



# Agenda

## Greenville City Council

December 10, 2015  
6:00 PM  
City Council Chambers  
200 West Fifth Street

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Assistive listening devices are available upon request for meetings held in the Council Chambers. If an interpreter is needed for deaf or hearing impaired citizens, please call 252-329-4422 (voice) or 252-329-4060 (TDD) no later than two business days prior to the meeting.

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**I. Call Meeting To Order**

**II. Invocation - Council Member McLean Godley**

**III. Pledge of Allegiance**

**IV. Roll Call**

**V. Approval of Agenda**

- **Public Comment Period**

The Public Comment Period is a period reserved for comments by the public. Items that were or are scheduled to be the subject of public hearings conducted at the same meeting or another meeting during the same week shall not be discussed. A total of 30 minutes is allocated with each individual being allowed no more than 3 minutes. Individuals who registered with the City Clerk to speak will speak in the order registered until the allocated 30 minutes expires. If time remains after all persons who registered have spoken, individuals who did not register will have an opportunity to speak until the allocated 30 minutes expires.

**VI. Special Recognitions**

- Chester Spellman, Public Works Department Retiree

**VII. Appointments**

1. Appointments to Boards and Commissions
2. Appointment to Pitt County Development Commission

3. Appointments to the Mid-East Commission
4. Appointments of City Council Members to Committees

## **VIII. Consent Agenda**

5. Minutes from the November 9, 2015 City Council meeting
6. Resolution declaring a 1988 pumper fire truck as surplus and authorizing its disposition to the Swan Quarter Volunteer Fire Department
7. Approval of purchase order request for nineteen (19) Ford Interceptor Sedans/SUVs to be assigned to the Police Department
8. Capital project budget ordinance and reimbursement resolution for Greenville Utilities Commission's Downtown Facilities Development and authorization of the purchase of real property
9. Agreement with Trillium Health Resources for development of an inclusive playground at the Town Common
10. Award of design-build contract for an inclusive playground at the Town Common
11. Contract award for Town Common Phase I Design Development
12. Contract award for construction of the South Greenville Recreation Center Renovations
13. Construction Administration and Construction Inspection Contract for the South Greenville Recreation Center Renovations
14. Report on Bids and Contracts Awarded
15. Various tax refunds greater than \$100
16. Budget ordinance amendment #5 to the 2015-2016 City of Greenville budget (Ordinance #15-032) and amendment to the Special Revenue Grant/Donation Fund (Ordinance #11-003)

## **IX. New Business**

### **Public Hearings**

17. Naming of the Fishing Pier at the Town Common as the Robert Lee Cherry Fishing Pier
18. Ordinance to annex Langston West, Section 7, involving 4.5049 acres located between Birch

Hollow Road and Stillwood Drive

19. Ordinance to amend the Zoning Ordinance by revising the outside tire storage and display regulations

**Other Items of Business**

20. Resolution Certifying and Declaring Results of Bond Referendum
21. Presentation on the project status of Horizons 2026, Greenville's Community Plan
22. Open Data Dashboards Project
23. Report on mediation services for the Public Works Department
24. Discussion of the \$100,000 donation from Taft-Ward Investments, LLC for use in West Greenville
25. Discussion of North Carolina Local Government Commission's correspondence regarding the recent audit report
26. Review of Horizons Plan Committee Status
27. Discussion of Department of Transportation Updated Transportation STIP
28. Discussion of Economic Development Office

**X. Comments from Mayor and City Council**

**XI. City Manager's Report**

**XII. Adjournment**



# City of Greenville, North Carolina

**Meeting Date:**  
**12/10/2015**  
**Time: 6:00 PM**

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**Title of Item:** Appointments to Boards and Commissions

**Explanation:** **Abstract:** The City Council fills vacancies and makes reappointments to the City's boards and commissions. Appointments are scheduled to be made to nine of the boards and commissions.

**Explanation:** City Council appointments need to be made to the Community Appearance Commission, Greenville Bicycle & Pedestrian Commission, Historic Preservation Commission, Human Relations Council, Planning & Zoning Commission, Police Community Relations Committee, Public Transportation & Parking Commission, Recreation & Parks Commission, and Youth Council.

**Fiscal Note:** No direct fiscal impact.

**Recommendation:** Make appointments to the Community Appearance Commission, Greenville Bicycle & Pedestrian Commission, Historic Preservation Commission, Human Relations Council, Planning & Zoning Commission, Police Community Relations Committee, Public Transportation & Parking Commission, Recreation & Parks Commission, and Youth Council.

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[Muni\\_Report\\_2015\\_Appointments\\_to\\_Boards\\_and\\_Commissions\\_998631](#)

# Appointments to Boards and Commissions

December 2015

## Community Appearance Commission

**Council Liaison:** Council Member Rick Smiley

Name	District #	Current Term	Reappointment Status	Expiration Date
Tyler Richardson	5	First term	Resigned	July 2017
Joanne Robertson	4	First term	Not seeking an additional term	April 2015
Fred Wright	4	First term	Resigned	April 2016

## Greenville Bicycle Pedestrian Commission

**Council Liaison:** Council Member Rick Smiley

Name	District #	Current Term	Reappointment Status	Expiration Date
Ashley Breedlove	2	First term	Did not meet attendance requirement.	January 2018

## Historic Preservation Commission

**Council Liaison:** Council Member Kandie Smith

Name	District #	Current Term	Reappointment Status	Expiration Date
McLean Godley	3	Filling unexpired term	Resigned	January 2017

## Human Relations Council

**Council Liaison:** Council Member Rose Glover

Name	District #	Current Term	Reappointment Status	Expiration Date
Marvin Arrington	5	Second term	Ineligible	Sept. 2015
Rodney Coles	1	Second term	Ineligible	Sept. 2015

Inez Dudley	2	First term	Resigned	Sept. 2017
Robert Hudak	4	Second term	Ineligible	Sept. 2014
Maurice Whitehurst <i>(Pitt Community College)</i>	2	Second term	Did not meet attendance Requirement	Oct. 2015

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### Planning & Zoning Commission

**Council Liaison:** Council Member Rick Smiley

Name	District #	Current Term	Reappointment Status	Expiration Date
P.J. Connelly <i>(Mayor Allen Thomas)</i>	5	First term	Resigned	June 2018

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### Police Community Relations Committee

**Council Liaison:** Council Member Rose Glover

Name	District #	Current Term	Reappointment Status	Expiration Date
Shawan Sutton <i>(Council Member Kandie Smith)</i>	1	First term	Eligible	October 2015

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### Public Transportation & Parking Commission

**Council Liaison:** Council Member Richard Croskery

Name	District #	Current Term	Reappointment Status	Expiration Date
W. Scott Alford	4	Filling unexpired term	Resigned	January 2016

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### Recreation & Parks Commission

**Council Liaison:** Council Member Rick Smiley

Name	District #	Current Term	Reappointment Status	Expiration Date
Deb Jordan <i>(Council Member Rick Smiley)</i>	5	First term	Resigned	June 2018

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### Youth Council

**Council Liaison:** Mayor Pro-Tem Calvin Mercer

<b>Name</b>	<b>District #</b>	<b>Current Term</b>	<b>Reappointment Status</b>	<b>Expiration Date</b>
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11 Available Spots

## Applicants for Community Appearance Commission

Orrin Allen Beasley  
925 Spring Forest Road #7  
Greenville, NC 27858

**District #:** 1

Elaine U. Brestel  
106 Christenbury Drive  
Greenville, NC 27858

**District #:** 4

Sherryl Gregory  
1303 E. 10th Street Apt N  
Greenville, NC 27858

**District #:**

Kellie Gonzalez  
3936 Dunhagen Rd.  
Greenville, NC

**District #:**

Wendy Klein  
318 Rutledge Road  
Greenville, NC 27858

**District #:** 4

Matthew Mellis  
529 Spring Forest Road Apt. H  
Greenville, NC

**District #:** 1

**Application Date:** 2/3/2014

**Home Phone:** (252) 216-6099  
**Business Phone:** (252) 216-6099  
**Email:** oab0119@gmail.com

**Application Date:** 1/21/2014

**Home Phone:** (252) 752-2255  
**Business Phone:**  
**Email:** ebrestel@suddenlink.net

**Application Date:** 2/3/2014

**Home Phone:** (252) 559-9049  
**Business Phone:**  
**Email:**

**Application Date:** 10/19/2015

**Home Phone:** (919) 791-5841  
**Business Phone:**  
**Email:**

**Application Date:** 2/10/2014

**Home Phone:** (252) 329-7005  
**Business Phone:** (252) 902-9005  
**Email:** wakspg1@suddenlink.net

**Application Date:** 3/6/2014

**Home Phone:** (252) 702-3429  
**Business Phone:** (252) 752-5938  
**Email:** mellism@pitt.k12.nc.us



# Applicants for Greenville Bicycle & Pedestrian Commission

Ann Eleanor  
102 Lindenwood Drive  
Greenville, NC 27834

**Application Date:** 11/23/2015

**Home Phone:** (252) 227-4240

**Business Phone:**

**Email:** aeleonor@suddenlink.net

**District #:** 5

## Applicants for Historic Preservation Commission

Jamitress Bowden  
111 Brownlea Drive Apt. O  
Greenville, NC 27858

**Application Date:** 8/8/2014

**District #:** 3

**Home Phone:**  
**Business Phone:**  
**Email:** jamitressbowden@gmail.com

Jake Postma  
108 S. Harding Street  
Greenville, NC 27858

**Application Date:** 7/23/2015

**District #:** 3

**Home Phone:** (252) 439-2303  
**Business Phone:**  
**Email:** videoman9@yahoo.com

Tyrone O. Walston  
2706 Webb Street  
Greenville, NC 27834

**Application Date:** 6/6/2014

**District #:** 2

**Home Phone:** (252) 412-7351  
**Business Phone:** (252) 355-8736  
**Email:** walston.tyrone@gmail.com

Elizabeth Wooten  
3504 Wallingford Road  
Greenville, NC 27858

**Application Date:** 6/9/2015

**District #:** 5

**Home Phone:** (919) 999-2600  
**Business Phone:** (252) 752-7101  
**Email:** edarden@gmail.com

Monday, November 23, 2015

## Applicants for Human Relations Council

Crystal M Kuegel  
1200 B Glen Arthur Avenue  
Greenville, NC 28540

**District #:** 4

**Application Date:** 2/23/2015

**Home Phone:** (252) 885-9245  
**Business Phone:** (252) 885-9245  
**Email:** crystal.kuegel@gmail.com

Joyce M. Mitchell  
311 St. Andrews Drive  
Greenville, NC 27834

**District #:** 2

**Application Date:** 11/17/2015

**Home Phone:** (252) 321-0920  
**Business Phone:**  
**Email:** jmitch2008@aol.com

Deborah J. Monroe  
1308 Old Village Road  
Greenville, NC 27834

**District #:** 1

**Application Date:** 1/15/2015

**Home Phone:** (252) 714-0969  
**Business Phone:**  
**Email:** debj.monroe@gmail.com

Bridget Moore  
4128A Bridge Court  
Winterville, NC 28590

**District #:** 5

**Application Date:** 8/28/2014

**Home Phone:** (252) 355-7377  
**Business Phone:** (252) 355-0000  
**Email:** bmoore2004@netzero.com

Travis Williams  
3408 Evans Street Apt. E  
Greenville, NC 27834

**District #:** 5

**Application Date:**

**Home Phone:** (252) 412-4584  
**Business Phone:**  
**Email:**

## Applicants for Planning and Zoning Commission

John Collins

**Application Date:** 8/19/2015

Greenville, NC 27858

**Home Phone:** (252) 758-4604

**Business Phone:** (252) 328-6112

**District #:** ETJ

**Email:** jcollinsphilosophy@yahoo.com

Ann Eleanor

**Application Date:** 11/23/2015

102 Lindenwood Drive

Greenville, NC 27834

**Home Phone:** (252) 227-4240

**Business Phone:**

**District #:** 5

**Email:** aeleonor@suddenlink.net

Anthony Herring

**Application Date:** 8/19/2015

1245 Lewis Dudley Road

Greenville, NC 27835

**Home Phone:** (252) 481-1614

**Business Phone:** (252) 481-1614

**District #:** ETJ

**Email:** herringfour@yahoo.com

Tyler James Russell

**Application Date:**

3856 Forsyth Park Ct.

Winterville, NC 28590

**Home Phone:** (910) 840-0337

**Business Phone:** (252) 215-4000

**District #:**

**Email:** tjr@wardandsmith.com

Uriah Ward

**Application Date:** 5/7/2013

106 Osceola Drive

Greenville, NC 27858

**Home Phone:** (252) 565-2038

**Business Phone:**

**District #:** 3

**Email:** uriahward@yahoo.com

## Applicants for Police Community Relations Committee

None.

## Applicants for Public Transportation and Parking Commission

Richard Malloy Barnes  
206 South Elm Street, Apt. N  
Greenville, NC 27858

**Application Date:** 12/10/2014

**District #:** 3

**Home Phone:** (252) 752-5278

**Business Phone:**

**Email:** kiltedmile@aol.com

Ann Eleanor  
102 Lindenwood Drive  
Greenville, NC 27834

**Application Date:** 11/23/2015

**District #:** 5

**Home Phone:** (252) 227-4240

**Business Phone:**

**Email:** aeleonor@suddenlink.net

## Applicants for Recreation and Parks Commission

Ann Eleanor  
102 Lindenwood Drive  
Greenville, NC 27834

**Application Date:** 11/23/2015

**District #:** 5

**Home Phone:** (252) 227-4240

**Business Phone:**

**Email:** aeleonor@suddenlink.net

Henry Harvey  
2043 A Quail Ridge Road  
Greenville, NC 27858

**Application Date:** 5/12/2014

**District #:** 4

**Home Phone:** (252) 321-1080

**Business Phone:**

**Email:** hankandk@suddenlink.net

Bridget Moore  
4128A Bridge Court  
Winterville, NC 28590

**Application Date:** 8/28/2014

**District #:** 5

**Home Phone:** (252) 355-7377

**Business Phone:** (252) 355-0000

**Email:** bmoore2004@netzero.com

Elizabeth Wooten  
3504 Wallingford Road  
Greenville, NC 27858

**Application Date:** 6/9/2015

**District #:** 5

**Home Phone:** (919) 999-2600

**Business Phone:** (252) 752-7101

**Email:** edarden@gmail.com

# Applicants for Youth Council

None.





# City of Greenville, North Carolina

Meeting Date:  
12/10/2015  
Time: 6:00 PM

**Title of Item:** Appointment to Pitt County Development Commission

**Explanation:** **Abstract:** In accordance with an Interlocal Agreement with Pitt County, the City Council must make a recommendation to the Pitt County Commissioners for a member to serve on the Pitt County Development Commission.

**Explanation:** The Interlocal Agreement with Pitt County states that two of the members of the Pitt County Development Commission shall be nominated by the Greenville City Council and appointed by the Pitt County Commissioners. The nominee must reside within the corporate limits of Greenville and shall not be an elected or appointed official of the City. The Board of Commissioners has the right to reject any nominee from the City Council and request additional nominees. If the City Council fails to recommend a nominee to the Board of Commissioners within 60 days after a written request for nominees is sent by the County to the City, then the Board of Commissioners may appoint an individual who meets the qualifications.

The current persons serving on the Commission as a result of a City nomination are Mr. Mike McCarty and Mr. Matt Nobles.

Mr. McCarty is currently filling an unexpired term that expires in December 2015. He is eligible to serve a first full three-year term that will expire in December 2018.

**Fiscal Note:** No direct fiscal impact.

**Recommendation:** Make a recommendation to the Pitt County Board of Commissioners regarding the seat currently occupied by Mr. Mike McCarty.

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 [Pitt County Development Commission Applicants](#)

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## *Applicant Interest Listing*

### *Development Commission*

<b>Lee Ball</b> 106 Ft. Sumter Dr. Greenville NC 27858	Day Phone: (252) 341-0764 Evening Phone: (252) 756-2095 Fax: E-mail: fairballllc@gmail.com	Gender: M Race: White District: 5 Priority:
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Applied for this board on: 2/7/2013

Application received/updated: 02/07/2013

Applicant's Attributes: Greenville City Limits  
 South of the River  
 District 5

<u>Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)</u>			
	Organization	Description	Date(s)
Education	UNC - Chapel Hill	BS Economics	
Education	Durham High School	High School Diploma	
Experience	Habitat of NC	Member	
Experience	Boys Club of Pitt County	Board member	
Experience	US Army		

<u>Boards Assigned To</u>	
Pitt County Board of Adjustment <p style="text-align: center;">Alternate</p>	1/12/2015 to 1/1/2018

<b>Bob Barbour</b> 502 Chesapeake Place Greenville NC 27858	Day Phone: (252) 714-2854 Evening Phone: (252) 355-9855 Fax: E-mail: bbarbour46@yahoo.com	Gender: M Race: White District: Priority:
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Applied for this board on: 11/23/2015

Application received/updated: 11/23/2015

Applicant's Attributes:

## *Applicant Interest Listing*

Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)		
Organization	Description	Date(s)
Education	Clayton High School	
Experience	Bob Barbour Honda-upto 20 stor	1978 - present
Experience	Army - Vietnam(Bronze Star)	1970-1971
Volunteer/Prof. Associations	Humane Society	
Volunteer/Prof. Associations	Vidant Health Foundation	

**Frank Bradham**

5946 May Blvd  
Farmville NC 27828

Day Phone: (252) 753-5809  
Evening Phone: (252) 753-5809  
Fax:  
E-mail: fbradham@embarqmail.co

Gender: M  
Race: White  
District: 4  
Priority:

Applied for this board on: 6/17/2015

Application received/updated: 06/17/2015

Applicant's Attributes: District 4  
Farmville City Limits  
South of the River  
Person over 60 years of age

Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)		
Organization	Description	Date(s)
Education	ECU	Mastersb- Public Administration, Heal
Education	NC State University	BA - Political Science
Education	Farmville High	
Experience	Administrator for Hospital Syste	
Experience	Exe Multistate Home Health Agc	
Experience	County Health Director	
Experience	Pitt County Citizens Academy	
Experience	USGG	5.5 years

## *Applicant Interest Listing*

Volunteer/Prof. Associations	Farmville May Museum Board
Volunteer/Prof. Associations	Executive Board of NC Home Ca
Volunteer/Prof. Associations	Town of Farmville Planning Bd
Volunteer/Prof. Associations	United Way
Volunteer/Prof. Associations	Rotary Clubs

### Edward Caldwell

800 Paddington Drive  
Greenville NC 27858

Day Phone: (252) 412-1142  
Evening Phone: (252) 756-2786  
Fax: (252) 756-2786  
E-mail:

Gender: M  
Race: White  
District: 3  
Priority:

Applied for this board on: 7/5/2006

Application received/updated: 11/27/2006

Applicant's Attributes: District 3  
Greenville City Limits

<u>Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)</u>			
	<b>Organization</b>	<b>Description</b>	<b>Date(s)</b>
Education	Clemson University	B.S. Chemical Engineering	
Education	Rock Hill High		
Experience	Du Pont	Global Technology Manager (Retired)	36 years
Volunteer/Prof. Associations	Greenville Env. Advisory Commi		
Volunteer/Prof. Associations	Literacy Volunteer		
Volunteer/Prof. Associations	Habitat for Humanity		
Volunteer/Prof. Associations	Jarvis United Methodist Committ		
Volunteer/Prof. Associations	Boy Scouts	Past Scout Leader	

<u>Boards Assigned To</u>	
Industrial Revenue & Pollution Control Authority	3/15/2004 to 3/15/2007

## *Applicant Interest Listing*

**Phillip Dixon Sr.**  
1727 Graystone Place  
110 East Arlington Blvd. (work)  
Greenville NC 27837

Day Phone: (252) 355-8100  
Evening Phone: (252) 758-8789  
Fax:  
E-mail: phildixon@daglawyers.co

Gender: M  
Race: White  
District: 4  
Priority:

Applied for this board on: 1/18/2013

Application received/updated: 01/21/2013

Applicant's Attributes: At large  
County Planning Jurisdiction  
South of the River

Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)			
	Organization	Description	Date(s)
Education	East Carolina University	Undergraduate & B.S.B.A	
Education	UNC-Chapel Hill	J.D. (Juris Doctor) degree in law	
Education	William G. Enloe High		
Experience	Pitt Community College, Martin	Former Attorney	
Experience	Attorney At Law		
Experience	Greenville Utilities Commission		
Experience	Pitt County Board of Education		22 years
Experience	Washington County Board of Ed		6 years
Experience	Dixon Law Group	Senior Partner/Member Manager	
Volunteer/Prof. Associations	Carolina Donor Services		
Volunteer/Prof. Associations	Board of Trustees	ECU & Pitt Community College	
Volunteer/Prof. Associations	N.C. Citizens for Business & Ind		
Volunteer/Prof. Associations	N.C. Center for Public Policy Re		
Volunteer/Prof. Associations	Chamber of Commerece	Citizen of the year, Volenteer of year	
Volunteer/Prof. Associations	Boy Scouts	Distinguished Service Award	
Volunteer/Prof. Associations	United Way	Campaign Chair & President	

## *Applicant Interest Listing*

Volunteer/Prof. Associations	Carolina Behavioral Healthcare Consortium
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<u>Boards Assigned To</u>	
Vidant Medical Center Board	3/2/2015 to 3/31/2018

**Robert Evans**

4058 Pinecrest Drive  
Farmville NC 27828

Day Phone: (252) 902-9337  
Evening Phone: (252) 753-4424  
Fax:  
E-mail: revans@farmville.nc.com

Gender: M  
Race: White  
District: 4  
Priority:

Applied for this board on: 12/11/2013

Application received/updated: 12/11/2013

Applicant's Attributes: Farmville City Limits  
South of the River

Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)			
	Organization	Description	Date(s)
Education	Pitt Community College	As Accounting	
Education	Pitt Community College	As Industrial Technology	
Experience	City of Farmville	Mayor	
Experience	US Army National Guard		2 years
Experience	US Army		2 years

**Thompson Forbes III**

2313 Wheaton Village Drive  
Greenville NC 27858

Day Phone: (252) 714-5693  
Evening Phone: (252) 714-5693  
Fax:  
E-mail: thforbes@vidanthealth.com

Gender: M  
Race: White  
District: 6  
Priority:

Applied for this board on: 3/29/2011

Application received/updated: 11/14/2013

Applicant's Attributes: County Planning Jurisdiction  
South of the River

## *Applicant Interest Listing*

Nurse

<u>Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)</u>			
	<b>Organization</b>	<b>Description</b>	<b>Date(s)</b>
Education	East Carolina University	MSN	
Education	Pitt Community College	Associate Degree Nursing	
Education	D.H. Conley High School	Diploma	
Experience	PCMH	Asst. Nurse Manager/Neuroscience Int	2006-present
Volunteer/Prof. Associations	Pitt County Physical Activity &		

<u>Boards Assigned To</u>	
P.C. Physical Activity and Nutrition Coalition	11/7/2011 to 11/7/2013

**Michael Harris**

373 3rd Street  
Ayden NC 28513

Day Phone: (252) 737-1057  
Evening Phone: (252) 746-2007  
Fax:  
E-mail: harrismi@ecu.edu

Gender: M  
Race: White  
District: 6  
Priority:

Applied for this board on: 11/24/2014

Application received/updated: 11/24/2014

Applicant's Attributes: Ayden City Limits  
South of the River

<u>Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)</u>			
	<b>Organization</b>	<b>Description</b>	<b>Date(s)</b>
Education	North Carolina State University	Doctorate	2004
Education	East Carolina University	Bachelor of Science, MBA	1992, 1993
Education	DH Conley		
Experience	East Carolina University	Chair & Associate Professor	
Volunteer/Prof. Associations	Ayden Commissioner		



## *Applicant Interest Listing*

**Sheridan Jones**

1104 N. Overlook Drive  
Greenville NC 27858

Day Phone:  
Evening Phone:  
Fax:  
E-mail:

Gender: M  
Race: White  
District: 5  
Priority:

Applied for this board on: 12/16/1999

Application received/updated: 05/21/2003

Applicant's Attributes: District 5  
Environmentalism  
Greenville City Limits  
South of the River

