesses and investment along or near greenways.

Under North Carolina law, a local government holding a referendum for the purpose of issuing general obligation (G.O.) bonds must specify general categories of capital projects for which bond proceeds may be used. Within these categories, a local government may identify specific projects that are intended to be funded by the bond proceeds. However, due to the lengthy process involved with identifying, designing, and implementing projects, as well as the lack of detailed cost and other project information available at the time of the bond referendum, the specific projects identified in the bond package may change over time. The question that the actual bond referendum therefore asks of voters is whether the local government is authorized to use the G.O. bonds as a financing tool for the general category of projects up to the amount specified in the question.

Ms. Marshall asked if the 10th Street Connector and all surrounding areas will have sidewalks.

Ms. Lipscomb replied yes, the City will be doing the lights, shrubbery, and sidewalks.

Mr. King stated that these improvements are actually called betterments, which the City can do if done in conjunction to DOT’s work. It will save the tax payers money. He asked if the sidewalks around the 10th Street Connector will be walkable (due to the slope).

Ms. Lipscomb replied that even though the connector will go up, there will remain a section under it. Eventually, the two sections will meet up.

Mr. King stated that the portion of bond funds for the sidewalks, Reade and Cotanche Streets, and 5th Street streetscapes are being done in three phases. Phase I and II have been completed and the designs for Phase III have already been paid for by 2004 bonds.

Ms. Lipscomb replied that this project is “shovel” ready.

V. Update in GO Science Lease

Mr. Wisemiller introduced Mr. Roger Conner, Executive Director of GO Science. He gave a brief overview of the property purchase process and the lease agreement between RDC and GO Science. The RDC purchased the property at 729 Dickinson Avenue for the purpose of supporting the GO Science project. In 2013, the RDC and GO Science entered into a two-year lease agreement at \$1 per year to help facilitate development of the facility. The goal is to eventually transfer the property to GO Science when the facility is fully operational. Section 1 of the lease agreement stipulates that the lease agreement may be extended for another two-year period upon written request from GO Science. GO Science has submitted a letter requesting the extension.

Mr. Conner gave an update on the progress and program implementation at the new facility. GO Science is a publically supported nonprofit social enterprise that provides informal science education experiences to the general public. We have been providing outreach services to 29 counties in Eastern, NC for over ten years. GO Science is a part of the official Redevelopment Plan as approved by City Council, and we have been working towards the establishment of a City science and technology center in Uptown Greenville. The location, 729 Dickinson Ave, is centrally located with easy access from the West Greenville Community, East Carolina University, The City Center, and Central Greenville. It is located in a block positioned for both private and public development and redevelopment. It is also near the planned Intermodal Transportation Center and close to existing attractions such as the Library, Art Museum as well as Uptown Dining & Entertainment district. He delineated the location on a map. Environmental contamination was abated and cleaned-up at the facility. After signing the lease agreement, we were able to have a ground breaking ceremony.

During Phase I fundraising, GO Science raised over \$125,000 from private contributions. GO Science recently completed construction of Phase I of the center. Construction took longer than originally anticipated. Phase I includes a learning center, a store, a meeting space, innovative area, and two ADA accessible restrooms. Phase I of the Learning Center has a particular architecture: hands on, minds on program; workshop for the work force program; educational counseling program; teacher professional development program; and diversity & equality in STEM.

Over the summer, several preview events were held featuring our first traveling exhibit on Nanotechnology. Over 1,000 citizens visited the center during these preview events. Ms. Kristi Walters was hired as the full-time Director of Education to lead STEM programming and coordinate collaborations with partner organizations. Partnerships include work with A Time for Science in Ayden, River Park North, and the Marine

Laboratories on the Coast. The center averages two – three programs per day. Phase I Grand opening is scheduled for November 18, 2015.

GO Science is now focused on privately fundraising and planning construction for Phase II of the Center. This includes the Challenger Learning Center and expanded interactive exhibit space. Currently, half of the space will be allocated to traveling exhibits, and the remainder set up as multi-purpose space, hands on programs, science exhibits, cafes, and presentations. The rear area of the building has two large rollup doors that will be essential to bringing in the traveling exhibits.

