

1 PRE-BID WALKTHROUGH AND BID SUBMITTAL DEADLINE

All bidders must attend the mandatory Pre-Bid walkthrough scheduled for **October 27, 2015**. Prospective bidders shall meet at **851 Howell Street, Greenville, North Carolina 27834** at **10:00 a.m.**

Bids for this project must be submitted by:

Time: **2 p.m.**

Date: **November 10, 2015**

Address: **2000 Cedar Lane, Greenville, NC 27858**

Attention: Lamarco M. Morrison, Parks Planner
RE: South Greenville Recreation Center
851 Howell Street
Greenville, Pitt County, North Carolina

- 1.1 Potential bidders may submit bids by shipping or delivery to 2000 Cedar Lane, Greenville, NC 27858, or via fax to (252) 329-4062. Bids may also be emailed to lmorrison@greenvillenc.gov.

2 SITE INVESTIGATION

- 2.1 By submitting a bid, the Contractor acknowledges that he has investigated and satisfied himself as to:
- 2.1.1 the conditions affecting the work, including, but not limited to, physical conditions of the site which may bear upon site access, handling and storage of tools and materials, access to water, electric or other utilities or otherwise affect performance of required activities;
- 2.1.2 the character and quantity of all surfaces and subsurface materials or obstacles to be encountered in so far as this information is reasonably ascertainable from an inspection of the site, exploratory work done by the Owner or designated consultants, and information presented in the specification included with this contract;
- 2.1.3 the environmental condition, including the presence, location, and condition of asbestos-containing materials (ACM), at the site.

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- 2.1.4 Any failure by the Contractor to acquaint himself with available information will not relieve him from the responsibility for estimating properly the difficulty or cost of successfully performing the work.
- 2.2 Under no circumstances shall the Contractor rely on the material quantities indicated in this document as the total basis for the bid price. All quantities indicated herein are approximate and intended to alert the Contractor to the general scope of the project. Scheduled quantities refer only to ACM the Contractor may expect to encounter. No increase in contract cost will be considered due to the Contractor's failure to physically verify all quantities of the ACM specified by this document for removal.
- 2.3 The Contractor shall include in their bid price the total estimated square footage of ACM anticipated submitted on the attached bid form.
- 2.4 The Contractor shall include in their bid price the total fee to abate and dispose of the ACM listed Section 3, Table1.
- 2.5 The Owner is not responsible for any conclusions or interpretations made by the Contractor on the basis of the information made available by the Owner.
- 2.6 No bids will be accepted from any Contractor who has not inspected the job site either in person or through a qualified designated representative.

3 SCOPE OF WORK

- 3.1 This bid document covers the abatement of asbestos-containing material from the South Greenville Recreation Center. The building is located at 851 Howell Street, Greenville, NC 27834. A description of the areas to be abated is included in Appendix B of the Limited Asbestos Survey Report. Asbestos removal shall be conducted according to applicable Federal, State, and local rules/regulations.
- 3.2 The abatement shall be coordinated with the Owner's representative and the site contact.
- 3.3 The asbestos abatement Contractor will furnish all labor, supervision, materials, services, insurance, equipment, lighting, emergency lighting, power, and water necessary for the total removal of the areas of ACM listed in Appendix B of the

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Limited Asbestos Survey Report. The asbestos abatement Contractor shall be responsible for site security throughout the abatement process on a 24-hour basis.

- 3.4 The asbestos abatement Contractor shall submit an Asbestos Removal Notification to the EPA or State NESHAP Agency immediately upon receipt of a Notice-to-Proceed from the Owner.
- 3.5 The abatement work shall be completed 30 days from the date affixed in the notice to proceed, as per agreement with the Owner.
- 3.6 The asbestos abatement Contractor is responsible for demarcating the asbestos abatement areas and limiting access to authorized individuals only.
- 3.7 The Contractor is responsible for the cost of OSHA personal air sample collection and analysis. Results of OSHA required personal air sampling must be submitted to the Owner's Representative within 3 working days of sample collection.

