

NOTES

TO: Honorable Mayor and City Council Members

FROM: Chris Padgett, Assistant City Manager *C.M.P.*

DATE: November 13, 2013

SUBJECT: Materials for Your Information

Please find attached the following material for your information:

1. A memo from Kevin Mulligan, Public Works Director, regarding a Local Officials Informational Meeting followed by a Public Meeting on Tuesday, November 19, 2013, for the Old Tar Road/Evans Street Widening Project
2. A memo from Gary Fenton, Recreation and Parks Director, providing an update on the *Let's Move!* initiative
3. A copy of the Recreation and Parks monthly report for November
4. A memo from me regarding special event permits recently issued

als

Attachments

cc: Dave Holec, City Attorney
Carol Barwick, City Clerk

MEMORANDUM

TO: Barbara Lipscomb, City Manager

FROM: Kevin Mulligan, PE, Director of Public Works

DATE: November 13, 2013

SUBJECT: Public meeting on widening of Evans Street/Old Tar Road

The North Carolina Department of Transportation (NCDOT) is holding an open house on Tuesday, November 19, 2013, to provide information and receive public comment on the planned widening of Evans Street in Greenville and Old Tar Road in Winterville. The proposed project is about four miles long and extends from Greenville Boulevard in Greenville to Cooper Street/ Worthington Road in Winterville.

The existing two-lane road would be widened to four lanes with curb and gutter and a 23-foot median. NCDOT has adopted a complete streets policy for new and rehabilitated roads where feasible therefore sidewalks and bicycle lanes are being considered on both sides of the road. Constructing sidewalks depends on a cost sharing and maintenance agreement between NCDOT and the local municipalities. Improvements to Greenville Boulevard, Fire Tower Road and the Cooper Street/Worthington Road intersections are being studied as part of the project. Construction is expected to begin in 2020.

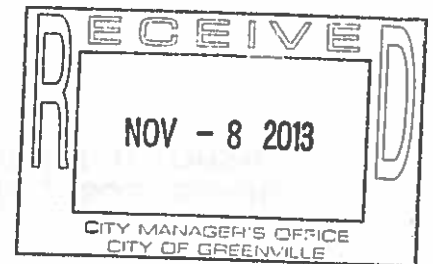
Attached to this memo are the public notices about this meeting as well as illustrations of the intersection alternatives for this project. The Greenville Blvd/Evans Street intersection has 5 alternatives for consideration. The Fire Tower Rd/Evans Street intersection has 4 alternatives while the Cooper St intersection will have 2 alternatives.

NCDOT is conducting two meetings on Tuesday, November 19, 2013. The first meeting is at 2pm and is for local officials to be updated on the progress of this project. The second meeting is scheduled for 4-7 p.m. and is open to the public. The location for these meetings is at the Pitt County Shrine Club, 568 Irish Lane in Winterville.

cc: Scott P.M. Godefroy, PE, City Engineer
Daryl Vreeland, AICP, Transportation Planner
Jo Laurie Penrose, AICP, Transportation Planner



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION



PAT MCCRORY
GOVERNOR

Notes to Council 11/13/13

ANTHONY J. TATA
SECRETARY

MEMO TO: Local Officials

FROM: Brian Yamamoto, Group Leader – Eastern Project Development Region *BSY*

DATE: November 6, 2013

SUBJECT: Invitation to Local Officials Informational Meeting for the Old Tar Road/Evans Street Widening Project, TIP No. U-2817

The North Carolina Department of Transportation (NCDOT) invites you to a Local Officials Meeting regarding the referenced project. At the meeting, we will update you on the project's status, discuss preliminary design options, and answer any questions you may have. This meeting is scheduled for:

Date: Tuesday, November 19, 2013
Time: 2:00 – 3:00 pm
Location: Pitt County Shrine Club
569 Irish Lane, Winterville

A Public Meeting will follow the Local Officials Informational Meeting at the same location. The Public Meeting will begin at 4:00 p.m. and end at 7:00 p.m. No presentation will be given. The public can submit written during and after meeting. A copy of the Public Notice for the Public Meeting is attached for your information.

Please contact me at 919-707-6051 or at byamamoto@ncdot.gov if you have any questions regarding the project. Thank you and we look forward to meeting with you.

attachment

cc: Hugh Overholt, Board of Transportation Member, Division 2
John Rouse, PE, NCDOT Division 2 Engineer

MAILING ADDRESS:
NC DEPARTMENT OF TRANSPORTATION
PROJECT DEVELOPMENT AND ENVIRONMENTAL ANALYSIS
1548 MAIL SERVICE CENTER
RALEIGH NC 27699-1548

TELEPHONE: 919-707-6000
FAX: 919-250-4224

WEBSITE:
[HTTPS://CONNECT.NCDOT.GOV/RESOURCES/ENVIRON
MENTAL/PAGES/DEFAULT.ASPX](https://connect.ncdot.gov/resources/environmental/PAGES/DEFAULT.ASPX)

LOCATION:
CENTURY CENTER, BUILDING A
1000 BIRCH RIDGE DRIVE
RALEIGH NC 27610

**NCDOT TO HOLD A PUBLIC MEETING NOV. 19 IN WINTERVILLE REGARDING
THE PROPOSED WIDENING OF EVANS STREET / OLD TAR ROAD (S.R. 1700) TO
MULTIPLE LANES**

TIP Project U-2817

The N.C. Department of Transportation will hold a public meeting on **Tuesday, Nov. 19** regarding a proposed improvement project to widen Evans Street / Old Tar Road (S.R. 1700) to multiple lanes. Widening the road is necessary in order to provide additional capacity, improve traffic flow, and increase safety for both motorists and pedestrians.

