

NOTES

TO: Honorable Mayor and City Council Members

FROM: Barbara Lipscomb, City Manager *BL*

DATE: January 30, 2013

SUBJECT: Materials for Your Information

Please find attached the following material for your information:

1. A memo from me providing a follow-up to the Planning Session
2. A memo from me providing a link to the Interactive Map used during the Planning Session
3. A memo from me providing a link to the Charlotte-Mecklenburg Quality of Life Study presented by Ron Kimble, Charlotte's Deputy City Manager
4. A memo from Dave Holec, City Attorney, regarding 2013 Legislative Initiatives
5. A memo from Carl Rees, Economic Development Manager, providing an update on economic development items
6. A memo from Bernita Demery, Financial Services Director, regarding the major fund mid-year financial report as of December 31, 2012
7. A memo from Bernita Demery, Financial Services Director, providing the cash/investment report as of December 31, 2012
8. A memo from Bernita Demery, Financial Services Director, providing the Auditor's financial report review
9. A memo from Leah Futrell, Interim Human Resources Director, regarding the self-insured health fund financial report
10. A memo from Gary Fenton, Recreation and Parks Director, regarding soccer program adjustments at Bradford Creek Soccer complex
11. A copy of the January 2013 Recreation and Parks Department monthly report

*****Continued on Next Page*****

12. A memo from Kevin Mulligan, Public Works Director, regarding the Greenville Community Tree Day on February 9, 2013
13. A meeting notice and proposed agenda for the February 13, 2013, Police Community Relations Committee meeting and minutes from their January 9, 2013, meeting

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Attachments

cc: Dave Holec, City Attorney
Carol Barwick, City Clerk

MEMORANDUM

TO: Mayor and City Council

FROM: Barbara Lipscomb, City Manager *BL*

DATE: January 29, 2013

SUBJECT: Follow-Up to Annual Planning Session

Mr. David Long has provided the results of the facilitated process from the Planning Session. Please see the attached reports in response to the question, "What should be done to address Greenville's most important issues/needs/opportunities related to transportation, parks and recreation, and economic thrust over the next 1-3 years?"

While the question sought to solicit specific answers on infrastructure projects and economic thrust projects as outlined in the presentations and background materials provided by staff, the Council expanded their responses to provide broader input. The results can be summarized as follows:

Chart A shows a listing of projects by points in descending order. The item garnering the highest number of points was "Medical Research Park". This was the sole item that received broad-based support, as four members of Council selected this initiative. Fourteen additional subjects were selected by two members of Council.

Chart B shows Council concerns grouped by subject or "themes" in order of aggregate points. The top theme from the session appears to be "economic thrust" (49 points), which means moving forward with economic development initiatives in general and medical research park specifically. The second top theme relates to "funding" (46 points), meaning revenue diversification and bond issues to meet infrastructure needs. The third theme relates to addressing "infrastructure" concerns (44 points), with enhancing street lighting and adding videocameras, and making decisions about parks as key items.

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Attachments

cc: David Long, Facilitator
Carol Barwick, City Clerk
Dave Holec, City Attorney
Department Heads

Chart A

Greenville City Council Retreat Brainstorming 1/26/13									
What should be done to address Greenville's most important issues/needs/opportunities related to transportation, parks/recreation, and economic thrust over the next 1-3 years?									
Total Points	Item #	Item	Individual points						
		Listed by Points in Descending Order							
13	2	Medical research park	7	2	2	2			
11	31	Preserve Town Common as an open public park	5	6					
10	4	Further enhance and develop the building blocks necessary for effective economic development office	7	3					
10	8	Diversify our potential revenue sources (refer to p.4 Bernita's presentation)	6	4					
10	12	Figure out what we want to be and provide (for parks and recreation)	5	5					
10	15	Think about a 'PARI' bond	3	7					
10	25	Transportation bond (keep separate so it can pass)	4	6					
10	38	Implementation of lighting and cameras to make our community safer	7	3					
9	18	Develop our uptown as a part of the city as well as identity regionally, statewide, etc.	3	6					
9	19	Incentive plan for economic development; key is return on investment to city	4	5					
8	16	Address infrastructure needs	4	4					
7	1	Engage in a transparent process to get input from various relevant city boards and partners	7						
7	5	Economic plan broken down by districts	7						
7	37	Become more inclusive as we address the needs in the three subject areas--without excuses	7						
6	9	Go Science Center	6						
6	27	Provide affordable, livable neighborhoods to inspire economic development	6						
6	36	Streetscape the university area neighborhood	6						
5	3	Revitalization of center city and west Greenville	5						
5	11	Implementation of comprehensive community and crime plan	5						
5	26	Diversify our funding sources without other user fees (regressive)	1	4					
5	29	Start to identify viable private partners for funding	5						
4	7	Promote more efficient roads and transportation for safety of citizens	1	3					
4	35	Next tier retail; make it a priority to bring to our community	4						
3	6	Ask more of our partners	1	2					
3	10	Funding sources for projects needed	3						
3	13	As a council, be more inclusive of ourselves and include others' goals for their districts	3						
3	14	Be bold with vision; without fears; go for it in all subject areas	2	1					
2	20	Ask our community (public, residents, developers) to participate not just with opinions but with investment	2						
2	23	Facilitated services for City Council	2						
1	17	Prioritize street and sidewalk needs in older neighborhoods	1						
1	33	Consider merits of one big PARI bond versus multiple smaller ones	1						
1	45	No excuses	1						
0	21	Upfit/upgrade most used parks and recreation facilities (South Greenville)--without excuses							
0	22	Address inexpensive street needs before they become expensive							
0	24	Work together symbiotically with other cities, counties and region (Quad Cities concept)							
0	28	Prioritize park needs based on usage and distribution throughout city							
0	30	Seek out, identify and take action on lingering inefficiencies in city government operations							
0	32	Council make decisions based on real, not political needs; base on logic not emotion; no excuses							
0	34	Remember we represent all 90k residents when we make decisions							
0	39	More large capital outlay							
0	40	Be willing to move outside of our comfort zone to address these needs--with no excuses							
0	41	Enfranchise all citizens--renters and owners--to take pride in community							
0	42	Create a multi-functional arts center with a visiting artists program downtown							
0	43	Sidewalks in high traffic areas to prevent deaths							
0	44	As a council, be more progressive							
196									
28									
7									

Chart B

Greenville City Council Retreat Brainstorming 1/26/13									
What should be done to address Greenville's most important issues/needs/opportunities related to transportation, parks/recreation, and economic thrust over the next 1-3 years?									
Total Points	Item #	Item	Individual points						
Listed by Themes in order of Aggregate Points									
Economic Thrust									
13	2	Medical research park	7	2	2	2			
10	4	Further enhance and develop the building blocks necessary for effective economic development office	7	3					
9	19	Incentive plan for economic development; key is return on investment to city	4	5					
7	5	Economic plan broken down by districts	7						
6	27	Provide affordable, livable neighborhoods to inspire economic development	6						
4	35	Next tier retail; make it a priority to bring to our community	4						
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Funding/Revenue									
10	8	Diversify our potential revenue sources (refer to p.4 Bernita's presentation)	6	4					
10	15	Think about a 'PARI' bond	3	7					
10	25	Transportation bond (keep separate so it can pass)	4	6					
5	26	Diversify our funding sources without other user fees (regressive)	1	4					
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1	33	Consider merits of one big PARI bond versus multiple smaller ones	1						
0	39	More large capital outlay							
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Infrastructure									
10	12	Figure out what we want to be and provide (for parks and recreation)	5	5					
10	38	Implementation of lighting and cameras to make our community safer	7	3					
8	16	Address infrastructure needs	4	4					
6	36	Streetscape the university area neighborhood	6						
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4	7	Promote more efficient roads and transportation for safety of citizens	1	3					
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0	22	Address inexpensive street needs before they become expensive							
0	28	Prioritize park needs based on usage and distribution throughout city							
0	43	Sidewalks in high traffic areas to prevent deaths							
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Downtown									
11	31	Preserve Town Common as an open public park	5	6					
9	18	Develop our uptown as a part of the city as well as identity regionally, statewide, etc.	3	6					
6	9	Go Science Center	6						
5	3	Revitalization of center city and west Greenville	5						
0	42	Create a multi-functional arts center with a visiting artists program downtown							
31									
Vision/Core Principles/General Govt, Mgt, Pimg/Partnerships									
7	1	Engage in a transparent process to get input from various relevant city boards and partners	7						
7	37	Become more inclusive as we address the needs in the three subject areas--without excuses	7						
3	6	Ask more of our partners	1	2					
3	13	As a council, be more inclusive of ourselves and include others' goals for their districts	3						
3	14	Be bold with vision; without fears; go for it in all subject areas	2	1					
2	23	Facilitated services for City Council	2						
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0	30	Seek out, identify and take action on lingering inefficiencies in city government operations							
0	32	Council make decisions based on real, not political needs; base on logic not emotion; no excuses							
0	34	Remember we represent all 90k residents when we make decisions							
0	40	Be willing to move outside of our comfort zone to address these needs--with no excuses							
0	41	Enfranchise all citizens--renters and owners--to take pride in community							
0	44	As a council, be more progressive							
26									
392									

MEMORANDUM

TO: Mayor and City Council Members

FROM: Barbara Lipscomb, City Manager

DATE: January 29, 2013

SUBJECT: Interactive Map

During Saturday's Planning Session, Community Development Director Merrill Flood showed you an interactive map of various projects, plans, concepts, and opportunities for economic development. A request was made to provide a copy of the map to the City Council but, due to its size, it cannot be emailed. Instead, I instructed staff to place it on our website with a link to the interactive map as well as all of the presentations from this weekend's Planning Session. You can find them at:

http://www.greenvillenc.gov/news_events/default.aspx?id=20826.

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CITY OF GREENVILLE, NC

CITY COUNCIL PLANNING SESSION



Tenth
Street
Connector



MEMORANDUM

TO: Mayor and City Council Members

FROM: Barbara Lipscomb, City Manager

DATE: January 30, 2013

SUBJECT: Charlotte-Mecklenburg Quality of Life Study

As requested, I have provided a link to the Charlotte-Mecklenburg Quality of Life Study as presented and discussed by Ron Kimble during our planning session last week.

Based on information provided by Mr. Kimble, the Charlotte-Mecklenburg Quality of Life Study (QoL) is inclusive of the entire County (Mecklenburg), including 464 Neighborhood Profile Areas (NPAs), illustrated with maps, graphs and resource links to available departmental websites. The study creates new opportunities for Charlotte and Mecklenburg County staff to improve business processes, providing residents the ability to evaluate current conditions and potential for community improvement.

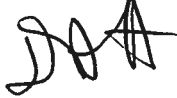
<http://maps.co.mecklenburg.nc.us/qoldashboard/>

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cc: Dave Holec, City Attorney
Carol Barwick, City Clerk

TO: Mayor and City Council Members

FROM: David A. Holec, City Attorney



DATE: January 30, 2013

SUBJECT: 2013 Legislative Initiatives

For your information, attached is a copy of a letter with additional information sent to Senator Pate on behalf of City Council requesting support for the City's legislative initiatives during the 2013 Session of the North Carolina General Assembly. Similar letters have been sent to Senator Davis and Representatives Brown, Martin and Farmer-Butterfield.

cc: Barbara Lipscomb, City Manager

attachment



City Attorney's Office

CITY OF GREENVILLE

North Carolina

P.O. Box 7207 - Greenville, N.C. 27835-7207

(252) 329-4426

(252) 329-4626 FAX)

January 30, 2013

The Honorable Louis Pate
NC Senate
16 W. Jones Street, Room 1028
Raleigh, NC 27601-2808

RE: 2013 City of Greenville Legislative Initiatives

Dear Senator Pate:

The City Council of the City of Greenville has approved a set of legislative initiatives which it requests your support during the 2013 Session of the North Carolina General Assembly. Enclosed is information which includes a description of these initiatives and resolutions of the City Council relating to these initiatives.

Mayor Allen Thomas, City Manager Barbara Lipscomb, and I request a meeting with you and other members of the City's legislative delegation to discuss these initiatives. In order to accommodate the busy schedules of the legislative delegation, we propose that the meeting be held on a day the General Assembly is in session with the meeting to be in one of the legislative buildings in Raleigh. I will coordinate with the legislative assistants of the members of the delegation in order to determine the room location, date, and time. If you have a preferred date and time, please advise me at 252-329-4426 or at dholec@greenvillenc.gov.

On behalf of the City Council of the City of Greenville, your support of these legislative initiatives is requested. We look forward to meeting with you and the other members of the City's legislative delegation.

Sincerely,

David A. Holec
City Attorney

cc: Mayor and City Council Members
Barbara Lipscomb, City Manager

Enclosure
946476

CITY OF GREENVILLE

2013 LEGISLATIVE INITIATIVES



**SUMMARY OF
CITY OF GREENVILLE
2013 LEGISLATIVE INITIATIVES**

1. *Preservation of Municipal Revenue Sources*
2. *Additional Municipal Revenue Sources*
3. *Retention of the Equity Formula so that Eastern North Carolina Transportation Needs are Addressed*
4. *Continuation or Expansion of State Funding of Statewide and Regional Organizations Which Assist in Economic Development Efforts*

A further description of and resolutions relating to these legislative initiatives are contained on the following pages.

1. PRESERVATION OF MUNICIPAL REVENUE SOURCES

Support efforts to preserve the existing revenue sources of cities. One issue to be addressed during the 2013 Session will be approval of the budget for the State. In past sessions, proposals were considered which involved transferring municipal revenue sources to State revenue sources. Cities are reliant upon these revenue sources in order to provide services to their citizens. Any transfer of municipal revenue sources from cities will result in passing the State's budget problems on to cities. Cities, in turn, would then be required to either reduce services provided to citizens or increase revenues. It is important that existing municipal revenue sources be preserved.

RESOLUTION NO. 004 - 13

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENVILLE SUPPORTING THE PRESERVATION OF MUNICIPAL REVENUE SOURCES

WHEREAS, cities are reliant upon municipal revenue sources in order to provide services to its citizens such as public safety, recreation, economic development, and transportation;

WHEREAS, as the North Carolina General Assembly addresses the issue of the State budget, it should not approve a State budget which results in passing on to cities budget problems by transferring municipal revenue sources to become State revenue sources;

WHEREAS, it is important that existing municipal revenue sources be preserved for cities; and

WHEREAS, it would be appropriate for the North Carolina General Assembly to take the necessary action during the 2013 Session of the North Carolina General Assembly which will preserve municipal revenue sources;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville that it does hereby express its support for the preservation of municipal revenue sources and that it does hereby respectfully request the North Carolina General Assembly, through the delegation representing the House and Senate districts of which Greenville is a part, to take the necessary action during the 2013 Session to preserve municipal revenue sources.

This the 17th day of January, 2013.

/s/ Allen M. Thomas
Allen M. Thomas, Mayor

ATTEST:

/s/ Carol L. Barwick
Carol L. Barwick, City Clerk

2. Additional Municipal Revenue Sources

Support efforts to grant additional authorities to cities to implement new revenue sources. It is expected that tax reform will be an issue addressed during the 2013 Session. While addressing this issue, it would be appropriate to consider and grant more flexibility to cities in funding their services. An example of one option available to certain cities, as a result of local acts, is a prepared food and beverage tax. Allowing all cities the authority to implement new revenue sources would assist Greenville in having a broader revenue base and being not as reliant on ad valorem property taxes.

RESOLUTION NO. 005 - 13

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENVILLE SUPPORTING ADDITIONAL MUNICIPAL REVENUE SOURCES

WHEREAS, cities are reliant upon municipal revenue sources in order to provide services to its citizens such as public safety, recreation, economic development, and transportation;

WHEREAS, as the North Carolina General Assembly addresses the issue of tax reform, it would be appropriate to consider and grant more flexibility to cities in funding their services;

WHEREAS, it would be beneficial that existing municipal revenue sources be supplemented by new municipal revenue sources so that cities will have a broader revenue base and not be as reliant on ad valorem property taxes; and

WHEREAS, it would be appropriate for the North Carolina General Assembly to take the necessary action during the 2013 Session of the North Carolina General Assembly which will grant additional authorities to cities to implement new municipal revenue sources;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville that it does hereby express its support for the grant of additional authorities to cities to implement new municipal revenue sources and that it does hereby respectfully request the North Carolina General Assembly, through the delegation representing the House and Senate districts of which Greenville is a part, to take the necessary action during the 2013 Session to support the grant of additional authorities for new municipal revenue sources.

This the 17th day of January, 2013.

/s/ Allen M. Thomas
Allen M. Thomas, Mayor

ATTEST:
/s/ Carol L. Barwick
Carol L. Barwick, City Clerk

3. Retention of the Equity Formula

Support the existing Equity Formula utilized for allocating highway construction funds in North Carolina. The Equity Formula was created in 1989 by the North Carolina General Assembly for the purpose of distributing equitably the Transportation Improvement Program funds among the regions of the State. The Equity Formula has allowed areas of North Carolina which are not within the major urban population centers of North Carolina to address critical transportation improvement projects. The Equity Formula is based upon fairness and equity and has allowed transportation improvement projects to be completed in eastern North Carolina. There have been proposals to adjust the Equity Formula which are anticipated to adversely impact eastern North Carolina including the City of Greenville. Retaining the existing Equity Formula will assist in addressing eastern North Carolina transportation needs.