<u>Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)</u>			
	<b>Organization</b>	<b>Description</b>	<b>Date(s)</b>
Education	ECU	Masters and PhD	
Education	Your College of PA	BA	
Experience	US Coast Guard Auxillary		
Experience	Purchasing Agent	Quality Built Construction	
Volunteer/Prof. Associations	Cub Scouts		
Volunteer/Prof. Associations	CM Eppes PTA	Treasurer/Vice-President	
Volunteer/Prof. Associations	Greenville Little League	Coach	
Volunteer/Prof. Associations	Volunteer Fireman	Vice-Commander	
Volunteer/Prof. Associations	Coastal Resource Management P		

<u>Boards Assigned To</u>	
Industrial Revenue & Pollution Control Authority	3/15/2004 to 3/15/2007

**Michelle Joyner**

264 Cooper Street  
Winterville NC 28590

Day Phone: (252) 341-0634  
Evening Phone: (252) 756-5546  
Fax:  
E-mail: michellejoyner28590@gma

Gender: F  
Race: Other  
District: 6  
Priority:

## *Applicant Interest Listing*

Applied for this board on: 3/27/2015

Application received/updated: 03/27/2015

Applicant's Attributes: Winterville City Limits  
South of the River

Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)		
	Organization	Description
Education	Everest University	Criminal Justice
Education	Farmville Central HS	
Experience	NC Education System	
Experience	Philanthropist & Civil Activist	
Experience	Asso Minister in PC & Eastern N	
Volunteer/Prof. Associations	Parks & Recreations	
Volunteer/Prof. Associations	The Civitan Club	
Volunteer/Prof. Associations	Chamber of Commerce	
Volunteer/Prof. Associations	Ruritian Club	
Volunteer/Prof. Associations	WHR Library Sci Program	
Volunteer/Prof. Associations	WH Robinson Ele School BED P	

**Ernis Lee**

834 Aspen Lane  
Greenville NC 27834

Day Phone: (252) 341-5696  
Evening Phone: (252) 689-2381  
Fax: (252) 321-4626  
E-mail: elee@email.pittcc.edu

Gender: M  
Race: African  
District: 2  
Priority:

Applied for this board on: 2/10/2015

Application received/updated: 02/06/2015

Applicant's Attributes: District 2  
County Planning Jurisdiction

Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)		
	Organization	Description

## *Applicant Interest Listing*

Education	Elizabeth City State University	B.A.
Education	Roanoke High	
Experience	PCC Putreach w/ Emis Lee	Radio Broadcaster
Experience	Pitt Community College	Director of College Outreach
Experience	United States Army	2nd Lieutenant
Volunteer/Prof. Associations	Mentor	
Volunteer/Prof. Associations	West Greenville Community Dev	Board Member
Volunteer/Prof. Associations	Eastern Carolina Counseling Cen	Former Board Member

### Boards Assigned To

P.C. Nursing Home/Adult Care Community Advisory 3/16/2015 to 3/17/2016

### Christopher Lilley

3329 Cadenza Street  
Greenville NC 27858

Day Phone: (252) 714-8610      Gender: M  
 Evening Phone:      Race: White  
 Fax:      District: 5  
 E-mail: chrislilley1217@gmail.com      Priority:

Applied for this board on: 12/12/2014

Application received/updated: 12/12/2014

Applicant's Attributes: South of the River  
Greenville City Limits

### Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)

	Organization	Description	Date(s)
Education	NC State University	BS / Forest Management	
Education	J.H. Rose High		
Experience	Woodridge Timber Inc.	Procurement forester; Advisor	

### Dennis Mitchell

101 Kirkland Drive  
Greenville NC 27858

Day Phone: (252) 321-2005      Gender: M  
 Evening Phone: (252) 561-5224      Race: African  
 Fax:      District: 5

*Development Commission*  
Monday, November 23, 2015

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## *Applicant Interest Listing*

Experience	Pitt Asst of Ins Professionals	Vice-President
Experience	Southern Insurance	Producer
Volunteer/Prof. Associations	United Way	
Volunteer/Prof. Associations	Raffle Committee/Chamber	
Volunteer/Prof. Associations	Convention Committee for IIAN	
Volunteer/Prof. Associations	Chamber Ambassador	

<u>Boards Assigned To</u>		
Greenville Board Of Adjustment		6/2/2014 to 6/30/2016

**Daniel Van Liere**

10 Wisteria Lane  
Greenville NC 27858

Day Phone: (252) 847-2163  
Evening Phone: (252) 412-4913  
Fax:  
E-mail: daniel.vanliere@vidantheal

Gender: M  
Race: Hispani  
District: 6  
Priority:

Applied for this board on: 11/5/2015

Application received/updated: 11/05/2015

Applicant's Attributes: Greenville ETJ  
South of the River

Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)			
	Organization	Description	Date(s)
Education	East Carolina University	MPA Public Policy	2011
Education	East Carolina University	BS Geography, Minor Urban Regional	2005
Education	Sanderson High, Raleigh NC		
Experience	Eastern Carolina Council	Transportation Planner/GIS Analyst	2005-2008
Experience	Upper Coast Rural Planning Org	Director	2008-2012
Experience	Vidant Health	Government Relations Officer	2012 - Present
Volunteer/Prof. Associations	St. Paul Episcopal Church	Vestry Member	2014 - Present
Volunteer/Prof. Associations	Red Cross	Board Member	2014- Present

## *Applicant Interest Listing*

**Michael Weimar**  
671 Grasmere Street  
Winterville NC 28590

Day Phone: (252) 378-5461  
Evening Phone:  
Fax:  
E-mail: mpweimar@gmail.com

Gender: M  
Race: White  
District: 4  
Priority:

Applied for this board on: 11/18/2014

Application received/updated: 11/18/2014

Applicant's Attributes: Winterville City Limits  
South of the River

Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)		
	Organization	Description
Education	State University of NY at Brockp	B.S. Business Admin. /Marketing
Education	Spencerport High	
Experience	Sherwin-Williams Company	Sales Rep
Volunteer/Prof. Associations	Pitt County Republican Party	
Volunteer/Prof. Associations	Covenant Church	

**Maurice Whitehurst**  
117 C Lakeview Terrace  
Greenville NC 27834

Day Phone: (202) 717-1142  
Evening Phone:  
Fax:  
E-mail: mauricewhitehurst@msn.c

Gender: M  
Race: African  
District: 1  
Priority:

Applied for this board on: 2/5/2013

Application received/updated: 05/19/2014

Applicant's Attributes: District 1  
Greenville City Limits  
South of the River

Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)		
	Organization	Description
Education	Pitt Community College	Currently Attending

## *Applicant Interest Listing*

Education	J.H.Rose High School	High School Diploma
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**Eric Williams**  
527 Rachel Lane  
Grimesland NC 27858

Day Phone: (252) 258-5002  
Evening Phone:  
Fax:  
E-mail: logetw423@gmail.com

Gender: M  
Race: African  
District: 3  
Priority:

Applied for this board on: 12/11/2014

Application received/updated: 12/11/2014

Applicant's Attributes: County Planning Jurisdiction  
South of the River

Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)		
	Organization	Description
Education	East Carolina University	
Education	J.H. Rose High	
Experience	East Carolina University	Helpdesk Tech. Spec.
Experience	NC National Guard Army	

Boards Assigned To	
P.C. Nursing Home/Adult Care Community Advisory	3/16/2015 to 3/17/2016

**James Williamson**  
204 Deerwood Drive  
Greenville NC 27858

Day Phone: (252) 531-8425  
Evening Phone: (252) 752-7779  
Fax:  
E-mail: jwilliamson@ronayers.com

Gender: M  
Race: White  
District: 3  
Priority:

Applied for this board on: 12/10/2013

Application received/updated: 12/10/2013

Applicant's Attributes: District 3  
Greenville City Limits

Experience (Educ./Vol./Prof. Assoc./Military/Other Appointed Positions, etc.)		
	Organization	Description

## *Applicant Interest Listing*

Education	University of Tennessee	Doctor of Dental Surgery	1962
Experience	Ron Ayers Motorsports	President	
Volunteer/Prof. Associations	Boy Scouts		
Volunteer/Prof. Associations	St. James Methodist Church		
Volunteer/Prof. Associations	Jaycees		





# City of Greenville, North Carolina

**Meeting Date:**  
**12/10/2015**  
**Time: 6:00 PM**

**Title of Item:** Appointments to the Mid-East Commission

**Explanation:** **Abstract:** Appointments of a member and alternate member need to be made to serve a two-year term on the Mid-East Commission.

**Explanation:** In accordance with the Mid-East Commission Bylaws, the City Council has a representative on the Mid-East Commission and can have an alternate member. The members are appointed to serve a term of two calendar years.

Assistant City Manager Merrill Flood had been designated as the City's representative while he held the position of Community Development Director, and Chief Planner Thomas Weitnauer was designated as the City's alternate member. They were last appointed by the City Council in March 2014, and their terms expire on December 31, 2015.

Historically, the appointment has been the Director of Planning or Community Development with an alternate. The Director of Community Development position is currently vacant due to Merrill Flood's promotion to Assistant City Manager. Merrill Flood is willing to serve as the City's representative until a new Director of Community Development is named, and he suggests Chief Planner Weitnauer as the alternate.

**Fiscal Note:** No direct fiscal impact.

**Recommendation:**

1. Reappoint Merrill Flood as a regular member of the Mid-East Commission for a two-year term that will commence on January 1, 2016, and expire on December 31, 2017, or until a Director of Community Development is named.
2. Appoint Thomas Weitnauer as the City's alternate member of the Mid-East

Commission for a two-year term that will commence on January 1, 2016, and expire on December 31, 2017.

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# City of Greenville, North Carolina

**Meeting Date:**  
**12/10/2015**  
**Time: 6:00 PM**

**Title of Item:** Appointments of City Council Members to Committees

**Explanation:** **Abstract:** City Council appointments are needed for the Taxicab Appeal Board, Joint Pay & Benefits Committee, OPEB Trust, Audit Committee, and City Council Economic Development Committee.

**Explanation:** Appointments of City Council Members are needed for the following committees:

- **Taxicab Appeal Board** - Section 11-1-67 of the City Code of Ordinances establishes a Taxicab Appeal Board. Membership is composed of the City Manager or designee, a member from the Greenville Taxicab Association, and a designated member of the City Council. The purpose of this board is to hear appeals of the Chief of Police to refuse the issuance of a taxi driver's permit. Council Member Kandie Smith currently serves and is eligible for reappointment. One appointment by vote of the City Council needs to be made.
- **Joint Pay & Benefits Committee** - On September 8, 1992, a committee was established by City Council and Greenville Utilities Commission (GUC) to jointly study the pay plans of the City and GUC. The Joint Pay & Benefits Committee consists of two City Council representatives and two GUC Commissioners. Council Member Rose Glover and Council Member Rick Smiley currently serve and are eligible for reappointment. Two appointments by vote of the City Council need to be made.
- **Other Post-Employment Benefits (OPEB) Trust** - Beginning in fiscal year 2006-2007, the City and other public employers were charged with the new Governmental Accounting Standards Board (GASB) regulations to more actively manage increasing obligations incurred by making available Other Post-Employment Benefits (OPEB). The GASB requires that Trustees be identified for the Trust, and the Trust was established with the City's Finance Officer, City Manager, and one member of City Council

as the Trustees. Mayor Pro-Tem Calvin Mercer currently serves and is eligible for reappointment. An appointment by vote of the City Council needs to be made.

- **Audit Committee** - On April 14, 2011, the Audit Committee was established to review all aspects of the independent audit process. Appointments to the Audit Committee are made by the Mayor. Current committee members include Mayor Allen Thomas, Council Member Rose Glover, and Council Member Rick Smiley. All three members are eligible for reappointment. Three members of the City Council need to be appointed by the Mayor.
- **City Council Economic Development Committee** - The City Council Economic Development Committee was established in 2012 to support the efforts of the newly formed Office of Economic Development. Appointments to the Committee are made by the Mayor. Current members include Mayor Allen Thomas, Council Member Kandie Smith, and former Council Member Richard Croskery. Mayor Thomas and Council Member Smith are eligible for reappointment. Three members of the City Council need to be appointed by the Mayor.

**Fiscal Note:** No direct fiscal impact.

**Recommendation:** City Council to make appointments to the Taxicab Appeal Board, Joint Pay & Benefits Committee, and OPEB Trust.

Mayor to make appointments to the Audit Committee and City Council Economic Development Committee.

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# City of Greenville, North Carolina

**Meeting Date:**  
**12/10/2015**  
**Time: 6:00 PM**

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**Title of Item:** Minutes from the November 9, 2015 City Council meeting

**Explanation:** Proposed minutes from the City Council meeting held on November 9, 2015, are submitted for review and approval.

**Fiscal Note:** There is no direct cost to the City.

**Recommendation:** Review and approve proposed minutes from the City Council meeting held on November 9, 2015

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[Proposed\\_Minutes\\_of\\_November\\_9\\_2015\\_City\\_Council\\_Meeting\\_1016356](#)

PROPOSED MINUTES  
MEETING OF THE CITY COUNCIL  
CITY OF GREENVILLE, NORTH CAROLINA  
MONDAY, NOVEMBER 9, 2015



The Greenville City Council met in a regular meeting on the above date in the Council Chambers, third floor of City Hall, with Mayor Allen M. Thomas presiding. Mayor Thomas called the meeting to order at 6:00 p.m. Mayor Pro-Tem Mercer asked those present to observe a moment of silence, followed by the Pledge of Allegiance.

Those Present:

Mayor Allen M. Thomas; Mayor Pro-Tem Calvin R. Mercer; Council Member Kandie D. Smith; Council Member Rose H. Glover; Council Member Marion Blackburn; Council Member Rick Smiley; and Council Member Richard Croskery

Those Absent:

None

Also Present:

Barbara Lipscomb, City Manager; David A. Holec, City Attorney; Carol L. Barwick, City Clerk; and Polly Jones, Deputy City Clerk

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**APPROVAL OF THE AGENDA**

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City Manager Barbara Lipscomb requested that the City Council's consideration of the ordinance amending the City Code to change the name of the Animal Control Unit and the resolution amending the Pay Plan to reflect the updated position titles associated with this name change be continued until the Thursday, November 12, 2015 City Council meeting. Staff would like to make some modifications to the proposed ordinance.

Motion was made by Council Member Blackburn and seconded by Council Member Croskery to approve the agenda as amended. Motion carried unanimously.

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**PUBLIC COMMENT PERIOD**

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Dave Barham – No Address Given

Mr. Barham made comments about environmentalists and socialism. He attended an environmentalists' committee meeting where they had discussed, in his opinion, propagandizing junior and high school students with environmentalists' stuff, which is heinous. At a district meeting, a lady was speaking about Pitt Community College and business, and he thought she was talking about how socialism was bad for business. Mr.



Barham expressed his disappointment about him being only allowed to speak once at that meeting.

John Joseph Laffiteau – Rodeway Inn and Suites, 301 Greenville Blvd. SE

Mr. Laffiteau presented a written summary to City Clerk Carol Barwick to accompany his oral presentation about a personnel matter that occurred in 2014 at the Sheppard Memorial Library (SML). Mr. Laffiteau stated that out of his 2,600 visits to the SML, he feels that its staff is guilty of a misinterpretation of his behavior supposedly on one visit. Given the ambiguity of the evidence, he would like to take a polygraph test and the SML staff should do the same.

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**CONSENT AGENDA**

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City Manager Barbara Lipscomb introduced the following items on the Consent Agenda:

- Minutes from the May 14 and October 5, 2015 City Council meetings
- Ordinance amending the City Code to change the name of the Animal Control Unit to the Animal Protective Services Unit and resolution amending the Pay Plan to reflect the updated position titles associated with this name change (Continued to November 12, 2015)
- Report of findings to City Council on variances granted to standards set forth in the Manual of Standard Designs and Details for Greenbrier Place
- Resolution and deed of release for Greenville Utilities Commission to abandon an electric easement on Farmington Road – (Resolution No. 061-15)
- Resolution and deed of release for Greenville Utilities Commission to abandon and reconfigure utility easements for Greenville Retail Center (Hobby Lobby and related development – Old Carolina East Convenience Center) on NC Highway 11 (South Memorial Drive) and Mall Drive – (Resolution No. 062-15)
- Agreement with the Pitt County Board of Education for a portion of the financing of the South Greenville Gymnasium Improvements and Additions
- Resolution to execute and deliver the Installment Financing Agreement for the third year borrowing of a three-year plan for the acquisition of Sanitation recycling roll-out carts – (Resolution No. 063-15)
- Contract award for replacement of the Police Fire-Rescue Headquarters emergency generator



- Report on Bids and Contracts Awarded
- Various tax refunds greater than \$100
- Budget ordinance amendment #4 to the 2015-2016 City of Greenville budget (Ordinance #15-032) – (Ordinance No. 15-060)

Council Member Blackburn stated it was her understanding that grant money was reserved for the Sanitation recycling roll-out carts.

City Manager Lipscomb responded that the City had some grant money in the beginning and the remainder of the monies has been borrowed funds.

Council Member Blackburn asked if that borrowing has likely been funded by all of the reductions and costs for that program.

City Manager Lipscomb responded that the personnel reductions are the operations. If there are some reductions in the overall budget then the City can apply that to loan funding.

Council Member Blackburn stated that the City is still capitalizing going to the automated system.

City Manager Lipscomb stated that is correct. The City not only has the funding of the acquisition of the recycling roll-out carts, but there is the additional amount of funding for the trucks as well.

Council Member Smith asked if the recycling roll-out carts will be delivered to all of the District #1 residents in December 2015.

Public Works Director Kevin Mulligan responded that this is the third year the City will be distributing the recycling roll-out carts, and this will complete the 5-Year Plan in three years. The City will commence with the distribution in November and all of the roll-out carts should be delivered to the residents by the end of December 2015.

City Manager Lipscomb stated that the contractors are doing the work and sometimes they are not quite on schedule, but hopefully, the carts will be distributed at the projected time.

Council Member Smith asked staff to notify her about any major pushback because District #1 residents have been asking for their roll-out carts and do not understand why they are the last ones to receive them.

Council Member Glover reported that not all of the residents of District #2 have received their recycling roll-out carts.





Public Works Director Mulligan stated that the majority of the residents of District #2 have received their carts, and there might be some overlap between some district lines. Mostly, the residents of West Greenville and the University areas and an area in the southern portion of the City have not received their carts. Those locations have the tightest and narrowest streets and will be the most difficult areas to perform the automated collection. Staff wants to make sure that they have eliminated all of the automated system bugs before distributing the carts to residents in those areas.

Council Member Blackburn asked if staff has determined what will be done about the parked cars on the streets and using the automated truck arms for collection.

Public Works Director Mulligan responded that the Sanitation staff will be collecting at 6:00 a.m. With the piloting over the last 8-10 weeks, the City has been using automated trucks in those areas. The traffic between 6:00 a.m. and 7:00 a.m. allows them to collect using the automated truck.

Council Member Blackburn stated that people will know not to place their carts in front of a parked car.

Public Works Director Mulligan stated that, through education, the City will be able to bring them up to speed on that matter.

Motion was made by Council Member Croskery and seconded by Mayor Pro-Tem Mercer to approve the items under the Consent Agenda, excluding the ordinance and resolution associated with the name change for the Animal Control Unit. Motion carried unanimously.

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**NEW BUSINESS**

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PRESENTATION BY BOARDS AND COMMISSIONS

Greenville Bicycle and Pedestrian Commission

Chairperson Brian Glover gave a brief tribute to the late Harry Stubbs, a former chairman of the Greenville Bicycle and Pedestrian Commission (Commission), and reported some of the past year technical difficulties and accomplishments of the Commission. Due to three members departing the Commission this year, they could not get a quorum between May and October 2015 and were unable to meet. Reducing the number of seats on the Commission will reduce the pressure on attendance.

Chairperson Glover stated that International Bike Month was celebrated on May 2, 2015 with a community ride on the greenway with City Council Members. Other events were planned and carried out such as promotional spots were televised on GTV9 and a League of American Bicyclists Traffic Skills 101 Class was taught by him in partnership with East Carolina University (ECU). The Commission's census of the bike and pedestrian counts



were done twice at two locations, the intersection of Fifth and Evans Streets and on the greenway of the City Dog Park. The following are the numbers:

#### 4<sup>TH</sup> ANNUAL BIKE AND PEDESTRIAN COUNTS

- Two-Day Totals (from 2 locations: Evans & 5<sup>th</sup> Streets and the City Dog Park)
  - 2012: 50 bicyclists, 91 pedestrians, 4 skateboarders/rollerbladers
  - 2013: 89 bicyclists, 1,168 pedestrians, 0 skateboarders/rollerbladers
  - 2014: 85 bicyclists, 1,013 pedestrians, 13 skateboarders/rollerbladers
  - 2015: 119 bicyclists, 1165 pedestrians,

Chairperson Glover reported that a major project of the Commission has been trying to figure out what can be done about the north/south bike connection in Greenville. Presently, moving across the City from east to west is not such a problem and there are several streets that work well. Fifth Street works well, the two greenways are largely east/west, and parts of 14<sup>th</sup> Street work quite well. Central Greenville has no north/south routes that are usable by people. This is especially acute because the North Carolina Department of Transportation's Evans Street-Old Tar Road future project will include bicycle infrastructure from Winterville to Greenville Boulevard, but people will not be able to get downtown. The Commission has been meeting with the Public Works Department staff to determine what the best solution would be in the long term.

Chairperson Glover reported other highlights for the past year. The Commission has also been reviewing the plans for buildings and sidewalks in Greenville so that when the opportunity arises and money is available to build some, priority will be set. Members of the Commission have served on steering committees as advisors for several different projects such as the NCDOT (with the City of Greenville and ECU) 10<sup>th</sup> Street Corridor study, Horizons Comprehensive Plan, and the Non-Motorized Transportation Plan (formerly Bicycle and Pedestrian Master Plan) 5-year review. The Commission continued to advise City and County staff on the Green Mill Run Greenway (Phase II), South Tar River Greenway (Phase III), Tar River Park, Skateboard Park at Jaycee Park, Alice F. Keene Park and other projects.

Chairperson Glover stated it has been an entirely great year, but the City lost five citizens walking on the streets and he would like to send condolences to their families. More people were killed in the area outside the City limits and many more people were seriously injured. The Members of the Commission want to call on the City Council to see what can be done about making it safe for people to get around by themselves on foot.



## PRESENTATION AND ADOPTION OF THE TAR RIVER PARK MASTER PLAN

Director of Recreation and Parks Gary Fenton stated that representatives of the East Carolina University's (ECU) Student Government Association (SGA) presented a nine-hole disc golf course proposal to the City Council and the Recreation and Parks Commission (Commission) in February 2015. The proposed golf course would be located adjacent to the Off-Leash Dog Park along the South Tar River Greenway (Greenway) and that location is unofficially referred to as the Tar River Park. The SGA members expressed their willingness to raise money and pay the expenses for items associated with the project. Since this acreage on the Tar River and greenway has tremendous recreational potential, it was suggested that the preparation of a parks specific master plan for the area would be appropriate. To ensure if development of any of the disc golf course should move forward, they did not do so in isolation so that this improvement would not ultimately conflict with other potential future improvements at this site. While the SGA's offer made it prudent to move forward to develop a master plan for the area, the development of any park specific master plan does not suggest that the City will be immediately moving forward with development of the master plan's recommendation. Parks Planner LaMarco Morrison will present the process and the master plan's recommendations for the Tar River Park.

Parks Planner Morrison stated that by the National Recreation and Park Association's standards, this site is a neighborhood park because it falls within the 5 to 15-acre limit and serves a neighborhood within a 1/2 mile to a mile radius. The park site is within walking distance of ECU (1/2 mile), serves several TRUNA neighborhoods and has several existing park amenities to make this a popular site, even though it is not a fully recognized and developed park yet. There is a trailhead and trail access to the park. The most scenic segment of the greenway is this site, which has the only city-owned, off-leash dog park area in Greenville, several river accesses and views, picnic areas, benches and park amenities. There is a garden that was developed by the Friends of Greenville Greenways (FROGGS) and a very popular informal open space for an array of activities (i.e. throwing Frisbees and sunbathing).