The project, about 4 miles long, extends from Cooper Street / Worthington Road (S.R. 1711) in Winterville to Greenville Boulevard (N.C. 43 / U.S. 264A) in Greenville. The existing two-lane road will be widened to four 12-foot lanes with a 23-foot median, curb and gutter, sidewalks, and possible bicycle lanes. Several alternatives for high volume intersections within the project will also be displayed during the meeting. The project is currently scheduled for right of way acquisition in 2018 and construction in 2020. These dates are tentative and are subject to change.

The meeting will take place at the **Pitt County Shrine Club**, located at **569 Irish Lane in Winterville** from **4 p.m. to 7 p.m.** Interested citizens may attend at any time during the meeting hours, as there will be no formal presentation. NCDOT representatives will be available to answer questions and listen to comments regarding the project. Citizens will also have the opportunity to submit comments and questions in writing.

For more information, contact Brian Yamamoto, Project Development Group Supervisor, NCDOT-Project Development and Environmental Analysis Unit, 1548 Mail Service Center, Raleigh 27699-1548, by phone: (919) 707-6051 or by email: byamamoto@ncdot.gov.

NCDOT will provide auxiliary aids and services under the Americans with Disabilities Act for disabled persons who want to participate in these meetings. Anyone requiring special services should contact Jammie Robbins, NCDOT – Human Environment Section at 1598 Mail Service Center, Raleigh 27699-1598; by phone: (919)707-6085 or by e-mail: jarobbins@ncdot.gov as early as possible so that arrangements can be made.

Persons who speak Spanish and do not speak English or have a limited ability to read, speak, or understand English, may receive interpretive services upon request prior to the meeting by calling 1-800-481-6494.



Ms. Liz Kvaschitz
Mulkey Engineers & Consultants
6750 Tryon Rd.
Cary, NC 27518

WIDENING OF OLD TAR ROAD/EVANS STREET

PROJECT CONTACTS

If you have questions about this project, please contact either:

Mr. Brian Yamamoto

NCDOT Project Development and Environmental Analysis (PDEA)
1548 Mail Service Center
Raleigh, NC 27699-1548
919.707.6051
byamamoto@ncdot.gov

- OR -

Ms. Liz Kvaschitz

Mulkey Engineers & Consultants
6750 Tryon Rd.
Cary, NC 27518
919.858.1808
lkvaschitz@mulkeyinc.com

Information about this project can also be found on the project website:

<http://www.ncdot.gov/projects/EvansStreetWidening/>

Auxiliary aids and services will be provided for disabled persons who wish to attend the meeting. Please contact Mr. Yamamoto or Ms. Kvaschitz as soon as possible so that arrangements can be made.

NCDOT is on the web!

www.ncdot.gov

Public involvement is an important part of the planning process. The NCDOT encourages citizen involvement on transportation projects, and will consider your suggestions and address your concerns. If you have transportation questions on other projects, call our Customer Service Center toll-free at 1-877-DOT-4YOU, or visit the NCDOT webpage.



WIDENING OF OLD TAR ROAD/EVANS STREET

NCDOT Project Newsletter Issue 2 | Pitt County | Fall 2013

TIP Project No. U-2817

PROJECT DESCRIPTION

The North Carolina Department of Transportation (NCDOT) proposes to widen Old Tar Road /Evans Street in Winterville and Greenville. The proposed project is about four miles long and extends from Cooper Street/ Worthington Road in Winterville to Greenville Boulevard in Greenville. The existing two-lane road would be widened to four lanes with curb and gutter and a 23-foot median. Sidewalks and bicycle lanes are being considered on both sides of the road. The construction of sidewalks will be dependent upon a cost-sharing and maintenance agreement between NCDOT and the local municipalities. Improvements to the Cooper Street/Worthington Road, Fire Tower Road, and Greenville Boulevard intersections are being studied as part of the project. NCDOT is conducting studies to evaluate social, economic, traffic and environmental impacts associated with the proposed improvements.

PROJECT PURPOSE

The purpose of the proposed project is to increase capacity and improve traffic flow along Old Tar Road/ Evans Street.

NCDOT ANNOUNCES Open House Public Meeting

November 19, 2013

4:00 to 7:00 p.m.

Pitt County Shrine Club

568 Irish Lane

Winterville, NC 28590

PROJECT ALTERNATIVES

A range of alternatives that meet the purpose of and need for the project has been developed. Because of the projected high traffic volumes, conventional intersection improvements do not reduce traffic delays to acceptable levels at the Old Tar Road/ Evans Street intersections with Fire Tower Road and Greenville Boulevard. As a result, several design options are being studied for these intersections. These include quadrant roadways and median U-turn options, which restrict left turns at the key intersection. A roundabout option is being considered for the intersection of Old Tar Road and Cooper Street/Worthington Road.

