

Basic Motions

Motion
Calls for Action
 Debatable
 Simple Majority

Motion to Amend
Changes Original
 Debatable
 Simple Majority

Other Motions

Table
Postpone Vote
 No Discussion
 Simple Majority

Close Debate
End Debate & Vote
 No Discussion
 2/3 Majority

Reconsider
Change Prior Decision
 Voted in Majority
 Within One Meeting
 Debatable
 2/3 Majority

Recess
Take a Short Break
 No Discussion
 Simple Majority

Consensus Process
If 1-Vote Majority
 Debatable
 3 Votes to Pass

Adjourn
End the Meeting
 No Discussion
 Simple Majority

Actions and discussion are governed by motions. Only 3 motions on the table at once (a 4th would be out of order). Most recent motion is considered first.

☐ Convene meeting + Reminder: Turn off Cell Phone

I. Roll Call/Quorum _____ Board Members (quorum = 4)

II. Pledge of Allegiance

III. Additions/Deletions/Approval of Agenda

IV. Approval of December 3, 2015 Minutes (Attachment A)

V. Announcements

VI. Public Comment Period

Public Comment Period is a period reserved for comments by the public. A total of 30 minutes is allocated with each individual being allowed no more than 3 minutes each. The Public Comment Period will be closed once the allocated time has been reached.

VII. New Business

- a. Elections (5 mins) – D. Kimmel
- b. Draft EAC Agenda Calendar – (Attachment B) (10 mins) – D. Kimmel

VIII. Old Business

- a. Council Presentation – Finalize (Attachment C) (15 mins) – D. Kimmel
- b. 2016 Goals & Objectives – Finalize (15 mins) – D. Kimmel
- c. Boards & Commissions Update Assignments – (Attachment D) (10 mins) - D. Kimmel

IX. Other – FYI

- a. Recycling Report (Attachment E)
- b. Brownfield Grant Letter of Support (Attachment F)
- c. Plastic Resolution (Attachment G)
- d. EAC Membership Roster (Attachment H)

X. Proposed Agenda Items – February 4, 2016

- a. FROGGS Update
- b. Earth Day Subcommittee Update
- c. Stormwater Annual Report Summary
- d. Redevelopment Commission Update Report (Tyson)

XI. Adjourn

Items for Future Consideration

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Board Members

Chair

1. David Kimmel

Commission Members

2. David Ames
3. Emilie Kane (Vice-Chair)
4. Ernest Larkin
5. Ann Maxwell
6. Durk Tyson
7. Jon Weaver

Ex-officio

Kevin Mulligan
(Public Works)

Staff Liaison

Lisa Kirby
(Public Works)

City Council Liaison

McLean Godley

Environmental Advisory Commission Mission:

The Environmental Advisory Commission is hereby created for the primary purpose of recommending matters of environmental concern and serve as technical advisory to the City Council.

Environmental Advisory Commission Purpose:

- Inventory and review, on a continuing basis, the condition of and threats to the environmental resources of the City; and as technical advisors, to report all needs for improvement and corrective actions to the City Council.
- To be advisory to the City Council. The commission will recommend to the City Council matters of city-wide environmental concern and shall serve as technical advisors to the City Council on environmental matters. In addition, it will review Environmental Impact Statements required by the City on major development projects.

ATTACHMENT A

(December 3, 2015 Minutes)

Action: For your review and approval.

**DRAFT OF MINUTES PROPOSED FOR ADOPTION BY THE
ENVIRONMENTAL ADVISORY COMMISSION
December 3, 2015**

CALL TO ORDER

Members of the Environmental Advisory Commission met on the above date at 5:30 p.m. in the Council Chambers, City Hall. Dr. Emilie Kane, Vice-Chairperson, called the meeting to order and welcomed all those present. The following attended the meeting:

1. ROLL CALL

MEMBERS:

David Ames
Ernest Larkin
Jon Weaver

Emilie Kane
Durk Tyson

OTHERS PRESENT:

Council Member Marion Blackburn
Tom Wisemiller, City of Greenville
Lisa Kirby, City of Greenville
Amanda Braddy, City of Greenville

2. PLEDGE OF ALLEGIANCE

3. ADDITIONS/DELETIONS TO THE AGENDA

Mr. Tyson made a motion to table discussion of New Business Item 7C (Council Presentation – Brainstorm) to the January 7, 2016 meeting. The motion was seconded by Dr. Larkin and passed unanimously.