There have been several requests to develop this park through the years, but most recently the SGA's proposal became more of a priority to move this particular master plan ahead of schedule. Initially, it was scheduled to be done in the fall, but because of the impact that the disc golf course could possibly have on the site, the Commission gave the Recreation and Parks Department the directive to move ahead with the Tar River Master Plan. In March 2015, the public input process commenced and subsequent meetings were held in May and July 2015. In addition to the public input sessions, staff went through several avenues to engage the public through social media. Webpages and Facebook provided links to stakeholder blogs and several groups.

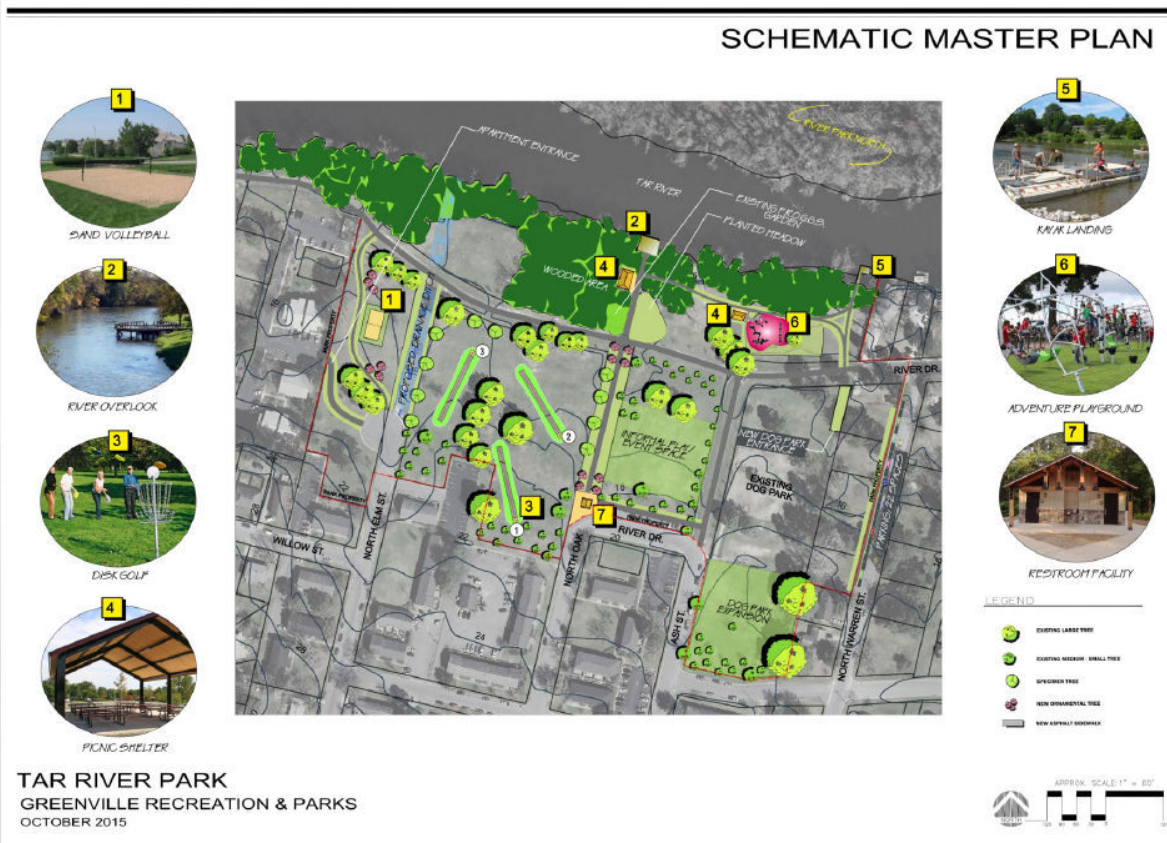


Parks Planner Morrison stated that based on the information and some of the recommendations from the Commission and citizens at the initial meetings, the Department came up with the following four project goals:

- 1) Determine the best use of the parkland; implement inclusive park elements.
- 2) Protect the site's natural resources and open space.
- 3) Address citizen's concerns, issues, and recommendations for park development.
- 4) Review and consider past studies, master plans, and future development.
  - Tar River Legacy Plan
  - Greenway Master Plan
  - Comprehensive Park Master Plan

The general comments received during the community meetings regarding the proposed park included safety, lack of parking, perceived danger with the interaction between disc golf and other users such as walkers/joggers, gardeners, dog park users and others, and the expansion of the dog park. Other comments received were to expand and exploit the Tar River access, locating a playground area away from the Tar River's edge and close to restrooms, and to preserve and retain the large open area. With receiving those comments, the Department developed a second concept. Kayak landing, the river overlook, picnic shelters, a public restroom facility, and informal open or green space were some of the public's priorities at the second public input meeting. The Department decided to incorporate an adventure playground because the Tar River Legacy Master Plan recommended a playground in this area and overwhelmingly it was supported by attendees of the public input sessions.

Parks Planner Morrison stated the Commission asked staff to come up with a compromise and the result was a third concept, which was the favorite and staff was asked to develop the concept in the final Master Plan. The amenities of the Schematic Tar River Master Plan includes a sand volleyball court, river overlook, three-hole disc golf course, two picnic shelters including grills and picnic tables, kayak landing providing additional access to the Tar River, an adventure playground located near the smaller picnic shelter, a small restroom facility, and an off-leash dog park expansion. \$672,000 is the final cost of this proposal.



TAR RIVER PARK  
GREENVILLE RECREATION & PARKS  
OCTOBER 2015

## MASTER PLAN PHASE Tar River Park Development

IMPROVEMENT	COST
<b>Buildings and Structures</b>	
Restroom Building; 400 sq. ft., includes storage and custodial room.	\$60,000.00
Metal Shade structure, 45' x 25' structure with standing metal seam roof; included foundations and sealed structural drawings	\$58,000.00
Picnic Shelter, 35' x 25' structure with standing metal seam roof; includes sealed structural drawings	\$38,000.00
Playground Areas (2-5 age group and 5-12 age group) / 4,225 sq. ft. with enclosure fencing	\$160,000.00



River overlook deck, 30' x 45' structure with concrete slats and 10" posts,	\$155,000.00
Kayak Landing; 18' x 24' easydock floating structure	\$35,000.00

### Park Site Elements

	\$3,500.00
Sand volleyball court	
Dog Park Expansion including fencing, seating and amenities	\$14,000.00
	\$28,878.00
Asphalt Sidewalks, 9,626 sq. ft. @ \$5.00	
	\$24,680.00
Concrete plazas / pads, 4,936 sq. ft. @ \$5.00	
Striped Parking - 22 spaces , lump sum	\$3,500.00
Landscaping Allowance	\$6,300.00
Site Furnishing including benches, picnic tables and water fountains, and signage	\$8,000.00

### Site Utilities

Site Lighting and electrical work (allowance)	\$12,000.00
Site Drainage, water and sanitary sewer (allowance)	\$6,500.00
	<u>                    </u>
<b>Subtotal</b>	<b>\$613,358.00</b>

### Engineering and Permitting

Architectural/Engineering (4% of Construction)	\$24,694.00
Permitting and Approvals (Corps of Engineers, State, Local)	\$3,500
Project Contingency (5% of Construction During Master Plan Phase)	\$30,867
	<u>                    </u>
<b>TOTAL</b>	<b>\$672,419.00</b>

**\*\*\*NOTE: Disc golf course, and signage is by others and not part of estimate**

Mayor Thomas asked if the original proposal was for a nine-hole disc golf course.

Parks Planner Morrison responded that the Department did not recommend doing a three-hole without consulting SGA. Staff met several times with SGA representatives and they were fine with the compromise.

Mayor Thomas asked if SGA's funding is in place to be a partner in this development.

Parks Planner Morrison stated that the SGA will dedicate \$5,000 towards the project because there is a standard for implementing the disc golf course. There is concrete to be poured, baskets to be installed, and buffering and signage involved making safety possible



for those using the trails. All of those things and others should be part of the commitment to install the disc golf course.

Council Member Blackburn asked about the opening up of the blue-line stream.

Public Works Director Kevin Mulligan stated that the first idea was to open that up and maintenance wise, it would probably be less expensive in the long run. The City has costed this out in the Master Plan as a closed system so it will not be that opened ditch.

Council Member Blackburn asked if lighting is included in the proposal.

Parks Planner Morrison responded there will be lights especially because during this time of the year, it is dark outside at 5:00 p.m. and people still want to use the Off-Leash Dog Park.

Council Member Glover asked if the students were involved in the Tar River Park Master Plan.

Parks Planner Morrison responded that at the first meeting, the majority of the attendees were ECU students and a few attended the second meeting. Staff kept them involved and obtained their input via email, if they were unable to attend the meetings, because a crossed section was needed and this area serves primarily ECU students.

Council Member Glover stated that a great place for a large family park would be where trailers were in the North of the River flooded area.

Council Member Glover asked if there are any other plans to do any development of parks with the North of the River flooded land and other flooded land in the City.

Director of Recreation and Parks Fenton stated that is a naturally beautiful piece of land. The Tar River Legacy Plan identified certain lands, which are mostly floodplain land that cannot be used for too much other than recreational purposes. That location will definitely be considered as a great future opportunity. One of the challenges is that there are obviously other needs in the City besides the Tar River Legacy Plan.

Council Member Smith stated that the City Council is being asked to vote on this only as a master plan, but nothing yet is being funded.

Director of Recreation and Parks Fenton stated that is correct, with the exception moving forward with the three-hole disc golf course knowing that there is a master plan in place; it will not be interfering with some future plan.

Council Member Smiley asked what is involved with designating something as a park.

City Attorney Holec stated that an action by the City Council will be required.



Council Member Smiley stated that he would recommend that it be included as part of the master plan that at an early opportunity, the City Council should designate this as a park.

Motion was made by Council Member Blackburn and seconded by Council Member Croskery to adopt the Tar River Park Master Plan. Motion carried unanimously.

#### TOOLS FOR EMPLOYMENT AND MANUFACTURING SHORT-TERM TRAINING PROGRAM

Assistant City Manager Merrill Flood stated that as part of the City's adopted economic development strategy, one of the major goals is to address the economic development investment needs of the City. Retention of talent and developing a diverse workforce, including creating a substantial pool of job ready employees are some of the identified needs. These needs are throughout the United States. Recently, the City Manager's Office had discussions with the Pitt Community College (PCC) Employment Readiness staff as well as the City's Office of Economic Development staff about a program created in Farmville, North Carolina. In March 2015, Farmville had approximately 20 individuals who completed The Tools for Employment and Manufacturing Short-Term Training Program to make themselves job ready. Following their completion of the training module courses, interviews were set up for the graduates. Some of them became employed and others decided to obtain additional skills at PCC.

Upon hearing about this program, contact was made with PCC to see if the City could replicate this training module. PCC's faculty is interested in offering the course selection to people who are ready to participate in a training module for Greenville. PCC will meet with local industries' executives to determine the training needs as well as to find out what possible job opportunities might be available after clients complete the courses, which are designed to support the industries' needs. The Tools for Employment and Manufacturing Short-Term Training Program consists of 83 hours. 11 hours of the 83-hour program are specifically dedicated to soft skills and job interviewing techniques. There are approximately eight core modules where course work will be developed, based upon the interviews from the industry leaders. Several of the modules are common in the need for safety training and participants must complete that basic training course as well.

Assistant City Manager Flood stated that interviews currently are ongoing between the City's staff, PCC's staff and several of the industries in the City to determine what the needs are in the replication of the program. During a typical session, PCC's faculty could train about 20 individuals. It may be possible through participation with the City to do two modules in the future, depending upon the actual participation. Staff is proposing that the City partner with PCC and provide up to \$6,000 - \$5,000, hopefully, for two sessions and then \$1,000 for marketing to spread the word to a variety of people throughout the community.

Assistant City Manager Flood stated that at the end of the first module, the City will work again with PCC to evaluate the success rate, any particular needs and adjustments and whether the City should do something totally different, and then the City would hold





another module. The Tools for Employment and Manufacturing Short-Term Training Program is flexible and does provide for the ability to change on a moment's need to really fit the needs of individuals and the companies for employment. PCC will start the program at the beginning of 2016.

Council Member Smith asked if the companies are planning to have the job fair at the end of a training module to possibly hire the graduates, since the courses are based on the companies' employment needs.

Assistant City Manager Flood responded that the plan is to have the job fair and interviews scheduled at the end of the modules. Hopefully, industries will have job positions available immediately after participants complete the program.

Motion was made by Council Member Croskery and seconded by Council Member Smith to approve the program. Motion carried unanimously.

RESOLUTION AUTHORIZING CONDEMNATION TO ACQUIRE PROPERTY OF BEN SHERROD, JR. HEIRS FOR THE GREENVILLE TRANSPORTATION ACTIVITY CENTER – (Resolution No. 064-15)

Michael Stevenson of Jacobs Inc. reported that the City is nearing the completion of 100% of the bid and construction documents for the Greenville Transportation Activity Center (GTAC), and he gave an update of the design process. Jacobs Inc. wanted to create a positive and uplifting image of public transportation. The GTAC will be a welcoming facility as people approach the front porch providing shade and cover for them. A big theme for the design was safety, feasibility and transparency. Also, Jacobs Inc. wanted stability and the facility is designed to be lead certified with a particular emphasis on renewable material. The structure is predominately wood, heavy timber, which is a renewable resource, and the GTAC has regional association and also association of transit facilities that most people are familiar with. The location is on the edge of the City enhancing walkability in terms of having access to uptown, an emerging Dickinson Avenue district, surrounding neighborhoods and even East Carolina University's (ECU) Millennial Campus and Main Campus. Much of the site planning of the design is based on some of the key conclusions of the Dickinson Avenue revitalization study.

Mr. Stevenson displayed the site plan for the actual layout of the GTAC and stated that Jacobs Inc. was able to create an element of public space with a green space on the front of the GTAC facing Pitt Street. That landscape design has developed and there will be substantial planting and street trees and lighting, which will improve the overall appearance of the general area. Pedestrian connections are very important. Crosswalks are crossing on Pitt and Clark Streets and one will connect to the planned multi-family project across from Pitt Street and then across the site along Bonners Lane to parking on the other side. That is the current concept. An internal street will serve for bus circulation, cars parking, taxi drop off, and handicapped parking. It will also be important to have pedestrian connection going between Pitt and Clark Streets.



Mr. Stevenson displayed the 1<sup>st</sup> and 2<sup>nd</sup> Floor Plans and stated that nothing of consequence has changed, since his presentation at the June 8, 2015 City Council meeting. The main entrance with the lobby, waiting area, a ticketing window with a small fare counting room, and an open stairway to the second floor is on the ground floor. There are public restrooms, and staff areas in the back for a bus drivers' break room and restrooms. The Greenville Police Department has offices on the other end of the building with space for bike and Segway storage.

Mr. Stevenson displayed furniture layouts for all of the rooms on the second floor and stated there are transit offices and a drivers' training room, which could double as a small meeting room. There is a large meeting room that can seat approximately 50 people and the remainder is public circulation, restrooms, and mechanical spaces. The large room is designed to be configured in multiple seating formats for lectures and presentations or it could be arranged with tables for meetings and a conference room style as well.

Mr. Stevenson stated that Jacobs Inc. expects to complete the final documents by the holidays and the design will be ready to put out for bid. The element that is really driving the schedule is not the design; it's the property acquisition process. The total site consists of 16 parcels – some of which are city-owned and others are privately owned. The acquisition process is underway.

In terms of budget, Jacobs Inc. completed two cost estimates. One was done for the completion of the schematic design and one is about midway through construction documents. Jacobs, Inc. is on target with its budget. One of the variables of the property acquisition and relocation costs is they cannot be predicted exactly and that has to do with the negotiations that are underway. The following diagram shows the total property for the GTAC project:

## Property Acquisition





The blue parcels are already owned by the City, and the green parcels indicate owners have agreed to the price and the agent is proceeding with the closing procedures. The yellow properties are owned by a single owner and those properties are still under negotiation. There is not an agreed upon price so that one is not yet finalized. In terms of time, the red one may be problematic. There is neither a clear title nor a clear heir to this property and the City Attorney will address that issue in more detail.

Public Works Director Kevin Mulligan stated that the appraised price of the property in red is \$77,000. Staff is recommending proceeding with acquiring the property for the necessary construction. This is the one outstanding parcel. The parcels in yellow are in negotiation.

Council Member Blackburn asked if there will be any elements to the design that will be reminiscent of the old warehouse district surroundings.

Mr. Stevenson responded that Jacobs Inc.'s is using brick mostly along the base of the building, which they feel is the best place to use it. Their idea was to immortalize the principle of the architecture rather than the image of it.

Council Member Blackburn asked if the old Greyhound bus station is owned by Greyhound.

Public Works Director Mulligan responded that it is private property.

Council Member Blackburn asked if Greyhound is involved with the planning.

Public Works Director Mulligan responded that the City reached out to them and anticipates that Greyhound will be picking up customers in Greenville. The City has invited them to participate quite a few times.

Mr. Stevenson stated that there are 12 bus bays, and the six closest to the building are for City buses and the additional bays are for ECU's buses, Amtrak's Shuttle and Greyhound's buses. They certainly have the capacity at the facility.

Council Member Smith asked about the use of the city-owned property on the opposite side of Clark Street.

Public Works Director Mulligan responded that most, if not all, of the property on the West side of Clark Street is owned by the City and is intended for parking use should the development of the East side of Pitt Street move forward.

City Attorney Holec stated that this item is before the City Council because the City is trying to get the GTAC project going. The title research on this particular tract, Parcel 13, has not been able to identify the actual owners of this property. It is known that Parcel 13 is owned by the heirs of a particular individual, but several people who are normally in



succession such as the sons and daughters are deceased. The lack of identifiable heirs impedes the City's ability to acquire a clear title.

City Attorney Holec explained that staff is recommending a condemnation action because it would give clear title to the City after the completion of the condemnation action. The City is required to go through the standard processes. Since particular individuals cannot be served, some notification will actually be done by publication, but those persons, who the City is aware of, as far as potential heirs, will be notified. The City would still have to pay market value. That amount would be deposited with the court and will be distributed to the appropriate heirs as determined by the court in the procedure. The City would want to start the process as soon as possible to be able to acquire the title of the property to do the development.

Council Member Smith asked if the City is basically taking the land.

City Attorney Holec responded that the City is taking the land in accordance with the constitution and that the City is paying the owners the fair market value.

Council Member Smith asked if the current owners or heirs identified have any objections to selling the land to the City.

City Attorney Holec stated that they have been working with the City, but they cannot identify all of the potential heirs who are involved with the property.

Council Member Smith asked if the City received any objections from the heirs who staff contacted to purchase this property.

City Attorney Holec stated that they were working with staff in order for the City to purchase the property.

Council Member Smith stated that her major concern is making sure that the City is not taking anybody's land without making sure there are no owners or heirs who are in opposition to selling the land.

Council Member Croskery stated that he presumes when this matter goes to court, the City must show it has made a good faith effort to identify the heirs, and that has already been done.

Motion was made by Council Member Croskery and seconded by Council Member Blackburn to adopt the resolution authorizing condemnation to acquire the property of Ben Sherrod, Jr. Heirs for the Greenville Transportation Activity Center. Motion carried unanimously.



## TOWN CREEK CULVERT CLEAN WATER STATE REVOLVING FUND APPLICATION AMENDMENT

Civil Engineer III Lisa Kirby stated that in 2013, the City made application to the Division of Water Infrastructure (DWI) and received a Letter of Intent to Fund in February 2014. At that point, staff began the engineering report and the environmental documentation. As part of that report, staff identified 10 Best Management Practices (BMPs) or water quality facilities and also proposed to open up the system between Third and Fourth Streets. After receiving approval of that engineering report in August 2014 and a Letter of Intent to Fund for an estimated \$10 million, staff began to develop the final design. Quickly realizing that staff's identified BMPs would not give the biggest return on the investment, staff facilitated an onsite meeting with the DWI. At this point, all of the BMPs that the City had identified treated a specific area of surface water and then it drained into Town Creek Culvert. The DWI asked the City to look at an inline system or a system that would treat the entire flow of water through the culvert itself.

After much consideration and research, staff submitted an amendment to the engineering report and the environmental documentation accompanied it. The result was that the BMPs were minimized from the proposed 10 to 6 BMPs, which were tremendously more efficient. The City went from removing 69 pounds of nitrogen per year with 10 BMPs to removing almost 252 pounds of nitrogen per year with only 6 BMPs. Both surface water runoff and the flow through the main trunk line will be treated, which is pleasing to the DWI and the City is able to introduce the regenerative stormwater conveyance (RSC). The City is processing the RSC in the area from Third Street to Fourth Street, as originally planned. This conveyance system will be the largest in North Carolina. It will bring a lot of positive attention and will treat almost 258 acres of the City's watershed.

In addition, the City has been fortunate to be able to partner with East Carolina University (ECU) and the Coastal Water Resources Center. They have received a few grants and supported the City on water quality sampling and will continue to do so with the RSC and the other BMPs that will be installed. ECU students are researching historic data, water quality data as well as the history of the Town Creek Culvert. That will give the City long term educational opportunities with ECU for undergraduates' and graduates' research.

Civil Engineer Kirby stated the biggest takeaway point of this amendment is that all 6 BMPs together is the equivalent of converting about 10% of the Town Creek Culvert Watershed to Coastal Plain Forest, which is about 8-10 city blocks. That is a large impact for an urban area. The DWI has additional funds available for green infrastructure loans and has greater modifications and agreed that they will have a significant impact on the health of the City's waterways. If approved, the application amendment will allow the City to borrow up to \$13.34 million with no interest, which is the current estimate of construction. The City should be ready to award the project in August 2016. The two-year construction is anticipated to be completed the Summer/Fall of 2018.



Mayor Thomas asked staff if the City is going to phase this to reduce the impacts along Reade Circle.

Civil Engineer Kirby responded that the City is currently in the process of finalizing the design. There is some construction phasing within the specifications. For example, there is a certain amount of time that the City's contractor will be able to shut down Reade Circle between Chico's and the Cafeteria or the Dining Hall, which will be during summer months when there are fewer students in school. The specifications also dictate when road closures can occur. Shutdown of Third Street and Fourth Street at the same time cannot be prevented.

Mayor Thomas asked if road closures are only anticipated from Chico's to the Cafeteria area.

Civil Engineer Kirby responded no. Third Street will be shut down at some portion, then Fifth Street and Reade Circle at some portion will shut down. There are multiple road closures and timelines dictated for each of those closures in the contract.

Mayor Thomas asked if there are any changes in traffic patterns. He stated he is concerned about the businesses.

Public Works Director Kevin Mulligan responded that staff met with all of the business owners in the Tenth Street Culvert Corridor. Staff is in the middle of putting together a video to show what the construction methods are and to highlight what sections of the roads will be closed and essentially when. The segment between Fifth Street and the Cafeteria will be closed between May 15 and August 15, but they will be able to route around that either going up Cotanche Street or Evans Street and around Fifth Street. Staff is working on some of the traffic detours and with those staff can bring them to the public and educate what is being designed.

Council Member Blackburn asked staff to talk about what the City will be actually doing.

Civil Engineer Kirby responded that there are multiple BMPs identified and all of them have their own characteristics. For the wetland, there will be specific plantings in that area. The RSCs will be vegetated around the edges where the water touches it.

Council Member Blackburn asked if the treatment for the bottom of some of the open areas was actually proposed by ECU and is that the type of treatment that the City is using for some of that outflow. She stated there is a layered system to reduce silt going into the Tar River.

Civil Engineer Kirby responded that is correct.



Motion was made by Mayor Pro-Tem Mercer and seconded by Council Member Blackburn to approve the amendment and authorization to execute the associated documents. Motion carried unanimously.

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**REVIEW OF NOVEMBER 12, 2015 CITY COUNCIL MEETING**

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The Mayor and City Council reviewed the agenda for the November 12, 2015 City Council meeting.

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**COMMENTS BY MAYOR AND CITY COUNCIL**

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The Mayor and City Council made comments about past and future events.

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**CITY MANAGER'S REPORT**

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City Manager Lipscomb stated that a date and time needs to be set for the outgoing Council Members' farewell reception. She asked City Council Members to submit their availability to the City Clerk's Office so a decision could be made at Thursday's meeting

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**CLOSED SESSION**

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Council Member Croskery moved to enter closed session in accordance with G.S. §143-318.11(a)(1) to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, said laws rendering the information as privileged or confidential being the Open Meetings Law, and in accordance with G.S. §143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body and G.S. §143-318.11 (a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. Council Member Blackburn seconded the motion, which passed by unanimous vote.

