

NOTES

TO: Honorable Mayor and City Council Members

FROM: Barbara Lipscomb, City Manager *BL*

DATE: June 19, 2013

SUBJECT: Materials for Your Information

Please find attached the following material for your information:

1. An information sheet from Pitt County Board of Elections outlining guidelines for the 2013 filing period
2. A memo from Chief Hassan Aden regarding the Justice Assistance Grant award
3. A copy of the Recreation and Parks monthly reports for May and June
4. A memo from Chris Padgett, Assistant City Manager, regarding special event permits recently issued

als

Attachments

cc: Dave Holec, City Attorney
Carol Barwick, City Clerk

Filing for Elected Office, 2013

Filing for the 2013 Municipal Elections will begin at noon July 5th and end at noon July 19th. Candidates must be registered voters of Pitt County and residents of the municipality/district in which they are filing. Filing will take place at the Pitt County Board of Elections Office located at 1717 W. 5th St., Greenville NC 27834. **Filing fees must be paid in check or money order.**

Town of Ayden**Mayor – 1 seat**Filing fee: \$10.⁰⁰**Commissioner – 5 Wards**Filing fee: \$10.⁰⁰**Town of Grifton****Mayor – 1 seat**Filing fee: \$36.⁰⁰**Commissioner – 2 seats**Filing fee: \$18.⁰⁰**Town of Bethel****Mayor – 1 seat**Filing fee: \$10.⁰⁰**Commissioner – 5 seats**Filing fee: \$10.⁰⁰**Town of Grimesland****Alderman – 5 seats**Filing fee: \$5.⁰⁰**Town of Farmville****Mayor – 1 seat**Filing fee: \$15.⁰⁰**Commissioner – 2 seats**Filing fee: \$10.⁰⁰**Village of Simpson****Mayor – 1 seat**Filing fee: \$5.⁰⁰**Council – 3 seats**Filing fee: \$5.⁰⁰**Town of Fountain****Mayor – 1 seat**Filing fee: \$5.⁰⁰**Commissioner – 3 seats**Filing fee: \$5.⁰⁰**Town of Winterville****Mayor – 1 seat**Filing fee: \$25.⁰⁰**Council – 2 seats**Filing fee: \$25.⁰⁰**City of Greenville****Mayor – 1 seat**Filing fee: \$30.⁰⁰**City Council At-Large – 1 seat**Filing fee: \$12.⁰⁰**City Council – 5 Districts**Filing fee: \$12.⁰⁰**Candlewick Area Sanitary District****District Member – 3 seats**Filing fee: \$5.⁰⁰



GREENVILLE POLICE DEPARTMENT MEMORANDUM

DATE: June 17, 2013

TO: Barbara Lipscomb
City Manger

FROM: Hassan Aden
Chief of Police

SUBJECT: Notes to Council – Police Department JAG Grant Award

The police department has received notification of a JAG grant award for 2013. The grant requires that the Council be notified thirty (30) days prior to the due date of the application. Due to the time constraints it will not be possible to complete the application, forward the application through the notes to Council channels and then make the submission to the Department of Justice. This memorandum has been approved by the Department of Justice as proper notification to our governing body.

The 2013 JAG grant award will total \$68,811.00. This is a joint venture with the Pitt County Sheriff's Department that requires a split of the award between the agencies. The amount received by the police department will be \$32,405.50. The funds will be used for two items that are in need of upgrade/replacement:

1. \$10,000.00 will be utilized to upgrade software for the Cellbrite system used by the police department to analyze recovered/seized cellular telephones seized as part of an investigation.
2. \$22,405.50 will be utilized to increase the number of Axon personal wear body cameras used by the police department. This will increase the complement of cameras from 26 to 41 and provide the necessary support equipment for each unit.

The police department has not been advised how the funds allocated to the Pitt County Sheriff's Department will be utilized.

MONTHLY REPORT



MAY 2013

DIRECTOR

- Efforts to determine a viable leasing candidate for the Perkins building continue. The review committee has reduced the list to the initial "finalists," and will consider financial positions of each. Anticipate meeting with organization representatives to better grasp the scope of their mission, identify any potential issues or conflicts associated with their use of the building and existing park activities, and their ability to meet the requirements of the lease.
- Registration for a multitude of summer camps and programs continues; many are filled or close to capacity.
- Hosted two 5-hour park system tours in April; one for the Citizen's Academy on Saturday, 4/20, and the other for the Chamber's Leadership Institute on 4/23.
- Planning has begun for the annual Commission facility tour. The purpose of this tour is to acquaint (or re-acquaint) members with conditions at various departmental facilities across the City.
- Gathering information on various communities' river studies, in anticipation of a FY14 study of the Tar River to identify various recreational, environmental and economic opportunities it represents.