Phase III will be focused on developing the remainder of the parcel. The goal is to create an urban science center. We are evaluating potential private mixed-use development partnerships.

GO Science as a keystone attraction, has increased the productivity of private investment in the area. Several large developments have been announced or planned near the center since redevelopment. The location of GO Science has strengthened infrastructure investment and prioritization. That area of Dickinson Avenue was denied high speed internet service. By bringing in the center, Suddenlink agreed to expand their network along that area of Dickinson Avenue so all businesses there could benefit from HSI. Ultimately, it all impacts the lives and futures of our children. The focus is on providing the science, mathematics, and technology that will make them competitive adults in the future and create jobs that don't even exist today.

Mr. Woodson asked if the main issue before the commission was the extension of the lease.

Mr. Wisemiller replied yes.

Mr. King asked what the acquisition date of the building was and what the price was.

Mr. Flood replied December 2010 and the purchase price was \$378,000.

Mr. King asked if the RDC put in \$200,000 for up fit.

Mr. Flood replied yes. Part of that and the Brownfield grant was used for the cleanup of environmental issues.

Mr. King stated that with the purchase price, RDC input and the Brownfield grant, there has been approximately \$600,000 invested on this piece of property. The commission owes it to the tax payers to see what they have accomplished thus far before extending the two year lease. The original lease was entered into in November 2013. The first time Mr. Conner appeared before this board was in 2009 regarding the purchase of the building. So in 2013, the purchase was complete, the contractors were hired, and the cleanup had been done. Two years ago, before we turned over the property to you, I asked specifically, if we set up the lease for \$1 per year, when would there be people in

the seats. You responded ten weeks. Construction would be ten weeks and then programming would take place. After that would be the grand opening. How can we possibly have a grand opening in November 2015 when you've had a two year lease?

Mr. Conner replied that the construction did not go as well as planned. We had to focus on selecting and working with a local contractor for this particular project. There are no contractors in this area with museum based institution experience. Once the construction started, it was noticed that there were definite misunderstandings about our intent for redevelopment of the property. As a result, there really were significant construction delays. In addition to that, there were roof repairs, façade improvements, and a huge amount of rain. It really was construction related lateness. We couldn't start any repairs until the lease had been signed and the contractors could get in there to see what was required. It was an unfortunate series of events. The estimates that I provided you are the estimates provided by the contractors.

Mr. King asked how many full time employees does GO Science have.

Mr. Conner replied that they had two full time employees and thirty contractors.

Mr. King asked what hours they were open.

Mr. Conner replied from nine to five.

Mr. King asked for a head count of children on an average day.

Mr. Conner replied between 300 to 500 per day. The new programming will up that number.

Mr. King stated that the commission anticipated that in Phase I the center would be opening two years ago. The ultimate goal was to turn the building over to GO Science and raise capital for Phase II. How much capital have you raised for Phase II?

Mr. Conner replied that \$125,000 was raised in Phase I. All of that has been invested in the facility. We are in the silent phase of capital campaigning Phase II.

Mr. King asked what was the number that had been pledged, that is in the budget right now for Phase II.

Mr. Conner replied that the whole point of the silent phase of capital campaigning was they don't disclose where that number was.

Mr. King stated that the lease terms specified, for a \$1 a year, GO Science was to be an attraction for the downtown area. I have just visited a Dickinson Avenue place and they see GO Science as blight. We have created blight there because there is no street traffic and it is a hindrance of the Dickinson Avenue corridor. I am convinced that science education is great; I'm just not convinced that your organization is the right one to lead

this effort. When people ask me what is happening with GO Science I can't answer them – for two years. And now we are having a grand opening two weeks after the lease is to expire. I cannot in good conscience see how 1,000 children have come through during the summer when we have spent over \$600,000. That is \$600 per child for programming. This presentation looks good, but it is the same presentation we saw two years ago when approving the lease. There is no additional information except updating the dates. I cannot in good conscience vote to extend this lease based on the operations we have seen. Dickinson Avenue is redeveloping, but I think it would redevelop in spite of this project. If we brought in someone who could lead this project better, we would get a bigger bang for our buck. I'm not saying kick GO Science out today, I just can't agree to a two year lease renewal on this. I have heard this story before. I asked last year when you would bring people in and you said ten weeks. I look at the presentation that says you will create a museum organization with Sheppard Library and the Greenville Museum of Art. What co-branded programs do you have with the Greenville Museum of Art?