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Table 1
SUMMARY OF ACM
ASBESTOS-CONTAINING MATERIALS

SAMPLE NO.	DESCRIPTION	MATERIAL LOCATION	PERCENT/TYPE ASBESTOS	NESHAP CLASSIFICATION	CONDITION	ESTIMATED QUANTITY**
001; 002; 003	Light gray floor tile w/ mastic	Gym (under carpet)	Tile = 3% to 5% Chrysotile; Mastic = None Detected	Category I Non-friable	Good	8,000 square feet
19; 20; 21	Old center court orange tile with mastic	Gym (under carpet)	Tile = 5% Chrysotile; Mastic = None Detected	Category I Non-friable	Good	200 square feet
28; 37B, 38B, 39B	Bottom layer of white floor tile	Under rubber floor mats and a top layer of white floor tile in weight room	Top Floor Tile = None Detected Bottom Floor Tile = 2% to 5% Chrysotile; Mastic = None Detected	Category I Non-friable	Good	300 square feet
32, 42M, 43M, 44M	Black mastic under white floor tile	Kid's Room Area	Tile = None Detected; Mastic = 2% to 5% Chrysotile	Category I Non-friable	Good	1,100 square feet
050T, 051T, 051B, 052T, 052B	Top layer of white floor tile and black mastic and black mastic under bottom layer of gray floor tile	Gym Office (rear)	Top Layer Tile = 2% to 3% Chrysotile; Top Layer Mastic = 2% to 5% Chrysotile; Bottom Layer Tile = None Detected; Bottom Layer Mastic = <1% to 3% Chrysotile	Category I Non-friable	Good	100 square feet
053B, 054B, 055B	Bottom layer of white floor tile	Gym Office (front)	Top Layer Tile = None Detected; Top Layer Mastic = None Detected; Bottom Layer Tile = 2% to 3% Chrysotile; Bottom Layer Mastic = <1% Chrysotile	Category I Non-friable	Good	100 square feet

****Quantities listed above are estimates to be used for inspection purposes only and should be field-verified for all other uses. Under no circumstances should these quantities be assumed for bidding purposes; the contractor is responsible for developing its own material estimates.**

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- 4.1.8.1 Unemployment Compensation and Worker's Compensation Insurance
- 4.1.8.2 Unemployment Compensation (including Occupational Disease Provisions) covering the obligations of the entity
- 4.1.8.3 Worker's Compensation as required by law and Employer's Liability with a loss limit of not less than \$100,000 per occurrence
- 4.1.9 General Liability Insurance
 - 4.1.9.1 Bodily Injury and Property Damage - \$2,000,000 each occurrence, \$2,000,000 aggregate.
 - 4.1.9.2 Personal Injury Damage - \$1,000,000 each occurrence, \$2,000,000 aggregate
 - 4.1.9.3 Contractual Liability - \$1,000,000 each occurrence
 - 4.1.9.4 Products Liability and Completed Operations - \$1,000,000 each occurrence
- 4.1.10 Automobile Liability Insurance
 - 4.1.10.1 Bodily Injury and Property Damage - \$1,000,000 Combined Single Limit and \$2,000,000 aggregate
- 4.1.11 Asbestos Liability Insurance. Insurance shall be True Occurrence not Claims Made.

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- 4.1.11.1 The Bidder shall take out and maintain coverage for claims arising from bodily injury, property damage and the use of owned, hired or leased autos. The insurance shall cover all asbestos liability aspects of the abatement project, including the project site, during transportation from; the project site to the asbestos disposal site and during unloading operations at the disposal site. Additionally, coverage shall include all costs of the cleanup of any releases to the environment of any asbestos containing materials during project abatement and transportation for disposal. Such coverage shall have limits of no less than \$3,000,000 per occurrence and \$5,000,000 per project aggregate.
- 4.1.11.2 The standard Acord® Certificate of Insurance shall be submitted prior to the commencement of work showing the specific limits of insurance coverage required by all sections. Certificate of Insurance must list the City of Greenville as additionally insured, prior to commencement of work.
- 4.1.11.3 Insurance policies and certificates must provide at least a thirty (30) day written notice to the Owner of any change in or cancellation or termination of the coverage or coverage's.

