

NOTES

TO: Honorable Mayor and City Council Members

FROM: Barbara Lipscomb, City Manager 

DATE: May 8, 2013

SUBJECT: Materials for Your Information

Please find attached the following material for your information:

1. A memo from me regarding the proposed fiscal year 2013-2014 budget
2. A memo from Dave Holec, City Attorney, regarding preclearance of annexations
3. A meeting notice and proposed agenda for the May 8, 2013, Police Community Relations Committee meeting, minutes from their March 13, 2013, meeting and minutes from their April 18, 2013, joint meeting with the Neighborhood Advisory Board (NAB)
4. A memo from Les Everett, Chief Building Inspector, regarding permits issued in April for new residential and commercial construction
5. A report from the Inspections Division for the month of April
6. A memo from Chris Padgett, Assistant City Manager, regarding special event permits recently approved

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Attachments

cc: Dave Holec, City Attorney
Carol Barwick, City Clerk

MEMORANDUM

TO: Mayor and City Council Members

FROM: Barbara Lipscomb, City Manager

DATE: May 8, 2013

SUBJECT: Proposed FY 2013-2014 Budget

Please find attached a copy of the proposed FY 2013-2014 City budget, which includes the budgets for GUC, CVA and SML. Also attached is the agenda for the City Council special meeting scheduled for Monday, May 13, 2013, beginning at 6:00 p.m. in Council Chambers during which the budget will be presented.

It should be recognized that last year City Council completed the biennial budget development process which resulted in the FY 2012-2013 budget and FY 2013-2014 Financial Plan. The approved Financial Plan is the baseline for the proposed FY 2013-2014 budget and, as such, the budget document identifies proposed deviations from the approved plan and provides high level fund summaries. Line item details are available in the approved plan which is available on the City's website at:

http://www.greenvillenc.gov/uploadedFiles/Departments/Financial_Services_Dept/Information/2012-2013%20Budget%20PDF.pdf

While the budget document provides greater detail, I would like to provide you with some summary information about the proposed budget:

High Level Overview

- No change in property tax rate (\$.52 / \$100 valuation)
- Several revenue sources were utilized that may not be available to this extent in the future years
 - GUC Transfer increased \$1.1M over previous projection due to timing of planned debt service. This revenue source varies from year to year based upon GUC charter provisions.
 - Property Tax increased approximately \$864K due to state changes in collection practices (this revenue increase should not be expected in future years)
 - Use of fund balance (\$5.5 M General Fund) for one-time investments in capital / infrastructure. While it is expected that fund balance will be available for capital investment in future years, the amount available in any given year will depend on

year-end budget performance. It is recognized that fund balance calculations can be fluid based upon a number of variables, but staff anticipates that the fund balance allocation proposed will result in the City continuing to meet its 14% unassigned policy.

- Significant Investments in Infrastructure and Facilities
 - Uptown Parking Deck - \$4M (to be financed)
 - Street Improvements \$4M
 - Town Creek Culvert \$1M
 - Enterprise Resource Planning System - \$2.5M
 - South Greenville Recreation Center \$200K
 - Multi-Facility Improvement Project \$875K (\$440,000 of which is already budgeted)
 - Building Replacement Fund \$150K
- Sanitation Fee Increased \$1.50/Month (based on approved plan)
 - Basic (Curbside) and Multi-Family Service \$13.25/month
 - Premium (Backyard) Service \$42.30/month
- Stormwater Fee Increased \$.50 per ERU/month (based on proposed plan)
 - \$3.35 per ERU/month

Personnel

- No market or merit increases proposed
- City Contribution to Employee Healthcare Increasing \$1.5M. No additional costs proposed to be passed along to employees, but additional cost reduction measures will continue to be considered.
- City's Required Contribution to LGERS (Retirement System) Increasing \$134K
- City's Required Contribution to Unemployment Insurance Increasing \$172K
- Excluding public safety, vacant positions continue to be evaluated to determine whether they should be immediately filled, slow hired or frozen for an extended period
- 5 of the 7 proposed new Fire/Rescue positions will not be filled because of uncertainty in timing of Station 7 - \$368K in savings
- Employee changes - little anticipated budget impacts
 - A New 3-Person Crew to Clean / Maintain Ditches (transitioning sanitation employees)

- A New Communications Technician – Marketing (this new full time position will replace two designated part-time positions in CMO and R&P)
- A New Master Mechanic in Fleet (this position will be dedicated to the transit fleet and will be funded using state reimbursements for transit)

Departmental Highlights

City Manager's Office

| Activity | Budgeted Funds |
|---|-----------------------|
| Efficiency Studies | \$120,000 |
| Marketing and Events (includes branding implementation) | \$50,000 |
| Complete Branding Study (CMO, CDD and CVA) | \$45,000 |
| Department Head Recruitment and Selection | \$30,000 |

Community Development Department

| Activity | Budgeted Funds |
|---|-----------------------|
| Uptown Parking Deck | \$4,000,000 |
| Tar River Study (amount reduced) | \$200,000 |
| Dicklenson Avenue Land Use and Development Plan | \$150,000 |
| Neighborhood Plans Implementation | \$75,000 |

Financial Services Department

| Activity | Budgeted Funds |
|--|--|
| BANA / ERP Implementation | Funded by Overall Project (see IT Department) |
| Potential Relocation of Purchasing Division | Funded by Overall Project (see PW Department) |
| Implementation of Efficiency Study Recommendations | No Additional Costs Anticipated |

Fire / Rescue Department

| Activity | Budgeted Funds |
|--|-----------------------|
| Complete and Open Emergency Operations Center | Previously Funded |
| Place In-Service New Pumper-Ambulance at Station 4 | Previously Funded |
| Parking Lot Reconstruction – Station 3 | \$100,000 |
| Emergency Generator – Station 3 | \$70,000 |

Human Resources Department

| Activity | Budgeted Funds |
|--|---------------------------------|
| BANA / ERP Implementation | Funded by Overall Project |
| Comprehensive Re-Write of City's Personnel Policies and Development of a New Performance Evaluation System | \$90,000 |
| Implementation of Efficiency Study Recommendations | No Additional Costs Anticipated |
| New Supervisory Training Program | \$12,000 |

Information Technology Department

| Activity | Budgeted Funds |
|--|-----------------------|
| BANA / ERP Implementation | \$2,500,000 |
| Video Surveillance Funding | \$150,000 |
| City Council Action Item: Implement a subscription database for citizens to access City information via the City web page | \$25,000 |
| City Council Action Item: Implement mobile technology for a mobile 311 environment | \$22,000 |
| City Council Action Item: Equip Code Enforcement, Public Works, Inspectors, and other City staff with mobile technology to collect data in the field | \$72,000 |
| City Council Action Item: Equip the Disaster Recovery/Redundant Technology Processing Center | \$21,500 |
| City Council Action Item: Implement a Citizen alerting system | \$19,000 |

Police Department

| Activity | Budgeted Funds |
|---|--------------------------|
| Community Strategic Plan 2013-2015 Implementation | No Costs |
| Reorganization of Code Enforcement | Using Existing Resources |
| Opportunities to Civilianize Positions | Using Existing Resources |

Public Works Department

| Activity | Budgeted Funds |
|---|-----------------------|
| Complete Energy Efficiency Project Improvements | Previously Funded |
| Street Improvement Projects (including funds in FY 13 budget) | \$4,000,000 |
| Street Lighting Improvements | \$50,000 |
| Multi-Facility Improvement Project (Hooker Road Warehouse, Public Works Operations Center, Recreation Maintenance Center, City Hall) | \$875,000 |
| Additional Crew (3 employees) for Stormwater Ditch Maintenance (including supplies) | \$297,000 |

Recreation and Parks Department

| Activity | Budgeted Funds |
|--|-----------------------|
| Complete Dream Park Improvements | Previously Funded |
| Complete Eppes Recreation Center Improvements | Previously Funded |
| Complete Roof Improvements – Aquatics and Fitness Center | Previously Funded |
| South Greenville Recreation Center Planning and Design | \$200,000 |
| New Program: Teen / Young Adult Summer Basketball League | \$20,000 |

Should you have any questions prior to Monday's meeting, please feel free to contact me at your earliest convenience.

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cc: Dave Holec, City Attorney
Carol Barwick, City Clerk

Greenville City Council Agenda

Monday, May 13, 2013

6:00 p.m.

City Council Chambers

200 West Fifth Street

I. Call Meeting to Order

II. Roll Call

III. Approval of Agenda

- Public Comment Period

The Public Comment Period is a period reserved for comments by the public. Items that were or are scheduled to be the subject of public hearings conducted at the same meeting or another meeting during the same week shall not be discussed. A total of 30 minutes is allocated with each individual being allowed no more than 3 minutes. Individuals who registered with the City Clerk to speak will speak in the order registered until the allocated 30 minutes expires. If time remains after all persons who registered have spoken, individuals who did not register will have an opportunity to speak until the allocated 30 minutes expires.

IV. Presentation of Fiscal Year 2013-2014 Proposed Budgets

- a. City of Greenville
- b. Greenville Utilities Commission
- c. Sheppard Memorial Library
- d. Greenville-Pitt County Convention and Visitors Authority

V. Adjournment

city of
GREENVILLE
north carolina

DRAFT



fiscal year 2013-2014
proposed budget

OUR MISSION

The City of Greenville is dedicated to providing all citizens with quality services in an open, ethical manner, insuring a community of distinction for the future.

OUR VALUES

- Be accountable for defining and making progress
- Invite, listen to, and consider all perspectives
- Be professional and efficient in our work
- Practice fiscal responsibility
- Practice equity in all decisions
- Encourage sustainable practices

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GREENVILLE
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proposed budget

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budget message



CITY OF GREENVILLE

Office of the City Manager

May 8, 2013

Honorable Mayor and Members of the City Council:

This budget message presents for your consideration proposed changes to the financial plan for fiscal year 2013-2014 approved by City Council on June 14, 2012. One of the advantages of utilizing a biennial budget development process is that only limited adjustments are usually needed in the second year. The development of the fiscal year 2013-2014 budget has required greater deviation from the approved financial plan than usual, prompted primarily by the City's recognition of the need to invest in infrastructure and facilities and to plan for the future. Each of the significant proposed changes in revenue and expense items will be explained. The recommended budget revisions encompass the following funds: General, Debt Service, Sanitation, Stormwater, Public Transportation, Capital Reserve and Housing. Primary discussion will be focused on the General Fund. Revised budgets have also been submitted by Greenville Utilities Commission (GUC), Convention and Visitors Authority (CVA), and Sheppard Memorial Library (SML).

In accordance with the North Carolina Local Government Budget and Fiscal Control Act the proposed budget must be brought to City Council for consideration and approval. Based on the previously approved budget schedule, the budget revisions will be presented during the May 13, 2013 City Council meeting. As required by law, the proposed budget will be further discussed during a public hearing on June 10, 2013. The budget ordinance will be presented for adoption on June 13, 2013. Please refer to the printed FY 2012-2013 Operating Budget and FY 2013-2014 Financial Plan, which is available on the City website, for more detailed base budgetary information.

General Fund Revenues

Revised General Fund revenues for fiscal year 2013-2014 are projected to be \$82.2 million. This amount represents a 9% increase when compared to the 2013-2014 financial plan approved last year of \$75.2 million. The majority of this increase involves the appropriation of fund balance for additional one time capital for economic growth and to make additional investments in City infrastructure. Some of the major revenue categories that are recommended for adjustment are: ad valorem (property) taxes, investment earnings, Greenville Utilities Commission transfer, capital reserve transfer, and appropriated fund balance.

Ad Valorem Tax continues to be the leading revenue source for the City of Greenville, representing 37% of the proposed General Fund budget. Based on collections to date, the current fiscal year projection for June 30, 2013 is projected to meet budget at \$29.3 million. The revised estimate for 2013-2014 of \$30.7 million represents an increase of 3% when compared to the amount in the 2013-2014 financial plan. This revision is based on a revised estimate from Pitt County with the increase attributed primarily to the new billing system for motor vehicle property taxes which are to be collected by the State of North Carolina beginning September 1, 2013.

Investment Earnings represent less than 2% of total projected General Fund revenues. Based on collections for fiscal year 2012-2013 which were down 22%, an adjustment is required to the fiscal year 2013-2014 financial plan. This decrease of 22% will be offset by other revenues. There is not an expected swift upswing in interest earnings based on the moderate increases in the economy. More cash is also being spent out of fund balance to fund one time capital projects. The total amount of revenue projected for fiscal year 2013-2014 has been adjusted downward 22% to \$1.4 million.

Transfer from Capital Reserve of \$1.8 million represents the funds that have been set aside to build a City parking deck. These funds were accumulated over a number of years and represent savings from those fiscal years when revenues in excess of expenditures were greater than the 14% reserve outlined in the City financial policy guidelines. These funds will be used for one time capital in fiscal year 2013-2014. The City has decided to finance the construction of the parking deck and use the cash from the reserves for other capital projects.

Greenville Utilities Commission (GUC) Transfer represents the return on investment to the citizens from the city-owned utility system. The formula is established by the GUC charter. Due to the slowdown in development and building activity, GUC has not added new debt at the rate anticipated last year. The formula for the transfer is six percent of net assets less long term debt for the electric and gas fund only. The formula has been calculated on a lower debt base resulting in a projected increase of \$1.1 million in revenue for the City. The transfer is now projected to be 20% higher than the original plan and totals over \$6.4 million. The GUC charter also requires reimbursement to the City of one half of all payments for street and park lighting. The additional increase also includes an adjustment to the lighting reimbursement due to the City adding more street lights during the past year.

Powell Bill is state distributed revenue that has been impacted by current economic conditions. This distribution is contingent on the volume of fuel sold and on the value of vehicles purchased and titled within the state. The formula for calculating this source involves using per capita, road mileage, and population estimates. The City receives the Powell Bill funds in one payment in October each year. For the current fiscal year the payment was \$2.2 million which included growth of approximately one percent. The City is planning to use additional *Powell Bill fund balance* of \$750,000 to further advance the funding of road improvements. There are several factors that might adversely impact this revenue such as a significant increase in fuel prices which will probably reduce the demand for gasoline and the national trend towards motor vehicles with improved fuel efficiency. Powell Bill funds are restricted to transportation improvements.

Appropriated General Fund Balance has increased \$3.9 million over the original 2013-2014 plan. The decision to use some of the City's savings to fund one time capital for economic growth and to make additional investment in City infrastructure is a strategic decision aimed at building a better future for the community. This additional fund balance is available, in part, because the City did not transfer undesignated fund balance over the 14% policy after last year as had been common practice during previous years.

There are other revenue categories that have been adjusted to be realigned with current year receipts and updated projections. These other categories do not serve as significant sources as the revenue identified above and have, therefore, been consolidated for presentation. The following revenues sources with the corresponding amounts are recommended to be changed: Motor Vehicle Fees (+\$54, 675) Business Licenses (-\$194,245), and Recreation Department

Activity Fees (-\$56,350). The net effect of the total recommended adjustments referenced in this memorandum when compared to the adopted financial plan numbers for 2013-2014 is an increase of \$6.9 million. If approved, these changes will be incorporated in the budget ordinance presented for your consideration in June.

General Fund Expenditures

According to the North Carolina Local Government Budget and Fiscal Control Act, each local government must project an annual balanced budget, assuming all revenues will be used to pay for expenditures on a one-to-one basis; therefore, revenues must equal expenditures. The proposed budget includes revenues and expenditures, each totaling \$6.7M more than was approved in the fiscal year 2013-2014 financial plan.

Personnel Costs

Salaries and benefits represent 60% of the total General Fund budget. At \$48,989,840 for 2013-2014 personnel expenses are projected to decrease by \$292,619 or less than one percent over budgeted numbers for fiscal year 2012-2013. This change largely results from the exclusion of five of the seven new positions in the Fire/Rescue Department that will be delayed due to uncertainty related to the timing of construction for Fire Station #7. Other revisions included the reclassification of \$50,000 from a Merit allocation to support the rewriting of the City's personnel policies and a mandated increase in fees to the North Carolina Retirement System.

Market and Merit: The City Council has suspended the merit pay program for the past few years. The program, however, remains part of the City's Personnel Policies. Based on the recommendations of the Joint City-GUC Pay and Benefits Committee there is no merit or market (cost of living) increase included within the fiscal year 2013-2014 proposed budget. The Committee however, recommends that the City to assume all costs that may be incurred as a result of increased healthcare costs.

New Positions/Reclassification: In the original plan for fiscal year 2013-2014 there were no new positions recommended. Proposed budget modifications include the following: The addition of a Master Mechanic which will be supported by Public Transportation Funds to service the transit bus fleet, a Stormwater Maintenance Crew including three positions that are intended to be filled by transferring employees from the sanitation division, the reclassification of positions in the Police Department according to their "Three Year Strategic Plan", and combining two existing part-time positions to create a new position Communications Technician position in the City Manager's office to provide enhanced marketing efforts.

New Positions

Master Mechanic (1)

Laborers (2)

Equipment Operator I (1)

Reclassifications

Code Enforcement Coordinator (1) replacing a Police Lieutenant

Communications Technician (1) replacing (2) Half-Time Designated Part-Time Positions

Retirement: The North Carolina Retirement System increased the contribution rate by .33% and .51% for general and law enforcement employees, respectively for fiscal year 2013-2014. The retirement has been adjusted by approximately \$114,000 for fiscal year 2013-2014.

Health Insurance: The 2013-2014 adopted financial plan includes an increase of eight percent for employee health insurance. After reviewing the current status of the health insurance fund, as a result of increased claims reported during the current year, an increase the City's share into the fund of \$783,000 is proposed. This brings the City's increased contribution to nearly \$1.5 million more than the current year.

Operating Expenses

There were several changes within the operational components that have been made to the fiscal year 2013-2014 plan. Listed below are the main items that have been included to ensure compliance with City Council goals and/or new initiatives that have become necessary due to the growth of the City. The "Other Adjustments" is a combination of costs that have been incurred due to additional fees and/or services that have resulted over the past two years that were not anticipated at when the plan was originally adopted.

| | |
|---------------------------------------|-----------|
| Other Adjustments | \$102,137 |
| CD - Neighborhood Plan Implementation | 75,000 |
| R&P New Summer Basketball Program | 20,000 |
| CMO Efficiency Study Addition | 20,000 |
| CMO Marketing and Events | 50,000 |
| HR Rewrite Policies/Evaluation System | 90,000 |
| CD Capital Investment Grant | 25,000 |

Other Proposed Changes

Operating transfers from the General Fund to other funds are proposed to increase by \$5,961,387 reflecting the appropriation of fund balance increase for one-time capital to further spur economic development and growth. Below shows projects that are considered for fiscal year 2013-2014.

| Project | Amount |
|--|--|
| Enterprise Resource Planning (ERP) System | \$2.5 M |
| South Greenville Recreation Project Design | \$200 K |
| South Tar River Study | \$200 K |
| Dickinson Avenue Land Use Study | \$150 K |
| Street Improvement Program | \$2.3 M (does not include Powell Bill and other funds already in approved financial plan for this purpose) |

Transfers to the Debt Service Fund changed minimally to reflect the net effect of the exclusion of debt service to fund the new ERP system and the inclusion of debt service required for an issuance of \$4 million for the new Parking Deck which will be set up as a separate capital project fund. Other transfers include the reduction in the amount for the City's share of the Public Transportation Fund, based on activities completed during fiscal year 2012-2013. This reduction amounts to an approximated \$221,000. The subsidy that was planned for the Sanitation fund in 2013-2014 can be reduced by \$186,000 due to the proposed fee increases.

Additional capital projects that have been included within the proposed budget include Information Technology projects to meet City Council goals that amount to \$159,500 and \$435,000 for the multidivisional relocation, which involves improvements to several City facilities.

The contingency account included in the adopted 2013-2014 financial plan is \$585,975. This has been reduced to the normal contingency amount of \$200,000 in the second year of a two year budget. This reduction allows \$385,975 to be used to cover other expenses.

General Fund Summary

In summary, the proposed 2013-2014 budget contains the following adjustments from the 2013-2014 financial plan adopted by the City Council on June 14, 2012:

| Total General Fund | 2014 Plan | Adjustments | 2013-2014 Proposed |
|--|----------------------|---------------------|---------------------------|
| Revenues | \$ 73,654,232 | \$ 3,016,618 | \$ 76,670,850 |
| Appropriated Fund Balance | 1,585,720 | 3,940,700 | 5,526,420 |
| Total | 75,239,952 | 6,957,318 | \$ 82,197,270 |
| Salaries and Benefits | \$ 49,289,572 | \$ (299,732) | \$ 48,989,840 |
| Operations & Capital Outlay | 15,526,830 | 382,137 | 15,908,967 |
| Capital Improvements | 2,917,028 | 549,500 | 3,466,528 |
| Transfers | 6,570,547 | 6,711,387 | 13,281,934 |
| Other | 935,975 | (385,974) | 550,001 |
| Total | \$ 75,239,952 | \$ 6,957,318 | \$ 82,197,270 |

Other Funds

Changes are recommended for the other operating funds of the City, including Debt Service, Public Transportation, Capital Reserve, Vehicle Replacement, Stormwater and Sanitation Funds. The Stormwater and Sanitation Funds include changes to implement five and seven year plans, respectively. Similar adjustments that are also proposed in the General Fund will not be restated for each fund.

Debt Service is revised based on items discussed in the "Proposed Changes" section.

Public Transportation (Transit) Planning activities are approximately the same and are reimbursable at 90% (80% Federal and 10% State). Federal funds remain available to cover 50% of operating costs. ADA service and preventative maintenance items will continue to be reimbursed through the Capital Reimbursement Plan at a rate of 80%. The continuation of State operating support is anticipated. The Transit budget decreased in the new proposed fiscal year

2013-2014 by approximately \$554,000, or 17%, due largely to the decision to change the timing of bus purchases from the original planned fiscal year 2013-2014. The decrease that resulted from the exclusion of buses in 2013-2014, are offset by the increase in amounts proposed for fleet maintenance to service the Transit buses. This amounts to approximately \$72,000. Based on these changes, the transfer from the General Fund has been reduced by \$221,281.

Capital Reserve is a project fund that was established to reserve funding annually in preparation of bigger capital projects. Due to the timing of several one-time projects, it is essential that a portion of the reserve be transferred to the General Fund to offset these costs. Based on Council's consent to designate \$1,779,000 to other projects, this amount is proposed for the fiscal year 2013-2014 budget. These funds were initially earmarked for the Parking Deck; however the Parking Deck will be funded via financing to capitalize on borrowing the full amount needed and interest rates.

Vehicle Replacement is the fund established to track the purchase and life of replacement vehicles for the City's fleet. Due to the implementation of a new Sanitation program, several purchases are needed to be made in an effort to make the process more efficient. Please refer to the Sanitation section below. As such, the budget for fiscal year 2013-2014 has been revised to reflect a decrease in the budgeted reserve to the purchases of replacement vehicles line to assist with the transition to the new process. The net effect on the overall budget from what was planned and what is revised, is zero.

Stormwater Fund Fee Increase. After completing the Pilot Watershed Master Plan and realizing the impact of the 10th Street Connector to City infrastructure it has become apparent that City needs far exceed City resources. In an effort to minimize the City's exposure to inadequate infrastructure (under sized pipes and/or those exceeding the life span) Public Works is recommending an increase in utility fee to fund debt service on revenue bonds and a shift in maintenance practices. A fee increase of \$0.50/ERU is proposed annually for the next 5 years. This increase will allow Public Works to complete Watershed Master Planning throughout the City as well as complete several projects that are of high priority. Should additional projects be desired or become necessary, the proposed fee structure will need to be adjusted.

The table below depicts the 5 year requested fee increase.

| Fiscal Year | Proposed Rate Increase | Proposed Monthly ERU |
|--------------------|-------------------------------|-----------------------------|
| 2014 | \$0.50 | \$3.35 |
| 2015 | \$0.50 | \$3.85 |
| 2016 | \$0.50 | \$4.35 |
| 2017 | \$0.50 | \$4.85 |
| 2018 | \$0.50 | \$5.35 |

The current rate of \$2.85/ERU has been in place since the inception of the utility in December 2002. This fee was implemented in July 2003 to fund both operational expenses as well as capital costs as stated in the Stormwater Utility Ordinance:

SEC. 8-3-3(A) "There is hereby established a stormwater management utility...which shall provide for the management, protection, control, regulation, use and enhancement of stormwater and drainage systems."

In addition to the fee increase Public Works is also recommending the development and implementation of ordinance revisions for increased detention requirements that, if implemented, could potentially to save the City \$ 42 Million over the next 20 years.