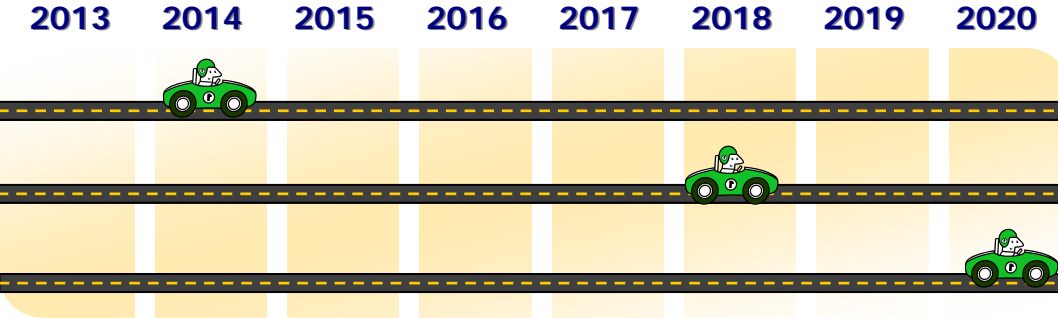
Intersection design alternatives are described and illustrated inside the newsletter. There are two alternatives for Cooper Street/Worthington Road and Old Tar Road, four alternatives for Fire Tower Road and Old Tar Road/ Evans Street, and five alternatives for Greenville Boulevard and Evans Street. Different alternatives can be selected for each intersection (e.g., Alternative A at Cooper Street/ Worthington Road, Alternative B at Fire Tower Road, and Alternative C at Greenville Boulevard). Citizens will be able to comment on their preferences at the workshop.

PROJECT TIMELINE*

ENVIRONMENTAL DOCUMENT

RIGHT OF WAY ACQUISITION

CONSTRUCTION



*Schedule subject to ongoing project funding prioritization process.

NCDOT Mission: Connecting people and places safely and efficiently, with accountability and environmental sensitivity to enhance the economy, health and well-being of North Carolina.

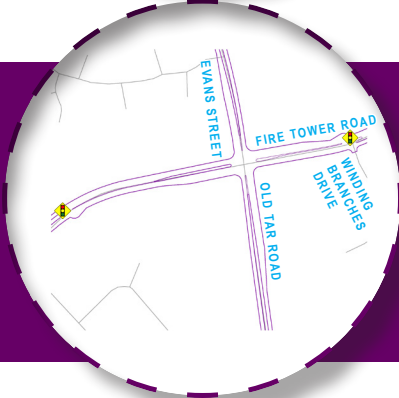
Old Tar Road/Evans Street and
Fire Tower Road Intersection



