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COMMUNITY DEVELOPMENT

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# MEMO

DEPARTMENT

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**TO:** Thom Moton, Interim City Manager

**FROM:** Merrill Flood, Director Community Development Department *MF*

**DATE:** August 8, 2012

**SUBJECT:** Sign Ordinance Review

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During the May 2012 meeting of City Council, staff was instructed to complete a review of the City of Greenville's sign ordinance. This request was made following the amendment to the temporary sign provisions related to flags. Since that time the staff has undertaken several reviews of the following ordinance provisions to: Convenience stores and tobacco shops, Internet Sweepstakes, Family definition for unrelated occupancy and family care home spacing provisions.

With recent amendments to the sign ordinance, a significant portion of the sign ordinance has been reviewed. The following schedule has been developed in keeping with the City Council's directive to complete the project:

- |   |               |
|---|---------------|
| A. Evaluate best practices from other "Peer Communities"                  | November 2012 |
| B. Conduct a public workshop to provide Information and received feedback | December 2012 |
| C. Development of a report for consideration by City Council              | February 2013 |
| D. Consideration by the Planning and Zoning Commission (if needed)        | March 2013    |
| E. Consideration by City Council (if needed)                              | April 2013    |

Please contact me if you have any questions or need additional information or discussion on the proposed schedule.

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COMMUNITY DEVELOPMENT

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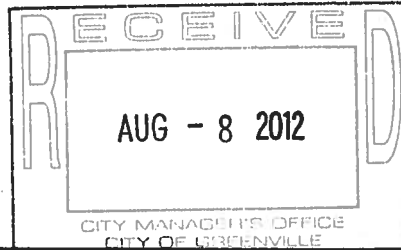
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DEPARTMENT

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# MEMO

**TO:** Thom Moton, Interim City Manager

**FROM:** Merrill Flood, Director Community Development Department *MF*

**DATE:** August 8, 2012

**SUBJECT:** Façade Improvement Information

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In an effort to continue to provide information on existing resources designed for businesses, business owners and operators in the Uptown area were notified of the City of Greenville's Façade Improvement Grant program. In the past Community Development staff has held workshops, mailed notices and visited businesses in the area to inform them of the program. Recently, Community Development staff again visited area businesses that had not taken advantage of the program and provided them with information. Staff visited business located along East 5<sup>th</sup> street in the areas between Reade, Cotanche, 4<sup>th</sup> and Read Circle.

Staff visited 31 locations and presented information and held advisory conversations with several business operators in these areas. I have attached a map and spreadsheet with the contact information of the locations visited.

Please contact me if you have additional questions.

Number on Map	Name	Physical Address	Owner/Operator	Telephone #
1	Levels	111 E. 5th St.	<i>No contact info on record</i>	
2	Pirates Den	113 E. 5th St.	Tara Mouser	918-557-1295
3	Half-Way House (formerly The Tank)	420 Cotanche St.	Wade Abernathy	919-632-0353
4	The Quarry Restaurant	123 E. 5th St.	Sharif Abuhatoum	252-902-4869
5	Rumors	205 E. 5th St.	Alvin Grant	919-396-3311
6	The Other Place	207 E. 5th St.	Matt Blackman	252-347-5892
7	The Phoenix	209 E. 5th St.	Alvin Grant	252-757-2582
8	Hard Times (formerly Paradise)	209 E. 5th St.	<i>No contact info on record</i>	
9	Stop N Shop	213 E. 5th St.	J. Long	252-752-6366
10	Sup Dogs	213 E. 5th St.	Brett Oliverio	301-204-3548
11	Cubbies	505 Evans St.	Andy Case	252-717-5198
12	Another Level Hair Bar	106 E. 5th St.	Russell Shaw	252-258-6029
13	I-Drive & Peddling Pirates	110 E. 5th St.	I-Drive (916-1704) & Peddling Pirates (702-6221)	
14	Armadillo Grill/The Lofts on 5th St.	507 Evans St.	Benjamin Pace	919-280-3795
15	G-Vegas Magazine	122 E. 5th St.	Robert Howard	252-227-4313
16	5th St Distillery	122 E. 5th St.	George Beaman	252-752-4215
17	5th St. Annex:	122 E. 5th St.	Brett Carraway	252-413-7991
18	E.C. School of Bartending	510 Cotanche St.	W. Stuart Haithlock	252-752-1115
19	Michelangelo's Pizza	204 E. 5th St.	Jeff Deering	252-353-7063
20	Athen's Grill aka Omar's	206 E. 5th St.	Omar Chahid	252-830-0588
21	Cape Fear Tattoo	208 E. 5th St.	Burmah Broadfoot	910-262-7036
22	Catalog Connection/Apts	212 E. 5th St.	Don Edwards	252-758-8612
23	Pita Pit	214 E. 5th St.	Mildred Thompson	252-329-7482
24	Rehab Lounge	218 E. 5th St.	Rob Oliver	252-268-6586
25	Backdoor Skate shop	222 E. 5th St.	Paul Wolcicowski	252-752-7049
26	Rehab Lounge (Boiler Room)	220 E. 5th St.	Rob Oliver	252-268-6586
27	Still Life	511 Cotanche St.	Sharif Abuhatoum	252-329-7482
28	Pantana Bob's	513 Cotanche St.	Bennett Laprade	252-757-3778
29	Varsity Barber Shop	515 Cotanche St.	Lynwood Moore	252-758-1903
30	Mac's Billiards	517 Cotanche St.	George Beaman	252-327-5775
31	519	519 Cotanche St.	Jeff Beaman	252-321-1242