RESOLUTION NO. 006 - 13
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENVILLE
SUPPORTING THE EQUITY FORMULA SO THAT EASTERN NORTH CAROLINA
TRANSPORTATION NEEDS ARE ADDRESSED

WHEREAS, the Equity Formula was created in 1989 by the North Carolina General Assembly for the purpose of distributing equitably the Transportation Improvement Program funds among the regions of the State;

WHEREAS, the Equity Formula has allowed areas of North Carolina which are not within the major urban population centers of North Carolina to address critical transportation improvement projects;

WHEREAS, the Equity Formula is based upon fairness and equity and has allowed transportation improvement projects to be completed in eastern North Carolina;

WHEREAS, there have been proposals to adjust the Equity Formula which are anticipated to adversely impact eastern North Carolina including the City of Greenville; and

WHEREAS, it would be appropriate for the North Carolina General Assembly to take the necessary action during the 2013 Session of the North Carolina General Assembly which will retain the Equity Formula so that eastern North Carolina transportation needs are addressed;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville that it does hereby express its support for the Equity Formula so that eastern North Carolina transportation needs are addressed and that it does hereby respectfully request the North Carolina General Assembly, through the delegation representing the House and Senate districts of which Greenville is a part, to take the necessary action during the 2013 Session to retain the Equity Formula so that eastern North Carolina transportation needs are addressed.

This the 17th day of January, 2013.

/s/ Allen M. Thomas
Allen M. Thomas, Mayor

ATTEST:
/s/ Carol L. Barwick
Carol L. Barwick, City Clerk

4. CONTINUATION OR EXPANSION OF STATE FUNDING OF STATEWIDE AND REGIONAL ORGANIZATIONS WHICH ASSIST IN ECONOMIC DEVELOPMENT EFFORTS

Support State funding of statewide and regional organizations which assist in economic development. The North Carolina Rural Center has a focus on job creation programs and receives funding from the State. North Carolina's Eastern Region economic development partnership is one of seven State sanctioned regional economic development partnerships in North Carolina and it previously received State funding on a recurring basis as a component of the State budget. The City has received assistance from both organizations in funding. Additionally, the Eastern Region economic development partnership has served as a resource for the City for assistance in recruiting business and providing advice on structuring economic development initiatives. The Rural Center has provided a building re-use grant to the City which helped fund the architectural study on the Uptown Theater. Additionally, the City has recently endorsed the application for a Rural Center grant by One Source Communications, Inc. involving a pledge of the creation of 50 jobs. The Eastern Regional economic development partnership acted as the primary sponsor for a BMX Showcase event and has assisted financially in other Greenville based projects in which the City was not involved. Continued and possibly expanded State funding of these organizations will promote economic development.

RESOLUTION NO. 007 - 13
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENVILLE
SUPPORTING STATE FUNDING OF STATEWIDE AND REGIONAL
ORGANIZATIONS WHICH ASSIST IN ECONOMIC
DEVELOPMENT EFFORTS

WHEREAS, the North Carolina Rural Center has a focus on job creation programs and receives State funding and North Carolina's Eastern Region economic development partnership is one of seven State sanctioned regional economic development partnerships in North Carolina and it previously received State funding on a recurring basis as a component of the State budget;

WHEREAS, the City of Greenville has received assistance from both organizations in funding and, additionally, the Eastern Region economic development partnership has served as a resource for the City for assistance in recruiting business and providing advice on structuring economic development initiatives;

WHEREAS, continued and possibly expanded State funding of statewide and regional organizations which assist in economic development efforts will promote economic development; and

WHEREAS, it would be appropriate for the North Carolina General Assembly to take the necessary action during the 2013 Session of the North Carolina General Assembly which will provide State funding of statewide and regional organizations which assist in economic development efforts;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville that it does hereby express its support for State funding of statewide and regional organizations which assist in economic development efforts and that it does hereby respectfully request the North Carolina General Assembly, through the delegation representing the House and Senate districts of which Greenville is a part, to take the necessary action during the 2013 Session to provide State funding of statewide and regional organizations which assist in economic development efforts.

This the 17th day of January, 2013.

/s/ Allen M. Thomas
Allen M. Thomas, Mayor

ATTEST:
/s/ Carol L. Barwick
Carol L. Barwick, City Clerk



MEMO

To: Barbara Lipscomb, City Manager

From: Carl Rees, Economic Development Manager

Date: January 29, 2013

SUBJECT: Update on City Economic Development Items

Economic Development Assessment:

As described in the City's economic development work-plan, staff has completed the procurement and contracting process to hire an economic development consultant who will assist the City with assessment of target clusters and organizational readiness for economic development activities.

Following a short but intensive procurement process, staff has selected Creative Economic Development Consulting, a North Carolina woman owned business, to complete the assessment. Creative EDC is a new North Carolina-based firm launched in 2012, specializing in unique, distinct economic development consulting. The firm serves economic development organizations across the southeastern United States.

Creative EDC will use its expertise in competitive analysis to provide the City with a clear picture of its market position. This analysis will be used to more accurately target recruitment efforts for business and industry. Work on the assessment has already started and Creative EDC is expected to deliver a final report to City Council in May.

Dickinson Avenue

The Dickinson Avenue streetscape project is an important component of center city revitalization and has been included as an item in the 2012-2013 work plan of the Redevelopment Commission. The initial plan for the corridor called for the Redevelopment Commission to complete a streetscape plan from Reade Circle to the general area of the overpass for the Tenth Street Connector project. Through recent dialog with NCDOT, City staff has learned that the entire Dickinson Avenue corridor from Reade Circle to Memorial Drive is slated for reconstruction within the next few

years. As such, NCDOT has requested that the City engage in a joint planning process for the corridor similar to what was implemented for the Tenth Street Connector project.

Although the details have not been worked out, it is possible that the City may take responsibility for the planning process for the corridor with NCDOT assuming control of the project at the right-of-way acquisition stage leading up to construction. The Redevelopment Commission has allocated \$150,000 for the planning process but no funds have been identified as of yet for streetscape upgrades beyond the roadway and storm-water improvements that will be part of the NCDOT construction project. Staff will provide additional updates to City Council on this subject as project planning continues.

Please do not hesitate to contact me should you have any questions or require additional information.

Cc: Chris Padgett – Interim Assistant City Manager
Merrill Flood, Community Development Director



FROM THE OFFICE OF THE
DIRECTOR OF FINANCIAL SERVICES
MEMORANDUM

TO: Barbara Lipscomb, City Manager
Christopher Padgett, Interim City Manager

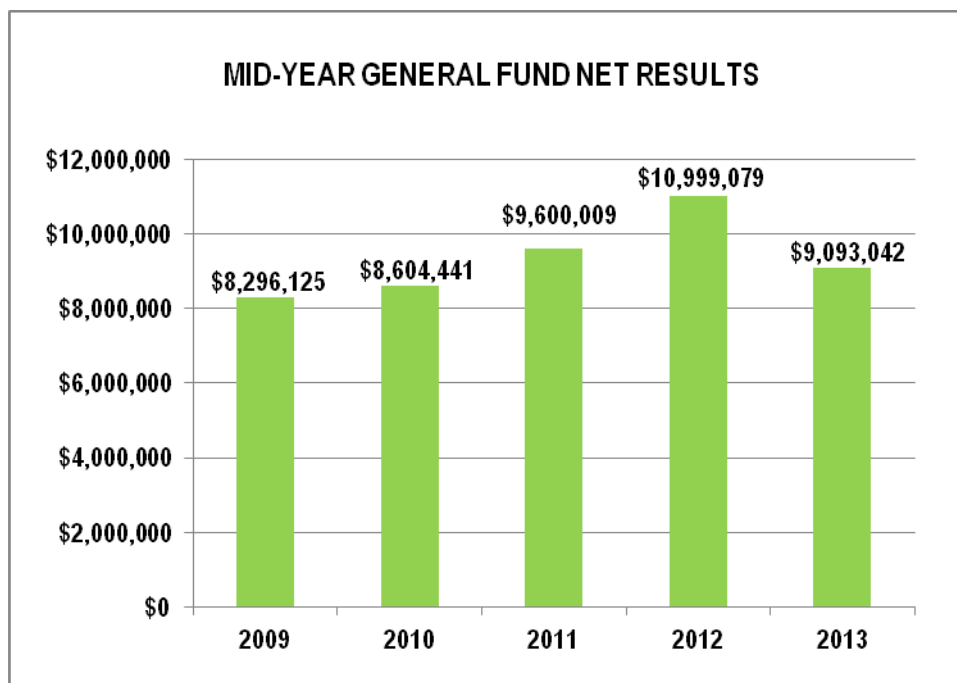
FROM: Bernita Demery, CPA, MBA, Director of Financial Services *[Signature]*

DATE: January 25, 2013

SUBJECT: Major Fund Mid-Year Financial Report – As of December 31, 2012

Attached is the financial report for the quarter ending December 31, 2012. Report data reflects the six months (50%) of fiscal year (FY) 2013. Unexpected and/or significant variances greater than (+/-10%) will be noted. Departments should continue to use the monthly budget exception report which is available to review and ensure spending is in compliance with budget restrictions. Year-to-date net results decreased 17% due to the decrease in revenues while expenses remained level compared to prior year.

GENERAL FUND SUMMARY AS OF DECEMBER 31, 2012						
	2013	2012	\$	%	2013	%
	YTD	YTD	CHANGE	CHANGE	BUDGET	REC./ SPENT
REVENUES	\$41,224,116	\$43,372,122	\$ (2,148,006)	-5%	\$ 77,840,038	53%
EXPENSES	\$32,131,074	\$32,373,043	\$ (241,969)	-1%	\$ 77,840,038	41%
NET	<u>\$ 9,093,042</u>	<u>\$10,999,079</u>	<u>\$ (1,906,037)</u>	<u>-17%</u>		



GENERAL FUND REVENUE BY TYPE SUMMARY AS OF DECEMBER 31, 2012

	2013	2012	\$	%	2013	%
TAXES & FEES	YTD	YTD	CHANGE	CHANGE	BUDGET	REC/ SPENT
PROPERTY	\$ 22,250,893	\$ 23,561,207	\$ (1,310,314)	-6%	\$ 29,312,043	76%
SALES	4,797,434	5,039,727	(242,293)	-5%	14,663,439	33%
UTILITIES	2,834,862	2,939,576	(104,714)	-4%	5,540,166	51%
MOTOR VEHICLE	386,643	411,671	(25,028)	-6%	880,925	44%
INSPECTION	323,212	333,873	(10,661)	-3%	694,700	47%
RESCUE	1,361,441	1,098,184	263,257	24%	3,062,835	44%
RECREATION	549,918	539,666	10,252	2%	1,314,300	42%
INVESTMENTS	729,991	892,304	(162,313)	-18%	1,767,095	41%
GUC TRANS. IN	2,793,142	2,722,731	70,411	3%	6,098,806	46%
POWELL BILL	2,171,367	2,125,754	45,613	2%	2,157,640	>100%
SUBTOTAL	38,198,903	39,664,693	(1,465,790)	-4%	65,491,949	58%
ALL OTHER REV.	2,947,269	3,020,000	(72,731)	-2%	12,048,089	24%
TRANSFERS	77,944	687,429	(609,485)	-89%	300,000	26%
SUBTOTAL	3,025,213	3,707,429	(682,216)	-18%	12,348,089	24%
TOTAL	<u>\$ 41,224,116</u>	<u>\$ 43,372,122</u>	<u>\$ (2,148,006)</u>	<u>-5%</u>	<u>\$ 77,840,038</u>	<u>53%</u>

- Year-to-date total revenues decreased five percent over prior year amounts. A decrease in Property taxes by six percent is related to decreased property assessments and the related tax rate for the current fiscal year.
- Sales Tax has remained relatively flat within a five percent variance. This revenue source is volatile due to the timing difference between State receipt, distribution of Sales Tax revenue and the timing of Sales Tax Refunds. The Sales Tax distribution patterns have been affected by distribution errors on the State's side over the last several years.
- Year-to-date Rescue revenue has increased 24% when compared to prior year. There were some fee increases implemented along with the normal increase in calls for service.
- Year-to-date Investment Earnings decreased 18% due to reductions in interest rates and coupon payments compared to prior year. Please see the associated quarterly investment report for a more detailed analysis of investment /cash as of December 31, 2012.
- Transfer revenue has declined 89%. In the prior year, \$680,000 was transferred in from the New Technology for Public Safety Capital Project Fund to participate in the Pitt County program to convert all radio systems from wide-band frequency range to narrow-band frequency range. Transfer revenue will vary month-to-month and year-to-year depending on projects in progress.

GENERAL FUND EXPENSE BY TYPE SUMMARY AS OF DECEMBER 31, 2012				
TYPE	2013 YTD	2012 YTD	\$ CHANGE	% CHANGE
PERSONNEL	\$ 21,670,475	\$ 21,707,296	\$ (36,821)	0%
OPERATIONS	6,807,413	7,097,434	(290,021)	-4%
CAPITAL OUTLAY	96,355	52,516	43,839	83%
CAPITAL IMPROVEMENTS	1,372,792	2,024,775	(651,983)	-32%
INDIRECT COST REIMB.	(507,286)	(300,677)	(206,609)	69%
TRANSFERS	2,691,325	1,791,699	899,626	50%
TOTAL	<u>\$ 32,131,074</u>	<u>\$ 32,373,043</u>	<u>\$ (241,969)</u>	<u>-1%</u>

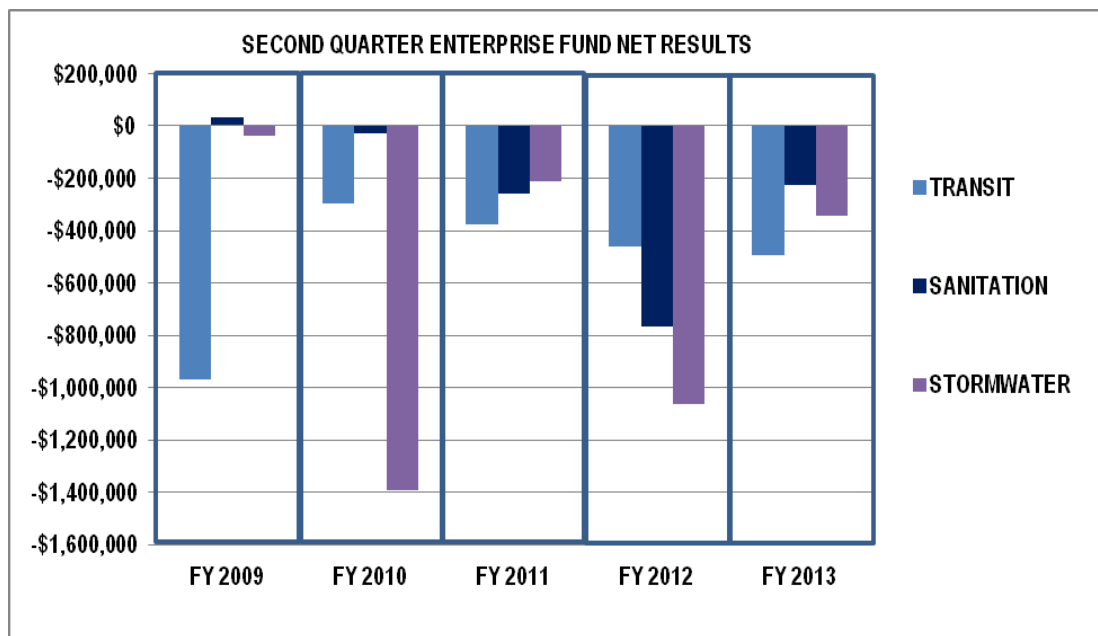
Overall, the expense category is relatively flat when compared to prior year, decreasing by one percent. Each category (Personnel, Operations, Capital Outlay, etc.) fluctuates year to year due to the timing of payment for various items and the number of payrolls included. A brief explanation is provided below:

- **CAPITAL OUTLAY & IMPROVEMENTS:** These costs will vary depending on department needs, the timing of purchases, and project activity. The variance in Capital Outlay is largely due to fire equipment purchased for \$31,923 in the current fiscal year. Capital Improvements variance noted this fiscal year is skewed due to prior year's balances including expenses for Hurricane Irene of \$757,150. These expenses were later adjusted out of the General Fund into a separate special revenue fund. For comparison purposes, if Irene expenses are excluded from the prior year, the variance is only eight percent.
- **INDIRECT COST REIMBURSEMENT:** The amount that the enterprise funds reimburse the General Fund will vary from year to year because the General Fund's budget varies from year to year. Indirect costs related to the Sanitation Fund have increased compared to last year based on Council's decision to recover 50% of costs.
- **TRANSFERS:** An increase in transfers is reflected mainly due to first payment towards the 2012 Bond Issuance, which includes the principal payment. The 2012 Bond Issuance was a result of refinancing 04 COPS and 09 Installment Purchase Agreement.

