

COMMUNITY APPEARANCE COMMISSION MINUTES

June 1, 2011
Greenville, NC

The Community Appearance Commission met on the above date at 5:30 p.m. in the third floor conference room #337 of City Hall located at 200 West Fifth Street.

Community Appearance Commission Members Present:

Mark Abboud	Troy Jensen	Joanne Robertson
Dana Coles	Scott Johnson	
Brenda Diggs	Perry Kachroo	

Community Appearance Commission Members Absent:

Myron Caspar Valerie Guess Albi McLawhorn Carol Phillips

Staff Present: A J Basile, Code Enforcement Officer; Sandy Gale Edmundson, Secretary; and Niki Jones, Planner

PLEDGE OF ALLEGIANCE

Commission members pledged allegiance to the flag of the United States of America.

APPROVAL OF AGENDA: JUNE 1, 2011

Motion was made by Mr. Troy Jensen and seconded by Mr. Perry Kachroo to approve the June 1, 2011 agenda. Motion carried unanimously.

APPROVAL OF MINUTES: MAY 4, 2011

Motion was made by Mr. Troy Jensen and seconded by Ms. Brenda Diggs to approve the May 4, 2011 minutes. Motion carried unanimously.

NEW BUSINESS

Community Appearance Awards Voting and Nominations

The Commission voted for 1405 Dickinson Avenue to receive an appearance award.

Motion was made by Mr. Mark Abboud and seconded by Mr. Scott Johnson to nominate Five Points Plaza – Umbrella Market as the July award recipient and the entry into East Carolina University's Sports Complex Phase II as the August award recipient. The motion carried unanimously.

Code Enforcement Update: A J Basile

Mr. Basile distributed a map with the Code Enforcement Officer Districts. There are seven different districts that the City of Greenville is divided into with seven code enforcement officers assigned to one of the seven districts.

Mr. Basile gave an overview of the cases that were in progress.

Ms. Diggs: Evans Street has trash before Arlington Boulevard.

Mr. Basile: I'll look into it.

Mr. Jensen: Who is responsible for the trash that is on a piece of property that is rented?

Mr. Basile: The property owner is liable not the renter.

Ms. Diggs: Can a business park on unimproved surfaces?

Mr. Basile: No.

Neighborhood Improvement Grant (NIG) Applications

Mr. Jones: The Commission voted on revisions in January 2011. Revisions will be made. Brenda Diggs received money in January. Mr. Cori Hines told her she could apply for the second half of the grant money during this cycle in order to have all of the money it would take to complete the sign.

Mr. Kachroo: Associations need to help with projects.

Mr. Abboud: The City will contribute to associations to help build signs.

Ms. Coles: Prior to adoption today what is the Commission going to do about Cori's promises before he left? How does the Commission want to handle subsequent cycles?

Mr. Abboud: Applications need to come before the Commission.

Ms. Coles: Is the grant program working? Do these grants fall under new guidelines?

Mr. Jensen: Previous criteria should be used for the applications submitted for review and approval at tonight's meeting.

Ms. Coles: All applications submitted will be held with old regulations.

Motion was made by Mr. Troy Jensen and seconded by Ms. Joanne Robertson to use the January 2011 revisions for future applications and use the previous guidelines for tonight's meeting. Motion carried unanimously.

Mr. Jones: The first application is for the Oaks Neighborhood and Brenda Diggs is the applicant. The amount requested is for \$750.00. The project scope is a brick pillar for the neighborhood entrance sign. The sign face is not included in the quote of \$1,215.41. Staff Recommendation: A neighborhood entrance sign is within the goals and objectives of the Neighborhood Improvement Grant.

Mr. Jones: The second application is for the Colonial Heights Neighborhood and Marsha Rehm is the applicant. The amount requested is for \$746.39. The project scope is a spring social event – close a street and have an acoustical band play for two (2) hours. The neighborhood will supply food and drinks with the funds. The quote is \$746.39. Staff Recommendation: A neighborhood social/party can have a positive impact; however, this is not a goal or objective of the Neighborhood Improvement Grant.

Mr. Jones: The third application is for the Arlington Park Neighborhood and Tasha Laughbaum is the applicant. The amount requested is for \$750.00. The project scope is to restore the neighborhood entrance – replace two (2) sign faces, pressure wash two (2) brick columns and plant shrubs and flowers. Staff Recommendation: Entrance sign restoration and plantings are within the goals and objectives of the Neighborhood Improvement Grant.

Motion was made by Mr. Troy Jensen and seconded by Mr. Scott Johnson to approve the Oaks Neighborhood application for \$750.00 and the Arlington Park Neighborhood application for \$750.00. Motion carried unanimously.

SUBCOMMITTEE REPORTS

There were no subcommittee reports.

UPDATES BY STAFF

There were no updates by staff.

PUBLIC COMMENT

No public comment was made.

ADJOURNMENT

Motion was made by Mr. Perry Kachroo and seconded by Ms. Brenda Diggs to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Niki Jones
Planner