Fee Increases for Sanitation Services. The approved plan for Sanitation calls for a combination of service delivery modifications and rate increases. This would result in a manageable deficit in fiscal year 2013-2014, and the fund recognizing annual surpluses from fiscal year 2014-2015 through fiscal year 2019-2020. It is anticipated that the cumulative fund balance would be positive beginning fiscal year 2016-2017. This cumulative fund balance is expected to increase to a reserve of approximately one month (8%) of operations by fiscal year 2019-2020. The Sanitation Fund will have a cumulative debt owed to the General Fund of \$966,445, which is projected to begin payback in fiscal year 2014-2015.

| Fiscal Year | Proposed Rate Increase | % Increase (Based on Basic and Multi- Family) | Proposed Monthly Rate |
|--------------------|-----------------------------------|--|----------------------------------|
| 2014 | \$1.50 | 12.8% | \$13.25 |
| 2015 | \$1.25 | 9.4% | \$14.50 |
| 2016 | \$.75 | 5.2% | \$15.25 |
| 2017 | \$.50 | 3.3% | \$15.75 |
| 2018 | \$.25 | 1.6% | \$16.00 |
| 2019 | \$.25 | 1.6% | \$16.25 |
| 2020 | \$.25 | 1.5% | \$16.50 |

* FY 13 monthly rate is \$11.75 for basic (curbside) and multi-family customers.

Summary

The proposed fiscal year 2013-2014 budget is based primarily on the approved fiscal year 2013-2014 financial plan. Revisions proposed to the approved financial plan have been highlighted in this budget message. My objectives in these revisions are to recognize significant changes that have impacted major revenue sources, make needed adjustments to related line items to recognize changed conditions, provide funding for additional capital improvements, and provide sufficient funding for operations to ensure that City Council goals and citizen expectations are met.

Sincere appreciation is extended to all City departments for their efforts in developing this budget. I would like to specifically recognize the Financial Services Department for the very important role they play in this process. I would also like to thank City Council for allowing me the opportunity to serve the citizens of the City of Greenville.

As you consider the proposed adjustments to the 2013-2014 financial plan and approval of the budget ordinance for the coming fiscal year, please contact me with any questions or comments. As always, the City staff is prepared to assist in your budget deliberations.

Respectfully submitted,

Barbara Lipscomb

Barbara Lipscomb
City Manager

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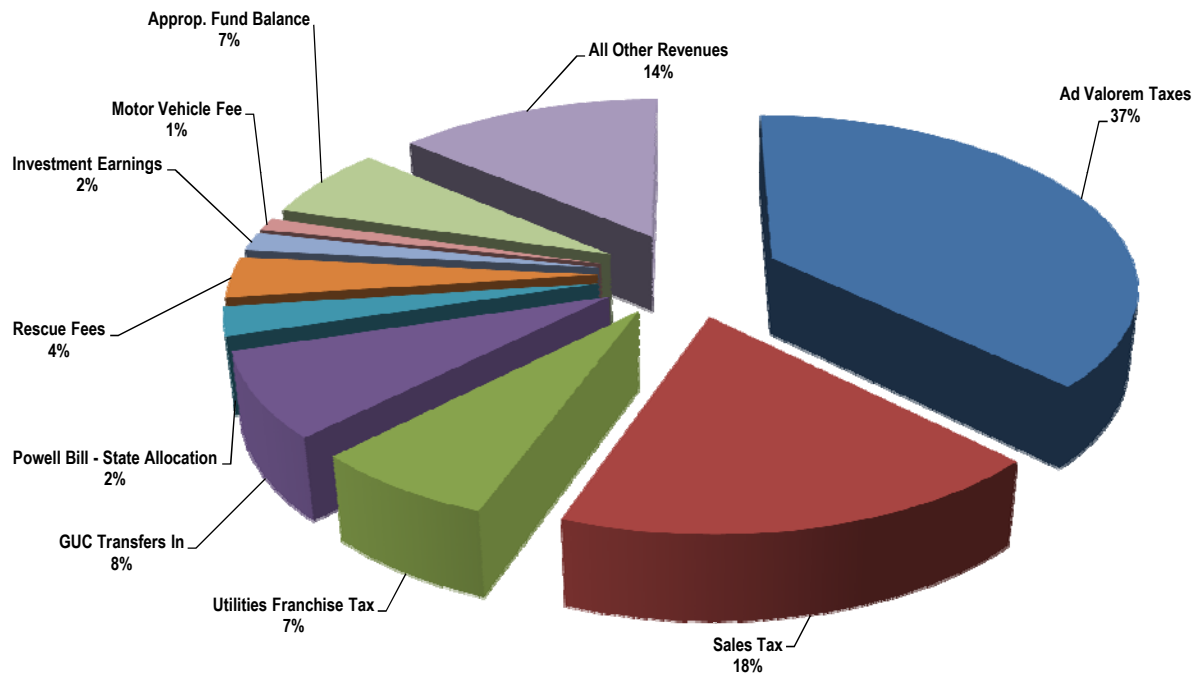
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revenues

**CITY OF GREENVILLE
BUDGET PROPOSAL FOR GENERAL FUND REVENUES
FOR FISCAL YEAR 2014**

| | 2011 Actual | 2012 Actual | Inc/ (Dec) | 2013 Adj. Budget | Inc/ (Dec) | 2014 Original | Inc/ (Dec) | 2014 PROPOSED | Inc/ (Dec) |
|--------------------------------|----------------|----------------|---------------|---------------------|---------------|------------------|---------------|------------------|---------------|
| Ad Valorem Taxes | \$ 29,920,115 | \$ 30,624,236 | -4% | \$ 29,312,043 | 2% | \$ 29,860,288 | 3% | \$ 30,725,377 | 3% |
| Sales Tax | 13,393,038 | 14,694,474 | -1% | 14,611,439 | 2% | 14,910,654 | 0% | 14,910,654 | 0% |
| Utilities Franchise Tax | 5,575,851 | 5,488,817 | -2% | 5,540,166 | 1% | 5,650,969 | 2% | 5,650,969 | 0% |
| GUC Transfers In | 5,442,790 | 5,729,419 | 5% | 5,913,275 | 3% | 5,380,104 | -9% | 6,443,463 | 20% |
| Powell Bill - State Allocation | 2,022,579 | 2,125,754 | 5% | 2,157,640 | 1% | 2,190,005 | 2% | 2,190,005 | 0% |
| Rescue Fees | 3,061,073 | 2,875,125 | -6% | 3,062,835 | 7% | 3,109,570 | 2% | 3,109,570 | 0% |
| Investment Earnings | 893,683 | 950,327 | 6% | 1,768,922 | 86% | 1,804,264 | 2% | 1,416,062 | -22% |
| Motor Vehicle Fee | 828,527 | 943,079 | 14% | 880,925 | -7% | 893,250 | 1% | 947,925 | 6% |
| All Other Revenues | 9,654,880 | 10,372,842 | 7% | 9,766,631 | -6% | 9,855,128 | 1% | 11,276,825 | 14% |
| Sub-Total | \$ 70,792,536 | \$ 73,804,073 | 4% | \$ 73,013,876 | -1% | \$ 73,654,232 | 1% | \$ 76,670,850 | 4% |
| Appropriated Fund Balance | - | - | 0% | 4,346,300 | 100% | 1,250,000 | -71% | 4,440,700 | >100% |
| General Fund | | | | | | | | | |
| Appropriated Fund Balance | - | - | | 559,706 | | 335,720 | | 1,085,720 | |
| Powell Bill | | | | | | | | | |
| Total | \$ 70,792,536 | \$ 73,804,073 | 4% | \$ 77,919,882 | 6% | \$ 75,239,952 | -3% | \$ 82,197,270 | 9% |

FISCAL YEAR 2014 PROPOSED



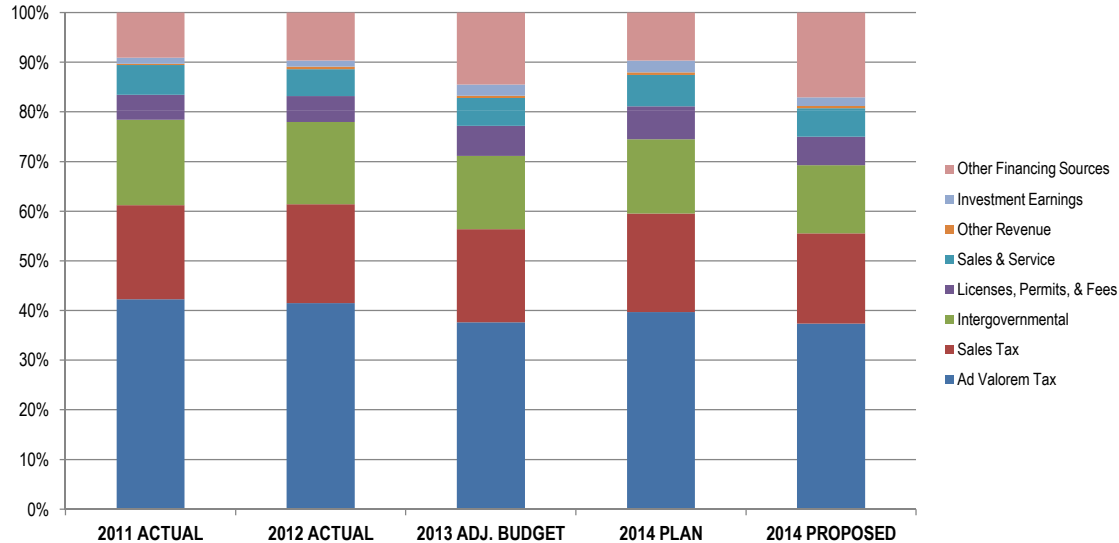
CITY OF GREENVILLE
BUDGET FOR GENERAL FUND REVENUES
FOR FISCAL YEAR 2014

| | 2011 Actual | 2012 Actual | 2013 Adj. Budget | 2014 Original | 2014 PROPOSED |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|
| Unrestricted Intergovernmental | | | | | |
| Ad Valorem Taxes | | | | | |
| Current Year Taxes | \$ 29,868,760 | \$ 30,425,540 | \$ 29,207,880 | \$ 29,792,038 | \$ 30,625,127 |
| Prior Years Taxes | 382,136 | 519,143 | 467,410 | 468,250 | 468,250 |
| Tax Penalties & Interest | 183,813 | 185,311 | 143,000 | 112,000 | 144,000 |
| Tax Discounts | (361,192) | (382,012) | (401,247) | (410,000) | (410,000) |
| Tax Refunds | (153,402) | (123,746) | (105,000) | (102,000) | (102,000) |
| Subtotal | <u>\$ 29,920,115</u> | <u>\$ 30,624,236</u> | <u>\$ 29,312,043</u> | <u>\$ 29,860,288</u> | <u>\$ 30,725,377</u> |
| Other Unrestricted Intergovernmental | | | | | |
| Sales Tax | \$ 13,393,038 | 14,694,474 | \$ 14,611,439 | \$ 14,910,654 | 14,910,654 |
| Rental Vehicle - Gross Receipts | 108,065 | 121,759 | 123,321 | 124,554 | 124,554 |
| Video Program & Supplemental Peg | 912,877 | 953,187 | 970,000 | 988,360 | 988,360 |
| Motor Vehicle Fee | 828,527 | 943,079 | 880,925 | 893,250 | 947,925 |
| Payment in Lieu of Taxes | 24,666 | - | 8,200 | 8,500 | 15,000 |
| Utilities Franchise Tax | 5,575,851 | 5,488,817 | 5,540,166 | 5,650,969 | 5,650,969 |
| Wine & Beer | 363,923 | 368,940 | 361,800 | 363,609 | 363,609 |
| Subtotal | <u>\$ 21,206,947</u> | <u>\$ 22,570,256</u> | <u>\$ 22,495,851</u> | <u>\$ 22,939,896</u> | <u>\$ 23,001,071</u> |
| Restricted Intergovernmental | | | | | |
| Street Sweeper Agreement | \$ 25,035 | \$ 25,035 | \$ 25,035 | \$ 25,035 | \$ 25,035 |
| Reimbursable Agreements | - | 71,360 | - | - | - |
| Federal Forfeiture Money | 26,370 | 153,045 | 50,000 | - | - |
| Powell Bill State Allocation | 2,022,578 | 2,125,754 | 2,157,640 | 2,190,005 | 2,190,005 |
| Housing Authority Police Officers | 136,461 | 127,952 | 120,000 | 120,000 | 120,000 |
| Special State/Federal/Local Grants | 948,241 | 860,627 | 574,491 | 255,000 | 255,000 |
| Controlled Substance Tax | 41,080 | 47,297 | 54,382 | - | - |
| Police Dept Grants | 544,385 | 432,363 | 142,263 | 105,809 | 105,809 |
| Police Athletic League Program | 6,852 | - | 35,000 | 40,000 | - |
| Police DARE Program | 2,300 | 4,500 | 4,500 | 4,500 | 4,500 |
| Task Force Overtime Reimbursement | - | 101,217 | - | - | - |
| Section 104F Planning Grant MPO | 173,930 | 121,333 | 315,493 | 426,856 | 426,856 |
| Fire/Rescue Safer Grant | 447,169 | 268,794 | 156,000 | 93,600 | 93,600 |
| Subtotal | <u>\$ 4,374,401</u> | <u>\$ 4,339,277</u> | <u>\$ 3,634,804</u> | <u>\$ 3,260,805</u> | <u>\$ 3,220,805</u> |
| Licenses, Permits & Fees | | | | | |
| Privilege Licenses | \$ 615,943 | \$ 551,249 | \$ 627,800 | \$ 829,939 | \$ 635,694 |
| Inspection Division Permits | 800,481 | 983,102 | 976,700 | 993,000 | 993,000 |
| Planning Fees | 78,694 | 111,002 | 119,505 | 122,405 | 122,405 |
| Recreation Dept Activity Fees | 1,219,865 | 1,344,056 | 2,091,300 | 2,111,900 | 2,055,550 |
| Police Fees | 298,740 | 279,869 | 321,705 | 338,978 | 323,978 |
| Engineering Fees | 13,979 | 12,338 | 13,200 | 14,200 | 14,200 |
| State Fire Protection | 356,706 | 395,352 | 395,352 | 395,352 | 395,352 |
| Fire/Rescue Fees | 176,755 | 173,377 | 170,700 | 171,700 | 171,700 |
| Subtotal | <u>\$ 3,561,163</u> | <u>\$ 3,850,345</u> | <u>\$ 4,716,262</u> | <u>\$ 4,977,474</u> | <u>\$ 4,711,879</u> |
| Sales and Services | | | | | |
| Rescue Service Transport | \$ 3,061,073 | \$ 2,875,125 | \$ 3,062,835 | \$ 3,109,570 | \$ 3,109,570 |
| Utilities Street Cuts | 335,344 | 238,407 | 334,000 | 350,000 | 350,000 |
| Leased Parking & Meters | 94,495 | 105,110 | 108,102 | 118,568 | 120,760 |
| Parking Violation Penalty | 197,435 | 174,679 | 240,000 | 260,000 | 200,000 |
| Rental Property Income | 22,922 | 8,391 | 25,011 | 25,011 | 25,011 |
| Sale of Property | 36,802 | 72,958 | 74,000 | 78,000 | 78,000 |
| Cemetery Lots | 91,145 | 90,100 | 88,000 | 90,000 | 90,000 |
| Grave Opening | 86,030 | 100,265 | 93,000 | 95,000 | 95,000 |
| City Bus Revenue | 3,000 | 8,720 | 6,500 | 7,000 | 7,000 |
| Fuel Sales to Housing Authority | 3,973 | - | - | - | - |
| Sale of Signs | 866 | 1,847 | 1,500 | 1,500 | 1,500 |
| Beautification / Tree Replacement | 5,325 | 720 | 1,300 | 1,300 | 1,300 |
| Contracted Off-Duty Police | 265,820 | 277,655 | 260,000 | 265,000 | 265,000 |
| Contract Hours | 5,042 | 4,816 | 25,200 | 25,200 | 25,200 |
| Special Events | 10,218 | 11,391 | 7,591 | 1,400 | 1,000 |
| Pitt Co. Board of Education | - | - | - | 324,072 | 324,072 |
| EMS Dedicated Standby | 7,985 | 11,606 | 12,000 | 13,000 | 13,000 |
| Residential Parking | 1,944 | 1,989 | 2,500 | 2,800 | 2,800 |
| Lot Sweeping | 1,100 | 1,600 | 1,200 | 1,200 | 1,200 |
| Child Support Fees | 2,646 | 2,754 | 3,068 | 3,068 | 3,068 |
| Subtotal | <u>\$ 4,233,165</u> | <u>\$ 3,988,133</u> | <u>\$ 4,345,807</u> | <u>\$ 4,771,689</u> | <u>\$ 4,713,481</u> |

**CITY OF GREENVILLE
BUDGET FOR GENERAL FUND REVENUES
FOR FISCAL YEAR 2014**

| | 2011 Actual | 2012 Actual | 2013 Adj. Budget | 2014 Original | 2014 PROPOSED |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|
| Other Revenues | | | | | |
| M/WBE Support Receipts | \$ 4,153 | \$ 9,035 | \$ 3,500 | \$ 3,500 | \$ 3,500 |
| GUC Joint Programs | 38,917 | 34,210 | 38,917 | 38,917 | 38,917 |
| Employee Computer Purchase | 82,909 | 117,922 | 150,000 | 150,000 | 150,000 |
| Other Entity Payroll | - | 10,855 | 11,000 | 11,000 | 11,000 |
| Donations | 76,947 | 55,815 | - | - | - |
| Other Revenue | (18,876) | 149,469 | 148,575 | 151,375 | 151,375 |
| Subtotal | \$ 184,050 | \$ 377,306 | \$ 351,992 | \$ 354,792 | \$ 354,792 |
| Investment Earnings | | | | | |
| Investments Earnings | \$ 893,683 | \$ 950,327 | \$ 1,768,922 | \$ 1,804,264 | \$ 1,416,062 |
| Other Financing Sources | | | | | |
| Transfer in GUC | \$ 5,442,790 | \$ 5,729,419 | \$ 5,913,275 | \$ 5,380,104 | \$ 6,443,463 |
| Capital Reserve | 752,511 | 394,129 | 70,000 | - | 1,779,000 |
| Transfer in Closed Capital Projects | 118,791 | 692,701 | - | - | - |
| Transfer from Sanitation | 104,920 | 104,920 | 104,920 | 104,920 | 104,920 |
| Transfer from General Fund | - | - | 300,000 | 200,000 | 200,000 |
| Other Transfers | - | 183,024 | - | - | - |
| Appropriated Fund Balance General Fund | - | - | 4,346,300 | 1,250,000 | 4,440,700 |
| Appropriated Fund Balance Powell Bill | - | - | 559,706 | 335,720 | 1,085,720 |
| Subtotal | \$ 6,419,012 | \$ 7,104,193 | \$ 11,294,201 | \$ 7,270,744 | \$ 14,053,803 |
| Total Revenues not including Other Financing Sources | \$ 64,373,524 | \$ 66,699,880 | \$ 66,625,681 | \$ 67,969,208 | \$ 68,143,467 |
| Total Revenues including Other Financing Sources | \$ 70,792,536 | \$ 73,804,073 | \$ 77,919,882 | \$ 75,239,952 | \$ 82,197,270 |

TOTAL REVENUES



expenses

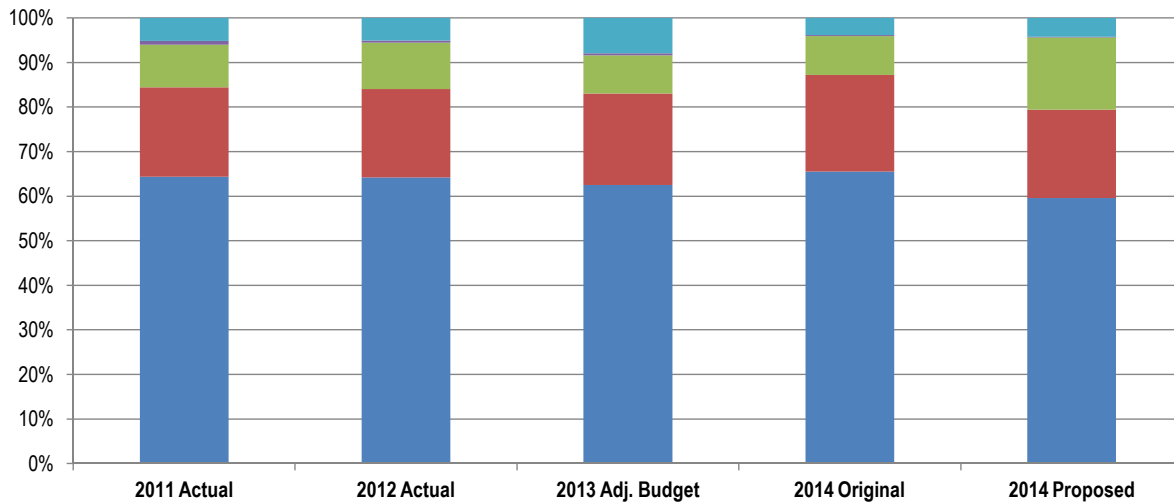
CITY OF GREENVILLE
GENERAL FUND EXPENDITURES BY LINE ITEM
FOR FISCAL YEAR 2014

| | 2011 Actual | 2012 Actual | 2013 Adj. Budget | 2014 Original | 2014 PROPOSED |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|
| Personnel | | | | | |
| Salaries | \$ 32,394,226 | \$ 32,305,523 | \$ 34,464,780 | \$ 34,425,007 | \$ 34,012,550 |
| Allowances | 355,843 | 339,893 | 422,063 | 422,063 | 422,063 |
| FICA | 2,342,644 | 2,370,202 | 2,294,689 | 2,305,932 | 2,305,932 |
| Group Life Insurance | 85,107 | 77,469 | 84,420 | 84,420 | 84,420 |
| Group Life Insurance Retirees | 522 | 521 | 600 | 600 | 600 |
| Retirement | 2,010,570 | 2,160,568 | 2,173,571 | 2,203,457 | 2,316,182 |
| Health Insurance | 5,553,640 | 5,900,976 | 6,309,871 | 6,809,832 | 6,809,832 |
| Retirees Supplemental BC/BS | 215,277 | 180,399 | 225,708 | 244,668 | 244,668 |
| Health Insurance - Retirees | 639,433 | 519,360 | 758,124 | 821,806 | 821,806 |
| 401K Regular Employees | 436,915 | 425,115 | 337,006 | 337,006 | 337,006 |
| 401K Police | 505,320 | 489,951 | 461,254 | 461,138 | 461,138 |
| Workers Comp Premium | 69,334 | 86,453 | 135,107 | 141,823 | 141,823 |
| Workers Comp Loss | 467,082 | 484,235 | 718,764 | 717,261 | 717,261 |
| ICMA | 16,783 | 14,133 | 16,989 | 16,989 | 16,989 |
| Unemployment Compensation | 48,027 | 54,055 | 70,000 | 75,000 | 75,000 |
| Employee Medical Services | 72,147 | 89,580 | 140,175 | 138,470 | 138,470 |
| Educational Assistance | 19,311 | 12,700 | 17,100 | 17,100 | 17,100 |
| Fees Paid to Elected Officials | 56,800 | 57,780 | 67,000 | 67,000 | 67,000 |
| Total Personnel | \$ 45,288,981 | \$ 45,568,913 | \$ 48,697,221 | \$ 49,289,572 | \$ 48,989,840 |
| Operating | | | | | |
| Printing | \$ 62,114 | \$ 76,059 | \$ 116,103 | \$ 115,985 | \$ 113,485 |
| Travel/Training | 281,753 | 369,012 | 342,537 | 366,148 | 363,348 |
| Equipment Maintenance | 175,720 | 217,457 | 218,790 | 247,805 | 247,805 |
| Vehicle Maintenance | 508,772 | 524,023 | 575,927 | 575,927 | 575,927 |
| Building Maintenance | 269,460 | 259,302 | 324,357 | 305,346 | 305,346 |
| Fleet Labor | 572,482 | 532,046 | 517,549 | 516,752 | 516,026 |
| Fleet Service Cost-Fixed | 1,087,981 | 1,087,981 | 1,073,088 | 1,076,282 | 1,074,204 |
| Demolitions | 185,659 | 107,525 | 165,000 | 165,000 | 165,000 |
| Radio Maintenance | 106,764 | 110,074 | 121,953 | 120,432 | 120,432 |
| Copier Maintenance | 63,915 | 57,090 | 61,141 | 62,622 | 62,622 |
| Supplies & Materials | 1,103,385 | 1,151,993 | 1,277,170 | 1,347,019 | 1,334,520 |
| Computer Hardware & Software | 296,448 | 329,100 | 628,081 | 516,093 | 516,093 |
| Fire Fighting Gear | 87,927 | 95,355 | 144,008 | 147,875 | 147,875 |
| Signs | 69,204 | 51,990 | 79,000 | 88,172 | 88,172 |
| Small Tools | 59,964 | 61,826 | 78,870 | 77,570 | 77,570 |
| Traffic Signals Maintenance | 70,104 | 45,141 | 75,175 | 60,000 | 60,000 |
| Contracted Services | 2,707,817 | 2,705,023 | 2,773,647 | 2,733,850 | 2,865,000 |
| Commissions Pitt County | 464,060 | 482,663 | 500,000 | 500,000 | 500,000 |
| Dues & Subscriptions | 149,469 | 152,287 | 195,193 | 207,112 | 204,062 |
| Advertising | 89,811 | 81,034 | 126,416 | 130,452 | 130,452 |
| Postage | 80,996 | 123,466 | 71,500 | 74,606 | 74,606 |
| Telephone | 331,868 | 327,282 | 342,453 | 339,567 | 339,567 |
| Utilities | 1,242,681 | 1,145,504 | 1,246,393 | 1,295,797 | 1,351,797 |
| Street Lighting | 1,285,118 | 1,289,067 | 1,417,212 | 1,430,266 | 1,476,990 |
| Fuel | 820,364 | 951,750 | 1,044,862 | 1,156,149 | 1,155,265 |
| Insurance | 638,331 | 829,107 | 1,027,823 | 1,040,820 | 1,040,820 |
| Uniforms | 192,678 | 195,222 | 345,068 | 312,874 | 311,874 |
| Other Expenses | 604,944 | 575,861 | 949,642 | 933,781 | 1,082,581 |
| Special Investigations & Drug Task Force | 250,000 | 252,567 | 280,000 | 295,000 | 295,000 |
| Special Programs | 71,698 | 96,508 | 70,500 | 70,500 | 70,500 |
| Police Athletic League | 72,935 | 16,670 | 58,000 | 58,000 | 58,000 |
| Grants & Donations | 266,181 | 162,863 | 327,631 | 26,600 | 51,600 |
| Total Operating | \$ 14,270,603 | \$ 14,462,848 | \$ 16,575,089 | \$ 16,394,402 | \$ 16,776,539 |
| Indirect Cost Reimbursement | (373,081) | (601,354) | (1,014,572) | (1,014,572) | (1,014,572) |
| Contingency | \$ - | \$ - | \$ 141,440 | \$ 585,975 | \$ 200,000 |
| Other-Post Employment Benefits | \$ 250,000 | \$ 250,000 | \$ 300,000 | \$ 350,000 | \$ 350,000 |