GENERAL FUND EXPENSE BY DEPARTMENT SUMMARY AS OF DECEMBER 31, 2012						
	2013 YTD	2012 YTD	\$ CHANGE	% CHANGE	2013 BUDGET	% REC/ SPENT
MAYOR & COUNCIL	\$ 185,410	\$ 216,206	\$ (30,796)	-14%	\$ 308,647	60%
CITY MANAGER	429,139	492,140	(63,001)	-13%	1,291,018	33%
CITY CLERK	106,589	92,850	13,739	15%	271,798	39%
CITY ATTORNEY	204,770	196,684	8,086	4%	446,673	46%
HUMAN RESOURCES	997,548	1,015,968	(18,420)	-2%	2,512,101	40%
INFORMATION TECH.	1,152,618	1,059,850	92,768	9%	2,965,501	39%
FIRE/RESCUE	5,972,932	6,003,181	(30,249)	-1%	13,433,175	44%
FINANCIAL SVCS.	1,224,034	1,239,092	(15,058)	-1%	2,354,342	52%
CONTINGENCY	-	-	-	0%	226,244	0%
OPEB CONTRIBUTION	300,000	250,000	50,000	20%	300,000	100%
POLICE	10,026,331	10,078,733	(52,402)	-1%	22,860,833	44%
RECREATION & PARKS	3,398,730	3,573,577	(174,847)	-5%	7,412,772	46%
PUBLIC WORKS	3,803,517	3,862,705	(59,188)	-2%	10,320,464	37%
COMM. DEVELOPMENT	772,625	776,260	(3,635)	0%	1,745,184	44%
SUBTOTAL	<u>28,574,243</u>	<u>28,857,246</u>	<u>(283,003)</u>	<u>-1%</u>	<u>66,448,752</u>	<u>43%</u>
CAPITAL IMPROV.	1,372,792	2,024,775	(651,983)	-32%	5,789,492	24%
TRANSFERS	2,691,325	1,791,699	899,626	50%	6,616,366	41%
INDIRECT COST	(507,286)	(300,677)	(206,609)	69%	(1,014,572)	50%
TOTAL	<u>\$ 32,131,074</u>	<u>\$ 32,373,043</u>	<u>\$ (241,969)</u>	<u>-1%</u>	<u>\$ 77,840,038</u>	<u>41%</u>

Overall, departmental spending was within expected limits as a percentage of budgets as of December 31, 2012. Also, compared to prior year, total expenses have decreased by 1%. Departmental variances greater than +/- 10% are noted below:

- **Mayor and City Council:** Decrease of 14% is due to the expiration of the contract with The Ferguson group for lobbying services.
- **City Manager:** Decrease in expenditure is due to personnel changes and variation in Subscription renewals within the Administrative Division. The Public Information Division has decreased expenses due to timing difference in payment for contracted services and a decrease in Supplemental PEG expenses.
- **City Clerk:** Increase of 15% is mainly due to being back at full staffing level after retirement.
- **OPEB contribution:** Increase of 20% is due to the City Council's decision to phase in a gradual increase in OPEB contribution in the upcoming years by \$50,000 beginning this fiscal year. This increase will continue incremental to \$500,000 in FY 2017.
- **Capital Improvements / Transfers / Indirect Cost:** Please refer to the prior page for explanations, where these categories have already been discussed.



	2013 YTD	2012 YTD	\$ CHANGE	% CHANGE	2013 BUDGET	% REC./ SPENT
REVENUES						
INTERGOV'T	\$ 233,183	\$ 211,296	\$ 21,887	10%	\$ 1,473,245	16%
SALES AND SERVICES	159,981	150,791	9,190	6%	277,006	58%
APPRO. FUND BAL.	-	-	-	0%	490,498	0%
TOTAL REVENUES	\$ 393,164	\$ 362,087	\$ 31,077	9%	\$ 2,240,749	18%
EXPENSES						
PERSONNEL	\$ 439,453	\$ 423,096	\$ 16,357	4%	\$ 922,309	48%
OPERATIONS	209,963	240,229	(30,266)	-13%	828,300	25%
CAPITAL OUTLAY	238,613	157,705	80,908	51%	300,140	80%
CAPITAL IMPROV.	-	-	-	0%	190,000	0%
TOTAL EXPENSES	\$ 888,029	\$ 821,030	\$ 66,999	8%	\$ 2,240,749	40%
NET	\$ (494,865)	\$ (458,943)	\$ (35,922)	8%		

- The overall net result of the Transit Fund is eight percent higher than the prior year's results. Historically, the Transit Fund has a negative net result during the first two quarters since the majority of the expenses are on a normal reimbursement schedule.
- The revenue variance is due to the timing of grant reimbursements. Operations decreased by 13% due to lower charges for Fleet labor and Fixed fleet service cost. The Fleet division is working towards an improved method of capturing these charges. Capital Outlay has increased by 51% primarily due to the purchase of additional support equipment for \$51,175 and vehicle parts for \$37,441.

SANITATION FUND SUMMARY AS OF DECEMBER 31, 2012						
	2013 YTD	2012 YTD	\$ CHANGE	% CHANGE	2013 BUDGET	% REC./ SPENT
REVENUES						
INTERGOV'T	\$ -	\$ -	\$ -	0%	\$ 10,480	0%
REFUSE FEES	2,574,891	2,119,135	455,756	22%	6,865,640	38%
SALES / SERVICES	98,592	73,887	24,705	33%	155,000	64%
INVESTMENTS	2,795	-	2,795	100%	-	100%
OTHER INCOME	34,339	37,991	(3,652)	-10%	60,000	57%
TRANSFERS IN	-	-	-	0%	139,163	0%
APPRO. FUND BAL.	-	-	-	0%	104,929	0%
TOTAL REVENUES	\$ 2,710,617	\$ 2,231,013	\$ 479,604	21%	\$ 7,335,212	37%
EXPENSES						
PERSONNEL	1,545,584	1,816,260	(270,676)	-15%	\$ 3,855,414	40%
OPERATIONS	1,009,269	962,237	47,032	5%	2,287,723	44%
CAPITAL OUTLAY	-	-	-	0%	34,500	0%
CAPITAL IMPROV.	7,417	52,774	(45,357)	-86%	303,614	2%
TRANSFERS OUT	374,521	167,912	206,609	0%	853,961	44%
TOTAL EXPENSES	\$ 2,936,791	\$ 2,999,183	\$ (62,392)	-2%	\$ 7,335,212	40%
NET	\$ (226,174)	\$ (768,170)	\$ 541,996	<100%		

- The Sanitation Fund also has a negative net result during the first two quarters since there is a one-month lag in receiving revenues. However, this fund shows an improvement of over 100% when

looking at net results as compared to last December 31st. The increase in the Refuse Fees income and Sales & Services is due to the adoption of increased rates for this fiscal year. Cart and Dumpster receipts and sale of roll-out carts have increased because citizens are converting from back yard to front yard service. The minor drop in other income is due to a variation in the sale of metal scraps that are received through the recycling program. The investment income of \$2,795 was a posting error and will be reversed.

- The personnel decrease is due to a combination of vacant positions, as well as the timing of payroll. Capital Improvement activity depends on the capital projects as approved by the City Council during the budget process. At this point, the Sanitation capital is on hold until a transition plan for front yard collection is approved.

STORMWATER FUND SUMMARY AS OF DECEMBER 31, 2012						
	2013 YTD	2012 YTD	\$ CHANGE	% CHANGE	2013 BUDGET	% REC./ SPENT
REVENUES						
STORMWATER FEES	\$ 1,281,736	\$ 1,250,404	\$ 31,332	3%	\$ 3,182,587	40%
INVESTMENTS	-	23	(23)	<100%	-	0%
APPRO. FUND BAL.	-	-	-	0%	689,841	0%
TOTAL REVENUES	\$ 1,281,736	\$ 1,250,427	\$ 31,309	3%	\$ 3,872,428	33%
EXPENSES						
PERSONNEL	\$ 830,857	\$ 888,007	\$ (57,150)	-6%	\$ 1,504,912	55%
OPERATIONS	118,106	185,838	(67,732)	-36%	502,918	23%
CAPITAL IMPROV.	444,834	195,185	249,649	>100%	1,197,096	37%
TRANSFERS OUT	232,967	1,044,466	(811,499)	-78%	667,502	35%
TOTAL EXPENSES	\$ 1,626,764	\$ 2,313,496	\$ (686,732)	-30%	\$ 3,872,428	42%
NET	\$ (345,028)	\$ (1,063,069)	\$ (655,423)	62%		

- The Stormwater Fund also has a negative net result during the first half of the fiscal years since there is a one-month delay in receiving revenues.
- Contracted Services was reduced because the GUC service fee is split equally between Sanitation and Stormwater. Also, there is a reduction in cost of fuel and vehicle repairs due to a reporting timing difference between the two years.
- The Capital Improvement variance is primarily due to timing difference in capital projects. A major variance in Transfers was due to the transfer of funds budgeted for the Stormwater Management Capital Improvement project to a separate fund for those projects in Fiscal Year 2012. Also, the other transfers included \$36,000 to complete design based on the drainage study for the Eastwood and Lakewood neighborhoods and \$80,170 to fund a change order for pond repairs due to storm damage in the prior year.



**FROM THE OFFICE OF THE
DIRECTOR OF FINANCIAL SERVICES
MEMORANDUM**

TO: Barbara Lipscomb, City Manager
Christopher Padgett, Interim Assistant City Manager

FROM: Bernita W. Demery, CPA, MBA, Director of Financial Services *BWD*

DATE: January 17, 2013

SUBJECT: Cash/Investment Report as of December 31, 2012

Attached is the City of Greenville's Cash/Investment Portfolio Report as of December 31, 2012. Investment Earnings are directly dependent on the cash balances on hand. In an uncertain economic environment, a decline in cash will yield a decline in investment earnings. As of December 31, year-to-date investment earnings are down \$162,000 or 18% from prior year. This decline relates directly to the decline in cash and timing of the coupon payments.

General Fund/Powell Bill Investment Earnings Budget	Actual YTD Investment Earnings	Percent of Budget Received
\$1,768,922	\$729,991	41.27%

When comparing the cash portfolio for December 2012, to same period for prior year, there was a decrease of \$6,644,153 or 10.21%. The decline in cash as of December 2012 is due in part to the continuous spend down of bond proceeds received in the previous year(s). Additionally, there were several large purchases of vehicles, police equipment and the renewal of larger contracts. Cash fluctuations are contingent on the revenue and expense activity during any given month. Attached is a historical presentation of the cash portfolio performance for the past five years. Per the illustration, the margins noted from the increases have minimized due to Property Taxes being lower than prior year. As of December 31, 2012, property taxes are down \$1.3 million because of last year's revaluation by Pitt County. The investment transactions for the first quarter are below:

Transactions	Cusip	Amount	Realized Gain/(Loss)
C2 Buy's	C2	\$3,705,000	-\$0-
C2 Sell's	C2	\$3,700,000	-\$786

The portfolio remains within the 40% policy regarding limits for one financial institution to the total portfolio. When comparing the average of the Federal Reserve Treasury bill rates to the City's, the City's portfolio's monthly return still outpaces the Federal Reserve Treasury bill rates. The tables on the next page illustrate the portfolio's performance, market amounts, and rate of returns and include a comparison to the Federal T-Bill. The City's Optimizer investment returns are in line with the Merrill Lynch benchmarks, as illustrated on the "Group Summary Total Portfolio Holdings." The diversification of the portfolio and the percentages held in investment types complies with the City's investment policy. The City's agency and treasury holdings make up approximately 43% of the total portfolio. Staff will continue to monitor the portfolio to ensure compliance.

Investment Portfolio Update		
	December 31, 2012	December 31, 2011
Market Amount	\$60,045,591	\$66,768,852
% Return	.57%	.85%

City versus Federal T-Bill Comparison as of September 30, 2012		
	City Returns	Federal T-Bill Benchmark
91 Day Benchmark Return	.10%	.07%
1-3 Year Benchmark Return	1.11%	.35%
3-5 Year Benchmark Return	.94%	.70%

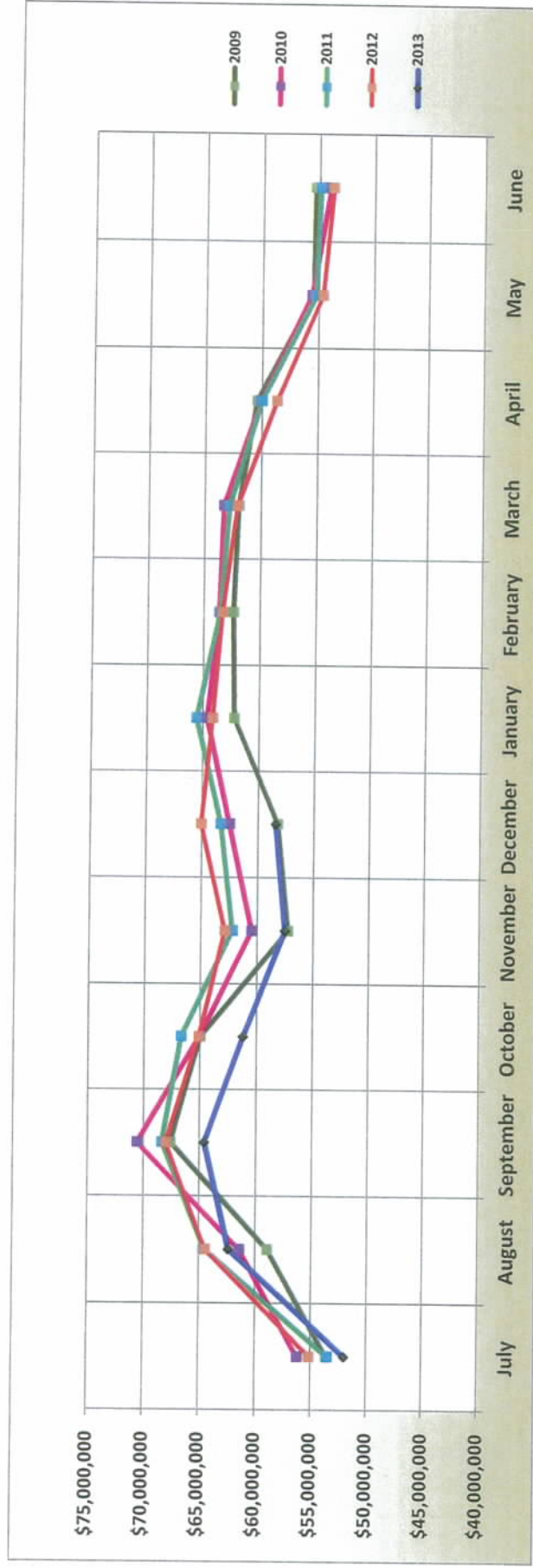
Let me know if you have questions. Also, please note that City Council and the Investment Advisory Committee receive a copy of this quarterly investment report.

Attachments

cc: City Council
Investment Advisory Committee

Five Year Cash Balance History City of Greenville as of December 31, 2012

Fiscal Year	July	August	September	October	November	December	January	February	March	April	May	June
2009	\$53,628,863	\$58,949,214	\$67,616,277	\$64,988,647	\$57,246,736	\$58,244,003	\$62,204,785	\$62,366,643	\$61,977,453	\$60,441,930	\$55,465,144	\$55,347,973
2010	\$56,212,738	\$61,431,025	\$70,587,473	\$65,092,328	\$60,513,261	\$62,547,935	\$64,614,232	\$63,624,970	\$63,293,900	\$60,111,674	\$55,627,232	\$53,973,342
2011	\$53,540,136	\$64,539,516	\$68,384,163	\$66,695,080	\$62,202,680	\$63,316,974	\$65,579,413	\$63,527,061	\$62,802,551	\$60,041,948	\$55,227,791	\$54,917,396
2012	\$55,124,027	\$64,431,405	\$68,019,719	\$65,121,098	\$62,886,340	\$65,064,973	\$64,120,461	\$63,332,851	\$62,094,891	\$58,668,148	\$54,624,154	\$53,715,274
2013	\$52,000,058	\$62,392,393	\$64,590,786	\$61,206,265	\$57,520,891	\$58,420,820						



Group Summary Total Portfolio Holdings
City of Greenville
December 31, 2012

Description	Face Amount \ Shares	Cost Value	Market Value	Days To Maturity	Portfolio Percent	YTM @ Cost
CD	\$1,100,000.00	\$1,100,000.00	\$1,100,000.00	272	1.88	0.29
LGIP	8,671,024.50	8,671,024.50	8,671,024.50	1	14.84	0.08
Cash (Operating)	22,984,795.38	22,984,795.38	22,984,795.38	1	39.35	0.12
FHLMC	6,315,000.00	6,841,757.50	6,810,362.00	1227	10.81	0.86
FHLB	1,790,000.00	2,078,293.15	2,007,607.35	1003	3.06	0.83
FNMA	11,650,000.00	12,031,741.15	12,109,512.25	816	19.94	1.39
TREASURY NOTE	5,910,000.00	6,353,058.62	6,362,289.85	1436	10.12	1.01
Total/Average	\$58,420,819.88	\$60,060,670.30	\$60,045,591.33	477	100.00	0.57

C2 Breakdown
(included in
total above)

Description	Face Amount \ Shares	Cost Value	Market Value	Days To Maturity	Portfolio Percent	YTM @ Cost
C2-Optimizer 1-3	9,780,000.00	10,263,969.14	10,182,592.00	695	16.74	0.72%
C2-Optimizer 3-5	8,475,000.00	9,187,822.66	9,225,684.60	1425	14.51	1.18%
C2-Optimizer 3-5 Treasury	5,910,000.00	6,353,058.62	6,362,289.85	1436	10.12	1.01%
Total/Average	\$24,165,000.00	\$25,804,850.42	\$25,770,566.45	1185	41.37	0.97%

City 1-3 Agencies Year to Year	M/L 1-3 Agencies Year to Year	City 3-5 Agencies Year to Year	M/L 3-5 Agencies Year to Year	City Treasuries Year to Year	M/L Treasuries Year to Year
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Net of Fees	0.79%	N/A	2.71%	N/A	1.43%	N/A
Gross of Fees	0.89%	0.89%	2.80%	2.89%	1.53%	1.58%

Legend	C2 Group
Optimizer	Certificate of Deposit
CD	NC Capital Management Trust
NCCMT	BB&T / Wells Fargo / First Carolina State Bank / Bank of America - Cash
Cash	Federal Home Loan Mortgage Corp.
FHLMC - Freddie Mac	Federal Home Loan Bank
FHLB	Federal National Mortgage Association
FNMA - Fannie Mae	Gateway - Finistar
Finistar	Treasury Bill
T-NOTE	