ALT B

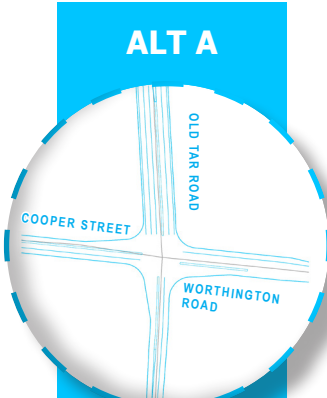


ALT C

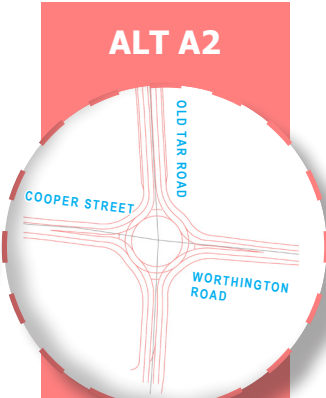


ALT D

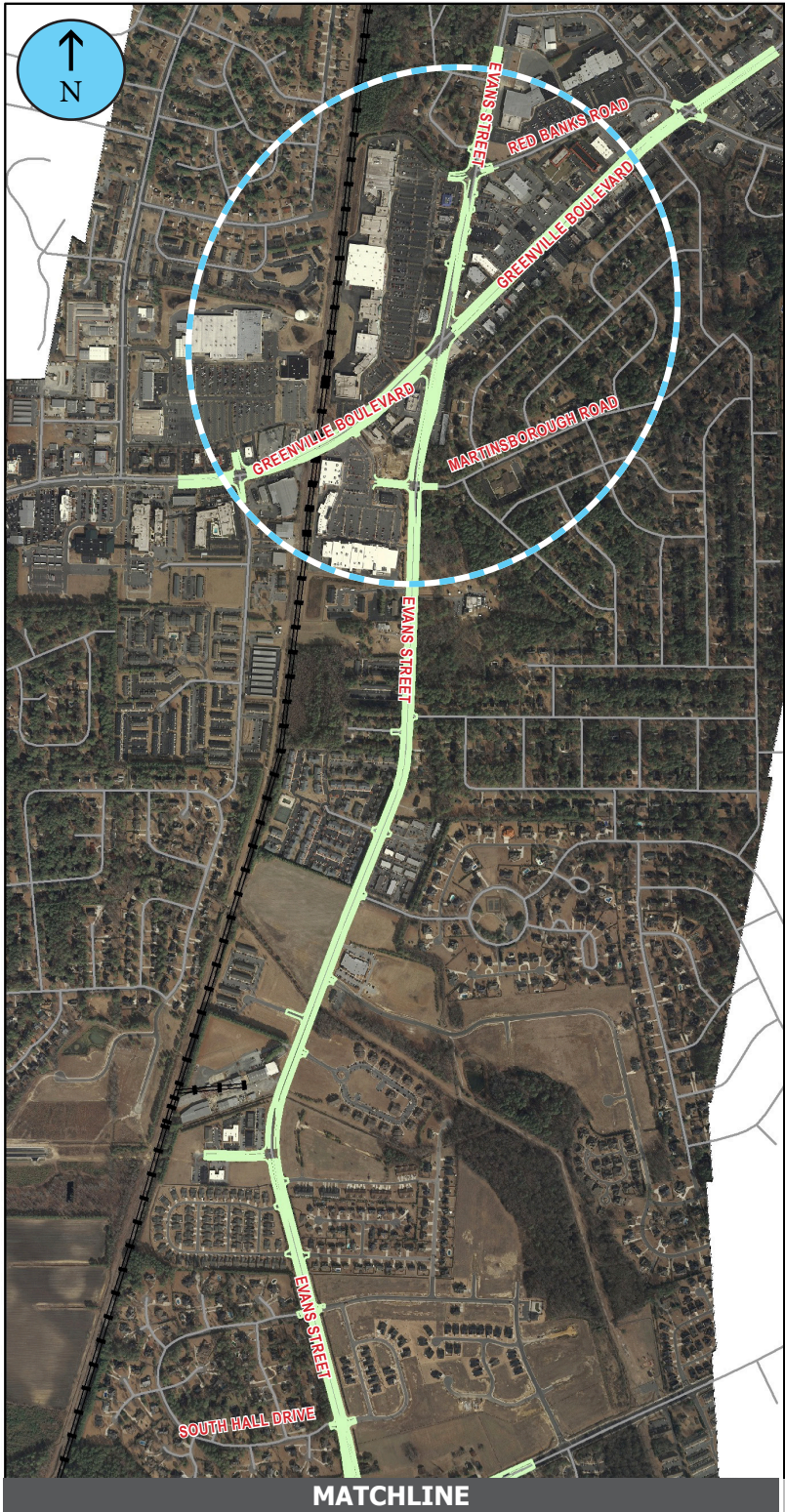
Old Tar Road and
Cooper Street/Worthington Road
Intersection



ALT A



ALT A2



Evans Street and
Greenville Boulevard Intersection

ALT B



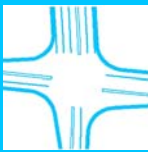

ALT B2







ALT C



Old Tar Road and Cooper Street/Worthington Road Intersection:

	<p>Alternative A: <i>Conventional widening design.*</i></p> <ul style="list-style-type: none">• One left turn lane in all directions.• One right turn lane from Old Tar Road to Cooper Street.• One right turn lane from Worthington Road to Old Tar Road. <p><i>*Because this is a conventional intersection design at all intersections, Alternative A is only illustrated once.</i></p>
	<p>Alternative A2: <i>Roundabout.</i> This option could be included with any of the other alternatives.</p>

Old Tar Road/Evans Street and Fire Tower Road Intersection:

	<p>Alternative A/A2: <i>Conventional widening design (not shown).</i></p> <ul style="list-style-type: none">• Two left turn lanes in all directions.• Two right turn lanes in all directions <i>except</i> from Old Tar Road eastbound onto Fire Tower Road.
	<p>Alternative B*: <i>Quadrant roadway design.</i> Left turns are restricted at the intersection and traffic is re-routed onto a new “quadrant” road in the northeast quadrant. The new road would connect South Hall Drive to Winding Branches Drive.</p> <ul style="list-style-type: none">• To turn left from:<ul style="list-style-type: none">– Old Tar Road to Fire Tower Road: travel through the intersection, turn right on the new road, and turn right again onto Fire Tower Road.– Evans Street to Fire Tower Road: turn left onto the new road, then turn left onto Fire Tower Road.– Fire Tower Road to Old Tar Road: turn right onto the new road, then turn left onto Evans Street and travel through the intersection.– Fire Tower Road to Evans Street: travel through the intersection, turn left onto the new road, then turn right onto Evans Street.
	<p>Alternative C: <i>Median U-turn design.</i> Left turns are restricted from Fire Tower Road to Old Tar Road/Evans Street. New signals would be added on Fire Tower Road at Winding Branches Drive and approximately 0.25 mile west of Old Tar Road/Evans Street.</p> <ul style="list-style-type: none">• To turn left from Fire Tower Road (eastbound and westbound) to Old Tar Road/Evans Street: proceed through the intersection, U-turn at the signalized median breaks on Fire Tower Road, then turn right onto Old Tar Road/Evans Street.
	<p>Alternative D: <i>Median U-turn design (at Fire Tower Road intersection only).</i> All left turns at the intersection are prohibited. New signals would be added on Fire Tower Road at Winding Branches Drive and approximately 0.25 mile west of Old Tar Road/Evans Street.</p> <ul style="list-style-type: none">• To turn left from:<ul style="list-style-type: none">– Old Tar Road/Evans Street (northbound and southbound) to Fire Tower Road: make a right onto Fire Tower Road, U-turn at signal and proceed back through the intersection.– Fire Tower Road (eastbound and westbound) to Old Tar Road/Evans Street: proceed through the intersection, make a U-turn at signalized median break and then turn right onto Old Tar Road/Evans Street.