Mr. Conner replied that they were working with Uptown to create a combined marketing program for Dickinson Avenue to feature all the new things that are happening there and all the attractions there in one entity for Fall purposes.

Ms. Marshall asked what kind of advertising is being done to let people know about GO Science. You have mentioned collaborating with various organizations, but that is a specific targeted audience. What are you doing to reach the general public? There are underserved populations, so how are you reaching them? In none of your presentations have you told us how you plan to get people there. Also, you state that there are 300 – 500 people visiting per day. Is that every day? Everything you say is about what you plan to do. What have you actually done and completed?

Mr. Conner replied that it may be best to review the time line since it sounds like there may be some confusion there. Going back to the comments by Jeremy and the ten weeks, the amount of time we were not in the building was due to construction. We were close to litigation with that. Construction was actually what took so long to keep us from getting into the building. Earlier this year, about February or March, we were able to take occupancy of the building. We weren't able to get into the building until then because they weren't able to turn over a CO. We weren't able to do any programming in the building until then. Next was getting all of the business operations and things moved in. Then we weren't able to get internet. A lot of our systems run off of internet technologies. That was something we did not think that we would run into an issue with. That's when we started discussions with Suddenlink. It took them three months to build out a network service just to connect that parcel to the internet. So we weren't able to do some of our programming that was based on the internet. Once we were able to take occupancy of the building (we already own a travel exhibit that costs over \$50,000 which focuses on nanotechnology) we were able to promote that exhibit to the community. Some community members did come in to view it. We started introducing people to the museum. Then we hired our Director of Education. She was becoming familiar with our programming while developing new programming. She has only been with us three

months and she has already created fifteen new programs. I know everyone is looking at two years, but the reality is we have only been in the facility since January of this year.

Ms. Marshall stated we were actually looking at the time you were due in the building – after the ten weeks.

Mr. Conner replied that the reason they couldn't be in the building in ten weeks was due to construction issues.

Mr. King stated that it couldn't have been 18 months. You couldn't have given us a construction plan that would allow people in there in ten weeks. January or February of 2014 I could believe, but not March of 2015.

Mr. Conner replied that he could only communicate problems with construction and would be happy to share some of the correspondence and issues relating to this. We were not able to get into the facility until recently.

Mr. Woodson replied that it would have helped if this had been communicated to the board. We have significant investment into this building. Whatever we put there we want to be successful. This board is very sensitive when it comes to putting money into a project and then don't feel comfortable with it after investing those funds in the project. To come back now and say renew the lease is something that raises a lot of issues and a lot of questions for board members. We need to see how we decide, if we shorten the lease or see what the return is going to be in a timeframe. The issue here is that we did not know what was happening. You are asking us to extend the lease when there is no guarantee that in two years we won't be in the same place.

Mr. Conner stated that he apologizes if it was not communicated clearly what the status was. I can say that we have already had our first traveling exhibit and have received our second travel exhibit that focuses on ocean acidification, and we have programs every day of the week. People can go online for registration. We are beginning the marketing to let people know that everything is active now and to come participate. For diversity and equity, we do programs with the Boys and Girls Club and the Little Willie Center. Every year we do regional training to help leaders of community based organizations of underrepresented groups better understand STEM based programming. We train them how to deliver the programs and give them resources so they can go back to their organizations and deliver programming. We are not doing the programs for them, we are equipping them with the skill set to grow their own plan internally and then connect to ours.

Ms. Dunn stated that per the presentation, GO Science does on site programming (which is down the street) and it covers 29 counties. Her question was if they would do both simultaneously or do one or the other. The City's position would be that the building by design was to have programs here and attract people to the downtown area.

Mr. Conner replied yes. There is a focus for here on site program while previously, during the planning stage for the future, our focus was on the outreach since there was not a building to do those activities. We do have a consultant pool as well as a regional network that we can access in order to deliver those regional services. Now our focus is primarily on the facility here in Greenville.