**Total Group Portfolio Holdings
City of Greenville
December 31, 2012**

Description	Cusip	Settlement Date	Face Amount \ Shares	Cost Value	Market Value	Maturity Date	Days To Maturity	Portfolio Percent	YTM @ Cost
O Rice									
FNMA .75 12/18/2013 C2	31398A5W8	1/6/2011	\$470,000.00	\$462,785.50	\$472,707.20	12/18/2013	352	0.80	1.28
FNMA 2.375 04/11/16 C2	3135G0BA0	5/5/2011	\$595,000.00	\$603,409.14	\$632,371.95	4/11/2016	1197	1.02	2.07
Total O Rice			\$1,065,000.00	\$1,066,194.64	\$1,105,079.15		775	1.82	1.98
O NC Cap. Mgmt. Trust									
NCCMT Var. LGIP	NCCMT192		\$3,027,328.42	\$3,027,328.42	\$3,027,328.42	N/A	1	5.18	0.07
Total O NC Cap. Mgmt. Trust			\$3,027,328.42	\$3,027,328.42	\$3,027,328.42		1	5.18	0.07
O Wells Fargo									
Wells Fargo Var. Cash	WELLS120		\$4,226,923.62	\$4,226,923.62	\$4,226,923.62	N/A	1	7.24	-
Wells Fargo Var. Cash	WELLS635		\$8,696.37	\$8,696.37	\$8,696.37	N/A	1	0.01	-
Total O Wells Fargo			\$4,235,619.99	\$4,235,619.99	\$4,235,619.99		1	7.25	-
R Wells Fargo									
Wells Fargo Var. Cash	WELLS934		\$2,818,465.96	\$2,818,465.96	\$2,818,465.96	N/A	1	4.82	-
Wells Fargo Var. Cash	WELLS879		\$10,027.97	\$10,027.97	\$10,027.97	N/A	1	0.02	-
Wells Fargo Var. Cash	WELLS159		\$701,621.98	\$701,621.98	\$701,621.98	N/A	1	1.20	-
Wells Fargo Var. Cash	WELLS175		\$47,349.79	\$47,349.79	\$47,349.79	N/A	1	0.08	-
Total R Wells Fargo			\$3,577,465.70	\$3,577,465.70	\$3,577,465.70		1	6.12	-
NCCMT Term									
NCCMT LGIP	NCCMTTERM	6/30/2012	\$1,564,203.27	\$1,564,203.27	\$1,564,203.27	N/A	1	2.68	0.14
NCCMT Term Total			\$1,564,203.27	\$1,564,203.27	\$1,564,203.27		1	2.68	0.14
R NC Cap. Mgmt. Trust									
NCCMT Var. LGIP	NCCMT325		\$835,618.37	\$835,618.37	\$835,618.37	N/A	1	1.43	0.07
NCCMT Var. LGIP	NCCMT417		\$453,605.88	\$453,605.88	\$453,605.88	N/A	1	0.78	0.07
NCCMT Var. LGIP	NCCMT694		\$347,015.28	\$347,015.28	\$347,015.28	N/A	1	0.59	0.07
NCCMT Var. LGIP	NCCMT702		\$2,345,289.25	\$2,345,289.25	\$2,345,289.25	N/A	1	4.01	0.07
NCCMT Var. LGIP	NCCMT724		\$97,964.03	\$97,964.03	\$97,964.03	N/A	1	0.17	0.07
Total R NC Cap. Mgmt. Trust			\$4,079,492.81	\$4,079,492.81	\$4,079,492.81		1	6.98	0.07
Select Bank & Trust									
Select Bank .25 3-22-13	SelectBankCD	10/22/2011	\$100,000.00	\$100,000.00	\$100,000.00	3/22/2013	295	0.17	0.15
CD .5 9/26/2013	Select032611	3/29/2011	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	9/27/2013	270	1.71	0.30
Total Select Bank & Trust			\$1,100,000.00	\$1,100,000.00	\$1,100,000.00		272	1.88	0.29
STERNE AGEE									
FHLB 4.00 09/06/13 C2	3133XRX88	10/6/2010	\$60,000.00	\$65,602.20	\$61,555.80	9/6/2013	249	0.10	0.76
FNMA 2.375 04/11/2016 C2	3135G0AP8	6/3/2011	\$390,000.00	\$389,114.70	\$395,198.70	2/27/2014	423	0.67	1.33
FNMA 1.375 11/15/2016 C2	3135G0ES8	12/5/2011	\$700,000.00	\$701,764.00	\$721,133.00	11/15/2016	1415	1.20	1.32
FNMA 2.63 11/20/2014 C2	31398AZV7	12/5/2011	\$380,000.00	\$401,979.20	\$396,955.60	11/20/2014	689	0.65	0.65
FNMA 0.5 9/28/2015 C2	3135G0NV1	11/6/2012	\$555,000.00	\$556,676.10	\$556,748.25	9/28/2015	1001	0.95	0.40
FNMA 2.375 04/11/2016 C2	3135G0BA0	6/6/2011	\$295,000.00	\$303,378.00	\$313,528.95	4/11/2016	1197	0.50	1.76
FHLB 4.00 09/06/13 C2	3133XRX88	11/4/2010	\$235,000.00	\$257,943.05	\$241,093.55	9/6/2013	249	0.40	0.53
FHLB 4.00 09/06/13 C2	3133XRX88	12/6/2010	\$370,000.00	\$402,127.10	\$379,594.10	9/6/2013	249	0.63	0.80
FNMA 2.50 05/15/2014 C2	31398AXJ6	6/6/2011	\$390,000.00	\$408,501.60	\$402,086.10	5/15/2014	500	0.67	0.86
FNMA .375 03/16/2015 C2	3135G0HG1	5/4/2012	\$195,000.00	\$194,446.20	\$195,257.40	3/16/2015	805	0.33	0.47
FNMA 5.03/15/2016 C2	31359MH89	4/5/2011	\$495,000.00	\$556,182.00	\$566,453.25	3/15/2016	1170	0.85	2.34
Total R STERNE AGEE			\$4,065,000.00	\$4,237,714.15	\$4,229,604.70		722	7.85	1.12

Description	Cusip	Settlement Date	Face Amount \ Shares	Cost Value	Market Value	Maturity Date	Days To Maturity	Portfolio Percent	YTM @ Cost
Page 2									
MORGAN KEEGAN									
FNMA 1.25 2/27/2014 C2	3135G0AP8	3/4/2011	\$325,000.00	\$323,179.50	\$329,332.25	2/27/2014	423	0.56	1.44
FNMA 4.125 05/28/13	3136F9QE6	5/28/2008	\$500,000.00	\$500,000.00	\$508,115.00	5/28/2013	148	0.86	4.13
FNMA 4.00 04/15/13	3136F9DU4	4/15/2008	\$1,000,000.00	\$1,000,000.00	\$1,011,090.00	4/15/2013	105	1.71	4.00
TOTAL MORGAN KEEGAN			\$1,825,000.00	\$1,823,179.50	\$1,848,537.25		225	3.13	3.19
BB & T									
BB & T Cash	Cash	7/31/2009	\$318,458.57	\$318,458.57	\$318,458.57	N/A	1	0.55	0.12
Total BB & T			\$318,458.57	\$318,458.57	\$318,458.57		1	0.55	0.12
First Citizens MM									
First Citizens Money Market	Cash	9/30/2010	\$12,389,475.39	\$12,389,475.39	\$12,389,475.39	N/A	1	21.21	0.20
Total First Citizens MM			\$12,389,475.39	\$12,389,475.39	\$12,389,475.39		1	21.21	0.20
3-5 Treasury									
T-Note 2 1/31/2016 C2	912828PS3	4/5/2011	\$255,000.00	\$253,804.69	\$267,609.75	1/31/2016	1126	0.44	2.10
T-Note 2 01/31/2016 C2	912828PS3	3/4/2011	\$285,000.00	\$295,950.78	\$299,093.25	1/31/2016	1126	0.49	2.23
T-Note 3 09/30/2016 C2	912828LP3	11/4/2011	\$400,000.00	\$440,750.00	\$437,156.00	9/30/2016	1369	0.68	0.87
T-Note 3.125 10/31/2016 C2	912828LU2	12/5/2011	\$460,000.00	\$508,012.50	\$505,604.40	10/31/2016	1400	0.79	0.94
T-Note 3.125 10/31/2016 C2	912828LU2	1/6/2012	\$295,000.00	\$327,081.25	\$324,246.30	10/31/2016	1400	0.50	0.82
T-Note 1.0 3/31/2017 C2	912828SM3	5/4/2012	\$370,000.00	\$373,584.38	\$376,619.30	3/31/2017	1551	0.63	0.80
T-Note 1.5 7/31/2016 C2	912828QX1	9/7/2011	\$385,000.00	\$396,910.94	\$399,194.95	7/31/2016	1308	0.66	0.85
T-Note 4.5 5/15/2017 C2	912828GS3	6/6/2012	\$365,000.00	\$432,296.88	\$426,279.85	5/15/2017	1596	0.62	0.70
T-Note 4.5 5/15/2017 C2	912828GS3	7/6/2012	\$240,000.00	\$283,875.00	\$280,293.60	5/15/2017	1596	0.41	0.67
T-Note 5.125 5/15/2016 C2	912828FF2	7/7/2011	\$320,000.00	\$373,900.00	\$370,000.00	5/15/2016	1231	0.55	1.51
T-Note 2.375 3/31/2016 C2	912828KT6	5/5/2011	\$370,000.00	\$378,787.50	\$393,354.40	3/31/2016	1186	0.63	1.87
T-Note 5.125 5/15/2016 C2	912828FF2	6/6/2011	\$460,000.00	\$539,242.19	\$531,875.00	5/15/2016	1231	0.79	1.49
T-Note 1.875 8/31/17 C2	912828NW6	9/7/2012	\$415,000.00	\$439,316.41	\$438,310.55	8/31/2017	1704	0.71	0.68
T-Note 1.875 8/31/17 C2	912828NW6	10/4/2012	\$290,000.00	\$308,079.69	\$306,289.30	8/31/2017	1704	0.50	0.58
T-Note .875 02/28/2017 C2	912828SJ0	3/5/2012	\$590,000.00	\$590,921.88	\$597,740.80	2/28/2017	1520	1.01	0.84
T-Note 625 11/31/2017 C2	912828UA6	12/6/2012	\$410,000.00	\$410,544.53	\$408,622.40	11/30/2017	1795	0.70	0.60
Total Treasury			\$5,910,000.00	\$6,353,058.62	\$6,362,289.85		1681	2.92	1.19
Morgan Stanley									
FHLMC 1 7/30/2014 C2	3137EACU1	9/7/2011	\$425,000.00	\$431,247.50	\$430,095.75	7/30/2014	576	0.73	0.49
FHLMC 5.5 8/23/2017 C2	3137EAA55	9/7/2012	\$465,000.00	\$570,694.50	\$565,528.35	8/23/2017	1696	0.80	0.82
FNMA 0.875 10/26/2017 C2	3135G0PQ0	11/6/2012	\$375,000.00	\$376,477.50	\$376,515.00	10/26/2017	1760	0.64	0.79
FHLMC 5.5 7/18/2016 C2	3137EAA44	8/4/2011	\$450,000.00	\$536,170.50	\$528,583.50	7/18/2016	1295	0.77	1.48
FHLMC 5.5 7/18/2016 C2	3137EAA44	10/5/2011	\$360,000.00	\$431,243.97	\$422,866.80	7/18/2016	1295	0.62	1.23
FNMA 1.375 11/15/2016 C2	3135G0ES8	1/6/2012	\$595,000.00	\$600,628.70	\$612,963.05	11/15/2016	1415	1.02	1.17
FNMA 2.5 5/15/2014 C2	31398AXJ6	8/4/2011	\$420,000.00	\$441,835.80	\$433,015.80	5/15/2014	500	0.72	0.61
FNMA 2.375 7/28/15 C2	31398AU34	9/7/2012	\$390,000.00	\$412,230.00	\$410,026.50	7/28/2015	939	0.67	0.39
FNMA 2.375 7/28/15 C2	31398AU34	8/6/2012	\$250,000.00	\$264,660.00	\$262,837.50	7/28/2015	939	0.43	0.39
FHNB 5.375 5/18/2016 C2	3133XFJF4	9/7/2011	\$685,000.00	\$820,630.00	\$797,874.30	5/18/2016	1234	1.17	1.04
FNMA 1.25 02/27/2014 C2	3135G0AP8	5/5/2011	\$340,000.00	\$341,856.40	\$344,532.20	2/27/2014	423	0.58	1.05
Total Morgan Stanley			\$4,755,000.00	\$5,227,674.87	\$5,184,838.75		1031	8.15	0.87
Zion's									
FNMA 05 9/28/2015 C2	3135G0NV1	10/4/2012	\$415,000.00	\$416,562.06	\$416,307.25	9/28/2015	1001	0.71	0.37
FHLMC 4.5 1/15/2014 C2	3134A4UM4	2/4/2011	\$255,000.00	\$278,131.05	\$266,327.10	1/15/2014	380	0.44	1.35
Total Zion's			\$670,000.00	\$694,693.11	\$682,634.35		691	1.15	0.86

Description	Cusip	Settlement Date	Face Amount \ Shares	Cost Value	Market Value	Maturity Date	Days To Maturity	Portfolio Percent	YTM @ Cost
Synovus									
FNMA 2.5 5/15/2014 C2	31398AXJ6	7/7/2011	\$690,000.00	\$722,499.00	\$711,383.10	5/15/2014	500	1.18	0.83
FHLMC 6.25 12/29/2014 C2	3137EADA4	1/6/2012	\$595,000.00	\$594,892.90	\$598,843.70	12/29/2014	728	1.02	0.63
FHLMC 4.5 1/15/2015 C2	3134A4UX0	3/5/2012	\$225,000.00	\$250,881.53	\$244,140.75	1/15/2015	745	0.39	0.45
FHLB 5.0 1/17/2017 C2	31333XMQ87	12/6/2012	\$440,000.00	\$531,990.80	\$527,489.60	11/17/2017	1782	0.75	0.69
FHLMC 1 7/30/2014 C2	3137EACU1	10/5/2011	\$315,000.00	\$317,982.25	\$318,776.85	7/30/2014	576	0.54	0.66
FNMA 0.375 03/16/2015 C2	3135GQH1G1	4/5/2012	\$365,000.00	\$362,424.20	\$365,481.80	3/16/2015	805	0.62	0.62
FNMA 5.00 04/15/2015 C2	31359MA45	6/6/2012	\$235,000.00	\$265,021.25	\$259,947.60	4/15/2015	835	0.40	0.49
FNMA 5.00 04/15/2015 C2	31359MA45	7/6/2012	\$420,000.00	\$472,773.00	\$464,587.20	4/15/2015	835	0.72	0.44
FHLMC 4.75 11/17/2015 C2	3134A4VG6	12/6/2012	\$585,000.00	\$660,201.75	\$657,703.80	11/17/2015	1051	1.00	0.36
FHLMC 1.00 03/08/17 C2	3137EADC0	4/5/2012	\$550,000.00	\$543,580.95	\$557,007.00	3/8/2017	1528	0.94	1.25
FNMA 5.00 05/11/17 C2	31359M7X5	6/6/2012	\$455,000.00	\$543,406.50	\$538,383.30	5/11/2017	1592	0.78	0.96
FHLMC 1.00 6/21/17 C2	313379DD8	7/6/2012	\$815,000.00	\$820,558.30	\$824,291.00	6/21/2017	1633	1.40	0.86
FHLMC 1.00 6/21/17 C2	313379DD8	10/4/2012	\$635,000.00	\$644,613.90	\$642,239.00	6/21/2017	1633	1.09	0.67
FHLMC 5.2/16/2017 C2	3137EAA11	3/5/2012	\$640,000.00	\$761,558.40	\$753,958.40	2/16/2017	1508	1.10	1.05
FNMA 6.25 10/31/2014 C2	3135GODW0	11/4/2011	\$410,000.00	\$409,950.80	\$412,554.30	10/30/2014	668	0.70	0.63
Total Synovus			\$7,375,000.00	\$7,902,335.53	\$7,876,787.40		1095	12.63	0.74
Bank of America									
Bank of America Cash	Cash	6/30/2011	\$2,212,754.84	\$2,212,754.84	\$2,212,754.84	N/A	1	3.79	0.20
Total Bank of America			\$2,212,754.84	\$2,212,754.84	\$2,212,754.84		1	3.79	0.20
First Carolina State Bank									
Money Market	Cash	10/31/2009	\$251,020.89	\$251,020.89	\$251,020.89	N/A	1	0.43	0.30
Total FCSB			\$251,020.89	\$251,020.89	\$251,020.89		1	0.43	0.30
TOTAL / AVERAGE			\$58,420,819.88	\$60,060,670.30	\$60,045,591.33		477	100.00	0.57

