

**PUBLIC TRANSPORTATION & PARKING COMMISSION
MINUTES
JANUARY 17, 2018**

The Public Transportation and Parking Commission met on the above date at 9:15 a.m. in the Conference Room of the Public Works Department.

Members Present: Mr. Charles Moore Mr. Dave Schwartz Mrs. Bianca Shoneman
 Mr. Andrew Denton

Staff Present: Mr. Lamont Jackson Mrs. Rachel Manning Mr. John Johnson

Guests: Mr. James Bittle, ECU Planning Student

I. WELCOME

Mr. Moore called the meeting to order.

II. ROLL CALL/ESTABLISH QUORUM

Mr. Moore established a quorum.

III. ADDITIONS/DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

IV. APPROVAL OF NOVEMBER 15, 2017 & DECEMBER 13, 2017 MINUTES

A motion was made by Mrs. Shoneman to approve the minutes as presented. The motion was seconded by Mr. Schwartz and passed unanimously.

V. PUBLIC COMMENTS

There were no public comments.

VI. NEW BUSINESS

There was no new business to discuss.

VII. OLD BUSINESS

There was no old business to discuss.

VIII. OTHER – FYI

1. GREAT Monthly Report

Mr. Johnson presented the GREAT monthly report for December 2017. He reported an increase in ridership for the month, although a decline is still showing for year to date. He also reported a few complaints, which were mostly route related. Customer service is continuing to improve, and expenses are remaining under budget for year to date.

2. Upcoming Projects & Meetings Information

No projects or meetings were announced.

IX. PROPOSED AGENDA ITEMS FOR FEBRUARY 21, 2018

- 1. Promotion of Public Transportation Day – Lamont Jackson**
- 2. Dickinson Avenue/ Imperial Site Parking – Ken Graves**
- 3. Complete Streets on Greenville Blvd/ Bus Lanes & Bus Stops – Lamont Jackson**
- 4. Discussion on Bus Shelters/ Short Range Transit Plans – Lamont Jackson**
- 5. Communication Strategy on Town Creek Culvert & Street Scape – Ken Graves**

X. ADJOURN MEETING

With no further business to discuss, a motion was made by Mr. Denton to adjourn the meeting. A second was made by Mr. Schwartz and passed unanimously. The next meeting is scheduled for February 21, 2018 a.m. in the Public Works Conference Room.

Respectfully submitted,

Rachel Manning, Secretary
Public Transportation & Parking Commission