Mayor Thomas declared the City Council in Closed Session at 7:57 p.m. and called a brief recess to allow Council Members to relocate to Conference Room 337.



Upon conclusion of the closed session discussion, motion was made by Council Member Croskery and seconded by Council Member Smith to return to open session. Motion was approved unanimously, and Mayor Thomas returned the City Council to open session at 8:36 p.m.

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**ADJOURNMENT**

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Motion was made by Council Member Smiley and seconded by Council Member Glover to adjourn the meeting. Motion carried unanimously. Mayor Thomas declared the meeting adjourned at 8:37 p.m.

Respectfully Submitted

A handwritten signature in cursive script that reads "Polly Jones".

Polly Jones  
Deputy City Clerk





# City of Greenville, North Carolina

Meeting Date:  
12/10/2015  
Time: 6:00 PM

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**Title of Item:** Resolution declaring a 1988 pumper fire truck as surplus and authorizing its disposition to the Swan Quarter Volunteer Fire Department

**Explanation:** **Abstract:** The Fire/Rescue Department has determined that a 1988 Pierce Pumper Fire Truck is no longer needed and can be declared as surplus. The Swan Quarter Volunteer Fire Department has a need for such a truck, and staff recommends disposition of the truck to the Swan Quarter Volunteer Fire Department.

**Explanation:** The Fire/Rescue Department has determined that a 1988 Pierce Pumper Fire Truck is no longer needed and can be declared as surplus.

After a recent inspection, the Swan Quarter Volunteer Fire Department was informed that their frontline fire truck could no longer perform reliably or safely. The repair cost for this fire truck was beyond their fiscal abilities. Allowing disposition of Greenville's surplus fire truck will ensure the Swan Quarter Volunteer Fire Department is able to resume the delivery of essential services to Swan Quarter and other surrounding communities.

**Fiscal Note:** If the vehicle is declared as surplus and sold to the Swan Quarter Volunteer Fire Department as requested, \$1 in revenue will be received. If the vehicle were sold via auction, approximately \$1,860 in revenue would be received, which would go back to the Vehicle Replacement Fund.

**Recommendation:** Approval of the resolution declaring the fire truck as surplus and authorizing its disposition to the Swan Quarter Volunteer Fire Department.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Resolution\\_Pierce\\_910\\_1016276](#)

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RESOLUTION NO.  
RESOLUTION DECLARING CERTAIN PROPERTY AS SURPLUS  
AND AUTHORIZING ITS DISPOSITION  
TO THE SWAN QUARTER VOLUNTEER FIRE DEPARTMENT

WHEREAS, the Greenville Fire/Rescue Department has determined that certain property is surplus to the needs of the City of Greenville;

WHEREAS, the Swan Quarter Volunteer Fire Department can put this property to use;  
and

WHEREAS, North Carolina General Statute 160A-274 permits City Council to authorize the disposition, upon such terms and conditions it deems wise, with or without consideration, of real or personal property to another governmental unit;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville that the hereinafter described property is declared as surplus to the needs of the City of Greenville and that said property shall be conveyed to the Swan Quarter Volunteer Fire Department for one dollar (\$1.00), said property being described as follows:

One Pierce 1988 Pumper Fire Truck (910)

This the 10<sup>th</sup> day of December, 2015.

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Allen M. Thomas, Mayor

ATTEST:

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Carol L. Barwick, City Clerk

#1016276



# City of Greenville, North Carolina

Meeting Date:  
12/10/2015  
Time: 6:00 PM

**Title of Item:** Approval of purchase order request for nineteen (19) Ford Interceptor Sedans/SUVs to be assigned to the Police Department

**Explanation:** **Abstract:** Public Works and the Police Department request approval to replace 19 police vehicles at a cost of \$603,664.39. The vehicles meet the criteria for replacement and have been approved by City Council as a part of the FY 15/16 Vehicle Replacement Fund authorized purchases. The newly purchased police sedans/SUVs will replace 19 police sedans/SUVs currently assigned to the Police Department. The replaced vehicles will be sold as surplus.

**Explanation:** In August 2015, City Council approved a request for purchase of 18 Ford Interceptor Sedans/SUVs to be assigned to the Police Department. Since that time, several circumstances have altered the original request. One police vehicle was totaled in an accident, increasing the vehicle count from 18 to 19. Additional specification requirements were requested by the Police Department which would alter the original contract amount. Based on these requests, the Public Works and Police Departments met and agreed to purchase a newer year model with these equipment upgrades.

Staff requests approval for purchasing 19 Ford Interceptor Sedans/SUVs. The purchase is being made from the North Carolina Sherriff Association Contract. The total cost is \$603,664.39. The proposed vehicles to be replaced have met all of the replacement criteria set within the Vehicle Replacement Fund Procedures.

**Fiscal Note:** The requested police sedans/SUVs are replacement vehicles and are included in the City's approved FY 15/16 Vehicle Replacement Program purchase List. The new police sedans/SUVs will not increase existing maintenance and fuel costs. Additionally, no vehicles are being added to the fleet. The 19 sedans/SUVs that are being replaced will be removed from the fleet and sold via auction. Proceeds from the auction will return to the Vehicle Replacement Fund.

**Recommendation:** Staff requests City Council approve the purchase order request for 19 Ford

Interceptor sedans/SUVs from the 2016 Model North Carolina Sherriff  
Association Contract.

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# City of Greenville, North Carolina

Meeting Date:  
12/10/2015  
Time: 6:00 PM

**Title of Item:** Capital project budget ordinance and reimbursement resolution for Greenville Utilities Commission's Downtown Facilities Development and authorization of the purchase of real property

**Explanation:** **Abstract:** Greenville Utilities Commission seeks establishment of a capital budget and reimbursement resolution for a downtown facilities development project and subsequent acquisition of real property.

**Explanation:** Since 1994/1995, approximately 75 GUC employees and contractors working at the Administrative Building (401 South Greene Street) have been able to utilize the Pugh's Tire and Service Center property for personal vehicle parking. It is anticipated that this parcel of land will be sold and that parking spaces for employees and contractors will no longer be available in the near future.

GUC will address this parking need in the short-term by leasing existing parking spaces that are temporarily available in the uptown district. The preferred long-term solution is to purchase four parcels of land located at the northwest corner of Fifth and Pitt Streets (400 West Fifth Street) and to develop 99 parking spaces via a two-phase development process.

The \$1.4 million capital project budget includes the purchase of the previously mentioned real property as depicted on the attached map. GUC has negotiated a purchase price of \$895,000 for the real property and anticipates acquisition of the property by mid-January. The first phase of parking development would include 72 parking spaces with an anticipated completion date of August 2016.

At their November 19, 2015 meeting, the GUC Board of Commissioners:

1 - adopted the capital project budget in the amount of \$1.4 Million and recommends similar action by City Council

2 - authorized the General Manager/CEO to execute documentation necessary to

cosummate the purchase of said real property; and

3 - recommends City Council authorize the purchase of said real property.

**Fiscal Note:** No cost to the City

**Recommendation:** Adopt the attached ordinance and reimbursement resolution and authorize the purchase of said real property.

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**Attachments / click to download**

 [Map](#)

 [Reimbursement Resolution](#)

 [Ordinance](#)

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# Permanent Parking Option





**RESOLUTION NO. 15-\_\_**  
**RESOLUTION DECLARING THE INTENTION OF THE**  
**CITY COUNCIL OF THE CITY OF GREENVILLE TO REIMBURSE THE**  
**GREENVILLE UTILITIES COMMISSION, OF THE CITY OF GREENVILLE, NORTH**  
**CAROLINA, A BODY POLITIC DULY CHARTERED BY THE STATE OF NORTH**  
**CAROLINA, FROM THE PROCEEDS OF ONE OR MORE TAX EXEMPT**  
**FINANCING FOR CERTAIN EXPENDITURES MADE AND TO BE MADE IN**  
**CONNECTION WITH THE ACQUISITION AND CONSTRUCTION OF CERTAIN**  
**CAPITAL IMPROVEMENTS**

WHEREAS, the Greenville Utilities Commission of the City of Greenville, North Carolina, a body politic duly chartered by the State of North Carolina, (the Commission) has determined to pay certain expenditures (the “Expenditures”) incurred no more than 60 days prior to the date hereof and thereafter relating to the acquisition and construction of certain improvements (collectively, the “Project”) more fully described in Exhibit A attached hereto, consisting of improvements to its electric, gas, sanitary sewer and water systems (collectively, the “System”); and

WHEREAS, the City Council of the City of Greenville, North Carolina (the “City Council”) has determined that those moneys previously advanced by the Commission no more than 60 days prior to the date hereof to pay such Expenditures are available only on a temporary period and that it is necessary to reimburse the Commission for the Expenditures from the proceeds of one or more issues of tax-exempt obligations (the “Debt”);

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL as follows:

Section 1. The City Council hereby declares concurrence with the Commission’s intent to reimburse the Commission from the proceeds of the Debt for the Expenditures made with respect to the Project no more than 60 days prior to the date hereof and thereafter. The City Council reasonably expects on the date hereof that it will reimburse the Commission for the Expenditures from the proceeds of a like amount of the Debt.

Section 2. Each Expenditure was or will be either (a) of a type chargeable to capital account under general federal income tax principles (determined as of the date of the Expenditures), (b) the cost of issuance with respect to the Debt, (c) a non-recurring item that is not customarily payable from current revenues of the System, or (d) a grant to a party that is not related to or an agent of the Commission or City of Greenville, North Carolina (the “City”) so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Commission or City.

Section 3. The principal amount of the Tax Exempt Financing estimated to be issued to reimburse the Commission for Expenditures for the Improvements is estimated to be not more than \$1,400,000.

Section 4. The Commission and the City will make a reimbursement allocation, which is a written allocation by the Commission and the City that evidences the Commission’s

use of proceeds of the Debt to reimburse an Expenditure no later than 18 months after the later of the date on which such Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The City Council recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, (expenditures by "small issuers" based on the year of issuance and not the year of expenditure), and expenditures for construction projects of at least 5 years.

Section 5. The resolution shall take effect immediately upon its passage.

Adopted this the \_\_\_\_ day of \_\_\_\_\_, 2015.

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Allen M. Thomas, Mayor

ATTEST:

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Carol L. Barwick, City Clerk

**EXHIBIT A**

**THE IMPROVEMENTS**

The Improvements referenced in the resolution include, but are not limited to, all operating and capital expenditures associated with the purchase, design, and construction of:

The purchase, development, and construction of downtown land and building facilities.	\$1,400,000
Total	<u>\$1,400,000</u>

ORDINANCE NO. 15-\_\_\_\_\_  
FOR DOWNTOWN FACILITIES DEVELOPMENT  
PROJECT

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section 1. Revenues. Revenues of the Capital Projects Budget, Downtown Facilities Development, is hereby established to read as follows:

Revenue

Long Term Debt	<u>\$1,400,000</u>	
Total Revenue		<u>\$1,400,000</u>

Section 2. Expenditures. Expenditures of the Capital Projects Budget, Downtown Facilities Development, is hereby established to read as follows:

Expenditures

Project Costs	<u>\$1,400,000</u>	
Total Project Expenditures		<u>\$1,400,000</u>

Section 3. All ordinances and clauses of ordinances in conflict with this ordinance are hereby repealed.

Section 4. This ordinance shall become effective upon its adoption.

Adopted this the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Allen M. Thomas, Mayor

ATTEST:

\_\_\_\_\_  
Carol L. Barwick, City Clerk



# City of Greenville, North Carolina

Meeting Date:  
12/10/2015  
Time: 6:00 PM

**Title of Item:** Agreement with Trillium Health Resources for development of an inclusive playground at the Town Common

**Explanation:** **Abstract:** In September 2015, Trillium Health Resources announced that the company would be providing grants to eleven (11) eastern North Carolina communities for the development of inclusive playgrounds. Greenville was among the communities selected and will receive a grant of up to \$750,000 for the development of this playground. An agreement between the City of Greenville and Trillium Health Resources is required in order for this project to move forward.

**Explanation:** In the summer of 2015, the Recreation and Parks Department applied for a Play Together Construction Grant from Trillium Health Resources for the development of an inclusive (accessible) playground at the Town Common. An inclusive playground is one that has wheelchair accessible surfaces and minimizes obstacles that might preclude participation by those with special needs.

Approximately one month later, the department received notice that the City had been chosen to receive one of two \$750,000 grants, with grants of lesser amounts being awarded to nine other eastern North Carolina communities.

One of the grant stipulations is a rather short turn-around time, with completion required by June 30, 2016. Staff is working diligently to meet this time requirement.

An agreement between Trillium Health Resources and the City of Greenville is required in order for the project to move forward. The agreement delineates the responsibilities of each organization, and specific processes and conditions associated with this project.

The agreement includes a clause allowing its termination by Trillium "if funds granted for the program are revoked or terminated by the funding agencies in a manner beyond the control of TRILLIUM HEALTH RESOURCES." It also

allows termination “by either party with cause upon written notice to the other party and with written documentation to the other party detailing the grounds for termination.” In such a case, Trillium agrees to compensate the City “for services performed under this Agreement prior to the date of termination.”

**Fiscal Note:**

Up to \$750,000 in grant funding will be received. Funds were appropriated in the Recreation and Parks Department's Capital Project Fund at the October 5, 2015 meeting of City Council.

**Recommendation:**

Approve the agreement for professional services with Trillium Health Resources and authorize the City Manager to execute said agreement.

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Attachments / click to download

 [Trillium Playground Agreement 1016524](#)

Contract # 0048T-000-FY16  
Cost Center # \_\_\_\_\_  
Line Item # \_\_\_\_\_  
Obligated \_\_\_\_\_  
Date Entered \_\_\_\_\_

**TRILLIUM HEALTH RESOURCES  
AGREEMENT FOR PROFESSIONAL SERVICES**

**CONTRACT PERIOD: November 1<sup>st</sup>, 2015 – June 30, 2016**

**THIS AGREEMENT** made and entered into this the 1<sup>st</sup> day of November, 2015 by and between **Trillium Health Resources**, (hereinafter referred to as “TRILLIUM HEALTH RESOURCES”) an Area Authority organized and existing pursuant to North Carolina Statutes, Chapter 122C, whose mailing address is 1708 E. Arlington Boulevard, Greenville, NC 27858, ID # 56-0898928, and the **City of Greenville** (hereinafter referred to as the "CONTRACTEE") a municipal corporation organized and existing pursuant to the laws of the State of North Carolina , whose mailing address is PO Box 7207, Greenville, NC 28735-7207, ID# 56-6000029.

**WITNESSETH:**

For and in consideration of the mutual promises hereinafter set forth, the parties intending to be legally bound do hereby agree as follows:

1. The CONTRACTEE does hereby agree to provide the following services to TRILLIUM HEALTH RESOURCES :

**The CONTRACTEE will manage and ensure the construction and maintenance of an inclusive playground at Town Commons: 1<sup>st</sup> Street, Greenville, NC 27858. Prior to making any expenditures relating to the playground, the CONTRACTEE shall send the playground layouts to Amy Corbitt at [Amy.Corbitt@trilliumnc.org](mailto:Amy.Corbitt@trilliumnc.org) for approval by TRILLIUM HEALTH RESOURCES of the playground layouts. TRILLIUM HEALTH RESOURCES shall review the playground layouts and approve the playground layouts upon a determination that the playground is truly inclusive. Upon approval by TRILLIUM HEALTH RESOURCES of the playground layouts, the CONTRACTEE may proceed with expenditures. The CONTRACTEE shall:**

- **Submit playground layouts for approval no later than December 31<sup>st</sup>, 2015.**
- **Start construction as soon as possible after receiving approval from TRILLIUM HEALTH RESOURCES on the playground and complete construction by June 30<sup>th</sup>, 2016.**

2. TRILLIUM HEALTH RESOURCES agrees to pay to the CONTRACTEE, for the services set forth in paragraph 1 of this Agreement, as follows:
  - a. **A maximum of \$750,000.00.**
  - b. **This funding allocation is for actual expenditures incurred by the CONTRACTEE in order to construct the playground including, but not limited to, materials purchased and payments made pursuant to contracts with a construction company.**
  - c. **If a deposit is required for any portion of the funding, it will require prior approval from TRILLIUM HEALTH RESOURCES in writing.**
  - d. **Invoices are due by the 10<sup>th</sup> of the month following the month services were provided. Each invoice shall have an attestation/certification statement that states the following: "I hereby attest or certify that the services reported for payment are correct and have been performed according to the terms of the contract." This statement shall be signed and dated by the CONTRACTEE.**
  - e. **Each invoice shall have the name of the playground.**
  - f. **Invoices will be sent to - Attention: Accounts Payable, at 144 Community College Rd., Ahoskie, NC 27910-9320, or [accountspayable@trilliumnc.org](mailto:accountspayable@trilliumnc.org). Payment shall be made to the CONTRACTEE within thirty (30) days from the receipt date of approval, accurate and complete invoicing.**
  - g. **Invoicing that is received after sixty (60) days from the deadline of June 30, 2016, will not be processed.**

**TRILLIUM HEALTH RESOURCES will have no ongoing commitment to the playground once construction is complete.**

3. It is expressly understood and agreed that in carrying out the services to be performed hereunder:
  - a. The CONTRACTEE shall furnish, at CONTRACTEE's own cost and expense, CONTRACTEE's own materials and supplies required to carry out CONTRACTEE's duties hereunder, except as otherwise expressly provided in paragraph 2 above.
  - b. Any and all other expenses incurred by the CONTRACTEE in performing the required services, except as otherwise expressly provided in paragraph 2 above shall be at the CONTRACTEE's sole cost and expense.



- c. The CONTRACTEE shall be an independent contractor and not an employee with respect to TRILLIUM HEALTH RESOURCES, and the CONTRACTEE shall have all of the rights and duties, and all of the discretion normally associated with such relationship.
4. TERMINATION. This Agreement may be terminated under the following circumstances:
  - a. TRILLIUM HEALTH RESOURCES may terminate this Agreement immediately if funds granted for the program are revoked or terminated by the funding agencies in a manner beyond the control of TRILLIUM HEALTH RESOURCES for the duration of the contract period. In this situation, any and all of the obligations of the TRILLIUM HEALTH RESOURCES and the CONTRACTEE under this Agreement shall immediately cease.
  - b. This Agreement may be terminated immediately by either party with cause upon written notice to the other party and with written documentation to the other party detailing the grounds for termination. TRILLIUM HEALTH RESOURCES agrees to compensate the CONTRACTEE for services performed under this Agreement prior to the date of termination.
  - c. If this Agreement is for a period greater than thirty (30) days, it may also be terminated at any time upon mutual consent of both parties
5. The parties hereto agree that TRILLIUM HEALTH RESOURCES may in its discretion withhold from any or all of the payments made pursuant to paragraph 2 hereof any amounts which TRILLIUM HEALTH RESOURCES deems necessary for compliance with any state or federal laws or regulations, including without limitation, the Internal Revenue Code, as amended.
6. The CONTRACTEE and TRILLIUM HEALTH RESOURCES shall indemnify and hold harmless each other and their designated representatives from any and all claims, suits, actions, and liabilities caused by the CONTRACTEE's performance of work pursuant to this agreement.
7. In addition to the foregoing, the following terms and conditions shall be a part of this Agreement shall:

CONTRACTEE agrees to acknowledge TRILLIUM HEALTH RESOURCES as the funding source in any brochures, advertising, trainings, or other information related to the playground distributed to the public.
8. This Agreement shall be construed according to and governed by the laws of the State of North Carolina.

9. This Agreement contains the entire agreement of the parties hereto. No modification, amendment, change or discharge of any terms or provisions of this Agreement shall be valid or binding unless the same is in writing and signed by both the parties hereto. No waiver of any of the terms of the Agreement shall be valid unless signed by the party against whom each such waiver is asserted. Any waiver of any provision of this Agreement in any instance shall not be a waiver in any other instance; and according to policy adopted by TRILLIUM HEALTH RESOURCES, CONTRACTEE shall not be restricted to fund balance limitations.
10. When applicable, the CONTRACTEE shall make available to TRILLIUM HEALTH RESOURCES its accounting records for the purpose of audit by State authorities and that the party will, when required by general statute or in accordance with the annual Memorandum of Agreement, have an annual audit by an independent certified public accountant and submit to the TRILLIUM HEALTH RESOURCES two (2) copies of the audit report within (90) days of the end of the CONTRACTEE's previous fiscal year, of which one copy shall be forwarded to the Office of the State Auditor at 300 N. Salisbury Street, Raleigh, NC 27603-5903.
11. CONTRACTEE agrees to secure and maintain all appropriate insurance, including workers compensation, general liability and property damage and agrees to provide TRILLIUM HEALTH RESOURCES with proof of such insurance upon receipt.
12. Health Insurance Portability and Accountability Act (HIPAA). The CONTRACTEE and TRILLIUM HEALTH RESOURCES shall be in compliance with the final HIPAA rules and regulations and each party shall provide evidence to the other party of this compliance upon request. The parties hereto specifically agree to amend this Agreement on a timely basis as necessary to comply with any and all laws relating to privacy of healthcare information, including the Health Insurance Portability and Accountability Act of 1996 (HIPAA). If the parties are unable to agree to such amendments, they agree to participate in mediation. If the parties are still unable to agree, the Agreement will terminate in accordance with Paragraph 5 b of this Agreement prior to the effective date(s) for compliance with such privacy laws. If applicable the Business Associate Agreement must be signed.

***This instrument has been pre-audited in the manner required by the Local Budget and Fiscal Control Act, General Statute, 159.***

**SIGNATURES FOR TRILLIUM  
HEALTH RESOURCES**

**SIGNATURES FOR CONTRACTEE  
CITY OF GREENVILLE**

\_\_\_\_\_  
**Leza Wainwright, CEO**

\_\_\_\_\_  
**Barbara Lipscomb, City Manager**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Joy Futrell, Vice President,  
Business Operations**

\_\_\_\_\_  
**Date**

**APPROVED AS TO FORM:**

BY: \_\_\_\_\_  
David A. Holec, City Attorney

**PRE-AUDIT CERTIFICATION:**

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

BY: \_\_\_\_\_  
Bernita W. Demery, CPA, Director of Financial Services

Account Number \_\_\_\_\_

Project Code (if applicable) \_\_\_\_\_



# City of Greenville, North Carolina

Meeting Date:  
12/10/2015  
Time: 6:00 PM

**Title of Item:** Award of design-build contract for an inclusive playground at the Town Common

**Explanation:** **Abstract:** In the summer of 2015, Trillium Health Resources (Trillium) awarded the City of Greenville a grant in the amount of \$750,000 for the installation of an inclusive playground at the Town Common. As a contractual condition of receiving the grant, Trillium requires that the City submit a playground design by December 30, 2015 for their approval, and that the playground installation be completed by June 30, 2016. Due to these grant requirements, the Recreation and Parks Department (GRPD) is requesting approval to utilize the design-build method of delivery for the inclusive playground installation. Additionally, Recreation and Parks is requesting the design-build contract be awarded to Carolina Parks and Play Recreational Products for a guaranteed maximum price of \$712,500.00.

**Explanation:** On August 23, 2013, the Governor signed into law Session Law 2013-401, House Bill 857, authorizing governmental entities to utilize the design-build delivery method for construction contracts. In accordance with HB-857, the unit of government must establish written criteria used for determining the circumstances under which engaging a design-build professional is appropriate for a project, and such criteria shall, at a minimum, address all of the following.

(1) *The extent to which the governmental entity can adequately and thoroughly define the project requirements prior to the issuance of the request for proposals for a design-builder.* The GRPD has professional personnel that are both qualified and experienced to thoroughly define the project scope and requirements. Prior to issuing the RFQ, GRPD staff worked with Trillium to develop the design criteria for the project. Additionally, professional personnel in the areas of purchasing, finance, and legal assisted GRPD in the development of the RFQ.

(2) *The time constraints for the delivery of the project.* The project has firm dates

of December 30, 2015 for the submittal of the schematic design and June 30, 2016 for the installation of the inclusive playground.