# Downtown Facade Grant Publicity







City Attorney's Office

# CITY OF GREENVILLE

North Carolina

P.O. Box 7207 - Greenville, N.C. 27835-7207

(252) 329-4426

(252) 329-4626 FAX)

Notes to Council  
8/8/12

August 3, 2012

## VIA CERTIFIED MAIL

James Roy Hudson  
Jean P. Maebelle  
522 Forline's Rd  
Winterville, NC 28590

**RE: 209 Pennsylvania Ave, Apt B, Greenville**

Dear Property Owner/Manager:

It has come to the attention of this office that Greenville Police Officers and Probation and Parole arrested Lamone Harrison and Troy Bullock at the above location and charged them with possession with intent to sell or deliver Schedule II controlled substances, possession of controlled substances within 1000 feet of school, maintaining a dwelling for the purpose of drug activity, and possession of firearms by felons. On May 31, 2012, you were advised of drug nuisance activity at your property located at 1201 Myrtle. On May 9, 2011, you were notified of drug nuisance activity at this same address. On March 29, 2011, you were notified of drug activity involving 1203 Myrtle. On May 12, 2011, a meeting was held in this office to discuss drug nuisance activity problems involving your property. I also would note that on April 16, 2012, drug nuisance notification was sent concerning your property at 209 Pennsylvania and on May 31, 2012, drug nuisance notification was sent concerning your property at 1110 Myrtle Ave.

As noted in previous correspondence, drug activity is a nuisance affecting the health, safety and welfare of the persons in this community as defined by NCGS §19-6.1 As stated below, there are steps that need to be taken to address these problems as well as complying with my follow up letter dated May 13, 2011 after our meeting.

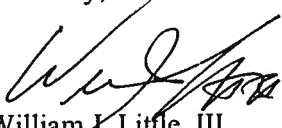
You should immediately make efforts to stop the nuisance from occurring or recurring. There are tools you can utilize to ensure this same type of activity does not occur again. Those tools are as follows:

1. Summarily evict tenants involved in drug-related activity.
2. Cooperate with law enforcement officials to prevent the activity from reoccurring or assist in the apprehension of the individuals engaged in the activities.
3. Insert lease restrictions on your rental property prohibiting the illegal possession or sale of narcotic drugs.
4. Conduct criminal records checks of all of your prospective tenants.
5. Utilize reference checks of the prior residencies of your prospective tenants.
6. Improve security, work with the Greenville Police Department concerning trespassing and access to the property when vacant.

Your failure to utilize the above methods to help alleviate the drug activity on your property or the failure to take other reasonable steps to ensure this type of incident does not happen again may cause the forfeiture of your property.

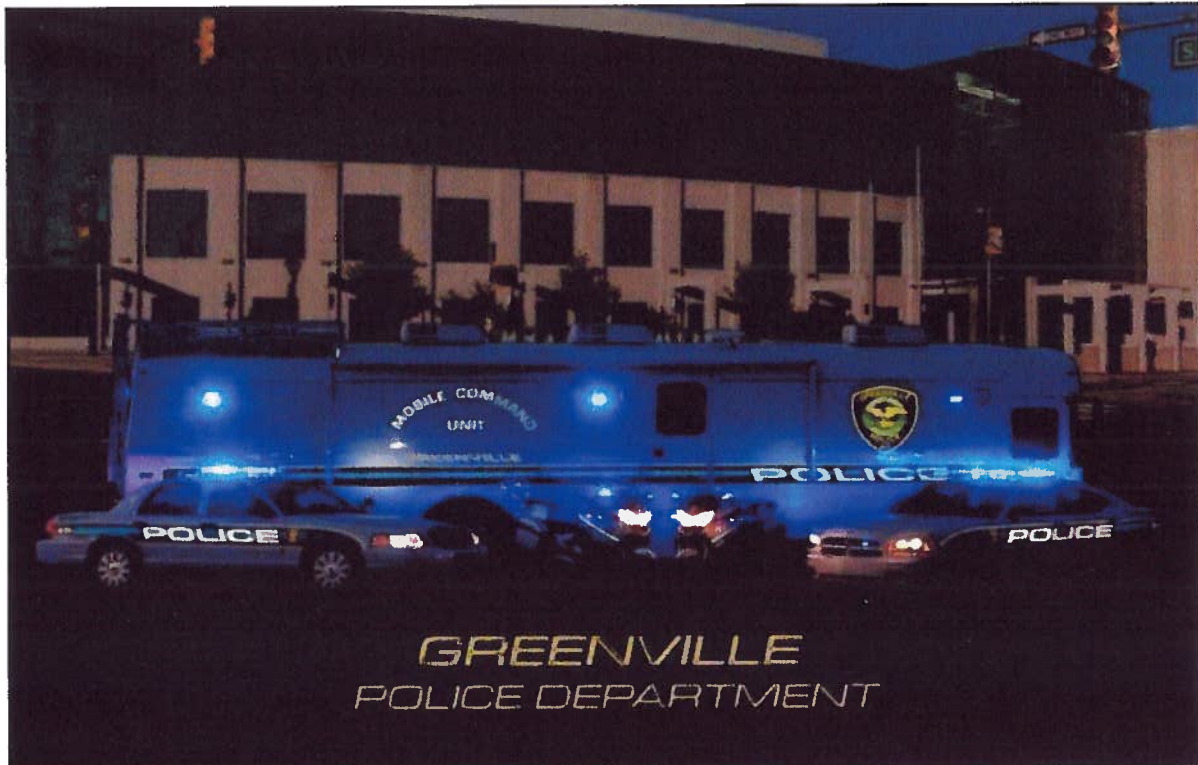
It is apparent from the previous notifications that you have failed and continued to fail to address drug nuisance activity on your property. As a result of frequency of the drug activity in properties owned by you, I am forwarding this correspondence to the City Manager's office requesting action be initiated under Chapter 19. We strenuously request your assistance and cooperation in addressing the concerns regarding nuisance activity on your properties; however, the City of Greenville must consider the safety and welfare of those in the community.

