

NOTES

TO: Honorable Mayor and City Council Members

FROM: Barbara Lipscomb, City Manager *C.P. for B.L.*

DATE: June 5, 2013

SUBJECT: Materials for Your Information

Please find attached the following material for your information:


1. A memo from Gary Fenton, Recreation and Parks Director, regarding the Dream Park ribbon cutting ceremony on June 24, 2013
2. A memo from Kevin Mulligan, Public Works Director, regarding the Coca-Cola Recycle and Win program
3. A memo from Kevin Mulligan, Public Works Director, regarding the Stormwater Management Stakeholders Group
4. Minutes from the May 7, 2013, Redevelopment Commission meeting
5. A memo from Les Everett, Chief Building Inspector, regarding permits issued in May for new residential and commercial construction
6. A report from the Inspections Division for May
7. A memo from Chris Padgett, Assistant City Manager, regarding special event permits recently issued

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Attachments

cc: Dave Holec, City Attorney
Carol Barwick, City Clerk

Memo

To: Chris Padgett, Assistant City Manager
From: Gary Fenton, Director of Recreation and Parks 
Date: June 5, 2013
Re: Dream Park Ribbon Cutting – 10 a.m., Monday, June 24, 2013

While we originally hoped to dedicate the Dream Park project on Saturday, June 15th, the ceremony has been delayed until Monday, June 24th at 10:00 a.m. It will be held on site at Dream Park, 1600 Chestnut Street.

This postponement is primarily due to site work within the overall project being repeatedly delayed by weather. In addition, some critical components of the sprayground have had to be back ordered, and there have also been some recent electrical challenges that could make a June 15th sprayground opening uncertain.

In addition, since the ribbon cutting will celebrate the improvements across the entire park, staff prefer that the majority of the improvements be completed before dedicating the park. The June 24th date allows for that, though an art component will be added in the fall.

We hope all of Council can be in attendance at this dedication of the new Dream Park.

Please let me know if you have any questions.

MEMORANDUM

TO: Barbara Lipscomb, City Manager

FROM: Kevin Mulligan, P. E., Director of Public Works

DATE: June 4, 2013

SUBJECT: Coca Cola "Recycle and Win"

In an effort to increase recycling, the City is partnering with Coca Cola and Harris Teeter to implement a "Recycle and Win" Program in the City of Greenville. The "Recycle and Win" Program will raise awareness of recycling, help educate citizens on the proper way to recycle, and provide a monetary incentive for participation in recycling. The "Coca Cola "Recycle and Win" Program is currently underway in Charlotte, Greensboro, and Raleigh.

This program is similar to the "Get Caught Recycling" program Public Works completed in July 2012. This "Recycle and Win" promotion would be a valuable tool for the City's recycling program.

Coca-Cola will mail a brochure containing a "Give It Back" sticker to all single family households within the city. The brochure will request that residents place a sticker on their recycling bin to be eligible to participate in the program.

Consumers opt in by applying the sticker on their bins. The sticker will give permission for the Prize Patrol to inspect the contents for proper recycling. The Recycle and Win Prize Patrol will travel throughout the city in a promotionally wrapped Toyota Prius, provided by Coca-Cola for a \$1.00 charge. The patrol will search out and check stickered bins for proper recycling. If the inspected bin has acceptable recyclables in it, the citizen can win a \$50 gift card from Harris Teeter.

The Prize Patrol will consist of a City employee in the promotionally wrapped Toyota Prius. A prize notification will be sent to the citizen's home and once qualified, the winner will receive their \$50 Prize. All winners will be notified by Coca-Cola and prizes will be distributed by mail only to proven recyclers.

Brochures mailed out by Coca-Cola will include a variety of information:

- How to participate in the program
- Requirement to place sticker on their recycling bin
- List of items that can be recycled
- Instructional information on how to play and how to win
- Customer service phone number for help or assistance
- Website access to the "Recycle and Win" Program



Mailing Process for Brochures:

Coca-Cola will print and assemble the “Recycle and Win” brochures and deliver them to the City to be mailed out to the single family households in Greenville. This step will insure the .15 cent per piece postage.

Artwork Approvals from the City:

All concepts will be submitted for approval to City’s Public Information Office.

Recycle and Win Prius:

Coca-Cola will provide a Toyota Prius to merchandise the program, for use as a Prize Patrol vehicle for selecting winners. The Prius will be wrapped with program graphics. The Coca-Cola Prius will be on loan to the Public Works Department for the duration of the promotion.