In May and beginning of June...

- 5/11 Greenville RecRun and Kids Dash at Boyd Lee Park
- 5/18 Special Olympics Benefit Youth Tennis Tournament at River Birch Tennis Center
- 5/30 Summer Camp staff training for all summer camps at River Park North at 5:30 PM
- 5/31-6/2 Many local Special Olympic Athletes are going to Summer Games
- 6/2 Sunday in the Park begins

PARKS DIVISION

PARKS SUPERINTENDENT

1. Coordinated meeting with Progress Energy to discuss the installation of a new high voltage transmission line through River Park North.
2. Continue to coordinate the department's efforts with Schneider Electric to implement the Guaranteed Energy Savings Performance Contract at departmental facilities.
3. Worked with Pitt County Engineering to identify site remediation efforts as a result of the installation of a sewer line through Boyd Lee Park.
4. Working with Lamarco Morrison, Parks Planner, regarding greenway trail signage on ECU property. The ECU trail segment will link the current end of the Green Mill Run Greenway at College Hill to the new segment of Green Mill Run that is soon to be constructed. This new trail begins on Charles St.

PARKS MAINTENANCE

1. Setup and support for 5k road race at Town Common, Easter baseball tournament at Guy Smith Stadium, Greenville Little Leagues Opening Ceremonies at Elm Street Park, and River Jam at the Town Common.
2. Conducted orientation and safety training sessions with new part-time maintenance crews.
3. Landscape Crews - mowing and ball field maintenance are in full swing and plant beds are being prepped for annual flowers.
4. Small construction projects completed: installed conduit for security cameras at Guy Smith Stadium, Prep Field and pool, and installed trail signs for greenway.
5. Continued to provide support for Schneider Electric.

RIVER PARK NORTH

• April Activities:

1. 7 large/4 small shelter reservations, total attendance 445 (L), 85 (S)
2. 4 single/1 group campsite reservations, total attendance 10 (S), 75 (G)
3. 8 single/1 group pedal boat reservations, total attendance 16 (S), 97 (G)
4. 16 group/private programs, total attendance 878, (birthday party, school visits, career fairs)
5. 6 public programs, total attendance 107 (Festival of Kites, Preschool Nature Series, Tots on Trails, and PirateFest)



• April Highlights:

1. Christopher Horrigan graduated from the Chamber of Commerce 30th Leadership Institute and was voted in as a board member to the Pitt/Martin County Partnership for Children.
2. Keep Greenville Beautiful and River Park North received a \$20,000 grant to create a composting demo site and offer public composting classes at RPN.
3. Mark Tysinger attended a Kayaking and Fishing Workshop as an observer to bring this workshop back to RPN.
4. April was a record revenue setting month (\$6,340 not including camp revenue). This exceeded the April record set in 2006 of \$5,462 and 2012's April revenue of \$4,386 by 31%. Revenue increase was from public and private program fees, group camping, and strong shelter reservations among other areas.

• In May:

1. 12 large/7 small shelter reservations, expected attendance 595 (L), 180 (S)
2. 6 group pedal boat reservations, expected attendance 170 (G)
3. 8 group/private programs, expected attendance 469 (birthday party, career fairs, school visits)
4. 12 public programs (Mother's Day Picnic, Kids in the Park Play Day, Adventure Hike, Preschool Nature Series)
5. Park hours change beginning 5/1: 6 AM - 8 PM

PARKS PLANNING

1. Dream Park Development - David Vaughn Construction has completed the underground utility installation including waterline installation, sanitary sewer and storm drainage. The contractor is currently performing layouts for the parking lots and sidewalks. Burney and Burney Construction completed the plumbing, installation of the reservoir, and final grading

for the new sprayground. The concrete decking and the installation of the above ground features will be completed in mid May. The electrical and plumbing for the restroom and mechanical building have been completed. The contractor is currently painting the exterior and interior walls, installing the building finishes and doors. ECU art students have submitted proposals for the public art and memorial plaza. Staff will review the proposals and select the two favored designs for construction in late May.

2. Eppes Recreation Center – Completed bid negotiation with Burney and Burney Construction for the ADA Renovations and Plumbing Upgrades. Anticipate issuing a notice to proceed in early May. The gymnasium painting has been completed. Painting in the remainder of the Eppes Center will begin in late May. Have contracted with Southern Flooring for gym floor installation, which will be completed in mid May.