Sincerely,

A handwritten signature in black ink, appearing to read 'W. J. Little, III', written over a horizontal line.

William J. Little, III  
Assistant City Attorney

cc: ✓ Thom Moton, Interim City Manager  
Interim Chief Bartlett  
Lt Ivey, Interim Patrol Bureau Commander  
Lt. Smeltzer  
Code Enforcement



# MONTHLY REPORT



**JULY 2012**



## SUMMARY



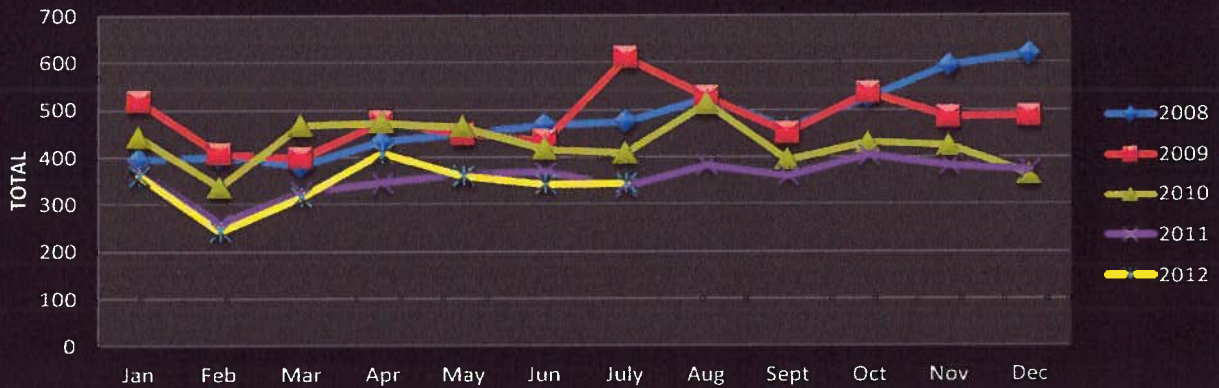
The Greenville Police Department Monthly Report is a brief review of department activities over the previous month. This report is intended to provide a snapshot of data, trends, significant incidents, and general information the Department deems important or significant. Information or data included in the report may change as a result of on-going investigations or re-categorization of incidents.





# FIVE-YEAR OVERVIEW

## 2008-2012 Part 1 Crime Trend



Part 1 crime totals by year	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
2008	395	399	381	434	450	468	475	524	461	527	594	619
2009	519	407	398	475	449	435	611	527	452	536	485	487
2010	443	336	467	473	464	416	409	513	394	431	425	364
2011	371	260	326	346	364	368	336	383	360	404	383	374
2012	361	243	315	409	360	342	344					