(3) *The ability to ensure that a quality project can be delivered.* GRPD has professional and experienced personnel that will ensure that the design-build firm will provide a quality project within the budget constraints established by Trillium.

(4) *The capability of the City to manage and oversee the project, including the availability of experienced staff or outside consulting who are experienced with the design-build method of project delivery.* GRPD has professional and experienced personnel that are knowledgeable of design-build projects and well trained in the field of construction management.

(5) *A good-faith effort to comply with G.S. 143-128.2, G.S. 143-128.4, and recruit and select small business entities.* The project has firm dates of December 30, 2015 for the submittal of the schematic design and June 30, 2016 for the installation of the inclusive playground. GRPD has consulted with the MWBE Coordinator to establish goals for the design-build project. Goals have been set at 4% MBE and 4% WBE, as this is a qualification-based selection process. By entering into a construction contract, the design-build team shall agree to implement the City's 10% MBE / 6% WBE policy for the construction phase of the project.

(6) *The criteria utilized by the City, including a comparison of the costs and benefits of using the design-build delivery method for a given project in lieu of the other delivery methods identified.* The ability to utilize the design-build method of project delivery will reduce the overall project schedule by 4 to 6 months. The shortened construction schedule has a direct benefit to the project budget. The design-build method is not expected to involve any additional expense than the anticipated expense of a traditional RFQ, followed by a design, a bid, and a construction project. By reducing the timeframe required, and eliminating the separate procedures of the traditional method of project delivery, the City is eliminating any price escalation that would occur within that year. Additionally, the design-build method has a team of designers and general contractors working together which reduces the likelihood of change orders and discrepancies. These benefits to both the project schedule and cost make the design-build option more appealing and economical than the conventional design-bid-build method of delivery.

Having applied the established criteria to the Town Common Inclusive Playground project, GRPD recommends that the design-build delivery method be used for this project. This method will provide the needed flexibility to complete the project on schedule and within the guaranteed maximum price without sacrificing quality.

As stated in criteria number 1, the governmental entity can adequately and thoroughly define the project requirements prior to the issuance of the request for proposals for a design-builder. In accordance with HB-857, the unit of government must establish written criteria for the project, publish notice of a

request for qualifications, receive at least three responses, rank the three most qualified respondents, and begin negotiations with the highest ranked.

On November 10, 2015, Recreation and Parks completed the design-build criteria for the Inclusive Playground at the Town Common and published the notice of request for qualifications. On November 24, 2015, the City received four (4) Statements of Qualifications (SOQ) and submitted them to an evaluation panel comprised of two staff members from GRPD and one staff member from Trillium. On December 2, 2015, the evaluation panel ranked Carolina Parks and Play Recreational Products as the most qualified respondent for the design-build delivery method of the Town Common Inclusive Playground.

Carolina Parks and Play Recreational Products has submitted a proposal of a guaranteed maximum price of \$712,500.00 for the design-build contract, and has met all local preference and MWBE requirements.

**Fiscal Note:**

At its October 5, 2015 meeting, City Council approved a budget amendment which included appropriating \$750,000.00 from Trillium's Inclusive Playground grant. Carolina Parks and Play Recreational Products has submitted a proposal for a guaranteed maximum price of \$712,500.00 for the design-build contract. The City will enter into a separate contract with the East Group for a topographic and boundary survey for a total amount of \$4,500.00. An owner's contingency for permitting, construction testing, and unforeseen conditions has been budgeted in the amount of \$33,000.00.

**Recommendation:**

Approve the award of the design-build contract for the Inclusive Playground at the Town Common with Carolina Parks and Play Recreational Products for a guaranteed maximum price of \$712,500.00, and authorize the City Manager to execute the contract.

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# City of Greenville, North Carolina

Meeting Date:  
12/10/2015  
Time: 6:00 PM

**Title of Item:** Contract award for Town Common Phase I Design Development

**Explanation:** **Abstract:** The FY15-16 budget included \$250,000.00 for Town Common Phase I Design Development. On August 11, 2015, the Recreation and Parks Department published a notice of a Request for Qualifications (RFQ). Through the RFQ evaluation process, Rhodeside & Harwell, Inc. was selected as the preferred firm for the project. The Recreation and Parks Department is requesting that the contract for the 30% design development submission be awarded to Rhodeside & Harwell, Inc.

**Explanation:** The Town Common Master Plan was adopted by City Council on November 8, 2010. The Master Plan offered a holistic overview for revitalizing the park, and recommended implementation phases for further development. The next step in the design process is to complete design development documents that will define the first phase of improvements at the Town Common and provide more accurate cost estimates.

During the FY15-16 budget process, City Council approved funding for the Town Common Phase I Design Development in the amount of \$250,000.00. The Recreation and Parks Department published a notice of a Request for Qualifications (RFQ) on August 11, 2015. During the solicitation period, the City assembled a five-person Selection Committee comprised of two (2) Greenville citizens as well as representatives from the Recreation and Parks Department, Financial Services Purchasing Division, and the Office of Economic Development. Eight (8) Statements of Qualifications were received on September 9, 2015. Through the evaluation process, three (3) design firms were invited to participate in an interview and presentation process. Presentations and interviews for short-listed firms were held on October 22, 2015, and through a rigorous rating process, the design team from Rhodeside & Harwell, Inc. (RHI) was selected as the preferred firm for the project.

During contract negotiations, the City and RHI agreed to break the design development documents into two (2) separate contracts in an effort to develop a

complete schematic design (30%) prior to the City Council Retreat, so Council approval can be sought before consultant continues on to full design development documents. This 30% will include public meetings, site testing (borings) and analysis, up-to-date cost estimates, and the schematic design itself. RHI has submitted a proposal for an amount not to exceed \$98,685.00 for professional services related to the submittal of 30% design development documents.

City staff will subsequently return to City Council to amend the professional services contract with RHI for the additional 70% design development documents once the schematic design has been approved.

**Fiscal Note:**

City Council approved \$250,000.00 for design development for the Town Common Phase I Renovations during the FY15-16 budget process. RHI has submitted a proposal to provide professional services related to the 30% submittal of design development documents for an amount not to exceed \$98,685.00. A budget for the remaining 70% design development documents has been established in the amount of \$128,815.00. The City will enter into a separate contract with the East Group for a topographic and boundary survey for a total amount of \$17,500.00. An owner's contingency for department-related expenses has been budgeted in the amount of \$5,000.00.

**Recommendation:**

Authorize the City Manager to negotiate and enter into a contract with Rhodeside & Harwell, Inc. for professional services related to 30% design development of the Town Common Phase I Renovations in an amount not to exceed \$98,685.00.

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# City of Greenville, North Carolina

**Meeting Date:**  
**12/10/2015**  
**Time: 6:00 PM**

**Title of Item:** Contract award for construction of the South Greenville Recreation Center Renovations

**Explanation:** **Abstract:** Hite Associates, in conjunction with the Recreation and Parks Department, conducted a formal bid process and determined that Stocks & Taylor Construction, Inc. was the lowest responsible and responsive bidder for the South Greenville Recreation Center Renovations project. The Recreation and Parks Department is requesting that the construction contract for this project be awarded to Stocks & Taylor Construction, Inc. in the total amount of \$2,612,950.00.

**Explanation:** On February 9, 2015, City Council authorized the City Manager to negotiate and enter into a contract with Hite Associates, P.C. for architectural and engineering services related to the South Greenville Recreation Center and Park renovations. Hite Associates completed the construction documents and specifications for the project on September 30, 2015, and issued an advertisement for bids. On October 29, 2015, bids were publicly opened, at which time Recreation and Parks received six (6) bids. The master bid tabulation is attached.

After the City's evaluation of the bid proposals, Hite Associates certified Stocks & Taylor Construction, Inc. as the lowest responsible, responsive bidder. Since the bid amount was greater than the amount available for this project, negotiations were undertaken to reduce costs. The City completed bid negotiations with Stocks & Taylor, Inc. on November 13, 2015, and accepted their bid in the amount of \$2,612,950.00.

**Fiscal Note:** City Council approved the estimated debt services to finance these renovations during the FY 2015-2016 budget process. On October 8, 2015, City Council authorized filing an application with the Local Government Commission for approval of the Installment Financing Agreement. The issuance amount for the financing agreement is not to exceed \$2,100,000.00. The total project cost is

\$2,700,000.00, which includes a contribution approved by Pitt County Schools for \$600,000.00.

Stocks & Taylor Construction, Inc. submitted a bid proposal for construction for a total amount of \$2,612,950.00, and Hite Associates submitted a proposal for construction administration and inspection for a total amount of \$34,644.00. The City is entering into a separate contract with Enviro Assessments East, Inc. for asbestos abatement for a total amount of \$19,890.00. An owner's contingency for material testing, permitting, and unforeseen conditions has been budgeted in the amount of \$32,516.00.

**Recommendation:** Approve the contract award to Stocks and Taylor Construction, Inc. for renovations at the South Greenville Recreation Center for a total amount of \$2,612,950.00, and authorize execution of the contract by the Mayor.

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 [South Greenville Master Bid Tabulation](#)

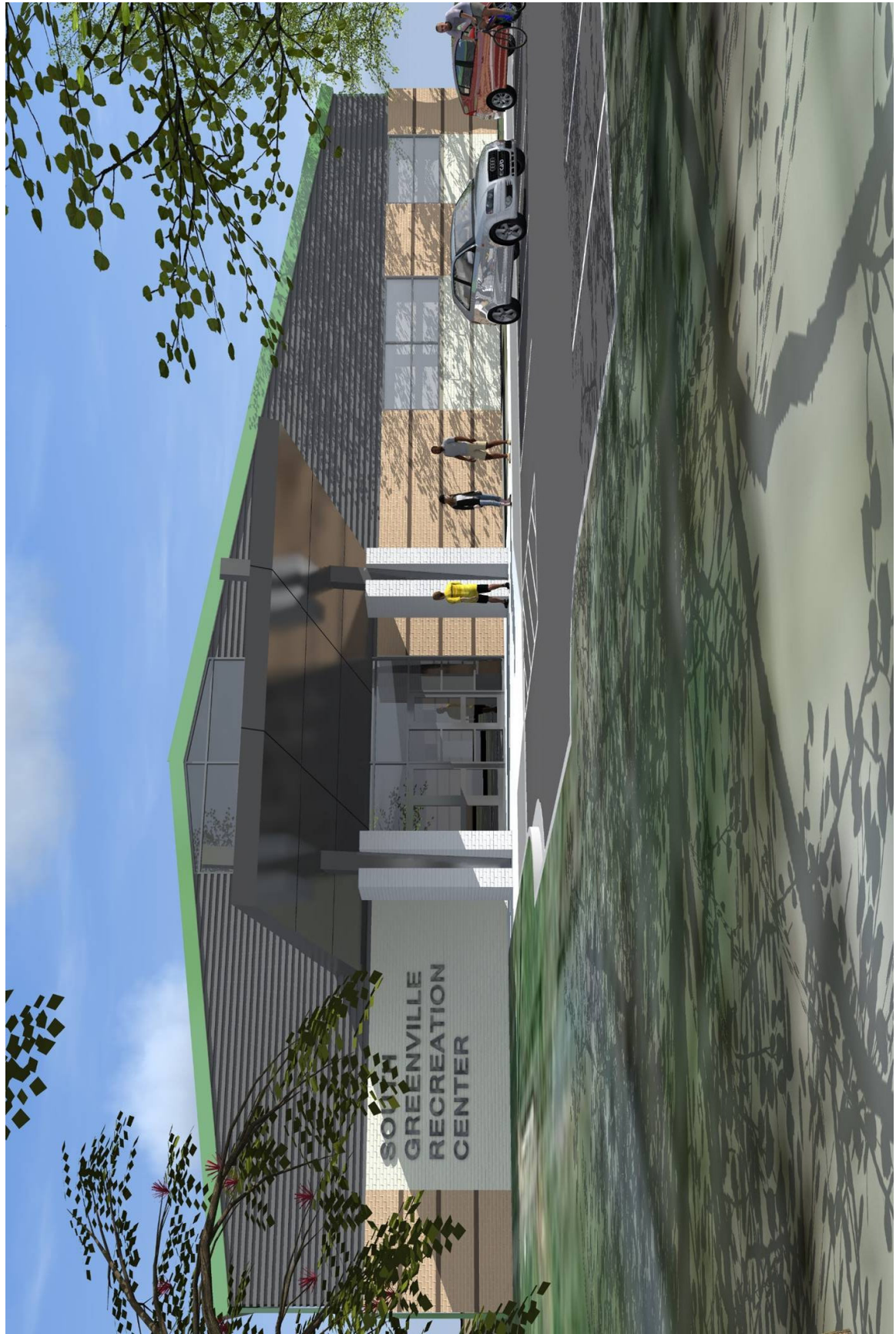
 [South\\_Greenville\\_Recreation\\_Center\\_Renderings\\_1016911](#)

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**SOUTH GREENVILLE RECREATION CENTER RENOVATIONS - EXTERIOR PERSPECTIVE**



**SOUTH GREENVILLE RECREATION CENTER RENOVATIONS - FRONT ELEVATION**



**Hite associates**  
**ARCHITECTURE / PLANNING / TECHNOLOGY**  
**South Greenville Recreation Center**  
 City of Greenville, North Carolina

**BID DATE:** Thursday, October 29, 2015 @ 4:00 p.m.  
**PLACE:** Greenville Parks and Recreation  
 2000 Cedar Lane NC, 27858

**SINGLE PRIME BID TABULATION**

provide all work including lighting, for construction of the pre-engineered aluminum walkway canopy  
 athletic field improvements: Football / Soccer field lights, scoreboard, bleachers and bleacher concrete pads, and sidewalks as indicated  
 installation of the athletic field's irrigation system as indicated  
 Gym divider curtain as indicated  
 Trane HVAC equipment in lieu of other equivalent manf.  
 Schneider HVAC controls, in lieu of other equivalent manf.

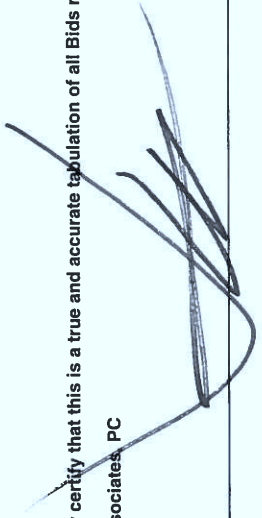
BIDDER	License No.	BOND	MBE	ADDENDA	BASE BID	ALT No. 1	ALT No. 2	ALT No. 3	ALT No. 4	ALT No. 5	ALT No. 6
A.R. Chesson Construction	13540	X	X	X	\$2,805,000	\$98,372	\$245,148	\$8,000		\$0	\$0
Daniels & Daniels Construction	23697	X	X	X	\$2,974,000	\$95,600	\$372,000	\$9,700	\$8,000	\$1,600	\$0
Hudson Brothers Construction	34590	X	X	X	\$2,807,000	\$98,000	\$257,000	\$25,000	\$7,900	\$1,500	\$0
Muter Construction	73095	X	X	X	\$2,830,000	\$169,000	\$375,000	\$10,000	\$15,000	\$10,000	\$7,500
PRO Construction	26879	X	X	X	\$2,892,300	\$196,200	\$328,000	\$17,700	\$9,300	\$0	\$0
Stocks and Taylor Construction	69066	X	X	X	\$2,698,000	\$100,000	\$272,000	\$12,000	\$8,600	\$1,800	\$0

I hereby certify that this is a true and accurate tabulation of all Bids received and publicly read:

Hite Associates, PC



Witness:

By:  Item # 12



# City of Greenville, North Carolina

**Meeting Date:**  
**12/10/2015**  
**Time: 6:00 PM**

**Title of Item:** Construction Administration and Construction Inspection Contract for the South Greenville Recreation Center Renovations

**Explanation:** **Abstract:** Hite Associates, P.C. is the architect of record for the South Greenville Recreation Center Renovations. Construction administration and construction inspection can traditionally be included in professional services contracts, but funding for the overall construction project was not included in the adopted FY14 budget, and therefore administration and inspection services could not be included in Hite's original contract.

City Council later approved the debt services to finance the South Greenville Recreation Center Renovations, and with the approval of financing for construction, the Recreation and Parks Department is requesting that the original contract between the City and Hite Associates, P.C. be amended to include construction administration and construction inspection, at a total additional cost of \$34,644.00.

**Explanation:** The City's FY14 budget included \$200,000.00 for planning and architectural services related to the South Greenville Recreation Center Renovations. On February 9, 2015, City Council authorized the City Manager to negotiate and enter into a contract with Hite Associates, P.C. for architectural and engineering services related to these renovations. During negotiations, construction administration and construction inspection were omitted from the contract because the construction budget had not yet been established.

During the FY15-16 budget process, City Council included in the budget the estimated debt service required to finance the South Greenville renovations. With an established construction budget of \$2,700,000.00, construction administration and construction inspection will be needed to provide assistance with reviewing/approving product submittals, addressing requests for information, reviewing change order requests, assuring compliance with plans and specifications, and certifying applications for payment. As the architects/engineers of record, it is appropriate for Hite Associates, P.C. to

provide the City with these professional services. The company has submitted a proposal for a total amount of \$34,644.00.

**Fiscal Note:**

City Council approved the estimated debt services to finance the renovations to the South Greenville Recreation Center during the FY15-16 budget process and authorized the City to file an application with the Local Government Commission for approval of the Installment Financing Agreement. The issuance amount for the financing agreement is not to exceed \$2,100,000.00. The total project cost amount is \$2,700,000.00, which includes a contribution approved by Pitt County Schools in the amount of \$600,000.00.

Hite Associates, P.C. has submitted a proposal for construction administration and construction inspection for a total amount of \$34,644.00. The City will enter into a separate construction contract with Stocks & Taylor Construction, Inc. for a total amount of \$2,612,950.00. The City will enter into a separate contract with Enviro Assessments East, Inc. for asbestos abatement for a total amount of \$19,890.00. An owner's contingency has been established in the amount of \$32,516.00 for construction testing, permitting, and unforeseen conditions.

**Recommendation:**

City Council approve the amendment to the original contract between the City and Hite Associates, P.C. for construction administration and construction inspection for a total amount of \$34,644.00, and authorize the City Manager to execute the amendment.

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# City of Greenville, North Carolina

**Meeting Date:**  
12/10/2015  
**Time: 6:00 PM**

**Title of Item:** Report on Bids and Contracts Awarded

**Explanation:** **Abstract:** The Director of Financial Services reports monthly the bids and/or contracts awarded over a certain dollar threshold by the Purchasing Manager and City Manager.

**Explanation:** The Director of Financial Services reports that the following contract was awarded during the month of October, 2015.

Date Awarded	Description	Vendor Purchase Order No.	Amount	MWBE Vendor?	Does Local Preference Apply?
10/28/15	2016 Ford F550 Class 3 Truck NJPA Contract Purchase	Altec Industries Inc. 16000297	\$108,949.00	No	No

**Fiscal Note:** Funds for the purchase of this vehicle were included in the 2016 Vehicle Replacement Fund (VRF) budget in the amount of \$100,000. The VRF is able to absorb the overage without going over budget due to savings on other purchases.

**Recommendation:** That the award information be reflected in the City Council minutes.



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# City of Greenville, North Carolina

Meeting Date:  
12/10/2015  
Time: 6:00 PM

**Title of Item:** Various tax refunds greater than \$100

**Explanation:** **Abstract:** Pursuant to North Carolina General Statute 105-381, refunds are being reported to City Council. These are refunds created by a change or release of value for City of Greenville taxes by the Pitt County Tax Assessor. Pitt County Commissioners have previously approved these refunds; they are now before City Council for their approval as well. These refunds will be reported as they occur when they exceed \$100.

**Explanation:** The Director of Financial Services reports refunds of the following taxes:

<b><u>Payee</u></b>	<b><u>Adjustment Refunds</u></b>	<b><u>Amount</u></b>
David E. Allen	Registered Motor Vehicles	\$ 133.98
Greenville Utilities Commission	Registered Motor Vehicles	\$1,736.59
Kevin B. Haddock	Registered Motor Vehicles	\$ 157.65
CoreLogic Real Estate Tax Service	Real Property	\$1,442.14
Jeffery Littlejohn	Real Property	\$ 364.69
Lelah L Stevenson	Individual Personal Property	\$ 169.76
Pitt County Tax Collector	Situs Error – Bill Adjustment	\$ 110.81

**Fiscal Note:** The total to be refunded is \$4,115.62.

**Recommendation:** Approval of tax refunds by City Council

**Attachments / click to download**

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# City of Greenville, North Carolina

Meeting Date:  
12/10/2015  
Time: 6:00 PM

**Title of Item:** Budget ordinance amendment #5 to the 2015-2016 City of Greenville budget (Ordinance #15-032) and amendment to the Special Revenue Grant/Donation Fund (Ordinance #11-003)

**Explanation:** **Abstract:** This budget amendment is for City Council to review and approve proposed changes to the adopted 2015-2016 budget and other funds as identified.

**Explanation:** Attached for consideration at the December 10, 2015 City Council meeting is an ordinance amending the 2015-2016 City of Greenville budget (Ordinance #15-032) and an amendment to the Special Revenue Grant/Donation Fund (Ordinance #11-003). For ease of reference, a footnote has been added to each line item of the budget ordinance amendment, which corresponds to the explanation below:

**A** To appropriate donations to be used to offset Minority/Women Business Enterprise (M/WBE) "MedWeek" expenses (\$2,825).

**B** To appropriate proceeds received for the sale of the West Fifth Street and Albermarle Avenue property (\$49,575).

**C** To appropriate funds donated by the buyer of the West Fifth Street and Albermarle Avenue property. These funds are restricted to the West Greenville community for purposes such as financing the rehabilitation of private buildings, other programs, and assistance (\$100,000).

**D** To appropriate fund balance from the Pitt-Greenville Convention and Visitors Authority's budget to be used for enhanced marketing efforts for the City of Greenville and Pitt County (\$65,000).

**Fiscal Note:** The budget ordinance amendment affects the following budget: increases the General Fund by \$2,825; increases the Pitt-Greenville Convention and Visitors Authority budget by \$65,000; and increases the Special Revenue Grant/Donation

budget by \$100,000.