Fulfillment:

- An employee of the City of Greenville Sanitation Division will drive the “Recycle & Win” Prius throughout the area to check bins and find proper recyclers
- Winning bins will be selected and their addresses will be written down
- Winning addresses will be sent to Coca-Cola via Lindsay DePrey at Red Moon Marketing (lindsay.deprey@redmoonmkt.com)
- Coca-Cola will send the winner notification of their qualification, process all paperwork, then award the prize through the mail
- The list of winners will be shared monthly with other cities participating in the program

Scripts:

Coca-Cola will provide the Public Works Department and other facilities with a FAQ list of questions and answers about the program. Information would include:

- Timing
- Mechanics of the program
- Rules
- Partners / Partnership
- Harris Teeter locations
- Redemption
- Where to get extra stickers
- Pamphlets

Press Conference:

City of Greenville, along with Coca-Cola and Harris Teeter, will hold a press conference to announce and explain this new program to local media.

Key elements include:

- Press Conference date is June 19, 2013 at 11am
- Location – Harris Teeter at 3040 Evans St, Greenville NC
- Large Recycling Bin with oversized plastic bottles & aluminum cans will be the “TV Shot”
- Large Coca-Cola Trailer to be on hand with recycling message
- “Recycle and Win” Prius wrapped with updated graphics
- Oversized Harris Teeter \$50 Gift Card
- Government officials including the Mayor, members of City Council, and appropriate government representatives
- Recycling Bins
- Large 20’ Inflatable Bottles
- Coca-Cola products sampled (free)
- Lunch served by Harris Teeter
- Video Taping of press conference

Coca-Cola Refreshment Vehicle:

Coca-Cola will secure the refreshment vehicle for the press event on the June 19, 2013. The following are key measurements:

- 21,000 lbs truck & trailer weight combined
- 13,000 lbs trailer weight
- 30 ‘ x 50 ‘ space for all elements
- 25 ‘ height requirement (possibly as little as 15’)

Public Works recommends partnering with Coca Cola and Harris Teeter in their efforts to help us increase recycling and awareness. Should you have any questions, do not hesitate to contact me at (252) 329-4520.

cc: Chris Padgett, Assistant City Manager
Steven Hawley, Public Information Officer
Delbert Bryant, Sanitation Superintendent
Cheryl Tafoya, Recycling Coordinator

RECYCLE & WIN
7804 Fairview Road, Box #309
Charlotte, North Carolina 28226



Look inside to see details for a chance to

WIN A \$50 HARRIS TEETER GIFT CARD!
No Purchase Necessary. A Purchase
Does Not Improve Your Chance of Winning.



©2013 The Coca-Cola Company. *Made with recycled paper using 10% post-consumer stock.



**WE'RE MAKING RECYCLING
A REWARDING EXPERIENCE**



GREENVILLE RECYCLES



Look inside to see details for a chance to

WIN A \$50 HARRIS TEETER GIFT CARD!
No Purchase Necessary. A Purchase
Does Not Improve Your Chance of Winning.



©2013 The Coca-Cola Company.

Your empty bottle is full of potential

Coca-Cola is coming together with The City of Greenville and Harris Teeter to increase recycling in our community. Recycle and you could get rewarded by Coca-Cola.

You could win a \$50 Harris Teeter gift card!



1. After you've enjoyed a refreshing beverage of your choice, recycle properly.
2. Place the enclosed "Yes!" and "Give it Back." stickers on your cart so the sticker is visible from the street.
3. If the Coca-Cola Recycle & Win Patrol spots your "Give it Back" sticker, you could win a \$50 Harris Teeter gift card!

YOU COULD WIN A \$50 HARRIS TEETER GIFT CARD!

You could be a lucky winner if the Coca-Cola Recycle & Win Patrol spots your Give it Back® sticker!



PLEASE READ CAREFULLY!

✓ YES! Please recycle these items in your cart.

newspapers, magazines, comics, fliers & inserts
corrugated cardboard boxes & brown paper bags
aluminum beverage cans
glass (clear, brown & green glass bottles and food jars)
plastics (#1 – #7) *3'x3' max. size
steel food cans rinsed
paperboard (cartons & boxes)
all white & colored paper

✗ NO! Please do not put these items in your recycling cart.

books or large catalogs
aluminum foil or pie pans
aerosol or paint cans
motor oil or anti-freeze containers
plastic bags (return to stores with collection bins)
shredded paper
bulbs, ceramics or blue glass



CITY OF
GREENVILLE
NORTH CAROLINA

 **Harris Teeter**
Neighborhood Food & Pharmacy

For more information, call (252) 329-4048
or visit www.greenvillenc.gov

PEEL

YES! Please recycle only these items.



white & colored paper



magazines & fliers



newspaper, inserts
& comics



cardboard & brown
paper bags



paperboard



plastics #1-#7
3'x3' max. size



glass bottles
& jars



aluminum
cans



steel food
cans rinsed

DO NOT PUT PLASTIC BAGS IN YOUR RECYCLING CART.