4. APPROVAL OF NOVEMBER 5, 2015 MINUTES

A motion was made by Dr. Larkin to approve the November 5, 2015 minutes as presented. The motion was seconded by Dr. Ames and passed unanimously.

5. ANNOUNCEMENTS

There were no announcements.

6. PUBLIC COMMENT PERIOD

There were no public comments.

7. NEW BUSINESS

A. Brownfield Grant Application

Mrs. Kirby introduced Mr. Tom Wisemiller. Mr. Wisemiller gave a PowerPoint presentation on brownfield sites and past brownfield grants the City has been awarded. This presentation will be available with the December 3, 2015 meeting minutes. Mr. Wisemiller requested a letter of support from EAC for a new grant application for funds to assess contamination in the West Greenville Redevelopment area as well as other areas of the City with a concentration of brownfield sites.

Mr. Weaver asked who owned properties that were to be evaluated and if the owners would be responsible for cleanup. Mr. Wisemiller stated there are various owners within the Redevelopment area and they are ultimately responsible for cleanup of their property.

Dr. Kane questioned the role of the Redevelopment Commission in this project. Mr. Wisemiller stated the Redevelopment Commission owns property in the area to be assessed and would be providing a letter of support for the grant application as well.

Dr. Larkin asked what generates an assessment for a property. Mr. Wisemiller replied that most assessments are created with a transaction such as the sale of property. Mr. Wisemiller also noted that most brownfields within the City have been identified and these funds would assess those properties.

A motion was made by Dr. Ames to provide a letter of support as drafted by the EAC chairperson with assistance from City staff for the brownfield grant application. A second was made by Dr. Larkin. The motion passed unanimously.

B. Boards & Commissions Update Assignments

Dr. Kane addressed the list of Boards & Commissions as listed in the agenda package. Mrs. Kirby explained in previous years, EAC members volunteered as liaisons to these commissions and would give updates of their board or commission's activity. Mrs. Kirby recommended EAC select those Boards or Commissions that have common goals or initiatives rather than attempting to report on all Boards and Commissions. Dr. Kane asked for EAC members to volunteer so that the updates could resume. The following is a list of commissions and EAC member volunteer:

1. Redevelopment Commission – Durk Tyson
2. Greenville Bike and Pedestrian Commission – Emilie Kane
3. Recreation and Parks Commission – Ernest Larkin
4. Neighborhood Advisory Commission – David Ames

Dr. Kane also asked that this item be added to the January 7, 2016 meeting to allow members that were not present and new members the opportunity to volunteer for the remaining commissions.

C. Council Presentation – Brainstorm

This item was tabled to the January 7, 2016 meeting.

8. OLD BUSINESS

A. Goals & Objectives - Finalize

Dr. Kane directed attention to the list of goals & objectives with comments as provided by Dr. Kimmel. Dr. Kane requested comments from members regarding the suggested changes.

Discussion pursued regarding the goal of the service learning students. Dr. Kane asked if the goal was specific to ECU students, if other schools were included, or if the suggestion by Dr. Kimmel that it be removed be adhered. It was noted that the suggestion to remove was recommended as the goal was specific to the ECU student service learning program and removing it as a goal would allow EAC to incorporate the services of any student or individuals.

Council Member Blackburn requested that Goal 3 should remain as it is. Dr. Kane agreed as well as Dr. Ames and stated they felt the goal would be too inclusive to reduce the goal to identify waste as single use plastic bags alone.

Mr. Weaver requested that Goal 1 be further established to identify Earth Week during the week of April 16, 2016 with April 22, 2016 being Earth Day. Mr. Weaver noted River Park North will be hosting events throughout the week of April 16th -22nd.

