

NOTES

TO: Honorable Mayor and City Council Members
FROM: Chris Padgett, Assistant City Manager *CNP*
DATE: July 31, 2013
SUBJECT: Materials for Your Information .

Please find attached the following material for your information:

1. A memo from Lt. Richard Allsbrook, Code Enforcement Commander, regarding ECU Move – Summer/Fall 2013
2. A memo from me providing an update on the Outdoor Dining Policy
3. A memo from Carol Barwick, City Clerk, regarding an appointment to the UNRI work group
4. A memo from Leah Futrell, Interim Human Resources Director, regarding the Self-Insured Health Fund Financial Report

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Attachments

cc: Dave Holec, City Attorney
Carol Barwick, City Clerk



GREENVILLE POLICE DEPARTMENT MEMORANDUM

DATE: July 30, 2013

TO: Chief Hassan Aden
(Through Command Chain)

FROM: Lieutenant Richard Allsbrook *RSA*
Code Enforcement Commander

SUBJECT: ECU Move Fall 2013-Code Enforcement Response to the University and Glen Arthur Neighborhoods

During a period from July 30, 2013 through August 10, 2013 (including weekends), Code Enforcement staff will coordinate a collaborative response with Sanitation (similar to previous response "Operation Mass Exodus" on May 11th, 2013) in anticipation of the transition of East Carolina University students departing and moving into the University and Glen Arthur neighborhoods. This response is to mitigate the anticipated increased amounts of trash and debris and household furniture that is associated with the departure and move-in.

As a result, Code Enforcement Officers AJ Basile, Johnnie Butler, and Shawn Lucas-Field Training, who are assigned to these neighborhoods, will work with Sanitation crews in this operation. Sanitation will provide "claw" trucks designed to pick-up and haul debris and furniture and one garbage truck.

Code Enforcement staff will patrol these neighborhoods identifying piles of trash and debris left at curbside and in yards. The sanitation crews will be requested to respond immediately and collect the trash and debris.

During the operation, it is anticipated citizens may place items out for collection outside of the required 48 hours and before the scheduled trash pick-up day. Once a location is identified, Code Enforcement will notify Sanitation of the locations in violation of the 48 hour requirement. Code Enforcement will also make referrals to Sanitation requesting the immediate abatement of any items. Sanitation is responsible for violations of the 48 hour requirement under 6-3-7 (2) as designated in the Greenville City Ordinance.

Code Enforcement staff will identify and note Public Nuisance Violations (to include items outside the scope of pick-up/Trash and Debris) in Mobile 311. Staff will make contact with the occupants and seek voluntary compliance with the abatement of violation and respond consistent and as allowed by 12-2-13 in the Greenville City Ordinance.

Code Enforcement Officers are to report via email a daily summary of activities that will be included in an After Action Report.

If you have any additional questions, please feel free to contact me.
cc: file

MEMORANDUM

TO: Mayor and City Council Members

FROM: Chris Padgett, Assistant City Manager *C.N.P.*

DATE: July 31, 2013

SUBJECT: Outdoor Dining Policy

As you are aware, on July 10, 2013, City staff met with representatives of Uptown Greenville, including local restaurant owners/operators, to discuss the Uptown Outdoor Dining Policy that was adopted by City Council on May 9, 2013. During this meeting City staff explained the content and rationale for the policy standards and those present provided feedback on the same.

City staff is using this feedback and continuing communication with Uptown Greenville, via their Executive Director, to develop and refine potential modifications to the policy standards. It is anticipated that such modifications will be provided for City Council's consideration during a September Council meeting.

Please feel free to contact me with questions related to this matter.


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cc: Dave Holec, City Attorney
Carol Barwick, City Clerk



City of Greenville
City Clerk's Office

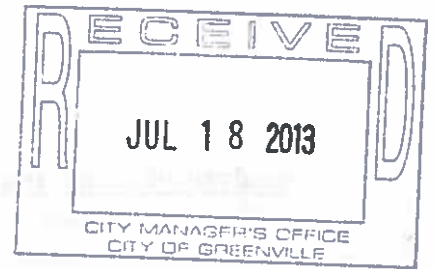
MEMORANDUM

TO: Mayor Thomas & Members of the City Council
FROM: Carol L. Barwick, City Clerk 
SUBJECT: UNRI Work Group
DATE: July 31, 2013

Please be advised that Mayor Thomas has appointed Paul Clifford, Director of East Carolina University's Alumni Association, to fill the seat vacated by the resignation of Philip Rogers on the UNRI Work Group.