CITY OF
GREENVILLE
NORTH CAROLINA



PEEL



TM

give it back®



Harris Teeter
Neighborhood Food & Pharmacy



CITY OF
GREENVILLE
NORTH CAROLINA

what can be recycled.

- Keep the “YES!” sticker in your home as a reminder of
 - Put the “GIVE IT BACK” sticker on the side.
- Place these on your recycling container.
-



Open the flap for your stickers

RECYCLE & YOU COULD WIN PROMOTION OFFICIAL RULES
NO PURCHASE NECESSARY TO ENTER OR WIN
A PURCHASE WILL NOT INCREASE YOUR CHANCES OF WINNING

1. ELIGIBILITY: Open only to eligible residents of Greenville, North Carolina, 18 years of age or older and who have a city-provided recycling cart (“Cart”) and received an Official Give It Back™ sticker in the mail (“Sticker”). Void where prohibited by law.

2. HOW IT WORKS: Beginning on 6/27/13 through 12/26/13 (“Promotion Period”), if you have a Cart and received a Recycle & Win Greenville packet with promotion information and Sticker in the mail, place Sticker on outside of Cart, facing street or alley, and recycle per the recycling guidelines in the packet. The Sponsor’s Recycle Street Team will randomly select a route each week and randomly select up to ten (10) houses that have adhered the Sticker to their Cart and properly followed recycling guidelines. One current resident (subject to eligibility) of each of the selected households will win a \$50 Harris Teeter Gift Card (subject to verification of eligibility). Limit one (1) prize per household. Winning households will be notified by mail about one week after the visit from the Recycle Street Team. The notification will include a toll free number. An eligible resident from the selected household will be required to call the toll free number within ten (10) days to claim prize, or the prize will be forfeited. Valid photo ID will be required to claim prize. If there are fewer than ten (10) eligible Carts with Stickers, remaining prizes will go un-awarded. The odds of winning depend on the number of possible routes and number of eligible Carts on selected routes. Sponsor reserves the right to disqualify potential winner if Cart is empty or does not visibly comply with the recycling guidelines in the packet. Prize will be fulfilled within 4-6 weeks of prize claim.

3. (260) Prizes (10/week): A \$50 Harris Teeter Gift Card. Gift Cards are not exchangeable or redeemable for cash and are subject to all terms and conditions of use as established by issuer. Sponsor reserves the right to substitute prize to one of equal or greater value. No substitution, cash redemption or transfer of prize by winner permitted. Limit one (1) prize per household. No more than stated prizes will be awarded.

4. GENERAL RULES: All federal, state and local taxes are the sole responsibility of winner. All federal, state and local laws and regulations apply. Acceptance of prize constitutes permission to the Sponsor, the Promotional Participants to use winners’ names and/or likenesses for purposes of advertising and trade without further compensation, unless prohibited by law. If the operation, security, or administration of Promotion is impaired in any way for any reason at all, Sponsor may, in its sole discretion: (a) suspend Promotion to address impairment, and then resume Promotion in a manner that conforms to spirit of these Rules; or (b) cancel Promotion and award prizes in a random drawing from among all eligible residents. Sponsor reserves the right to disqualify any individual acting in violation of Rules of this/another promotion. Any attempt to undermine Promotion may be a violation of criminal and civil law and Sponsor reserves right to seek damages from such person. Sponsor’s failure to enforce any term of these Rules is not a waiver of that provision. Unless prohibited, by participating in Sweepstakes, participants agree to release and hold harmless The Coca-Cola Company, Coca-Cola Bottlers, Red Moon Marketing, LLC, their respective parents, subsidiaries, affiliates, promotional partners, prize partners, agents and agencies, and officers, directors and employees of them (“Released Parties”) from and against any claim or cause of action arising out of Promotion or receipt/use of prize, including, but not limited to: (a) unauthorized human intervention in Promotion; (b) technical errors, printing errors, errors in administration of Promotion; (c) injury/damage to persons/property caused, directly or indirectly, in whole or in part. Participant further agrees that in any cause of action, Released Parties’ liability will be limited to cost of entering/participating in Promotion and in no event shall Released Parties be liable for attorney’s fees. Participant waives right to claim damages of any nature whatsoever. By accepting prize, winners agree to release and hold Sponsor, the Promotional Participants and each of their respective directors, officers, employees and assigns, harmless against any and all claims, damages, losses, expenses and liability of any kind arising out of the acceptance/use of prize. Participants assume all liability for any injury or damage caused, or claimed to be caused, by participation in this promotion or the acceptance or use of any prize. By participating in this promotion, participants agree to be bound by the Official Rules and the decisions of the judges. Sponsor and the Promotional Participants are not responsible for any typographical or other error in the printing, the offering or the announcement of any prize or in the administration of the promotion.