Mrs. Kirby suggested City staff solidify the goals with the actions and proposals as identified in

the discussion and bring them back to the January 7, 2016 meeting. This item will be added to the January agenda.

B. Plastic Resolution

Dr. Ames presented the revised resolution that incorporated comments provided by other commissions as well as those from the November 5, 2015 EAC meeting. Dr. Ames made a motion to approve the revisions to the plastics resolution as presented. The motion was seconded by Mr. Tyson and passed unanimously.

Dr. Larkin asked what the next step for the resolution would be. Mrs. Kirby stated the resolution would be forwarded to City Council by Notes to Council. Council Member Blackburn also added that EAC members could work directly with Council Members to further discussion on the resolution.

9. OTHER– FYI

A. Recycling Report

10. PROPOSED AGENDA ITEMS

The following items are proposed for the January 7, 2016 meeting:

A. Council Presentation – Finalize

B. 2016 Goals & Objectives – Finalize

C. Boards & Commissions Update Assignments – Finalize

D. Draft EAC Calendar

11. Adjournment –There being no further business to discuss, Dr. Ames made a motion to adjourn. The motion was seconded by Dr. Kane and passed unanimously. The meeting adjourned at 7:00pm.

ATTACHMENT B

(Draft EAC Agenda Calendar)

Action: For your information.

PROPOSED EAC SCHEDULE

February 4, 2016

| February-16 | | | | | | |
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| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
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| 28 | 29 | | | | | |

| | |
|---|---|
| 1 | FROGGS: Update |
| 2 | EARTH DAY SUBCOMMITTEE: Update |
| 3 | STORMWATER ANNUAL REPORT: Summary |
| 4 | REDEVELOPMENT COMMISSION: Update (Tyson) |
| 5 | |
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PROPOSED EAC SCHEDULE

March 3, 2016

| March-16 | | | | | | |
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|---|---|
| 1 | EARTH DAY SUBCOMMITTEE: Update |
| 2 | KEEP GREENVILLE BEAUTIFUL: Update |
| 3 | RECREATION & PARKS COMMISSION: Update (Larkin) |
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PROPOSED EAC SCHEDULE

April 7, 2016

| April-16 | | | | | | |
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| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

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|---|---|
| 1 | QUARTERLY UST REPORT: Update |
| 2 | 2016-2017 EAC GRANT: Review & discuss |
| 3 | EARTH DAY SUBCOMMITTEE: Update |
| 4 | WATERSHED MASTER PLAN: Final Report |
| 5 | GREENVILLE BIKE & PEDESTRIAN COMMISSION: Update (Kane) |
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PROPOSED EAC SCHEDULE

May 5, 2016

| May-16 | | | | | | |
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|---|--|
| 1 | FROGGS: Update |
| 2 | 2016-2017 EAC GRANT: Approve award recipient |
| 3 | EARTH DAY SUBCOMMITTEE: Recap |
| 4 | NEIGHBORHOOD ADVISORY COMMISSION: Update (Ames) |
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PROPOSED EAC SCHEDULE

| June-16 | | | | | | |
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June 2, 2016

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| 1 | <u>EAC GRANT PROGRAM:</u> Presentation. |
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PROPOSED EAC SCHEDULE

| July-16 | | | | | | |
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July 7, 2016

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| 1 | <u>NO MEETING</u> |
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PROPOSED EAC SCHEDULE

| August-16 | | | | | | |
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August 4, 2016

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| 1 | <u>QUARTERLY UST REPORT:</u> Update |
| 2 | <u>TOWN CREEK CULVERT:</u> Update |
| 3 | <u>REDEVELOPMENT COMISSION:</u> Update (Tyson) |
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PROPOSED EAC SCHEDULE

| September-16 | | | | | | |
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September 1, 2016

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| 1 | <u>RECREATION & PARKS COMMISSION:</u> Update (Larkin) |
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PROPOSED EAC SCHEDULE

| October-16 | | | | | | |
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October 6, 2016

