



City of Greenville
Recreation and Parks Commission
Meeting Minutes
Wednesday, September 12, 2012 @ 5:30 PM
City Hall - City Council Chambers
200 West 5th Street

BOARD MEMBERS PRESENT:

- | | |
|---|--|
| <input checked="" type="checkbox"/> H. Robert Jones, Jr., Chair | <input checked="" type="checkbox"/> Darin White, Chair-Elect |
| <input type="checkbox"/> Brian Jacobs | <input checked="" type="checkbox"/> Matt Smith |
| <input checked="" type="checkbox"/> Terry Boardman | <input checked="" type="checkbox"/> Audrey G. Nealy |
| <input type="checkbox"/> Debra Jo Garfi | <input checked="" type="checkbox"/> Kandie Smith, City Council Liaison |
| <input checked="" type="checkbox"/> Donald Williams | <input checked="" type="checkbox"/> Freddie Outterbridge |

STAFF

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Gary Fenton | <input checked="" type="checkbox"/> Mark Gillespie | <input checked="" type="checkbox"/> Shana Kriewall |
| <input type="checkbox"/> Christopher Horrigan | <input checked="" type="checkbox"/> Laura J. Davenport | <input checked="" type="checkbox"/> Todd Riddick |
| <input checked="" type="checkbox"/> Marion Blackburn | <input type="checkbox"/> Lamarco Morrison | <input type="checkbox"/> Dennis Vestal |

MEETING AGENDA, DISCUSSION AND ACTIONS:

The meeting opened at 5:30 PM and the following items were addressed:

Agenda items are in bold print and the highlights of the discussion and actions below the agenda item.

I. CALL TO ORDER

II. INTRODUCTIONS

Introduced Richard Duncan of Universal Design Institute.

III. APPROVAL OF AGENDA

Motion made to approve the agenda as presented.

Motion: Terry Boardman

Second: Don Williams

Motion carried.

IV. APPROVAL OF MINUTES

Motion to approve the June 13, 2012 minutes:

Motion: Terry Boardman

Second: Don Williams

Motion carried.

V. PUBLIC COMMENT PERIOD

VI. ADA STATUS, RICHARD DUNCAN, UNIVERSAL DESIGN INSTITUTE (UDI)

Richard Duncan of Universal Design Institute (UDI) provided a PowerPoint presentation on the ADA Status of recreational facilities within Greenville Recreation and Parks Department. The estimate range for total remediation is \$750,000 - \$1.25 million. The report has not yet been reviewed by staff. A previous ADA assessment was done in the 1990s but only considered parking issues. Now trying to develop a more comprehensive list of issues. Mr. Duncan specifically reviewed ADA issues at the Greenville Aquatics

and Fitness Center with the Commissioners. Mr. Duncan will make this presentation to City Council.

VII. DIRECTOR'S MONTHLY REPORT

- A. Recreation and Parks Spring/Summer will be remembered for a lot of things: Drew Steele Center, Greenie League Classic, Tournament of State Champions, Stallings Stadium, Ready, Set, Run!, ball field at First Christian Church, grant funded football program for special needs, USTA tournaments, etc. There have been some comments over the budget cuts; however it was a successful summer.
- B. Eight firms responded to the RFQ for the golf course assessment. Anticipate that work will begin in October.
- C. Director Fenton just completed the fifth and final year as an instructor at National Recreation and Park Association's Director's School at Oglebay Park in Wheeling, WVA.
- D. There have been concerns expressed about some proposals to address budget reductions. Reduction of facility operating hours was presented at the May meeting and though mothballing of the Teen Center (Perkins Building) was not presented to the Commission, that was not an intentional decision. Mr. Fenton shared the process (by PowerPoint) used to make decisions regarding the \$116,000 in reductions. The budget process included instructions not to cut full-time employees or their benefits. A ranking of department programs and services was used to help determine areas subject to reduction.

VIII. STAFF REPORT

- A. Shana Kriewall, Recreation Superintendent
 - 1. Recreation Update
 - a. Quick review of summer - Beginning of Exceptional Community Football League (ECFL), youth soccer, youth flag football, South Greenville and PAL tackle football, and Special Olympics. Adults - softball with 30 teams, adult flag football (5 teams), and Wiffleball (2 teams). Senior Clubs are back and going on trips, state conference in Greenville. Community pool is still open for a lease (due to Minges closing/repairs). Drew Steele Center opened and it's packed, starting at 2pm until closing.
 - b. Special Events - Doggie Pool Party, Kidtastic Dog Show, 5 year anniversary of OLDA, 8k Road Race, and upcoming Splash and Dash at the Greenville Aquatics and Fitness Center.
 - c. Kandie Smith stated she would like to see more activities for children over the age of 12; some would like to have some midnight basketball (starting at 9pm for ages 16 & up during the summer).
 - d. Terry Boardman - interested in teens, need to capture teens in the early evening hours (7-9pm). Ask the staff to spend more effort on helping teenagers use the facilities that we have. Need to set a priority for teens. Mrs. Kriewall provided a list of programs that are currently including teens.

