

NOTES

TO: Honorable Mayor and City Council Members

FROM: Barbara Lipscomb, City Manager *BLV*

DATE: November 6, 2013

SUBJECT: Materials for Your Information

Please find attached the following material for your information:

1. A memo from Leah Futrell, Human Resources Director, regarding the Self-Insured Health Fund Financial Report
2. A memo from Les Everett, Chief Building Inspector, regarding permits issued in October for new residential and commercial construction
3. A report from the Inspections Division for October
4. A memo from Chris Padgett, Assistant City Manager, regarding special event permits recently issued

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Attachments

cc: Dave Holec, City Attorney
Carol Barwick, City Clerk

MEMORANDUM

TO: Chris Padgett, Assistant City Manager

FROM: Leah B. Futrell, Director of Human Resources

DATE: November 6, 2013

SUBJECT: Self-Insured Health Fund Financial Report

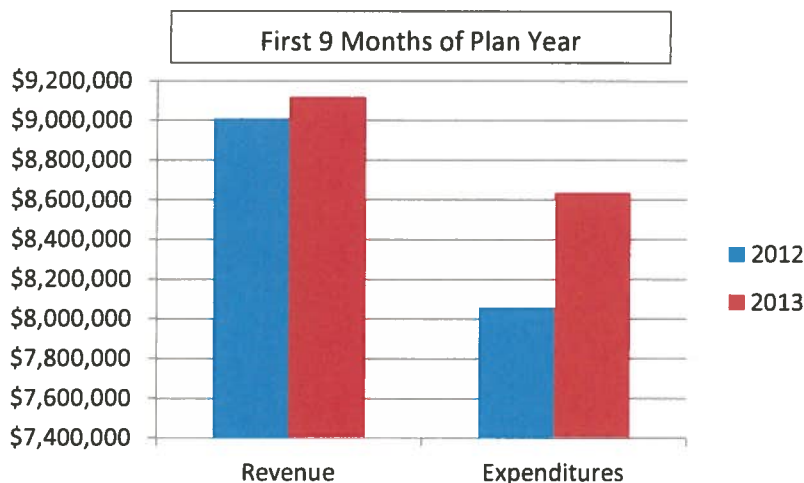


The following is an analysis of the funding and expenditures associated with the City's self-insured health fund. The health fund's plan year is based on the calendar year (January 1 – December 31), while the funding is budgeted based on the fiscal year (July 1 – June 30). As such, data is presented for both the plan year and fiscal year with the previous year's data provided for comparison. As a reminder, the health fund also includes the following affiliate organizations who are billed monthly for their share of the health fund premiums: Sheppard Memorial Library, Pitt-Greenville Convention and Visitors Authority, Pitt-Greenville Airport Authority, and the Greenville Housing Authority.

The health fund has performed very well during the first quarter of FY 14 with revenues over expenditures by \$482,250. This is a significant improvement over the first quarter of FY 13 which resulted in a net fund deficit of \$(288,788). The improvement is a result of both increased revenues and reduced costs. Revenue increases are in-part due to spousal and tobacco user surcharges that became effective in January and July 2013, respectively, and other plan design changes that became effective in January 2013. Expenditure reductions are associated with reduced claims levels, which are in-part due to plan design changes that went into effect in January 2013 and a decrease in large claims over \$50,000.

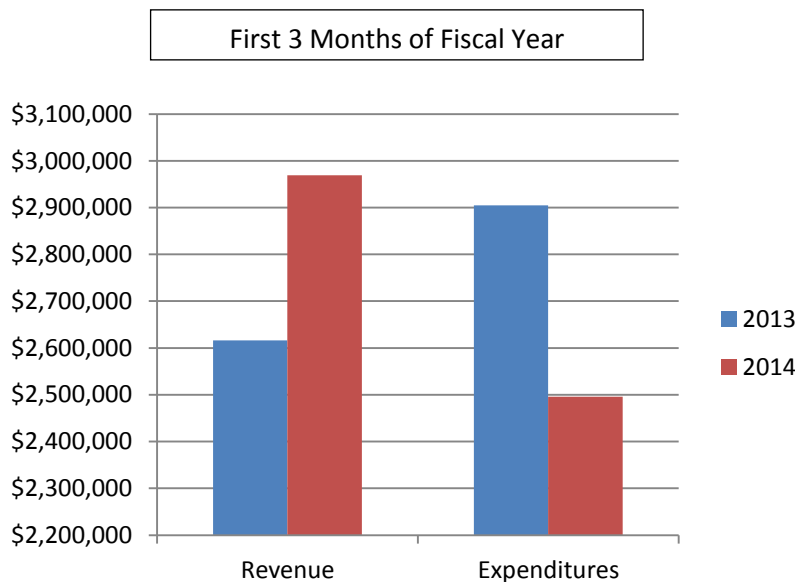
Plan Year 2013: Revenue and Expenditure Data

The health fund's revenues through the first nine months of Plan Year 2013 total \$9,116,582. Expenditures for the same period total \$8,634,332, resulting in a net fund surplus of \$482,250. For comparison, revenues through the first nine months of Plan Year 2012 totaled \$9,009,948. Expenditures for the same period totaled \$8,056,840, resulting in a net fund surplus of \$953,108.



