

NOTES

TO: Honorable Mayor and City Council Members

FROM: Barbara Lipscomb, City Manager *ml*

DATE: February 13, 2013

SUBJECT: Materials for Your Information

Please find attached the following material for your information:

1. A memo from Kevin Mulligan, Public Works Director, providing an update on the Guaranteed Energy Savings Performance Contract with Schneider Electric
2. A memo from Lt. Richard Allsbrook, Code Enforcement Commander, providing an update on the nine (9) properties presented for repair or demolition at the November 8, 2012, City Council meeting
3. A memo from Kimberly Branch, Financial Services Manager, regarding the top 15 NC municipalities tax rates
4. A memo from me regarding a local training opportunity discussing Strategic Planning for Elected Officials
5. A memo from Chris Padgett, Interim Assistant City Manager, regarding special event permits recently issued


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Attachments

cc: Dave Holec, City Attorney
Carol Barwick, City Clerk

MEMORANDUM

TO: Barbara Lipscomb, City Manager

FROM: Kevin Mulligan, PE, Director of Public Works 

DATE: February 7, 2013

SUBJECT: Guaranteed Energy Savings Performance Contract Update

The following is an update on the status of the Guaranteed Energy Performance Contract with Schneider Electric. During the months of October 2012 to December 2012, Schneider Electric and City staff met every two weeks preparing for the implementation phase of the Guaranteed Energy Performance Project. The implementation began January 14, 2013, with the installation of lighting and plumbing improvements. Additionally, plans are in the design phase for the project components that require engineered drawings. These plans are approximately 60% complete and will be ready for initial review in the next few weeks.

The next update will be in April 2013. If you have any questions, do not hesitate to contact me at 329-4520.

cc: Scott P.M. Godefroy, PE, City Engineer
Kenneth Jackson, Public Works Operations Manager



GREENVILLE POLICE DEPARTMENT MEMORANDUM

DATE: February 12, 2013

TO: Chief Hassan Aden
(Through Command Chain) *S/C TSG for HMA*

FROM: Lieutenant Richard Allsbrook *RCA*
Code Enforcement Commander *REW*

SUBJECT: Update on Properties Presented to City Council on November 8, 2012

Code Enforcement staff presented (9) nine residential structures/properties to City Council at the November 8, 2012 meeting, seeking ordinances requiring either the repair or the demolition and removal of these dwellings. The majority of these properties are located in or are adjacent to the 45 Block Revitalization area of West Greenville.

The City Council passed (8) eight repair or demolition ordinances at this meeting and continued one location (800 Vanderbilt Lane). Additional information was requested on this address and further discussion was re-scheduled for the December 13, 2012 City Council meeting.

On December 13, 2012 additional information was provided to City Council on 800 Vanderbilt Lane and an ordinance was passed requiring either the repair or the demolition and removal of these dwellings.

During the November 8, 2012 City Council meeting, City Council requested an update be provided on the status of these properties at the conclusion of the 90 days.

Code Enforcement staff has conducted final re-inspections per the 90 days as allowed by ordinance with the following findings:

1. 1004 Bancroft Avenue-There has been no change in the property owner. There are no active building permits for this address. Code Enforcement staff is beginning the demolition process by actively seeking bids to hire a contractor to conduct asbestos testing. The bid process remains open until Friday February 15, 2013.

2. 1304 Battle Street- There has been no change in the property owner. There are no active building permits for this address. Code Enforcement staff is beginning the demolition process by actively seeking bids to hire a contractor to conduct asbestos testing. The bid process remains open until Friday February 15, 2013
3. 1504 Fleming Street- There has been no change in the property owner. There are no active building permits for this address. Code Enforcement staff is beginning the demolition process by actively seeking bids to hire a contractor to conduct asbestos testing. The bid process remains open until Friday February 15, 2013.
4. 1506 Fleming Street- There has been no change in the property owner. There are no active building permits for this address. Code Enforcement staff is beginning the demolition process by actively seeking bids to hire a contractor to conduct asbestos testing. The bid process remains open until Friday February 15, 2013.
5. 610 Hudson Street- There has been no change in the property owner. There are no active building permits for this address. Code Enforcement staff is beginning the demolition process by actively seeking bids to hire a contractor to conduct asbestos testing. The bid process remains open until Friday February 15, 2013.
6. 1911 S. Pitt Street- There has been no change in the property owner. There are no active building permits for this address. Code Enforcement staff is beginning the demolition process by actively seeking bids to hire a contractor to conduct asbestos testing. The bid process remains open until Friday February 15, 2013.
Note: Mike Saad contacted me on Friday February 8, 2013 requesting a postponement of the demolition. Mr. Saad indicated he is going to borrow money from the bank, acquire and repair all of his mother's properties. After consulting with Code Enforcement staff, everyone is in agreement to proceed with demolition. Mr. Saad waited until the last week to contact staff and contacted me on the last day of the 90 day ordinance with his request. No repairs have been at this property within the timeline per the ordinance.
7. 1114 Colonial Avenue- The property owner has begun the process to demolish the structure. It has been confirmed by staff that asbestos testing was conducted and a portion of the structure tested positive. Removal of the asbestos will be the next step in this process and the property owner is currently seeking a demolition company to demolish and remove the structure.