Evans Street and Greenville Boulevard Intersection:



Alternative A/A2: Conventional intersection design (not shown).



Alternative B*: *Quadrant roadway design.* No left turns from Evans Street to Greenville Boulevard. A new “quadrant” road would be constructed in the southwest quadrant of the intersection, from Martinsborough Road/Evans Street intersection to Greenville Boulevard. Red Banks Road would serve as a quadrant road in the northeast quadrant.

- To turn left from:
 - Evans Street (northbound) to Greenville Boulevard: turn left at new road in southwest quadrant, then turn left onto Greenville Boulevard.
 - Evans Street (southbound) to Greenville Boulevard: turn left onto Red Banks Road, then turn left onto Greenville Boulevard.

**Multiple design options for this alternative are being considered to reduce impacts to the shopping center.*



Alternative B2: *Quadrant roadway design.* No left turns from Evans Street to Greenville Boulevard. A new road would be constructed in the northeast quadrant. No road would be constructed in the southwest quadrant.

- To turn left from:
 - Evans Street (northbound) to Greenville Boulevard: proceed through the intersection, turn right onto new road, then turn right onto Greenville Boulevard.
 - Evans Street (southbound) to Greenville Boulevard: turn left onto new road, then turn left onto Greenville Boulevard.



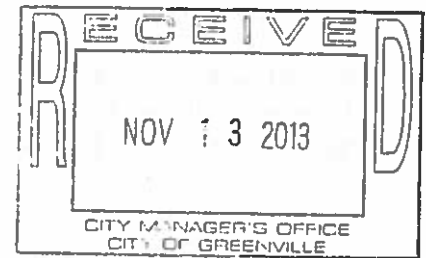
Alternative C: *Median U-turn design.* A new signalized intersection would be added between Evans Street/Greenville Boulevard and Red Banks Road. No left turns allowed from Evans Street to Greenville Boulevard.

- To turn left from:
 - Evans Street (northbound) to Greenville Boulevard (west): turn right at Evans Street/Greenville Boulevard intersection, make a U-turn at new signalized intersection and proceed back through the intersection.
 - Evans Street (southbound) to Greenville Boulevard: turn left onto Red Banks Road and left onto Greenville Boulevard.



Alternative D: Conventional intersection design (not shown), with additional widening.

Memo



To: Chris Padgett, Assistant City Manager
From: Gary Fenton, Director of Recreation and Parks *GF*
Date: November 7, 2013
Re: Let's Move Progress Update

City Council recently passed a resolution committing to the City's participation in the *Let's Move! Cities, Towns and Counties* (LMCTC) initiative, a comprehensive effort launched by First Lady Michelle Obama and dedicated to solving the challenge and long-term implications of childhood obesity.

Participating communities commit to taking steps to:

- #1: *Start Early – Start Smart:*** Help early care and education program providers incorporate best practices for: nutrition, physical activity and screen time into their programs.
- #2: *MyPlate/Your Plate:*** Display 'MyPlate' in all city or county-owned /operated venues serving food.
- #3: *Smart Servings for Students:*** Elected officials commit to increasing participation in the School Breakfast Program (SBP) & the National School Lunch Program (NSLP).
- #4: *Model Food Service:*** Implement healthy and sustainable food service guidelines aligned with the Dietary Guidelines for Americans in all city or county-owned/operated venues serving food.
- #5: *Active Kids at Play:*** Map local playspaces, complete a needs assessment, developing an action plan, & launch a minimum of three proven policies, programs or initiatives aimed at increasing access to play.

As a department head concerned with the fitness and well-being of our youth, I was asked to take the staff lead in this initiative.

Since the first four and a portion of the fifth goal involve programs or facilities outside the purview of our department (or even of the City), the involvement and support of various County agencies is essential to the success of this effort. We must engage local government and school officials, community organizations, faith-based organizations, and interested citizens in this effort.

Much of this initiative first involves gathering data on efforts and initiatives already underway here in Pitt County. Contacts have been made with Pitt County Schools, Community Schools and Recreation, and Pitt County Health Department to acquire information and statistics on existing programs, and seek their cooperation in the Let's Move effort.

Pitt County has not yet "signed on" as a LMCTC site, though I understand that, like the National League of Cities, the National Association of Counties has endorsed participation in the program. Regardless, County staff are clearly concerned about the area's childhood obesity issue, and are taking steps to impact it.

I will be invited to address the next meeting of the Pitt County School Health Advisory Council (SHAC), which will be scheduled in the next few weeks. Also, County clerical staff are arranging a meeting with

myself and Dr. John Morrow, Director of the Pitt County Health Department, and another meeting with LeeAnn Seelman, Director of the Pitt County's Child Nutrition Office that administers the Pitt County School's Breakfast Program and National School Lunch Program.

We have identified 93 childcare centers within Pitt County and will be connecting by mail with each one to learn of their efforts in regard to Goal #1, *Start Early, Start Smart*.