PARKS COORDINATOR

- Work Orders: Submitted - 33, Completed - 34, Pending - 74
 1. Labor Hours - 2,616
 2. Labor Costs - \$39,240
- Park Services Event Support - Town Common (PirateFest) and JH Rose High School (Special Olympics Spring Games)
 1. Labor Hours - 130
 2. Labor Costs - \$2,025
- “Bigger Expense” Items (hours and labor)
 1. Athletic Field Prep - 602 hrs. - \$10,416
 2. Custodial - 736 hrs. - \$10,510
 3. Mowing - 599 hrs. - \$8,572
 4. Litter/Trash Pickup - 352 hrs. - \$5,020
 5. Landscaping - 160 hrs. - \$2,041
- Vandalism
 1. Town Common - graffiti on amphitheater
 2. Jaycee Park - graffiti on dugout wall



BRADFORD CREEK PUBLIC GOLF COURSE

1. Revenues were down during April, totalling \$91,700. (April 2012 produced \$116,565.) Weather again played a big part in the decline in revenue. Average temperature in April 2013 was 67.4 vs. average temperature of 72.1 in April 2012.
2. Green Fee revenues were the major factor as rounds were down considerably in April 2013 (2,536) vs. April 2012 (3,280).
3. 4/2 First evening for Ladies Nine and Wine in 2013, 16 participants.
4. 4/3 & 10 PGA “Get Golf Ready” Clinics, 13 ladies participated in a series of five clinics.
5. 4/5-8 Greenville Jaycees took part in a 3-day clinic designed to introduce golf opportunities at Bradford Creek, 6 participants.
6. 4/7 & 14 Practice with the Pros Junior Golf Clinic, 11 participants.
7. 4/8 Trinity Christian School Golf Match
8. 4/13 VIP Spring Kick-off Tournament with 58 participants.
9. 4/16 Ladies Nine and Wine, 18 participants.
10. 4/19 & 25 SNAG Golf Clinic, 10 participants with parents.
11. 4/21 Annual Junior Golf Association meeting, 62 in attendance; 46 juniors signed up and the registration end date is on 5/19.
12. 4/23 Senior Games event held with 21 players.

- 13. 4/24 Cliff Creek Golf Group from Virginia Beach. 48 men participated from all across the country; 4th year for the event.
- 14. 4/27 NACCO Materials Handling Group golf event with 68 participants.

IN MAY

- 5/1 St. Peters Middle School Golf Match, 4 PM
- 5/4 Brody School of Medicine Golf Tournament
- 5/11 Keller Williams Clubhouse Rental
- 5/18 Tarheel Youth Golf Association Tournament
- 5/19 Junior Golf Association Rules and Etiquette Seminar
- 5/20-21 Aerify Greens - 9 holes closed each day
- 5/21 Ladies Nine and Wine, 5:30 PM
- 5/24 & 31 SNAG Golf Clinic
- 5/25 Kurt Davis Wedding Rental
- 5/26 Hughes Wedding
- 5/28 VIP Appreciation Member-Guest 9-hole Tournament

RECREATION DIVISION

RECREATION SUPERINTENDENT

1. Friends of the Off Leash Dog Area met in April. The committee is actively looking for new board members.
2. PirateFest had approximately 35,000 attendees.



CENTERS AND PROGRAMS

1. Summer camps are completing plans and hiring staff.
2. A new Brownie (Girl Scout) troop is meeting at Jaycee Park.

EPPEs RECREATION CENTER / THOMAS FOREMAN PARK

1. Programs have been operating in limited space due to construction in the gym.
2. Adult piano is up to 15 with 10 participating regularly every Tuesday at 11 AM.
3. Other music classes continue each weekday at 4:30 PM. Drumming on T/TH, youth piano on M/W, and youth piano (2nd session) on Fridays.
4. Arts & Crafts program started on 4/19 with 5 participants.
5. EOG and EOC testing prep program was held on 4/20 for local youth.



SOUTH GREENVILLE RECREATION CENTER

1. Two Fitness Boot Camps were held every M/T/TH with classes beginning at 6 PM and 7 PM. Approximately 50 participants with ages 17-55.
2. Registration for Hershey's Track & Field is underway and practice will begin on 5/21. Practices will be held at JH Rose High school on T/TH.
3. Girl Scouts are meeting again and will meet every 2nd and 4th Wednesday of each month.