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| 1 | <u>KEEP GREENVILLE BEAUTIFUL:</u> Update |
| 2 | <u>QUARTERLY UST REPORT:</u> Update |
| 3 | <u>GREENVILLE BIKE & PEDESTRIAN COMMISSION:</u> Update (Kane) |
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PROPOSED EAC SCHEDULE

| November-16 | | | | | | |
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November 3, 2016

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| 1 | <u>2017 GOALS & OBJECTIVES:</u> Discussion |
| 2 | <u>FROGGS:</u> Update |
| 3 | <u>COUNCIL PRESENTATION:</u> Discussion |
| 4 | <u>NEIGHBORHOOD ADVISORY COMMISSION:</u> Update (Ames) |
| 5 | |
| 6 | |

PROPOSED EAC SCHEDULE

| December-16 | | | | | | |
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December 1, 2016

| | |
|---|--|
| 1 | <u>COUNCIL PRESENTATION:</u> Review Draft |
| 2 | <u>STORMWATER:</u> Annual report to State (Goal #7) |
| 3 | <u>2017 GOALS & OBJECTIVES:</u> Review Draft |
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PROPOSED EAC SCHEDULE

| January-17 | | | | | | |
|------------|----|----|----|----|----|----|
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January 5, 2017

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|---|---|
| 1 | <u>ELECTIONS</u> |
| 2 | <u>COUNCIL PRESENTATION:</u> Finalize |
| 3 | <u>2017 GOALS & OBJECTIVES:</u> Finalize |
| 4 | <u>2016-2017 EAC GRANT:</u> 6 Month Update |
| 5 | <u>DRAFT CALENDAR:</u> Review |
| 6 | <u>QUARTERLY UST REPORT:</u> Update |

ATTACHMENT C


(Council Presentation)

Action: For your review and approval.



1.11.16
City Council Meeting

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Item: Environmental Advisory
Commission Presentation

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Current EAC Members

- **David Kimmel (2015 Chair)**
- **Emilie Kane (2015 Vice-Chair)**
- **David Ames**
- **Ernest Larkin**
- **Durk Tyson**
- **Jon Weaver**
- **Ann Maxwell**

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Support to EAC - 2015

- **Marion Blackburn, Council Member**

- **Kevin Mulligan, Public Works Director**
- **Lisa Kirby, Engineering Staff**
- **Amanda Braddy, Administrative Assistant**

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2015 EAC Goals

1. Identify and deploy ways in which to engage citizens (including students) in addressing environmental sustainability issues

Have engaged with Love a Sea Turtle to become involved in Earth Day in River Park North

2. Continue to increase deliberate and intentional engagement with Council & other Commissions

EAC members review activities of other commissions and report on the potential environmental impacts and opportunities for environmental education

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2015 EAC Goals cont'd.

3. Identify and suggest ways to reduce volume of our waste

Working with other commissions on a resolution to reduce use of single-use plastic bags

4. Seek ways to preserve our water resources

Continuing to implement EAC Stormwater Grant Program; provide further input on the Watershed Master plan and increase public awareness of plan and need to monitor our water resources

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2016 EAC Goals cont'd.

- 5. Develop an inventory of the City's environmental sustainability accomplishments /achievements *and* Develop a culture of measuring and disseminating the results of EAC's efforts**

Developed a comprehensive strategic plan that lists the past history of the EAC and lists potential targets for future goals

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2016 EAC Priorities

- **Revised goals**
 - Focus on the reduction of greenhouse gases generated by city activities
 - Develop a resolution that focuses on the adoption of renewable energy initiatives
- **Continue to increase deliberate and intentional engagement with Council and other boards and commissions**

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2016 EAC Priorities

- **Promote and expand the EAC grant program (advertising and seeking new funding sources)**

- 2012-2013 Grant Recipient – Wahl-Coates 4-H Group
- 2013-2014 Grant Recipient – J.H. Rose High School
- 2014-2015 Grant Recipient – Ridgewood Elementary
- 2015-2016 Grant Recipient – Love a Sea Turtle (LAST)



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1.11.16 City Council Meeting

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ATTACHMENT D

(Boards & Commissions Updates Assignments)

Action: For your input.