Ms. Dunn noted that per, the presentation, GO Science would partner with other organizations. Which ones besides the library will be partnered with to help promote the STEM program for the city?

Mr. Conner replied that they were fortunate that they have several programs that focus on STEM education in different areas which presents an opportunity to collaborate with these organizations. An example is A Time for Science which focuses on natural resources and doing science outdoors. We have done and are doing in November a program for astrobiology also with A Time for Science. We are partnering with A Time for Science to do some co-marketing to school districts letting them know that there are a lot of things here in Greenville that they can do. We try to maximize the time when they have to travel for school trips. By partnering with A Time for Science, they can spend part of the time with them doing outdoor projects and then come over here to do indoor activities. These include computer based activities, innovation activities, or interactive activities with which ever traveling exhibit we have in that space. We have partnered with organizations such as the Sea Turtle, which focuses on natural sciences. We have done work with the Nature Center here in Greenville. The hope is that we can package some of these things and make Greenville more of a destination for school groups and organizations. Similar to Raleigh, which has the different museums and a lot of things to do, we are trying to create that type of environment here.

Ms. Dunn asked if, for example, the package deal could be during the field trip, the students may spend the morning at A Time for Science, go to lunch, and then visit the GO Science Center. Neither organization would provide a full day's activities, they would work together to provide a whole day of activities.

Mr. Conner replied correct.

Ms. Dunn stated that the Challenger Learning Center in Charlotte was a donation and is probably outdated by now. It would probably cost a large sum of money to update it. Are there any plans to bring that Challenger Learning Center to GO Science so it could be an interactive learning experience which could be open every day? Do you know the cost to upgrade it?

Mr. Conner stated that the Challenger Learning Center is still part of the master plan for GO Science. We do have a contract to update the computer components. Then those computer components are integrated into the facility itself. That experience is a much more simulated environment that is scheduled. School districts will schedule the time to come in.

Ms. Dunn asked how much impact the new person (Kristi) will have on the programs that we've been discussing.

Mr. Conner replied that the fact that we were recently able to get into the building and get going with the programs, there has been a shift in outreach programming and onsite programming. By bringing in Ms. Walters, who has a background in informal science education as well as biology, to develop programming, she has already had an impact on programming and will have a significant impact on programming. As I showed you earlier, the whole month of October is full of programming as a result of her efforts over the past few months.

Ms. Dunn asked do you see her as the personality who will be developing the partnerships that were talked about.

Mr. Conner replied yes. She has the ability to see natural linkages and build those partnerships. I am supporting her on packaging those together and push them out to entities in the community and region.

Ms. Dunn asked if there were public funds provided for Phase I.

Mr. King stated that he thought the public funds had come from the RDC. The \$125,000 was private funds. The presentation did say that they were publicly supported.

Mr. Conner replied yes, we are a 501c3 nonprofit that is supported by the public.

Ms. Marshall stated that when Mr. King asked about the funds raised for Phase II, you replied that you were not at liberty to disclose the amount. Should we decide to extend the lease for two years, what can we expect to happen in those two years? Specifically, what is on the books that are planned for the next two years? While there were several delays, there were several things could have been doing while waiting. It sounds like you waited until you were in the building to develop programs and develop a marketing strategy. These things could have been done while you were waiting and then you would have had more to report other than we had delays.

Mr. Conner replied that currently they have the next year of travel exhibits already reserved.

Ms. Marshall asked for examples of the travel exhibits.

Mr. Conner replied for example, Eat Well, Play Well, which is an exhibit from NIH that focuses on health education. There is a program on Buried Treasure that focuses on the science of recovering buried treasures. We have a partnership with United Nations and will bring in an exhibit that focuses on the science of light and the societal impacts of light. We have programming that will continue at the facility and will only grow. We have the exhibits that people can visit anytime.

Mr. Woodson stated that at this time the board is not ready to extend a two year lease. Maybe a temporary shorter time frame. With reports back on the progress so we can at the appropriate time make a decision on the lease.