SPECIALIZED RECREATION

1. For the third year, received \$21,000 in funding from Easter Seals UCP for the Inclusion Counselor program for summer day camps in 2013.
2. Opening Ceremonies for the Exceptional Community Baseball League was held on 4/6 at the Sarah Vaughn Field of Dreams.
3. Swim with the Pirates was held on 4/9 at ECU. Special Olympics (SO) aquatic athletes swam with ECU swimmers. →
4. Spring Track & Field Games were held on 4/17 at JH Rose High School. Over 800 people were in attendance.
5. SO of NC Track and Field qualifier was held on 4/20 in Ahoskie, and 8 local athletes competed.
6. SO of NC Aquatics regional was held on 4/20, and 22 local athletes completed.



SENIOR ADULT SERVICES

1. On 4/11, 21 seniors visited Shackleford Banks in Beaufort. Each participant enjoyed a beach hike, wild banker pony watch, and sea shell safari.
2. "Modified" Zumba dance class started on 4/23. This class is specifically for the senior population and special needs. The class is held on Tuesdays at 10 AM at the Drew Steele Center.
3. Beginner, Intermediate, and Advanced Bridge concluded at the end of April.
4. Registration continues for the 6/4-6 senior trip to Washington, DC.

CENTER FOR ARTS AND CRAFTS

1. Spring Ballet & Tap performances were held on 4/8 and 4/10 in the auditorium.

ADULT ATHLETICS

1. 4/2 Softball scrimmages
2. 4/3 Scorekeeper staff meeting
3. 4/4 ASA softball managers meeting and softball scrimmages for umpire training.
4. 4/8 Spring softball started
5. 4/18 Futsal season ended
6. 4/28 Held a Women's Athletic Input meeting
7. Couch to 5k met 9 times.
8. Kickball had 40 games played during April.



YOUTH ATHLETICS

1. Future Stars regular season games concluded on 4/27. 272 games played in April.
2. 4/8 Greenie League Registration ended for 5-8 year olds. 452 players, 37 teams.
3. 4/10 Future Stars Player Clinics held at Bradford Creek, clinic instructors included ECU Head Women's Soccer Coach Rob Donnenwirth and his team.
4. 4/16 Greenie League Coaches meeting held at the Drew Steele Center.
5. 4/20 Greenie League Big Fry Division skill assessments.
6. 4/21 Greenie League Big Fry Division skill assessments, draft held on 4/22.
7. 4/22 Greenie League practices began.
8. 4/23 Greenie League Mini-Fry t-ball coaches meeting held at the Drew Steele Center.

9. 4/27 Mini Fry 4 year old t-ball practices began.
10. 4/29 Future Stars tournament began.
11. Ready, Set, Run! met 9 times.
12. Summer camp registration continues; Sports Plus Camp is 98% filled.

RIVER BIRCH TENNIS CENTER (RBTC)

1. 156 participants are registered for spring programs.
2. 4/3 Tennis Supervisor Chris Hinson participated in NC Public Tennis Professionals Conference in Greensboro.
3. 4/5, 4/23, 4/25 & 4/29 River Birch hosted Oakwood School boys tennis matches.
4. 4/6 & 4/30 4.0 Men's won a pair of home matches in the Coastal Plains Adult League.
5. 4/7 & 4/13 River Birch hosted ECU men's tennis matches vs. College of Charleston and UNCW.
6. 4/10 NC Jr Team Tennis State tournament committee site visit in Fayetteville.
7. 4/16 & 4/20 2.5 Women's were 1-1 in home matches in the Coastal Plains Adult League.
8. 4/25 Hosted Coastal Conference 3A Boys Tennis Tournament, teams included DH Conley, South Central, Washington, West Carteret, West Craven, Jacksonville and Havelock.



DREW STEELE CENTER/ELM STREET CENTER/BET BUILDING

1. Cross Court Basketball was held M-TH from 6:15-8:00 PM.
2. 4/23 Hosted the Town & Gown meeting and the NCRPA Region 1 & 2 meetings.
3. 4 rentals at the BET Building with a total attendance of 379.
4. 8 rentals at the Drew Steele Center with a total attendance of 409.

SPORTS CONNECTION

1. 4,056 tokens sold.
2. 6 birthday parties held.
3. April attendance: 2,877.

GREENVILLE AQUATICS & FITNESS CENTER (GAFC)

MEMBERSHIP

1. 47 new members joined in April.
2. Monthly attendance: 10,606 visits.
3. An upgrade to the energy conservation program continues with adjusted air control through the building to balance savings with comfort of members.
4. GAFC Spring Break Camp was held the first week in April. Campers participated in swimming, arts & crafts, roller skating and organized activities.
5. Now offering open play for Pickleball to members and the public on Thursday mornings.