O = Other
R = Restricted

City of Greenville
Date To Date
Interest Report
December 31, 2012

Description	CUSIP #	Ending Face Amount/Shares	Buy Accrued Interest	Sell Accrued Interest	Interest Dividends	Unrealized Gain (Loss)-MV	Realized Gain (Loss)-MV	Ending MV	Beginning MV	Beginning MV Accrued Interest	Ending Market Accrued Interest	Investment Income-MV	Interest Earned During Period-MV
O NC Cap. Mgmt. Trust													
NCCMT LGIP	NCCMT192	3,027,328.42	-	-	71.12	-	-	3,027,328.42	51,713.90	51,713.90	N/A	71.12	71.12
Total O NC Cap. Mgmt. Trust		3,027,328.42	-	-	71.12	-	-	3,027,328.42	51,713.90	51,713.90	N/A	71.12	71.12
O Wells Fargo CASH													
Wells Fargo Bank Cash	WELLS120	4,226,923.62	-	-	-	-	-	4,226,923.62	5,194,353.47	5,194,353.47	N/A	N/A	N/A
Wells Fargo Bank Cash	WELLS635	8,696.37	-	-	-	-	-	8,696.37	8,696.37	8,696.37	N/A	N/A	N/A
Total O Wells Fargo CASH		4,235,619.99	-	-	-	-	-	4,235,619.99	5,203,049.84	5,203,049.84	N/A	-	-
O Optimizer 1-3													
FNMA 5.00 04/15/2015	31359MA45	235,000.00	-	-	-	(799.00)	-	259,947.60	260,746.60	262,215.35	2,480.56	212.81	1,011.81
FNMA 5.00 04/15/2015	31359MA45	420,000.00	-	-	-	(1,428.00)	-	464,587.20	466,015.20	468,640.20	4,433.33	380.33	1,808.33
FNMA 0.375 03/16/2015	3135G0GH1	195,000.00	-	-	-	54.60	-	195,257.40	195,202.80	195,353.11	213.28	117.57	62.97
FNMA 0.375 03/16/2015	3135G0GH1	365,000.00	-	-	-	102.20	-	365,481.80	365,379.60	365,660.95	399.22	220.07	117.87
FNMA 0.5 9/28/2015	3135G0NV1	555,000.00	-	-	-	(22.20)	-	556,748.25	556,770.45	557,248.37	716.88	216.76	238.96
FNMA 0.5 9/28/2015	3135G0NV1	415,000.00	-	-	-	(16.60)	-	416,307.25	416,323.85	416,681.21	536.04	162.08	178.68
FHLMC 4.5 1/15/2014	3134A4UM4	255,000.00	-	-	-	(742.05)	-	266,327.10	267,069.15	271,372.28	5,291.25	246.08	988.13
FHLMC 4.5 1/15/2014	3133XGVF8	-	-	4,783.33	-	-	(189.00)	-	310,353.00	314,880.08	-	67.25	256.25
FHLMC 4.75 11/17/2015	3134A4VG6	585,000.00	1,466.56	-	-	(2,497.95)	-	657,703.80	-	-	3,396.25	(568.26)	1,929.69
FHLMC 0.625 12/29/2014	3137EADA4	595,000.00	-	-	1,859.38	71.40	-	598,843.70	598,772.30	600,332.11	20.66	391.63	320.23
FHLMC 4.5 1/15/2015	3134A4UX0	225,000.00	-	-	-	(670.50)	-	244,140.75	244,811.25	248,608.12	4,668.75	201.37	871.87
FNMA .625 10/30/2014	3135G0DW0	410,000.00	-	-	-	45.10	-	412,554.30	412,509.20	412,722.74	427.08	258.64	213.54
FNMA 2.625 11/20/2014	31398AZV7	380,000.00	-	-	-	(577.60)	-	396,955.60	397,533.20	397,810.28	1,136.04	281.36	858.96
FNMA 2.375 7/28/2015	31398AU34	250,000.00	-	-	-	(365.00)	-	262,837.50	263,202.50	265,214.65	2,523.44	146.29	511.29
FHLMC 5.5 8/23/2017	3137EAAV5	465,000.00	-	-	-	(3,840.90)	-	565,528.35	569,369.25	576,260.29	9,093.33	(1,638.61)	2,202.29
FHLMC 4.00 9/6/2013	3133XRX88	60,000.00	-	3,350.00	-	(170.40)	(154.10)	61,555.80	406,364.15	410,050.82	766.67	105.50	430.00
FHLMC 4.00 9/6/2013	3133XRX88	235,000.00	-	-	-	(667.40)	-	241,093.55	241,760.95	243,954.28	3,002.78	142.05	809.45
FNMA .75 12/18/2013	31398ASW8	470,000.00	-	-	1,762.50	(4.70)	-	472,707.20	472,711.90	474,298.15	127.29	298.84	303.54
FHLMC 4.00 9/6/2013	3133XRX88	370,000.00	-	-	-	(1,050.80)	-	379,594.10	380,644.90	384,098.23	4,727.78	223.65	1,274.45
FNMA 2.5 05/15/2014	31398AXJ6	390,000.00	-	-	-	(514.80)	-	402,086.10	402,600.90	403,007.15	1,245.83	324.78	839.58
FNMA 2.5 05/15/2014	31398AXJ6	690,000.00	-	-	-	(910.80)	-	711,383.10	712,293.90	713,012.65	2,204.17	574.62	1,485.42
FHLMC 1 7/30/2014	3137EACU1	420,000.00	-	-	-	(554.40)	-	433,015.80	433,570.20	434,007.70	1,341.67	349.77	904.17
FHLMC 1 7/30/2014	3137EACU1	425,000.00	-	-	-	(80.75)	-	430,095.75	430,176.50	431,593.17	1,770.83	273.41	354.16
FNMA 1.25 2/27/2014	3135G0AP8	340,000.00	-	-	-	(59.85)	-	318,776.85	318,836.70	319,886.70	1,312.50	202.65	262.50
FNMA 1.25 2/27/2014	3135G0AP8	340,000.00	-	-	-	(139.40)	-	344,532.20	344,671.60	345,769.52	1,463.89	226.57	365.97
FNMA 1.25 2/27/2014	3135G0AP8	390,000.00	-	-	-	(159.90)	-	395,198.70	395,358.60	396,617.98	1,679.17	259.89	419.79
FNMA 1.25 2/27/2014	3135G0AP8	325,000.00	-	-	-	(133.25)	-	329,332.25	329,465.50	330,514.98	1,399.31	216.58	349.83
Total O Optimizer 1-3		9,780,000.00	1,466.56	8,133.33	3,621.88	(15,132.95)	(343.10)	10,162,592.00	10,192,514.15	10,239,811.07	56,378.00	3,893.68	19,369.73

Description	CUSIP #	Ending Face Amount/Shares	Buy Accrued Interest	Sell Accrued Interest	Interest Dividends	Unrealized Gain (Loss)-MV	Realized Gain (Loss)-MV	Ending MV	Beginning MV	Beginning Accrued Interest	Ending Market Accrued Interest	Investment Income-MV	Interest Earned During Period-MV
O Optimizer 3-5													
FNMA 1.375 11/15/2016	3135GOES8	700,000.00	-	-	-	(1,022.00)	-	721,133.00	722,155.00	722,556.04	1,229.86	(193.18)	828.82
FNMA 1.375 11/15/2016	3135GOES8	595,000.00	-	-	-	(868.70)	-	612,963.05	613,831.75	614,172.64	1,045.38	(164.21)	704.49
FNMA 1.625 10/26/2015	31398A4M1	-	-	722.22	-	-	32.00	-	414,192.00	414,805.89	-	140.33	108.33
FNMA 1.625 10/26/2015	31398A4M1	-	-	198.61	-	-	8.80	-	113,902.80	114,071.62	-	38.59	29.79
FHLM 5.0 11/17/2017	3133XMQ8	440,000.00	1,161.11	-	-	(4,501.20)	-	527,489.60	-	-	2,688.89	(2,973.42)	1,527.78
FNMA 5.00 05/11/17	31359MTX5	455,000.00	-	-	-	(3,398.85)	-	538,383.30	541,782.15	542,982.84	3,159.72	(1,439.82)	1,959.03
FNMA 0.875 10/26/2017	3135GQPQ0	375,000.00	-	-	-	(1,571.25)	-	376,515.00	378,086.25	378,396.15	592.45	(1,288.70)	282.55
FHLMC 1.00 3/8/17	3137EADC0	550,000.00	-	-	-	(1,639.00)	-	557,007.00	558,646.00	559,898.78	1,726.39	(1,185.39)	473.61
FNMA 2.375 04/11/2016	3135GGBA0	595,000.00	-	-	-	(1,178.10)	-	632,371.95	633,550.05	635,473.47	3,140.28	38.76	1,216.86
FNMA 2.375 04/11/2016	3135GGBA0	295,000.00	-	-	-	(584.10)	-	313,528.95	314,113.05	315,066.68	1,556.94	19.21	603.31
FNMA 5.03/15/2016	31359MH89	495,000.00	-	-	-	(1,930.50)	-	566,453.25	568,383.75	573,540.00	7,287.50	200.75	2,131.25
FHLMC 5.2/16/2017	3137EAM1	640,000.00	-	-	-	(4,012.80)	-	753,958.40	757,971.20	767,215.64	12,000.00	(1,257.24)	2,755.56
FNMA 5.375 5/18/2016	3133XFJ4	685,000.00	-	-	-	(3,171.55)	-	797,874.30	801,045.85	802,273.14	4,397.80	(1.04)	3,170.51
FNMA 2.375 7/28/2015	31398AU34	390,000.00	-	-	-	(569.40)	-	410,026.50	410,595.90	413,734.86	3,936.56	228.20	797.60
FHLMC 5.5 7/18/2016	3137EAG4	450,000.00	-	-	-	(2,124.00)	-	528,583.50	530,707.50	539,782.50	11,206.25	7.25	2,131.25
FHLMC 5.5 7/18/2016	3137EAG4	360,000.00	-	-	-	(1,699.20)	-	422,866.80	424,566.00	431,826.00	8,965.00	5.80	1,705.00
FHLMC 1.0 6/21/2017	31379DD8	635,000.00	-	-	3,175.00	(2,578.10)	-	642,239.00	644,817.10	647,621.68	176.39	(2,031.29)	546.81
FHLMC 1.00 6/21/2017	313379DD8	815,000.00	-	-	4,075.00	(3,308.90)	-	824,291.00	827,599.90	831,199.48	226.39	(2,607.09)	701.81
Total O Optimizer 3-5		8,475,000.00	1,161.11	920.83	7,250.00	(34,157.65)	40.80	9,225,684.60	9,255,946.25	9,304,617.41	63,335.80	(12,442.49)	21,674.36
O Optimizer 3-5 Treasury													
T-Note 2 01/31/2016	912828PS3	25,000.00	-	1,982.61	-	(52.75)	89.78	26,236.25	325,983.60	328,039.03	207.88	172.09	135.06
T-Note 2 01/31/2016	912828PS3	260,000.00	-	-	-	(548.60)	-	272,857.00	273,405.60	275,129.51	2,161.96	(110.55)	438.05
T-Note 2 01/31/2016	912828PS3	255,000.00	-	-	-	(538.05)	-	267,609.75	268,147.80	269,838.56	2,120.38	(108.43)	429.62
T-Note 3 09/30/2016	912828LP3	400,000.00	-	-	-	(1,716.00)	-	437,156.00	438,872.00	440,882.99	3,032.97	(694.02)	1,021.98
T-Note 3.125 10/31/2016	912828LU2	460,000.00	-	-	-	(1,973.40)	-	505,604.40	507,577.80	508,769.10	2,422.31	(742.39)	1,231.01
T-Note 3.125 10/31/2016	912828LU2	295,000.00	-	-	-	(1,265.55)	-	324,246.30	325,511.85	326,275.83	1,553.44	(476.09)	789.46
T-Note 0.875 2/28/2017	912828SU0	590,000.00	-	-	-	(1,657.90)	-	597,740.80	599,398.70	600,696.46	1,739.85	(1,215.81)	442.09
T-Note 1.5 7/31/2016	912828QX1	385,000.00	-	-	-	(962.50)	-	399,194.95	400,157.45	402,071.99	2,401.02	(476.02)	486.48
T-Note 1.875 8/31/2017	912828NW6	415,000.00	-	-	-	(1,846.75)	-	438,310.55	440,157.30	442,113.36	2,622.41	(1,180.40)	566.35
T-Note 1.875 8/31/2017	912828NW6	290,000.00	-	-	-	(1,290.50)	-	306,289.30	307,579.80	308,946.69	1,832.53	(824.86)	465.64
T-Note 1.0 3/31/2017	912828UA6	370,000.00	-	-	-	(1,039.70)	-	376,619.30	377,659.00	378,279.05	935.16	(724.59)	315.11
T-Note 0.625 11/30/2017	912828UA6	410,000.00	42.24	-	-	(1,922.13)	-	408,622.40	-	-	218.23	(1,746.14)	175.99
T-Note 4.5 5/15/2017	912828GS3	365,000.00	-	-	-	(2,336.00)	-	426,279.85	428,615.85	429,296.44	2,087.15	(929.44)	1,406.56
T-Note 4.5 5/15/2017	912828GS3	240,000.00	-	-	-	(1,536.00)	-	280,293.60	281,829.60	282,277.11	1,372.38	(611.13)	924.87
T-Note 2.375 03/31/2016	912828KT6	370,000.00	-	-	-	(1,039.70)	-	393,354.40	394,394.10	395,866.73	2,221.02	(291.31)	748.39
T-Note 5.125 05/15/2016	912828FF2	460,000.00	-	-	-	(2,405.80)	-	531,875.00	534,280.80	535,257.66	2,995.72	(386.94)	2,018.86
T-Note 5.125 05/15/2016	912828FF2	320,000.00	-	-	-	(1,673.60)	-	370,000.00	371,673.60	372,353.16	2,083.98	(269.18)	1,404.42
T-Note 1.25 10/31/2015	912828PE4	-	-	130.52	-	-	16.47	-	107,797.20	107,905.97	-	38.22	21.75
Total O Optimizer Treasury		5,910,000.00	42.24	2,113.13	-	(23,804.93)	106.25	6,362,289.85	6,383,042.05	6,403,999.64	32,008.39	(10,576.99)	13,121.69
R Wells Fargo CASH													
Wells Fargo Bank Cash	WELLS879	10,027.97	-	-	-	-	-	10,027.97	23,688.06	23,688.06	N/A	N/A	N/A
Wells Fargo Bank Cash	WELLS934	2,818,465.96	-	-	-	-	-	2,818,465.96	2,939,819.08	2,939,819.08	N/A	N/A	N/A
Wells Fargo Bank Cash	WELLS159	701,621.98	-	-	-	-	-	701,621.98	641,644.01	641,644.01	N/A	N/A	N/A
Wells Fargo Bank Cash	WELLS175	47,349.79	-	-	-	-	-	47,349.79	47,599.04	47,599.04	N/A	N/A	N/A
Total R Wells Fargo CASH		3,577,466.70	-	-	-	-	-	3,577,466.70	3,652,750.19	3,652,750.19	N/A	-	-

R NC Cap. Mgmt. Trust											
NCCMT LGIP	NCCMT417	453,605.88	-	-	25.71	-	453,605.88	418,684.94	418,684.94	N/A	25.71
NCCMT LGIP	NCCMT325	835,618.37	-	-	43.60	-	835,618.37	832,011.78	832,011.78	N/A	43.60
NCCMT LGIP	NCCMT694	347,015.28	-	-	19.05	-	347,015.28	321,593.64	321,593.64	N/A	19.05
NCCMT LGIP	NCCMT702	2,345,289.25	-	-	134.41	-	2,345,289.25	2,345,154.84	2,345,154.84	N/A	134.41
NCCMT LGIP	NCCMT724	97,964.03	-	-	5.61	-	97,964.03	97,958.42	97,958.42	N/A	5.61
Total R NC Cap. Mgmt. Trust		4,079,492.81	-	-	228.38	-	4,079,492.81	4,016,403.62	4,016,403.62	N/A	228.38

Description	CUSIP #	Ending Face Amount/Shares	Buy Accrued Interest	Sell Accrued Interest	Interest Dividends	Unrealized Gain (Loss)-MV	Realized Gain (Loss)-MV	Ending MV	Beginning MV	Beginning MV Accrued Interest	Ending Market Accrued Interest	Investment Income-MV	Interest Earned During Period-MV
R MORGAN KEEGAN													
FINMA 4 4/15/2013	3136F9DU4	1,000,000.00	-	-	-	(2,900.00)	-	1,011,090.00	1,013,990.00	1,018,990.00	8,444.44	544.44	3,444.44
FINMA 4.125 5/28/2013	3136F9QE6	500,000.00	-	-	-	(1,485.00)	-	508,115.00	509,600.00	509,714.58	1,890.62	291.04	1,776.04
Total R MORGAN KEEGAN		1,600,000.00	-	-	-	(4,385.00)	-	1,519,205.00	1,523,590.00	1,528,704.58	10,335.06	835.48	5,220.48

First Carolina State Bank													
FCSB Money Market	Cash	251,020.89	-	-	63.78	-	-	251,020.89	250,957.11	250,957.11	N/A	63.78	63.78
Total First Carolina State Bank		251,020.89	-	-	63.78	-	-	251,020.89	250,957.11	250,957.11	N/A	63.78	63.78
09 STREET IMPROVEMENT													
BB & T Cash	BB & T	318,458.57	-	-	33.71	-	-	318,458.57	318,424.86	318,424.86	N/A	33.71	33.71
Total BB & T		318,458.57	-	-	33.71	-	-	318,458.57	318,424.86	318,424.86	N/A	33.71	33.71
First Citizens MM													
First Citizens Money Market	Cash	12,389,475.39	-	-	2,167.94	-	-	12,389,475.39	13,387,247.45	13,387,247.45	N/A	2,167.94	2,167.94
Total First Citizens MM		12,389,475.39	-	-	2,167.94	-	-	12,389,475.39	13,387,247.45	13,387,247.45	N/A	2,167.94	2,167.94
NCCMT TERM													
NCCMT LGIP	NCCMTTERM	1,564,203.27	-	-	239.21	-	-	1,564,203.27	1,563,964.06	1,563,964.06	N/A	239.21	239.21
Total NCCMT Term		1,564,203.27	-	-	239.21	-	-	1,564,203.27	1,563,964.06	1,563,964.06	N/A	239.21	239.21
Select Bank & Trust													
Select Bank .30 9/27/2013	select09272012	1,000,000.00	-	-	-	-	-	1,000,000.00	1,000,000.00	1,000,526.03	780.82	254.79	254.79
Select Bank .50 10/22/2012	CD	100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,016.44	29.18	12.74	12.74
Total Select Bank & Trust		1,100,000.00	-	-	-	-	-	1,100,000.00	1,100,000.00	1,100,542.47	810.00	267.53	267.53
BANK OF AMERICA													
Bank of America - Cash	Cash	2,212,754.84	-	-	374.77	-	-	2,212,754.84	2,212,380.07	2,212,380.07	N/A	374.77	374.77
Total Bank of America		2,212,754.84	-	-	374.77	-	-	2,212,754.84	2,212,380.07	2,212,380.07	N/A	374.77	374.77
Total / Average		58,420,819.88	2,669.91	11,167.29	14,050.79	(77,480.53)	(196.05)	60,045,591.33	59,110,983.55	59,233,566.27	162,867.25	(14,843.88)	62,832.70