CITY OF GREENVILLE
GENERAL FUND EXPENDITURES BY LINE ITEM
FOR FISCAL YEAR 2014

| | 2011 Actual | 2012 Actual | 2013 Adj. Budget | 2014 Original | 2014 PROPOSED |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Transfers | | | | | |
| Debt Service | \$ 4,447,710 | \$ 4,131,344 | \$ 3,987,306 | \$ 3,956,358 | \$ 3,995,586 |
| Capital Reserve Fund | - | 250,000 | - | - | - |
| Public Transportation | - | - | 84,804 | 436,170 | 214,889 |
| Sanitation | 190,000 | 284,021 | 139,163 | 439,200 | 252,597 |
| Sheppard Memorial Library | 1,116,388 | 1,200,006 | 1,110,181 | 1,178,914 | 1,178,914 |
| Group Benefits | 75,000 | - | - | - | 783,044 |
| Insurance Loss Reserve | 168,299 | - | - | - | - |
| Housing Fund | 148,001 | 168,590 | 342,158 | 209,905 | 209,905 |
| Vehicle Replacement | 73,201 | - | - | - | - |
| Maintenance Fund | - | - | - | 150,000 | 150,000 |
| Emergency Operations Center | - | 400,000 | 48,700 | - | - |
| Greenways | - | - | 68,790 | - | - |
| BANA - ERP | - | - | - | - | 2,500,000 |
| Way Finding Signs | - | - | 52,906 | - | - |
| Public Safety FC | - | - | 8,750 | - | - |
| South Greenville Recreation Center | - | - | - | - | 200,000 |
| Dream Park Capital Project | - | - | 534,841 | - | - |
| Tar River Study | - | - | - | - | 200,000 |
| South Tar River | - | 226,902 | - | - | - |
| Unemployment Reserve Fund | - | - | - | - | 172,000 |
| Bradford Creek Golf Course | - | - | - | - | - |
| Governor's Crime Commission | - | 50,536 | - | - | - |
| Dickson Avenue Landuse | - | - | - | - | 150,000 |
| Street Improvement Program | - | - | - | - | 3,075,000 |
| Green Mill Run Fund | - | 343,600 | - | - | - |
| Green Street Parking Lot | - | 74,890 | - | - | - |
| King George Road | - | 101,000 | - | - | - |
| Powell Bill | - | - | 300,000 | 200,000 | 200,000 |
| Thomas Langston | 176,968 | - | - | - | - |
| Drew Steele | 333,449 | 133,900 | - | - | - |
| Total Transfers | \$ 6,729,016 | \$ 7,364,789 | \$ 6,677,599 | \$ 6,570,547 | \$ 13,281,935 |
| Capital Outlay | \$ 568,728 | \$ 312,635 | \$ 366,202 | \$ 147,000 | \$ 147,000 |
| Capital Improvements | \$ 3,646,896 | \$ 3,626,076 | \$ 6,176,903 | \$ 2,917,028 | \$ 3,466,528 |
| Total General Fund Capital | \$ 4,215,624 | \$ 3,938,711 | \$ 6,543,105 | \$ 3,064,028 | \$ 3,613,528 |
| Total Expenditures | \$ 70,381,143 | \$ 70,983,907 | \$ 77,919,882 | \$ 75,239,952 | \$ 82,197,270 |

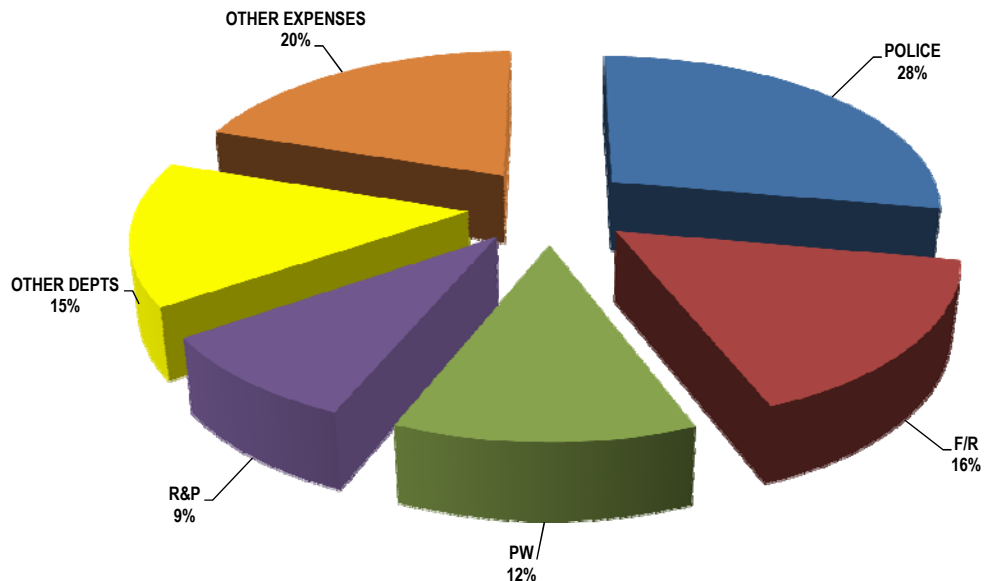
TOTAL EXPENSES



CITY OF GREENVILLE
BUDGET FOR GENERAL FUND EXPENSES
FOR FISCAL YEAR 2014

| | 2011 Actual | 2012 Actual | 2013 Adj. Budget | 2014 Original | 2014 PROPOSED |
|-------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Mayor & City Council | \$ 355,104 | \$ 366,777 | \$ 308,647 | \$ 388,957 | \$ 388,957 |
| City Manager | 964,054 | 1,004,025 | 1,291,018 | 1,216,547 | 1,305,185 |
| City Clerk | 244,254 | 230,830 | 271,798 | 273,243 | 273,769 |
| City Attorney | 418,229 | 431,687 | 446,673 | 452,801 | 453,843 |
| Human Resources | 2,153,306 | 2,153,506 | 2,518,492 | 2,575,779 | 2,629,432 |
| Information Technology | 2,402,788 | 2,758,250 | 2,965,501 | 2,899,957 | 2,904,800 |
| Fire/Rescue | 12,549,309 | 12,791,728 | 13,433,175 | 13,748,061 | 13,404,759 |
| Financial Services | 2,189,029 | 2,154,877 | 2,354,342 | 2,385,370 | 2,388,770 |
| Police | 22,160,843 | 21,649,549 | 22,860,563 | 22,810,729 | 22,863,163 |
| Recreation and Parks | 7,060,403 | 6,572,707 | 7,380,192 | 7,415,214 | 7,483,635 |
| Public Works | 8,057,286 | 8,562,137 | 9,965,633 | 9,920,981 | 9,970,627 |
| Community Development | 1,573,707 | 1,668,323 | 1,809,887 | 1,743,335 | 1,846,438 |
| Total by Departments | \$ 60,128,312 | \$ 60,344,396 | \$ 65,605,921 | \$ 65,830,974 | \$ 65,913,378 |
| In-Direct Cost Reimbursement | \$ (373,081) | \$ (601,354) | \$ (1,014,572) | \$ (1,014,572) | \$ (1,014,572) |
| Other Post-Employment Benefits | \$ 250,000 | \$ 250,000 | \$ 300,000 | \$ 350,000 | \$ 350,000 |
| Contingency | \$ - | \$ - | \$ 141,440 | \$ 585,975 | \$ 200,000 |
| Total Expenses by Department | \$ 60,005,231 | \$ 59,993,042 | \$ 65,032,789 | \$ 65,752,377 | \$ 65,448,806 |
| Transfers To Other Funds | 6,729,016 | 7,364,789 | 6,710,190 | 6,570,547 | 13,281,936 |
| Total Capital Improvements | 3,646,896 | 3,626,076 | 6,176,903 | 2,917,028 | 3,466,528 |
| Total General Fund | \$ 70,381,143 | \$ 70,983,907 | \$ 77,919,882 | \$ 75,239,952 | \$ 82,197,270 |

FY 2014 PROPOSED



other fund



budget summaries

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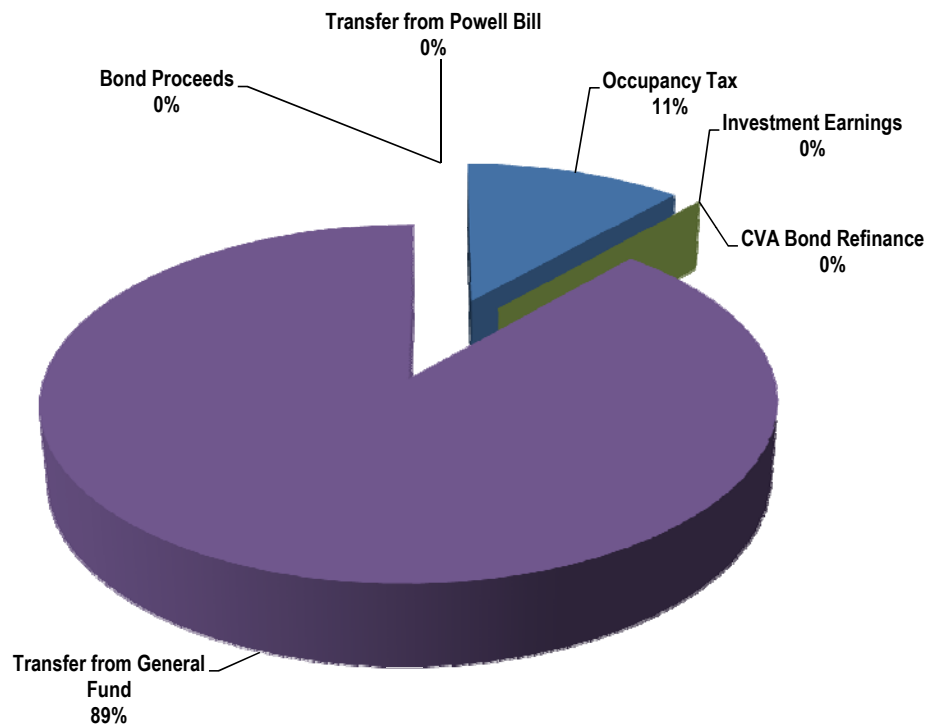
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debt
service

CITY OF GREENVILLE
BUDGET PROPOSAL FOR DEBT SERVICE FUND REVENUES
FOR FISCAL YEAR 2014

| | 2011 Actual | 2012 Actual | 2013 Adj. Budget | 2014 Original | 2014 PROPOSED |
|----------------------------|---------------------|---------------------|----------------------|---------------------|---------------------|
| Occupancy Tax | \$ 569,511 | \$ 550,372 | \$ 509,589 | \$ 508,173 | \$ 508,173 |
| CVA Bond Refinance | - | 4,292,944 | - | - | - |
| Investment Earnings | 3,044 | 534 | - | - | - |
| Transfer from General Fund | 4,413,577 | 4,066,158 | 3,926,882 | 3,892,351 | 3,931,579 |
| Transfer from Powell Bill | 34,133 | 65,186 | 60,424 | 64,008 | 64,008 |
| Bond Proceeds | - | - | 19,950,000 | - | - |
| Total | \$ 5,020,265 | \$ 8,975,194 | \$ 24,446,895 | \$ 4,464,532 | \$ 4,503,760 |

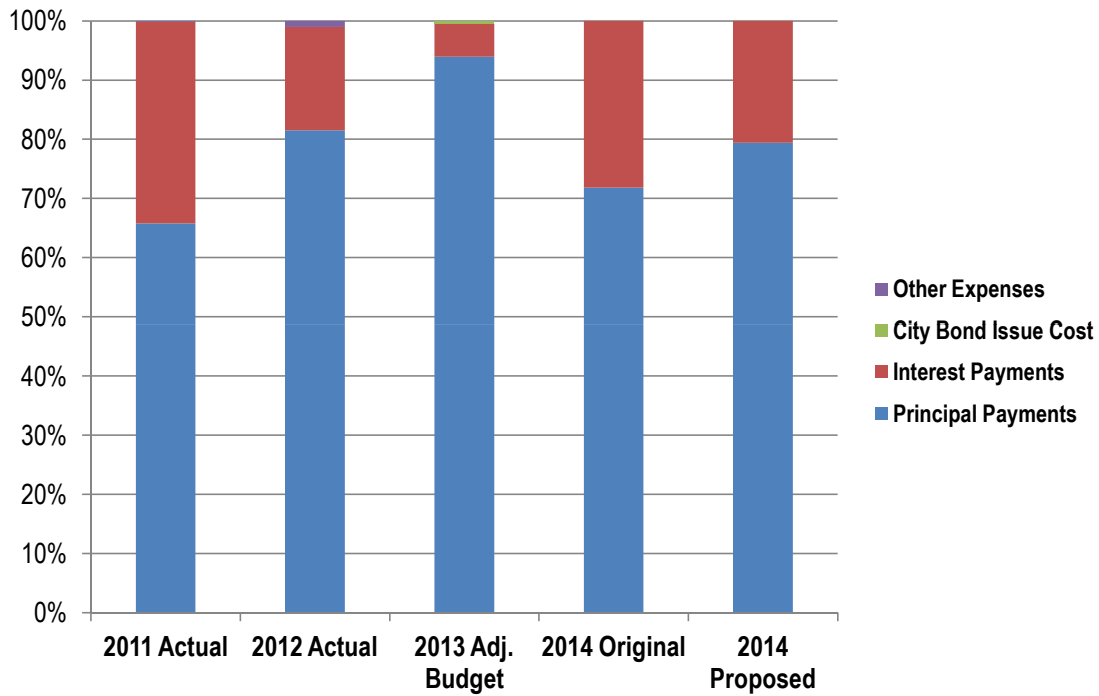
FY 2014 PROPOSED



CITY OF GREENVILLE
BUDGET PROPOSAL FOR DEBT SERVICE FUND EXPENSES
FOR FISCAL YEAR 2014

| | 2011 Actual | 2012 Actual | 2013 Adj. Budget | 2014 Original | 2014 PROPOSED |
|----------------------|---------------------|---------------------|----------------------|---------------------|---------------------|
| Principal Payments | \$ 3,389,085 | \$ 7,309,639 | \$ 22,962,543 | \$ 3,207,991 | \$ 3,577,233 |
| Interest Payments | 1,753,959 | 1,564,942 | 1,369,779 | 1,256,541 | 926,527 |
| City Bond Issue Cost | - | - | 114,573 | - | - |
| Other Expenses | 8,543 | 91,356 | - | - | - |
| Total | \$ 5,151,587 | \$ 8,965,937 | \$ 24,446,895 | \$ 4,464,532 | \$ 4,503,760 |

Total Expenses



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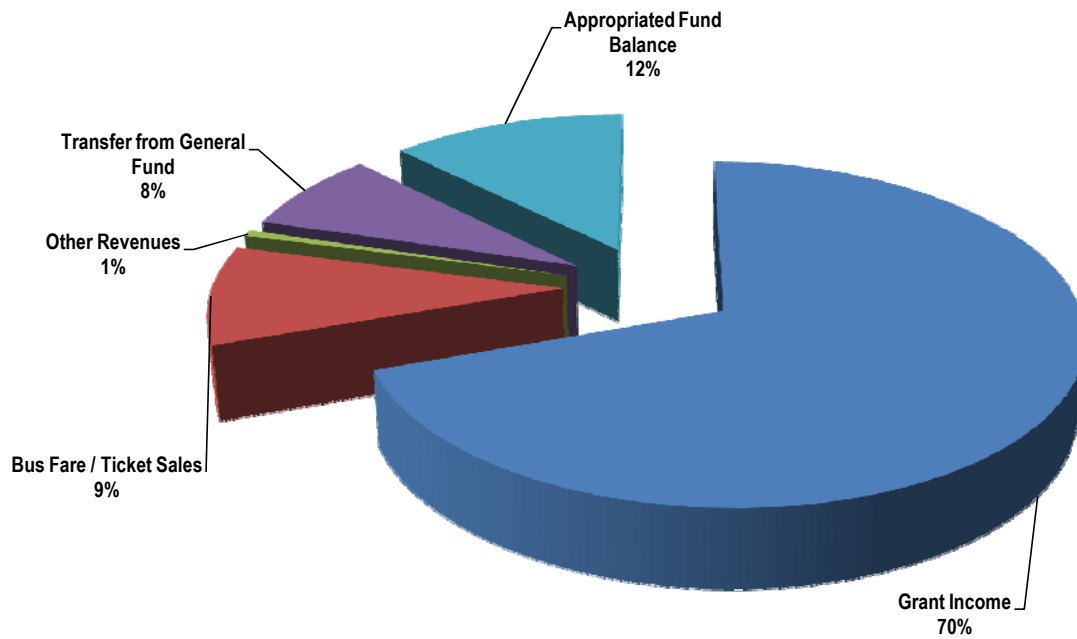
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transit
fund

CITY OF GREENVILLE
BUDGET PROPOSAL FOR TRANSIT FUND REVENUES
FOR FISCAL YEAR 2014

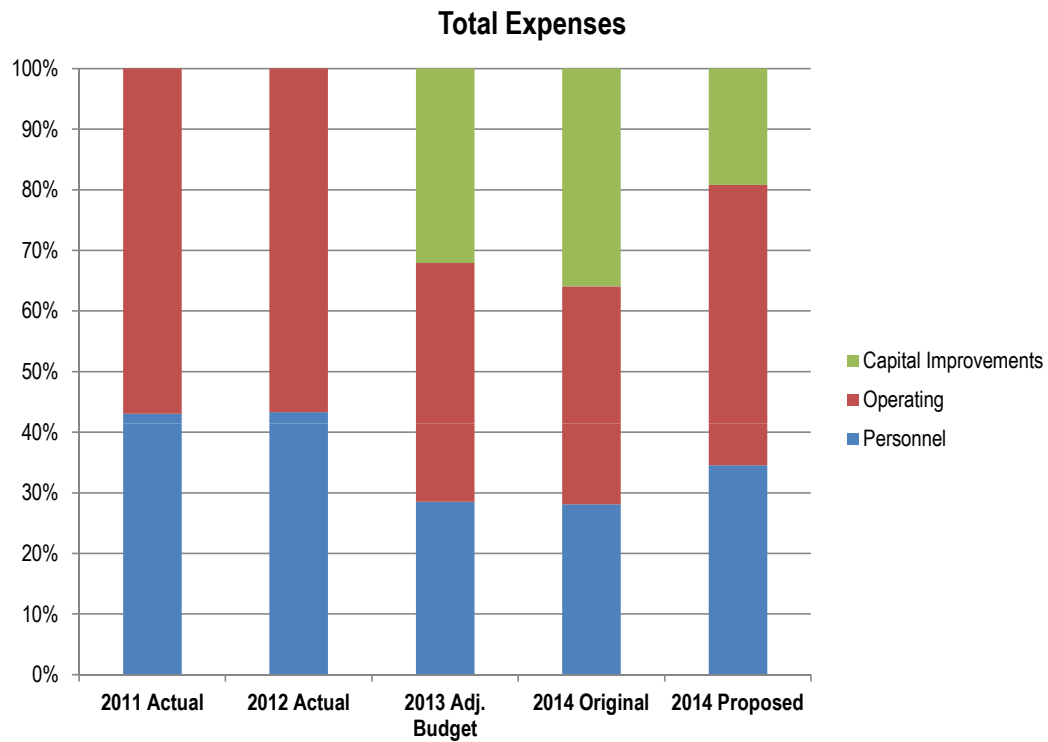
| | 2011 Actual | 2012 Actual | 2013 Adj. Budget | 2014 Original | 2014 Proposed |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Grant Income | \$ 830,129 | \$ 1,009,120 | \$ 2,382,279 | \$ 2,067,927 | \$ 1,927,627 |
| Bus Fare / Ticket Sales | 256,532 | 292,666 | 260,785 | 264,000 | 264,000 |
| Other Revenues | 17,967 | 67,673 | 16,221 | 16,221 | 16,221 |
| Transfer from General Fund | - | - | 84,804 | 436,170 | 214,889 |
| Appropriated Fund Balance | - | - | 490,498 | 539,678 | 347,152 |
| Total | \$ 1,104,628 | \$ 1,369,459 | \$ 3,234,587 | \$ 3,323,996 | \$ 2,769,889 |

FY 2014 PROPOSED



CITY OF GREENVILLE
BUDGET PROPOSAL FOR TRANSIT FUND EXPENSES
FOR FISCAL YEAR 2014

| | <u>2011 Actual</u> | <u>2012 Actual</u> | <u>2013 Adj. Budget</u> | <u>2014 Original</u> | <u>2014 PROPOSED</u> |
|-----------------------------|------------------------|------------------------|-----------------------------|--------------------------|--------------------------|
| Personnel | \$ 790,993 | \$ 922,302 | \$ 922,309 | \$ 933,688 | \$ 957,392 |
| Operating | 1,045,910 | 1,205,801 | 1,274,237 | 1,195,308 | 1,280,483 |
| Capital Improvements | - | - | 1,038,041 | 1,195,000 | 532,014 |
| Total | \$ 1,836,903 | \$ 2,128,103 | \$ 3,234,587 | \$ 3,323,996 | \$ 2,769,889 |



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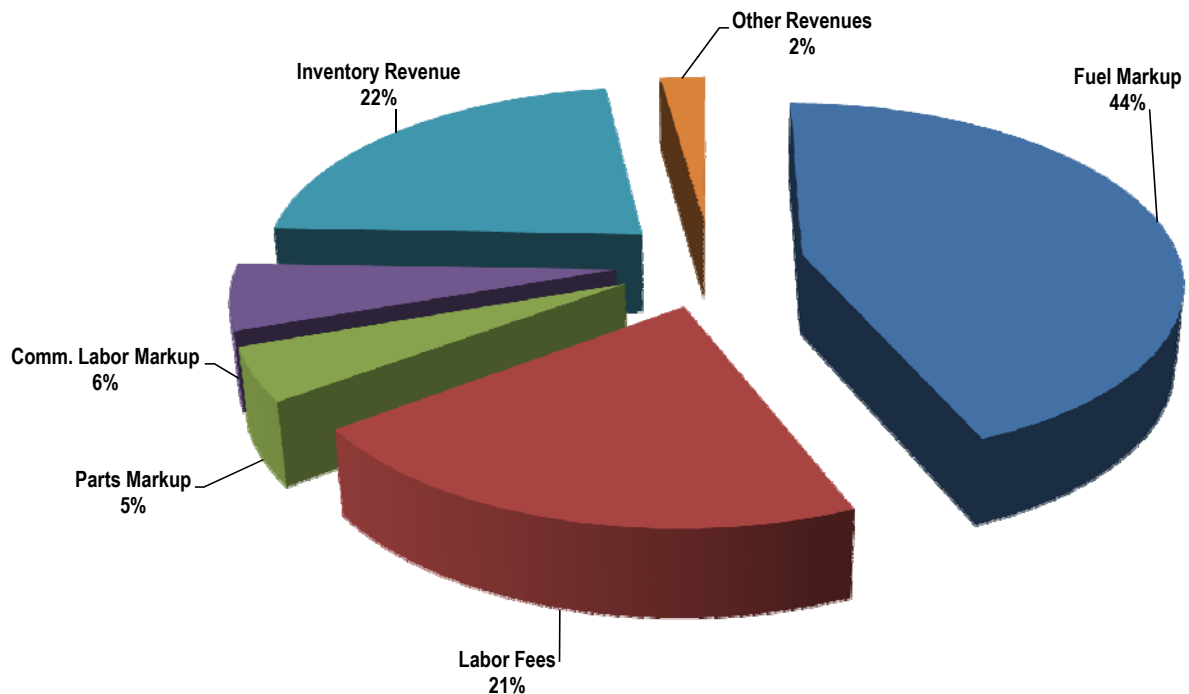
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fleet
maintenance