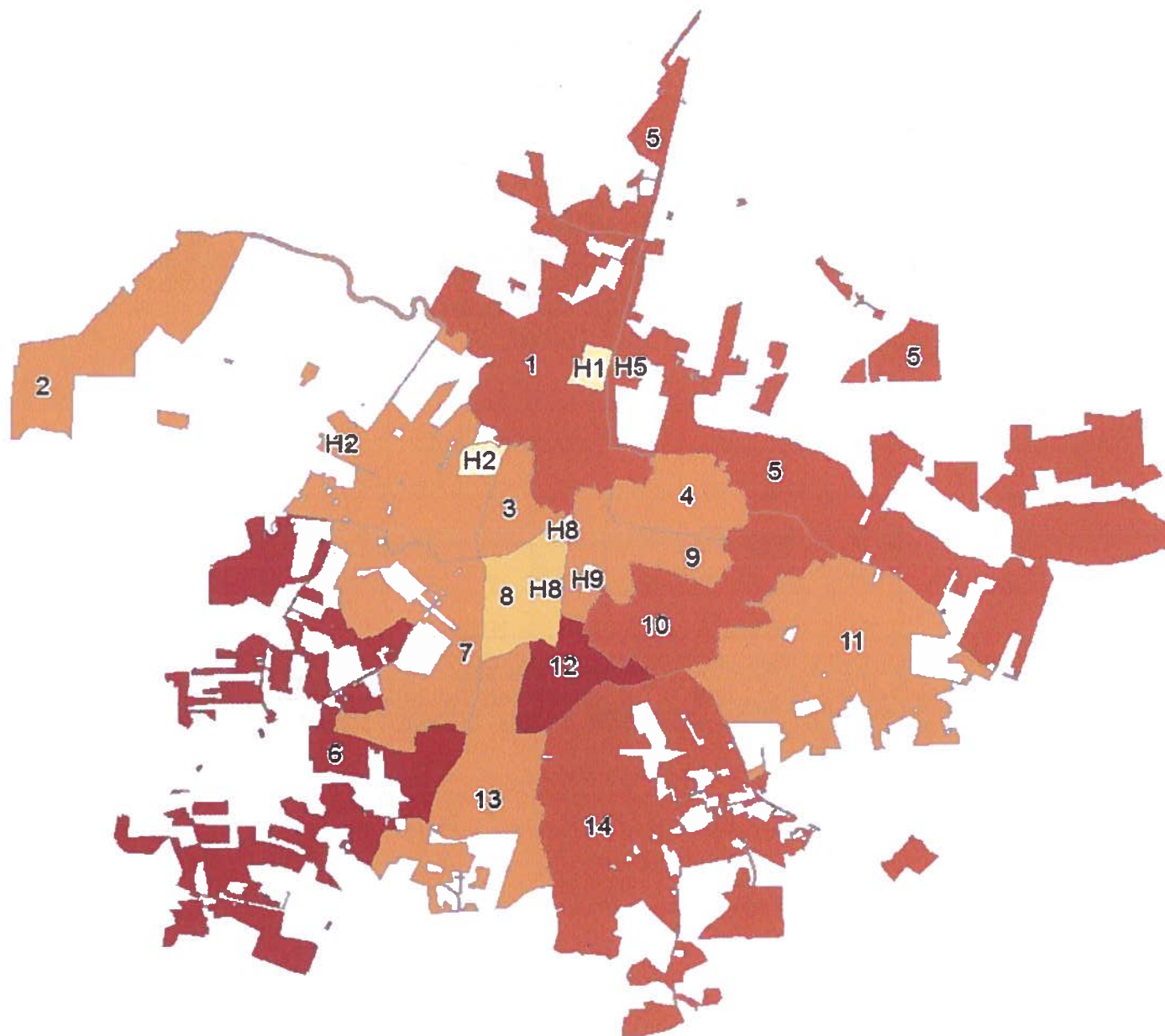
## 2011/2012 OVERVIEW

								2012	2011	11 to 12	2011
Part 1 Crimes	Jan	Feb	Mar	Apr	May	Jun	July	To Date	thru July	%Change	Totals
Homicide	0	0	2	0	1	2	0	5	1	400.0%	7
Rape	2	0	3	1	1	2	1	10	20	-50.0%	25
Robbery	15	8	13	15	10	9	12	82	98	-16.3%	199
Aggravated Assault	24	13	24	31	18	24	28	162	176	-8.0%	297
Auto Theft	9	9	8	9	10	8	7	60	80	-25.0%	133
Larceny	198	168	177	250	206	210	215	1424	1434	-0.7%	2542
Burglary	113	45	88	103	114	87	81	631	562	12.3%	1069
Totals:	361	243	315	409	360	342	344	2374	2371	0.1% ←	4272

June and July Numbers are NOT UCR verified yet.

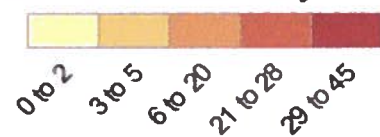
# Part 1 Crimes By District Density Map

July 2012  
Part 1 Crimes  
Density Map



## Legend

Incidents / Boundary



H=Housing District



# SIGNIFICANT EVENTS:

## Taser Deployments: 1

- July 8, 2012 -2nd degree trespass / resist, delay or obstruct

## Significant Events

- On June 30, Greenville police arrived at the Phoenix night club when four people had been shot and/or injured as patrons exited the building. One victim died as a result. Five suspects have been arrested in connection with the murder of Dontae Haddock.
- On Sunday July 15 ,Greenville Police Responded to the report of an armed robbery that occurred in the parking lot of the OASIS convenience store, at the intersection of E. Tenth Street & Greenville Blvd.

Police officers stopped the suspects at the Portertown Road intersection. 2 suspects were detained while the 3<sup>rd</sup> suspect fled on foot. A .22 caliber revolver was recovered at that time. Additional officers responded to search for the 3<sup>rd</sup> suspect.

Within a few minutes, the owner of the Oldsmobile, Mindy Jackson, called the police department to report her car had been stolen from her home at 3900 Elkin Ridge, Apt. B. Elkin Ridge is less than 1 mile from the intersection of Portertown Road and E. 10<sup>th</sup> Street, where the 3 suspects were detained.

Police then responded to Elkin Ridge where they found the 3<sup>rd</sup> suspect and the owner of the car.

- On July 21, 2012, officers from the Greenville Police Department Warrant Squad arrested Tawan Elam and Derrick Jenkins on unrelated outstanding warrants. A Property Crimes Detective responded to the arrests in reference to questioning these suspects on several other cases.