5. WINNERS LIST: For the names of winners available after 2/03/14 send a self-addressed, stamped (#10) envelope to: Recycle and Win Winners List (Greenville), 7804 Fairview Road, Box #309, Charlotte, NC 28226, to be received by 1/03/14.

6. Name Removal Notification System: If you would like your name removed from Sponsor’s mailing list send a 3”X5” card with your name and full mailing address to “Name Removal,” 7804 Fairview Road, Box #309, Charlotte, NC 28226 and your name will be removed within 60 days of request

7. SPONSOR: Coca-Cola North America, a division of The Coca-Cola Company, One Coca-Cola Plaza, Atlanta, GA 30313.

MEMORANDUM

TO: Barbara Lipscomb, City Manager

FROM: Kevin Mulligan, PE, Director of Public Works

DATE: June 5, 2013

SUBJECT: Development of Stormwater Management Stakeholders Group

During the “State of the Stormwater Utility Fund” workshop held on May 9, 2013, the Public Works Department summarized the results of the City’s first Watershed Master Plan for the Meetinghouse Branch. The results of this Plan indicated the City will need to expend a considerable amount of resources on Flood Control capital projects to bring our drainage system back up to acceptable design standards. Due to this potential demand on resources, the Public Works Department requested the project consultant, WK Dickson, analyze impacts to the Meetinghouse Branch watershed if 10-year detention requirements had been in place for both commercial and residential developments within the watershed. Although these benefits cannot be realized in a built-out watershed such as Meetinghouse Branch, a considerable savings in Flood Control capital projects could be realized in undeveloped areas of the City as well as the ETJ via adoption of the 10-year detention requirements.

Based on this information, the Public Works Department recommended modifying the City’s current development regulations for both commercial and residential development projects to provide stormwater detention up to the 10-year storm event. As a result, City Council requested staff initiate a stakeholder group to assist in developing the specific details of the modified design requirements.

In addition to developing stormwater detention regulations for both commercial and residential properties, a year ago City Council requested the Public Works Department move forward with developing policies on the long-term maintenance requirements for stormwater best management practice (BMP) facilities.

New development and redevelopment projects are required by State regulations to install a stormwater BMP facility as part of their site improvements. In the case of a residential subdivision development, the developer typically turns the long-term operation and maintenance of these facilities over to the Homeowners Association (HOA) once the development or a portion of the development is completed. Additionally, the State regulations mandate that the City ensure these facilities are maintained through routine inspections of the facilities and maintenance records.

Residential developments that have been built since the implementation of the State regulations will soon be of an age where extensive maintenance, beyond routine, vegetative/nuisance management, is required to keep the facilities functioning as designed. This extensive maintenance includes work such as dredging the stormwater BMP facility to remove accumulated sediment and the control of invasive plant species. Other communities in the State with long-standing programs in place have experienced issues with HOA’s unable financially to meet the routine and extensive maintenance program requirements. City staff has presented several options to improve the City’s policies to prevent this from becoming an issue in the future.

City Council requested the development of a stakeholder group to assist with the policy and procedural modifications associated with enforcement of long-term maintenance of stormwater BMP facilities. Staff proposes the same stakeholder group utilized for stormwater detention requirements also assist with the

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development of long-term maintenance policies and procedures in conjunction with the addition of several Homeowner Associations, Business Park/Shopping Center Associations, and Commercial Property Owners to the group.

In summary, the proposed make-up for the Stormwater Management Stakeholders Group is proposed to have representation from the following groups:

Phase I (Stormwater Detention Regulations)

- Residential Developer/Builder
- Commercial Developer/Builder
- Home Builders Association
- Homeowner Association
- Civil Engineer
- Landscape Architect
- Environmental Advisory Commission Representative

Phase II (Long-Term Maintenance)

- Phase I Members
- Homeowner Association
- Business Park/Shopping Center Associations
- Commercial Property Owner

cc: Scott P.M. Godefroy, PE, City Engineer
Lisa Kirby, PE, Senior Engineer
Kinsey Holton, PE, Civil Engineer II

GREENVILLE REDEVELOPMENT COMMISSION MINUTES

May 7, 2013
Greenville, NC

The Greenville Redevelopment Commission met on the above date for a meeting at 5:30 p.m. in the City Council Chambers of the City Hall Building located at 200 West Fifth Street.

COMMISSION MEMBERS PRESENT:

Jeremy King
Chris Mansfield, Chair

Don Mills, Vice Chair
Richard Patterson

Judy Siguaw
Mark Woodson

STAFF MEMBERS PRESENT: Sandy Gale Edmundson, Secretary; Jonathan Edwards, Audio; Merrill Flood, Director of Community Development; and Carl Rees, Economic Development Manager

APPROVAL OF MINUTES OF APRIL 2, 2013

Motion was made by Mr. Jeremy King and seconded by Mr. Don Mills to approve the April 2, 2013 minutes. Motion carried unanimously.

