

**DRAFT OF MINUTES PROPOSED FOR ADOPTION
THE AFFORDABLE HOUSING LOAN COMMITTEE
Meeting Minutes
Wednesday, June 8, 2022
Greenville, North Carolina**

Present:

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Jack Brock | <input type="checkbox"/> Anne Fisher | <input type="checkbox"/> Kevin Howard |
| <input type="checkbox"/> Derick Cherry | <input checked="" type="checkbox"/> Ronita Jones | <input checked="" type="checkbox"/> Martin Tanski |

Absent

- | | | |
|---|---|--|
| <input type="checkbox"/> Jack Brock | <input type="checkbox"/> Ronita Jones | <input checked="" type="checkbox"/> Kevin Howard |
| <input checked="" type="checkbox"/> Derick Cherry | <input checked="" type="checkbox"/> Anne Fisher | <input type="checkbox"/> Martin Tanski |

Staff:

- | | | |
|--|---|---|
| <input type="checkbox"/> Thomas Barnett | <input checked="" type="checkbox"/> Gayla Johnson | |
| <input checked="" type="checkbox"/> Tiana Berryman | <input checked="" type="checkbox"/> Christine Wallace | <input type="checkbox"/> Monica Daniels |
| <input checked="" type="checkbox"/> Sylvia Brown | <input type="checkbox"/> Renee Skeen | (City Council Liaison) |
| <input type="checkbox"/> Phoenix Hinson | <input checked="" type="checkbox"/> Lori Guttman | |

A. Roll Call

We did not have a quorum. All items that needed to be voted on will be tabled until the July meeting. Staff proceeded with an informational presentation.

B. Approval of Agenda

C. Approval of meeting minutes from May 11, 2022

D. Old Business

None

E. New Business

1. Agreement Amendment

a. Boys and Girls Clubs of the Coastal Plain, Inc.

F. Staff Report

a. HOME ARP Allocation Plan

Ms. Guttman informed the committee about what a HOME ARP is and how City residents will benefit from the program. The City was awarded \$1,988,461 for the HOME American Rescue Plan (ARP) that is funded through HUD. The funds will be used to address the City's need for homelessness assistance and supportive services. Staff has engaged with Civitas, an outside consultant, to assist with the HOME-ARP Allocation Plan. A meeting with community stakeholders will begin in June.

Eligible Qualifying Population:

- Homeless
- At-risk of homelessness
- Populations where providing assistance would prevent homelessness
- Veterans and families

Eligible Activities:

- Production/preservation of affordable housing
- Supportive services
- Tenant-based rental assistance
- The purchase and development of non-congregate shelters

Ms. Jones asked what does the production and preservation of affordable housing include.

Ms. Guttman stated it means to acquire or rehab facilities such as emergency shelters, hotels/motels, nursing homes, resident treatment centers, correctional facilities, halfway houses and student houses.

Mr. Brock asked when will this program go into effect and how does one apply for it?

Ms. Guttman stated that staff is in the process of creating the allocation plan and the most important part will be consulting with stakeholders. A needs assessment and a GAP's analysis along with a public meeting will follow after consulting with stakeholders. The allocation plan will be submitted to HUD.

Mr. Brock asked if Pitt County Department of Social Services one of the stakeholders.

Ms. Guttman stated that they are one of the stakeholders and she has received a substantial list of stakeholders.

Ms. Berryman intervened by stating that the allocation plan is similar to the Annual Action Plan and this is a set of funding that has to have a plan. Part of that plan is to go through the citizen engagement process. The survey is step one for the citizen engagement process which is detailed based on the requirements from HUD. Following the citizen engagement, more details will be produced about what programs will exist. Therefore, at this time there is no set plan with set activities. The eligible activities mentioned are just a guide in the direction the City can go.

Ms. Jones asked if the funds just for one fiscal year.

Ms. Berryman stated that the City has five to six years to fully expend the funds. The City is currently going through the ARP process that awarded the City at least \$26 million with a strict deadline to commit and then expend the funds. The HOME ARP funds are included in the ARP funds which similarly has a tight timeline to commit and expend the funds.

Mr. Brock asked if this will come before the committee to vote on.

Ms. Berryman stated that this is very similar to the annual action plan. Therefore, this format will most likely be used as the public meeting before taking it to Council.

b. Homeownership Education Workshop

Ms. Johnson informed the committee about the Homeownership Education Workshop. Below is the posted schedule for those interested in attending the workshop that there will be limited seating so an RSVP is required and due to COVID-19, temperature checks will be done at the door and is required for all. A mask is also required and will be provided if needed. The workshop will be held at the Greenville Housing Authority, Multipurpose Room, 1108 Broad Street. If anyone is interested in signing up for the workshop, please call Tomeka Edwards 252-329-4036 or Kimberly White at 252-329-4056.

- Saturday, June 18, 2022 @ 9:00 AM

Homeownership Education Workshop Schedule 2022

June 18	October 15
July 16	November 19
August 20	December 17
September 17	

c. Next AHLC meeting

- July 13, 2022
- 4:00 p.m.

d. Affordable Housing Loan Committee 2022 Meeting Schedule:

July 13	October 12
August 10	November 12
September 14	December 14

G. Other

H. Adjournment

Motion was made by Mr. Tanski and seconded by Mr. Brock to continue. There were no objections to continue.

Ronita Jones, Chairman

Gayla Johnson, Staff Liaison