Further investigation found evidence that Elam and Jenkins were responsible for four (4) motor vehicle break-ins that occurred around the South Memorial Drive/Greenville Blvd. corridor.



## TOP 10 CALLS FOR SERVICE BY LOCATION

Walmart ( Area C )	60
Greenville Mall (Area D )	42
Sterling Pointe (Area C)	37
Pitt Street ( Area D )	36
Concord Dr ( Area C)	35
Frontgate Dr (Area C )	35
Spring Forest ( C )	27
Boxelder Way ( Area D )	27
Peed Dr ( Area C )	27
Myrtle Ave (Area A)	24

## TOP 10 CALLS FOR SERVICE BY CALL TYPE

Suspicious	529
Alarms	407
Accident PD	314
Disturb the Peace	308
Request Officer	298
Animal Complaints	283
Larceny	185
Domestic Disputes	150
Disputes	150
Damage to Property	133

## WARRANT ACTIVITY

Active Warrants on File in NCAWARE as of July 31,2012	
Active Felony Warrants	23
Pending Felony Warrants *	97
Orders for Arrest (OFA)**	251
Misdemeanor Warrants	34
<b>Total Warrants in NCAWARE</b>	<b>405</b>
Warrants Served	184
* Un-servable at this time due to offender residing out of state or in an out of state prison.	
** Issued by court for failure to appear as directed by citation, warrant, or summons	
<b>Total In-Custody Arrests for June 2012 (Includes warrants and warrantless arrests)</b>	<b>499</b>

## CODE ENFORCEMENT

WORK TYPE	TOTAL
Abandoned Structure	6
Abandoned Vehicle	5
More than 3 Unrelated	1
Follow Up	158
Furniture/Carpet	5
Graffiti	1
Immediate Hazard	1
Junk Vehicle	36
Minimum Housing	30
Parking Violation	99
Temporary Sign	11
Trash and Debris (on other than City property)	87
Unimproved Surface	14
Weeded Lot	225
<b>Total</b>	<b>679</b>



# TOP 10 CALLS FOR SERVICE BY PLACE-DETAIL

	Walmart	Mall	St Pointe	Pitt St	Concord Dr	Frontgate	Spring Forest	Boxelder	Peed Dr	Myrtle Av	Totals
ABC Violation											0
Abandoned Vehicle						1					1
Abuse							1				1
Accident PD	6	9	2			1	1		1		20
Accident Injury			1								1
Alarm		3	2	3		1	2	12	1		24
Animal Complaint	4	4	3	4		4			1	2	22
Armed Robbery											0
Armed Subject											0
Assault			2	2	1		1	1		1	8
Assist Motorist											0
Assist Fire/Agency											0
Auto Larceny					1						1
B/E Vehicle	1										1
B/E			1		2	4		1	2		10
Code Violation						2			2		4
Check on Welfare		1				1	1	1			4
Comm. Threats			1		1		2			1	5
Consumer										1	1
Crowd Control				1							1
CSA Violations			1	2	1			2		1	7
Damage to Prop	1		1	2			1		1	2	8
Death Investigation							1				1
Dispute	2		2	2	2	4	1		1		14
Dist/DTP	1		3	3	8	3	4	5	3	3	33
Domestic			1			2	2		1		6
Escort				1							1
Fight			1	3	2						6
Fire/Fireworks	1			1			1				3
Fraud/Forgery		1									1
Harassment					2		1				3
Hit / Run	4	1	2	1							8
Homeless											0
Indecent Exposure											0
Juvenile Comp	1			1	2						4
Kidnapping											0
Larceny	9	8	1			2		1		1	22
Missing Person		1									1
Open Door			1			2					3
Open Line											0
Overdose											0
Parking Violation			2				1				3
Phone Complaint											0
Prowler											0
Repossession			1				3		1		5
Recovered Prop	1					1				1	3
Request Officer	1	2	2	2	6	3	1	1	7	1	26
Sexual Assault											0
Shoplifting	20	8									28
Shots Fired				1	1	4			1		7
Signal 3 ( Intox.)			1								1
Strong Arm Robb											0
Soliciting	1	1									2
Suicide				1							1
Suspicious Activity		1	5	6	4		2	1	2	10	31
Traffic Complaint	3	1									4
Traffic Check											0
Trespassing	3	1	1		2			2	2		11
Truancy Violation											0
Unlock Vehicle	1						1		1		3
Totals	60	42	37	36	35	35	27	27	27	24	350

MEMORANDUM

TO: Mayor and City Council  
FROM: Carol L. Barwick, City Clerk  
SUBJECT: Appointment Reporting  
DATE: August 8, 2012

Attached for your information are copies of Appointment Reporting forms which have been submitted to the Secretary of State pursuant to North Carolina General Statute 143-157.1 for the reporting period of July 1, 2011 through June 30, 2012.

The purpose of these forms is to provide information on gender equity related to appointments made by the Mayor and/or City Council during the reporting period.

cc: Thomas M. Moton, Jr., Interim City Manager  
David A. Holec, City Attorney

North Carolina Department of the Secretary of State  
Appointment Reporting 2011-2012 County & Municipality Appointments Form

See second page for further filing instructions. Please provide the information requested below in **Parts A, B and C** (located on pages 1-2) as applicable to your county or municipality. Record information for appointments made/announced between **July 1, 2011 and June 30, 2012** for the boards listed. Boards that do not receive appointments during this time frame or are not applicable to your county or municipality should be left blank on the Appointment Reporting Form. Please use one form per Appointing Authority (i.e. a Mayor's appointments would be on a separate form from a City Council's appointments).