In regard to Goal 5, Recreation and Parks staff will develop a map of every public playground and other "playspaces" (trails and other public places where people can be active) within the city's park system. We will also request that other parks and recreation agencies within Pitt County (as well as the Pitt County Schools) provide information on any of their playground, trail and park facilities which are available for the general public to utilize, so that they, too, can be included in this map.

More information will be provide as additional progress is made.

MONTHLY REPORT



NOVEMBER 2013

DIRECTOR

- NRPA Congress – The National Recreation and Park Association conference was enlightening, and something I wish more GRPD staff could have experienced. Fortunately, the 2014 conference will be held in Charlotte (10/14-16). Hopefully, we can give numerous staff the opportunity to participate and grasp the scope, impacts and diversity of our profession, through learning about state-of-the-art programs, events, services, facilities and efforts within parks and recreation agencies across the nation.
- Eppes Rec Center Position – Interviews recently took place for a new Recreation Supervisor to manage the Eppes Recreation Center, a vacancy resulting from the retirement of long-time recreation and parks employee Alonza Price. Staff hope to have the position filled by late November.
- River Study – Following presentations by the three “short listed” respondents to the *Request for Qualifications*, a consultant has been selected for the Tar River Utilization Study. Plans call for a contract to be presented to City Council for approval in December, with actual work beginning in January. Clearly, the river represents a “barely tapped” resource for our City, and the purpose of the study is to reveal ways in which it can benefit our community economically, environmentally, and recreationally. The study will take about 8 months, and include a high degree of public involvement.
- Greenville is now a *Let’s Move! Cities, Towns and Counties* site, a program to help address childhood obesity across the nation. GRPD will focus on coordinating local efforts among county and city agencies that can impact nutrition, physical activity, and the amount of “screen time” in the lives of area youngsters. We will seek the cooperation of the County Schools, County Health Department, and other agencies providing youth oriented services.
- The Magnolia Arts Center members have hosted several clean-up days at their new home in the Perkins Complex Building have created a “black box” performance area in the facility, and plan to have their first public performance (“Steel Magnolias”) in February. Auditions for the show are scheduled for December.
- Survey – GRPD has partnered with ECU’s Kinesiology Department on a community survey to determine which parks and park features are being used for physical activity, the frequency and duration of that use, other ways in which residents stay active, the level and frequency of those activities, to what degree walking is a regular part of their weekly routines, their familiarity with specific City parks, and additional features they would like to see within our park system. Results of this survey will help us in our facility and program planning, as well as in our marketing efforts.



In November...

- 11/2 Future Stars Soccer regular season ended.
- 11/4 Future Stars Soccer Post-Season Tournament began.
- 11/4 Registration for Basketball Skills Clinic at BLP began.
- 11/6 Adult Tap Dance classes began.

- 11/6-8 The Moyewood and Southside Seniors attend the NASCC conference in Winston-Salem.
- 11/8-10 Special Olympics Fall Games in High Point
- 11/10-12 Selected Staff attending the 2013 NCRPA/SCRPA Joint Conference in Raleigh
- 11/16 Durham Performing Arts Center (DPAC) Senior trip to see *Ghost: The Musical*
- 11/18 Youth Coed Basketball at Boyd Lee Park will begin.
- 11/23 Holiday Art Sale from 10:00 AM – 4:00 PM at the Jaycee Park Center for Arts & Crafts. Participants from many of our programs will be showing and selling their crafts and artwork for the upcoming holiday season.
- 11/27 *ABCs of Painting* and *The Painter's Studio* programs begin
- 12/06 *Greenville Gives* holiday kickoff from 6:00 – 7:30 PM at Five Points Plaza

PARKS DIVISION

PARKS SUPERINTENDENT

1. Assembled GRPD's 5 year Capital Improvement Projects Budget (CIP). This was developed with departmental input, reviewed/approved by the Director and Senior Rec/Park staff, and then assembled/submitted.
2. With the Golf Course Business Manager, reviewed and recommended a new golf cart lease.
3. Participated in the review of consultant proposals for the Tar River Utilization Study.
4. Five maintenance staff received iPads for managing HVAC systems through the *Guaranteed Energy Savings Program*.
5. Hosted a facility tour for Rocky Mount Parks & Recreation staff. Discussed maintenance practices and capital improvement projects.

PARKS MAINTENANCE

1. Provided set up and support for ECU football game parking lot rentals at Elm St. Park, tennis tournament at River Birch, Council candidate debate at Eppes Recreation Center, and Homerun Derby at Guy Smith Stadium.
2. Landscape crews – mowing/ball field maintenance – transitioning to leaf removal and edging sidewalks; assisted with Community Tree Day; annual flower plantings have begun; completed landscape plantings at Dream Park.
3. Custodial crews provided modified cleaning service and litter collection; annual floor maintenance schedule established.
4. Technician crews reestablished water service at the Magnolia Arts Center and installed exhaust fan in kitchen. Constructing storage room at the Golf Course.