CITY OF GREENVILLE
BUDGET PROPOSAL FOR FLEET FUND REVENUES
FOR FISCAL YEAR 2014

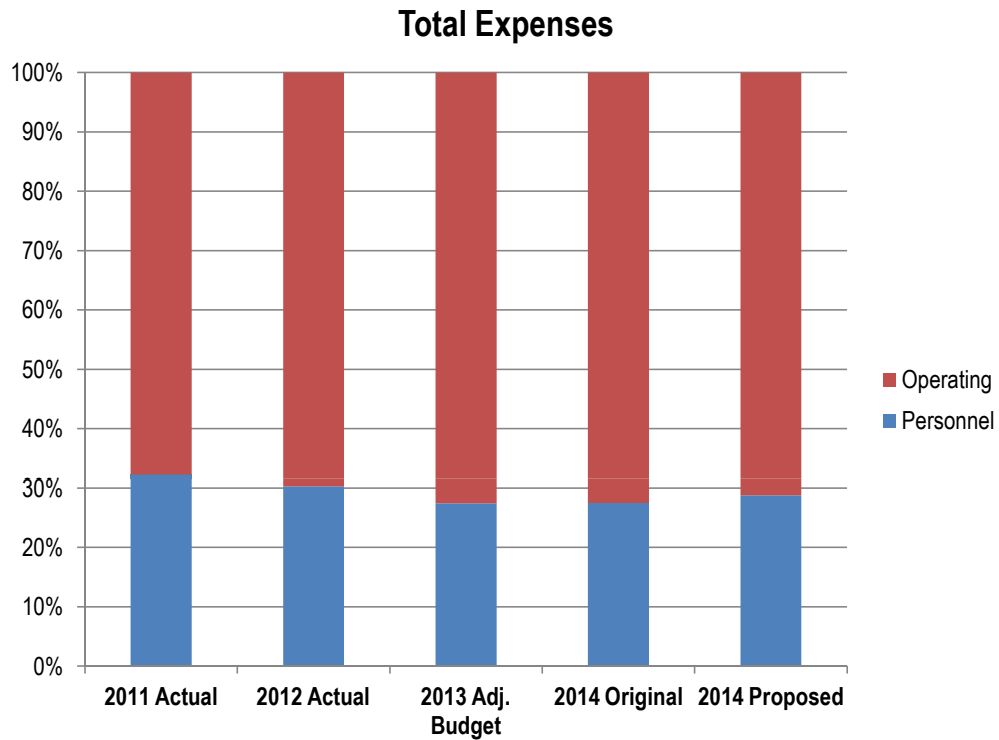
| | 2011 Actual | 2012 Actual | 2013 Adj. Budget | 2014 Original | 2014 PROPOSED |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|
| Fuel Markup | \$ 1,453,359 | \$ 1,666,913 | \$ 1,736,695 | \$ 1,965,015 | \$ 1,965,015 |
| Labor Fees | 953,295 | 883,291 | 884,661 | 876,967 | 949,699 |
| Parts Markup | 160,209 | 206,702 | 213,500 | 213,500 | 213,500 |
| Comm. Labor Markup | 125,849 | 225,503 | 264,000 | 265,000 | 265,000 |
| Inventory Revenue | 494,903 | 619,771 | 1,000,000 | 1,000,000 | 1,000,000 |
| Other Revenues | 84,065 | 104,391 | 93,585 | 98,842 | 98,842 |
| Transfer from Vehicle Replacement Fund | - | - | 175,000 | - | - |
| Appropriated Fund Balance | - | - | 1,180 | - | - |
| Total | \$ 3,271,680 | \$ 3,706,571 | \$ 4,368,621 | \$ 4,419,324 | \$ 4,492,056 |

FY 2014 PROPOSED



CITY OF GREENVILLE
BUDGET PROPOSAL FOR FLEET FUND EXPENSES
FOR FISCAL YEAR 2014

| | 2011 Actual | 2012 Actual | 2013 Adj. Budget | 2014 Original | 2014 PROPOSED |
|--------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel | \$ 1,058,894 | \$ 1,174,993 | \$ 1,198,922 | \$ 1,215,425 | \$ 1,292,148 |
| Operating | 2,219,411 | 2,705,582 | 3,169,699 | 3,203,899 | 3,199,908 |
| Total | \$ 3,278,305 | \$ 3,880,575 | \$ 4,368,621 | \$ 4,419,324 | \$ 4,492,056 |



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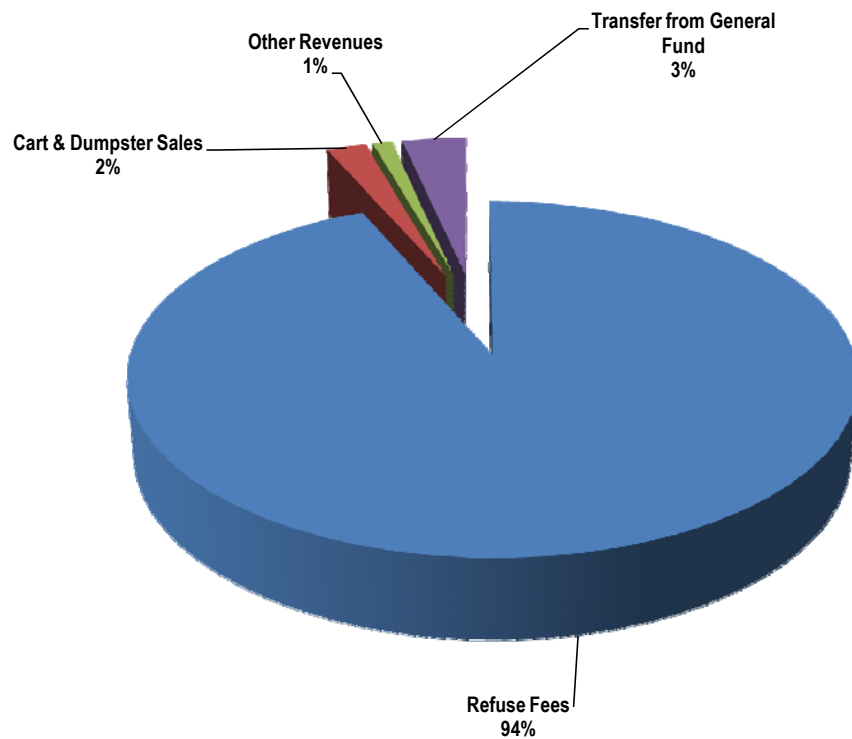
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sanitation
fund

CITY OF GREENVILLE
BUDGET PROPOSAL FOR SANITATION FUND REVENUES
FOR FISCAL YEAR 2014

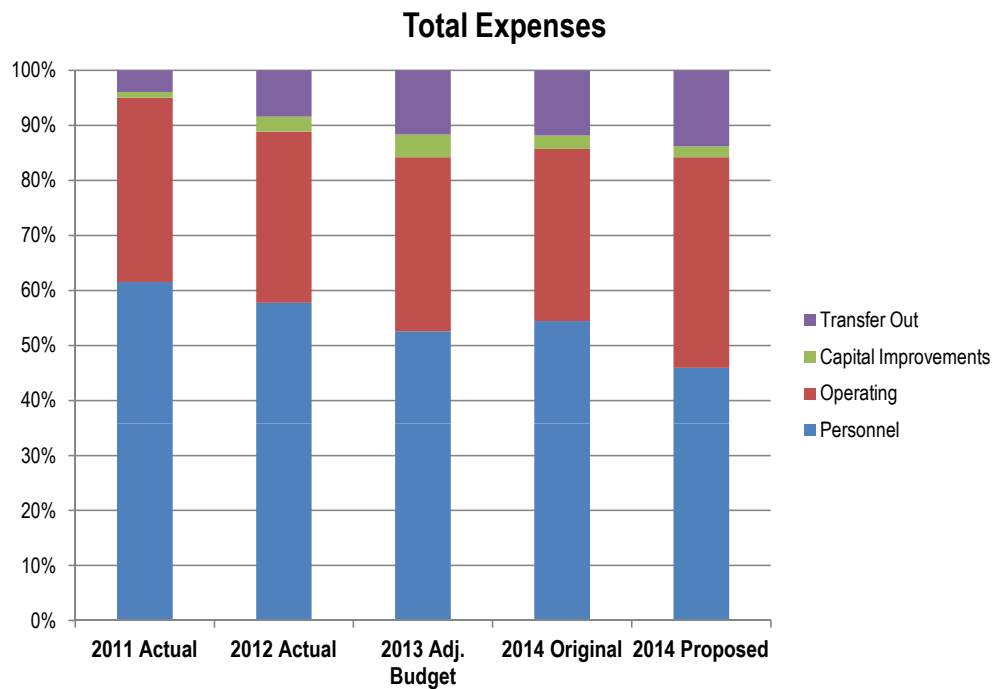
| | 2011 Actual | 2012 Actual | 2013 Adj. Budget | 2014 Original | 2014 PROPOSED |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Refuse Fees | \$ 5,242,815 | \$ 5,216,407 | \$ 6,863,640 | \$ 6,551,916 | \$ 6,911,561 |
| Cart & Dumpster Sales | 141,367 | 133,147 | 155,000 | 155,000 | 155,000 |
| Other Revenues | 61,586 | 81,944 | 72,480 | 62,000 | 76,052 |
| Transfer from General Fund | 190,000 | 284,021 | 139,163 | 439,200 | 252,597 |
| Transfer from FEMA | - | 148,158 | - | - | - |
| Appropriated Fund Balance | - | - | 104,929 | - | - |
| Total | \$ 5,635,768 | \$ 5,863,677 | \$ 7,335,212 | \$ 7,208,116 | \$ 7,395,210 |

FY 2014 PROPOSED



CITY OF GREENVILLE
BUDGET PROPOSAL FOR SANITATION FUND EXPENSES
FOR FISCAL YEAR 2014

| | 2011 Actual | 2012 Actual | 2013 Adj. Budget | 2014 Original | 2014 PROPOSED |
|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel | \$ 3,763,160 | \$ 3,872,086 | \$ 3,855,414 | \$ 3,922,477 | \$ 3,397,911 |
| Operating | 2,047,852 | 2,086,569 | 2,322,223 | 2,256,678 | 2,828,383 |
| Capital Improvements | 64,751 | 184,593 | 303,614 | 175,000 | 150,000 |
| Transfer Out | 239,702 | 562,509 | 853,961 | 853,961 | 1,018,916 |
| Total | \$ 6,115,465 | \$ 6,705,757 | \$ 7,335,212 | \$ 7,208,116 | \$ 7,395,210 |



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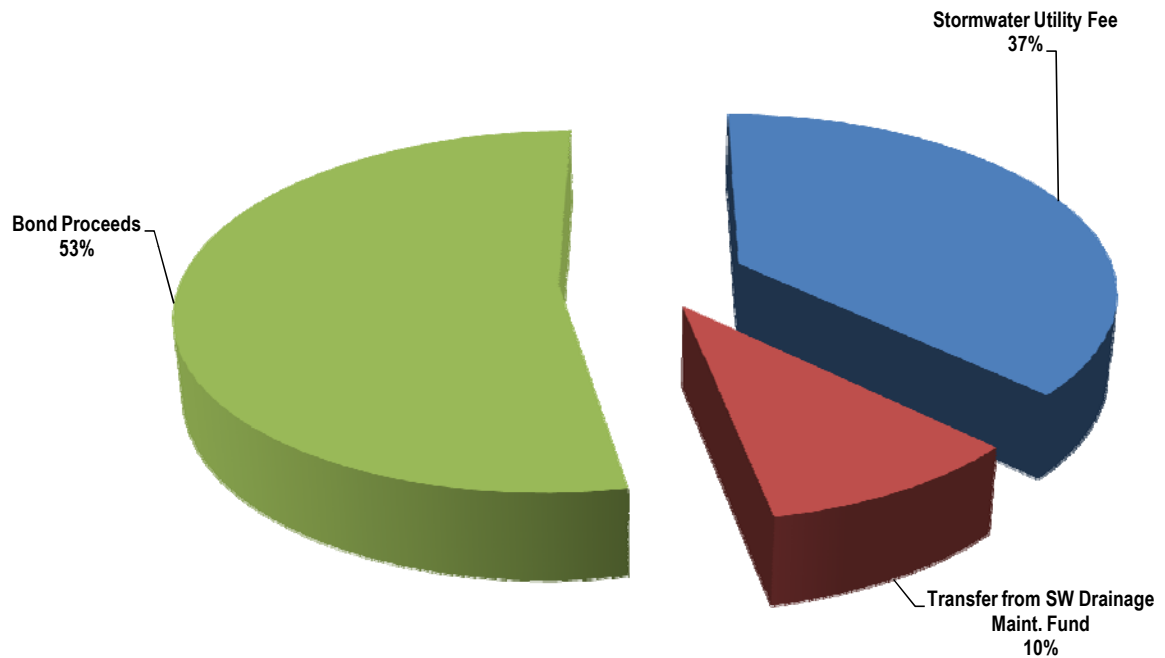
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stormwater
fund

**CITY OF GREENVILLE
BUDGET PROPOSAL FOR STORMWATER FUND REVENUES
FOR FISCAL YEAR 2014**

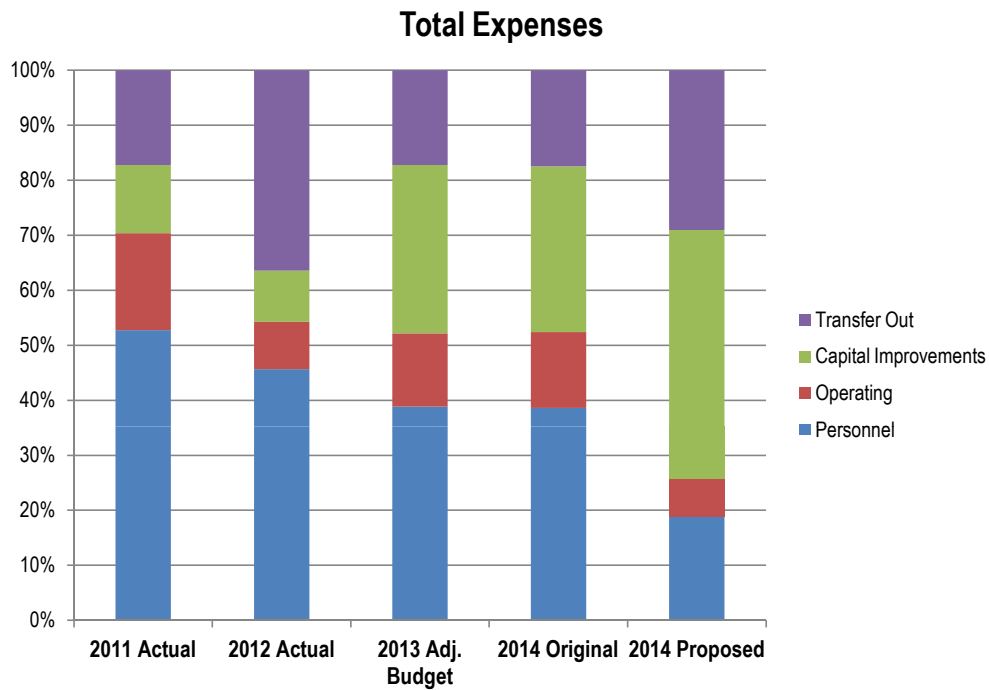
| | 2011 Actual | 2012 Actual | 2013 Adj. Budget | 2014 Original | 2014 PROPOSED |
|---------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Stormwater Utility Fee | \$ 3,058,078 | \$ 3,113,557 | \$ 3,182,587 | \$ 3,246,238 | \$ 3,710,491 |
| Other Revenue | 852 | 15,320 | - | - | - |
| Transfer from SW Drainage Maint. Fund | - | - | - | - | 976,000 |
| Bond Proceeds | - | - | - | - | 5,300,000 |
| Appropriated Fund Balance | - | - | 689,841 | 696,131 | - |
| Total | \$ 3,058,930 | \$ 3,128,877 | \$ 3,872,428 | \$ 3,942,369 | \$ 9,986,491 |

FY 2014 PROPOSED



CITY OF GREENVILLE
BUDGET PROPOSAL FOR STORMWATER FUND EXPENSES
FOR FISCAL YEAR 2014

| | 2011 Actual | 2012 Actual | 2013 Adj. Budget | 2014 Original | 2014 PROPOSED |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel | \$ 1,732,731 | \$ 1,813,676 | \$ 1,504,912 | \$ 1,523,153 | \$ 1,884,753 |
| Operating | 579,328 | 342,447 | 515,018 | 543,496 | 687,237 |
| Capital Improvements | 407,247 | 371,126 | 1,184,996 | 1,186,458 | 4,515,635 |
| Transfer Out | 565,882 | 1,447,218 | 667,502 | 689,262 | 2,898,866 |
| Total | \$ 3,285,188 | \$ 3,974,467 | \$ 3,872,428 | \$ 3,942,369 | \$ 9,986,491 |



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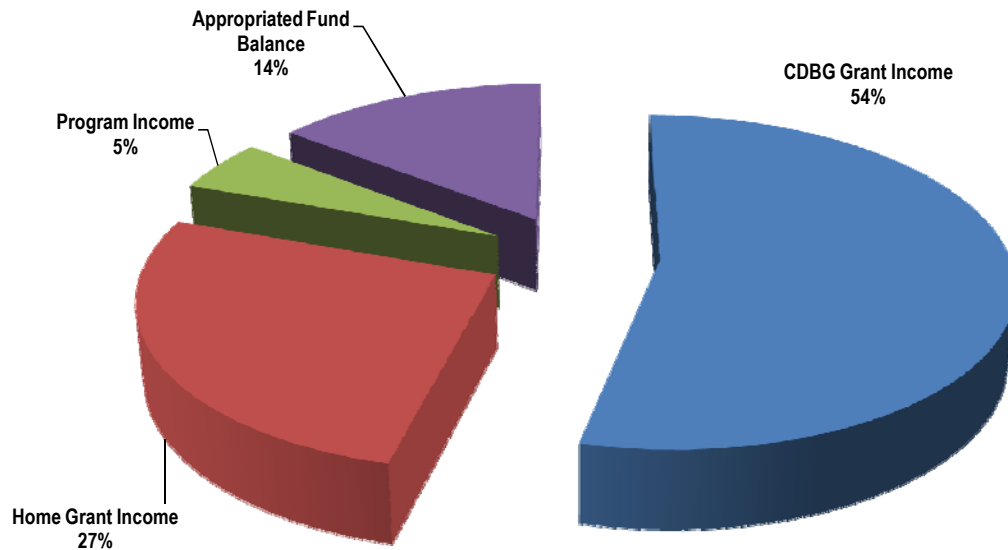
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housing fund

CITY OF GREENVILLE
BUDGET PROPOSAL FOR COMMUNITY DEVELOPMENT HOUSING FUND REVENUES
FOR FISCAL YEAR 2014

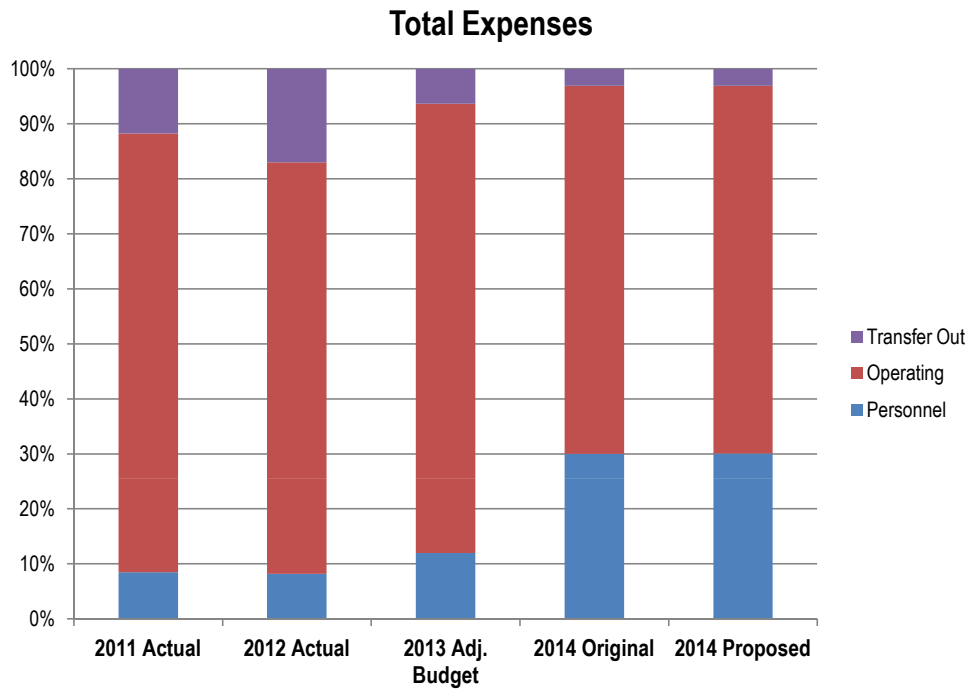
| | 2011 Actual | 2012 Actual | 2013 Adj. Budget | 2014 Original | 2014 Proposed |
|----------------------------------|----------------------|---------------------|----------------------|---------------------|---------------------|
| CDBG Grant Income | \$ 13,779,418 | \$ 1,162,929 | \$ 16,310,253 | \$ 781,037 | \$ 781,037 |
| Home Grant Income | 3,531,267 | 1,145,010 | 4,580,309 | 387,237 | 387,237 |
| Program Income | 847,332 | 107,146 | 948,770 | 73,622 | 73,622 |
| Appropriated Fund Balance | 1,149,020 | 168,590 | 2,097,962 | 209,905 | 211,369 |
| Total | \$ 19,307,037 | \$ 2,583,675 | \$ 23,937,294 | \$ 1,451,801 | \$ 1,453,265 |

FY 2014 PROPOSED



CITY OF GREENVILLE
BUDGET PROPOSAL FOR COMMUNITY DEVELOPMENT HOUSING FUND EXPENSES
FOR FISCAL YEAR 2014

| | 2011 Actual | 2012 Actual | 2013 Adj. Budget | 2014 Original | 2014 PROPOSED |
|---------------------|----------------------|---------------------|----------------------|---------------------|---------------------|
| Personnel | \$ 1,621,410 | \$ 219,981 | \$ 2,868,358 | \$ 435,338 | \$ 436,802 |
| Operating | 15,295,802 | 2,011,042 | 19,549,606 | 971,463 | 971,463 |
| Transfer Out | 2,252,846 | 457,446 | 1,519,330 | 45,000 | 45,000 |
| Total | \$ 19,170,058 | \$ 2,688,469 | \$ 23,937,294 | \$ 1,451,801 | \$ 1,453,265 |



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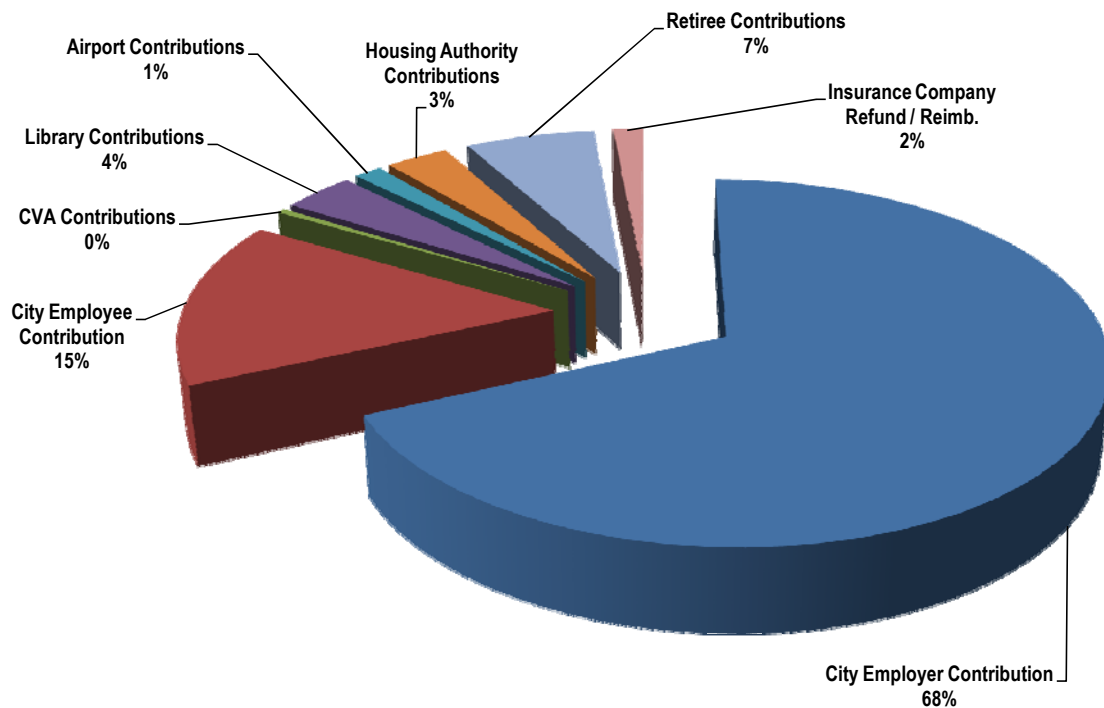
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health
insurance