<b>A. Please list the name of the body/official (Appointing Authority) making the appointments:</b>	Mayor and City Council of Greenville, North Carolina
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B. Report for the following boards (if applicable)	Total Number of Members on Board	Women Appointed July 1, 2011 June 30, 2012	Men Appointed July 1, 2011 June 30, 2012	Total Appointments July 1, 2011 June 30, 2012
Adult Care Home Community Advisory Committee				
Airport Authority				
Area Mental Health, Developmental Disabilities, & Substance Abuse Board				
Board of Adjustment				
Board of Equalization & Review				
City Board of Education (if appointive)				
Civil Service Board				
Community Child Protection Team or Child Fatality Prevention Team				
Community College Board of Trustees				
Community Relations Committee				
Council of Governments				
County Board of Social Services				
County Industrial Facilities & Pollution Control Financing Authority				
Criminal Justice Partnership Task Force				
Economic Development Commission				
Emergency Planning Committee				
Historic Preservation Commission				
Hospital Authority				
Housing Authority	7	0	2	2
Human Relations Commission				
Juvenile Crime Prevention Council				
Library Board of Trustees				
Local ABC Board				
Local Board of Health				
Local Partnership for Children				
Local Tourism Development Authority				
Metropolitan Planning Organization				
Planning and Zoning Board				
Planning Board				
Public Transportation Authority				
Recreation Board				
Redevelopment Commission				
Rural Planning Organization				
Water and Sewer Authority				
Workforce Development Board				
Zoning Board of Adjustment				

C. Name and Address of Person Filing Information	Your name and title: <input type="text" value="Carol L. Barwick, CMC, City Clerk"/>	
	Address: <input type="text" value="City Hall, 200 West 5th Street"/>	
	City: <input type="text" value="Greenville"/>	Zip Code: <input type="text" value="27834"/>
	Telephone: <input type="text" value="(252)329-4422"/>	Facsimile: <input type="text" value="(252)329-4435"/>
	County: <input type="text" value="Pitt"/>	
	Your e-mail: <input type="text" value="cbarwick@greenvillenc.gov"/>	
	Org/Agency e-mail: <input type="text" value="clerk@greenvillenc.gov"/>	

**Appointment Reporting For the Period of July 1, 2011 and June 30, 2012**  
**County and Municipality Filing Information**

<b>North Carolina General Statute Changes 143-157.1 Background</b>	The legislature ratified changes in this statute to provide further clarity. Changes in this statute for counties and municipalities include a master list of applicable boards for counties and municipalities and a new reporting time line. You can view the changes made to the statute at <a href="http://www.ncleg.net">www.ncleg.net</a> by searching for 2007 Session Law 167 (or ratified House bill 824). General Statute 143-157.1 requires that certain appointing authorities report to the Department of the Secretary of State <b>annually by September 1st the number and gender of appointments made during the preceding year.</b> These reports are compiled by our office and transmitted to the Governor and General Assembly. There is <b>no filing fee</b> requirement pursuant to this law.
<b>Action Required By September 1, 2012</b>	Please complete the information requested and return form(s) to: <b>North Carolina Department of the Secretary of State</b> <b>Attention: Appointment Reporting</b> <b>PO Box 29622</b> <b>Raleigh, NC 27626-0622</b> Forms can also be emailed to <a href="mailto:appoint@sosnc.com">appoint@sosnc.com</a> or faxed to (919) 807-2010. <b>DEADLINE:</b> Return form(s) by September 1, 2012
<b>Further Filing Information</b>	Please leave blank boards that are not applicable to your county or municipality or have not received appointments during the designated time period of July 1, <b>2011</b> June 30, <b>2012</b> No additional boards or commissions should be reported. Reappointments should be included as new appointments for the purpose of this form. Do not include appointments for alternate members or include alternate members in the total membership number for boards.
<b>Questions?</b>	<i>Questions regarding whether this law applies to you (i.e., whether you should submit a report) should be directed to your legal counsel. Any questions regarding "how to file" may be directed to the Department of the Secretary of State at 919.807.2005, or by email to <a href="mailto:appoint@sosnc.com">appoint@sosnc.com</a>.</i>



**North Carolina Department of the Secretary of State**  
**Appointment Reporting 2011-2012 County & Municipality Appointments Form**

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Board of Adjustment	5	0	1	1
Board of Equalization & Review				
City Board of Education (if appointive)				
Civil Service Board				
Community Child Protection Team or Child Fatality Prevention Team				
Community College Board of Trustees				
Community Relations Committee				
Council of Governments				
County Board of Social Services				
County Industrial Facilities & Pollution Control Financing Authority				
Criminal Justice Partnership Task Force				
Economic Development Commission				
Emergency Planning Committee				
Historic Preservation Commission	10	1	4	5
Hospital Authority				
Housing Authority				
Human Relations Commission	18	2	5	7
Juvenile Crime Prevention Council				
Library Board of Trustees	6	1	2	3
Local ABC Board				
Local Board of Health				
Local Partnership for Children				
Local Tourism Development Authority				
Metropolitan Planning Organization				
Planning and Zoning Board	7	1	4	5
Planning Board				
Public Transportation Authority	7	1	2	3
Recreation Board	9	1	3	4
Redevelopment Commission	7	2	0	2
Rural Planning Organization				
Water and Sewer Authority				
Workforce Development Board				
Zoning Board of Adjustment				