<b><u>Fund Name</u></b>	<b><u>Amended Budget</u></b>	<b><u>Proposed Amendment</u></b>	<b><u>Amended Budget 12/10/2015</u></b>
General	\$78,738,676	\$ 2,825	\$78,741,501
Special Revenue Grant /Donation	4,283,239	100,000	4,383,239
Convention and Visitors Authority	1,046,840	65,000	1,111,840

**Recommendation:** Approve budget ordinance amendment #5 to the 2015-2016 City of Greenville budget (Ordinance #15-032) and amendment to the Special Revenue Grant/Donation Fund (Ordinance #11-003)

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[Budget Amendment FY 2016 1009148](#)

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ORDINANCE NO. 15-  
CITY OF GREENVILLE, NORTH CAROLINA  
Ordinance (#5) amending the 2015-2016 Budget (Ordinance #15-032) and amendment to the Special Revenue  
Grant/Donation Fund (Ordinance #11-003)

**THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:**

**Section I:** Estimated Revenues and Appropriations. **General Fund**, of Ordinance 15-032, is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

	ORIGINAL 2015-2016 BUDGET		#5 Amended 12/10/15	Total Amendments	Amended 2015-2016 Budget
<b>ESTIMATED REVENUES</b>					
Property Tax	\$ 32,020,369			\$ -	\$ 32,020,369
Sales Tax	16,627,515		-	-	16,627,515
Video Prog. & Telecom. Service Tax	904,000		-	-	904,000
Rental Vehicle Gross Receipts	126,929		-	-	126,929
Utilities Franchise Tax	6,052,187		-	-	6,052,187
Motor Vehicle Tax	1,018,705		-	-	1,018,705
Other Unrestricted Intergov't Revenue	806,227		-	-	806,227
Powell Bill	2,235,741		-	-	2,235,741
Restricted Intergov't Revenues	1,018,844	A	2,825	138,244	1,157,088
Licenses, Permits and Fees	4,418,874		-	-	4,418,874
Rescue Service Transport	3,085,803		-	-	3,085,803
Parking Violation Penalties, Leases, & Meters	362,600		-	-	362,600
Other Sales & Services	427,400		-	-	427,400
Other Revenues	292,446	B	49,575	49,575	342,021
Interest on Investments	553,761		-	-	553,761
Transfers In GUC	6,500,000		-	-	6,500,000
Other Financing Sources	62,596		-	-	62,596
Appropriated Fund Balance	1,591,683	B	(49,575)	448,002	2,039,685
<b>TOTAL REVENUES</b>	<b>\$ 78,105,680</b>		<b>\$ 2,825</b>	<b>\$ 635,821</b>	<b>\$ 78,741,501</b>
<b>APPROPRIATIONS</b>					
Mayor/City Council	\$ 511,661		-	-	\$ 511,661
City Manager	1,619,586		-	-	1,619,586
City Clerk	259,086		-	-	259,086
City Attorney	468,242		-	-	468,242
Human Resources	2,527,943		-	80,000	2,607,943
Information Technology	3,028,347		-	124,000	3,152,347
Fire/Rescue	13,421,532		-	18,700	13,440,232
Financial Services	2,479,816	A	2,825	4,563	2,484,379
Recreation & Parks	7,600,386		-	748,480	8,348,866
Police	23,353,229		-	157,866	23,511,095
Public Works	8,825,596		-	1,364,826	10,190,422
Community Development	2,657,084		-	412,694	3,069,778
OPEB	450,000		-	-	450,000
Contingency	200,000		-	(200,000)	-
Indirect Cost Reimbursement	(1,268,214)		-	-	(1,268,214)
Capital Improvements	3,034,892		-	(2,408,945)	625,947
Total Appropriations	\$ 69,169,186		\$ 2,825	\$ 302,184	\$ 69,471,370
<b>OTHER FINANCING SOURCES</b>					
Transfers to Other Funds	\$ 8,936,494		-	\$ 333,637	\$ 9,270,131
	\$ 8,936,494		-	\$ 333,637	\$ 9,270,131
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 78,105,680</b>		<b>\$ 2,825</b>	<b>\$ 635,821</b>	<b>\$ 78,741,501</b>

**Section II:** Estimated Revenues and Appropriations. **Pitt-Greenville Convention and Visitors Authority Budget**, of Ordinance 15-032, is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

	ORIGINAL 2015-2016 BUDGET		Amended 12/10/15	Total Amendments	Amended 2015-2016 Budget
<b>ESTIMATED REVENUES</b>					
Occupancy Tax (2%)	\$ 885,000		-	-	\$ 885,000
Intereste On Checking	1,200		-	-	1,200
Appropriated Fund Balance	160,640	D	65,000	65,000	225,640
<b>TOTAL REVENUES</b>	<b>\$ 1,046,840</b>		<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 1,111,840</b>
<b>APPROPRIATIONS</b>					
Pitt-Greenville Convention and Visitors Authority	\$ 1,046,840	D	65,000	65,000	\$ 1,111,840
Total Expenditures	\$ 1,046,840		\$ 65,000	\$ 65,000	\$ 1,111,840
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 1,046,840</b>		<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 1,111,840</b>

**Section III:** Estimated Revenues and Appropriations. **Special Revenue Grant/ Donation Fund**, of Ordinance 11-003, is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

	<b>ADJUSTED BUDGET</b>		<b>Amended 12/10/15</b>		<b>Total Amendments</b>		<b>Amended 2015-2016 Budget</b>
<b>ESTIMATED REVENUES</b>							
Special Fed/State/Loc Grant	\$ 2,171,408	C	\$ 100,000		\$ 1,822,545		\$ 3,993,953
Transfer from General Fund	79,286		-		230,000		309,286
Transfer from Pre-1994 Entitlement	80,000		-		-		80,000
<b>TOTAL REVENUES</b>	<b>\$ 2,330,694</b>	<b>\$ -</b>	<b>\$ 100,000</b>		<b>\$ 2,052,545</b>		<b>\$ 4,383,239</b>
<b>APPROPRIATIONS</b>							
Personnel	\$ 114,387		-		\$ 730,000		\$ 844,387
Operating	1,399,405	C	100,000		150,610		1,550,015
Capital Outlay	816,902		-		1,171,935		1,988,837
Total Expenditures	<b>\$ 2,330,694</b>		\$ 100,000		\$ 2,052,545		\$ 4,383,239
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 2,330,694</b>		<b>\$ 100,000</b>		<b>\$ 2,052,545</b>		<b>\$ 4,383,239</b>

**Section IV:** All ordinances and clauses of ordinances in conflict with this ordinance are hereby repealed.

Adopted this 10th day of December, 2015.

\_\_\_\_\_  
Allen M. Thomas, Mayor

ATTEST:

\_\_\_\_\_  
Carol L. Barwick, City Clerk



# City of Greenville, North Carolina

Meeting Date:  
12/10/2015  
Time: 6:00 PM

**Title of Item:** Naming of the Fishing Pier at the Town Common as the Robert Lee Cherry Fishing Pier

**Explanation:** **Abstract:** The Greenville Recreation and Parks Department received a proposal to name the new pier that will be installed at the Town Common after U.S. military veteran Robert Lee Cherry, who passed away in February of this year.

**Explanation:** On March 23, 2015, the Greenville Recreation and Parks Department received a proposal to name the new fishing pier that will be installed at the Town Common after Mr. Robert Lee Cherry, who passed away in February of this year. Mr. Cherry was a veteran of World War II, serving in the U.S. Army. He was recognized by City Council on June 12, 2014, and received a proclamation for his service. Family and countless friends of Mr. Cherry have endorsed the proposal, with more than 600 citizens signing a petition of support. The proposal cited his involvement with veterans' activities, assistance with homeless veteran issues, volunteerism at the Third Street Community Center and Habitat for Humanity, participation in Veterans Day events, and his love for fishing at the Town Common.

At the May 13, 2015 Recreation and Parks Commission meeting, a motion was made and unanimously passed among all present, to recommend that City Council modify the naming policy to require that an individual be deceased for a minimum of six (6) months, rather than the previous two (2) year requirement, before having a park or facility named in his or her honor.

At their August 10, 2015 meeting, City Council approved the policy amendment to state:

"Parks, facilities, and geographic features may only be named after an individual who has been deceased for a minimum of six (6) months, except in the case of one or more of the following circumstances:



1. The parkland in its entirety has been donated by the individual being honored through the proposed naming.
2. 50% or more of the total cost of the facility has been donated by the individual being honored through the proposed naming, or by a group, business or organization making the donation in his or her name.
3. A land donation in which a naming provision has been made on the deed and accepted by the Greenville City Council.
4. A substantial donation of money has been made to the Greenville Recreation and Parks Department wherein the donor stipulated a naming provision as a condition of the donation and this condition has been accepted by the Greenville City Council.

At the November 18, 2015 Recreation and Parks Commission meeting, following a public hearing, a motion was made and unanimously passed among all present, to recommend that City Council approve naming the new fishing pier at Town Common, the "Robert Lee Cherry Fishing Pier."

**Fiscal Note:** There will be minor expenses for signage. Funds are available in the Recreation and Parks Department's current budget to handle these expenses.

**Recommendation:** That City Council approve naming the new fishing pier at the Town Common as the "Robert Lee Cherry Fishing Pier."

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# City of Greenville, North Carolina

Meeting Date:  
12/10/2015  
Time: 6:00 PM

**Title of Item:** Ordinance to annex Langston West, Section 7, involving 4.5049 acres located between Birch Hollow Road and Stillwood Drive

**Explanation:** **Abstract:** The City received a voluntary annexation petition to annex Langston West, Section 7, involving 4.5049 acres located between Birch Hollow Road and Stillwood Drive. The subject area is currently undeveloped and is anticipated to accommodate 13 single-family lots.

## ANNEXATION PROFILE

### A. SCHEDULE

1. Advertising date: November 30, 2015
2. City Council public hearing date: December 10, 2015
3. Effective date: June 30, 2016

### B. CHARACTERISTICS

1. Relation to Primary City Limits: Contiguous
2. Relation to Recognized Industrial Area: Outside
3. Acreage: 4.5049
4. Voting District: 2
5. Township: Winterville
6. Vision Area: E

- 7. Zoning: R9S (Residential-Single-family only)
- 8. Land Use: Existing: Vacant  
Anticipated: 13 single-family lots
- 9. Population:

	Formula	Number of People
Total Current	-----	0
Estimated at full development	13 x 2.2	29
Current Minority	-----	0
Estimated Minority at full development	29 x 45.2%	13
Current White	-----	0
Estimated White at full development	29-13	16

\* - 2.2 people per household in Greenville

- 10. Rural Fire Tax District: Rural Winterville
- 11. Greenville Fire District: Station #5 (Distance of 2.5 miles)
- 12. Present Tax Value: \$84,467  
Estimated Future Tax Value: \$3,984,467

**Fiscal Note:** The total estimated tax value at full development is \$3,984,467.

**Recommendation:** Approve the attached ordinance to annex Langston West, Section 7

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[Survey](#)

[Ordinance\\_\\_Langston\\_West\\_Section\\_7\\_1016462](#)

ORDINANCE NO. 15-  
AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF  
THE CITY OF GREENVILLE, NORTH CAROLINA

WHEREAS, the City Council of the City of Greenville has been petitioned under G.S. 160A-31, as amended, to annex the area described herein; and

WHEREAS, the City Council has directed the City Clerk to investigate the sufficiency of said petition; and

WHEREAS, the City Clerk has certified the sufficiency of said petition and a public hearing on the question of this annexation was held at City Hall at 6:00 p.m. on the 10<sup>th</sup> day of December, 2015, after due notice by publication in The Daily Reflector on the 30<sup>th</sup> day of November, 2015; and

WHEREAS, the City Council does hereby find as a fact that said petition meets the requirements of G. S. 160A-31, as amended;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section 1. That by virtue of the authority vested in the City Council of the City of Greenville, North Carolina, under G. S. 160A-31, as amended, the following described contiguous territory is annexed:

TO WIT: Being all of that certain property as shown on the annexation map entitled “Langston West, Section 7”, involving 4.5049 acres as prepared by Stroud Engineering, P.A.

1016462

LOCATION: Lying and being situated in Winterville Township, Pitt County, North Carolina, located between Birch Hollow Road and Stillwood Drive.

GENERAL DESCRIPTION:

Lying and being in Winterville Township, Pitt County, North Carolina and being west of NC Highway 11, north of NCSR 1134 (Thomas Langston Road) and being bounded on the north east, and south by varies sections of Langston West (Section 6: Map Book 78, Page 79, Section 5: Map Book 77, Page 84, Section 4: Map Book 76, Page 135 and Section 2: Map Book 74, Page 189), on the west by AMA Holdings, LLC (Deed Book 2849, Page 26 and Map Book 14, Page 12), and also on the west by Pitt County (Deed Book 2281, Page 34 and Map Book 69, Page 119), and being more particularly described as follows:

Beginning at an existing iron stake, the southwest corner of Lot 260, Langston West, Section 6 as recorded in Map Book 78, Page 79, the true Point of Beginning. Thence from the true Point of Beginning, following the southern line of Lot 260, Langston West, Section 6 (Map Book 78, Page 79), S 86-52-48 E – 169.55' to the western right-of-way of Flora Drive, thence crossing Flora Drive S 85-40-19 E – 50.01' to a point on the eastern right-of-way of Flora Drive, the southwest corner of Lot 265, Langston West, Section 6, thence along the southern line of Lot 265 S 81-24-18 E – 171.01' to a point in the western boundary of Langston West Section 5 (Map Book 77, Page 84), the southeast corner of Lot 265, Langston West, Section 6, thence along the western line of Section 5 S 16-21-11 W – 55.00', thence S 04-25-31E – 416.52' to a corner of Lot 273, Langston West, Section 2 (Map Book 74, Page 189), thence along the northern boundary of Section 2 S85-34-29W – 200.00' to a point in the western right-of-way of Flora Drive, thence along Flora Drive S04-25-31E – 43.51', the northeast corner of Lot 253, Langston West, Section 2, thence leaving the right-of-way of Flora Drive and following the northern line of Lot 253 S85-34-29W – 170.00' to a point in the eastern line of Pitt County (Deed Book 2281, Page 34 and Map Book 69, Page 119), thence along the eastern boundary of Pitt County and the eastern line of AMA Holdings, LLC N04-25-31W – 543.03' to a point in the eastern line of AMA Holdings, LLC, thence along the eastern line of AMA Holdings, LLC (Deed Book 2849, Page 26) N03-53-12E – 37.21' to the southwest corner of Lot 260, Langston West, Section 6 (Map Book 78, Page 79), the true Point of Beginning, containing 4.5049 Acres and being Parcel No. 82229 as filed with the Pitt County Tax Assessor's Office.

Section 2. Territory annexed to the City of Greenville by this ordinance shall, pursuant to the terms of G. S. 160A-23, be annexed into Greenville municipal election district two. The City Clerk, City Engineer, representatives of the Board of Elections, and any other person having responsibility or charge of official maps or documents shall amend those maps or documents to reflect the annexation of this territory into municipal election district two.

Section 3. The territory annexed and its citizens and property shall be subject to all debts, laws, ordinances, and regulations in force in the City of Greenville and shall be entitled to the same privileges and benefits as other territory now within the City of Greenville. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 4. The Mayor of the City of Greenville, North Carolina, shall cause a copy of the map of the territory annexed by this ordinance and a certified copy of this ordinance to be recorded in the office of the Register of Deeds of Pitt County and in the Office of the Secretary of State in Raleigh, North Carolina. Such a map shall also be delivered to the Pitt County Board of Elections as required by G.S. 163-288.1.

Section 5. This annexation shall take effect from and after the 30<sup>th</sup> day of June, 2016.

ADOPTED this 10<sup>th</sup> day of December, 2015.

\_\_\_\_\_  
Allen M. Thomas, Mayor

ATTEST:

\_\_\_\_\_  
Carol L. Barwick, City Clerk

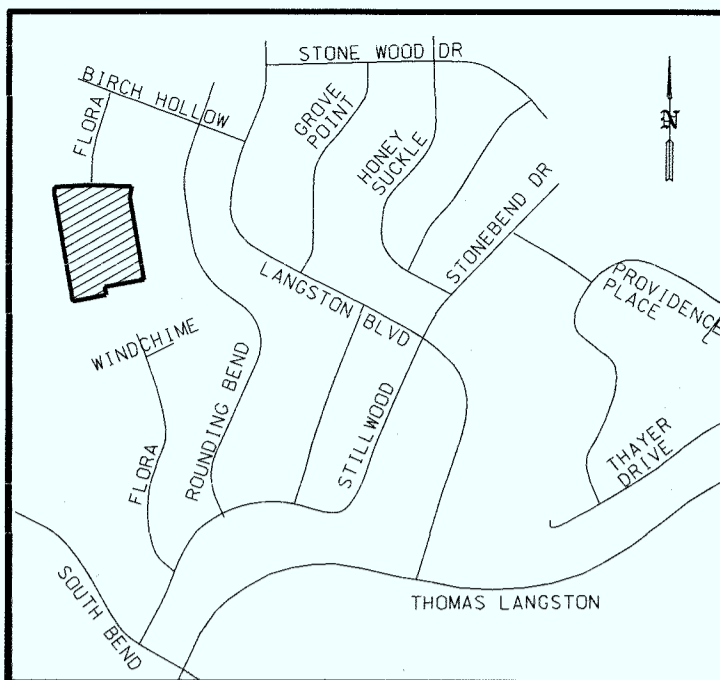
NORTH CAROLINA  
PITT COUNTY

I, \_\_\_\_\_, a Notary Public for said County and State, certify that Carol L. Barwick personally came before me this day and acknowledged that she is the City Clerk of the City of Greenville, a municipality, and that by authority duly given and as the act of the municipality, the foregoing instrument was signed in its name by its Mayor, sealed with the corporate seal, and attested by herself as its City Clerk.

WITNESS my hand and official seal this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_



VICINITY MAP  
SCALE: 1" = 1000'

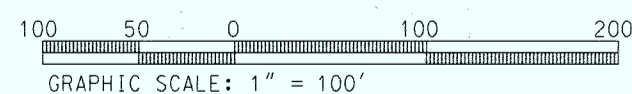
PN 23627  
AMA HOLDINGS LLC  
D.B. 2849, Pg. 26  
M.B. 14, Pg. 12

Attachment number 2  
Page 1 of 1

SOUTHWEST ELEMENTARY SCHOOL  
PN 74002  
PITT COUNTY  
D.B. 2281, Pg. 34  
M.B. 69, Pg. 119

LEGEND:

- NEW CITY LIMIT LINE
- OLD CITY LIMIT LINE
- EXISTING CITY LIMIT LINE



PARCEL NO. 82229  
REFERENCE: A PORTION OF DEED BOOK 1859, PAGE 119  
AND MAP BOOK 62, PAGE 181

LANGSTON WEST, SECTION 7 WINTERVILLE TWSP., PITT COUNTY, NORTH CAROLINA	
BILL CLARK HOMES OF GREENVILLE, LLC 200 E. ARLINGTON BLVD. GREENVILLE, NC 27858 (252) 355-5805	
STROUD ENGINEERING, P.A. LICENSE NO. C-0647	SURVEYED: N/A
107-B COMMERCE ST. GREENVILLE, NC 27858 (252) 756-9352	APPROVED: DTB
	DRAWN: DTB
	CHECKED: DTB
	DATE: 10-26-15
	SCALE: 1" = 100'

MAP NO.	MAPS RECORDED	BOOK	PAGE
	LANGSTON WEST, SECTION 5	77	84
	LANGSTON WEST, SECTION 4	76	135
	LANGSTON WEST, SECTION 2	74	189
	LANGSTON WEST, SECTION 6	78	30

MAP SHOWING AREA ANNEXED BY		
<b>THE CITY OF GREENVILLE</b>		
DATE	ORDINANCE NO.	4.5049 AC AREA

**SURVEYOR'S CERTIFICATION**  
I, DEBORAH T. BOYETTE, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL FIELD SURVEY PERFORMED UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK SEE, PAGE PLAT OR FROM BOOKS REFERENCED HEREON); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK SEE, PAGE PLAT, OR AS REFERENCED HEREON; THAT THE RATIO OF PRECISION AS CALCULATED IS 1:31,907; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH GS 47-30 AS AMENDED.

I FURTHER CERTIFY PURSUANT TO GS 47-30 (F)(1)(i)(d), THAT THIS SURVEY IS OF ANOTHER CATEGORY AND IS AN EXCEPTION TO THE DEFINITION OF A SUBDIVISION.

WITNESS MY ORIGINAL SIGNATURE AND SEAL THIS THE 23 DAY OF Nov, 2015.

SIGNED Deborah T. Boyette  
PROFESSIONAL LAND SURVEYOR NO. L-4146

**REVIEW OFFICER'S CERTIFICATION**  
I, \_\_\_\_\_, A REVIEW OFFICER OF PITT COUNTY, NC, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

BY NOT APPLICABLE  
REVIEW OFFICER

DATE: \_\_\_\_\_





# City of Greenville, North Carolina

**Meeting Date:**  
**12/10/2015**  
**Time: 6:00 PM**

**Title of Item:** Ordinance to amend the Zoning Ordinance by revising the outside tire storage and display regulations

**Explanation:** **Abstract:** During the City Council meeting held on October 8, 2015, Council approved a motion to direct the Planning Division to prepare a text amendment to Title 9, Section 4, Section 9-4-86(B) to increase the number of tires that could be stored outside from 100 to 300 tires and to revise the allowed location where tires could be displayed from the current provision of being within 10 feet from buildings to being between 10 to 20 feet from buildings.

**Explanation:** On October 8, 2015, as requested by City Council, Community Development Department staff and Fire/Rescue Department staff provided City Council with a status report of steps staff has taken to implement, inspect, and enforce outside tire storage and outside tire display regulations that City Council adopted on February 13, 2014, Ordinance No. 14-010. The 38-page staff report is available for review on the City's website under the City Council's October 8, 2015 agenda as item #8.

Following a presentation of the staff report, City Council directed staff to make the following amendments, which have been incorporated into this ordinance:

1. Amend the number of tires allowed in outdoor storage on the property from 100 to 300 tires; and
2. Amend the restriction on outdoor displays of tires from the current provision of being within 10 feet from the principal building to being between 10 to 20 feet from the principal building.

City Council requested the first amendment as they believed 100 tires was overly restrictive and directed the second amendment so that the location of tires stored outside was consistent with the North Carolina Fire Code, as amended. (Exhibit B: Attached DRAFT City Council Meeting Minutes, 10/8/15)



**Fiscal Note:** There is no anticipated fiscal impact.

**Recommendation:** In staff's opinion, the proposed Zoning Ordinance Text Amendment is in compliance with Horizons: Greenville's Community Plan.

The Planning and Zoning Commission voted unanimously to recommend approval of the request at its November 17, 2015 meeting. (Exhibit A: Attached DRAFT Planning and Zoning Commission Meeting Minutes)

If the City Council determines to approve the text amendment, a motion to adopt the attached text amendment ordinance will accomplish this. The ordinance includes the statutorily required statement describing whether the action taken is consistent with the comprehensive plan and explaining why Council considers the action taken to be reasonable and in the public interest.

If the City Council determines to deny the text amendment, in order to comply with statutory requirements, it is recommended that the motion be as follows:

"Motion to deny the requested text amendment, to make a finding and determination that the requested text amendment is inconsistent with the comprehensive plan or other applicable plans, including but not limited to the following; Horizons: Greenville's Community Plan, Urban Form and Land Use Element Objective UF8 to enhance the appearance of highway and gateway corridors."

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**Attachments / click to download**

- [DRAFT Meeting Minutes from P and Z and City Council Meetings](#)
- [2015 Outside Tire Storage and Display Ordinance 1015632](#)

ORDINANCE NO. 15 - \_\_\_\_\_  
AN ORDINANCE AMENDING THE ZONING ORDINANCE  
OF THE CITY OF GREENVILLE, NORTH CAROLINA

WHEREAS, the City Council of the City of Greenville, North Carolina, in accordance with Article 19, Chapter 160A, of the General Statutes of North Carolina, caused a public notice to be given and published once a week for two successive weeks in The Daily Reflector setting forth that the City Council would, on December 10, 2015, at 6:00 p.m., in the City Council Chambers of City Hall in the City of Greenville, NC, conduct a public hearing on the adoption of an ordinance amending the City Code; and

WHEREAS, in accordance with the provisions of North Carolina General Statute 160A-383, the City Council of the City of Greenville does hereby find and determine that the adoption of the ordinance involving the text amendment is consistent with the adopted comprehensive plan and other officially adopted plans that are applicable and that the adoption of the ordinance involving the text amendment is reasonable and in the public interest due to its consistency with the comprehensive plan and other officially adopted plans that are applicable and, as a result, its furtherance of the goals and objectives of the comprehensive plan and other officially adopted plans that are applicable;

WHEREAS, as a further description as to why the action taken is consistent with the comprehensive plan and other officially adopted plans that are applicable in compliance with the provisions of North Carolina General Statute 160A-383, the City Council of the City of Greenville does hereby find and determine that the adoption of this ordinance is consistent with provisions of the comprehensive plan including, but not limited to, Horizons: Greenville's Community Plan, Urban Form and Land Use Element, Objective UF8 to enhance the appearance of highway and gateway corridors; and

WHEREAS, as a further explanation as to why the action taken is reasonable and in the public interest in compliance with the provisions of North Carolina General Statute 160A-383, the City Council of the City of Greenville does hereby find and determine that the adoption of this ordinance will, in addition to the furtherance of other goals and objectives, attract new businesses;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES HEREBY ORDAIN:

Section 1: That Title 9, Chapter 4, Section 9-4-86(B), of the Code of Ordinances, City of Greenville, North Carolina, is hereby amended to read as follows:

(B) *Major or minor repair facilities.*

- (1) All wrecked or damaged motor vehicles and parts shall be screened so as not to be visible from adjoining property lines and street right-of-way.