CITY OF GREENVILLE
BUDGET PROPOSAL FOR HEALTH INSURANCE FUND REVENUES
FOR FISCAL YEAR 2014

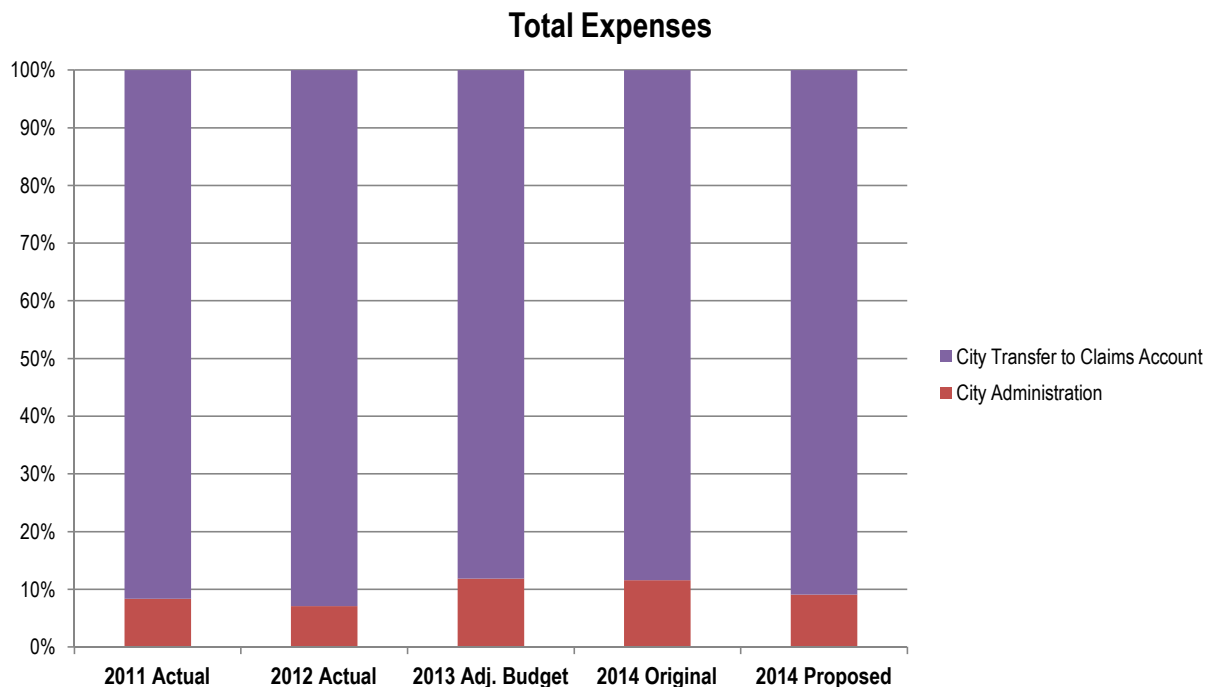
| | 2011 Actual | 2012 Actual | 2013 Adj. Budget | 2014 Original | 2014 PROPOSED |
|-----------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| City Employer Contribution | \$ 9,948,252 | \$ 16,873,886 | \$ 7,649,334 | \$ 8,338,146 | \$ 9,138,498 |
| City Employee Contribution | 2,241,716 | 4,176,434 | 2,520,517 | 2,750,362 | 2,024,039 |
| CVA Contributions | 78,135 | 153,756 | 47,845 | 56,791 | 56,458 |
| Library Contributions | 322,039 | 672,887 | 443,273 | 499,302 | 487,153 |
| Airport Contributions | 191,598 | 404,164 | 143,555 | 164,233 | 185,741 |
| Housing Authority Contributions | 599,219 | 1,152,583 | 342,057 | 387,947 | 422,505 |
| Retiree Contributions | 980,198 | 1,732,356 | 869,051 | 938,575 | 873,276 |
| Other Revenues | 1,001 | 1,205 | - | - | - |
| Mercer Fees | 216,673 | 232,873 | - | - | - |
| Insurance Company Refund / Reimb. | 202,625 | 361,951 | - | - | 200,000 |
| Total | \$ 14,781,456 | \$ 25,762,095 | \$ 12,015,632 | \$ 13,135,356 | \$ 13,387,670 |

FY 2014 PROPOSED



CITY OF GREENVILLE
BUDGET PROPOSAL FOR HEALTH INSURANCE FUND EXPENSES
FOR FISCAL YEAR 2014

| | 2011 Actual | 2012 Actual | 2013 Adj. Budget | 2014 Original | 2014 PROPOSED |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|
| City Administration | \$ 961,390 | \$ 1,383,006 | \$ 1,100,194 | \$ 1,157,816 | \$ 1,013,486 |
| City Transfer to Claims Account | 10,545,191 | 18,138,937 | 8,183,323 | 8,837,989 | 10,107,021 |
| City Stop Loss | 222,691 | 519,797 | 272,167 | 277,610 | 329,257 |
| Library Administration | 16,332 | 26,147 | 22,232 | 23,627 | 22,264 |
| Library Transfer to Claims Account | 188,442 | 358,082 | 509,508 | 550,269 | 211,056 |
| Library Stop Loss | 6,115 | 14,163 | 7,319 | 7,465 | 9,029 |
| CVA Administration | 3,436 | 5,405 | 5,535 | 5,920 | 5,411 |
| CVA Transfer to Claims Account | 43,957 | 80,389 | 37,204 | 40,180 | 46,935 |
| CVA Stop Loss | 1,193 | 2,570 | 1,277 | 1,303 | 1,536 |
| Housing Authority Administration | 39,108 | 61,864 | 55,673 | 67,354 | 24,069 |
| Housing Authority Transfer to Claims Account | 645,929 | 1,018,912 | 511,519 | 552,441 | 447,350 |
| Housing Authority Stop Loss | 15,086 | 34,274 | 17,764 | 18,120 | 20,942 |
| Airport Administration | 10,997 | 17,005 | 14,692 | 15,656 | 15,034 |
| Airport Transfer to Claims Account | 114,644 | 212,676 | 146,658 | 158,391 | 150,110 |
| Airport Stop Loss | 4,195 | 9,285 | 4,405 | 4,493 | 6,313 |
| Retiree | 1,035,720 | 1,878,227 | 966,681 | 1,038,158 | 887,857 |
| Wellness Program | - | 9,380 | 90,000 | 90,000 | 90,000 |
| Increase in Reserve | - | - | 69,481 | 288,564 | - |
| Total | \$ 13,854,426 | \$ 23,770,119 | \$ 12,015,632 | \$ 13,135,356 | \$ 13,387,670 |



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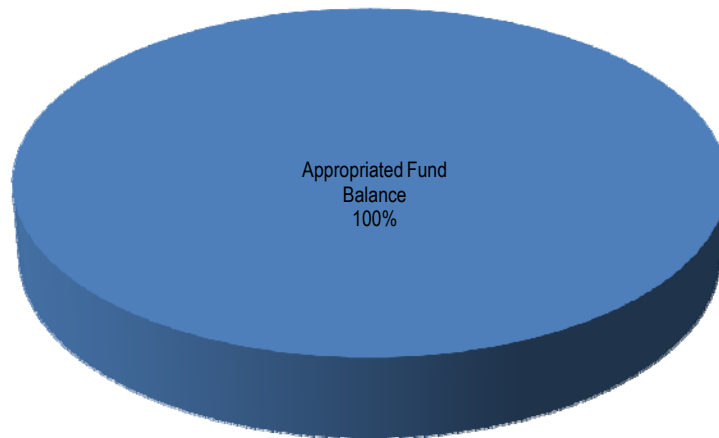
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capital
reserve

CITY OF GREENVILLE
BUDGET PROPOSAL FOR CAPITAL RESERVE FUND REVENUES
FOR FISCAL YEAR 2014

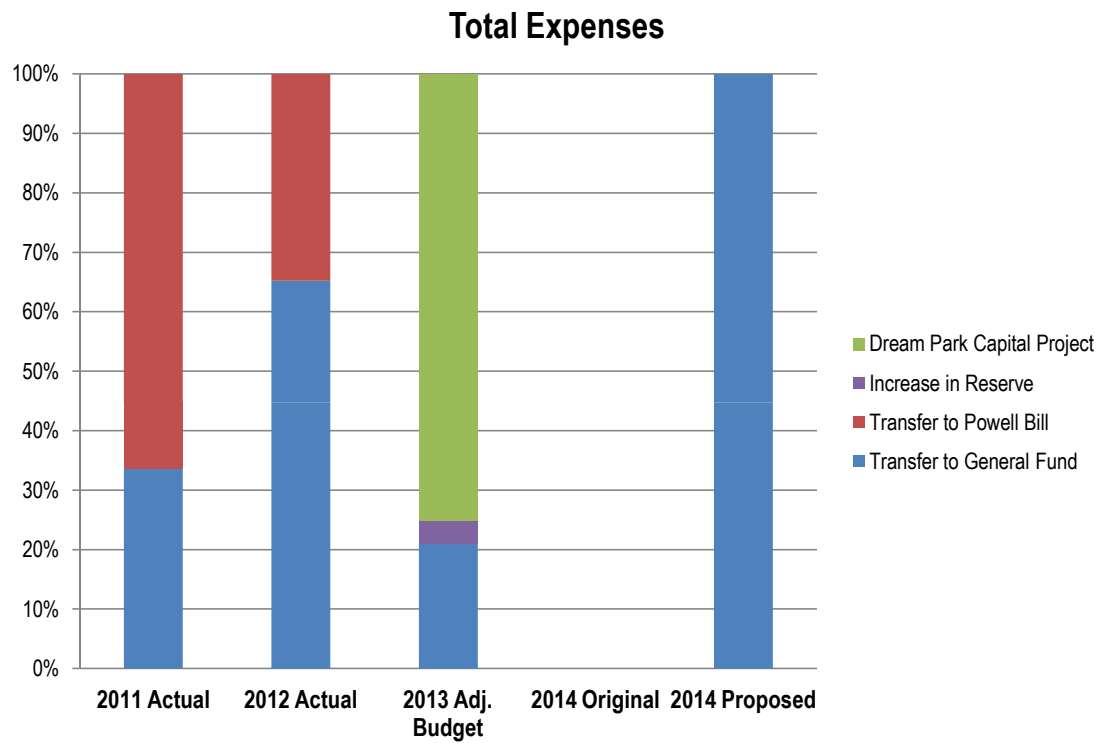
| | 2011 Actual | 2012 Actual | 2013 Adj. Budget | 2014 Original | 2014 PROPOSED |
|----------------------------|-----------------|-------------------|---------------------|------------------|---------------------|
| Investment Earnings | \$ 1,253 | \$ 699 | \$ - | \$ - | \$ - |
| Transfer from General Fund | - | 250,000 | 12,591 | - | - |
| Appropriated Fund Balance | - | - | 320,000 | - | 1,779,000 |
| Total | \$ 1,253 | \$ 250,699 | \$ 332,591 | \$ - | \$ 1,779,000 |

FY 2014 PROPOSED



CITY OF GREENVILLE
BUDGET PROPOSAL FOR CAPITAL RESERVE FUND EXPENSES
FOR FISCAL YEAR 2014

| | 2011 Actual | 2012 Actual | 2013 Adj. Budget | 2014 Original | 2014 PROPOSED |
|----------------------------|-------------------|-------------------|---------------------|------------------|---------------------|
| Transfer to General Fund | \$ 252,511 | \$ 256,938 | \$ 70,000 | \$ - | \$ 1,779,000 |
| Transfer to Powell Bill | 500,000 | 137,191 | - | - | - |
| Increase in Reserve | - | - | 12,591 | - | - |
| Dream Park Capital Project | - | - | 250,000 | - | - |
| Total | \$ 752,511 | \$ 394,129 | \$ 332,591 | \$ - | \$ 1,779,000 |



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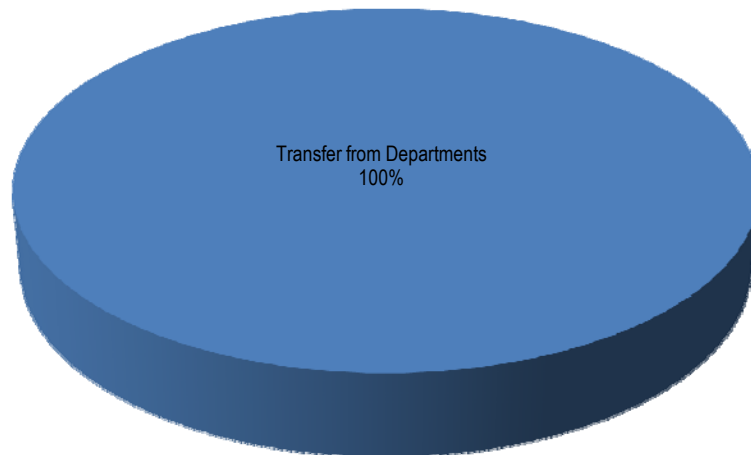
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vehicle
replacement

CITY OF GREENVILLE
BUDGET PROPOSAL FOR VEHICLE REPLACEMENT FUND REVENUES
FOR FISCAL YEAR 2014

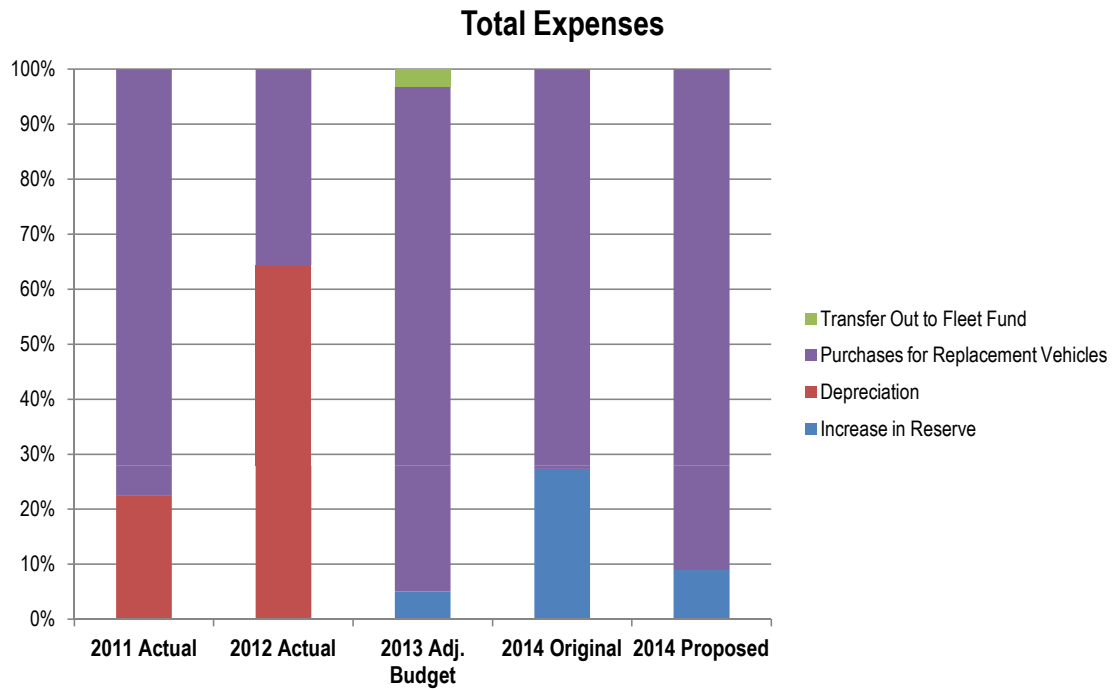
| | 2011 Actual | 2012 Actual | 2013 Adj. Budget | 2014 Original | 2014 Proposed |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Transfer from Departments | \$ 3,106,147 | \$ 3,266,051 | \$ 3,769,058 | \$ 3,772,949 | \$ 3,772,949 |
| Other Revenues | 119,154 | 34,138 | - | - | - |
| Transfer from General Fund | 73,201 | - | - | - | - |
| Transfer from Sanitation | - | 121,766 | - | - | - |
| Appropriated Fund Balance | - | - | 1,639,659 | - | - |
| Total | \$ 3,298,502 | \$ 3,421,955 | \$ 5,408,717 | \$ 3,772,949 | \$ 3,772,949 |

FY 2014 PROPOSED



**CITY OF GREENVILLE
BUDGET PROPOSAL FOR VEHICLE REPLACEMENT FUND EXPENSES
FOR FISCAL YEAR 2014**

| | <u>2011 Actual</u> | <u>2012 Actual</u> | <u>2013 Adj. Budget</u> | <u>2014 Original</u> | <u>2014 PROPOSED</u> |
|------------------------------------|------------------------|------------------------|-----------------------------|--------------------------|--------------------------|
| Increase in Reserve | \$ - | \$ - | \$ 272,437 | \$ 1,031,949 | \$ 336,949 |
| Depreciation | 710,950 | 895,969 | - | - | - |
| Purchases for Replacement Vehicles | 2,440,224 | 495,372 | 4,961,280 | 2,741,000 | 3,436,000 |
| Transfer Out to Fleet Fund | - | - | 175,000 | - | - |
| Total | \$ 3,151,174 | \$ 1,391,341 | \$ 5,408,717 | \$ 3,772,949 | \$ 3,772,949 |



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convention & visitors



authority



April 25, 2013

Dear Mayor, Mayor Pro-Tem and Members of City Council:

The Convention & Visitors Authority, in conjunction with its hospitality partners, continues to strive to make Greenville a competitive hospitality destination throughout the state of North Carolina. Over the past several years, our destination has built a positive reputation with planners in the meeting and events industry and we look forward to carrying this momentum into the coming year. The CVA is also excited to embark on some new partnerships to develop a favorable image of our destination within the leisure market across the state.

In the future, it is necessary for us to become more aggressive in our marketing efforts to attract the high level of meetings and special events that create the positive economic impacts that our destination is looking for. Greenville is now embedded in a much different competitive set than in the past and must augment its direct face to face direct marketing efforts by including a planned social media effort as well as other available technologies.

The proposed budget includes the addition of a part-time employee to the current staff of four to handle the communications functions for the Bureau. This position will be paramount to assist with implementing new advertising strategies that will result of the re-branding process. The position will also be responsible for the bureau's website, issuing press releases, developing our social media marketing strategies, developing media relationships, continuing our monthly e-news campaign and other public relations functions.

The proposed budget also shows increases in the areas of advertising to develop and implement new ad strategies based on our re-branding efforts. Two new line items that have not been funded in recent years have also been added. Funds for tourism and convention projects have been inserted with the main goal of enhancing the image of Greenville. Lastly, monies have been set aside should the right situation evolve in the CVA's effort to re-locate to the Uptown Greenville District on a lease basis.

This proposed budget has been approved by our CVA executive committee and is ready for consideration by the Greenville City Council and Pitt County Board of Commissioners. Councilmember Rose Glover serves as the City Council Liaison on the Convention and Visitors Authority and has been part of the budget process.

We are excited about the future, being part of a growing city and look forward to your partnership as we make Greenville a preferred meeting and leisure destination.

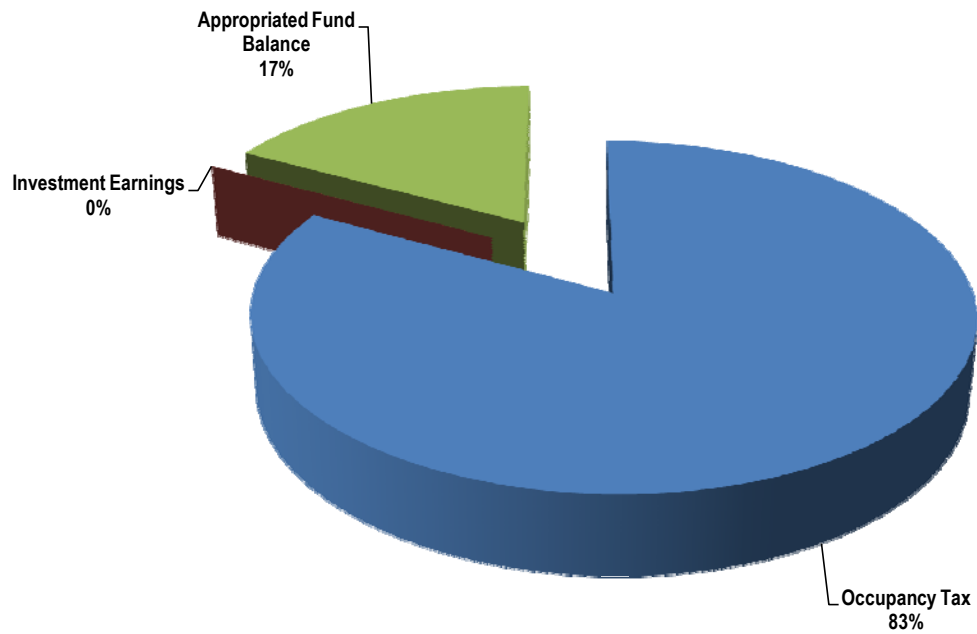
Sincerely,

Andrew D. Schmidt, CHME, MPA
Sales & Marketing Manager

CITY OF GREENVILLE
BUDGET PROPOSAL FOR CONVENTION & VISITORS BUREAU (CVB) REVENUES
FOR FISCAL YEAR 2014

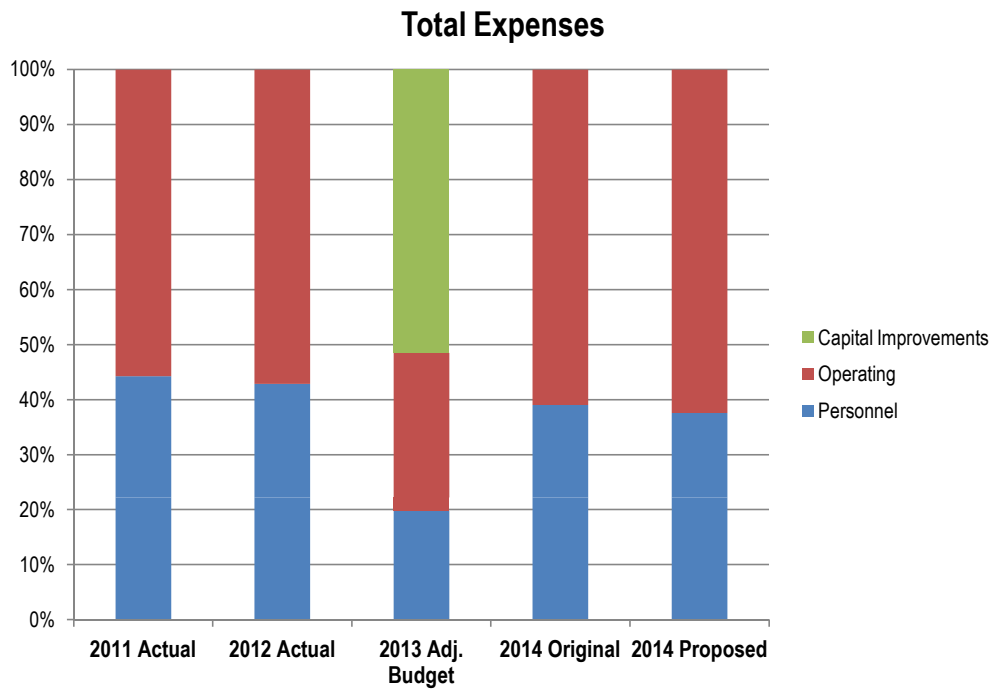
| | 2011 Actual | 2012 Actual | 2013 Adj. Budget | 2014 Original | 2014 PROPOSED |
|---------------------------|-------------------|-------------------|---------------------|-------------------|-------------------|
| Occupancy Tax | \$ 877,046 | \$ 792,510 | \$ 800,000 | \$ 850,000 | \$ 810,000 |
| Investment Earnings | 6,225 | 3,365 | 100 | 100 | 100 |
| Appropriated Fund Balance | - | - | 850,000 | - | 166,234 |
| Total | \$ 883,271 | \$ 795,875 | \$ 1,650,100 | \$ 850,100 | \$ 976,334 |

FY 2014 PROPOSED



CITY OF GREENVILLE
BUDGET PROPOSAL FOR COVENTION & VISITORS BUREAU (CVB) EXPENSES
FOR FISCAL YEAR 2014

| | <u>2011 Actual</u> | <u>2012 Actual</u> | <u>2013 Adj. Budget</u> | <u>2014 Original</u> | <u>2014 PROPOSED</u> |
|-----------------------------|------------------------|------------------------|-----------------------------|--------------------------|--------------------------|
| Personnel | \$ 300,001 | \$ 304,126 | \$ 326,900 | \$ 331,900 | \$ 367,000 |
| Operating | 378,261 | 405,681 | 473,200 | 518,200 | 609,334 |
| Capital Improvements | - | - | 850,000 | - | - |
| Total | \$ 678,262 | \$ 709,807 | \$ 1,650,100 | \$ 850,100 | \$ 976,334 |



sheppard memorial



library

April 23, 2013

To: Barbara Lipscomb, City Manager
Bernita Demery, Director of Financial Services

From: Greg Needham, Director of Libraries

RE: 2013-2014 Sheppard Memorial Library Budget Proposal

Attached is the 2013-2014 budget request for the public library system. The amount requested from the City of Greenville for 2013-2014 is:

| | |
|----------------------------------|------------------|
| General Operating Funds | \$1,086,686 |
| CIP Funds – Carver Roof | <u>\$ 62,800</u> |
| Total Funds – City of Greenville | \$1,149,486 |

This budget represents the operating costs for the main library, four branch libraries, and the Pitt County Bookmobile for the upcoming fiscal year.