WELLNESS

1. Red Cross Blood Drive held on 4/3 at GAFC. 64 viable pints were collected.
2. The Employee Wellness Programs that the City and Greenville Utilities offer have merged. Barbara Avery will oversee with collaboration from Benefits Manager Frank Salvato (City) and Benefits Administrator Debbie Jones (GUC).

AQUATICS

1. Registration is underway for the summer YellowFins swimming team.
2. GAFC is facing scheduling issues this spring and summer due to restricted swim time use of the Community Pool. All programs are facing reduced program time. For example, Aqua Aerobics will be decreased to 30 minute classes instead of 1 hour, Special Olympics swim program is reduced to 1 day a week instead of 2, and no free swim or lap swimming for members during peak hours of programming.
3. Installation of salt chlorine generation system took place on 4/26. New system should be cost efficient using salt to generate chlorine within the sanitation system and add a better feel to the water. Activation and troubleshooting taking place 4/30-5/10.
4. On 4/27 members of the YellowFins swim team attended a swim clinic at NC State University hosted by USA Swimming and Olympians Tyler McGill and Kara Lynn Joyce. The clinic featured skill work with the Olympians as well as them sharing how they entered the sport and how they've risen to the top.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gary N. Fenton". The signature is fluid and cursive, with the first name "Gary" being the most prominent.

Gary N. Fenton, Director of Recreation and Parks

MONTHLY REPORT



JUNE 2013

DIRECTOR

- A much needed project is almost complete. The City's first sprayground has been delayed slightly, and is now scheduled for 10:00 AM on 6/24.
- The Eppes Recreation Center renovation is another major capital project that will soon come to a close. This investment is having a remarkable impact on the image of this aging though well used facility. Though many issues have been addressed through this project, some additional renovations, such as parking lot improvements, will still be needed. Many Eppes alumni will get an early peek at some of the recent changes during this year's reunion in early July, though an event to celebrate project completion will be scheduled later in the summer.
- Eppes alumni are selling commemorative banners for hanging in gymnasium for aesthetic and acoustical impacts.
- Tenant for the Perkins Building has now been proposed, after long assessment process. With Commission approval, staff will negotiate specifics of lease with proposed tenant.
- Summer 2013 marks the 40th season of Sunday in the Park (SITP), and the 40th time Stuart Aronson has managed the GRPD concert series. This will be Stuart's final year with the program, as he will retire following completion of the 2013 SITP season. A phenomenal run!
- Staff training for transitioning to the new reservation and program registration software has been intense and time consuming, but ultimately will result in an increase in both efficiency and quality of customer service. We anticipate encountering some challenges during the transition, but the end result will make it all worthwhile. →
- Parks Coordinator/River Park North Manager Christopher Horrigan recently completed the Chamber's 2012-2013 Leadership Institute. Christopher's participation in the program led to some new partnership opportunities for our department. Several other staff members have participated in this valuable program in the past, and they and the department have always benefitted. We hope Recreation and Parks staff participation can continue.
- Staff involvement in the City's *Business Application Needs Assessment* is wrapping up, as a recommendation regarding the proposed vendor went to City Council on 6/13. This massive project will have far-reaching positive impacts on the City's operational efficiency.
- Thomas Foreman Park is the newest site for a community garden in West Greenville, all part of the West Greenville Garden Network. Unfortunately, vandals ripped up some of the recently planted vegetables. Fortunately, this has NOT been a common occurrence at other West



Greenville garden sites, and since these gardens benefit area residents, we hope it will not re-occur at Thomas Foreman.

- The Department will take the lead in the development of a comprehensive River Study, while coordinating the effort with Public Works and Community Development Departments. This study will identify strategies for better utilizing the Tar River as an amenity for City residents and as an attraction to bring out-of-town visitors to Greenville.

In June...