B. Mark Gillespie, Parks Superintendent

1. Parks/Golf Course Update

- a. Re-sodded infield at the Jackie Robinson baseball field.
- b. New scoreboards funded through an economic stimulus grant for energy conservation.
- c. Scoreboard at Drew Steele Center going up today. Guy Smith Stadium is getting a new scoreboard thanks to Perkins Foundation grant.
- d. "Tourist Oriented Directional Sign" placed on Hwy 264 and Pactolus Rd for Bradford Creek Golf Course and Soccer Complex.
- e. The Boys Jr. Golf Team won the Eastern Carolina Junior Golf Championship for the 7th straight year; the girls team placed 3rd in their division.
- f. Shared a picture of the PAL group golfing. Grant money paid for staffing of this program.

2. Capital Projects Update, Mark Gillespie

- a. Guy Smith Stadium - stadium closed for fall due to renovations. Bid came in over budget so we will not be able to paint or finish roof, but will be able to complete structural work.
- b. Dream Park is ahead of schedule. Able to cut 90 days off of the schedule with US Communities. Playground unit is up and picnic shelter will be installed in October. Showed video of sprayground, using fire theme because of the fire training tower in the park. Also working with ECU Art students on design of the discovery playground. Sprayground and site plan will require approval of the Pitt County Health Department. Next month Christopher Horrigan will share the discovery playground plans.
- c. City Council approved the department making an offer on the land adjacent to the Bradford Creek Soccer Complex, to be used for additional parking.

IX. NEW BUSINESS

A. Community Pool, Mark Gillespie

There are three options regarding the problem of foul balls entering the swimming pool: (1) theoretically possible to put netting over the whole pool, (2) raise the backstop from 20 feet to 30 feet with a 6 feet overhang (but will not totally prevent balls from entering the pool), or (3) avoiding simultaneous use of the pool and ball field.

B. Teen Center Closing and Facility Hours, Gary Fenton

Mr. Fenton provided a PowerPoint presentation on reduction of facility hours. He reviewed the current hours along with proposed hours for the Center for Arts & Crafts, Drew Steele Center, Eppes Recreation Center, Boyd Lee Park/Center, South Greenville Recreation Center, and the Sports Connection. Staff chose to decrease hours at the times facilities were least used. Mr. Boardman noted that he was not in favor of these reductions. Motion made to ask City Council to identify funds to avoid reductions in operating hours.

Motion: Terry Boardman

Second: Audrey Nealy

Motion carried (4-3).

Teen Center Closing - Entire Capital Budget for FY13 is only \$250,000, but if more funding was received the priority for its use would be South Greenville Recreation Center and not the Teen Center. Staff only neglect maintenance needs if there are no funds to address them. City Council is trying to address this now by having a replacement schedule put in place so there are funds to address needs as they occur. Mr. Fenton reviewed reasons for mothballing the Teen Center. Development of RFP to secure a lessee could be started soon and proposed details shared in October. Motion made to let the mothballing occur, but work to lease the building.

Motion: Terry Boardman

Second: Audrey Nealy

Motion carried unanimously.

Discussion - Mr. Boardman noted that Commission may want to recommend demolishing the building if a tenant cannot be secured. Staff will revisit the issue in January. Staff will bring a RFP to next month's meeting.

- C. Recreation and Parks Commission Meeting Schedule, Gary Fenton
Recreation and Parks Commission meeting schedule has been in place for many years. City Council does not meet in July. Recommendation is for Commission to not meet in August and December, rather than July and August. Motion was made to revise Recreation and Parks Commission meeting schedule to not meet in August and December.

Motion: Don Williams

Second: Matt Smith

Motion carried unanimously.

X. UNFINISHED BUSINESS

- A. Dehumidifier at GAFC - Energy Savings Program is going to City Council in October. The dehumidifier is nonfunctional. It will take 3 months to manufacture after approved by City Council. Will try to fast track as much as possible. Looking at late November or early December before installation.

XI. OTHER BUSINESS

None

XII. COMMENTS FROM COMMISSIONERS

- A. Terry Boardman - none.
B. Freddie Outterbridge - commended Mr. Fenton for the facility tour and Mr. Gillespie for how the parks are looking.
C. Darin White - To Shana and Mark - take back to your staff a thanks for their hard work this summer. Kudos to the City of Greenville and ECU partnership. Great greenway use will attract businesses. Congratulations to Bradford Creek Golf Teams for their wins!
D. Matt Smith - none.
E. Audrey Nealy - Thanked department staff for answering questions. Reminded the Commission even though things may be hard right now, we can still ask for them.

- F. Don Williams - recognition of baseball and softball championship teams! Bike racks - a map is being made of all the bike racks in Greenville. One is being added to the front of Jaycee Park.
- G. Mr. Fenton - thanked those on the tour, new City Manager spent 3 hours on the road visiting facilities, and upcoming meetings with City Manager will be at different facilities. She has implemented an Economic Development Group and Lamarco Morrison and Mr. Fenton are involved. A Pitt County group visited Greenville, SC to see their economic development efforts downtown. Two months away from the NCRPA Conference, do need more corporate support - local businesses have stepped forward to help. Invited Commissioners to come to the opening session with Mark Fenton on Sunday, November 11 at 4pm.
- H. Kandie Smith - keep up the good work as a Commission.

XIII. MOTION TO ADJOURN

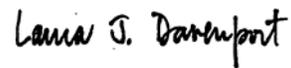
Motion: Don Williams

Second: Darin White

Motion carried.

The meeting was adjourned at 7:45 PM.

Respectfully submitted,



Laura J. Davenport, Administrative Asst.