Regarding the budget development, we projected anticipated expenses, and then estimated expected revenues from all sources. The amounts requested from the City and the County are in the same proportion (two-parts City and one-part County) that have been used to divide costs over the years.

Anticipated revenues from State Aid are set at the level recommended by the State Library of North Carolina.

The amount of funding needed to operate the Bethel and Winterville branch libraries is reflected in the revenues requested from each municipality, plus a request from Pitt County.

This request includes a one-time capital expenditure totaling \$62,800 to replace a section of the Carver library roof, paid entirely by the City of Greenville.

We have applied and budgeted for a \$100,000 Library Services and Technology Act (LSTA) Grant to install radio frequency identification equipment at the East, Carver and Winterville libraries. If the State awards this grant to our library system, the \$25,000 in matching funds will be provided by the Friends of the Sheppard Memorial Library.

Due to City/County budget cuts in 2011-2012 and in 2012-2013, the library failed to meet the maintenance of effort requirement for State Aid funding, which caused a reduction in our state funding of \$16,697 for 2012-2013. However, our ongoing efforts have significantly streamlined the library's operating budget. Changes since 2010-2011 have included the replacement of two branch librarians with one multi-branch librarian; the redistribution of the duties of a recently retired head of technical services employee to several full-time staff members already in our employment; a library assistant will fill a retiring librarian I position, and part-time hours will be added to make up for the loss of the full time library assistant; we will not fill another vacant full time technical services position; and we continue to reduce expenditures in various other line items. Increases to patrons for overdue fines and fees, copy costs, computer printouts and other library services were implemented in 2012-2013.

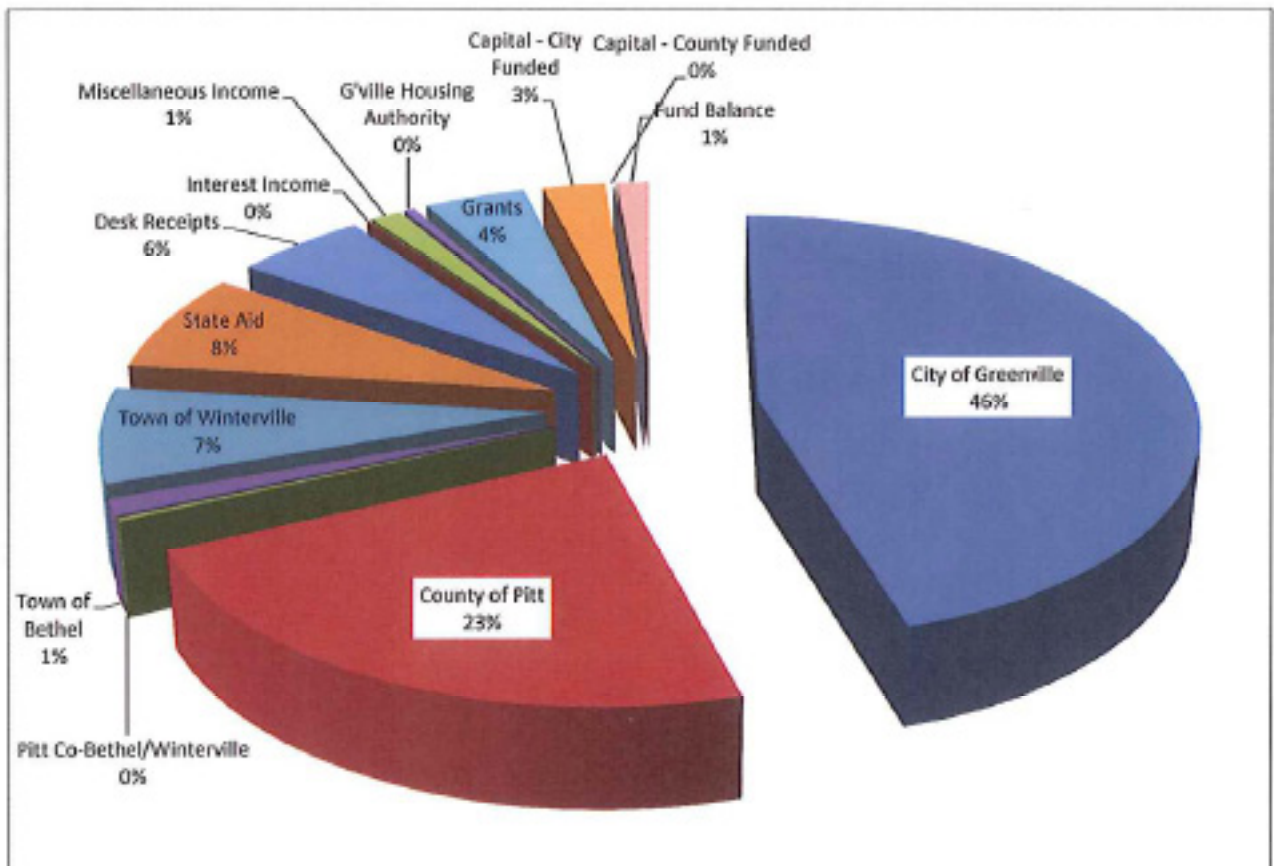
As we have implemented cost saving measures, the library has also expended library fund balance as a temporary measure, so that there has as yet been no reduction in library operating hours or services to the public. This request includes a partial restoration of local government funding approaching the level of 2011-2012 and just over the level of 2008-2009, but significantly less than 2009-2010 and 2010-2011. This level of funding would reduce, but not eliminate, the use of library fund balance, and also enable us to meet our state maintenance of effort requirement, so that we would once again qualify for all of our state funding.

If there were further revenue reductions, this would result in negative impacts on library service provided to our citizens. Depending on the extent of further reductions, impacts could include, but are not limited to: reduced operating hours, fewer books and library materials, less assistance from staff, longer wait times, slower computers, fewer public access computers, fewer programs for children, reduced bookmobile service, and reduced outreach service. We would also continue to fail to qualify for all of our state funding.

I appreciate the opportunity to submit this budget request to the City of Greenville, and I will be glad to answer further budget related questions.

**Sheppard Memorial Library
2013-2014 Budget Proposal**

| Account Description | FY 2010 ACTUAL | FY 2011 ACTUAL | FY 2012 ACTUAL | FY 2013 ADJ. BUDGET | FY 2014 REQUESTED |
|----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| City of Greenville | \$ 1,100,392 | \$ 1,116,388 | \$ 1,087,366 | \$1,060,181 | \$ 1,086,686 |
| County of Pitt | 550,196 | 558,194 | 543,683 | 530,091 | 543,343 |
| Pitt Co-Bethel/Winterville | 6,000 | 5,850 | 5,733 | 5,704 | 5,730 |
| Town of Bethel | 26,805 | 27,689 | 28,520 | 29,000 | 29,689 |
| Town of Winterville | 131,050 | 135,375 | 139,437 | 157,437 | 172,746 |
| State Aid | 197,831 | 208,373 | 192,156 | 183,039 | 179,853 |
| Desk Receipts | 121,836 | 112,926 | 112,465 | 118,040 | 130,500 |
| Interest Income | 11,794 | 7,655 | 7,512 | 1,000 | 1,000 |
| Miscellaneous Income | 33,252 | 33,620 | 41,777 | 40,535 | 31,000 |
| G'ville Housing Authority | 10,692 | 10,692 | 10,692 | 10,692 | 10,692 |
| Grants | 100,000 | 43,375 | 25,000 | 45,000 | 100,000 |
| Capital - City Funded | - | - | 50,320 | 49,999 | 62,800 |
| Capital - County Funded | - | - | 25,160 | - | - |
| Fund Balance | - | 26,344 | 0 | 114,447 | 31,582 |
| TOTAL REVENUES | \$2,289,848 | \$2,286,480 | \$ 2,269,821 | \$2,345,165 | \$2,385,621 |
| Personnel Expense | \$1,420,874 | \$1,410,181 | \$ 1,417,604 | \$1,406,888 | \$1,408,529 |
| Operations Expense | 679,062 | 783,186 | 744,989 | 746,100 | 803,600 |
| G'ville Housing Authority | 9,830 | 9,772 | 10,959 | 10,692 | 10,692 |
| Capital Expense | 0 | 32,483 | 991 | 136,485 | 62,800 |
| Grants | 125,000 | 50,857 | 25,000 | 45,000 | 100,000 |
| TOTAL ALL EXP'S | \$ 2,234,766 | \$ 2,286,480 | \$ 2,199,543 | \$ 2,345,165 | \$ 2,385,621 |



greenville utilities



commission



Greenville Utilities Commission
Greenville City Council
Customers of Greenville Utilities

Ladies and Gentlemen:

The FY 2013-14 Budget reflects the combined efforts of the Management Team, employees, and the guidance of the Board of Commissioners. All budgetary requests have been reviewed with a focus on sound business practices, customer expectations, and system reliability. In balancing the budget, key areas such as infrastructure needs, rising operational costs, staffing requirements and long-term sustainability with fiscal responsibility were also taken into consideration.

Using GUC's strategic plan as a guide, this budget has been prepared to ensure the long-term success of our mission to provide safe and reliable utility services at the lowest reasonable costs, with exceptional customer service.

GUC's financial budget goals focus on several key metrics including end-of-year performance, debt service coverages, and fund balances. The long-term sustainability of each fund is also taken into consideration to ensure that GUC is poised to continue to meet its mission and future financial challenges.

Guiding all budgetary decisions is GUC's commitment to provide exceptional service while maintaining a viable financial position. In monitoring our strategic plan, GUC utilizes Key Performance Indicators at the corporate level on a consistent and routine basis. To that end, GUC's budget goals are designed to achieve the following:

- Meet customer needs
- Provide reliable utility services at the lowest reasonable cost
- Position GUC to achieve greater efficiencies
- Continue to meet and/or exceed regulatory requirements
- Preserve bond ratings
- Minimize rate increases
- Avoid future rate shock
- Ensure financial viability of each fund
- Prepare for emergency situations
- Prepare for regional opportunities

GUC is dealing with rising costs for fuel, energy, materials and supplies, and insurance, making it necessary to closely manage expenses, work for greater efficiencies, and take a more conservative approach to staffing and work practices.

PO Box 1847
Greenville, NC
27835-1847
252 752-7166
www.guc.com

*Your Local
Advantage*

The balancing process for the budget addressed several areas, including the review and analysis of the following:

- All four funds will be self-supporting in order to meet future financial challenges as individual funds on a sustained basis
- Continued investment in infrastructure
- Additional debt service requirements
- Appropriate timing of expenditures for capital projects
- Revenues
- Personnel and staffing
- Cost saving opportunities
- Updating financial models while being cognizant of any rate adjustments that were proposed last year for the upcoming fiscal year

Highlights of the FY 2013-14 operating budget are listed below:

- No rate adjustment for the Gas Fund (other than purchased gas adjustments as needed)
- No rate adjustment for the Electric Fund
- No rate adjustment for the Water Fund
- No rate adjustment for the Sewer Fund
- Continuation of dual option self-insured health insurance plan
- Continuation of self-insured dental insurance plan
- Positions have been reallocated to appropriately respond to needs within the combined enterprise operation while leaving the total number of allocated positions unchanged
- Prefunding for Other Post-Employment Benefits (OPEB) has been increased by \$50,000, bringing the total amount for prefunding to \$350,000
- Investment of \$7.8M for capital outlay in order to maintain system reliability and comply with regulatory requirements in the combined enterprise operation
- Transfer of \$10.4M of fund balance combined with an additional \$2.2M generated from operations to provide \$12.6M in funding for capital projects and postpone the need to issue additional debt thereby mitigating increases in future debt service requirements
- Annual turnover or transfer of \$6,428,110 to the City of Greenville in accordance with the Charter issued by the North Carolina General Assembly

Highlights of the FY 2013-14 capital budget are listed below:

- GUC continues to make investments in capital projects to maintain reliability, meet ongoing regulatory requirements, and remain strategically positioned to facilitate growth. To that end, GUC will be establishing \$31.1M in capital projects.

SUMMARY

The FY 2013-14 balanced budget was developed with the staff's best effort to control costs while continuing to provide the high level of service GUC's customers expect. Not only is the budget balanced for the near term, but it also includes key components to position GUC for long-term sustainability and realizing its vision of being the regional provider of choice. Focusing on these fundamentals will provide the foundation for providing safe and reliable service to GUC's customers for the future.

A handwritten signature in dark ink, appearing to read "Anthony C. Cannon", with a stylized, flowing script.

Anthony C. Cannon
General Manager/CEO

ORDINANCE NO. _____
CITY OF GREENVILLE, NORTH CAROLINA
2013-14 GREENVILLE UTILITIES COMMISSION BUDGET ORDINANCE

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section I. Estimated Net Revenues and Fund Balances. It is estimated that the following non-tax revenues and fund balances will be available during the fiscal year beginning July 1, 2013 and ending June 30, 2014 to meet the subsequent expenditures, according to the following schedules:

| <u>REVENUE</u> | | <u>BUDGET</u> |
|------------------------------|------------------|-----------------------------|
| A. <u>Electric Fund</u> | | |
| Rates & Charges | \$193,576,676 | |
| Fees & Charges | 970,000 | |
| U.G. & Temp. Service Charges | 95,000 | |
| Miscellaneous | 654,219 | |
| Interest on Investments | 135,000 | |
| Installment Purchase | <u>1,146,091</u> | |
| Total Electric Fund Revenue | | \$196,576,986 |
| B. <u>Water Fund</u> | | |
| Rates & Charges | \$15,657,316 | |
| Fees & Charges | 308,000 | |
| Miscellaneous | 165,995 | |
| Interest on Investments | 37,843 | |
| Installment Purchase | <u>265,676</u> | |
| Total Water Fund Revenue | | \$16,434,830 |
| C. <u>Sewer Fund</u> | | |
| Rates & Charges | \$17,178,507 | |
| Fees & Charges | 278,000 | |
| Miscellaneous | 209,689 | |
| Interest on Investments | 21,000 | |
| Installment Purchase | 612,367 | |
| Appropriated Fund Balance | <u>1,365,947</u> | |
| Total Sewer Fund Revenue | | \$19,665,510 |
| D. <u>Gas Fund</u> | | |
| Rates & Charges | \$39,104,068 | |
| Fees & Charges | 133,500 | |
| Miscellaneous | 136,256 | |
| Interest on Investments | 54,000 | |
| Installment Purchase | 120,068 | |
| Appropriated Fund Balance | <u>9,000,000</u> | |
| Total Gas Fund Revenue | | <u>\$48,547,892</u> |
| TOTAL REVENUE | | <u><u>\$281,225,218</u></u> |

Section II. Expenditures. The following amounts are hereby estimated for the Greenville Utilities Commission to be expended for managing, operating, improving, maintaining, and extending electric, water, sewer and gas utilities during the fiscal year beginning July 1, 2013 and ending on June 30, 2014, according to the following schedules:

BUDGET

| | | |
|--------------------|-------------------|----------------------|
| Electric Fund | 196,576,986 | |
| Water Fund | 16,434,830 | |
| Sewer Fund | 19,665,510 | |
| Gas Fund | <u>48,547,892</u> | |
| TOTAL EXPENDITURES | | <u>\$281,225,218</u> |

Section III. Estimated Net Revenues and Fund Balances. It is estimated that the following non-tax revenues and long term debt proceeds will be available to fund capital project expenditures that will begin in the fiscal year beginning July 1, 2013:

BUDGET

| | | |
|---|------------------|---------------------|
| Electric Fund - Long Term Debt Proceeds | 9,572,500 | |
| Water Fund - Long Term Debt Proceeds | 2,865,750 | |
| Sewer Fund - Long Term Debt Proceeds | 8,970,750 | |
| Gas Fund - Long Term Debt Proceeds | <u>9,731,000</u> | |
| TOTAL CAPITAL PROJECT REVENUE | | <u>\$31,140,000</u> |

Section IV. Capital Project Expenditures. The following amounts are hereby estimated for the Greenville Utilities Commission capital projects budgets that will begin during the fiscal year beginning July 1, 2013:

BUDGET

| | | |
|---|------------------|---------------------|
| Electric OPTICS | 14,405,000 | |
| Electric Bells Fork to Hollywood Substation Upgrade Project | 2,370,000 | |
| Water Treatment Plant Sedimentation Basin Upgrade Project | 355,000 | |
| Water Treatment Plant Impoundment Dredging Project | 350,000 | |
| Wastewater Treatment Plant Ultraviolet Disinfection Equipment Replacement Project | 3,360,000 | |
| Wastewater Southside Pumping Station Upgrade Project | 3,450,000 | |
| Gas Systems Western Loop High Pressure Gas Main Extension Project | 2,850,000 | |
| Gas Systems LNG Plant Tank Additions Project | <u>4,000,000</u> | |
| TOTAL CAPITAL PROJECT EXPENDITURES | | <u>\$31,140,000</u> |

Section V: Amendments. (a) Pursuant to General Statutes 159-15, this budget may be amended by submission of proposed changes to the City Council.

(b) Notwithstanding Subsection (a) above, the General Manager/CEO of Greenville Utilities Commission is authorized to transfer funds from one appropriation to another in an amount not to exceed \$100,000. Any such transfers shall be reported to the Greenville Utilities Commission and the City Council at their next regular meeting and shall be entered in the minutes.

(c) In case of emergency which threatens the lives, health, or safety of the public, the General Manager/CEO may authorize expenditures in an amount necessary to meet the emergency so long as such amount does not exceed the amount in contingency accounts and the expenditure is reported to the Greenville Utilities Commission as soon as possible, and appropriate budget amendments are submitted to the City Council, if necessary, at its next regular meeting.

Section VI: Appropriation. The capital project revenue and expenditure authorizations shall extend from year to year until each project is completed.

Section VII: Distribution. Copies of this ordinance shall be furnished to the General Manager/CEO and the Chief Financial Officer of the Greenville Utilities Commission, and the Director of Financial Services of the City of Greenville to be kept on file by them for their direction in the disbursement of funds.

Adopted this the _____ day of June, 2013.

Allen M. Thomas, Mayor

Attest:

Carol L. Barwick, City Clerk

**GREENVILLE UTILITIES COMMISSION
REVENUE AND EXPENDITURES
ALL FUNDS**

| | 2011-12 Actual | 2012-13 Budget | 2012-13 Projected | 2013-14 Plan | 2013-14 Budget |
|-------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|
| REVENUE: | | | | | |
| Rates & Charges | \$ 254,147,487 | \$ 273,870,965 | \$ 259,761,135 | \$ 282,931,371 | \$ 265,516,567 |
| Fees & Charges | 1,699,179 | 1,496,708 | 1,793,687 | 1,526,643 | 1,689,500 |
| U. G. & Temp. Ser. Chgs. | 96,130 | 94,500 | 95,160 | 96,390 | 95,000 |
| Miscellaneous | 2,860,636 | 1,159,133 | 2,933,153 | 1,182,316 | 1,166,159 |
| Interest on Investments | 334,728 | 249,343 | 255,343 | 249,343 | 247,843 |
| FEMA/Insurance Reimb. | 2,476,526 | - | - | - | - |
| Installment Purchase | 1,137,000 | 880,300 | 1,357,300 | - | 2,144,202 |
| Transfer from Cap Projects | - | 500,000 | - | - | - |
| Appropriated Fund Bal. | - | - | 609,870 | 1,301,644 | 10,365,947 |
| | <u>\$ 262,751,686</u> | <u>\$ 278,250,949</u> | <u>\$ 266,805,648</u> | <u>\$ 287,287,707</u> | <u>\$ 281,225,218</u> |

EXPENDITURES:

| | | | | | |
|-------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|
| Operations | \$ 50,609,846 | \$ 52,134,100 | \$ 52,387,411 | \$ 54,888,296 | \$ 51,829,529 |
| Purchased Power | 160,322,489 | 167,864,978 | 164,209,707 | 168,777,955 | 160,849,997 |
| Purchased Gas | 15,669,233 | 26,527,243 | 17,642,086 | 26,696,585 | 25,053,100 |
| Capital Outlay | 8,134,934 | 9,749,139 | 9,556,601 | 9,388,113 | 7,749,677 |
| Debt Service | 13,143,881 | 14,540,840 | 13,855,692 | 17,811,214 | 15,204,102 |
| City Turnover - General | 5,039,275 | 5,204,299 | 5,037,771 | 4,679,602 | 5,689,615 |
| Street Light Reimbursement | 696,102 | 708,606 | 716,985 | 715,133 | 738,495 |
| Transfer to OPEB Trust | 250,000 | 300,000 | 300,000 | 350,000 | 350,000 |
| Transf to Cap. Projects | 5,300,000 | - | 750,000 | 3,400,000 | 12,615,947 |
| Transf to Designated Reserve | - | - | - | 400,000 | - |
| Operating Contingencies | - | 1,221,744 | 2,349,395 | 180,809 | 1,144,756 |
| | <u>\$ 259,165,760</u> | <u>\$ 278,250,949</u> | <u>\$ 266,805,648</u> | <u>\$ 287,287,707</u> | <u>\$ 281,225,218</u> |

**GREENVILLE UTILITIES COMMISSION
REVENUE AND EXPENDITURES
ELECTRIC FUND**

| | 2011-12 Actual | 2012-13 Budget | 2012-13 Projected | 2013-14 Plan | 2013-14 Budget |
|-------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|
| REVENUE: | | | | | |
| Typical Residential Bill Increase | | | | 1.75% | 0.00% |
| Rates & Charges | \$ 191,029,354 | \$ 201,533,454 | \$ 196,043,026 | \$ 206,685,472 | \$ 193,576,676 |
| Fees & Charges | 1,016,062 | 870,000 | 1,001,025 | 887,400 | 970,000 |
| U. G. & Temp. Ser. Chgs. | 96,130 | 94,500 | 95,160 | 96,390 | 95,000 |
| Miscellaneous | 2,240,885 | 744,569 | 2,373,493 | 759,460 | 654,219 |
| Interest on Investments | 174,625 | 135,000 | 135,000 | 135,000 | 135,000 |
| FEMA/Insurance Reimb. | 2,417,060 | - | - | - | - |
| Installment Purchase | 834,344 | 880,300 | 927,993 | - | 1,146,091 |
| Transfer from Cap Projects | - | 125,000 | - | - | - |
| | <u>\$ 197,808,460</u> | <u>\$ 204,382,823</u> | <u>\$ 200,575,697</u> | <u>\$ 208,563,722</u> | <u>\$ 196,576,986</u> |
| EXPENDITURES: | | | | | |
| Operations | \$ 22,130,257 | \$ 22,220,102 | \$ 22,174,439 | \$ 23,747,761 | \$ 21,866,291 |
| Purchased Power | 160,322,489 | 167,864,978 | 164,209,707 | 168,777,955 | 160,849,997 |
| Capital Outlay | 5,500,564 | 5,899,704 | 5,815,645 | 6,218,146 | 4,663,018 |
| Debt Service | 2,984,293 | 3,278,877 | 3,145,056 | 4,108,619 | 3,460,940 |
| City Turnover - General | 3,898,520 | 3,935,649 | 3,890,903 | 3,676,921 | 4,354,682 |
| Street Light Reimbursement | 696,102 | 708,606 | 716,985 | 715,133 | 738,495 |
| Transfer to OPEB Trust | 137,500 | 165,000 | 165,000 | 192,500 | 192,500 |
| Transfer to Cap Projects | 500,000 | - | - | 1,000,000 | - |
| Operating Contingencies | - | 309,907 | 457,962 | 126,687 | 451,063 |
| | <u>\$ 196,169,725</u> | <u>\$ 204,382,823</u> | <u>\$ 200,575,697</u> | <u>\$ 208,563,722</u> | <u>\$ 196,576,986</u> |