UPTOWN GREENVILLE UPDATE

Mr. Rees: Ms. Bianca Shoneman, Executive Director of Uptown Greenville, is present to give an update.

Ms. Shoneman: In June 2012, I became the first full time Executive Director. There is an office manager who works 8 – 10 hours per week. Uptown Greenville is a 501 3(c) organization. The mission of Uptown Greenville is to be the voice of the downtown community and to promote and support quality economic, cultural and residential development in Uptown Greenville. There is an Executive Committee of 13 members, there is a Board of Directors of 23 members and Committees (Growth Team, Events and Branding, and Advocacy and Membership) have been established. Uptown is managed through these committees. Preservation looks good and works well. Uptown Greenville partnered with an estimated 600 volunteers from June 2012 – April 2013. The per acre tax value in Uptown Greenville is 46 times greater than Pitt County's per acre value. More tax dollars are generated per acre in the Commercial Business District (CBD) than anywhere else in the county. In Uptown Greenville, the perception of crime is greater than actual incidents of crime. Thirty-seven percent is the total taxable real estate in the CBD. The tax value in 2000 = \$206,020 and in 2009 = \$1,073,092.

Mr. Mansfield: Uptown carries the message out.

Ms. Shoneman: The 2013 – 2014 Uptown Work Plan has been established. There needs to be continued communication between Uptown and the Redevelopment Commission.

Mr. Mansfield: There needs to be a reverse commute. Live uptown above retail and commute outward.

The Redevelopment Commission thanked Ms. Shoneman for the presentation.

EVANS STREET OFFICE BUILDING PROJECT UPDATE

Mr. Rees: Despite the best efforts of City staff and the Redevelopment Commission members working on the committee for the 423 Evans Street office building project, the second round of proposals received for the project remained at price points that were unaffordable for the potential users of the building. There were three responses to the solicitation with one not being acceptable. Proposal #1 is by Community Smith and Proposal #2 is by Moore and Piner. Lease rates remained well above the \$10 - \$15 rates typical in the Uptown District and sale per square foot prices remained too high for the institutional partner. Both the Convention and Visitors Bureau and the institutional partner have formally withdrawn from the project leaving no users for the building. The property will be used as a cut through to the Moseley parking lot where the deck will be built.

Mr. Woodson: Doing both projects at the same time would save money. By doing the parking deck first, Evans Street will be tied up twice.

Mr. Rees: Timing is not right for the building project. Once the deck is built the building becomes more complicated.

Mr. Mansfield: Synergies are missing now. Partners will be needed for the building to be built. There may need to be an alley into the lot with an access to Evans and Fifth Street to assist businesses in the area.

Mr. Rees: Staff is recommending that the Commission set aside the office building project. Other options for usage of the vacant lot should be considered as part of the Commission's work plan for FY 13-14.

REVIEW OF DRAFT 2013 – 2014 WORK PLAN

Mr. Rees: The mission statement of the work plan is to assure that Greenville, North Carolina is a better place to live, raise a family, and do business, while improving the safety, security, image, and economic vitality of the urban core and the neighborhoods of West Greenville. The Redevelopment Commission's overarching mission for 2013 – 2014 fiscal year is to help put together processes, plans and people to achieve success.

The Commission will prioritize five areas for action in FY 2013-2014.

1. West Fifth Streetscape Phase II Construction

Completed Phase I. Completed 60% - 70% with Phase II includes roundabout.

2. West Greenville Commercial Center

Acquired land in two blocks. Smaller business people need a decent affordable commercial space in West Greenville.

Ms. Sigauw: An incubator is not as much of a need when East Carolina University or Pitt Community College who have small business development centers can be contracted. This will be a draw for Uptown.

Mr. Mansfield: A commercial center will help in West Greenville, because the parcels are there.

Mr. Rees: Two additional parcels are needed in the two blocks.

Mr. King: Those parcels are high priority and needed to have control.

Mr. Rees: Predevelopment planning needs to occur with a call for developers. Apply through Housing and Urban Development (HUD) programs.

Mr. Mansfield: Will this be worked into the budget?

Mr. Rees: Yes.

Mr. King: Acquisition of these parcels on these two blocks is most important.

3. Dickinson Avenue Area Redevelopment

Mr. Rees: There needs to be a market study about what are issues.

Mr. Woodson: Will Tenth Street and Dickinson Avenue connect?

Mr. Rees: No, exit Tenth Street onto Dickinson Avenue.

Mr. King: With the Department of Transportation (DOT) project, Dickinson Avenue will be a brand new road.

Mr. Rees: Engineering and Design Firm will have design in next six months and in eight months have design done. There will be sidewalks, public art, and streetscape enhancements.