Mr. Flood stated that the commission has the ability to act in any manner it sees fit. It sounds like the commission wants frequent updates and a timeline for when the Phases are beginning, know how the fund raising is going, and regular updates on the programming and marketing if the lease is extended. Staff will facilitate this dialogue if that is the direction the commission wants to go. You have the ability to decide if it is a one year, two year, or other length of time lease.

Mr. Conner stated that this was an abbreviated presentation. He didn't want to take up too much of the committees' time. There is a lot of additional information that could be shared regarding programming. What was presented today was not the entirety of what we are doing.

Ms. Dunn stated that based on your presentation, the power point presentation and comments that others have made, if the board decides to vote into the agreement that you would present to us a specific plan, and then you could provide some specificity regarding the marketing and partnerships. What you are saying sounds like a very good idea but if you could bring some specificity regarding these then that would be helpful for you and the commission.

Mr. King stated that he was not there to kill GO Science, but he did feel like a steward of taxpayer's money. This project has been a concern of his since he first came on the board in January 2012. This is the exact conversation that I had with Mr. Conner in 2013. I said, *"We are certainly committed to GO Science and it is not a long lease. It is only two years. This is an amenity to bring people into the area. I would like to know a timetable to bring people into the seats."* Mr. Conner replied, *"As a nonprofit we are not officially recognized on tax rolls. We are in the silent phase of the capital campaign."* This is two years ago. The same answer I just got right there. *"Having the first phase open will encourage donors to contribute because they want to see progress. We have major equipment we are looking to bring in soon....If we can get the lease authorized we are looking at ten weeks for construction....GO Science has hired an architect and contractor so we just need to get the lease signed"* That was my timetable two years ago. What I looked for was, get the people in first. This is a dollar a year lease. It is to provide science education and be a draw to Dickinson Avenue and Center City. That has not been done in my opinion. The second thing was get ready for Phase II. I even said later on *"...if you get a major donation we can discuss about extending your lease."* I am not in favor of renewing this lease as we sit today. It is difficult to get long-term donations. But this answer is the same answer I got last year and the brochure is the same one I got last year. So what I am going to do is propose a motion that extends the lease for three months. That will take us to the end of the year. We will go on an interim basis. This is what I want to see: head counts of the people in there, a list of the programming, the GO Science board members saying this is a great project – we are committed to this project. I want to have closed sessions if we have to so you can tell us about these capital contributions to

make Phase II happen. I want to see somebody from Uptown Greenville, from the Greenville Museum of Art and I want to see your neighbors on Dickinson Avenue at the public comment saying this is a good neighbor instead of telling me this is blight on this street, these people do not participate on this block. That's what I want to see and I will give you three months to do it. I cannot in good conscience extend this lease. The lease states that we have to give them until November 19th, but when we do enter into a new lease, I want to put incentives and targets into this lease. Let's be honest, if this was a business plan competition and this was a return on investment, none of us would approve. We have to look at it the same way. It is a nonprofit. And science education is important. I am committed to science education. I'm just not so sure that we have the right horse in the race. So, that's the lifeline that I want to give to GO Science. That's the motion I make, that we extend the lease we have with them for three months to show us in periodical data and commitment, from the community, from their board, and from their neighbors. That's what I want to see.

Ms. Dunn stated that she would go more than three months. She would want to be more specific about what we ask.

Ms. Siguaw stated that she would also go six months.

Mr. Woodson stated that the motion did not pass due to a lack of a second.

Ms. Siguaw stated that she would go six months but with everything that Mr. King has required.

Ms. Dunn asked if the motion could also include they come back with a marketing plan, examples of how they formed these partnerships, and examples of the school groups that attended because of the partnerships.

Mr. Woodson stated that it was equally important that if GO Science is important to this community, that the board members be here to help sell this. You should not be taking the whole heat for what is happening at GO Science.

Motion was made by Ms. Siguaw and seconded by Mr. King to extend the lease for six months with the following conditions: 1. a three month progress report be given to the Redevelopment Commission, provide a head count, a list of the programming, the marketing plans, and how its moving forward, 2. a breakdown of budget operations: what is going toward salary and for programming, 3. The expectations for the building and daily attendance. Motion carried unanimously.