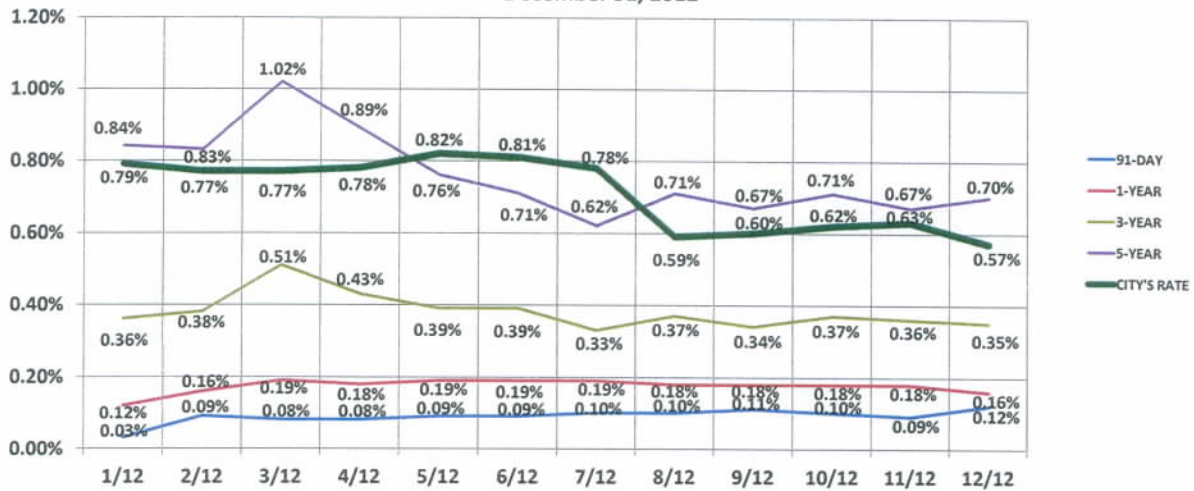
City of Greenville Investment Reports

Yield to Maturity by Type
December 31, 2012



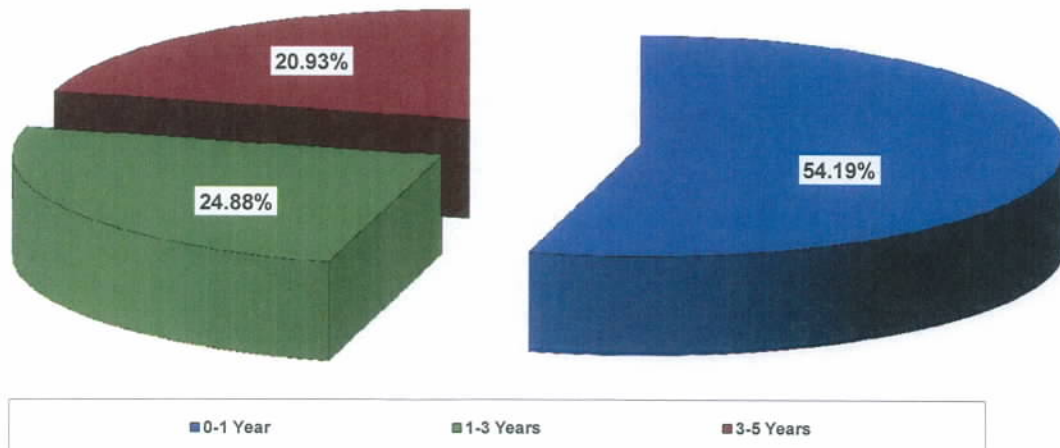
Source: City Financial Services Department

City of Greenville
Investment Yield Comparisons to T-Bill
December 31, 2012



Source: Federal Government / City Financial Services Department

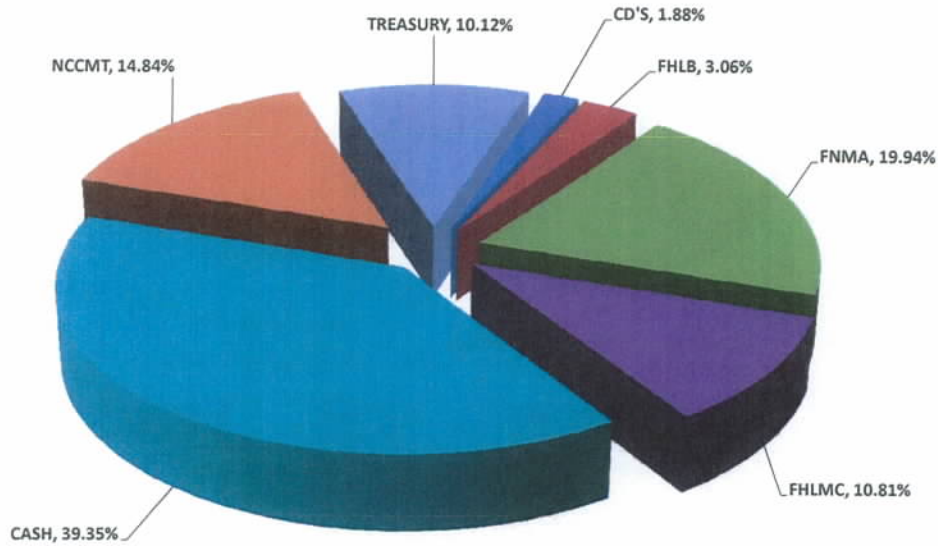
City of Greenville
Days to Maturity - Percentage of Portfolio
December 31, 2012



Source: City Financial Services Department

City of Greenville Investment Reports

December 31, 2012



Source: City Financial Services Department

By Type

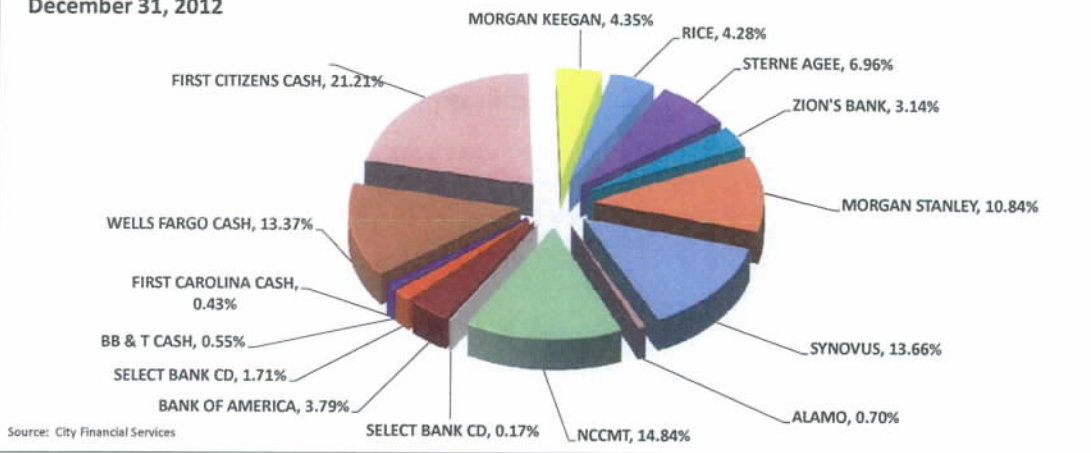
12/31/2012		FACE AMOUNT	COST VALUE	MARKET VALUE
CD'S	1.88%	1,100,000.00	1,100,000.00	1,100,000.00
FHLB	3.06%	1,790,000.00	2,078,293.15	2,007,607.35
FNMA	19.94%	11,650,000.00	12,031,741.15	12,109,512.25
FHLMC	10.81%	6,315,000.00	6,841,757.50	6,810,362.00
CASH	39.35%	22,984,795.38	22,984,795.38	22,984,795.38
NCCMT	14.84%	8,671,024.50	8,671,024.50	8,671,024.50
TREASURY	10.12%	5,910,000.00	6,353,058.62	6,362,289.85
TOTAL	100.00%	58,420,819.88	60,060,670.30	60,045,591.33

9/30/2012		FACE AMOUNT	COST VALUE	MARKET VALUE
CD'S	1.70%	1,100,000.00	1,100,000.00	1,100,000.00
FHLB	4.53%	2,925,000.00	3,248,156.85	3,125,351.05
FNMA	18.18%	11,745,000.00	12,176,943.74	12,348,529.00
FHLMC	7.89%	5,095,000.00	5,536,941.85	5,536,317.80
CASH	46.66%	30,138,929.39	30,138,929.39	30,138,929.39
NCCMT	11.91%	7,691,856.97	7,691,856.97	7,691,856.97
TREASURY	9.13%	5,895,000.00	6,301,450.81	6,395,530.85
TOTAL	100.00%	64,590,786.36	66,194,279.61	66,336,515.06

6/30/2012		FACE AMOUNT	COST VALUE	MARKET VALUE
CD'S	2.05%	1,100,000.00	1,100,000.00	1,100,000.00
FHLB	6.66%	3,580,000.00	3,955,619.25	3,827,948.40
FNMA	24.43%	13,120,000.00	13,621,011.14	13,743,880.85
FHLMC	7.69%	4,130,000.00	4,464,217.05	4,467,144.95
CASH	38.28%	20,561,996.65	20,561,996.65	20,561,996.65
FINISTAR	0.00%	141.49	141.49	141.49
NCCMT	9.85%	5,293,135.90	5,293,135.90	5,293,135.90
TREASURY	11.04%	5,930,000.00	6,280,408.62	6,384,325.07
TOTAL	100.00%	53,715,274.04	55,276,530.10	55,378,573.31

City of Greenville Investment Reports

December 31, 2012



By Dealer

9/30/2012		FACE AMOUNT	COST VALUE	MARKET VALUE	YTM
SELECT BANK CD	0.17%	100,000.00	100,000.00	100,000.00	0.15%
BANK OF AMERICA	3.79%	2,212,754.84	2,212,754.84	2,212,754.84	0.20%
SELECT BANK CD	1.71%	1,000,000.00	1,000,000.00	1,000,000.00	0.30%
BB & T CASH	0.55%	318,458.57	318,458.57	318,458.57	0.12%
FIRST CAROLINA CASH	0.43%	251,020.89	251,020.89	251,020.89	0.30%
WELLS FARGO CASH	13.37%	7,813,085.69	7,813,085.69	7,813,085.69	N/A
FIRST CITIZENS CASH	21.21%	12,389,475.39	12,389,475.39	12,389,475.39	0.20%
MORGAN KEEGAN	4.35%	2,540,000.00	2,600,605.28	2,638,127.90	2.22%
RICE	4.28%	2,500,000.00	2,562,039.96	2,607,619.30	1.20%
STERNE AGEE	6.96%	4,065,000.00	4,241,250.15	4,251,201.70	1.08%
ZION'S BANK	3.14%	1,835,000.00	1,981,331.40	1,959,109.20	0.90%
MORGAN STANLEY	10.84%	6,335,000.00	6,890,571.69	6,841,730.15	0.91%
SYNOVUS	13.66%	7,980,000.00	8,618,507.41	8,583,360.85	0.70%
ALAMO	0.70%	410,000.00	410,544.53	408,622.40	0.60%
NCCMT	14.84%	8,671,024.50	8,671,024.50	8,671,024.50	0.12%
TOTAL	100.00%	58,420,819.88	60,060,670.30	60,045,591.33	

9/30/2012		FACE AMOUNT	COST VALUE	MARKET VALUE	YTM
SELECT BANK CD	0.16%	100,000.00	100,000.00	100,000.00	0.20%
BANK OF AMERICA	3.42%	2,211,642.80	2,211,642.80	2,211,642.80	0.20%
SELECT BANK CD	1.55%	1,000,000.00	1,000,000.00	1,000,000.00	0.30%
BB & T CASH	0.49%	318,358.53	318,358.53	318,358.53	0.12%
FIRST CAROLINA CASH	0.39%	250,806.31	250,806.31	250,806.31	0.50%
WELLS FARGO CASH	15.14%	9,779,538.57	9,779,538.57	9,779,538.57	N/A
FIRST CITIZENS CASH	27.22%	17,578,583.18	17,578,583.18	17,578,583.18	0.30%
MORGAN KEEGAN	4.37%	2,825,000.00	2,882,621.69	2,959,869.45	1.75%
RICE	6.72%	4,340,000.00	4,441,958.21	4,567,423.85	1.64%
STERNE AGEE	7.35%	4,750,000.00	5,020,149.60	1,997,647.75	1.03%
ZION'S BANK	1.75%	1,130,000.00	1,256,689.65	1,247,147.60	1.17%
MORGAN STANLEY	9.75%	6,295,000.00	6,880,373.14	6,847,051.75	0.92%
SYNOVUS	9.78%	6,320,000.00	6,781,700.96	6,786,588.30	0.73%
NCCMT	11.91%	7,691,856.97	7,691,856.97	7,691,856.97	0.10%
TOTAL	100.00%	64,590,786.36	66,194,279.61	63,336,515.06	

6/30/2012		FACE AMOUNT	COST VALUE	MARKET VALUE	YTM
SELECT BANK CD	0.19%	100,000.00	100,000.00	100,000.00	0.20%
BANK OF AMERICA	4.63%	2,487,366.37	2,487,366.37	2,487,366.37	0.20%
SELECT BANK CD	1.87%	1,000,000.00	1,000,000.00	1,000,000.00	0.50%
BB & T CASH	0.59%	318,258.51	318,258.51	318,258.51	0.12%
FIRST CAROLINA CASH	0.47%	250,522.77	250,522.77	250,522.77	0.50%
WELLS FARGO CASH	13.09%	7,035,385.53	7,035,385.53	7,035,385.53	0.00%
FIRST CITIZENS CASH	19.49%	10,470,463.47	10,470,463.47	10,470,463.47	0.35%
MORGAN KEEGAN	5.26%	2,825,000.00	2,882,621.69	2,974,991.60	2.53%
RICE	13.64%	7,325,000.00	7,564,893.03	7,668,031.49	1.74%
STERNE AGEE	10.91%	5,860,000.00	6,219,084.80	6,155,639.38	1.07%
ZION'S BANK	1.33%	715,000.00	817,373.24	812,511.85	1.42%
MORGAN STANLEY	9.66%	5,190,000.00	5,632,788.64	5,605,527.90	1.02%
SYNOVUS	9.02%	4,845,000.00	5,204,494.66	5,206,597.05	0.75%
FINISTAR	0.00%	141.49	141.49	141.49	0.20%
NCCMT	9.85%	5,293,135.90	5,293,135.90	5,293,135.90	0.08%
TOTAL	100.00%	53,715,274.04	55,276,530.10	55,378,573.31	

Oct-12

Oct-12		CALLS / MATURED	
BUYS	SELLS		

10-3-12 - 3135GoNV1 - \$415,000
10-3-12 - 313379DD8 - \$635,000
10-3-12 - 912828NW6 - \$290,000

10-3-12 - 31339X2M5 - \$405,000
10-3-12 - 31359MZCO - \$570,000
10-3-12 - 912828PE4 - \$295,000

Nov-12

Nov-12		CALLS / MATURED	
BUYS	SELLS		

11-5-12 - 3135GoNV1 - \$555,000
11-5-12 - 3135GoPQ0 - \$375,000

11-5-12 - 31398A4M1 - \$360,000
11-5-12 - 3133XGVF8 - \$535,000

Dec-12

Dec-12		CALLS / MATURED	
BUYS	SELLS		

12-5-12 - 3134A4VG6 - \$585,000
12-5-12 - 3133XMQ87 - \$440,000
12-5-12 - 912828UA6 - \$410,000

12-5-12 - 3133XGVF - \$300,000
12-5-12 - 3133XRX88 - \$335,000
12-5-12 - 31398A4M1 - \$510,000
12-5-12 - 912828PE4 - \$105,000
12-5-12 - 912828PS3 - \$285,000



**FROM THE OFFICE OF THE
DIRECTOR OF FINANCIAL SERVICES
MEMORANDUM**

TO: Barbara Lipscomb, City Manager
Christopher Padgett, *Interim* Assistant City Manager

FROM: Bernita Demery CPA, MBA, Director of Financial Services

DATE: January 25, 2013

SUBJECT: Auditor's Financial Report Review

Previously, City Council was provided with excerpts of the City's drafted audited financial statements during the October 8, 2012 City Council Meeting. During that time, McGladrey, CPAs, presented the firm's *unqualified opinion* of the financial statements for fiscal year ended June 30, 2012 for the governmental and business-type activities, each major fund, and the remaining fund information of the City of Greenville.

In December, the City's Financial Services staff completed the final audit documentation that is required for a complete Comprehensive Financial Audit Report. Below is the link where the Comprehensive Annual Financial Report (CAFR) can be accessed and downloaded to your computer. Also attached is a copy of the auditor's management letter, with a response from Financial Services. To-date, the City's final report has been submitted to the Local Government Commission and has received a sign-off ensuring appropriate review and accountability. Financial Services has also submitted a copy to the Government Finance Officers Association for the Award for Excellence in Financial Reporting.