5 SUPPLEMENTAL INFORMATION

- a) The site contact for this project is:
- b) Lamarco M. Morrison
City of Greenville
2000 Cedar Lane
Greenville, NC 27858
Phone: (252) 329-4242
Fax: (252) 329-4062
- c) The Owners Representative is: Lamarco M. Morrison, Parks Planner
- d) The site will be available between Monday though Friday from 7 a.m. till 6 p.m. for asbestos abatement. Specific work schedules must be approved by the Owner's site representative.

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ASBESTOS ABATEMENT PROJECT
RENOVATIONS TO SOUTH GREENVILLE RECREATION CENTER
851 HOWELL STREET
GREENVILLE, NORTH CAROLINA 27834

BID FORM

A Proposal Submitted by:

(Company Name)

(City, State)

TO:

I have received Bidding Documents dated _____, on the above referenced project. I have examined the Bidding Documents, and submit the following bid:

In submitting this bid, I agree:

1. To hold my bid open for 60 days after the receipt of bids.
2. To enter into and execute an "Owner-Contractor Agreement", based upon this bid, if this bid is accepted by the Owner.
3. To perform all work required by the Contract Documents.
4. To complete all work no later than 30 days from notice to proceed.
5. The Owner reserves the right to waive any informality and irregularity in the best interest of the Owner.
6. Bids must be received no later than 2 p.m., November 11, 2015. Faxed bids will be accepted.

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I agree to perform the above in consideration of the amounts hereinafter scheduled.

TASKS

BASE BID:

AREA	DESCRIPTION	MATERIAL LOCATION	ESTIMATED QUANTITY
A	Light gray floor tile w/ mastic.	Gym (under carpet)	8,000 square feet
B	Old center court orange tile with mastic	Gym (under carpet)	200 square feet
C	Bottom layer of white floor tile.	Under rubber floor mats and a top layer of white floor tile in weight room	300 square feet
D	Black mastic under white floor tile.	Kid's Room Area	1,100 square feet
E	Bottom layer of white floor tile.	Gym Office (front)	100 square feet
F	Top layer of white floor tile and black mastic and black mastic under bottom layer of gray floor tile.	Gym Office (rear)	100 square feet

*****Refer to Appendix – A for diagram of ACM locations.**

Removal, handling and disposal of asbestos-containing materials as outlined in the Scope of Work and as indicated on the attached drawing.

\$ _____

_____ Dollars

* All prices are inclusive of all required and appropriate materials, labor, equipment, tools, transportation, services, licenses, fees, permits, etc., required by said documents to complete all divisions of the Work.

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The bid amount shall be shown in both figures and words. In case of discrepancy, the amount shown in words shall govern. The undersigned hereby agrees to hold the bid amounts for sixty (60) days following the bid date.

The undersigned hereby agrees to commence work within ten (10) days of the date defined by the Notice to Proceed, and to complete within the Contractor's submitted schedule, unless extended in writing by the Owner.

SIGNED: _____
(Name) (Title)

DATE: _____

(CORPORATE SEAL) (If bid is by a corporation)

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SUPPORTING INFORMATION TO BE SUBMITTED WITH BID (Mandatory)

1. Proposed work schedule indicating final completion date. Work schedule shall be based upon an anticipated start date of affixed in the notice to proceed. Final completion date must be no later than 30 days from the notice to proceed.
2. Evidence that the bidder meets the minimum insurance requirements as outlined in Section 4 – Submittals, paragraphs 4.1.8 - 4.1.10.1.

APPENDIX A – ACM DIAGRAMATIC DRAWING