4. First Street Redevelopment and Town Common Master Plan Implementation

Mr. Rees: There is single and dual ownership of property which makes assembly of property easier. The Town Common is a sensitive issue and needs to be discussed. Investment will make development across the street occur. There is a river study being done, so there will be a synergy between the two (Town Common and river study).

Mr. King: It will cost \$20,000 to restripe street.

Mr. Rees: This will be done by August 2013.

Mr. Mansfield: The south tar greenway has introduced folks to the river. The Town Common can be a center for greenways.

5. Downtown Draw

Mr. Rees: Uses such as living and working in Uptown needs to occur like hotels, residential and mixed use, science center, uptown theater. Evans Street property needs to be improved. Adjacent property owners want to see properties improved.

Mr. King: Evans Street property needs to be top priority and needs to be accomplished quickly.

Mr. Rees: Put on June agenda for more discussion to get to quickly.

Mr. Mansfield: Neighboring businesses may have ideas. There could be public art and music on the streets.

Carry-over Items

1. Parking Pay Stations
2. Civic Art
3. Small Business Assistance
4. Adaptive Reuse
5. Mixed Use Projects
6. Marketing
7. First Street Parking

Key Budget Drivers

1. Reduced funding need for Evans Gateway.
2. Need to make improvements to Evans Street property.
3. Need to expend all bond funds by end of 2014.

Fiscal Year 2013 – 2014 Budget

Center City Bond Funds

Evans Gateway (\$250,000) Gateway treatment at 10th and Evans

Cotanche to Reade alley improvements (\$275,000) To facilitate redevelopment of East Fifth Street commercial buildings

Uptown Theatre repairs (\$148,000) Repair of fly-loft and interior cleaning and demolition

Dickinson Avenue Streetscape Plan (\$150,000) Paid out to NCDOT as part of Dickinson Avenue planning process

Parking Pay Station – Phase II (\$50,000) Installation around Pitt County Courthouse Area

First Street parking striping (\$20,000) Per First Street parking plan

Small Business Plan Competition (\$60,000) Final year of bond funding

Reade and Dickinson Corridor Plan (\$90,000) Supplemental by \$10,000 from Brownfield grant for market driven study

Evans Street public space (\$150,000) Create public venue and walkway at 423 Evans in the event that office building not constructed

719 Dickinson Avenue repairs (\$200,000) Prepare building for occupancy by Go-Science (required approval by City Council)

Center City Total **\$1,393,000**

West Greenville Bond Funds

West Fifth Streetscape, Phase II design (\$60,000) Complete design project

Acquisition (\$220,000) Per RDC acquisition policy

Commercial center predevelopment (\$45,000) Fifth Street and Vance area

Small Business Plan Competition (\$30,000) Final year of bond funding; supplemented by CDBG program funds

West Greenville Total **\$355,000**

PUBLIC COMMENT

Mr. Harry Stubbs, Chair of the Bicycle/Pedestrian Commission and FROGGS would like to strategically partner with the Redevelopment Commission.

Mr. Mansfield: There will be bike lanes on First Street.

CONSIDERATION OF 2013 – 2014 WORK PLAN

Mr. Rees: Staff recommends that the Redevelopment Commission adopt the 2013 – 2014 work plan and budget and forward to the Greenville City Council for consideration.

Mr. Mansfield: The Commission needs to act on this plan.

Ms. Siguaw: Does the plan need to be revised to reflect the Evans Street change.

Mr. Rees: Changes have been made to the plan.

Mr. King: Evans Street should be given priority.

Mr. Woodson: Are they in the order of priority?

Mr. Rees: No.

Mr. King: Excellent job by Staff by putting plan together.

Mr. Woodson: Modify by making Evans # 6 before carryover items.

Motion was made by Mr. Mark Woodson and seconded by Ms. Judy Siguaw to recommend that the Redevelopment Commission adopt and forward the 2013 – 2014 work plan and budget to the Greenville City Council for consideration.

REPORT FROM SECRETARY

Monthly Financial Report

There were no expenditures.

COMMENTS FROM COMMISSION MEMBERS

Mr. King: The burned building on Fifth Street is no longer there. Thank you.

Mr. Mills: Bianca gave a great presentation. Mr. Stubbs is doing a great job.

ADJOURNMENT

Motion was made by Mr. Mark Woodson and seconded by Ms. Judy Siguaw to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Carl J. Rees by Andy Lee Edwards". The signature is fluid and cursive, with a long horizontal stroke at the end.

Carl J. Rees, Economic Development Manager
The City of Greenville Community Development Department

Memorandum

To: Barbara Lipscomb, City Manager

From: Les Everett, Chief Building Inspector *LE*

Date: June 3, 2013

Subject: New Building Permit Report

The following is a list of Building Permits issued for NEW Residential and Commercial construction during the month of May, 2013.