- 6/1 CPR training for summer staff
- 6/3-6 Second staff training for new RecTrac registration software
- 6/4 Late Night Hoops at the Drew Steele Center begins
- 6/4-6 Senior Trip to Washington, DC - Highlights include the Smithsonian and Arlington National Cemetery
- 6/9 Sunday in the Park - Emerald City Big Band
- 6/16 Sunday in the Park - Pitt Community College Orchestra
- 6/18 Hershey Regional Track Meet
- 6/23 Sunday in the Park - North Carolina Jazz and Blues Collaborative
- 6/30 Sunday in the Park - The Monitors

PARKS DIVISION

PARKS SUPERINTENDENT

1. Met with representatives from EZ-GO golf cart company to resolve warranty issues with the golf carts at Bradford Creek. All issues have been resolved.
2. Met with representative of the Jackie Robinson Baseball League to discuss alterations to the field at Thomas Foreman Park. Baselines will be extended for fall baseball.
3. Met with representatives from Pitt County Arts Council and the ECU School of the Arts to review art proposals for Dream Park. The goal is to select an ECU student to develop public art at the Dream Park as a capstone to the project. It is anticipated that this would be installed in the fall of 2013.
4. Met with a representative from Pitt County Engineering at Boyd Lee Park to determine a plan of action for the repair of earth disturbances and tree removal caused by the installation of a sewer line for the school system. A plan was developed and it appears the issue was successfully resolved.
5. Met with the Bradford Creek Golf Course Advisory Committee. Minutes of this meeting were sent to Recreation and Parks Commission.
6. Attended hurricane emergency preparedness training at ECU's Murphy Center.
7. Continued to work with Schneider Electric on the installation of energy conservation measures at Recreation and Parks facilities.

PARKS MAINTENANCE

1. Turf Irrigation Management System is active for water management on irrigated ball fields.
2. Landscape Crews - mowing and ball field maintenance schedules are in full swing. Spring flower planting is completed.
3. Small construction projects completed: assembly of shelves for splash pad, installed new carpets on soft toss stations, completed inspections of all back flow preventers, installed water line and service for community garden at Thomas Foreman Park, completed all set up for community pool operations, and installed interpretive sign on South Tar Greenway.

RIVER PARK NORTH

- **May Activities:**

1. 11 large/7 small shelter reservations; total attendance 438 (L), 155 (S)
2. 11 single campsite reservations; total attendance 25
3. 66 single/6 group pedal boat reservations; total attendance 132 (S), 156 (G)
4. 9 group/private programs; total attendance 464, (birthday party, school visits)
5. 10 public programs; total attendance 288 (Kids to Park Day, Senior Expo, Moms Rising, Campfire, etc.)



National Kids to Park Play Day
←

Prescription for Play
→



- **May Highlights:**

1. Martin/Pitt County Partnership for Children hosted a Chutes and Ladders event at River Park North highlighting Early Childhood Education and received excellent press coverage for the park and nature center from the major TV news stations.
2. Progress Energy completed the first phase of work to install their new transmission line, removing danger trees along the transmission corridor. Public was well informed.
3. National Kids to Park Day was a success, although attendance was lower than hoped for (approximately 25), due to bad weather immediately before, and to some extent during, what was to be an outdoor festival.

- **In June:**

1. 11 large/5 small shelter reservations, expected attendance 615 (L), 150 (S)
2. 10 group pedal boat reservations, expected attendance 367 (G)
3. 13 group/private programs, expected attendance 460 (camp visits)
4. 11 public programs (Summer Camp, National Trails Day, Great American Backyard Campout, Preschool Water Play, etc.)
5. Roll-out of Prescription for Play Initiative.

PARKS PLANNING

1. Dream Park Development - David Vaughn Construction has completed the underground utility installation including waterline installation, sanitary sewer and storm drainage. The site work, including grading, sidewalks and parking lot paving, is 65% complete. The City has approved a change order not to exceed \$4,500 for the installation of the natural playground area. Burney and Burney Construction (AquaDynamics) is 90% complete with the installation of the sprayground. The project is anticipated to be substantially complete by 6/15. The restroom and mechanical building is also 90% complete. The contractor is currently addressing punch list items to receive the final Certificate of Occupancy. Greenville Utilities has installed electrical and water service. The installation of site lighting is 75% complete; GUC is waiting for the completion of the interior walks prior



to completing the light installation. The selection committee has selected three designs from students at the ECU School of Art students for public art at Dream Park. Currently in contract negotiations with ECU to commission the students to prepare mock-ups of their proposed sculptures.

2. Eppes Recreation Center – Burney and Burney completed demolition in the gymnasium restrooms and kitchen area. They are currently waiting for permits to begin construction and are working on submittals to be sent to the architect and City for approval. The gym painting and floor installation is complete. Painting in the remainder of the Eppes Center will begin in mid-July.
3. City of Greenville River Study – Staff have begun the research phase of the proposed river study by seeking advice from other successful municipalities with river frontage. Parks Planner met with representatives from the City of Richmond to discuss their recently completed riverfront design. Richmond provided a copy of their RFP for design services and the completed riverfront design. Staff is currently developing the scope of services and the RFQ for the City’s proposed river study.