- (2) All vehicles on the premises for repair shall be stored at the rear of the principal structure.
- (3) No vehicle shall be stored on the premises for more than 15 days.
- (4) There shall be no exterior storage of items other than vehicles and tires. Tires stored outside shall be in accordance with subsection (9) below.
- (5) Sale of vehicles shall be in accordance with section 9-4-22, definition of automobile, truck, recreational vehicle, motorcycle and boat sales, contained therein.
- (6) Rental or utility trailers, cars and trucks shall be permitted as accessory uses, provided that all units in excess of four shall be screened from adjoining street right-of-way and property lines in accordance with Bufferyard C or with a bufferyard of greater intensity as required by the bufferyard regulations.
- (7) Outdoor displays of products such as oil, wiper blades or other similar products shall be permitted provided they are within ten feet of the principal structure and outside required bufferyards. Signage displayed in conjunction with such display shall be in accordance with the sign regulations. A maximum of twenty four tires may be displayed outside. All tires displayed outside of buildings shall not be closer than ten feet from the principal structure and shall not be more than twenty feet from the principal structure and must be located outside of required bufferyards. All tires displayed outside of buildings shall comply with compliance requirements set forth in subsection (9)(h).
- (8) All services except fuel sales shall be performed within a completely enclosed building.
- (9) Tires stored outside must comply with the following standards to minimize their visual impact and reduce their potential as a public nuisance and fire hazard:
  - (a). The maximum area devoted to tire storage shall be limited to ten percent of the property area or twenty five percent of the building from which the business operates, whichever is less;
  - (b). The maximum number of tires stored outside shall not exceed three hundred;
  - (c). Tires must be stored behind required bufferyards and located where they are not visible from a street right-of-way or adjacent property through the installation of opaque fencing and/or landscaping or placement of tires behind buildings;
  - (d). All tires must be placed on racks in the upright position;
  - (e). There shall be a minimum separation of twenty feet between tire racks and property lines, street right-of-way, and buildings;

- (f). Rows of tire racks shall be separated from one another by a minimum of five feet;
- (g). The placement of tires stored outside shall be placed and maintained in accordance with this subsection (9) and the North Carolina Fire Code, as amended. The more restrictive provisions shall prevail between the NC Fire Code and tire storage standards of this article; and
- (h). Notwithstanding the provisions related to nonconforming uses and situations contained in Article C of this chapter, the requirements contained in this subsection (9) shall be applicable to all existing and future major and minor repair facilities.

Section 2. That any part or provision of this ordinance found by a court of competent jurisdiction to be in violation of the Constitution or laws of the United States or North Carolina is hereby deemed severable and shall not affect the validity of the remaining provisions of the ordinance.

Section 3. That this ordinance shall become effective immediately upon adoption.

Adopted this 10<sup>th</sup> day of December, 2015.

\_\_\_\_\_  
Allen M. Thomas, Mayor

ATTEST:

\_\_\_\_\_  
Carol L. Barwick, City Clerk

## EXHIBIT A – DRAFT, Planning and Zoning Commission Meeting Minutes Nov. 17, 2015

### TEXT AMENDMENT

#### **ORDINANCE TO AMEND THE ZONING ORDINANCE BY REVISING THE OUTSIDE TIRE STORAGE AND DISPLAY REGULATIONS. – APPROVED**

Mr. Thomas Weitnauer, Chief Planner, presented the text amendment. The ordinance is to amend the Zoning Ordinance by revising the outside tire storage and display regulations. In October 2013, City Council directed Staff to prepare text amendments. In February 2014, City Council adopted the amendment. In September 2015, after three tire companies voiced objections about the tire regulations, City Council requested a Staff report of the implementation and inspections. On October 8, 2015, after the Staff report, City Council ordered revised text amendments. As requested, the Community Development Department Staff and Fire/Rescue Department Staff provided City Council with a status report of steps Staff has taken to implement, inspect and enforce outside tire storage and outside tire display regulations City Council adopted on February 13, 2014, Ordinance No. 14-010. The 38 page staff report is available for review on the City's website under the City Council's October 8, 2015 agenda as item #8. City Council directed staff to make the following amendments which have been incorporated into this ordinance: *1. Amend the number of tires allowed in outdoor storage on the property from 100 to 300 tires; and 2. Amend the restriction on outdoor displays of tires from the current provision of being within 10 feet from the principal building to being between 10 to 20 feet from the principal building.* City Council requested the first amendment as they believed 100 tires was overly restrictive and directed the second amendment so that the location of tires stored outside was consistent with the North Carolina Fire Code, as amended. When the amendment is adopted, it will take immediate effect. The proposed Zoning Ordinance Text Amendment is in compliance with Horizons: Greenville's Community Plan, Urban Form and Land Use Element Objective UF8, which states, "To enhance the appearance of highway and gateway corridors."

Mr. Mills asked where the increased amount of tires would go.

Mr. Weitnauer stated there are location requirements. Tire display is in front of the store. Tire storage is not on display and must be screened either behind the building or with fencing or landscaping. A small lot might not be affected by this amendment change.

Ms. Bellis stated that in the past the Community Appearance Commission had concerns with rodents around tires. She asked, if they are now stored upright where water can accumulate, would that cause a mosquito breeding problem.

Mr. Weitnauer stated the requirement is to store the tires on vertical racks. It is possible to cause standing water, but the amendment was a great improvement from before when tires were allowed on the ground. There is no regulation to avoid rain.

Chairman Parker asked if tire covers were previously discussed.

Mr. Weitnauer stated yes but a cover could deteriorate and it was not included in the amendment.

Chairman Parker opened the public hearing.

No one spoke in favor or in opposition of the request.

Chairman Parker closed the public hearing and opened for board discussion.

No board comments made.

**Motion made by Ms. Darden, seconded by Mr. Collins, to recommend approval of the proposed amendment to advise that it is consistent with the Comprehensive Plan and other applicable plans and to adopt the staff report which addresses plan consistency and other matters. Motion passed unanimously.**

**With no further business, motion made by Ms. Leech seconded by Mr. King, to adjourn. Motion passed unanimously. Meeting adjourned at 6:51 p.m.**

Respectfully Submitted,

Merrill Flood, Secretary to the Commission  
Director of Community Development Department

**DRAFT – Excerpt of City Council Meeting Minutes, October 8, 2015**

**UPDATE ON OUTSIDE TIRE STORAGE AND DISPLAY ORDINANCE IMPLEMENTATION AND INSPECTIONS**

Chief Planner Thomas Weitnauer stated that during the September 10, 2015 meeting, City Council received comments from the public regarding the City's enforcement of the outdoor tire storage standards as established by Ordinance #14-010. City Council requested a staff report of the City's implementation of the ordinance and status of inspections at an upcoming meeting. City Council also directed staff to temporarily suspend enforcement activities and collection of fines associated with the ordinance.

Chief Planner Weitnauer stated a detailed report was included with agenda materials and provides details of the ordinance from project initiation through current inspections. After a brief discussion about how the current ordinance was developed through collaboration between Community Development, Police and Fire-Rescue, he explained differences between tire display and tire storage and showed illustrations of how tire storage, which is limited to 100 tires, is calculated for a particular business. He then turned the discussion over to Planner Elizabeth Blount, who discussed how business owners were educated about the new ordinance.

Planner Blount stated informational letters were mailed out to business owners in June 2014 to explain the new regulations related to tire storage and advise them of the requirement to be in compliance by November 2014. Several businesses called with questions and a meeting was set up with them. It became apparent there was confusion over the regulations and an extension was granted for bringing businesses into compliance. Planning staff, along with Fire-Rescue, began inspecting 36 businesses in April 2015 and a letter detailing any violations was sent to those businesses not yet in compliance. A second round of inspections was conducted approximately 60 days later, and any violations which had been noted in the first inspection resulted in a second letter and a civil penalty. Recurring violations after a third inspection resulted in another letter and an additional civil penalty.

Council Member Blackburn asked how many businesses were not in compliance at the time the City Council suspended operations in September. Planner Blount stated there were four, but one of those had been granted an extension prior to suspension of operations.

Council Member Blackburn asked why the limit on stored tires was set at 100 tires. Chief Planner Weitnauer stated it was just a number that those involved in drafting the ordinance felt was reasonable. He further noted that businesses could have an additional 24 tires displayed in front of the business and that tires stored indoors were not limited.

Council Member Glover said tire store owners she had spoken to were concerned about the number. She asked for comment from the Fire Marshall. Deputy Fire Marshall Bryant Beddard stated the businesses were in compliance with the Fire Code, but the Zoning Ordinance is a little more restrictive.

Following a broad discussion of the preferred number of tires in outdoor storage, placement of outdoor displays, buffering and fire hazards, Council Member Glover moved to initiate an amendment to the Zoning Ordinance on outdoor tire storage and display, and refer to the

Planning and Zoning Commission, to amend the restriction on outdoor displays of tires from the current provision of being “within 10 feet” to being “between 10 and 20 feet” and to amend the number of tires allowed in outdoor storage on the property from 100 to 300. Council Member Smith seconded the motion, which passed by unanimous vote.





# City of Greenville, North Carolina

Meeting Date:  
12/10/2015  
Time: 6:00 PM

**Title of Item:** Resolution Certifying and Declaring Results of Bond Referendum

**Explanation:** **Abstract:** The attached Resolution, which includes the Statement of Result, is for review and approval by the City Council for the certification and declaration of the General Obligation Series 2015 bond referendum results for financing Street and Pedestrian Transportation.

**Explanation:** This item is the next level of necessary approvals for the General Obligation Bond Referendum that was held on November 3, 2015.

Attached is a resolution for City Council approval that certifies and declares the results of the referendum for the \$15.85M General Obligation Bonds. This financing would be for the purpose of providing funds, together with any other available funds, for providing street and pedestrian transportation improvements in the City of Greenville, NC, including, but without limiting the generality of the foregoing, constructing, reconstructing, widening, extending, resurfacing and improving streets and roads, thoroughfares, and bridges; constructing, reconstructing, relocating and eliminating grade crossings and grade separations, constructing and installing traffic controls, signals, gateway treatments, markers, lighting, street trees and street furniture; improving, relocating and installing utility lines; constructing sidewalks, bike and pedestrian trails, greenways, curbs, gutters, culverts and drains; and acquiring any necessary rights of way or easements. In addition, attached is the resolution adopted by the Pitt County Board of Elections certifying the results of the bond referendum.

**Fiscal Note:** The issuance amount for this General Obligation Bond is not to exceed \$15,850,000. The source of funds for the debt service associated with this project is the City's General Fund, and will be appropriated in future biennial budgets of the City, commencing with the 2017-2018 biennial budget.

**Recommendation:** Approve the attached resolution certifying and declaring results of the November 3, 2015 bond referendum.

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Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

**Attachments / click to download**

 [Declaration\\_of\\_Results\\_2015\\_Referendum\\_1016355](#)

 [BOE\\_Bond\\_Resolution\\_Referendum\\_Results\\_1016362](#)

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**RESOLUTION NO. 2015- \_\_\_\_**

**RESOLUTION DECLARING THE RESULTS OF THE BOND REFERENDUM HELD IN THE CITY OF GREENVILLE, NORTH CAROLINA ON NOVEMBER 3, 2015 UPON THE QUESTION OF APPROVING \$15,850,000 STREET AND PEDESTRIAN TRANSPORTATION BONDS**

BE IT RESOLVED by the City Council of the City of Greenville, North Carolina:

Section 1. The City Council of the City of Greenville, North Carolina having received from the Pitt County Board of Elections a certified copy of the proceedings of said Board of Elections taken on November 10, 2015, evidencing said Board's determination of the results of the canvass of the returns of the bond referendum held in the City of Greenville on November 3, 2015 upon the question of approving \$15,850,000 Street and Pedestrian Transportation Bonds of said City, does hereby declare and certify the results of said referendum to be the results which are set forth in the following statement of the results of said referendum, which statement has been prepared by said City Council:

**STATEMENT OF THE RESULTS  
of the  
BOND REFERENDUM  
held in the  
CITY OF GREENVILLE, NORTH CAROLINA  
on November 3, 2015  
UPON THE QUESTIONS OF APPROVING  
\$15,850,000 STREET AND PEDESTRIAN TRANSPORTATION BONDS,**

At a bond referendum held in the City of Greenville on November 3, 2015, 60,127 voters were registered and qualified to vote.

At said referendum 6,559 votes were cast for the order adopted on August 13, 2015 authorizing not exceeding \$15,850,000 Street and Pedestrian Transportation Bonds of the City of Greenville, North Carolina, for the purpose of providing funds, together with any other available funds, for providing street and pedestrian transportation improvements in said City, including, but without limiting the generality of the foregoing, constructing, reconstructing, widening,

extending, resurfacing and improving streets and roads, thoroughfares, and bridges; constructing, reconstructing, relocating and eliminating grade crossings and grade separations; constructing and installing traffic controls, signals, gateway treatments, markers, lighting, street trees and street furniture; improving, relocating and installing utility lines; constructing sidewalks, bike and pedestrian trails, greenways, curbs, gutters, culverts and drains; and acquiring any necessary rights of way or easements therefor, and authorizing the levy of taxes in an amount sufficient to pay the principal of and the interest on the bonds, and 2,734 votes were cast against said order, and a majority of the qualified voters of said City who voted thereon at said referendum having voted in favor of the approval of said order, said order was thereby approved and is in force and effect.

Section 2. The City Clerk shall file a copy of the foregoing statement of the results of said referendum in her office and shall publish such statement once in The Daily Reflector. A statement in substantially the following form shall be published with the foregoing statement:

Any action or proceeding challenging the regularity or validity of this bond referendum must be begun within 30 days after [date of publication].

City Council of the City of  
Greenville, North Carolina

Section 3. This resolution shall take effect upon its passage.

Adopted this the 10th day of December, 2015.

\_\_\_\_\_  
Allen M. Thomas  
Mayor

ATTEST:

\_\_\_\_\_  
Carol L. Barwick  
City Clerk

The Pitt County Board of Elections met in regular session at the Board's office at 1717 W. 5th Street, Greenville, North Carolina, at 11:00 a.m., on November 10, 2015, with the following members present:

Present: Chairman Patrick M. Nelson, presiding and Member Calvin Boston-Hill.

Absent: Secretary Mark D. Stewart.

\* \* \* \* \*

At 11:00 a.m., the Pitt County Board of Elections met and received from the registrars and judges of elections for the several precincts in the City of Greenville the returns of the bond referendum held in said City on November 3, 2015 upon the questions of approving \$15,850,000 Street and Pedestrian Transportation Bonds of said City.

After said returns had been canvassed by the Board of Elections, David P. Davis introduced the following resolution which was read by title:

RESOLUTION RELATING TO THE CANVASS OF THE RETURNS OF THE BOND REFERENDUM HELD IN THE CITY OF GREENVILLE ON NOVEMBER 3, 2015 UPON THE QUESTIONS OF APPROVING \$15,850,000 STREET AND PEDESTRIAN TRANSPORTATION BONDS AND DETERMINING THE RESULTS THEREOF

BE IT RESOLVED by the Pitt County Board of Elections:

Section 1. The returns of the bond referendum held in the City of Greenville on November 3, 2015 upon the question of approving \$15,850,000 Street and Pedestrian Transportation Bonds having been received from the proper election officers and having been canvassed, this Board has found and determined and does hereby declare:

(a) That each registrar and judge for said referendum was duly qualified by law and had taken the necessary oath.

(b) That the election officers had incorporated in their returns not only the number of votes cast for and against the question submitted, but also the number of voters registered and qualified to vote in each precinct in said referendum.

(c) That at said referendum there was submitted to the qualified voters of said City the following question:

Shall the order adopted on August 10, 2015, authorizing not exceeding \$15,850,000 for the purpose of providing funds, together with any other available funds, for providing street and pedestrian transportation improvements in said City, including, but without limiting the generality of the foregoing, constructing, reconstructing, widening, extending, resurfacing and improving streets and roads, thoroughfares, and bridges; constructing, reconstructing, relocating and eliminating grade crossings and grade separations; constructing and installing traffic controls, signals, gateway treatments, markers, lighting, street trees and street furniture; improving, relocating and installing utility lines; constructing sidewalks, bike and pedestrian trails, greenways, curbs, gutters, culverts and drains; and acquiring any necessary rights of way or easements therefor, and authorizing the levy of taxes in an amount sufficient to pay the principal of and the interest on the bonds, be approved?

(d) That no complaints have been made to this Board against the regularity of said referendum.

(e) That said referendum and the registration therefor were duly and properly held in accordance with law.

Section 2. The following schedule correctly shows the designations of the several precincts at which said referendum was held and, as to each precinct, the location of the voting place, the number of voters registered and qualified to vote, the number of votes cast in favor of each question submitted and the number of votes cast against such question; the number of election day transfer ballots cast in favor of each question and the number of election day transfer ballots cast against such question; the number of absentee ballots cast in favor of each question and the number of absentee ballots cast against such question; and the totals of such numbers:

<u>Precinct</u>	<u>Voting Place</u>	<u>\$15,850,000 Street and Pedestrian Transportation Bonds</u>		
		<u>Voters Registered and Qualified to Vote</u>	<u>Votes For</u>	<u>Votes Against</u>
Arthur	Antioch Church Ministries 2659 Railroad St. Bell Arthur, North Carolina 27834	655	31	5
Belvoir	Holly Hill Original Free Will Baptist Church 755 Porter Rd. Greenville, North Carolina 27858	216	10	1
Carolina	Stokes Community Building 2863 NC 903 N. Greenville, North Carolina 27858	33	2	0

		<u>\$15,850,000 Street and Pedestrian Transportation Bonds</u>		
<u>Precinct</u>	<u>Voting Place</u>	<u>Voters Registered and Qualified to Vote</u>	<u>Votes For</u>	<u>Votes Against</u>
Falkland	Falkland Community Building 5901 South Main Street Falkland, North Carolina 27827	421	60	27
Simpson A	Eastern Pines Rescue Building 5467 Eastern Pines Rd, Greenville, North Carolina 27858	358	28	19
Pactolus	Pactolus Resource Center 5866 Highway 264 East Greenville, North Carolina 27834	860	10	7
Winterville West	Christ's Church 745 Davenport Farm Rd. Winterville, North Carolina 28590	789	41	23
Winterville North	Winterville Fire Station Community Room 2593 Railroad St. Winterville, North Carolina 28590	874	59	42
Greenville #1	VFW Hut #7032 1108 Mumford Road Greenville, North Carolina 27834	1,109	63	39
Greenville #3	Eppes Recreation Center 400 Nash Street Greenville, North Carolina 27834	2,995	157	36
Greenville #4A	Selvia Chapel Free Will Baptist Church 1601 Halifax Street Greenville, North Carolina 27834	3,159	128	58



		<u>\$15,850,000 Street and Pedestrian Transportation Bonds</u>		
<u>Precinct</u>	<u>Voting Place</u>	<u>Voters Registered and Qualified to Vote</u>	<u>Votes For</u>	<u>Votes Against</u>
Greenville #4B	St. Gabriel Catholic Church 3250 Dickinson Ave. Greenville, North Carolina 27834	3,574	222	73
Greenville #5A	Victory Christian Church 120 Laughinghouse Drive Greenville, North Carolina 27834	2,805	125	31
Greenville #5B	American Legion Post #39 403 St. Andrews Drive Greenville, North Carolina 27834	3,117	195	68
Greenville #6	First Pentecostal Holiness Church 204 Brinkley Road Greenville, North Carolina 27858	2,219	105	43
Greenville #7	St. James United Methodist Church, Family Life Center 2000 East 6 <sup>th</sup> Street Greenville, North Carolina 27858	4,520	244	117
Greenville #7B	First Presbyterian Church 1400 South Elm Street Greenville, North Carolina 27858	2,366	62	28
Greenville #8A	Willis Building 300 East 1 <sup>st</sup> Street Greenville, North Carolina 27858	2,426	122	20

		<u>\$15,850,000 Street and Pedestrian Transportation Bonds</u>		
<u>Precinct</u>	<u>Voting Place</u>	<u>Voters Registered and Qualified to Vote</u>	<u>Votes For</u>	<u>Votes Against</u>
Greenville #8B	Cypress Glen Auditorium 100 Hickory Street Greenville, North Carolina 27858	2,213	200	48
Greenville #9	Hooker Memorial Christian Church 1111 SE Greenville Blvd. Greenville, North Carolina 27858	4,870	398	170
Greenville #10A	Oakmont Baptist Church 1100 Red Banks Road Greenville, North Carolina 27858	2,351	352	184
Greenville #10B	Unity Free Will Baptist Church 2725 East 14 <sup>th</sup> Street Greenville, North Carolina 27858	2,399	304	137
Greenville #11A	Church of Jesus Christ of Latter-Day Saints 307 Martinsborough Rd. Greenville, North Carolina 27858	3,234	499	236
Greenville #11B	First Free Will Baptist Church 2426 South Charles Blvd. Greenville, North Carolina 27858	3,695	180	68
Greenville #12A	Koinonia Christian Center Church 1405 SW Greenville Blvd. Greenville, North Carolina 27834	4,091	214	112

		<u>\$15,850,000 Street and Pedestrian Transportation Bonds</u>		
<u>Precinct</u>	<u>Voting Place</u>	<u>Voters Registered and Qualified to Vote</u>	<u>Votes For</u>	<u>Votes Against</u>
Greenville #12B	University Church of Christ 100 Crestline Blvd. Greenville, North Carolina 27834	2,323	282	108
Greenville #13A	Covenant Church 4000 Corey Rd. Winterville, North Carolina 28590	1,892	127	65
Greenville #13B	New Destiny Pentecostal Holiness Church Activity Center 2600 East Firetower Rd. Greenville, North Carolina 27858	563	10	3
Transfer Ballots			4	1
Absentee Ballots			2,217	933
Provisional Ballots			<u>108</u>	<u>32</u>
Total			6,559	2,734

Section 3. From the canvass made, this Board does hereby determine and certify:

(a) That 60,127 voters were registered and qualified to vote at said referendum.

(b) That at said referendum 6,559 votes were cast for the order adopted on August 10, 2015 authorizing not exceeding \$15,850,000 Street and Pedestrian Transportation Bonds of the City of Greenville, North Carolina, for the purpose of providing funds, together with any other available funds, for providing street and pedestrian transportation improvements in the City of Greenville, including, but without limiting the generality of the foregoing, constructing,

reconstructing, widening, extending, resurfacing and improving streets and roads, thoroughfares, and bridges; constructing, reconstructing, relocating and eliminating grade crossings and grade separations; constructing and installing traffic controls, signals, gateway treatments, markers, lighting, street trees and street furniture; improving, relocating and installing utility lines; constructing sidewalks, bike and pedestrian trails, greenways, curbs, gutters, culverts and drains; and acquiring any necessary rights of way or easements therefor, and authorizing the levy of taxes in an amount sufficient to pay the principal of and the interest on said bonds, and 2,734 votes were cast against said order, and that a majority of the qualified voters of said City who voted thereon at said referendum voted in favor of said order.

Section 4. The Supervisor of Elections is hereby directed to transmit immediately a certified copy of this resolution to the City Council of the City of Greenville.

Upon motion of Calvin Boston-Hill, seconded by Patrick M. Nelson, the foregoing resolution was passed by the following vote:

Ayes: Patrick M. Nelson and Calvin Boston-Hill.

Noes: None

\* \* \* \* \*

I, David P. Davis, Director of Elections for the Pitt County Board of Elections, DO HEREBY CERTIFY that the foregoing has been carefully copied from the recorded minutes of said Board at a meeting held on November 10, 2015, at the Board's office at 1717 W. 5th Street, Greenville, North Carolina, said record having been made in Minute Book No. 2 of the minutes of said Board, and is a true copy of so much of said proceedings of said Board as relates in any way to the canvass of the returns of the bond referendum held in the City of Greenville on

November 3, 2015 upon the questions of approving \$15,850,000 Street and Pedestrian Transportation Bonds of said City.

WITNESS my hand this 10 day of November, 2015.

  
\_\_\_\_\_  
Director of Elections



# City of Greenville, North Carolina

**Meeting Date:**  
**12/10/2015**  
**Time: 6:00 PM**

**Title of Item:** Presentation on the project status of Horizons 2026, Greenville's Community Plan

**Explanation:** **Abstract:** The City of Greenville's Comprehensive Plan, Horizons: Greenville's Community Plan, is currently undergoing a major 10-year update by the Community Development Department, Planning Division. The project commenced in April 2015 with contracted professional planning services by Clarion Associates, LLC and Planning NEXT. A presentation of the project status will be provided by the consulting team's project manager, Leigh Anne King, AICP, Principal of Clarion Associates, LLC.