Code Enforcement staff noted that repairs are being made at the following locations:

1. 1208 Battle Street- A building permit was obtained on November 6, 2012 and it expires on May 6, 2013. This property was presented to City Council acknowledging this building permit with recommendations that an ordinance still be approved to insure that the repair work is completed. Measureable repair has been noted, as the property currently has new windows, new siding, and a new a porch railing. Code Enforcement staff has scheduled a final inspection on

February 13, 2013.

2. 800 Vanderbilt Lane- A building permit was obtained on December 5, 2012 that expires on June 5, 2013. The property owner has begun work at this location and a final re-inspection is scheduled for March 13, 2013.

Code Enforcement staff will continue proactive measures to assure all ordinances are adhered to as directed.


If you have any further questions, please feel free to contact me.

cc: Cpl. Viverette
file



FROM THE OFFICE OF THE
DIRECTOR OF FINANCIAL SERVICES

MEMORANDUM

TO: Christopher Padgett, *Interim Assistant City Manager*
FROM: Kimberly Branch, *Financial Services Manager* 
DATE: February 12, 2013
SUBJECT: Top 15 NC Municipalities Tax Rates – Notes to Council

Per Council's request, attached is the tax rate and debt information for the top 15 municipalities in North Carolina. The top 15 have been determined by the population size. The information was compiled using information received by the respective cities.

Please let us know if you have any questions.

Attachment

cc: Bernita Demery, *Director of Financial Services*

THE CITY OF GREENVILLE COMPARISON TO
THE TOP 20 CITIES ON PROPERTY TAX CENTS, DEBT OUTSTANDING, AND DEBT CAPACITY

TOP 20 NC CITY COMPARISON
Top 15 NC Municipalities
Tax and Debt Information
As of June 30, 2011, Tax Rates as of June 30, 2012

MUNICIPALITY	2011 Tax Rate	2012 Tax Rate	Value of 1 cent	PROPERTY TAX		DEBT OUTSTANDING	DEBT CAPACITY
				CENTS \$1M	\$		
1 City of Charlotte	0.4586	0.4370	7,756,433	0.13	\$	1,300,000,000	\$ 4,197,067,000
2 City of Raleigh	0.3735	0.3826	5,054,094	0.20		375,000,000	\$ 3,175,488,000
3 City of Greensboro	0.6325	0.6325	2,421,978	0.41		206,176,976	\$ 1,529,207,977
4 City of Winston-Salem	0.4750	0.4900	2,133,550	0.47		219,526,100	\$ 1,625,978,301
5 City of Durham	0.5519	0.5675	2,314,051	0.43		257,602,393	\$ 1,489,386,864
6 City of Fayetteville	0.4560	0.4560	1,287,595	0.78		175,240,000	\$ 961,600,000
7 Town of Cary	0.3300	0.3300	2,068,018	0.48		138,836,517	\$ 1,322,077,989
8 City of Wilmington	0.3700	0.4500	1,409,303	0.71		214,382,646	\$ 916,352,444
9 City of High Point	0.6750	0.6850	921,502	1.09		84,979,000	\$ 656,360,000
10 City of Greenville	0.5200	0.5200	600,249	1.67		37,707,000	\$ 431,444,000
11 City of Asheville	0.4200	0.4200	1,088,073	0.92		18,401,000	\$ 837,149,000
12 City of Concord	0.4800	0.4800	1,055,870	0.95		27,560,000	\$ 755,431,000
13 City of Jacksonville	0.5380	0.5380	350,752	2.85		5,897,686	\$ 269,428,289
14 City of Gastonia	0.5200	0.5300	511,203	1.96		33,739,000	\$ 341,276,000
15 City of Rocky Mount	0.5500	0.5800	387,602	2.58		16,324,896	\$ 293,757,104

Prepared by the City of Greenville, NC Financial Services Department

***Note: Information based on 2011 Comprehensive Annual Financial Report (CAFR).
• Amounts exclude enterprise debt outstanding

MEMORANDUM

TO: Mayor and City Council Members

FROM: Barbara Lipscomb, City Manager *HL*

DATE: February 13, 2013

SUBJECT: Strategic Planning for Elected Officials

Attached is information from the UNC School of Government regarding an upcoming workshop addressing Strategic Planning for Elected Officials. This workshop will be held in Greenville on March 18 at the Pitt County Agricultural Center (403 Government Circle).

If you are interested in taking advantage of this local training opportunity, please notify the City Clerk's Office no later than February 28, 2013, so they can get you registered.

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Attachment

cc: Dave Holec, City Attorney
Carol Barwick, City Clerk



TENTATIVE

AGENDA

STRATEGIC LEADERSHIP: SETTING PRIORITIES, GETTING RESULTS

March 7, 2013

9:30 a.m.–3:30 p.m.

The North Carolina Arboretum, Asheville

March 18, 2013

9:30 a.m.–3:30 p.m.