Fiscal Year 2014: Revenue and Expenditure Data

The health fund's revenues through the first three months of Fiscal Year 2014 total \$2,969,019. Expenditures for the same period total \$2,495,849, resulting in a net fund surplus of \$473,170. For comparison, revenues through the first three months of Fiscal Year 2013 totaled \$2,615,860. Expenditures for the same period totaled \$2,904,648, resulting in a net fund deficit of \$(288,788).



Note 1 : Revenues include employer contributions, employee and retiree premiums, rebates, surcharges (i.e. spousal and tobacco user) and other miscellaneous revenues (i.e. wellness grant).


Note 2: Expenditures include claims, third party administrator fees, wellness program expenses, consultant fees, Affordable Care Act fees and other miscellaneous expenditures.

Note 3: The information provided in this report is based primarily upon claims data provided by the City's third party administrator (CIGNA) and from payroll deduction data. It should be understood that the data presented will not tie directly to the City's financial accounting system as the City funds this program monthly through an "imprest account" from which CIGNA pays claims, and there is a lag in timing between when the "imprest account" is funded monthly by the City and when the claims are actually paid.

cc: Barbara Lipscomb, City Manager
Bernita Demery, Director of Financial Services

Memorandum

To: Barbara Lipscomb, City Manager

From: Les Everett, Chief Building Inspector 

Date: November 4, 2013

Subject: New Building Permit Report

The following is a list of Building Permits issued for NEW Residential and Commercial construction during the month of October, 2013.

Builder	Address	Type	Cost
West Co., Inc., P.	1105 N Memorial Dr	Commercial Shell	405,485
Waffle House, Inc	1930 Se Greenville Bv	Commercial/business (new)	216,371
1st Priority Construction, LI	4570 County Home Rd	Commercial/business (new)	45,000
Aldridge & Southerland Bldrs	3401 Ellsworth Dr A	Duplex Townhome	147,500
Aldridge & Southerland Bldrs	3401 Ellsworth Dr B	Duplex Townhome	0
Aldridge & Southerland Bldrs	3405 Ellsworth Dr A	Duplex Townhome	166,000
Aldridge & Southerland Bldrs	3405 Ellsworth Dr B	Duplex Townhome	0
Elks, A Construction	2001 Leighton Dr A	Duplex Townhome	180,000
Elks, A Construction	2001 Leighton Dr B	Duplex Townhome	0
Elks, A Construction	2005 Leighton Dr A	Duplex Townhome	166,500
Elks, A Construction	2005 Leighton Dr B	Duplex Townhome	0
Russell, Rocky Builders, Inc.	2228 Sweet Bay Dr A	Duplex Townhome	181,550
Russell, Rocky Builders, Inc.	2228 Sweet Bay Dr B	Duplex Townhome	0
Williams, Tommy Builders Llc	3912 Granada Dr A	Duplex Townhome	160,200
Williams, Tommy Builders Llc	3912 Granada Dr B	Duplex Townhome	0
Aldridge & Southerland Bldrs	3513 Oglethorpe Dr	Single Family Residential (new)	249,300
Caviness & Cates Bldg &	2204 Marin Wy	Single Family Residential (new)	108,200
Caviness & Cates Bldg &	1217 Teakwood Dr	Single Family Residential (new)	108,200
Caviness & Cates Bldg &	2201 Marin Wy	Single Family Residential (new)	87,200
Cherry Construction Company	3025 Rolston Rd	Single Family Residential (new)	216,200
Clark, Bill Homes Of	421 Southland Dr	Single Family Residential (new)	159,450
Clark, Bill Homes Of	3433 Rounding Bend Rd	Single Family Residential (new)	184,850
Clark, Bill Homes Of	453 Rockland Dr	Single Family Residential (new)	96,050
Clark, Bill Homes Of	3313 Stone Bend Dr	Single Family Residential (new)	116,950
Davis Builders	2128 Tulls Cove Rd	Single Family Residential (new)	107,200
Kidd Construction Group, Llc	313 Golf View Dr	Single Family Residential (new)	259,100
Lindeau Properties, llc	4205 Davencroft Village Dr	Single Family Residential (new)	156,300
Lindeau Properties, llc	4416 Davencroft Village Dr	Single Family Residential (new)	141,600
Porter Building Company, Llc	3505 Oglethorpe Dr	Single Family Residential (new)	175,000
Roberson Builders, Llc	920 Megan Dr	Single Family Residential (new)	178,750