**Explanation:** The City of Greenville's Comprehensive Plan, Horizons: Greenville's Community Plan, is currently being updated. When Horizons was adopted on January 9, 1992, a commitment was made to review the plan every 5 years and complete a full review of the plan every 10 years from the last adoption date. This project is a major 10-year update and once adopted, the plan will serve the City through the year 2026 with a five-year update scheduled in 2021.

**Comprehensive Plan Committee:** A Comprehensive Plan Committee (CPC) was established to meet and provide input and review the preparation of the Plan. The 22-member Committee is composed of City board and commission representatives, community partners, and appointments by the Mayor and City Council Members. Following is list of members, along with their respective associations, serving on the Committee.

### **Board and Commission Representatives**

1. Planning and Zoning Commission: Terry King
2. Planning and Zoning Commission: Tony Parker
3. Bicycle and Pedestrian Commission: Dr. Brian Glover

4. Recreation and Parks Commission: Audrey Gates Nealy
5. Environmental Advisory Commission: Dr. Emilie Kane
6. Human Relations Council: Loyd Horton
7. Historic Preservation Commission: Ryan Webb
8. Board of Adjustment: Justin Mullarkey
9. Neighborhood Advisory Committee: Brenda Diggs

#### **Community Partners**

10. East Carolina University: William Bagnell
11. Vidant Medical Center: Reggie Pearson
12. Uptown Greenville: Bianca Shoneman
13. Home Builders Association: William Kidd
14. Pitt County Committee of 100: Donnie Brewer
15. Greenville-Pitt County Chamber of Commerce: Fred Mattox

#### **Mayor and City Council Appointments**

16. Mayor Thomas Appointment: F. Bruce Sauter
17. Mayor Pro-Tem Mercer Appointment: Brian Farkas
18. Council Member Smith Appointment: Bryant Kittrell
19. Council Member Glover Appointment: Kevin Faison
20. Council Member Blackburn Appointment: Ann Maxwell
21. Council Member Smiley Appointment: Inez Fridley
22. Council Member Croskery Appointment: Jon Day

**Community Members Invited to Participate at CPC Meetings and Workshops:** In addition to CPC members, City staff and the following representatives from the community have also been invited to CPC meetings and workshops to provide input into the Horizons Plan update.

Chris Padgett, Greenville Utilities Commission, Chief Administrative Officer

James Rhodes, AICP, Pitt County Government, Director of Planning and Development

Jeff Cabaniss, NCDOT, Division Engineer

Alan Lilley, Town of Winterville, Planning Director

Dr. Ethan Lenker, Pitt County Schools, Superintendent

**Public Meetings and Workshops:** To date, the Comprehensive Plan Committee has held four meetings. In addition, the City has hosted public engagement meetings giving the public the opportunity to provide input on the development of the plan. The public engagement opportunities include:

- Stakeholder Interviews, June 1-3;
- Public Kickoff Workshop #1, September 14;
- Leadership Breakfast, September 15;
- Public Workshop #2, November 4;
- 3 Stakeholder Meetings, November 5; and
- Open House, November 5.

Following are summaries of the public engagement meetings and workshops used to shape the draft Vision Framework for the 2026 Horizons Plan, and will also help inform development of the goals, policies, and actions to be included in the plan.

**Stakeholder Interviews:** At the start of the project, the consultant team met with approximately 17 individuals including City Council members, ECU and Pitt Community College representatives, local business leaders, interjurisdictional partners, and City department representatives and management to learn about critical current and future issues that will influence the policies and actions to be included in the plan.

**CPC Meetings:** A Comprehensive Plan Committee was established to help lead development of the 2026 Horizons Plan and the four area plans to be included in the update. Four Comprehensive Plan Committee (CPC) meetings have been conducted, occurring in June, August, October, and November 2015. Over the course of these meetings, the Committee has:

1. Learned about the existing 2010 Horizons Plan;
2. Conducted a visioning exercise to identify key opportunities and challenges for the community to be addressed in the plan update;
3. Received and discussed the Community Profile Report on the technical analysis prepared for this initiative. This report is on the project webpages at <http://www.greenvillenc.gov/Home/ShowDocument?id=9962>;
4. Received and discussed a report on the Workshop for Our Future. This report is on the project webpages at <https://www.greenvillenc.gov/home/showdocument?id=9947>;



5. Reviewed and commented on the draft Vision Framework for the new plan (attached);
6. Received and discussed a report on the How Will We Grow Workshops. This report is posted on the project webpages at <http://www.greenvillenc.gov/government/community-development/planning-division/horizons-public-participation>; and
7. Provided input on the Area Plans being developed as part of this planning initiative.

The Comprehensive Plan Committee will be focusing on the city-wide Future Growth Framework at the January 25, 2016 meeting.

**Workshop for Our Future:** A formal public kickoff event launching the 2026 Horizons Plan planning initiative was held on September 14, 2015 to educate Greenville’s citizens about the project, its purpose, and role of the plan in policy decision-making. This workshop, entitled “*Workshop for Our Future*”, provided opportunities through facilitated exercises for participants to make their voices heard on the issues and problems they would like addressed by the plan. Participants were presented information on current city conditions and projections for growth, and were asked through polling exercises their opinions about the future of the city. Seven interactive stations provided participants with opportunities to engage in the process and provide input on transportation, urban design, and other topics. An online survey was posted after the workshop to allow additional citizens that couldn’t attend the meeting to have their voices heard. In total, approximately 250 persons participated in person or online to share their thoughts and opinions.

**Leadership Breakfast:** On September 15, a leadership breakfast gathered several business and community leaders to discuss their thoughts on the critical issues that should be addressed by the plan. Representatives of Vidant Medical Center, Pitt County government and Economic Development Commission, NCDOT, Pitt Community College, local businesses, and members of the City’s leadership team shared their thoughts and ideas for advancing Greenville into the 21<sup>st</sup> century.

**How Will We Grow? Workshops (Two-Part Series):** Where will the next 40,000 Greenville citizens live, work, and play? That is one of the critical questions that citizens of Greenville answered during the workshop entitled, “*How Will We Grow?*” This two-part workshop built on previous public engagement efforts and will result in the key principles and maps that will guide our city’s growth for the next decade. On November 4, the first public workshop of the two-evening series was held to present key trends, conditions, and community concerns, and gather feedback on the community’s vision for future growth and change. Attendees were polled on growth principles, provided comments about desired changes in developed and undeveloped areas, and gathered around maps of the city to mark key opportunities. The second evening of the workshop held on November 5 was formatted as an open house to share with attendees the findings from the previous night regarding the draft Future Growth Framework map for the entire city and three of the four area plans.

Participants provided additional feedback on the city's draft plan for growth, and offered ideas in small group settings to refine the draft map. The input that was provided by the public at this two-part workshop series is being used to revise and improve the vision framework, growth principles, Future Growth Framework Map, and policies within each of the area plans.

**Area Plan Stakeholder Meetings:** During day two of the How Will We Grow Workshops, held on November 5, property owners and other interested parties were invited to attend three area plan stakeholder focus group work sessions for the Airport Area, Memorial/Arlington Area, and Medical Area. Participants provided key information, opportunities, and their ideas for how each area should grow and evolve.

**Public Outreach:** For a project such as this to be successful, it is essential to devote significant attention to inform the community of meetings, workshops, and work products throughout development of the plan to encourage meaningful input and work product review. To this end, an extensive multimedia campaign has been employed throughout the project.

Project branding was designed with assistance from the Public Information Office, and webpages have been posted on the City's website which are constantly updated to keep the community abreast of the project. A link to the project webpages is prominently displayed on the City's homepage under the "In the Spotlight" button. The interactive webpages provide a description of the project, meeting announcements, meeting agendas and meeting summaries, on-line surveys, work products, project contact information, and the ability for citizens to sign up to receive automatic emails (eNotifications) of meeting announcements.

Through collaborative support by the City's Public Information Office and IT Department staff, additional forms of media employed to advertise meetings include:

- Social media including Facebook and Twitter;
- Paid advertisements in The Daily Reflector and The Daily Drum;
- Radio and television interviews;
- Newspaper articles, editorials, and letters to the Editor;
- Meeting announcement flyers posted throughout City Hall, the Municipal Building, City and ECU libraries, downtown businesses, Boys and Girls Club, and City of Greenville Park facilities;
- Postcard mailings;
- Printed business cards with the project website that CPC members handed out to friends and colleagues;
- Public workshop announcements posted on websites of the Chamber of Commerce, Uptown Greenville, and the Greenville Convention Center;
- E-mails to all City staff and to all City Board and Commission members;
- CPC and Public Workshop announcements on The Daily Reflector's CityPage; and
- Press releases.

**Current Phase of the Project:** The City has completed the first two phases of the project which include the Initiation Phase and the Analysis Phase. The Horizons 2026 project recently advanced into the Draft Phase of the project. The project is scheduled to be completed at the conclusion of the Adoption Phase in August 2016 with City Council's adoption of the Plan.

**Attachment:** Attached is the Draft Horizons 2026 Vision Framework that was developed from all of the public input amassed to date and that has been vetted by the Comprehensive Plan Committee (Exhibit A). This Vision Framework along with a report on all of the public engagement activities will be presented to City Council during their December 10, 2015 meeting.

**Fiscal Note:** The contracted fee for this project is in the current budget.

**Recommendation:** Receive the presentation from staff and the consultant and provide feedback as needed.

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 [DRAFT - Vision Framework 11-20-2015](#)

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## **DRAFT Horizons 2026 Vision Framework**

11-20-2015

This document includes the most recent version of the 2026 Vision Framework that was developed from all the public input provided through Phases 1 and 2 of the Horizons Plan update. This also incorporates the comments on previous drafts provided by the Comprehensive Plan Committee and Community Development Department staff.

This Vision Framework is similar to the vision statement in the 2010 Horizons Plan in that it describes the long-term aspirations of the community. It is different in that it does this in several separate statements that ultimately will be the organizing chapters of the plan.

This draft will be presented to the Greenville City Council at the scheduled December 10<sup>th</sup> meeting.

### **1. Vision Framework**

#### **1. Building Great Places that Thrive**

Greenville will be home to active, vibrant, and distinct places that are linked through a high quality, walkable, and beautiful built environment. These places, including mixed-use centers, neighborhoods, corridors, and employment districts, will build on Greenville's existing land patterns and provide new walkable and connected developments that enrich the distinct visual appearance of the city and foster a growing sense of pride, while conserving key natural areas and well-defined rural edges.

#### **2. Enhancing Accessible Transportation Networks**

Greenville's transportation corridors will provide accessibility to destinations throughout the city by complementing the built environment and offering well-connected, safe, and attractive travel networks for bicyclists, pedestrians, drivers, and users of public transportation. Compact development and street designs that serve all types of users (drivers, walkers, bikers, and transit riders) will reduce automobile collisions and improve travel safety throughout Greenville. The city will be regionally accessible with an airport established as the primary hub for air travel in eastern North Carolina, exceptional interstate roadways, a navigable and inspiring built environment for visitors, and future planning for regional rail service.

### **3. Governing with Transparency and Fiscal Responsibility**

Greenville will encompass a culture of transparency and strategic focus in all aspects of city management. The city will foster business investments and collaboration through open governance and a business-friendly culture. Intergovernmental collaboration will strive to develop solutions to complex problems. Management of public facilities and services will focus on providing a high quality of life for residents while also achieving fiscal responsibility. Partnerships will help build collaborative spaces and increase access to cutting-edge technology that sparks new ideas and efficiencies in industry and education. Physical planning efforts will grow the city's tax base sustainably and ensure the long-term efficient delivery of Greenville's high quality services.

### **4. Growing the Economic Hub of Eastern North Carolina**

Greenville, a city that supports business development, entrepreneurialism, and labor force training, will have high quality employment opportunities for an increasingly diverse population. The regulatory environment, business incentives, and partnerships will help to grow and sustain local companies, create an adaptive and well-trained workforce, and foster a thriving public education system. New jobs will emerge in a variety of locations throughout the city, including existing industrial parks, new well-planned employment centers, and urban mixed-use hubs. The city's high quality of life will help retain an excellent and creative workforce.

### **5. Creating Complete Neighborhoods**

Greenville will offer a variety of excellent living options for its growing and increasingly diverse population, while supporting established neighborhoods and their existing residents. Complete neighborhoods will offer a variety of housing types, an integrated network of walkable and bikeable streets, access to transit, public schools and civic space in prominent locations, and proximity to grocery stores and neighborhood-serving commercial services needed by residents on a regular basis. With an assortment of high quality housing options that support a variety of income levels, neighborhoods will support multiple generations of families and ensure that someone can grow up, raise a family, and retire in the same neighborhood.

### **6. Growing a Green and Resilient City**

Greenville will be North Carolina's greenest city. Greenville will grow safely by protecting the city's natural water systems and managing development in hazardous areas. The city will be prepared for increasingly powerful storms, intensified by the local effects of global climate change and sea level rise. And it will grow sustainably by using design approaches that serve to minimize impacts on the natural environment. Conservation efforts will maintain the health of the Tar-Pamlico River and Neuse River watersheds, manage stormwater flows, and ensure clean water for future generations. Energy conservation will be achieved by supporting renewable energy initiatives, clean transportation opportunities, and green building technologies. Greenville will be a green city by incorporating nature not just in parks, yards, and open spaces, but along streets, in open lots, and atop buildings.

## **7. Making a Healthy and Vibrant City**

As the cultural and healthcare hub of eastern North Carolina, residents and visitors will benefit from Greenville's rich arts and entertainment opportunities, inspiring parks and civic spaces, excellent health services, and healthy local food options. Public art will become incorporated into new developments, making it a truly unique southern city. Residents will have access to community gardens, farmer's markets, and high quality grocery stores. Sidewalks, greenways, and bike lanes will promote active travel by connecting housing to jobs, recreation, healthy foods, and shopping.



# City of Greenville, North Carolina

**Meeting Date:**  
**12/10/2015**  
**Time: 6:00 PM**

**Title of Item:** Open Data Dashboards Project

**Explanation:** **Abstract:** A review of the OpenGov Dashboard platform and a demonstration of the platform's interactive reporting modules will be presented to the City Council.

**Explanation:** In February of 2015, the Information Technology Department was directed by the City Manager to research the development and implementation of an Open Data Dashboard to analyze and share financial data with the City's employees and citizens in an open and transparent way. After research and demonstrations by seven different platforms, the City Manager's Office selected the OpenGov platform in August of 2015.

The OpenGov platform provides instant online access to the City's financial data and interactively displays current and historic revenues and expenses down to the fund, department, and service line level. OpenGov can be used internally by City staff to create custom reports and graphs to better manage and understand the budget and to keep administrators and Council Members better informed of the City's financial position and the City's progress towards meeting its financial and operating goals. Externally, the platform can be used to publish interactive budgets in an easy-to-understand format, share information with the community, and help the City achieve revenue goals by disseminating important financial data around tax or bond measures. The OpenGov platform will also provide the City unlimited insights into nonfinancial data through the tracking of such statistics as permits issued or inspections performed on a monthly and annual basis in comparison to historical information.

An overview of the OpenGov Open Data Portal and How-to Guide are attached.

**Fiscal Note:** The initial setup cost is \$2,500 plus an annual reoccurring cost of \$9,000, which is based on the overall budget with all funds.

**Recommendation:** Hear the presentation and project update from the Information Technology and City Manager's Office staff.

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 [OpenGov Attachment](#)

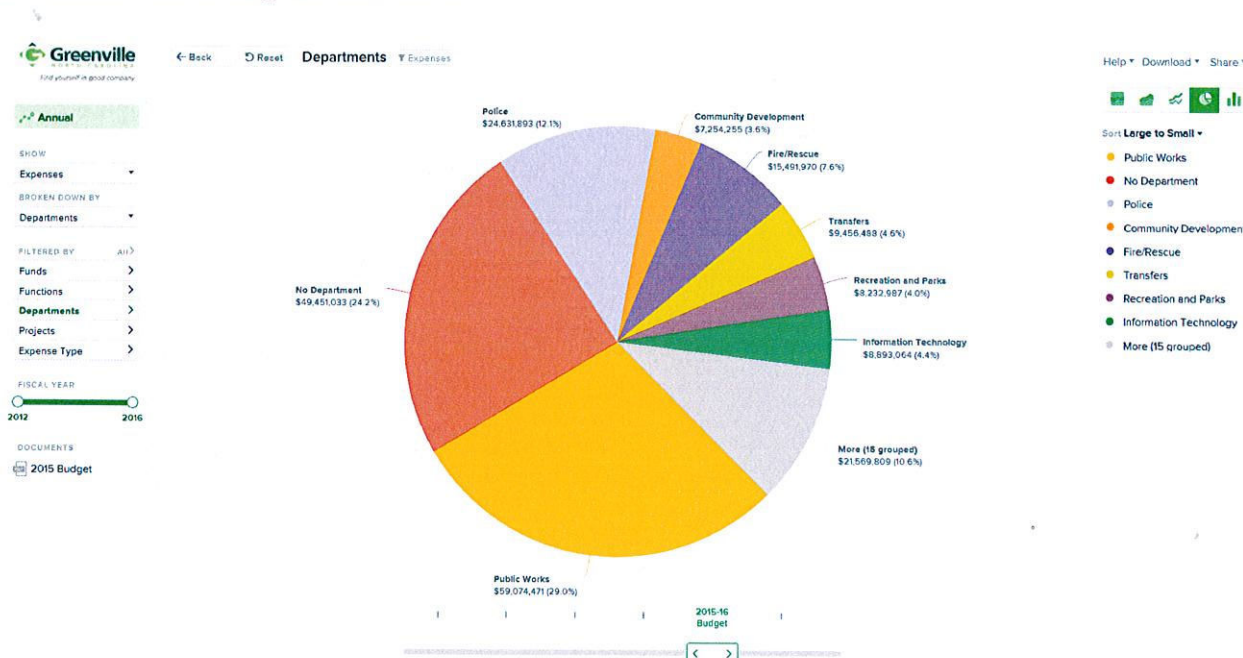
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## OpenGov in City of Greenville

City of Greenville is one of the governments in North Carolina using OpenGov to analyze, share, and compare its financial data. An email with a link to log onto our OpenGov site will be sent to Council Members.

## City of Greenville's Initial OpenGov View:



## Background on OpenGov

The OpenGov platform provides instant online access to your financial data, and interactively displays current and historic revenue and expenses down to the fund, department, object, and checkbook level.

**More than 500 governments across 44 states** leverage the rapidly expanding OpenGov network. In total, these governments represent more than **\$100 billion** in annual spending.

Governments use OpenGov **internally** to create custom reports, help operations manage the budget, keep administrators and council members informed, and help with important workflows from the budgeting process to internal audits. **Externally**, the platform is used to publish interactive budgets, share this information with the community, and even achieve revenue goals by disseminating important financial data around tax or bond measures.

Maintaining budget data on OpenGov's platform enables each government to provide citizens, elected officials and internal staff the ability to:

- View historical revenue and expenditure trends over time.
- Explore multiple views of budget and finance data, including by fund, department, expense or revenue type, or activity.
- Answer frequently asked questions, such as **“What is the amount of General Fund spending for all departments this year?”** or **“What is the amount of spending for all Public Safety this year?”**
- Track year-to-date revenue and expenses and view how departments operate to budget.

## OpenGov How-to Guide:

- OpenGov allows you to explore budget and historical finances in a simple graphical user interface.
- You'll notice the title of the chart or graph you are viewing in the top left corner.
- Click on **Views** on the left-hand side to view a list of common or favorite views on each report.
- Select **Filter** to display key menus.
- You can use the **Show** drop-down to select the data that is of most interest to you.
- Use the **Broken Down By** drop-down to specify the category you would like the data organized by in your chart or graph.
- Select the **Filtered By** option to view the data filters. These filters will allow you select exactly which data you want to include, or exclude, from your graph or chart.
- Use the **Search** function within each filter to find exactly what you are looking for.
- There are five different types of visual representations of the data:
  - A **stacked percentage graph** to see percentage changes over time
  - A **stacked line graph** to visualize overall trends over time.
  - A **line graph** overlaying each trend over time.
  - A **pie chart** to view percentage breakdowns by year.
  - A **bar chart** comparing trends and percentage breakdowns over time.
- Below any chart or graph, you can view a **Table** detailing the financial information in the visualization above.
- Use the **Help** drop-down in the top right corner to:
  - View a short **How-To Guide** with tips on navigating the platform.
  - Recall the **Welcome Screen**.
  - View a short **Budget 101** primer with basic information on multi-fund accounting.
  - **Contact** the administrators of the account.
- Use the **Share** drop-down in the top right corner to:
  - Share your customized graph or chart through social media.
  - Send a link to your customized graph or chart through email.
- Use the **Download** drop-down in the top right corner to:
  - Download an image of the graph or table as a .png file.
  - Download a spreadsheet as a .csv file.

For additional information and to access education materials visit: [www.opengov.com/resources](http://www.opengov.com/resources)



# City of Greenville, North Carolina

**Meeting Date:**  
**12/10/2015**  
**Time: 6:00 PM**

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**Title of Item:** Report on mediation services for the Public Works Department

**Explanation:** Council Member Kandie Smith requested an item be placed on the agenda for City Council to receive a report on mediation services provided for the Public Works Department by Paston Kenneth Battle.

**Fiscal Note:** No direct cost to hear the report.

**Recommendation:** Hear the report as requested by Council Member Smith.

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# City of Greenville, North Carolina

**Meeting Date:**  
**12/10/2015**  
**Time: 6:00 PM**

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**Title of Item:** Discussion of the \$100,000 donation from Taft-Ward Investments, LLC for use in West Greenville

**Explanation:** Council Member Kandie Smith requested an item be placed on the City Council agenda to discuss the recent donation from Taft-Ward Investments, LLC for the benefit of West Greenville. Additionally, Council Member Smith seeks authorization for Council Member Smith and Council Member Glover to initiate discussions with the community to develop an approach to determine recommendations for the expenditure of this donation.

**Fiscal Note:** A \$100,000 donation was received from Taft-Ward Investments, LLC as part of the recent purchase agreement for land owned by the City at the intersection of West Fifth Street and Albemarle Avenue. The stipulation was that the funds be used in the West Greenville community, and decisions will need to be made in the future as to how the funds will be spent.

**Recommendation:** Discuss the donation as requested by Council Member Smith.

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# City of Greenville, North Carolina

**Meeting Date:**  
**12/10/2015**  
**Time: 6:00 PM**

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**Title of Item:** Discussion of North Carolina Local Government Commission's correspondence regarding the recent audit report

**Explanation:** Mayor Allen Thomas requested an item be placed on the City Council agenda to review the North Carolina Local Government Commission's correspondence regarding the recent audit report and City staff's response and action items.

**Fiscal Note:** No direct cost to discuss the item.

**Recommendation:** Discuss the issue as requested by Mayor Thomas.

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# City of Greenville, North Carolina

**Meeting Date:**  
**12/10/2015**  
**Time: 6:00 PM**

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**Title of Item:** Review of Horizons Plan Committee Status

**Explanation:** Mayor Allen Thomas requested an item be placed on the City Council agenda to review the Horizons Plan Committee status.

**Fiscal Note:** No direct cost to discuss the issue.

**Recommendation:** Discuss the issue as requested by Mayor Thomas.

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# City of Greenville, North Carolina

**Meeting Date:**  
**12/10/2015**  
**Time: 6:00 PM**

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**Title of Item:** Discussion of Department of Transportation Updated Transportation STIP

**Explanation:** Mayor Allen Thomas requested an item be placed on the City Council agenda to discuss the DOT updated Transportation STIP.

**Fiscal Note:** No direct cost to discuss the issue.

**Recommendation:** Discuss the issue as requested by Mayor Thomas.

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# City of Greenville, North Carolina

**Meeting Date:**  
**12/10/2015**  
**Time: 6:00 PM**

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**Title of Item:** Discussion of Economic Development Office

**Explanation:** Mayor Allen Thomas requested an item be placed on the City Council agenda to discuss the Economic Development Office, specifically new leadership and directive forward.

**Fiscal Note:** No direct cost to discuss the issue.

**Recommendation:** Discuss the issue as requested by Mayor Thomas.

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