Agricultural Center, Greenville

9:00	Registration Opens
9:30	Welcome and Introduction
10:00	Agenda Overview and Objectives for the Course (Large Group)
10:30	Why Plan? (Small Group)
11:00	Break
11:15	Strategic Leadership Planning Model
11:45	Thinking Ahead (Large Group)
12:30	Lunch
1:15	How Do We Want to Use the Plan?
2:00	What Kind of Plan is Right for Us?
2:45	Principles and Priorities for Putting Our Planning Process into Action
3:30	Evaluation and Adjourn



Published on *School of Government* (<http://www.sog.unc.edu>)

[Home](#) > Strategic Planning for Elected Officials

Strategic Planning for Elected Officials

[March 7, 2013, Asheville](#) [1]

[March 18, 2013, Greenville](#) [2]

\$180

This interactive one day workshop provides local elected officials an opportunity to walk through a strategic cycle of planning, implementing and evaluating results. Participants will recognize how components of the planning and evaluation process link together, clarify roles and responsibilities for each step in the process, and begin outlining what they would like to accomplish in their own planning, performance measurement, budgeting and evaluation process.

Objectives:

- Recognize the full cycle for strategic planning
- Clarify roles and responsibilities for elected officials and professional staff in the planning cycle
- Initiate a design for doing strategic work in their own local organizations and communities

ATTENDEES

This focused, practical course is designed for new and experienced municipal council members and county commissioners. Other members of your governing team, including your manager, clerk, and attorney, are welcome to attend.

SCHOLARSHIPS

Scholarships are available for this course. Elected officials may apply for scholarships through the Local Elected Leaders Academy.

[Scholarship for Asheville](#) [3]

[Scholarship for Greenville](#) [4]

FACULTY COORDINATOR [Vaughn M. Upshaw](#) [5]

PROGRAM [Agenda](#) [6]

DURATION 1 Day

SITE INFORMATION

Two dates and locations are offered:

1- March 7, 2013

[The North Carolina Arboretum](#) [7], Arboretum Auditorium, Asheville NC

Room block at Doubletree Biltmore Hotel. Doubletree Reservations Desk: 1-800-222-TREE (1-800-222-8733). Refer to the Strategic Planning for Elected Officials block.

2- March 18, 2013

[Agricultural Center](#) [8], Greenville NC

CONTACT

[Lisa Sheffield](#) [9]

Program Manager

919.962.3464

sheffield@sog.unc.edu [10]

CANCELLATION POLICY All cancellations must be submitted in writing, as outlined in the School's [cancellation policy](#) [11]. No cancellation or refund is available for online courses and modules.

Knapp-Sanders Building

Campus Box 3330

[UNC-Chapel Hill](#), Chapel Hill, NC 27599-3330

T: 919.966.5381 | F: 919.962.0654

Source URL: <http://www.sog.unc.edu/node/1967>

Links:

[1] <http://shopping.netsuite.com/s.nl/c.433425/it.A/id.4391/.f>

[2] <http://shopping.netsuite.com/s.nl/c.433425/it.A/id.4458/.f>

[3] http://www.sog.unc.edu/sites/www.sog.unc.edu/files/2013%20Strategic%20Planning%20EO_Scholarship%20Application-Asheville.pdf

[4] http://www.sog.unc.edu/sites/www.sog.unc.edu/files/2013%20Strategic%20Planning%20EO_Scholarship%20Application-Greenville_0.pdf

[5] <http://www.sog.unc.edu/user/118>

[6] <http://www.sog.unc.edu/sites/www.sog.unc.edu/files/Draft%20Agenda%202013%20Strategic%20Planning.pdf>

[7] <http://www.ncarboretum.org/>

[8] <http://www.visitgreenvillenc.com/links/7/246>

[9] <http://www.sog.unc.edu/user/149>

[10] <mailto:sheffield@sog.unc.edu>

[11] <http://www.sog.unc.edu/node/1524>

Memorandum

To: Honorable Mayor and City Council Members

From: Chris Padgett, Interim Assistant City Manager *C.M.P.*

Date: February 13, 2012

Subject: Notice of Special Event Permits Approved

The following special event applications were approved by the Greenville Police Department. If you have any questions about this report, contact me or Chief Aden.

Name of Event	Event Date	Event Location	Event Organizer/ Sponsoring Agency	Law Enforcement Required
Cupids Crawl 5K (parade permit)	2/9/13	Elm Street Park	Run the East, LLC	Yes
Kappa Delta Sorority 5K (parade permit)	3/2/13	Town Common	Kappa Delta Sorority	Yes
Patriot Run 5K Road Race (parade permit)	3/2/13	Brook Valley Country Club	ECU Army ROTC	Yes
St. Patricks Day Parade (parade permit)	3/16/13	9 th and Evans Streets	Ancient Order of Hiberians	Yes
Canine Crawl 5K (parade permit)	3/17/13	PVA of Town Common	Humane Society of Eastern Carolina	Yes
Habitat Home Run 10K and 5K (parade permit)	3/23/13	Parking Lot of the Hilton	Habitat for Humanity of Pitt County	Yes
Bunny Chase 5K (parade permit)	3/30/13	Town Common	Run the East, LLC	Yes

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cc: Dave Holec, City Attorney
Carol Barwick, City Clerk