C. Name and Address of Person Filing Information	Your name and title: <input type="text" value="Carol L. Barwick, CMC, City Clerk"/>	
	Address: <input type="text" value="City Hall, 200 West 5th Street"/>	
	City: <input type="text" value="Greenville"/>	Zip Code: <input type="text" value="27834"/>
	Telephone: <input type="text" value="(252)329-4422"/>	Facsimile: <input type="text" value="(252)329-4435"/>
	County: <input type="text" value="Pitt"/>	
	Your e-mail: <input type="text" value="cbarwick@greenvillenc.gov"/>	
	Org/Agency e-mail: <input type="text" value="clerk@greenvillenc.gov"/>	

**Appointment Reporting For the Period of July 1, 2011 and June 30, 2012**  
**County and Municipality Filing Information**

<b>North Carolina General Statute Changes 143-157.1 Background</b>	The legislature ratified changes in this statute to provide further clarity. Changes in this statute for counties and municipalities include a master list of applicable boards for counties and municipalities and a new reporting time line. You can view the changes made to the statute at <a href="http://www.ncleg.net">www.ncleg.net</a> by searching for 2007 Session Law 167 (or ratified House bill 824). General Statute 143-157.1 requires that certain appointing authorities report to the Department of the Secretary of State <b>annually by September 1st the number and gender of appointments made during the preceding year</b> . These reports are compiled by our office and transmitted to the Governor and General Assembly. There is <b>no filing fee</b> requirement pursuant to this law.
<b>Action Required By September 1, 2012</b>	Please complete the information requested and return form(s) to: <b>North Carolina Department of the Secretary of State</b> <b>Attention: Appointment Reporting</b> <b>PO Box 29622</b> <b>Raleigh, NC 27626-0622</b> Forms can also be emailed to <a href="mailto:appoint@sosnc.com">appoint@sosnc.com</a> or faxed to (919) 807-2010. <b>DEADLINE:</b> Return form(s) by September 1, 2012
<b>Further Filing Information</b>	Please leave blank boards that are not applicable to your county or municipality or have not received appointments during the designated time period of July 1, <b>2011</b> June 30, <b>2012</b> . No additional boards or commissions should be reported. Reappointments should be included as new appointments for the purpose of this form. Do not include appointments for alternate members or include alternate members in the total membership number for boards.
<b>Questions?</b>	<i>Questions regarding whether this law applies to you (i.e., whether you should submit a report) should be directed to your legal counsel. Any questions regarding "how to file" may be directed to the Department of the Secretary of State at 919.807.2005, or by email to <a href="mailto:appoint@sosnc.com">appoint@sosnc.com</a>.</i>

Notes to Council  
8/8/12

## **GREENVILLE REDEVELOPMENT COMMISSION MINUTES**

June 5, 2012  
Greenville, NC

The Greenville Redevelopment Commission met on the above date for a meeting at 5:30 p.m. in the City Council Chambers of the City Hall Building located at 200 West Fifth Street.

### **COMMISSION MEMBERS PRESENT:**

Dana Coles  
Evan Lewis  
Chris Mansfield, Vice-Chair

Don Mills  
Judy Siguaw  
Terri Williams, Chair

Mark Woodson

**STAFF MEMBERS PRESENT:** Sandy Gale Edmundson, Secretary; Jonathan Edwards, Audio; Merrill Flood, Director of Community Development; Niki Jones, Economic Development Project Coordinator; and Carl Rees, Economic Development Officer

### **APPROVAL OF MINUTES OF APRIL 16, 2012 AND MAY 1, 2012**

Motion was made by Mr. Chris Mansfield and seconded by Mr. Don Mills to approve the April 16, 2012 and May 1, 2012 minutes. Motion carried unanimously.

### **CONSIDERATION OF AMENDMENT TO PROPOSED 2012 – 2013 REDEVELOPMENT COMMISSION BUDGET**

Mr. Rees: After meeting with the Finance Department, there is interest that has been made on the general obligation (GO) funds and minor obligations that were not needed for attorney fees. The adjusted budget is as follows: West Greenville: \$213,000 GO Bond and \$50,000 Community Development Block Grant (CDBG) for an original total of \$263,000. The proposed adjusted budget for West Greenville is \$309,994. Center City: \$1,449,782 GO Bond for an original total of \$1,449,782. The proposed adjusted budget is \$1,747,949. Staff recommends that the Redevelopment Commission adopt the 2012 – 2013 adjusted budget and forward to the Greenville City Council for consideration.

Motion was made by Mr. Evan Lewis and seconded by Ms. Judy Siguaw to approve the 2012 – 2013 adjusted budget and forward to the Greenville City Council for consideration. Motion carried unanimously.

### **PUBLIC COMMENT PERIOD**

There was no public comment.

