



Exhibit/Tradeshow Checklist

The City of Greenville requires that Exhibits and trade shows obtain an operational permit prior to opening as stated in the North Carolina Fire Code (105.6.14). The following shall be submitted to the Fire Marshal prior to the issuance of the permit :

\$50 Application Fee

Floor Plan (Include location of booths, exhibits, width of exits, potential number of occupants, electrical sources, open flame products, cooking operations, vehicle displays, ignitable liquids compressed gases, etc.)

The applicant will give the Fire Marshal a minimum of 48 hours notice before the event starts for review of application and floor plan.



For questions call (252) 329-4390

**Dial 9-1-1 for
Emergencies**

Greenville Fire/Rescue · 500 S. Greene Street · PO Box 7207 · Greenville, NC 27834