Builder	Address	Type	Cost
Hudson Co. Of Tenn	4410 E 10th St	Commercial/business (new)	1,100,000
Elks, A Construction	1925 Leighton Dr A	Duplex Townhome	170,000
Elks, A Construction	1925 Leighton Dr B	Duplex Townhome	0
Biggs Construction, Inc.	2104 Coleman Dr	Single Family Residential (new)	204,000
Caviness & Cates Bldg &	1209 Presidio Ln	Single Family Residential (new)	87,200
Caviness & Cates Bldg &	1213 Presidio Ln	Single Family Residential (new)	97,600
Caviness & Cates Bldg &	1217 Presidio Ln	Single Family Residential (new)	99,300
Caviness & Cates Bldg &	2100 Tiburon Ct	Single Family Residential (new)	97,600
Caviness & Cates Bldg &	2209 Tiburon Ct	Single Family Residential (new)	107,500
Caviness & Cates Bldg &	1181 Teakwood Dr	Single Family Residential (new)	97,600
Caviness & Cates Bldg &	1205 Teakwood Dr	Single Family Residential (new)	97,600
Caviness & Cates Bldg &	1213 Teakwood Dr	Single Family Residential (new)	107,450
Clark, Bill Homes Of	3428 Rounding Bend Rd	Single Family Residential (new)	187,800
Clark, Bill Homes Of	208 Rockland Dr	Single Family Residential (new)	76,800
Clark, Bill Homes Of	216 Rockland Dr	Single Family Residential (new)	87,000
Clark, Bill Homes Of	404 Wapping Ct	Single Family Residential (new)	96,050
Harris Residential Bldrs	3717 Prestwick Pl	Single Family Residential (new)	166,750
Kingsmill Construction, Inc.	3161 Chesswood Ln	Single Family Residential (new)	74,950
Kingsmill Construction, Inc.	3192 Chesswood Ln	Single Family Residential (new)	70,250
Matrixeastsys, inc	606 Roosevelt Av	Single Family Residential (new)	78,000
Roberson Builders, Llc	940 Van-gert Dr	Single Family Residential (new)	178,750
	Total		3,282,200

(Previous year and month comparison of new construction)

2012-2013

July

Residence:	17 Permits	2,338,350
Duplex T:	10 Permits	721,400
(5 Bldgs/10 Units)		
Total:	27 Permits	3,059,750

2011-2012

July

Residence:	11 Permits	1,568,100
Business:	1 Permit	416,000
Total:	12 Permits	1,984,100

August

Residence:	11 Permits	1,606,170
Business:	1 Permit	621,070
Shell:	1 Permit	150,000
Total:	13 Permits	2,377,240

September

Residence:	10 Permits	1,528,900
Duplex T:	18 Permits	1,261,300
(9 Bldgs/18 Units)		
Business:	1 Permit	175,000
Total:	29 Permits	2,965,200

October

Residence:	16 Permits	2,220,010
Duplex T:	8 Permits	625,500
(4 Bldgs/8 Units)		
MF Townhomes:	4 Permits	274,160
(1 Bldg/4 Units)		
Total:	28 Permits	3,119,670

November

Residence:	9 Permits	1,357,200
Business:	1 Permit	9,922,185
Total:	10 Permits	11,279,385

December

Residence:	15 Permits	2,200,050
Duplex T:	10 Permits	868,100
(5 Bldgs/10 Units)		
Business:	1 Permit	822,200
Total:	26 Permits	3,890,350

January

Residence:	29 Permits	3,771,800
Duplex T:	4 Permits	304,500
(2 Bldgs/4 Units)		
Business:	3 Permits	6,609,703
Shell:	1 Permit	150,000
Total:	37 Permits	10,836,003

February

Residence:	12 Permits	1,827,600
Duplex:	2 Permits	160,200
(1 Bldg/2 Units)		
Duplex T:	4 Permits	289,500
(2 Bldgs/4 Units)		
Multi-Family:	1 Permit	873,290
(1 Bldg/8 Units)		
Business:	1 Permit	489,580
Shell:	2 Permits	1,000,000
Total:	22 Permits	4,640,170

August

Residence:	13 Permits	1,954,900
Total:	13 Permits	1,954,900

September

Residence:	12 Permits	1,352,600
Duplex T:	6 Permits	378,200
(3 Bldgs/6 Units)		
Business:	2 Permits	556,899
Shell:	1 Permit	450,000
Total:	21 Permits	2,737,699

October

Residence:	7 Permits	1,086,750
Duplex T:	4 Permits	280,000
(2 Bldgs/4 Units)		
Business:	1 Permit	1,000,000
Total:	12 Permits	2,366,750

