

Agenda



Basic Motions

Motion
Calls for Action
 Debatable
 Simple Majority

Motion to Amend
Changes Original
 Debatable
 Simple Majority

Other Motions

Table
Postpone Vote
 No Discussion
 Simple Majority

Close Debate
End Debate & Vote
 No Discussion
 2/3 Majority

Reconsider
Change Prior Decision
 Voted in Majority
 Within One Meeting
 Debatable
 2/3 Majority

Recess
Take a Short Break
 No Discussion
 Simple Majority

Consensus Process
If 1-Vote Majority
 Debatable
 3 Votes to Pass

Adjourn
End the Meeting
 No Discussion
 Simple Majority

Actions and discussion are governed by motions. Only 3 motions on the table at once (a 4th would be out of order). Most recent motion is considered first.

☐ Convene meeting + Reminder: Turn off Cell Phone

I. Roll Call/Quorum _____ Board Members (quorum = 4)

II. Pledge of Allegiance

III. Additions/Deletions/Approval of Agenda

IV. Approval of January 2, 2020 Minutes (Attachment A)

V. Announcements

VI. Public Comment Period

Public Comment Period is a period reserved for comments by the public. A total of 30 minutes is allocated with each individual being allowed no more than 3 minutes each. The Public Comment Period will be closed once the allocated time has been reached.

VII. Commission Reports

a. None

VIII. Old Business

- a. EAC Sustainability Subcommittee Update (10 mins) Ames
- b. Council Presentation Recap (15 mins) LLerena
- c. Promote 2020-2021 EAC Grant

IX. New Business

a. None

X. Other – FYI

a. 2020 EAC Goals (Attachment B)

XI. Proposed Agenda Items –March 6, 2020

- a. Promote 2020-2021 EAC Grant
- b. EAC Sustainability Subcommittee Update
- c. Report from Recycling Coordinator

XII. Adjourn

Items for Future Consideration

_____	_____
_____	_____
_____	_____

Board Members

Chair

1. Diego LLerena

Commission Members

2. Emilie Kane (Vice-Chair)
3. David Ames
4. Ann Maxwell
5. Derrick Smith
6. Robert Shaw
7. Vacant

Ex-officio

Kevin Mulligan
(Public Works)

Staff Liaison

Daryl Norris
(Engineering)

Staff Secretary

Amanda Braddy
(Engineering)

City Council Liaison

Brian Meyerhoeffer

Environmental Advisory Commission Mission:

The Environmental Advisory Commission is hereby created for the primary purpose of recommending matters of environmental concern and serve as technical advisory to the City Council.

Environmental Advisory Commission Purpose:

- Inventory and review, on a continuing basis, the condition of and threats to the environmental resources of the City; and as technical advisors, to report all needs for improvement and corrective actions to the City Council.
- To be advisory to the City Council. The commission will recommend to the City Council matters of city-wide environmental concern and shall serve as technical advisors to the City Council on environmental matters. In addition, it will review Environmental Impact Statements required by the City on major development projects.

ATTACHMENT A

(January 2, 2020 Minutes)

Action: For your review and approval.

**DRAFT OF MINUTES PROPOSED FOR ADOPTION BY THE
ENVIRONMENTAL ADVISORY COMMISSION
January 2, 2020**

CALL TO ORDER

Members of the Environmental Advisory Commission met on the above date at 5:30 p.m. in the City Council Chambers. Diego Llerena, Chairperson, called the meeting to order and welcomed all those present. The following attended the meeting:

1. ROLL CALL

MEMBERS:

Emilie Kane	Diego Llerena
Ann Maxwell	Robert Shaw
Derrick Smith	

OTHERS PRESENT:

Daryl Norris, City of Greenville

2. PLEDGE OF ALLEGIANCE

3. ADDITIONS/DELETIONS/APPROVAL OF AGENDA

A motion was made by Ms. Maxwell to approve the agenda as presented. The motion was seconded by Dr. Shaw and passed unanimously.

4. APPROVAL OF DECEMBER 5, 2019 MINUTES

Ms. Maxwell made a motion to approve the December 5, 2019 minutes. The motion was seconded by Dr. Kane and passed unanimously.

5. ANNOUCEMENTS

None

6. PUBLIC COMMENT PERIOD

None

7. COMMISSION REPORTS

A. ECU Sustainability Report

None

8. OLD BUSINESS

A. EAC Sustainability Subcommittee Update

The subcommittee meeting was held on December 13, 2019. Those in attendance were encouraged to attend the January City Council meeting to speak in support of a sustainability manager/coordinator.

B. Finalize 2020 Goals & Objectives

The goals and objectives were discussed and finalized through emails and will be attached to the February 6, 2020 agenda for information.

Dr. Kane made a motion to approve the 2020 Goals & Objectives. The motion was seconded by Ms. Maxwell and passed unanimously.

9. NEW BUSINESS

A. Annual Stormwater Report

Mr. Norris presented the Annual Stormwater Report to EAC for information.

B. Elections

A motion was made by Ms. Maxwell to add elections to the agenda. The motion was seconded by Dr. Ames and passed unanimously.

Ms. Maxwell made a motion that was seconded by Dr. Shaw and passed unanimously to retain Mr. LLerena as Chairperson for EAC.

A motion was made by Ms. Maxwell to nominate Dr. Shaw as Vice-Chair. The motion was seconded by Mr. LLerena and passed unanimously.

10. OTHER– FYI

A. Draft Calendar

11. PROPOSED AGENDA ITEMS

The following items are proposed for the February 6, 2020 meeting:

A. Promote 2020-2021 EAC Grant

B. EAC Sustainability Subcommittee Update

11. ADJOURNMENT

There being no further business to discuss, Dr. Ames made a motion to adjourn the meeting. The motion was seconded by Dr. Kane and the meeting adjourned

ATTACHMENT B

(2020 Goals & Objectives)

Action: For your information.

2020 EAC Goals

1. Continue to recommend and work toward establishing and implementing the position of a city Sustainability Coordinator to provide leadership, expertise, and coordination of city operations in reducing greenhouse gas emissions, increasing energy conservation and renewable energy use, and reducing air pollution.

Actions:

- a. Work with the City Manager, city staff, and the ECU Sustainability Office to provide useful information, identify feasible funding options, and recommend preliminary actions that can be taken toward the goal of a sustainability position.
 - b. Continue work of the Sustainability Subcommittee of the EAC to engage citizens in increasing public awareness, information, and support for sustainability.
2. Identify and deploy ways to promote environmental education and engage citizens (including students) in addressing environmental [sustainability] issues.

Actions:

- a) Increase public awareness of the Watershed Master Plan, support its implementation, and continue to receive updates on the progress of the implementation.
 - b) Continue to administer and champion the EAC Grant program.
 - c) Increase recycling initiatives and explore incentives to encourage participation.
 - d) Encourage implementation of environmental initiatives from the City's Horizon's Plan.
3. Continue to increase deliberate and intentional engagement with Council and Boards and Commissions