Attachments:

Management Letter
Response Memorandum

Comprehensive Annual Financial Report link


http://www.greenvillenc.gov/uploadedFiles/Departments/Financial_Services_Dept/Information/2012%20CAFR.pdf

cc: Mayor and City Council
Carol Barwick, City Clerk
Department Heads



**FROM THE OFFICE OF THE
DIRECTOR OF FINANCIAL SERVICES
MEMORANDUM**

TO: Christopher Padgett, Interim Assistant City Manager

FROM: Bernita Demery, CPA, MBA, Director of Financial Services 

DATE: January 25, 2013

SUBJECT: Management Letter (MLC) 2012 Audit Follow-up

On October 8, 2012, the City's auditors, McGladrey, LLC, presented the City Council the results from the year ended June 30, 2012 audit. Subsequently, the auditors noted that a control deficiency existed that resulted in actual expenditures exceeding the appropriated budget on some of the funds. Per N.C. General Statute 158-28(a), the City cannot incur any obligation unless the Finance Officer or Finance Officer's designee pre-audits the obligation to ensure the budget ordinance or project ordinance includes an appropriation created for the transaction or an unencumbered balance remains in the appropriation sufficient to pay the amount to be disbursed. The funds that were impacted are below:

<u>Fund</u>	<u>Amount overspent</u>	<u>Reason</u>
Sanitation	\$44,366	Staff proposed a budget amendment at the June City Council meeting to adjust for this overage; however, the projections were short
Affordable Housing Capital Project	\$206,972	Revenue receipted has not been appropriated timely through budget amendments
CDBG Recovery Grant Project	\$288	ARRA Grant - actual spending was slightly greater than anticipated, these funds are reimbursed
Small Business Loan Program	\$63,872	Revenue receipted has not been appropriated timely through budget amendments

As detailed in accompanying Management Letter Comment (MLC) submitted by McGladrey, below summarizes the City's action plan(s) to respond to the MLC Letter.

<u>MLC</u>	<u>Action Plan</u>
1. Budget Violation	<ul style="list-style-type: none">All departments are responsible for managing their respective monthly "Detailed Budget" and "Exception Reports" to review transaction details. If account expenditures are inconsistent with budget, departments are required to contact Financial Services

<p>1. Budget Violation (cont.)</p>	<p>regarding the nature of the expenditure variance and whether the variance will resolve during the remainder of the fiscal year (irregular or seasonal account activity). Particular attention will continue to be given to the April month end reports for year-end budgetary adjustments prior to the agenda deadline for the last City Council meeting of the fiscal year. If it is determined that the variance will not resolve and that expenditure account will remain overspent, Financial Services will work with the department(s) to identify reductions in other expenditure accounts, or offsetting revenue to ensure the department/project does not overspend its authorized appropriations. For the time being this will be a manual process, as the City's financial system does not allow for flags to be used to identify those expenditures that are within a certain percentage/amount of being spent. The new reporting system once implemented will be able to flag these accounts. Adjustments will be made to these projects during FY 2012-2013.</p>
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Attachments

Management Letter Comment, McGladrey, Inc.

cc: Barbara Lipscomb, City Manager
Department Heads
Financial Services Management Team



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Morehead City, NC 28557
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www.mcgladrey.com

Barbara Lipscomb, City Manager
Bernita Demery, Finance Officer
City of Greenville, North Carolina
Greenville, North Carolina

In connection with our audit of the financial statements of the City of Greenville, North Carolina as of and for the year ended June 30, 2012, we identified a deficiency in internal control over financial reporting (control deficiency).

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A deficiency in design exists when a control necessary to meet the control objective is missing, or when an existing control is not properly designed so that even if the control operates as designed, the control objective would not be met. A deficiency in operation exists when a properly designed control does not operate as designed or when the person performing the control does not possess the necessary authority or qualifications to perform the control effectively.

A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the financial statements will not be prevented, or detected and corrected on a timely basis.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Following is a description of an identified control deficiency that we determined did not constitute a significant deficiency or material weakness:

NC G.S. Budget Violations

During the course of our audit, we discovered several funds in which actual expenditures exceeded the appropriated budget. Per N.C. General 158-28(a), the City cannot incur any obligation unless the Finance Officer or Finance Officer's designee pre-audits the obligation to ensure the budget ordinance or project ordinance includes an appropriation created for the transaction or an unencumbered balance remains in the appropriation sufficient to pay the amount to be disbursed. We recommend the City's pre-audit procedure policy be strictly adhered to throughout all funds. Below is a listing of the over-budget funds with corresponding amounts.

Sanitation Fund	\$ 44,366
Affordable Housing Capital Project Fund	\$ 206,972
CDBG Recovery Grant Project Fund	\$ 288
Small Business Loan Program Fund	\$ 63,872

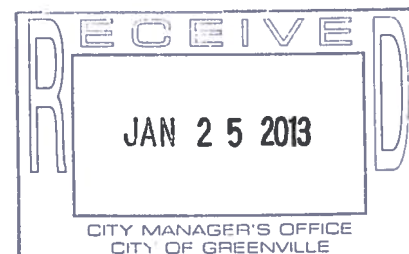
This communication is intended solely for the information and use of management, the Board of Directors others within the organization, and grantor agencies and is not intended to be and should not be used by anyone other than these specified parties.

McGladrey LLP

Morehead City, North Carolina

November 29, 2012

MEMORANDUM



TO: Chris Padgett, Interim Assistant City Manager

FROM: Leah B. Futrell, Interim Director of Human Resources

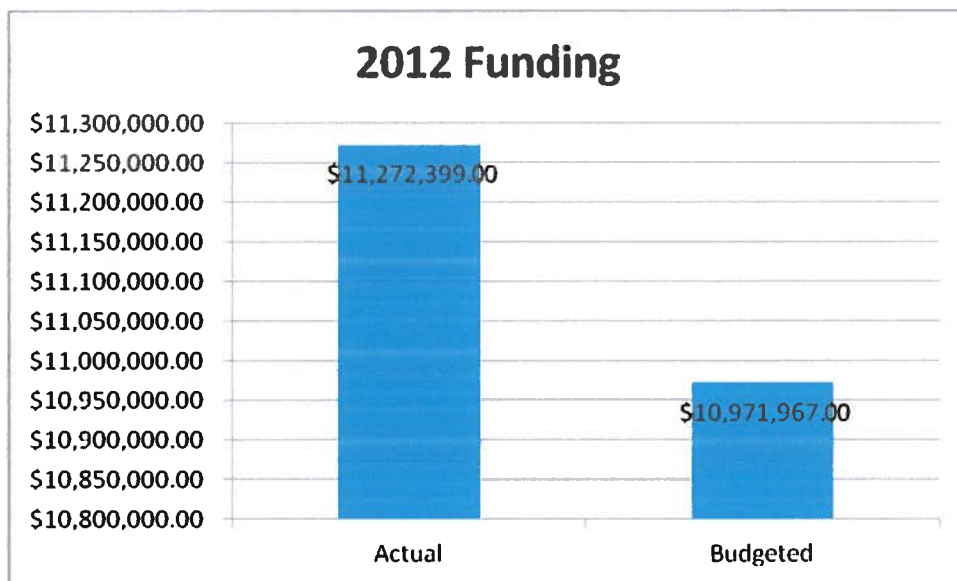
DATE: January 15, 2013

SUBJECT: Self-Insured Health Fund Financial Report

Following is an analysis of the City's self-insured health fund for plan year 2012 (January – December 2012). Effective July 1, 2012, the medical and dental funds were consolidated into one health fund. As a reminder, the health fund also includes the following affiliate organizations: Sheppard Memorial Library, Pitt-Greenville Convention & Visitors Authority, Pitt-Greenville Airport Authority, and Greenville Housing Authority. These entities are billed monthly for their share of the health fund premiums.

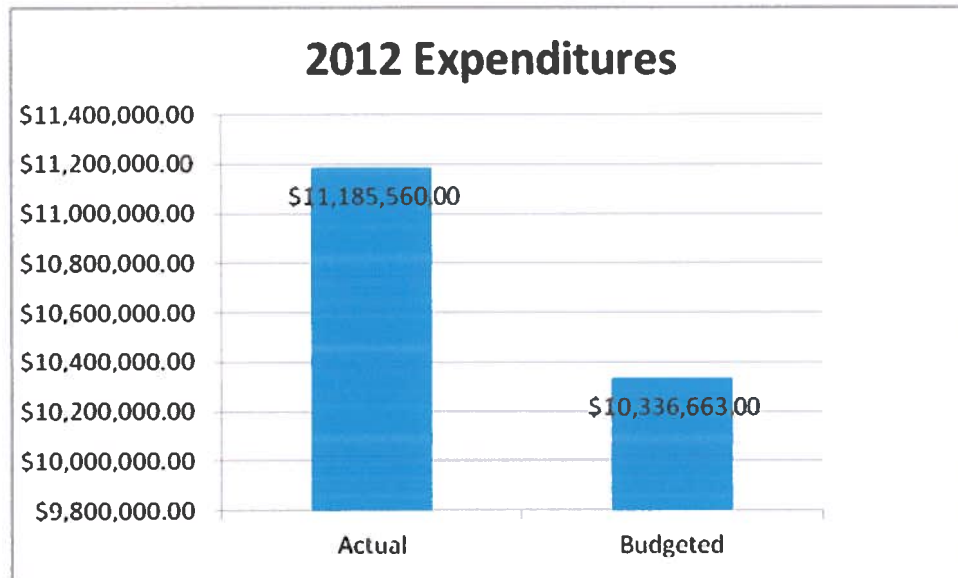
Analysis of actual funding to budgeted funding:

Actual funding of the health fund (employer and employee contributions) for 2012 totaled \$11,272,399. This amount exceeded the budgeted amount of \$10,971,967 by \$300,432 (2.7%).



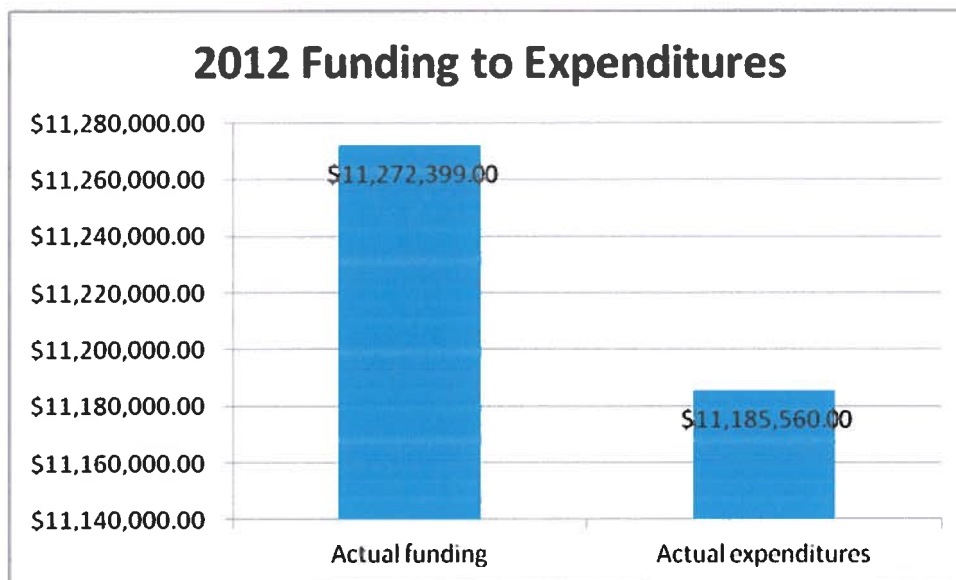
Analysis of actual expenditures to budgeted expenditures:

Actual expenditures for 2012 totaled \$11,185,560. Expenditures include total claims (prescription drugs, medical, vision, and dental claims), CIGNA administrative fees, and stop-loss insurance fees. For plan year 2012, \$10,336,663 was budgeted for health fund expenditures. Actual expenditures exceeded the budgeted amount by \$848,897 (8.2%), due primarily to an increase in medical claims greater than \$50,000. The majority of these claims were attributable to medical conditions such as cancer and cardiovascular disease. In 2012, medical claims over \$50,000 accounted for 29% of the total claims compared to 13% of total claims in 2011.



Analysis of actual funding to actual expenditures:

With actual funding totaling \$11,272,399 and actual expenditures totaling \$11,185,560, the health fund realized a surplus of \$86,839 (.8%). Although the health fund experienced a surplus in 2012, the amount is lower than the anticipated surplus of \$635,304 (budgeted funding less budgeted expenditures). As previously indicated, this is due primarily to an increase in medical claims greater than \$50,000.



A chart depicting actual funding to actual expenditures for the three-year period 2010 through 2012 is attached for your review. This financial report will be provided quarterly beginning with plan year 2013. Human Resources staff, however, will monitor claim data monthly for trends and changes.

cc: Barbara Lipscomb, City Manager
Bernita Demery, Director of Financial Services

Total Health Funding & Expenditures




2012 Funding is 101% of Total Claims
 2011 Funding is 109% of Total Claims
 2010 Funding is 106% of Total Claims

2012 Avg. Monthly Funding. \$ 939,366
 2011 Avg. Monthly Funding. \$ 899,752
 2010 Avg. Monthly Funding. \$ 788,588

12 Months 2010 - 2011 - 2012

Memo

To: Mr. Chris Padgett, Interim Assistant City Manager
From: Gary Fenton, Director of Recreation and Parks 
Date: January 29, 2013
Re: Soccer Changes

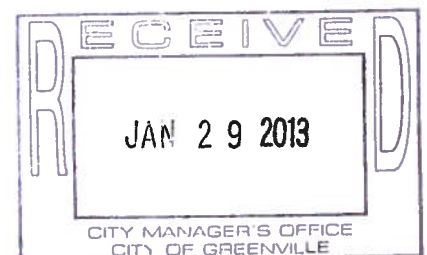
In order to address the loss of the "overflow parking" at Bradford Creek Soccer Complex, we have made the following program adjustments:

- **Moved games and practices in the U4 (4 & under) and the U5 (5 & under) leagues — with a separate boys and girls division in each — from Saturday mornings to afternoons after 2.**
 - This decreases fields needed between 8:00 am and 2:00 pm, and therefore reduces parking capacity needed. Previously, these groups typically played between 9:00 am and noon.
 - We will now use 6 small modified fields at a time (instead of 9), reducing the total fields used simultaneously on Saturdays from 13 to 10.
- **We will not schedule referees for the U4 and U5 games.**
 - A concern with this change is the effect of the longer day on staff, mainly referees, as games will likely run continuously from 8:00 am to 6:00 pm (or later).

To address this concern, we will not use referees for U4 and U5 games. By scheduling site attendants for these games, we can also avoid the need for our full time staff to work a 7:00 am – 6:00 pm shift. Operations will be similar to those in our 4 year old Mini Fry Baseball League, where we have one site attendant and coaches serve as officials. We'll provide additional training to our soccer volunteers coaching at this level.

- **Schedule games 75 minutes apart instead of 60, and stagger start times.**
 - This will reduce overlap, where families and players in the next game arrive on site before players from the previous game have left the site.
- **Parking attendants on-site each Saturday.**
 - 4 parking attendants will work from 8:00 am – 3:00 pm on Saturdays when games/practices are scheduled at Bradford Creek. Depending on the need, attendants schedules may be reduced as the season progresses.

Please let me know if you have any questions.



MONTHLY REPORT



JANUARY 2013

DIRECTOR

- Staff will meet Wastewater Treatment Plant reps to investigate using “tertiary treated effluent” (water) for irrigation at the Soccer Complex. Though potable water would still be needed for drinking water, “effluent reuse water” is fine for irrigation and toilet flushing. Such use is an accepted water conservation practice, cost effective and is a very environmentally friendly way to reuse/recycle a precious resource. An engineering assessment is needed to estimate the cost for running a water line from the treatment plant to the soccer complex, but with the current \$36,000/year water bill, it might only take a short time to recover our costs.
- Director will attend the 65th North Carolina Parks and Recreation Directors’ Conference on 1/23-25 in Raleigh. Should gain enough additional Continuing Education Units (CEUs) at this point to meet his March 1st re-certification requirements.
- City Council will host its annual planning retreat at City Hall, Friday night, 1/25 and Saturday, 1/26.
- Efforts continue to examine ways to address some of the department’s many capital needs.
- The Drew Steele Center PARTF project has been closed out, so serious consideration can now be given to applying for a 2014 Parks and Recreation Trust Fund matching grant. However, the application process is difficult, extensive, and time-consuming, and staff is justifiably reluctant to embark on such a major commitment without being certain that the required City funds have been identified and “locked down,” and will be in place should the project be approved for funding.
- Athletics staff is searching for parking options at Bradford Creek Soccer Complex to address loss of leased parking for the spring season. One possibility is using GUC land; however, this will necessitate hiring a special duty police officer to assist people in crossing the highway.



In January ...

- 1/2 Adult Basketball league started games at Boyd Lee Park
- 1/4 Frosty Fins Invitational Swim Meet at GAFC
- 1/12 Senior Trip to Durham Performing Arts Center to see Jekyll & Hyde.
- 1/14 Youth basketball league begins at Boyd Lee Park and Drew Steele Center
- 1/21 Martin Luther King, Jr. Day of Service Talent Show at South Greenville Recreation Center
- 1/26-27 Beast of the East Soccer Tournament at Bradford Creek Soccer Complex

PARKS DIVISION

PARKS SUPERINTENDENT

1. Schneider Electric is beginning to perform facility retrofits to achieve improved energy efficiency as required by the Guaranteed Energy Efficiency Performance contract.