**GREENVILLE UTILITIES COMMISSION
REVENUE AND EXPENDITURES
WATER FUND**

| | 2011-12 Actual | 2012-13 Budget | 2012-13 Projected | 2013-14 Plan | 2013-14 Budget |
|-------------------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|-----------------------------|
| REVENUE: | | | | | |
| Typical Residential Bill Increase | | | | 7.2% | 0.0% |
| Rates & Charges | \$ 15,719,715 | \$ 16,016,324 | \$ 15,482,648 | \$ 17,916,652 | \$ 15,657,316 |
| Fees & Charges | 292,152 | 241,879 | 346,645 | 246,717 | 308,000 |
| Miscellaneous | 323,468 | 163,786 | 304,249 | 167,062 | 165,995 |
| Interest on Investments | 47,463 | 37,843 | 40,843 | 37,843 | 37,843 |
| FEMA/Insurance Reimb. | 2,976 | - | - | - | - |
| Installment Purchase | 179,575 | - | 135,176 | - | 265,676 |
| Transfer from Cap Projects | - | 125,000 | - | - | - |
| Appropriated Fund Bal. | - | - | 114,650 | - | - |
| | <u>\$ 16,565,349</u> | <u>\$ 16,584,832</u> | <u>\$ 16,424,211</u> | <u>\$ 18,368,274</u> | <u>\$ 16,434,830</u> |
| EXPENDITURES: | | | | | |
| Operations | \$ 11,091,433 | \$ 11,257,025 | \$ 11,243,381 | \$ 11,764,367 | \$ 11,366,679 |
| Capital Outlay | 948,658 | 1,100,149 | 1,132,399 | 638,755 | 714,848 |
| Debt Service | 3,818,328 | 4,123,702 | 4,003,431 | 4,673,313 | 4,021,224 |
| Transfer to OPEB Trust | 37,500 | 45,000 | 45,000 | 52,500 | 52,500 |
| Transfer to Cap Projects | 300,000 | - | - | 800,000 | 250,000 |
| Transf to Designated Reserve | - | - | - | 400,000 | - |
| Operating Contingencies | - | 58,956 | - | 39,339 | 29,579 |
| | <u>\$ 16,195,919</u> | <u>\$ 16,584,832</u> | <u>\$ 16,424,211</u> | <u>\$ 18,368,274</u> | <u>\$ 16,434,830</u> |

**GREENVILLE UTILITIES COMMISSION
REVENUE AND EXPENDITURES
SEWER FUND**

| | 2011-12 Actual | 2012-13 Budget | 2012-13 Projected | 2013-14 Plan | 2013-14 Budget |
|-----------------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|-----------------------------|
| REVENUE: | | | | | |
| Typical Residential Bill Increase | | | | 9.9% | 0.0% |
| Rates & Charges | \$ 17,247,740 | \$ 16,991,129 | \$ 16,981,217 | \$ 18,740,991 | \$ 17,178,507 |
| Fees & Charges | 263,573 | 251,329 | 315,184 | 256,356 | 278,000 |
| Miscellaneous | 141,047 | 117,094 | 119,217 | 119,436 | 209,689 |
| Interest on Investments | 32,879 | 22,500 | 22,500 | 22,500 | 21,000 |
| FEMA/Insurance Reimb. | 49,522 | - | - | - | - |
| Installment Purchase | 101,055 | - | 149,104 | - | 612,367 |
| Transfer from Cap Projects | - | 125,000 | - | - | - |
| Appropriated Fund Bal. | - | - | 495,220 | - | 1,365,947 |
| | <u>\$ 17,835,816</u> | <u>\$ 17,507,052</u> | <u>\$ 18,082,442</u> | <u>\$ 19,139,283</u> | <u>\$ 19,665,510</u> |
| EXPENDITURES: | | | | | |
| Operations | \$ 10,398,484 | \$ 10,832,685 | \$ 10,978,773 | \$ 11,317,348 | \$ 10,848,855 |
| Capital Outlay | 938,615 | 1,036,431 | 959,807 | 1,287,927 | 1,078,713 |
| Debt Service | 4,985,535 | 5,403,810 | 5,348,862 | 6,466,725 | 6,316,358 |
| Transfer to OPEB Trust | 37,500 | 45,000 | 45,000 | 52,500 | 52,500 |
| Transfer to Cap Projects | 1,000,000 | - | 750,000 | - | 1,365,947 |
| Operating Contingencies | - | 189,126 | - | 14,783 | 3,137 |
| | <u>\$ 17,360,134</u> | <u>\$ 17,507,052</u> | <u>\$ 18,082,442</u> | <u>\$ 19,139,283</u> | <u>\$ 19,665,510</u> |

**GREENVILLE UTILITIES COMMISSION
REVENUE AND EXPENDITURES
GAS FUND**

| | 2011-12 Actual | 2012-13 Budget | 2012-13 Projected | 2013-14 Plan | 2013-14 Budget |
|-----------------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|-----------------------------|
| REVENUE: | | | | | |
| Rates & Charges | \$ 30,150,678 | \$ 39,330,058 | \$ 31,254,244 | \$ 39,588,256 | \$ 39,104,068 |
| Fees & Charges | 127,392 | 133,500 | 130,833 | 136,170 | 133,500 |
| Miscellaneous | 155,236 | 133,684 | 136,194 | 136,358 | 136,256 |
| Interest on Investments | 79,761 | 54,000 | 57,000 | 54,000 | 54,000 |
| FEMA/Insurance Reimb. | 6,968 | - | - | - | - |
| Installment Purchase | 22,026 | - | 145,027 | - | 120,068 |
| Transfer from Cap Projects | - | 125,000 | - | - | - |
| Appropriated Fund Bal. | - | - | - | 1,301,644 | 9,000,000 |
| | <u>\$ 30,542,061</u> | <u>\$ 39,776,242</u> | <u>\$ 31,723,298</u> | <u>\$ 41,216,428</u> | <u>\$ 48,547,892</u> |
| EXPENDITURES: | | | | | |
| Operations | \$ 6,989,672 | \$ 7,824,288 | \$ 7,990,818 | \$ 8,058,820 | \$ 7,747,704 |
| Purchased Gas | 15,669,233 | 26,527,243 | 17,642,086 | 26,696,585 | 25,053,100 |
| Capital Outlay | 747,097 | 1,712,855 | 1,648,750 | 1,243,285 | 1,293,098 |
| Debt Service | 1,355,725 | 1,734,451 | 1,358,343 | 2,562,557 | 1,405,580 |
| City Turnover | 1,140,755 | 1,268,650 | 1,146,868 | 1,002,681 | 1,334,933 |
| Transfer to OPEB Trust | 37,500 | 45,000 | 45,000 | 52,500 | 52,500 |
| Transf to Cap Projects | 3,500,000 | - | - | 1,600,000 | 11,000,000 |
| Operating Contingencies | - | 663,755 | 1,891,433 | - | 660,977 |
| | <u>\$ 29,439,982</u> | <u>\$ 39,776,242</u> | <u>\$ 31,723,298</u> | <u>\$ 41,216,428</u> | <u>\$ 48,547,892</u> |

GREENVILLE UTILITIES COMMISSION

Budget by Department

Budget - 2013-2014

| <u>Department</u> | <u>Electric</u> | <u>Water</u> | <u>Sewer</u> | <u>Gas</u> | <u>Total</u> |
|-------------------------------|------------------------|---------------------|---------------------|-------------------|---------------------|
| Governing Body Department | 547,680 | 547,679 | 547,679 | 547,679 | 2,190,717 |
| Finance Department | 8,125,169 | 5,235,930 | 7,509,829 | 2,620,466 | 23,491,394 |
| Human Resources Department | 881,975 | 471,959 | 450,695 | 344,775 | 2,149,404 |
| IT Department | 2,445,312 | 750,343 | 634,637 | 839,930 | 4,670,222 |
| Customer Relations Department | 3,244,414 | 202,776 | 87,776 | 405,552 | 3,940,518 |
| Electric Department | 179,866,270 | | | | 179,866,270 |
| Meter Department | 1,344,559 | 366,698 | 366,698 | 366,698 | 2,444,653 |
| Water Department | | 8,737,839 | | | 8,737,839 |
| Sewer Department | | | 9,946,589 | | 9,946,589 |
| Gas Department | | | | 43,301,185 | 43,301,185 |
| Utility Locating Service | 121,607 | 121,606 | 121,607 | 121,607 | 486,427 |
| <u>Grand Total:</u> | 196,576,986 | 16,434,830 | 19,665,510 | 48,547,892 | 281,225,218 |

Budget - 2012-2013

| <u>Department</u> | <u>Electric</u> | <u>Water</u> | <u>Sewer</u> | <u>Gas</u> | <u>Total</u> |
|-------------------------------|------------------------|---------------------|---------------------|-------------------|---------------------|
| Governing Body Department | 2,350,841 | 594,280 | 594,280 | 711,384 | 4,250,785 |
| Finance Department | 4,678,774 | 4,790,956 | 6,062,681 | 2,348,361 | 17,880,772 |
| Human Resources Department | 1,801,876 | 976,843 | 933,422 | 716,306 | 4,428,447 |
| IT Department | 2,456,279 | 900,440 | 899,664 | 977,879 | 5,234,262 |
| Customer Relations Department | 4,059,987 | 254,766 | 254,765 | 508,449 | 5,077,967 |
| Electric Department | 187,485,604 | | | | 187,485,604 |
| Meter Department | 1,417,103 | 399,939 | 364,968 | 387,759 | 2,569,769 |
| Water Department | | 8,535,249 | | | 8,535,249 |
| Sewer Department | | | 8,264,913 | | 8,264,913 |
| Gas Department | | | | 33,993,744 | 33,993,744 |
| Utility Locating Service | 132,359 | 132,359 | 132,359 | 132,360 | 529,437 |
| <u>Grand Total:</u> | 204,382,823 | 16,584,832 | 17,507,052 | 39,776,242 | 278,250,949 |

GREENVILLE UTILITIES COMMISSION
EXPENDITURES BY DEPARTMENT

| Department | 2011 - 2012 Actual | 2012 - 2013 Budget | 2012 - 2013 Projected | 2013 - 2014 Budget |
|-------------------------------|-------------------------------|-------------------------------|----------------------------------|-------------------------------|
| Governing Body Department | 4,038,966 | 4,250,785 | 2,128,036 | 2,190,717 |
| Finance Department | 15,947,598 | 17,880,772 | 22,063,067 | 23,491,394 |
| Human Resources | 3,763,534 | 4,428,447 | 2,130,433 | 2,149,404 |
| IT Department | 4,121,630 | 5,234,262 | 4,657,878 | 4,670,222 |
| Customer Relations Department | 4,059,439 | 5,077,967 | 3,897,819 | 3,940,518 |
| Electric Department | 181,668,667 | 187,485,604 | 184,886,136 | 179,866,270 |
| Meter | 2,293,858 | 2,569,769 | 2,494,095 | 2,444,653 |
| Water Department | 9,218,643 | 8,535,249 | 8,599,467 | 8,737,839 |
| Sewer Department | 8,985,257 | 8,264,913 | 8,962,536 | 9,946,589 |
| Gas Department | 24,607,651 | 33,993,744 | 26,467,273 | 43,301,185 |
| Utility Locating Service | 460,517 | 529,437 | 518,908 | 486,427 |
| Grand Total: | 259,165,759 | 278,250,949 | 266,805,648 | 281,225,218 |

GREENVILLE UTILITIES COMMISSION
EXPENDITURES BY OBJECT
ALL FUNDS

| Object | Object Name | 2011-2012 Actual | 2012-2013 Budget | 2012-2013 Projected | 2013-2014 Budget |
|---------------|---------------------------|-----------------------------|-----------------------------|--------------------------------|-----------------------------|
| 11 | Commission Fees | 19,077 | 18,600 | 18,600 | 19,000 |
| 12 | Salaries & Waqes | 24,147,441 | 25,540,317 | 26,201,972 | 24,850,919 |
| 13 | Capitalized Expense | (24,596) | 35,378 | 96,241 | (131,881) |
| 14 | Travel \ Business Expense | 151,543 | 219,900 | 199,600 | 179,350 |
| 15 | Personnel Expense | 9,539,161 | 9,983,323 | 9,762,060 | 9,911,249 |
| 16 | Safety | 296,212 | 184,600 | 187,500 | 170,100 |
| 17 | Maintenance | 1,485,586 | 1,128,300 | 1,147,306 | 1,150,640 |
| 18 | Telephone | 147,977 | 194,429 | 204,820 | 229,659 |
| 19 | Postaqe | 398,226 | 477,000 | 440,000 | 467,000 |
| 20 | Utilities | 2,265,684 | 2,223,283 | 2,204,783 | 2,259,553 |
| 30 | Purchased Commodities | 175,991,722 | 194,392,221 | 181,851,793 | 185,903,097 |
| 35 | Public Communication | 200,546 | 214,000 | 214,000 | 220,000 |
| 40 | Training | 262,078 | 351,205 | 303,680 | 328,005 |
| 50 | Outside Services | 8,373,350 | 7,992,603 | 8,198,785 | 8,346,991 |
| 60 | Miscellaneous | 33,193 | 415,900 | 468,627 | 466,100 |
| 65 | Gasoline Spill | 17,050 | 25,500 | 25,500 | 25,500 |
| 68 | Contingency | 0 | 1,221,744 | 2,349,395 | 1,144,756 |
| 70 | Insurance | 1,293,748 | 1,509,240 | 1,250,842 | 1,289,497 |
| 72 | Bad Debt Expense | 364,254 | 625,000 | 475,000 | 475,000 |
| 74 | Electricities | 84,697 | 89,000 | 90,064 | 89,000 |
| 80 | Supplies / Materials | 7,930,380 | 6,773,852 | 7,585,951 | 6,296,906 |
| 85 | Capital Equipment | 1,996,312 | 4,146,809 | 3,094,481 | 3,199,567 |
| 90 | Debt Service | 13,143,882 | 14,540,840 | 13,904,892 | 15,255,902 |
| 95 | City Turnover | 5,735,377 | 5,912,905 | 5,754,756 | 6,428,110 |
| 97 | Transfers | 5,300,000 | 0 | 750,000 | 12,615,947 |
| Total: | | 259,152,899 | 278,215,949 | 266,780,648 | 281,189,968 |

GREENVILLE UTILITIES COMMISSION
EXPENDITURES BY OBJECT
ELECTRIC FUND

| Object | Object Name | 2011-2012 Actual | 2012-2013 Budget | 2012-2013 Projected | 2013-2014 Budget |
|---------------|---------------------------|-----------------------------|-----------------------------|--------------------------------|-----------------------------|
| 11 | Commission Fees | 4,805 | 4,650 | 4,650 | 4,750 |
| 12 | Salaries & Waqes | 11,269,755 | 11,065,124 | 11,783,851 | 10,471,873 |
| 13 | Capitalized Expense | (24,596) | (28,842) | 96,241 | (131,881) |
| 14 | Travel \ Business Expense | 56,136 | 75,203 | 60,183 | 63,253 |
| 15 | Personnel Expense | 4,468,994 | 4,614,971 | 4,512,051 | 4,587,329 |
| 16 | Safety | 115,587 | 80,998 | 78,050 | 73,395 |
| 17 | Maintenance | 492,201 | 515,595 | 515,200 | 509,002 |
| 18 | Telephone | 95,001 | 83,642 | 86,013 | 104,048 |
| 19 | Postaqe | 289,357 | 354,550 | 327,400 | 347,900 |
| 20 | Utilities | 264,345 | 215,690 | 215,190 | 347,900 |
| 30 | Purchased Commodities | 160,322,489 | 167,864,978 | 164,209,707 | 160,849,997 |
| 35 | Public Communication | 41,752 | 53,500 | 53,500 | 55,000 |
| 40 | Training | 117,455 | 150,642 | 112,832 | 138,992 |
| 50 | Outside Services | 3,669,058 | 3,660,084 | 3,005,865 | 3,915,305 |
| 60 | Miscellaneous | (3,147) | 104,820 | 90,981 | 104,030 |
| 65 | Gasoline Spill | 17,050 | 25,500 | 25,500 | 25,500 |
| 68 | Contingency | 0 | 309,907 | 457,962 | 451,063 |
| 70 | Insurance | 451,089 | 542,691 | 427,250 | 432,726 |
| 72 | Bad Debt Expense | 283,908 | 500,000 | 380,000 | 380,000 |
| 74 | Electricities | 84,697 | 89,000 | 90,064 | 89,000 |
| 80 | Supplies / Materials | 4,933,871 | 3,836,654 | 4,575,059 | 3,433,385 |
| 85 | Capital Equipment | 1,141,001 | 2,340,334 | 1,692,799 | 1,750,239 |
| 90 | Debt Service | 2,984,293 | 3,278,877 | 3,167,461 | 3,481,003 |
| 95 | City Turnover | 4,594,622 | 4,644,255 | 4,607,888 | 5,093,177 |
| 97 | Transfers | 500,000 | 0 | 0 | 0 |
| Total: | | 196,169,725 | 204,382,823 | 200,575,697 | 196,576,986 |

GREENVILLE UTILITIES COMMISSION
EXPENDITURES BY OBJECT
WATER FUND

| Object | Object Name | 2011-2012 Actual | 2012-2013 Budget | 2012-2013 Projected | 2013-2014 Budget |
|---------------|---------------------------|-----------------------------|-----------------------------|--------------------------------|-----------------------------|
| 11 | Commission Fees | 4,764 | 4,650 | 4,650 | 4,750 |
| 12 | Salaries & Waqes | 4,614,978 | 5,111,978 | 5,033,994 | 5,010,709 |
| 13 | Capitalized Expense | 0 | 34,200 | 0 | 0 |
| 14 | Travel \ Business Expense | 26,976 | 42,339 | 40,044 | 32,289 |
| 15 | Personnel Expense | 1,801,599 | 1,913,135 | 1,857,542 | 1,872,133 |
| 16 | Safety | 59,411 | 33,820 | 32,405 | 31,353 |
| 17 | Maintenance | 315,780 | 142,332 | 136,532 | 146,449 |
| 18 | Telephone | 7,944 | 39,133 | 37,555 | 41,896 |
| 19 | Postaqe | 36,867 | 34,450 | 31,600 | 33,350 |
| 20 | Utilities | 811,710 | 865,834 | 847,834 | 803,474 |
| 30 | Purchased Commodities | 0 | 0 | 0 | 0 |
| 35 | Public Communication | 59,888 | 53,500 | 53,500 | 55,000 |
| 40 | Training | 49,153 | 60,102 | 56,957 | 59,952 |
| 50 | Outside Services | 1,827,349 | 1,567,195 | 1,884,123 | 1,590,138 |
| 60 | Miscellaneous | 9,656 | 107,595 | 167,978 | 147,780 |
| 65 | Gasoline Spill | 0 | 0 | 0 | 0 |
| 68 | Contingency | 0 | 58,956 | 0 | 29,579 |
| 70 | Insurance | 326,160 | 365,175 | 313,429 | 329,488 |
| 72 | Bad Debt Expense | 12,018 | 31,250 | 23,750 | 23,750 |
| 74 | Electricities | 0 | 0 | 0 | 0 |
| 80 | Supplies / Materials | 1,776,143 | 1,513,894 | 1,593,497 | 1,574,643 |
| 85 | Capital Equipment | 337,193 | 481,594 | 296,981 | 367,076 |
| 90 | Debt Service | 3,818,328 | 4,123,702 | 4,011,840 | 4,031,022 |
| 95 | City Turnover | 0 | 0 | 0 | 0 |
| 97 | Transfers | 300,000 | 0 | 0 | 250,000 |
| Total: | | 16,195,919 | 16,584,832 | 16,424,211 | 16,434,830 |

GREENVILLE UTILITIES COMMISSION
EXPENDITURES BY OBJECT
SEWER FUND

| Object | Object Name | 2011-2012 Actual | 2012-2013 Budget | 2012-2013 Projected | 2013-2014 Budget |
|---------------|---------------------------|-----------------------------|-----------------------------|--------------------------------|-----------------------------|
| 11 | Commission Fees | 4,762 | 4,650 | 4,650 | 4,750 |
| 12 | Salaries & Waqes | 4,598,407 | 4,961,296 | 4,919,528 | 5,045,889 |
| 13 | Capitalized Expense | 0 | 30,020 | 0 | 0 |
| 14 | Travel \ Business Expense | 26,505 | 42,112 | 39,967 | 32,212 |
| 15 | Personnel Expense | 1,757,760 | 1,848,605 | 1,818,665 | 1,860,040 |
| 16 | Safety | 60,608 | 36,898 | 35,350 | 34,533 |
| 17 | Maintenance | 592,618 | 379,707 | 405,508 | 405,737 |
| 18 | Telephone | 27,239 | 31,400 | 37,627 | 34,157 |
| 19 | Postaqe | 31,367 | 34,100 | 31,300 | 33,050 |
| 20 | Utilities | 1,114,211 | 1,054,444 | 1,054,444 | 1,041,204 |
| 30 | Purchased Commodities | 0 | 0 | 0 | 0 |
| 35 | Public Communication | 49,617 | 53,500 | 53,500 | 55,000 |
| 40 | Training | 41,748 | 64,300 | 61,740 | 56,250 |
| 50 | Outside Services | 1,949,235 | 1,623,978 | 1,991,450 | 1,652,256 |
| 60 | Miscellaneous | 20,726 | 137,095 | 143,285 | 147,780 |
| 65 | Gasoline Spill | 0 | 0 | 0 | 0 |
| 68 | Contingency | 0 | 189,126 | 0 | 3,137 |
| 70 | Insurance | 294,573 | 335,088 | 282,532 | 287,395 |
| 72 | Bad Debt Expense | 50,362 | 31,250 | 23,750 | 23,750 |
| 74 | Electricities | 0 | 0 | 0 | 0 |
| 80 | Supplies / Materials | 480,068 | 520,024 | 467,248 | 448,364 |
| 85 | Capital Equipment | 261,933 | 700,649 | 578,232 | 778,611 |
| 90 | Debt Service | 4,985,535 | 5,403,810 | 5,358,667 | 6,330,198 |
| 95 | City Turnover | 0 | 0 | 0 | 0 |
| 97 | Transfers | 1,000,000 | 0 | 750,000 | 1,365,947 |
| Total: | | 17,347,274 | 17,482,052 | 18,057,442 | 19,640,260 |

GREENVILLE UTILITIES COMMISSION
EXPENDITURES BY OBJECT
GAS FUND

| Object | Object Name | 2011-2012 Actual | 2012-2013 Budget | 2012-2013 Projected | 2013-2014 Budget |
|---------------|---------------------------|-----------------------------|-----------------------------|--------------------------------|-----------------------------|
| 11 | Commission Fees | 4,746 | 4,650 | 4,650 | 4,750 |
| 12 | Salaries & Waqes | 3,664,302 | 4,401,919 | 4,464,599 | 4,322,447 |
| 13 | Capitalized Expense | 0 | 0 | 0 | 0 |
| 14 | Travel \ Business Expense | 41,926 | 60,246 | 59,406 | 51,596 |
| 15 | Personnel Expense | 1,510,808 | 1,606,612 | 1,573,802 | 1,591,747 |
| 16 | Safety | 60,606 | 32,885 | 41,695 | 30,820 |
| 17 | Maintenance | 84,986 | 90,667 | 90,067 | 89,452 |
| 18 | Telephone | 17,793 | 40,253 | 43,626 | 49,558 |
| 19 | Postaqe | 40,634 | 53,900 | 49,700 | 52,700 |
| 20 | Utilities | 75,418 | 87,315 | 87,315 | 66,975 |
| 30 | Purchased Commodities | 15,669,233 | 26,527,243 | 17,642,086 | 25,053,100 |
| 35 | Public Communication | 49,289 | 53,500 | 53,500 | 55,000 |
| 40 | Training | 53,721 | 76,162 | 72,152 | 72,812 |
| 50 | Outside Services | 927,708 | 1,141,346 | 1,317,346 | 1,189,292 |
| 60 | Miscellaneous | 5,957 | 66,390 | 66,383 | 66,510 |
| 65 | Gasoline Spill | 0 | 0 | 0 | 0 |
| 68 | Contingency | 0 | 663,755 | 1,891,433 | 660,977 |
| 70 | Insurance | 221,927 | 266,286 | 227,631 | 239,888 |
| 72 | Bad Debt Expense | 17,966 | 62,500 | 47,500 | 47,500 |
| 74 | Electricities | 0 | 0 | 0 | 0 |
| 80 | Supplies / Materials | 740,297 | 903,280 | 950,147 | 840,514 |
| 85 | Capital Equipment | 256,186 | 624,232 | 526,468 | 303,642 |
| 90 | Debt Service | 1,355,725 | 1,734,451 | 1,366,924 | 1,413,679 |
| 95 | City Turnover | 1,140,755 | 1,268,650 | 1,146,868 | 1,334,933 |
| 97 | Transfers | 3,500,000 | 0 | 0 | 11,000,000 |
| Total: | | 29,439,982 | 39,766,242 | 31,723,298 | 48,537,892 |

**Greenville Utilities Commission
Electric Capital Budget
Capital Projects
As of June 13, 2013**

| Project Name | Proposed Budget |
|---------------------------|----------------------------|
| ECP141 - OPTICS | |
| Revenues: | |
| Long Term Debt | \$14,405,000 |
| Total Revenue | \$14,405,000 |
| Expenditures: | |
| Project Costs | \$14,405,000 |
| Total Expenditures | \$14,405,000 |

**Greenville Utilities Commission
Electric Capital Budget
Capital Projects
As of June 13, 2013**

| Project Name | Proposed Budget |
|--|----------------------------|
| ECP142 - Bells Fork to Hollywood Substation Upgrade Project | |
| Revenues: | |
| Long Term Debt | \$2,370,000 |
| Total Revenue | \$2,370,000 |
| Expenditures: | |
| Project Costs | \$2,370,000 |
| Total Expenditures | \$2,370,000 |

**Greenville Utilities Commission
Water Capital Budget
Capital Projects
As of June 13, 2013**

| Project Name | Proposed Budget |
|--|----------------------------|
| WCP115 - WTP Impoundment Dredging Project | |
| Revenues: | |
| Long Term Debt | \$350,000 |
| Total Revenue | \$350,000 |
| Expenditures: | |
| Project Cost | \$350,000 |
| Total Expenditures | \$350,000 |

**Greenville Utilities Commission
Water Capital Budget
Capital Projects
As of June 13, 2013**

| Project Name | Proposed Budget |
|---|----------------------------|
| WCP116 - WTP Sedimentation Basin Upgrade Project | |
| Revenues: | |
| Long Term Debt | \$355,000 |
| Total Revenue | \$355,000 |
| Expenditures: | |
| Project Cost | \$355,000 |
| Total Expenditures | \$355,000 |

**Greenville Utilities Commission
Sewer Capital Budget
Capital Projects
As of June 13, 2013**

| Project Name | Proposed Budget |
|---|----------------------------|
| SCP117 - WWTP Ultraviolet Disinfection Equipment Replacement Project | |
| Revenues: | |
| Long Term Debt | \$3,360,000 |
| Total Revenue | \$3,360,000 |
| Expenditures: | |
| Project Cost | \$3,360,000 |
| Total Expenditures | \$3,360,000 |

**Greenville Utilities Commission
Sewer Capital Budget
Capital Projects
As of June 13, 2013**

| Project Name | Proposed Budget |
|--|----------------------------|
| SCP118 - Wastewater Southside Pumping Station Upgrade Project | |
| Revenues: | |
| Long Term Debt | \$3,450,000 |
| Total Revenue | \$3,450,000 |
| Expenditures: | |
| Project Cost | \$3,450,000 |
| Total Expenditures | \$3,450,000 |

**Greenville Utilities Commission
Gas Capital Budget
Capital Projects
As of June 13, 2013**

| Project Name | Proposed Budget |
|--|----------------------------|
| GCP89 - Gas Systems Western Loop High Pressure Gas Main Extension Project | |
| Revenues: | |
| Long Term Debt | \$2,850,000 |
| Total Revenue | \$2,850,000 |
| Expenditures: | |
| Project Costs | \$2,850,000 |
| Total Expenditures | \$2,850,000 |

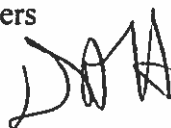
**Greenville Utilities Commission
Gas Capital Budget
Capital Projects
As of June 13, 2013**

| Project Name | Proposed Budget |
|---|----------------------------|
| GCP90 - Gas Systems LNG Plant Tank Additions Project | |
| Revenues: | |
| Long Term Debt | \$4,000,000 |
| Total Revenue | \$4,000,000 |
| Expenditures: | |
| Project Costs | \$4,000,000 |
| Total Expenditures | \$4,000,000 |



TO: Mayor and City Council Members

FROM: David A. Holec, City Attorney



DATE: May 8, 2013

SUBJECT: Preclearance of Annexations

The United States Department of Justice has precleared two (2) annexations. These annexations were approved by City Council on February 14, 2013. Attached is a copy of the preclearance letter.