## **CONSIDERATION OF BUDGET INCREASE FOR MERCHANT'S ALLEY PROJECT**

Mr. Rees: Initial Merchant's Alley project budget was \$152,286.75. The additional utility repair work and lighting budget is \$6,720.60. The new water line for 4<sup>th</sup> Street Pocket Park is \$2,525.00. The new proposed budget will be \$161,532.35.

Ms. Williams: Is this the second increase?

Mr. Rees: No, the contingency funds were used for removal of the oil tanks.

Mr. Mansfield: Was there ground contamination?

Mr. Rees: There was minimal to no water contamination.

Mr. Mills: Are there any other findings that may show up?

Mr. Rees: No, we have dug up everything.

Ms. Williams: What is the date for completion?

Mr. Rees: There are 10 – 14 days of work remaining.

Mr. Mansfield: What action is needed?

Mr. Rees: Staff recommends that the Redevelopment Commission approve a contract amendment in the amount of \$6,720.60 with Lanier Construction as well as a payment to Greenville Utilities Commission of \$2,525 for completion of the Merchant's Alley project.

Motion was made by Mr. Chris Mansfield and seconded by Mr. Don Mills to approve the additional expenditures. Motion carried unanimously.

Mr. Mansfield: What is the lighting plan?

Mr. Rees: Light fixtures will be put on the walls of the existing buildings. LED lights and lighting will meet standards in public parking lots.

Ms. Williams: How will alley be regulated for usage?

Mr. Rees: Commerce on the sidewalks needs to be orderly and needs to go through the permitting process.

Ms. Williams: Space needs to be shared.



## **UPDATE ON WEST FIFTH STREETSCAPE PHASE II PROJECT**

Mr. Jones: The major challenge is the intersection. The traffic analysis was done. A roundabout would be beneficial. A roundabout is safer with fewer conflict points, lower speeds, easier decision making and pedestrian friendly. The aesthetics of a roundabout is less visual clutter, enhancements can be integrated with design, and project gateway treatments are possible.

Mr. Mansfield: Will this accommodate a bike lane?

Mr. Jones: I do not know. It is pedestrian friendly.

Mr. Mansfield: The paved buffer inner circle should be inside enough for bicycles.

Ms. Williams: What is the property on the corner?

Mr. Jones: The property is a car wash.

Mr. Mansfield: What does the City own?

Mr. Jones: The northwest corner and southwest corner is owned by the City. The Intergenerational Center is on the northeast corner.

Mr. Mansfield: All properties should be willing to make it work.

Mr. Jones: The roundabout keeps traffic flowing. The bike lanes will be brought back to the table. I would like to have another public input session prior to the August Redevelopment Commission meeting.

## **UPDATE ON UPTOWN PLANTER PROJECT**

Mr. Rees: Areas of Fifth Street look old and less attractive. The City is proposing to plant 8 – 10 trees and scatter planters throughout the street.

Mr. Mills: I am concerned about the theft and vandalism.

Mr. Rees: Some trees have been sawed off at the ground. The trees on Cotanche and Reade are in good shape. The planters should be seasonal.

Mr. Mansfield: Video cameras catch vandalism.

Ms. Siguaw: Put signs up that there are cameras in place monitoring.

Mr. Mills: Is Releaf being involved?

Mr. Rees: I think so.

Mr. Mills: Green, purple and gold would be nice colors.

Ms. Williams: Do not mess with vegetation or you will be prosecuted.

Mr. Woodson: Why this location?

Mr. Rees: The Center City and the Redevelopment Commission have invested dollars there.

Ms. Williams: Appearance standards may be needed.

Mr. Mansfield: There should be trash cans integrated as well.

Mr. Rees: Staff requests that the Redevelopment Commission authorize staff to proceed with the Uptown Planter project with a budget not to exceed \$25,000. Staff will provide a detailed report on project execution to the Redevelopment Commission at the August meeting.

Motion was made by Mr. Evan Lewis and seconded by Mr. Chris Mansfield to approve the Uptown Planter project with a budget not to exceed \$25,000. Motion carried unanimously.

## **REPORT FROM SECRETARY**

### **Monthly Financial Report**

Mr. Flood: The expenditure reports for West Greenville and the Center City have been submitted for review by the Commission. There were no new West Greenville expenditures.

## **COMMENTS FROM COMMISSION MEMBERS**

Ms. Williams: Please be reminded that there will not be a meeting of the Commission in July.

Mr. Woodson: WECU 1570 AM will discuss the search for the City Manager and the budget.

Mr. Lewis: Have a good summer.

Mr. Mansfield: Have a good July.

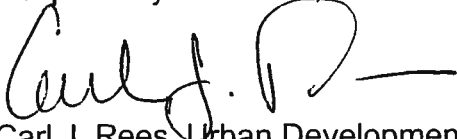
Ms. Williams: G is hard to see on the entryway signs.

Mr. Rees: Letters will be bracketed with green lights. There are three signs left for wayfinding. There is a punch list. Two more gateway signs will be placed.

### **ADJOURNMENT**

Motion was made by Mr. Chris Mansfield and seconded by Mr. Evan Lewis to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Carl J. Rees', followed by a horizontal line.

Carl J. Rees, Urban Development Planner  
The City of Greenville Community Development Department