PARKS COORDINATOR

- Work Orders: Submitted - 12, Completed - 49, Pending - 48
 1. Labor Hours - 2,561
 2. Labor Costs - \$39,013
- Park Services Event Support - Town Common (COG/GUC Employee Health Walk and Memorial Day Event)
 1. Labor Hours - 25
 2. Labor Costs - \$435
- “Bigger Expense” Items (hours and labor)
 1. Athletic Field Prep - 580 hrs. - \$10,040
 2. Custodial - 731 hrs. - \$10,435
 3. Mowing - 720 hrs. - \$10,297
 4. Litter/Trash Pickup - 352 hrs. - \$5,020
 5. Landscaping - 386 hrs. - \$4,842
- Vandalism
 1. Jaycee Park - graffiti on playground slide
 2. Thomas Foreman Park – vandalism to community garden

BRADFORD CREEK PUBLIC GOLF COURSE

	Current Year (FY 2013)	Prior Year (FY 2012)
# Rounds Played	May = 2,510 rounds (GF revenue = \$64,858.86)	May = 2,759 rounds (GF revenue = \$65,362.05)
# Weather Days	<ul style="list-style-type: none"> • 0 terrible days affected by weather/ maintenance with revenues <\$1,000 • 6 below average days with revenues between \$1,000 - \$2,000 • 10 average days with revenues between \$2,000 - \$3,000 • 9 above average days with revenues between \$3,000 - \$4,000 	<ul style="list-style-type: none"> • 2 terrible days affected by weather/ maintenance with revenues <\$1,000 • 3 below average days with revenues between \$1,000 - \$2,000 • 8 average days with revenues between \$2,000 - \$3,000 • 10 above average days with revenues between \$3,000 - \$4,000

	<ul style="list-style-type: none"> • 6 great days with revenues exceeding \$4,000 • 0 days with revenues exceeding \$5,000 	<ul style="list-style-type: none"> • 8 great days with revenues exceeding \$4,000 • 2 days with revenues exceeding \$5,000
--	--	--


1. 5/1 Hosted the Independent Middle School Conference golf match.
2. 5/4 Brody School of Medicine hosted a captain's choice tournament to benefit the Class of 2014; 60 players participated.
3. 5/11 Williams wedding rental, 120 in attendance.
4. 5/18 The Tarheel Youth Golf Association hosted a one day junior golf event. 69 juniors participated.
5. 5/19 Bradford Creek Junior Golf Association held the 1st junior golf team practice with 46 junior participants.
6. 5/24 & 31 SNAG Junior Golf Clinic had 6 participants.
7. 5/25 Davis wedding rental; 180 in attendance.
8. 5/26 Hughes wedding rental; 100 in attendance.

IN JUNE

- | | |
|--------------------|--|
| 6/1 | Golf Week Amateur Golf Tour, 11:00 AM tee time |
| 6/2, 9, 16, 23, 30 | Junior Golf Team practices, 4:00 - 7:00 PM, 60 juniors per session |
| 6/5, 12, 26 | Practice with the Pro's Clinic, 20 participants per session |
| 6/11-14 | Kevin Williams Golf Academy |
| 6/15 | ALS Charity Golf Tournament, 9:00 AM shotgun start |
| 6/17-19 | Bradford Creek Junior Golf Camp, 50 juniors |
| 6/18 | Ladies Nine and Wine Group, 15-20 participants |
| 6/24 | ENCJGL Match at Brook Valley, 100 participants |
| 6/25 | VIP Appreciation Night 9 hole tournament, 5:30 PM start, 40 participants |
| 6/29 | Burns Wedding Rental, 5:00 - 10:00 PM |
| 6/30 - 7/2 | Coastal Plain Junior Amateur, 8:00 AM - 4:00 PM |

RECREATION DIVISION

RECREATION SUPERINTENDENT

1. A number of staff met with representatives for RecTrac - our new registration/reservation/membership/league software for a five-day training. Will officially start taking program registrations with RecTrac on 7/1.
2. GRPD assisted S.T.A.R. with its annual beach trip on 6/1 to Atlantic Beach. About 30 participants and 7 people used the beach wheelchairs provided by Atlantic Beach. 
3. The Community Pool opened on 6/1.
4. Stuart Aronson sang a song that he recently composed at the opening concert of Sunday in the Park. The song is appropriately titled "Sunday in the Park."