Mr. Patterson stated that he is on an email list for GO Science. Have all of the programs been successful?

Mr. Conner stated that they had worked very hard to cultivate an email list and communicate to people about the programs. An example of the effectiveness for the

email list is recently information regarding a program on nanotechnology was sent to everyone on the list. The program sold out in five minutes.

VI. Public Comment Period

No comments were received.

VII. West Greenville Property Acquisition

Mr. Wisemiller stated that this property was previously discussed. Staff has negotiated a price with the owner and now is ready to sell. The address is 606 Clark Street. The property owned and occupied by Ms. Deloris Purvis. The appraised value is \$33,750 and the proposed purchase price \$37,125. RDC will cover up to \$18,000 in relocation expenses (per URA guidelines) and additional relocation expenses will be provided by the Affordable Housing Loan Committee. Staff recommends that the Redevelopment Commission approve the purchase of 606 Clark Street for \$37,125 and provide up to \$18,000 in relocation expenses to the seller.

Ms. Dunn asked what would be covered in the \$18,000.

Mr. Flood replied that this is a comparable, so the value of a similar house to the one we are getting. We would look at properties at that range and the cost to move the owner. We have found a property with owner's acceptance. About \$16,000 will cover the relocation. Then we will factor about \$1,500 in for moving expense since this is a government action.

Mr. King asked if the owner was happy.

Mr. Flood replied yes, at this point. There will be a little more business to cover but we believe we can make this work.

Ms. King stated that she has done a good service for this commission and for the city.

Motion was made by Mr. King and seconded by Ms. Dunn that the Redevelopment Commission approve the purchase of 606 Clark Street for \$37,125 and provide up to \$18,000 in relocation expenses to the seller. Motion carried unanimously.

VIII. Report from Secretary

A. Monthly Financial Report

Mr. Flood gave the monthly financial report.

Redevelopment Commission Budget FY 2014-2015

Center City Bond Funds

Evans Gateway		
Date		Beginning balance: \$159,000.00
7/10/2014	Rivers & Associates, Inc.	\$1,480.00
8/5/2014	Rivers & Associates, Inc.	\$2,020.00
8/28/2014	Rivers & Associates, Inc.	\$1,900.00
11/12/2014	Rivers & Associates, Inc., Evans Street Gateway	\$3,500.00
11/18/2014	Rivers & Associates, Inc., Evans Street Gateway	\$690.00
12/9/2014	Rivers & Associates, Inc., Evans Street Gateway	\$1,750.00
1/6/2015	Transfer to Evans Street Accessway	\$88,420.00
1/13/2015	Rivers & Associates, Inc., Evans Street Gateway	\$8,550.00
4/7/2015	Rivers & Associates, Inc. Phase Progress 423 Evans Street	\$4,400.00
4/15/2015	J & H Studios (encumbrance) (drawn \$12,500.00)	\$50,000.00
	Total Spent in Account:	\$162,710.00
	Total Remaining in Account:	-\$3,710.00
Uptown Theatre Repairs		
Date		Beginning balance: \$254,000.00
12/9/2014	RPA Engineering, Chimney Evaluation	\$1,000.00
12/23/2014	Enviro Assessments East, Inc., Asbestos Abatement	\$4,175.00
1/6/2015	Transfer to Evans Street Accessway	\$63,500.00
	Total Spent in Account:	\$68,675.00
	Total Remaining in Account:	\$185,325.00
Evans Street Accessway		
Date		Beginning balance: \$233,000.00
7/28/2014	Walker Parking Consultants, Uptown Parking Deck	\$3,600.00
9/9/2014	Rivers & Associates, Inc., Evans Gateway Project	\$14,000.00
10/7/2014	Rivers & Associates, Inc.	\$12,250.00
10/9/2014	Rivers & Associates, Inc.	\$460.00
10/28/2014	Seegars Fence Company, Inc., Temporary Fence 120 West 5th Street	\$873.00
1/6/2015	Transferred from Uptown Theatre Repairs	-\$63,500.00
1/6/2015	Transferred from Evans Gateway	-\$88,420.00
2/16/2015	Barnhill Contracting (encumbrance) (drawn \$118,943.09)	\$189,460.07
3/11/2015	Barnhill Contracting - walkways around parking deck	\$110,500.00
3/11/2015	Barnhill Contracting (encumbrance) (drawn \$13,306.42)	\$50,000.00
	Total Spent in Account:	\$229,223.07
	Total Remaining in Account:	\$176.93
Cotanche to Reade Alley Improvements		
Date		Beginning balance: \$252,000.00
9/2/2014	Transfer of funds from Uptown Alley Improvements	-\$5,500.00
11/18/2014	Dunn & Dalton Architects	\$1,008.50
1/15/2015	East Carolina Communications, LLC, Install Cable in new CVB	\$3,467.68
2/9/2015	Green Town Properties, Inc., Elevator Usage Fee	\$100,000.00