Roberson Builders, LLC	928 Van-gert Dr	Single Family Residential (new)	178,750
Russell, Rocky Builders, Inc.	2344 Great Laurel Ct	Single Family Residential (new)	127,750
Russell, Rocky Builders, Inc.	4220 Cady Dr	Single Family Residential (new)	188,500
	Total		4,507,956

(Previous year and month comparison of new construction)

2013-2014July

Residence: 25 Permits 2,913,900
 Duplex T: 8 Permits 599,500
 (4 Bldgs/8 Units)
 Business: 2 Permits 715,323
 Total: 35 Permits 4,228,723

August

Residence: 16 Permits 2,293,000
 Duplex T: 4 Permits 349,500
 (2 Bldgs/4 Units)
 Multi-Family: 3 Permits 1,240,470
 (3 Bldgs/22 Units)
 Shell: 1 Permit 740,000
 Business: 1 Permit 500,000
 Total: 25 Permits 5,122,970

September

Residence: 28 Permits 3,766,200
 Duplex T: 2 Permits 211,100
 (1 Bldgs/2 Units)
 Business: 3 Permits 474,700
 Total: 33 Permits 4,452,000

October

Residence: 18 Permits 2,839,350
 Duplex T: 12 Permits 1,001,750
 (6 Bldgs/12 Units)
 Business: 2 Permits 261,371
 Shell: 1 Permit 405,485
 Total: 33 Permits 4,507,956

2012-2013July

Residence: 17 Permits 2,338,350
 Duplex T: 10 Permits 721,400
 (5 Bldgs/10 Units)
 Total: 27 Permits 3,059,750

August

Residence: 11 Permits 1,606,170
 Business: 1 Permit 621,070
 Shell: 1 Permit 150,000
 Total: 13 Permits 2,377,240

September

Residence: 10 Permits 1,528,900
 Duplex T: 18 Permits 1,261,300
 (9 Bldgs/18 Units)
 Business: 1 Permit 175,000
 Total: 29 Permits 2,965,200

October

Residence: 16 Permits 2,220,010
 Duplex T: 8 Permits 625,500
 (4 Bldgs/8 Units)
 MF Townhomes: 4 Permits 274,160
 (1 Bldgs/4 Units)
 Total: 28 Permits 3,119,670

F/Y Total: 126 Permits 18,311,649

F/Y Total: 97 Permits 11,521,860

Cc: Merrill Flood, Director of Community Development

Doc: 967009

The following is a monthly breakdown of activities of this Division as related to construction within our jurisdiction

	For Month	To Date
Building Permits	177	748
Mechanical Permits	202	712
Plumbing Permits	40	213
Electrical Permits	150	757
Total Permits	569	2430
Building Inspections	364	1949
Plumbing Inspections	260	912
Mech. Inspections	367	1339
Elect. Inspections	348	1443
Privilege License Inspections	8	41
Fire Inspections	0	2
Stop Work Orders	1	1
Condemnations	0	2
ABC Lic. Insp	6	16
Non- Residential Min. Code Insp.	0	0
Total Inspections	1354	5705
Commercial Plan Reviews	17	80
Residential Plan Reviews	28	148
Sign Plan Reviews	18	79
Site Plan Reviews	8	29
BOA Reviews	1	5
Turnover	\$ 53,199.48	\$ 213,421.90

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Respectfully Submitted,

Les Everett

Chief Building Inspector

cc: Merrill Flood, Director of Community Development

Memorandum

To: Honorable Mayor and City Council Members

From: Chris Padgett, Assistant City Manager *C.M.P.*

Date: November 6, 2013

Subject: Notice of Special Event Permits Approved

The following special event applications were approved by the Greenville Police Department. If you have any questions about this report, contact me or Chief Aden.

Type of Event	Event Date	Event Location	Event Organizer/ Sponsoring Agency	Law Enforcement Required
ECU Homecoming Parade (street closing)	11/9/2013	Biltmore Street b/w E. 5 th and E. 4 th Streets	ECU Alumni Association	No
Solicitation Permit	11/8/2013 – 12/24/2013	Various businesses	Salvation Army	No

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cc: Dave Holec, City Attorney
Carol Barwick, City Clerk