CENTERS AND PROGRAMS

1. Training for summer camp staff was held on 5/30 at River Park North. There were approximately 65 camp supervisors, counselors, and bus drivers in attendance. First aid and CPR for staff was held on 5/31 and 6/1.

EPPES RECREATION CENTER / THOMAS FOREMAN PARK

1. Construction has limited programming and drop-in recreation.

SOUTH GREENVILLE RECREATION CENTER

1. Started the second session of the Outdoor Fitness Camp on 5/13 with 35 participants.
2. Hershey Track and Field started on 5/21 with 30 participants. Practices are held at JH Rose High School every T/TH, 4:30 - 6:00 PM.
3. Registration for Girl's Youth Summer Basketball League is underway. We are seeking players from local middle schools, high schools and travel teams along with individual sign-ups.

SPECIALIZED RECREATION

1. AMBUCS gave away 20 adapted bikes to youngsters with disabilities on 5/18.
2. The ECU baseball team hosted the ECBL players for the "Play with the Pirates" Day on 5/19.
3. The Special Olympics Torch Run was held in Greenville on 5/24.
4. Special Olympics Summer Games were held 5/31-6/2 in Raleigh and Cary.

SENIOR ADULT SERVICES

1. Senior Programs and Specialized Recreation continued a growing partnership to offer modified Zumba classes at the Drew Steele Center on Tuesdays from 10:00 - 11:00 AM.

ADULT ATHLETICS

1. 5/11 Greenville RecRun and Kids Dash was held at Boyd Lee Park. Had an 81% increase in participation with 201 5k runners and 34 children in the Kids Dash.
2. 5/13 Held the second women's input meeting at Boyd Lee Park to discuss the setup of a women's sports club.
3. 5/10 Couch to 5k had a segment on WITN highlighting the benefits of the program.



YOUTH ATHLETICS

1. 5/4 Greenie League Baseball games began; 128 games played in May.
2. 5/5 Future Stars post-season tournament concluded; 24 games played in May.
3. 5/13 ECU student Trip Marion began his internship

RIVER BIRCH TENNIS CENTER (RBTC)

1. 5/6 Registration opened for Summer Flex Adult singles league
2. 5/7, 14 Oakwood School leased courts for boys tennis team matches
3. 5/18 River Birch 4.0 Men's team and 2.5 Women's team finished play.
4. 5/18, 19 50 players participated in Pitt County Special Olympics Benefit Jr. Open tournament; nearly \$800 raised for Special Olympics.
5. 20 teams have registered in GRPD's Coastal Plains USTA Mixed Doubles League. Players continue to register through 7/22. Season is 6/11 - 8/11.

DREW STEELE CENTER/ELM STREET CENTER/BET BUILDING

1. 10 B.E.T. Building rentals with a total attendance of 680.
2. 8 Drew Steele Center rentals with a total attendance of 580.
3. Modified Zumba on T/TH from 10:00 - 11:00 AM.

SPORTS CONNECTION

1. 3,796 tokens sold.
2. 5 birthday parties held.
3. May attendance: 2,598.

GREENVILLE AQUATICS & FITNESS CENTER (GAFC)

MEMBERSHIP

1. 60 new members joined in May; highest in May since 2000.
2. Monthly attendance: 9,515 visits.
3. Staff training for new computer program, RecTrac, continues weekly. This upgrade is very important for managing membership at GAFC.
4. All sessions of swim programs continue to fill each month.
5. Upgrades to roof and dehumidifier continue.

WELLNESS

1. Summer interns have started. Katie Herring is a Public Health major working to assist with community wellness. Tim Cummings is a Health Fitness Specialty major. Both are ECU students.
2. Worksite Wellness Week was held on 5/17. ZUMBA classes were offered on Monday with 22 employees participating. Yoga classes were offered on Tuesday with 19 employees participating.
3. On 5/15 National Employee Health and Fitness Day Walk for City and GUC employees was held at the Town Common. 95 employees participated.

Respectfully submitted,



Gary N. Fenton, Director of Recreation and Parks

Memorandum

To: Honorable Mayor and City Council Members

From: Chris Padgett, Assistant City Manager C.M.P.

Date: June 19, 2013

Subject: Notice of Special Event Permits Approved

The following special event application was approved by the Greenville Police Department. If you have any questions about this report, contact me or Chief Aden.

Name of Event	Event Date	Event Location	Event Organizer/ Sponsoring Agency	Law Enforcement Required
Community Outreach Event (amplified sound)	June 15, 2013	600 W. 3 rd Street	Third Street Community Center	No

als

cc: Dave Holec, City Attorney
Carol Barwick, City Clerk