3/17/2015	A3 Communications Network Cameras	\$2,290.70
4/10/2015	East Carolina Communications, LLC, Install Cable in new CVB	\$600.00
9/11/2015	Carolina Earth Movers (encumbrance) (drawn \$91,929.34)	\$103,207.55
Total Spent in Account:		\$205,074.43
Total Remaining in Account:		\$46,925.57
Uptown Alley Improvements		
Date	Beginning balance:	\$49,000.00
9/2/2014	Transfer of funds to Cotanche to Reade Alley Improvements	\$5,500.00
Total Spent in Account:		\$5,500.00
Total Remaining in Account:		\$43,500.00
Total of all Center City Bond accounts		\$272,217.50

West Greenville Bond Funds

West 5th Streetscape, Phase II design		
Date	Beginning balance:	\$58,000.00
7/10/2014	Rivers & Associates, Inc.	\$7,245.00
8/5/2014	Rivers & Associates, Inc.	\$5,040.00
9/9/2014	Rivers & Associates, Inc., West 5th Street Streetscape Phase II	\$945.00
11/12/2014	Rivers & Associates, Inc.	\$8,530.00
12/9/2014	Rivers & Associates, Inc., West 5th Street Streetscape Phase II	\$31,600.00
Total Spent in Account:		\$53,360.00
Total Remaining in Account:		\$4,640.00
Acquisition		
Date	Beginning balance:	\$270,000.00
7/17/2014	Moore and Piner LLC, Appraisals	\$1,600.00
9/4/2014	Avery, E. Cordell, Title examination 604 Clark Street	\$250.00
9/4/2014	Avery, E. Cordell, Title examination 606 Clark Street	\$250.00
9/4/2014	Avery, E. Cordell, Title examination 650 Atlantic Avenue	\$550.00
10/1/2014	The Appraisal Group, Appraisals 604 Clark Street	\$500.00
11/4/2014	Avery, E. Cordell, 650 Atlantic Avenue	\$100.00
11/4/2014	The Appraisal Group, 606 Clark Street	\$650.00
11/5/2014	Avery, E. Cordell, 604 Clark Street	\$500.00
11/5/2014	Avery, E. Cordell, 650 Atlantic Avenue	\$500.00
12/3/2014	HUD, purchase of Pamlico property from Housing	\$60,673.71
1/13/2015	Parker and Associates Land Surveying, Inc., 650 Atlantic Avenue	\$1,200.00
1/13/2015	Parker and Associates Land Surveying, Inc., 604 Clark Street	\$700.00
3/25/2015	Dunklee & Dunham Environmental Site Assessment	\$2,500.00
3/26/2015	Avery, E. Cordell, 604 Clark Street	\$74,133.63
4/9/2015	Darden Properties 605A Clark Street	\$600.00
4/9/2015	Icerlene King 605A Clark Street	\$1,050.00
4/9/2015	Icerlene King 605A Clark Street	\$2,129.79
5/7/2015	Icerlene King 605A Clark Street	\$2,729.79
5/14/2015	Avery, E. Cordell, 650 Atlantic Avenue	\$31,997.88

9/10/2015	Revenues transferred into Acquisition line item	-\$77,867.91
9/11/2015	Cordell Avery Purchase of Property 917 West 5th Street	\$93,803.44
	Total Spent in Account:	\$198,550.33
	Total Remaining in Account:	\$71,449.67