

**PUBLIC TRANSPORTATION & PARKING COMMISSION  
MINUTES  
MAY 17, 2017**

The Public Transportation and Parking Commission met on the above date at 9:15 a.m. in the Conference Room of the Public Works Department.

Members Present: Mr. Charles Moore      Mrs. Jessica Harley  
                         Mr. Dave Schwartz      Mrs. Bianca Shoneman

Staff Present:      Mr. Lamont Jackson      Mrs. Rachel Manning  
                         Mr. Roger Johnson

Guests:

**I. WELCOME**

Mr. Moore called the meeting to order.

**II. ROLL CALL/ESTABLISH QUORUM**

Mr. Moore established a quorum.

**III. ADDITIONS/DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

**IV. APPROVAL OF MARCH 15, 2017 MINUTES**

No approvals of the minutes were discussed.

**V. PUBLIC COMMENTS**

There were no public comments.

**VI. NEW BUSINESS**

Mr. Johnson presented information about the parking study. He stated the parking task force would like for the commission to take an active role in the reviews, comments and recommendations of the parking study. He plans to present the completed parking study before the board in four months. Mike Conner from Walker Parking Consulting will be present to explain all recommendations and answer questions. Mr. Johnson wants the parking study to become a reoccurring item at the meetings. He announced ECU has joined the parking study, and they are also paying a portion of the cost. Mr. Johnson asked the board to vote on adding Debra Garfi, ECU Operations Manager as an adjunct member for the duration of the parking study. Mr. Schwartz made a motion to add Debra Garfi as an adjunct member. The motion was seconded by Mrs. Harley and passed unanimously.

- Due to the early departure of a member, all other voting was tabled until the next meeting.

**VII. OLD BUSINESS**

There was no old business discussed.

**VIII. OTHER – FYI**

**1. GREAT Monthly Report**

No report was given.

**2. Upcoming Projects & Meetings Information**

No projects or meetings were announced.

**IX. PROPOSED AGENDA ITEMS FOR JUNE 21, 2017**

**1. Parking Study Update – Roger Johnson**

**2. Parking Policies & Facilities – Corey Barrett**

**X. ADJOURN MEETING**

With there being no further business to conduct, the meeting adjourned. The next meeting is scheduled for June 21, 2017 at 9:15 a.m. in the Public Works Conference Room.

Respectfully submitted,

Rachel Manning, Secretary  
Public Transportation & Parking Commission