November

Residence:	11 Permits	1,077,350
Duplex T:	2 Permits	180,000
(1 Bldg/2 Units)		
Business:	1 Permit	1,000,000
Hotel/Motel:	1 Permit	4,000,000
Total:	15 Permits	6,257,350

December

Residence:	16 Permits	1,917,300
Duplex T:	2 Permits	145,000
(1 Bldg/2 Units)		
Business:	3 Permits	2,223,000
Shell:	1 Permit	298,950
Total:	22 Permits	4,584,250

January

Residence:	10 Permits	1,435,350
Duplex T:	2 Permits	180,000
(2 Bldgs/4 Units)		
Business:	2 Permits	32,399,000
Shell:	1 Permit	78,500
Total:	15 Permits	34,092,850

February

Residence:	17 Permits	2,142,850
Duplex T:	10 Permits	769,900
(5 Bldgs/10 Units)		
Total:	27 Permits	2,912,750

March

Residence:	22 Permits	2,696,800
Duplex T:	4 Permits	360,000
(2 Bldgs/4 Units)		
MF Townhome:	7 Permits	523,655
(1 Bldg/7 Units)		
<u>Total:</u>	<u>33 Permits</u>	<u>3,580,455</u>

April

Residence:	26 Permits	3,950,700
Multi-Family:	6 Permits	3,800,000
(6 Bldgs/74 Units)		
Business:	4 Permits	1,457,415
<u>Total:</u>	<u>36 Permits</u>	<u>9,208,115</u>

May

Residence:	18 Permits	2,012,200
Duplex T:	2 Permits	170,000
(1 Bldg/2 Units)		
Business:	1 Permit	1,100,000
<u>Total:</u>	<u>21 Permits</u>	<u>3,282,200</u>

March

Residence:	27 Permits	2,984,400
Duplex T:	2 Permits	122,500
(1 Bldg/2 Units)		
Multi-Family:	6 Permits	4,052,500
(6 Bldgs/68 Units)		
Business:	2 Permits	1,553,787
Shell:	1 Permit	2,045,400
<u>Total:</u>	<u>38 Permits</u>	<u>10,758,587</u>

April

Residence:	13 Permits	1,855,250
Duplex T:	2 Permits	214,000
(1 Bldg/2 Units)		
Business:	4 Permits	2,959,064
<u>Total:</u>	<u>19 Permits</u>	<u>5,028,314</u>

May

Residence:	19 Permits	2,407,400
Duplex T:	6 Permits	490,500
(3 Bldgs/6 Units)		
Multi-Family:	17 Permits	15,432,120
(17 Bldgs/312 Units)		
Clubhouse:	2 Permits	655,200
Shell:	1 Permit	302,976
<u>Total:</u>	<u>45 Permits</u>	<u>19,288,196</u>

F/Y Total:	282 Permits	58,238,538	F/Y Total:	239 Permits	91,965,746
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Cc: Merrill Flood, Director of Community Development

Doc: 955950

Inspections Division
City of Greenville
May-13

The following is a monthly breakdown of activities of this Division as related to construction within our jurisdiction

[illegible]

	For Month	To Date
Building Permits	190	1905
Mechanical Permits	178	1723
Plumbing Permits	54	536
Electrical Permits	219	1839
Total Permits	641	6003
Building Inspections	408	4240
Plumbing Inspections	218	2166
Mech. Inspections	304	3182
Elect. Inspections	324	3246
Privilege License Inspections	4	124
Fire Inspections	2	14
Stop Work Orders	0	11
Condemnations	0	7
ABC Lic. Insp.	4	34
Non- Residential Min. Code Insp.	2	10
Total Inspections	1266	13034
Commercial Plan Reviews	34	243
Residential Plan Reviews	35	323
Sign Plan Reviews	24	180
Site Plan Reviews	5	65
BOA Reviews	2	34
Turnover	\$ 54,487.68	\$ 627,328.94

doc #933636

Respectfully Submitted,

Les Everett

Chief Building Inspector

cc: Merrill Flood, Director of Community Development

Memorandum

To: Honorable Mayor and City Council Members

From: Chris Padgett, Assistant City Manager *CNP.*

Date: June 5, 2013

Subject: Notice of Special Event Permits Approved

The following special event applications were approved by the Greenville Police Department. If you have any questions about this report, contact me or Chief Aden.

Name of Event	Event Date	Event Location	Event Organizer/ Sponsoring Agency	Law Enforcement Required
Cancer Survivor Celebration (amplified sound)	6/2/2013	1405 SW Greenville Blvd.	Kiononia Christian Center	No
5K Road Race (parade permit)	6/8/2013	Town Common	ECU Health Sciences Foundation	Yes

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cc: Dave Holec, City Attorney
Carol Barwick, City Clerk