RIVER PARK NORTH (RPN)

- **October Activities:**
 1. 4 large/3 small shelter reservations; total attendance 185 (L), 64 (S)
 2. 6 single campsite reservations; total attendance 9
 3. 8 single/2 group pedal boat reservations; total attendance 16 (S), 25 (G)
 4. 7 group/private programs; total attendance 280, (school visit, birthday party, ECU Pre-K Teachers, and GSA Troop Programs)
 5. 10 public programs; total attendance 109 (ECU Theater Workshop, Greensprings Stream Study, FROGGS, Owl Prowl, Campfire, etc.)
- **October Highlights:**
 1. Won 2nd Place, \$100, for RPN Booth at the Pitt Co. Fair.
 2. Two bench swings were hung for guest usage.



3. Multiple partnership programs with FROGGS (Owl Prowl) and ECU Children's Theater Department. (Children's Theater Workshop Class)
4. PCC and Wildlife Resources assessment of ponds show healthy population of fish. PCC classes contributed carp, bass, catfish, perch, bluegill, and eels for the Center aquarium.

- **Coming In November:**

1. 1 large shelter reservation; expected attendance 50
2. 11 public programs (Forts and Hideouts, STEM Fair, Leaf Pile Learn and Play, America Recycles, etc.)
3. Park hours change, 11/1/13 – 2/28/14, 8:00 AM – 5:00 PM.
4. Trail closures starting 11/11-22 due to power line project

PARKS PLANNING

1. Dream Park – Two artists have been commissioned for the public art along the memorial plaza. Awaiting signed contracts. Maintenance staff has completed the fall planting which was a zoning requirement. Installation of bollards and bike racks will be completed by mid-November.
2. Eppes Recreation Center - ADA Improvements – The contractor has been granted substantial completion for both phases of the project; the City is currently going through closeout procedures in order to accept all of the work.
3. Tar River Utilization Study – Currently in contract negotiations with Rhodeside & Harwell, Inc. design.
4. Elm Street Center restroom renovations – Staff is writing specifications and preparing bid documents for ADA restroom renovations.

PARKS COORDINATOR

- Work Orders: Submitted - 15, Completed - 16, Pending - 42
 1. Labor Hours - 2,101
 2. Labor Costs - \$30,628
- Park Services Event Support – GAFC (Senior Health Fair)
 1. Labor Hours - 15
 2. Labor Costs - \$341
- "Bigger Expense" Items (hours and labor)
 1. Athletic Field Prep - 261 hrs. - \$4,518
 2. Custodial - 733 hrs. - \$10,339
 3. Mowing - 509 hrs. - \$7,284
 4. Litter/Trash Pickup - 368 hrs. - \$5,249
 5. Landscaping - 163 hrs. - \$2,042
- Vandalism
 1. Elm Street Park – graffiti on shelter

BRADFORD CREEK PUBLIC GOLF COURSE

1. Monthly revenues: October 2013 - \$51,488 vs. October 2012 - \$51,888.
2. Rounds of Golf: October 2013 – 1,458 rounds vs. October 2012 – 1,567 rounds.
3. 10/1 Nine and Wine Ladies Night, 9 participants.
4. 10/4 ECU Kinesiology Department Golf Tournament – 36 participants.
5. 10/18 Wedding Rehearsal Dinner – 50 attended.

6. 10/26 VIP FALL FINALE Golf Tournament – 44 participants.
7. 10/27 PGA Junior Golf League Match vs. New Bern – 48 youth and 60 parents attended.

IN NOVEMBER...

- 11/10 & 17 PGA Junior Golf Practice, 2:00 – 5:00 PM
- 11/17 Clubhouse Rental, 3:00 – 7:00 PM
- 11/24 PGA Junior Golf Match, 2:00 – 5:30 PM

RECREATION DIVISION

RECREATION SUPERINTENDENT

1. Submitted FY 14-15 & FY 15-16 revenues, fee changes, and IT and staff position requests for budget development.
2. Received \$600 *Grassroots Arts Program* matching grant from Pitt County Arts Council at Emerge to assist in paying *Sunday in the Park* band – Panyelo.

EPPES RECREATION CENTER / THOMAS FOREMAN PARK

1. 10/2 City Council candidate debate
2. 10/8 Mayoral debate
3. 10/12 Girl Scouts Dance Teams and “Ladies of Purpose” domestic violence awareness event
4. 10/25 QSA Foundation, a non-profit assisting homeless and military families, held their annual “Stand Down” event, giving veterans and their families information available to them, giveaways, educational seminars, medical check-ups and housing opportunities.
5. 10/26 NC Rise Roundball Classic, with college scouts in attendance. Forty high school players participated.

SOUTH GREENVILLE RECREATION CENTER

1. Fall Fitness Boot Camp ended on 10/24, 12 participants.
2. Men’s 30 & Over Basketball League games on M, W, TH nights, 7-10 PM. Wednesday games are at Eppes Recreation Center.
3. 10/31 Annual Halloween Fall Festival – approximately 100 participants.

SPECIALIZED RECREATION AT DREW STEELE CENTER

1. 10/11 Fall Bingo Social held for ages 22+.
2. 10/12 Youth Educators Summit (“YES”) – approximately 75 attended. The Exceptional Community Football League (ECFL) was featured. →
3. 10/30 Annual Costume Party was held at Eppes Middle School; 265 attended.