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MEMORANDUM



TO: Chris Padgett, Assistant City Manager

FROM: Leah B. Futrell, Interim Director of Human Resources *Leah B. Futrell*

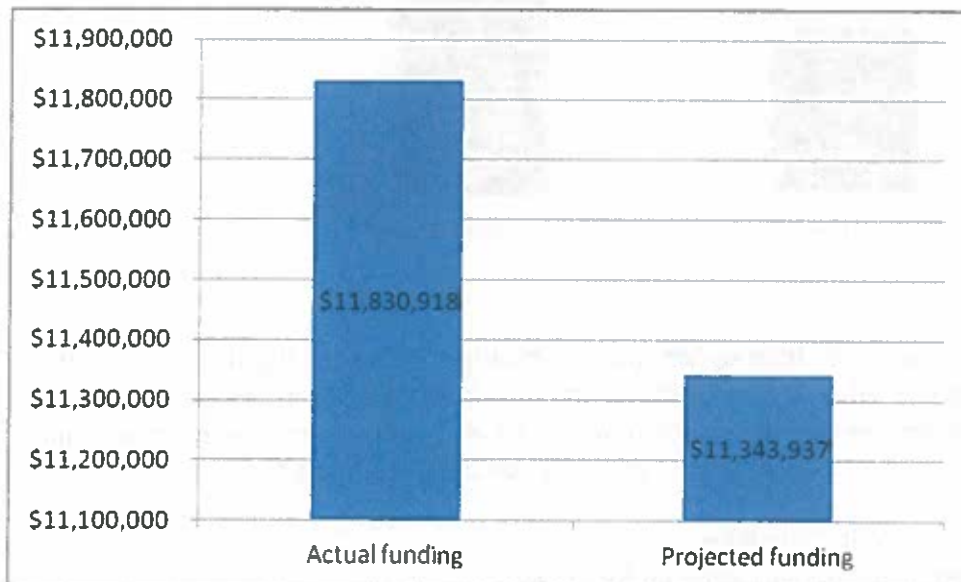
DATE: July 18, 2013

SUBJECT: Self-Insured Health Fund Financial Report

Following is an analysis of the City's self-insured health fund for fiscal year 2012-2013. As a reminder, the health fund also includes the following affiliate organizations: Sheppard Memorial Library, Pitt-Greenville Convention & Visitors Authority, Pitt-Greenville Airport Authority, and Greenville Housing Authority. These entities are billed monthly for their share of the health fund premiums.

Analysis of actual funding to projected funding:

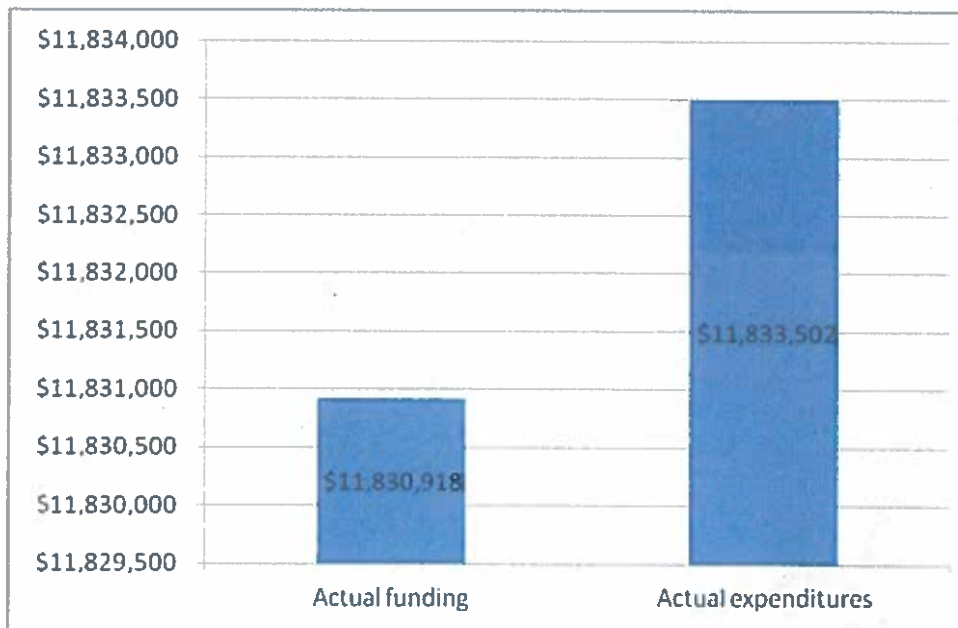
Actual funding of the health fund, which includes employer and employee contributions, surcharges, and reimbursements, totaled \$11,830,918 for fiscal year 2012-2013. This amount exceeded the projected amount of \$11,343,937 by \$486,981 (4%), due primarily to the crediting of reimbursements and surcharges during the fiscal year which the projected amount did not account for. Spousal surcharges were introduced this fiscal year (effective January 1, 2013) which have helped offset plan costs.



Analysis of actual funding to actual expenditures:

With actual funding totaling \$11,830,918 and actual expenditures totaling \$11,833,502, the health fund realized a slight deficit of \$2,584. This difference is de minimus, considering that the fiscal year 2012-2013 health fund was nearly \$12,000,000. Expenditures include total claims (prescription drugs, medical, vision, and dental claims), CIGNA administrative fees, and stop-loss insurance fees.

Medical claims exceeding \$50,000 continue to be a concern, as approximately 25% of total expenditures were paid for claims exceeding \$50,000. The majority of these claims were attributable to chronic medical conditions such as cancer and cardiovascular disease. Human Resources staff will continue to work with Mercer, the City's health benefits consultant, to implement measures to control medical costs. As a reminder, the health plan includes individual stop loss which limits the City's liability to \$200,000 per individual, per policy year. The stop loss policy reimburses the City for claims in excess of \$200,000.



In summary, although the health fund experienced some high claims for fiscal year 2012-2013, this was not unexpected as adequate funding was in place to pay the claims incurred by enrolled employees and their dependents. Human Resources staff will continue to monitor claim data monthly for trends and changes. Please contact me if you have any questions.

cc: ✓Barbara Lipscomb, City Manager
Bernita Demery, Director of Financial Services