Preclearance means that these changes affecting voting may now be implemented. For these annexations, those persons residing in the annexed area are eligible voters for municipal elections as of the effective date of annexation.

For your information, the two (2) annexations precleared are as follows:

| Ordinance No. | Description | Date Annexed |
|----------------------|----------------------------|---------------------|
| 13-004 | Arbor Hills South, Phase 3 | 2/14/13 |
| 13-005 | Langston West, Section 4 | 2/14/13 |

attachment



U.S. Department of Justice
Civil Rights Division

TCH:RSB:JR:SHH:par
DJ 166-012-3
2013-0763

Voting Section - NWB
950 Pennsylvania Avenue, NW
Washington, DC 20530

April 30, 2013

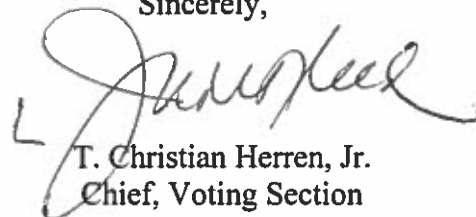
David A. Holec, Esq.
City Attorney
P.O. Box 7207
Greenville, North Carolina 27835-7207

Dear Mr. Holec:

This refers to two annexations (Ordinance Nos. 13-004 and 13-005 (2013)) and their designation to Districts 2 and 4 of the City of Greenville in Pitt County, North Carolina, submitted to the Attorney General pursuant to Section 5 of the Voting Rights Act of 1965, 42 U.S.C. 1973c. We received your submission on March 12, 2013.

The Attorney General does not interpose any objection to the specified changes. However, we note that Section 5 expressly provides that the failure of the Attorney General to object does not bar subsequent litigation to enjoin the enforcement of the changes. Procedures for the Administration of Section 5 of the Voting Rights Act of 1965, 28 C.F.R. 51.41.

Sincerely,



T. Christian Herren, Jr.
Chief, Voting Section

TO: Police Community Relations Committee Members

FROM: Greenville Police Department

SUBJECT: MEETING NOTICE

DATE: May 8, 2013

The Police Community Relations Committee will meet at 6:30 p.m. on Wednesday, May 8, 2013 at the Sheppard Memorial Library, 530 South Evans Street, Greenville, NC 27835.

The meeting begins at 6:30 pm.

AGENDA

- I. Meeting called to order
2. Approval of agenda – May 8, 2013
3. Approval of minutes: - March 13, 2013 and April 18, 2013
4. Introduction of committee members
5. State briefly the mission of committee and purpose of meeting

The purpose of the committee is to:

- Serve as a liaison between the community and the police
- To serve as an advocate for programs, ideas, and methods to improve relations between the community and the police
- To disseminate information to the community and the City with regard to the state of relations between the community and the Greenville Police Department
- To assist and promote the community education efforts concerning safety awareness and community and individual awareness.

6. Speaker Topic:

- Open Forum

7. Public Expression and Questions.

**SUMMARY MINUTES FOR THE
POLICE COMMUNITY RELATIONS COMMITTEE**

March 13, 2013
Greenville, NC

Chairperson Shawan Sutton called the Police Community Relations Committee meeting to order at 6:30 p.m. at the CM Epps Recreational Center, 400 Nash Street, Greenville, NC.

Chairperson Shawan Sutton asked for a motion for approval of the March 13, 2013 agenda.

Motion: Mr. Tom McCullough
Second: Ms. Carol Naipaul

The agenda was unanimously approved by the committee.

APPROVAL OF THE MINUTES:

Chairperson Shawan Sutton asked for a motion for approval of the February 13, 2013 minutes.

Motion: Mr. Tom McCullough
Second: Ms. Carol Naipaul

The minutes were unanimously approved by the committee.

INTRODUCTION OF COMMITTEE MEMBERS:

Chairperson Shawan Sutton asked each member to introduce themselves and let everyone know which district they represented.

MISSION OF COMMITTEE AND PURPOSE OF MEETING:

Chairperson Shawan Sutton stated that the purpose of the Committee was:

- To serve as a liaison between the community and the police;
- To serve as an advocate for programs, ideas, and methods to improve relations between the community and the police;
- To disseminate information to the community and the City with regard to the state of relations between the community and the Greenville Police Department;
- To assist and promote the community education efforts concerning safety awareness and community and individual awareness.

COMMITTEE MEMBERS PRESENT:

Shawan Sutton; Chairperson, District 1
Tom McCullough; Vice Chair, District 5
Marcus Jones; Mayoral

Wayne Whipple; District 4
Carol Naipaul; District 2

COMMITTEE MEMBERS ABSENT:

Belinda Perkinson; District 3

Brian Paiz; At-Large

CITY STAFF MEMBERS PRESENT:

Sylvia Horne, Administration Bureau Secretary; Sgt. Joe Friday, Public Information Officer; Lt. Edward Carson, PAL, Crime Prevention; Megan Butler PAL Coordinator.

COUNCIL MEMBERS PRESENT:

None

OTHERS:

6 Citizens

**NEW BUSINESS – (PAL) Police Athletic League Opportunities- Ms. Megan Butler
PAL Coordinator**

Ms. Megan Butler introduced herself to the committee and citizens. She stated to the citizens that PAL stands for Police Athletic League and that PAL is located at two schools: Eppes Recreation Center, and South Greenville School. Listed below are further details of what the PAL program offers.

PAL Serves:

City of Greenville Youth
Youth Ages 5 – 13

PAL Also Offer:

Parent Involvement
Mentor & Volunteer Opportunities

The Things PAL Do:

Arts and Crafts
Baseball
Basketball
BMX Clinics
Computer/Reading
Dance
Cheerleading
Field Trips
Football (Flag & Tackle)
Free Play
Help with Homework
Karate Lessons
Swim Lessons

PAL hours of Operation

After School – (school days) 2:30 – 6:30 p.m.
Summer Camp (Monday – Friday) 7:30 – 3:30 p.m.

Ms. Butler informed the citizens that if they wanted additional information on PAL to contact her at 329-4384. Other officers involved with PAL are:

Officer Adrienne Ellington (Truancy) 329-4383
Officer Les Jackson 329-4355
Officer Richard Williams 329-4138

At this time Ms. Butler asked the citizens and PCRC members if they had any questions.

Police Updates – Sgt. Joe Friday

Sgt. Joe Friday informed the committee and citizens that he wanted to update them on things that were happening at the Police Department. They are as follows:

- Kicking off the Police Traffic and Safety Initiative (Re-dedicating the traffic unit on Arlington Blvd.)
- In the process of getting 24 additional radars.
- Crime Prevention Through Environmental Design – National recognized type of program that takes into account how a city is layout and planned.
- The Police Mobile Command Center (A Mobile Sub-Station) it is a violence reduction program.

At this time Sgt. Friday asked the citizens and PCRC members if they had any questions or concerns they wanted the address in their neighborhood.

Public Expression and Questions

The citizens asked several questions and made several comments.

Chairperson Shawan Sutton thanked the committee members and citizens for coming out to the PCRC meeting. She also passed out tickets to everyone that attended the meeting in order to win a door prize. The prizes were 6 IGCC (Inter-Generational Community Center) goodie bags.

Chairperson Shawan Sutton asked for a motion to adjourn the meeting.

Motion: Mr. Tom McCullough
Second: Ms. Carol Naipaul

The next meeting is on April 18, 2013. Joint meeting with the Neighborhood Advisory Board at 6:30 p.m. City Hall room 327.

ADJOURN – 7:15 p.m.

Respectfully submitted,

Sylvia Horne
Administration Bureau Secretary
Greenville Police Department
Document (#950197)

SUMMARY MINUTES FOR THE
POLICE COMMUNITY RELATIONS COMMITTEE
AND
NEIGHBORHOOD ADVISORY BOARD (NAB)

April 18, 2013
Greenville, NC

The Police Community Relations Committee and Neighborhood Advisory Board meeting was called to order at 6:30 p.m. at the City Hall Building 3rd floor gallery, 200 West Fifth Street, Greenville, NC.

- I. **ROLL CALL** – Gwen Turnage called the roll for the Neighborhood Advisory Board. There was a quorum. Chairperson Shawan Sutton called the roll for the Police Community Relations Committee. There was a quorum.

INTRODUCTION OF COMMITTEE MEMBERS:

Chairperson Shawan Sutton asked each member to introduce themselves and let everyone know which district they represented.

COMMITTEE MEMBERS PRESENT:

Shawan Sutton; Chairperson, District 1

Wayne Whipple; District 4

Carol Naipaul; District 2

Belinda Perkinson; District 3

Marcus Jones; Mayoral

COMMITTEE MEMBERS ABSENT:

Tom McCullough; Vice Chair, District 5

Brian Paiz; At-Large

CITY STAFF MEMBERS PRESENT:

City Attorney Dave Holec; Assistant City Attorney Bill Little; Sylvia Horne, Administration Bureau Secretary; Sgt. Joe Friday, Crime Prevention; Devinder Culver, Community Project Coordinator.

COUNCIL MEMBERS PRESENT:

None

- II. APPROVAL OF NAB MINUTES - February 21 and March 16, 2013

- III. APPROVAL OF PCRC MINUTES - March 13, 2013

Chairperson Shawan Sutton asked that the PCRC minutes be suspended for approval at the joint meeting; and for the minutes to be held for approval at the next PCRC meeting on May 8, 2013.

IV. OLD BUSINESS

1. Presentation by Bianca Shoneman of Uptown Greenville: Plans for the 2013 Umbrella Market Season.
2. Presentation by Brenda Diggs: planning update for the 3rd Annual Neighborhood Symposium “*Imagine! United Neighborhoods*” scheduled for May 4, 2013.

3. Sgt. Joe Friday, Public Information Officer: Discussion between NAB and PCRC (Police Community Relations Committee) on crime related concerns and issues in Greenville neighborhoods.

V. NEW BUSINESS

4. Presentation by City Attorney Dave Holec: Mr. Holec gave a status update of recent request by the council regarding neighborhoods/ homeowners participation in NAB. Mr. Holec passed out a memo subject: Draft Amendment to Neighborhood Advisory Board Ordinance to all the committee members.
5. Public Comment Period
6. ADJOURN -7:55 p.m.

(Doc. # 953665)

Memorandum

To: Barbara Lipscomb, City Manager

From: Les Everett, Chief Building Inspector *LE*

Date: May 2, 2013

Subject: New Building Permit Report

The following is a list of Building Permits issued for NEW Residential and Commercial construction during the month of April, 2013.

| Builder | Address | Type | Cost |
|-------------------------------|----------------------------|---------------------------------|---------|
| Farrior And Sons, Inc. | 2000 E Arlington Bv | Commercial/business (new) | 338,455 |
| Hudson Brothers Const. Co. | 200 W Arlington Bv | Commercial/business (new) | 243,960 |
| Stocks & Taylor Const. Inc | 1700 Sw Greenville Bv | Commercial/business (new) | 475,000 |
| Wooten Corp., St | 325 Staton Rd | Commercial/business (new) | 400,000 |
| Commercial Design Const., Llc | 2924 Sussex St | Multi-family - 5 Or More Units | 706,950 |
| Commercial Design Const., Llc | 2928 Sussex St | Multi-family - 5 Or More Units | 706,950 |
| Commercial Design Const., Llc | 2936 Sussex St | Multi-family - 5 Or More Units | 706,950 |
| Commercial Design Const., Llc | 2940 Sussex St | Multi-family - 5 Or More Units | 706,950 |
| Commercial Design Const., Llc | 2944 Sussex St | Multi-family - 5 Or More Units | 706,950 |
| Commercial Design Const., Llc | 2932 Sussex St | Multi-family - 5 Or More Units | 265,250 |
| Aldridge & Southerland Bldrs | 3521 Oglethorpe Dr | Single Family Residential (new) | 166,200 |
| Aldridge & Southerland Bldrs | 4401 Lagan Ci | Single Family Residential (new) | 178,000 |
| Caviness & Cates Bldg & | 4420 Southlea Dr | Single Family Residential (new) | 198,900 |
| Caviness & Cates Bldg & | 4408 Southlea Dr | Single Family Residential (new) | 200,350 |
| Clark, Bill Homes Of | 3449 Rounding Bend Rd | Single Family Residential (new) | 156,000 |
| Clark, Bill Homes Of | 4100 Hillard Ln | Single Family Residential (new) | 121,050 |
| Clark, Bill Homes Of | 1701 Stone Wood Dr | Single Family Residential (new) | 115,400 |
| Clark, Bill Homes Of | 437 Cheltenham Dr | Single Family Residential (new) | 118,050 |
| Clark, Bill Homes Of | 504 Cheltenham Dr | Single Family Residential (new) | 133,300 |
| Clark, Bill Homes Of | 212 Rockland Dr | Single Family Residential (new) | 89,700 |
| Clark, Bill Homes Of | 400 Wapping Ct | Single Family Residential (new) | 133,300 |
| Clark, Bill Homes Of | 2105 Bloomsbury Rd | Single Family Residential (new) | 246,650 |
| Edmonson Construction Company | 3308 Pacolet Dr | Single Family Residential (new) | 70,600 |
| Edmonson Construction Company | 3312 Pacolet Dr | Single Family Residential (new) | 95,900 |
| Harris Residential Bldrs | 3504 Rockwood Ct | Single Family Residential (new) | 151,000 |
| Harris Residential Bldrs | 316 Golf View Dr | Single Family Residential (new) | 257,450 |
| Kuhn Homes, Ilc, Will | 2132 Coleman Dr | Single Family Residential (new) | 110,000 |
| Lindeau Properties, Ilc | 4420 Davencroft Village Dr | Single Family Residential (new) | 106,650 |
| Matrixeastsys, inc | 604 Roosevelt Av | Single Family Residential (new) | 78,000 |
| Mq Construction, Inc | 312 Guinness Dr | Single Family Residential (new) | 175,000 |
| Roberson Builders, Llc | 739 Megan Dr | Single Family Residential (new) | 178,750 |
| Roberson Builders, Llc | 905 Megan Dr | Single Family Residential (new) | 178,750 |

| | | | |
|-------------------------------|-----------------------|---------------------------------|-----------|
| Russell, Rocky Builders, Inc. | 2208 Great Laurel Ct | Single Family Residential (new) | 108,050 |
| Russell, Rocky Builders, Inc. | 4205 Cady Dr | Single Family Residential (new) | 188,500 |
| Tierney, Const.,llc.,shannon | 1501 N Overlook Dr | Single Family Residential (new) | 165,000 |
| White Construction & Design | 1500 Forrest Acres Dr | Single Family Residential (new) | 230,150 |
| | Total | | 9,208,115 |

(Previous year and month comparison of new construction)

2012-2013July

Residence: 17 Permits 2,338,350
Duplex T: 10 Permits 721,400
(5 Bldgs/10 Units)
Total: 27 Permits 3,059,750

August

Residence: 11 Permits 1,606,170
Business: 1 Permit 621,070
Shell: 1 Permit 150,000
Total: 13 Permits 2,377,240

September

Residence: 10 Permits 1,528,900
Duplex T: 18 Permits 1,261,300
(9 Bldgs/18 Units)
Business: 1 Permit 175,000
Total: 29 Permits 2,965,200

October

Residence: 16 Permits 2,220,010
Duplex T: 8 Permits 625,500
(4 Bldgs/8 Units)
MF Townhomes: 4 Permits 274,160
(1 Bldg/4 Units)
Total: 28 Permits 3,119,670

November

Residence: 9 Permits 1,357,200
Business: 1 Permit 9,922,185
Total: 10 Permits 11,279,385

December

Residence: 15 Permits 2,200,050
Duplex T: 10 Permits 868,100
(5 Bldgs/10 Units)
Business: 1 Permit 822,200
Total: 26 Permits 3,890,350

2011-2012July

Residence: 11 Permits 1,568,100
Business: 1 Permit 416,000
Total: 12 Permits 1,984,100

August

Residence: 13 Permits 1,954,900
Total: 13 Permits 1,954,900

September

Residence: 12 Permits 1,352,600
Duplex T: 6 Permits 378,200
(3 Bldgs/6 Units)
Business: 2 Permits 556,899
Shell: 1 Permit 450,000
Total: 21 Permits 2,737,699

October

Residence: 7 Permits 1,086,750
Duplex T: 4 Permits 280,000
(2 Bldgs/4 Units)
Business: 1 Permit 1,000,000
Total: 12 Permits 2,366,750

November

Residence: 11 Permits 1,077,350
Duplex T: 2 Permits 180,000
(1 Bldg/2 Units)
Business: 1 Permit 1,000,000
Hotel/Motel: 1 Permit 4,000,000
Total: 15 Permits 6,257,350

December

Residence: 16 Permits 1,917,300
Duplex T: 2 Permits 145,000
(1 Bldg/2 Units)
Business: 3 Permits 2,223,000
Shell: 1 Permit 298,950
Total: 22 Permits 4,584,250

January

| | | |
|-------------------|------------|------------|
| Residence: | 29 Permits | 3,771,800 |
| Duplex T: | 4 Permits | 304,500 |
| (2 Bldgs/4 Units) | | |
| Business: | 3 Permits | 6,609,703 |
| Shell: | 1 Permit | 150,000 |
| Total: | 37 Permits | 10,836,003 |

February

| | | |
|-------------------|------------|-----------|
| Residence: | 12 Permits | 1,827,600 |
| Duplex: | 2 Permits | 160,200 |
| (1 Bldg/2 Units) | | |
| Duplex T: | 4 Permits | 289,500 |
| (2 Bldgs/4 Units) | | |
| Multi-Family: | 1 Permit | 873,290 |
| (1 Bldg/8 Units) | | |
| Business: | 1 Permit | 489,580 |
| Shell: | 2 Permits | 1,000,000 |
| Total: | 22 Permits | 4,640,170 |

March

| | | |
|-------------------|------------|-----------|
| Residence: | 22 Permits | 2,696,800 |
| Duplex T: | 4 Permits | 360,000 |
| (2 Bldgs/4 Units) | | |
| MF Townhome: | 7 Permits | 523,655 |
| (1 Bldg/7 Units) | | |
| Total: | 33 Permits | 3,580,455 |

April

| | | |
|--------------------|------------|-----------|
| Residence: | 26 Permits | 3,950,700 |
| Multi-Family: | 6 Permits | 3,800,000 |
| (6 Bldgs/74 Units) | | |
| Business: | 4 Permits | 1,457,415 |
| Total: | 36 Permits | 9,208,115 |

January

| | | |
|-------------------|------------|------------|
| Residence: | 10 Permits | 1,435,350 |
| Duplex T: | 2 Permits | 180,000 |
| (2 Bldgs/4 Units) | | |
| Business: | 2 Permits | 32,399,000 |
| Shell: | 1 Permit | 78,500 |
| Total: | 15 Permits | 34,092,850 |

February

| | | |
|--------------------|------------|-----------|
| Residence: | 17 Permits | 2,142,850 |
| Duplex T: | 10 Permits | 769,900 |
| (5 Bldgs/10 Units) | | |
| Total: | 27 Permits | 2,912,750 |

March

| | | |
|--------------------|------------|------------|
| Residence: | 27 Permits | 2,984,400 |
| Duplex T: | 2 Permits | 122,500 |
| (1 Bldg/2 Units) | | |
| Multi-Family: | 6 Permits | 4,052,500 |
| (6 Bldgs/68 Units) | | |
| Business: | 2 Permits | 1,553,787 |
| Shell: | 1 Permit | 2,045,400 |
| Total: | 38 Permits | 10,758,587 |

April

| | | |
|------------------|------------|-----------|
| Residence: | 13 Permits | 1,855,250 |
| Duplex T: | 2 Permits | 214,000 |
| (1 Bldg/2 Units) | | |
| Business: | 4 Permits | 2,959,064 |
| Total: | 19 Permits | 5,028,314 |

| | | | | | |
|------------|-------------|------------|------------|-------------|------------|
| F/Y Total: | 261 Permits | 54,956,338 | F/Y Total: | 194 Permits | 72,677,550 |
|------------|-------------|------------|------------|-------------|------------|

Cc: Merrill Flood, Director of Community Development

Doc: 953684

The following is a monthly breakdown of activities of this Division as related to construction within our jurisdiction

| | For Month | To Date |
|----------------------------------|--------------|---------------|
| Building Permits | 225 | 1715 |
| Mechanical Permits | 189 | 1545 |
| Plumbing Permits | 69 | 482 |
| Electrical Permits | 241 | 1620 |
| Total Permits | 724 | 5362 |
| | | |
| Building Inspections | 444 | 3832 |
| Plumbing Inspections | 240 | 1948 |
| Mech. Inspections | 306 | 2878 |
| Elect. Inspections | 349 | 2922 |
| Privilege License Inspections | 0 | 120 |
| Fire Inspections | 1 | 12 |
| Stop Work Orders | 1 | 11 |
| Condemnations | 1 | 7 |
| ABC Lic. Insp | 3 | 30 |
| Non- Residential Min. Code Insp. | 0 | 8 |
| Total Inspections | 1345 | 11768 |
| | | |
| Commercial Plan Reviews | 26 | 209 |
| Residential Plan Reviews | 41 | 288 |
| Sign Plan Reviews | 24 | 156 |
| Site Plan Reviews | 11 | 60 |
| BOA Reviews | 2 | 32 |
| | | |
| Turnover | \$ 76,476.72 | \$ 572,841.26 |

doc #933636

Leo E. Egan

cc: Merrill Flood, Director of Community Development

Memorandum

To: Honorable Mayor and City Council Members

From: Chris Padgett, Assistant City Manager *CMP*

Date: May 8, 2013

Subject: Notice of Special Event Permits Approved

The following special event applications were approved by the Greenville Police Department. If you have any questions about this report, contact me or Chief Aden.

| Name of Event | Event Date | Event Location | Event Organizer/ Sponsoring Agency | Law Enforcement Required |
|--|-----------------|--|---------------------------------------|--------------------------------|
| Festival (amplified sound) | 5/4/2013 | 1405 SW Greenville Blvd. | Kiononia Christian Center Church | No |
| Kentucky Derby Party w/Live Music (amplified sound) | 5/4/2013 | Fair Oaks Court | Branin Thorn | No |
| Community Block Party (street closing) | 5/5/2013 | Pennsylvania Ave b/w Myrtle Ave and Spruce St. | Born 2 Win Ministries | No |
| Fundraiser – distribution of Red Poppy (solicitation permit) | May 24-25, 2013 | Multiple Businesses | American Legion | No |

als

cc: Dave Holec, City Attorney
Carol Barwick, City Clerk