ARTS & CRAFTS

1. 10/28 Wheel Throwing class began.
2. Preschool classes *Harvest Harmonies* & *The Colors of Fall* had a total of 14 enrolled.
3. PCC uses the painting room from 9 AM – 1 PM, M-TH for a Basic Skills Program for community members. →
4. Pitt County Schools uses room 207 on W, TH, F for a Pre-K program called *Play and Learn*.



SENIOR ADULT SERVICES

1. 10/13-19 15 seniors toured Sedona, AZ, and the Grand Canyon.
2. 10/22 Senior Day at the State Fair; 23 participants.

ADULT ATHLETICS

1. 10/8 BOLT! Youth running program began. 30 participants.
2. 10/20 Adult Flag Football ended; *Old Dawgs* won the league title for the 4th year in a row.
3. Adult softball games continued; 121 games played in October.
4. Six cross country meets were hosted at Boyd Lee Park, including the NC High School Athletic Association 2A Regionals.

YOUTH ATHLETICS

1. 11/2 Greenie League Fall Baseball Clinic continued; 44 participants.
2. 11/8 Deadline for Youth Coed Basketball registration.
3. Future Stars soccer games continued; 339 games played in October.

RIVER BIRCH TENNIS CENTER (RBTC)

1. 10/4-5 ECU Women's Tennis team leased courts for tournament with NCCU and Norfolk State.
2. 10/4-6 Tennis Supervisor attended NC Tennis Association's Community Development Workshop & Local League Coordinator's annual meeting in Greensboro.
3. 10/9-10 Big East 4A Girl's High School Tournament rained out both days.
4. 10/18-19 Hosted 1A Girl's High School East Regional Tennis Tournament; players from 8 eastern NC schools participated.
5. 10/24 Fall tennis programs concluded.
6. 10/26 GRPD Instructor Lynette Worthington conducted a play day to raise awareness for breast cancer victims. 10 players participated.



DREW STEELE CENTER (DSC)/ELM STREET CENTER/BARNES-EBRON-TAFT (BET) BUILDING

1. 11/4 Youth Flag Football tournament began at Jaycee Park.
2. 10/22-24 Gymnastics and Cheerleading cheered for the 5-6 year old flag football games at Jaycee Park
3. Men's Cross Court Basketball held M-TH from 6:00-8:00 PM.
4. 9 BET rentals, total attendance 364.
5. 9 DSC rentals, total attendance 244.
6. Late Night Hoops was held on Tuesdays for 17-24 year olds and Fridays for 13-16 year olds at the Drew Steele Center.

SPORTS CONNECTION

1. October 2013: 1,838 tokens sold vs. October 2012: 1,195 tokens sold.
2. 2 birthday parties held.
3. October 2013 attendance: 928 vs. October 2012 attendance: 1,200.
4. Accepting registration for *Teen Connection* program and Youth Basketball Skills Clinic.

GREENVILLE AQUATICS & FITNESS CENTER (GAFC)

1. Kathleen Shank will serve on the Advisory Committee for the new Therapeutic Recreation Assistant Program at Pitt Community College, as part of our commitment to build working relationships within the community.
2. To celebrate 27 years of service, *Member Appreciation Days* at GAFC will host several events, such as weekly drawings, free guest day, pickleball tournament, and workout challenge.

WELLNESS

1. 10/9 Senior Health Fair hosted 30 vendors. Various free screenings and interactive programming was available. ECU Dental School conducted oral cancer screenings and found three participants with early stages of oral cancer. 128 attended.
2. 10/16 Fall Wellness Walk held at River Park North for City and GUC employees. 134 participated.
3. 10/17 Red Cross Blood Drive held at GAFC. Goal – 70 pints. Viable pints obtained – 91.
4. Open enrollment for healthcare benefits held for City employees from 10/21-24, which included Biometric Screenings and Health Risk Assessments. Approximately 300 City employees participated.



AQUATICS

1. October swim lessons at 90% capacity.
2. First Intra-Squad swim meet was held at GAFC on 10/11. 25+ swimmers participated in individual and team races. The next Intra-Squad Series meet is on 12/15.
3. Junior Aquatics Staff accumulated 78 volunteer hours for October assisting with programs and events. They also attended a 2 hour swim instructor training.



Respectfully submitted,

A handwritten signature in black ink, which appears to read "Gary N. Fenton".

Gary N. Fenton, Director of Recreation and Parks



ECFL Cheerleaders at the Youth Educators Summit

Memorandum

To: Honorable Mayor and City Council Members

From: Chris Padgett, Assistant City Manager *C.N.P.*

Date: November 13, 2013

Subject: Notice of Special Event Permits Approved

The following special event applications were approved by the Greenville Police Department. If you have any questions about this report, contact me or Chief Aden.

Type of Event	Event Date	Event Location	Event Organizer/ Sponsoring Agency	Law Enforcement Required
Solicitation Permit	11/8-9/13	Wal-Mart and Parkers BBQ	Veterans of Foreign Wars	No
Birthday Party w/DJ (amplified sound)	11/9/13	Moyewood Subdivision	Latricia Clark	No
Veteran's Day Ceremony (street closing and amplified sound)	11/11/2013	East 1 st Street b/w Reade and Greene Streets / Town Common	Pitt County Veteran's Council	No

als

cc: Dave Holec, City Attorney
Carol Barwick, City Clerk