2. Worked closely with JJ Keegan of Golf Convergence, the Bradford Creek staff, and the Bradford Creek Golf Course Advisory Committee to discuss and consider the operations of the golf course. The consultant's final report will be delivered in January.
3. Reviewed with Public Works 90% construction plans for Phase 2 of the Green Mill Run Greenway (from Elm Street Park to Evans Park).
4. Met with roofing consultant Tommy Hunter to develop plans/specifications for roof repair at the Aquatics & Fitness Center. The failure of the EIFS (exterior stucco) on the section of wall adjacent to the pool (pictures follow) has created additional roof repair needs on that section of the building. This work will be bid as soon as possible.



PARKS MAINTENANCE

1. Construction projects: Replaced deck boards on Greenway bridges at Elm Street, winterized all outdoor water fountain and water supplies, and replaced skatelite surfacing at skatepark.
2. Landscape crews - leaf removal and mulching active. Planted blueberry and figs along South Tar Greenway.
3. Custodial crews - Annual floor maintenance completed.

RIVER PARK NORTH

- December Activities:

1. 1 shelter rental, attendance 20
2. 5 group/private programs, total attendance 106, (home school programming, guided tours, etc.)
3. 4 public programs, total attendance 32 (Hunter Safety, Winter Survivor Camp, Preschool Feathered Friends, and Full Moon Hike)
4. 1 campsite reservation, attendance 2.



- December Highlights:

1. RPN set a new revenue record for December, \$1,619. Revenue was 130% higher than December 2011, thanks to public/private programming, gift shop sales, Boy Scouts of America Camporee in November, and the hard work and flexibility of PT and FT staff.

- In January 2013:

1. 1 group/private program, estimated attendance 15 (Boy Scout service project).
2. 7 public programs (Project Aquatic WILD, Growing Up WILD, Fairy Houses, Winter Friends, etc.).

PARKS PLANNING

1. Guy Smith Stadium Structural Repairs – LESCO Building Restorations, Inc. completed Phase I. Have processed all outstanding payments and closed out the project. It is now in its one year warranty period. Additional work needed (Phase II).

2. Drew Steele Center - Construction is 100% complete, and PARTF representatives have given the City final acceptance and permission to close out the project. The City will submit the final reimbursement request for the project contingency in early January 2013.
3. Dream Park Improvements - The City received bids for the sprayground portion of the project and is currently in contract negotiations with Burney & Burney Construction, Inc. Have applied for a building permit for construction of the restroom and mechanical building. Anticipate receiving all permits in mid-January. Have a design contract with Hite Associates, PC for the engineering of the sprayground.
4. Eppes Recreation Center – Contract executed with Hite Associates, PC to develop construction documents for restroom, kitchen and plumbing improvements. A design meeting is being scheduled for early January. Enviro Assessment East, Inc. completed asbestos testing on the gym flooring and acoustical panels. Abatement for the floor replacement must be done prior to installing the new gym floor.

PARKS COORDINATOR

- Work Orders: Submitted - 11, Completed - 24, Pending - 73
 1. Labor Hours - 1,259
 2. Labor Costs - \$17,385
- “Bigger Expense” Items (hours and labor)
 1. Athletic Field Prep - 73 hrs. - \$1,264
 2. Custodial - 723 hrs. - \$9,560
 3. Mowing - 0 hrs. - \$0
 4. Litter/Trash Pickup - 284 hrs. - \$3,947
 5. Landscaping - 107 hrs. - \$1,337
- Vandalism
 1. Hillsdale Park - picnic table damaged (broken seat) →



EVENT SUPPORT

1. Eppes Recreation Center (Special Olympics Basketball Skills Tour) on 11/30.

CAPITAL IMPROVEMENT PROJECTS

1. Dream Park - large shelter 95% complete (installer to ship missing fascia trim) and small shelter complete.
2. Prep Field (Guy Smith) - ADA bleachers are complete.



ADA Bleachers



Dream Park Small Shelter



Dream Park Large Shelter

BRADFORD CREEK PUBLIC GOLF COURSE

1. December revenues of \$40,985 vs. December 2011 revenues of \$45,719.
2. Had 11 weather-affected days in December 2012 vs. 8 in December 2011.
3. Bradford Creek hosted the Recreation and Parks Holiday Luncheon on 12/20.

RECREATION DIVISION

EPPES RECREATION CENTER / THOMAS FOREMAN PARK

1. Motivating Youth Toward Excellence (MYTE) program participants volunteered at the Specialized Recreation Christmas Party on 12/12.
2. Drum and piano recital was held on 12/14 with an audience of about 90.

SOUTH GREENVILLE RECREATION CENTER

1. Youth basketball started playing games on 1/3 for boys and girls ages 7-14. Game days are T-TH, 5:15 PM and 6 PM.
2. Winter men's league basketball starts on 1/7. Games will be played on M-TH, 7-10 PM.
3. Basketball Skills & Drills program starts on 1/7 from 4:30 - 6:30 PM for girls and boys ages 7-16.
4. Held a Holiday Toy Give-A-Way and Dance for kids ages 7-14 on 12/21. Gave out 30 gifts, including 2 bicycles.

SPECIALIZED RECREATION

1. Special Olympics bowling tournament was held on 12/2 with 20 athletes competing.
2. The Annual Specialized Recreation Holiday Dance was held on 12/12 at C.M. Eppes Middle School with 237 participants.



SENIOR ADULT SERVICES

1. Took 34 seniors for 4 days in New York City, on 11/27-30. Sights included St. Patrick's Cathedral, Times Square, the Radio City Rockettes, 9/11 Memorial, and more.
2. Took 21 seniors to Norfolk, VA, to enjoy a lunch cruise on the Spirit of Norfolk on 12/4.
3. Both local senior citizen clubs attended the NCASSCC District 1A Christmas Party held in Winton, NC. 90 seniors from Greenville attended.
4. Senior trip to Lake Mattamuskeet scheduled in December was postponed until January because of rain.
5. Senior bridge classes resume at the Drew Steele Center in January.

CENTER FOR ARTS AND CRAFTS

1. Young Thespian's Acting workshop ended on 12/17. →
2. Ballet & Tap Performances were held on 12/12 and 12/17.



ADULT ATHLETICS

1. Basketball registration ended on 12/13 with 7 open teams and 10 church teams.

YOUTH ATHLETICS

1. Held basketball clinics at Boyd Lee Park on 12/2, 12/9, & 12/16. 40 participants at each clinic.
2. Spring Future Stars registration began on 12/10. Open until 2/11.
3. Ready, Set, Run! concluded on 12/2 at the Dash for Cash held at the Town Common. →



RIVER BIRCH TENNIS CENTER

1. Winter QuickStart (ages 5-10) & Winter After School (ages 11-18) tennis classes held weekdays through 12/20; 46 participants registered.
2. The Downeast Community Tennis Association (DCTA) & Greenville Tennis Association (GTA) held a free tennis clinic for minority youth at River Birch Tennis Center on 12/22. 16 participants.

DREW STEELE CENTER/ELM STREET CENTER/TEEN CENTER/BET BUILDING

1. Men's Exercise (basketball) is held M-TH; 52 participants registered.
2. 6 BET rentals, 1 rental at the Drew Steele Center.

SPORTS CONNECTION

1. 782 tokens sold.
2. 2 birthday parties held.
3. December attendance: 682.
4. 2012 Annual Attendance: 26,430.

GREENVILLE AQUATICS & FITNESS CENTER (GAFC)

MEMBERSHIP

1. 43 new members joined in December.
2. Monthly attendance: 6,635 visits.

AQUATICS

1. Fall Swim Clubs wrapped up on 12/15 completing highest attended Fall session ever.
2. Swim program continues to produce talent as numerous participants have transitioned to high school and year-round competitive swimming teams.

Respectfully submitted,



Gary N. Fenton, Director of Recreation and Parks

MEMORANDUM

TO: Barbara Lipscomb, City Manager

FROM: Kevin Mulligan, PE, Director of Public Works

DATE: January 29, 2013

SUBJECT: Greenville Community Tree Day

RELEAF and the City of Greenville are proud sponsors of the 3rd Annual Greenville Community Tree Day. City Council Members are welcome to join us at the River Park North, Walter L. Stasavich Science & Nature Center at 1000 Mumford Road on Saturday, February 9, 2013, from 9 am to 12 pm. This year, RELEAF and the City plan to plant approximately 100 trees in the east and west Meadowbrook neighborhoods and River Park North. For additional information or to register for the event, please see the attached flyer for contact information.

Should you have questions, do not hesitate to contact me at Ext. 4521.

Attachment

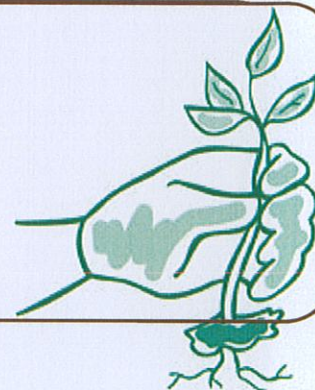
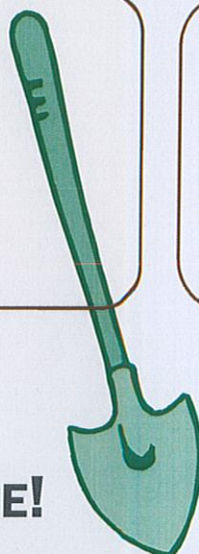
cc: Kenneth Jackson, Operations Manager
Kevin Heifferon, Buildings & Grounds Superintendent



Greenville Community Tree Day

SPONSORED BY: RELEAF AND THE CITY OF GREENVILLE

Help



VOLUNTEERS NEEDED...

ALL ARE WELCOME!

**SATURDAY, FEBRUARY 9, 2013
9:00 A.M. TO 12:00 P.M.**

EVENT LOCATION:

**RIVER PARK NORTH, Walter L. Stasavich Science & Nature Center
1000 MUMFORD ROAD**

**TO REGISTER FOR THE EVENT, OR FOR
MORE INFORMATION, CONTACT:**

**KEVIN HEIFFERON,
kheifferon@greenvillenc.gov**



TO: Police Community Relations Committee Members

FROM: Greenville Police Department

SUBJECT: MEETING NOTICE

DATE: February 13, 2013

The Police Community Relations Committee will meet at 6:30 p.m. on Wednesday, February 13, 2013 at the City Hall Building, 200 West Fifth Street.

The meeting begins at 6:30 pm.

AGENDA

- I. Meeting called to order
2. Approval of agenda – February 13, 2013
3. Approval of minutes: - January 9, 2013
4. Introduction of committee members
5. State briefly the mission of committee and purpose of meeting

The purpose of the committee is to:

- Serve as a liaison between the community and the police
- To serve as an advocate for programs, ideas, and methods to improve relations between the community and the police
- To disseminate information to the community and the City with regard to the state of relations between the community and the Greenville Police Department
- To assist and promote the community education efforts concerning safety awareness and community and individual awareness.

6. Speaker Topic:

- Police and the student population, as well as the university neighborhood

7. Public Expression and Questions.

**SUMMARY MINUTES FOR THE
POLICE COMMUNITY RELATIONS COMMITTEE**

January 9, 2013
Greenville, NC

Chairperson Shawan Sutton called the Police Community Relations Committee meeting to order at 7:00 p.m. at the Police/Fire & Rescue Building Training Rooms A & B located on 500 South Greene Street, Greenville, NC.

APPROVAL OF THE AGENDA:

Chairperson Shawan Sutton did not ask for a motion for approval of the agenda.

APPROVAL OF THE MINUTES:

Chairperson Shawan Sutton did not ask for a motion for approval of the December 12, 2012 minutes.

INTRODUCTION OF COMMITTEE MEMBERS:

Chairperson Shawan Sutton asked each member to introduce themselves and let everyone know which district they represented.

MISSION OF COMMITTEE AND PURPOSE OF MEETING:

Chairperson Shawan Sutton stated that the purpose of the Committee was:

- To serve as a liaison between the community and the police;
- To serve as an advocate for programs, ideas, and methods to improve relations between the community and the police;
- To disseminate information to the community and the City with regard to the state of relations between the community and the Greenville Police Department;
- To assist and promote the community education efforts concerning safety awareness and community and individual awareness.

COMMITTEE MEMBERS PRESENT:

Shawan Sutton; Chairperson, District 1
Belinda Perkinson; District 3

Wayne Whipple; District 4
Tom McCullough; Vice Chair, District 5

COMMITTEE MEMBERS ABSENT:

Carol Naipaul; District 2

CITY STAFF MEMBERS PRESENT:

Hassan Aden, Chief of Police; Assistant City Attorney Bill Little; Sylvia Horne, Administration Bureau Secretary; Sgt. Joe Friday, Crime Prevention; Lt. Edward Carson, PAL, Crime Prevention; Captain Cecil Hardy, Retired, Reserve Officer; Devinder Culver, Community Project Coordinator.

COUNCIL MEMBERS PRESENT:

None

OTHERS:

Mr. Douglas Tyson	Mr. Michael Ray
Ms. Pat Pertalion	Ms. Carol Bass
Mr. Johann Bleichel	Mr. Lennard Naipaul

NEW BUSINESS

Meet the Chief - State of the Police Department

Hassan Aden, Chief of Police introduced himself and thanked the citizens for coming out to the PCRC meeting. He stated that he didn't have a lot of information prepared and that he was sorry for not getting a chance to attend the last PCRC meeting because of multiple fires occurring on that day. Chief Aden discussed the following changes made at the Greenville Police Department.

- There were structural changes made for critical pieces that Chief Aden needed to move forward to actually do properly assessments in the organization. Chief Aden stated that he needed to have internal affairs, accreditation, and Sgt. Joe Friday reporting directly to him. Chief Aden stated that all of these areas were critical to daily operation of the police department.
- Chief Aden stated that he had assessed the media contact and it was fantastic. He stated that on the morning of January 9, 2013 in the police training room all the media outlet was there in attendance and all the printed information and materials went out on the TV, internet, etc within a matter of hours. Chief Aden stated there was a good market here in the City of Greenville; there was no push or pull of interest. The police dept. understands clearly how to manage the media on the scenes and how to give the media on what they need.
- Chief Aden stated that there were some changes in internal affairs to make it a more transparent system. All anonymous complaints will now be accepted, and no signature will be required from the citizens.
- Chief Aden stated that other changes would be the deployment of the police officers throughout the city. He stated that he was a big component of the Comp Stat. Comp Stat started in the 90's. The purpose of it is to assigned geographic accountability such as: Area A, Commander A; Area B, Commander B; Area C, Commander C and so on. So if there is a problem or issue in Area A then the citizens could report a problem or concern to the Area Commander.
- A Comp Stat meeting occurs once a month on the third floor in the Municipal Building. Chief Aden suggested that one of the PCRC meetings should be held there so that all the PCRC members can see the room. In the Comp Stat meetings crime is discussed for the last two weeks. The command staff talks about the crime patterns and hot spots. They specific talk about the each Area

of the city and each Lieutenant is asked “specifically” what are you doing about the issues or crime in your area.

- Chief Aden gave the PCRC members his philosophy on crime and the way he will be policing the city. He stated it will be through “hotspots” where the information will be “data driven.” He stated the data will take the police to the crime. Chief Aden stated that through his years of experience and working with a lot of crime analyst and criminologist; he had the opportunity to work with a team from out of the Center for Evidence Base Crime Policy from George Mason University. The team developed a model where they could overlay a map (it was called fish net) where you could cover over a 750 square foot grid which is usually about a block size. Then the team would take part one crimes, homicides, rape, aggravated assault, burglary, robbery, arson and auto theft. Out of the seven part ones the team would rate each category by the severity of the crime. The team would then map three years of part one crime. Then they would come back and map 6 months of the same part one crime. Which would make the team having an historical with the three years and a 6 months with the most recent crime data which gives you the recent data work of where the crime is happening now? The team would then overlay the two comparisons together and where the 750 square foot blocks where the 3 years and the 6 months match. Chief Aden stated that there is where the police officer will be located and the method actually begins to decrease crime. This is not just an occupying force, because soon the officers become a part of the environment and it will be their job to increase the likelihood of apprehend for anyone who would be thinking about committing a crime. Chief Aden stated that it is an amazing method to see and it is not a “FAD.” It has been taught all over the United States and his goal is to have the method used here in Greenville, NC.

At this time Chief Aden asked the citizens and PCRC if they had any questions.

Questions from the citizens

- How did the meeting go at Cornerstone Baptist Church regarding the shootings occurring in Greenville? (Very well; received a lot of compliments)
- How many city council members attended the meeting?
- One citizen asked Chief Aden if he was getting what he needed; such as support.
- How is the police and citizens intelligence relationship?
- One citizen asked about the Hotspots and how did the police dept. receive the data to declare where the Hotspots are located.
- A citizen mentioned the brainstorming partnership implementation between the neighborhoods and the police dept. What was the follow-up?
- Two citizens from the Westhaven Neighborhood expressed some concerns regarding the shooting and cut through in their neighborhood. Chief Aden didn’t address the question regarding the shooting because he stated that the shooting was on trial and plus there was a press conference scheduled regarding the shooting as well.
- One citizen made a comment on the traffic pattern on the intersection of Evans and Greenville Blvd. He stated that the traffic pattern is one way Mon – Fri. and on Sat. and Sun. the intersection has a different pattern.

Chief Aden thanked the citizens for coming out to the PCRC meeting.

Chairperson Shawan Sutton asked for a motion to adjourn the meeting.

Motion: Mr. Tom McCullough
Second: Ms. Belinda Perkinson

The next meeting is on February 13, 2013.

Public Expression and Questions

The citizens asked several questions and made several comments.

ADJOURN – 7:30 p.m.

Respectfully submitted,

Sylvia Horne
Administration Bureau Secretary
Greenville Police Department
Document (#945272)