Original list of Commissions

Redevelopment Commission – (Duties): To promote redevelopment of the blighted areas within the territorial limits of the City of Greenville in the interest of the public health, safety, morals or welfare of the residents of the City of Greenville.

EAC Commission Member: Durk Tyson

Greenville Utilities Commission – (Duties): To supervise and control the management, operation, maintenance, improvement, and extension of public utilities.

EAC Commission Member:

Greenville Bike & Pedestrian Commission – (Duties): To advance Greenville as a bicycle and pedestrian friendly community and to encourage bicycling and walking among its citizens and visitors. To provide advice and recommendations to the Greenville City Council on questions related to bicycle and pedestrian issues.

EAC Commission Member: Emilie Kane

Recreation and Parks Commission – (Duties): To promote recreation and develop parks for the citizens of the City.

EAC Commission Member: Ernest Larkin

Community Appearance Commission – (Duties): To promote, encourage, inform, suggest, and solicit improved community appearance on public and private property.

EAC Commission Member:

Neighborhood Advisory Commission – (Duties): Act as a bridge between neighborhood associations and local government to discuss common concerns and advocate for collective solutions.

EAC Commission Member: David Ames

Public Transportation & Parking Commission – (Duties): To investigate, review, and study the transit needs of the citizens of Greenville, on-street public parking policies throughout the city and the parking needs of the Uptown Area.

EAC Commission Member:

Planning & Zoning Commission – (Duties): To act in an advisory capacity to conduct planning studies within the City and its extraterritorial areas and to prepare and adopt plans for achieving objectives for future development; to administer and enforce planning and zoning regulations.

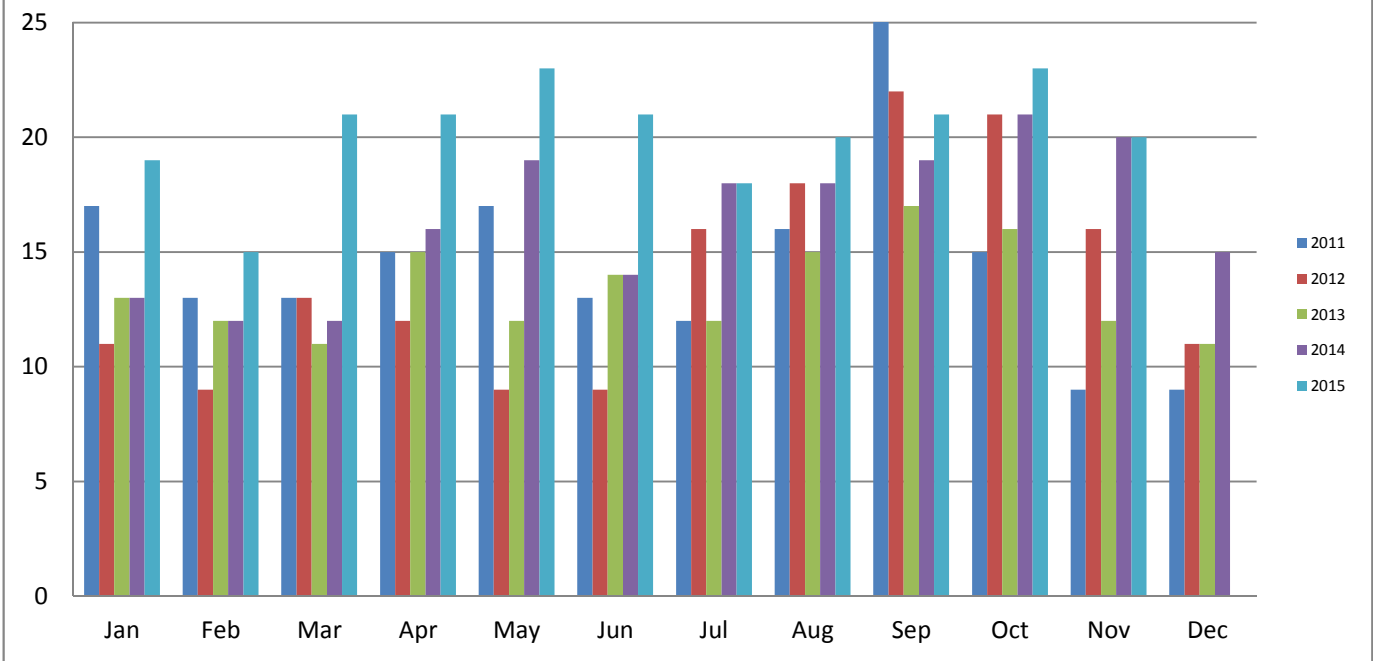
EAC Commission Member:

ATTACHMENT E

(Recycling Report)

Action: For your information.

Percentage of Recycled Material from Total Refuse Collected by Tons 2011-2015



ATTACHMENT F

(Brownfield Grant Letter of Support)

Action: For your information.

PUBLIC WORKS

December 15, 2015

Ms. Cindy Nolan, Brownfields Section Chief
U. S. Environmental Protection Agency
61Forsyth Street, SW
Sam Nunn Federal Center
Atlanta, GA 30303-8931

Dear Ms. Nolan,

The Environmental Advisory Commission is providing this letter in support of the City's application for a United States Environmental Protection Agency (EPA) Brownfield Assessment Grant to assess contamination in the West Greenville Redevelopment Area, the Dickinson Avenue corridor, and other areas of the city impacted by brownfields.

The Environmental Advisory Commission (EAC) of the City of Greenville, North Carolina is a citizen advisory commission established by the City Council to review the condition of, and threats to, the environmental resources of the City; to serve as technical advisors, and to report all needs for improvement and corrective actions to the City Council.

We see brownfields programs as a natural complement to our broader community and economic development vision for the community. A brownfields assessment project can pave the way for a brownfield redevelopment project that brings jobs, neighborhood reinvestment, and enhanced tax base. We understand that several important community development projects previously completed in West Greenville benefited from the City's brownfields partnership with E.P.A. We look forward to other similar projects being completed in the future.

EAC pledges its support for the City of Greenville's application for additional brownfields assessment funds. We would greatly appreciate your consideration of the application according to its merit.

Thank you for your time.

Sincerely,



David G. Kimmel, Chairperson
City of Greenville's Environmental Advisory Commission

cc: Environmental Advisory Commission Members
Tom Wisemiller, Planner II, City of Greenville
Lisa Kirby, Senior Engineer, City of Greenville

ATTACHMENT G

(Plastic Resolution)

Action: For your information.

**RESOLUTION OF THE ENVIRONMENTAL ADVISORY COMMISSION FOR CITY
COUNCIL TO DISCOURAGE THE USE OF “SINGLE USE” PLASTIC SHOPPING
BAGS**

WHEREAS, plastic bags are made from non-renewable petroleum resources;

WHEREAS, the developmental processes for plastics include the use of polyethylene moieties, polyvinyl chlorides, phthalates, and toluenes all of which are toxicants that can adversely impact animal and human health;

WHEREAS, single use plastic shopping bags used in retail are designed generally for a single use;

WHEREAS, when casually discarded, plastic bags can float, become air-borne, and can clog up channels, and damage engines; thus their impact on the environment can be devastating;

WHEREAS, because their transport within the environment is multimodal; plastic bags can have environmental, animal and human health impacts long distances from where they originated;

WHEREAS, plastics persist for very long periods of time in the environment;

WHEREAS, adverse effects occur when animals including aquatic animals and birds ingest or become entangled in plastics;

WHEREAS, in 1999 Senate Bill 1018 was passed by the NC Legislature, said bill found that “the distribution of plastic bags by retailers to consumers . . . has a detrimental effect on the environment of the State”; plastic bags “contribute to overburdened landfills, threaten wildlife and marine life, and degrade the beaches and other natural landscapes of North Carolina’s coast”;

WHEREAS, Senate Bill 1018 banned the use of single-use plastic shopping bags in Dare, Currituck, and Hyde Counties beginning in 2009; and subsequent evaluations of the impact has shown that the ban is accepted and supported by affected citizens; and

WHEREAS, similar bans have been implemented in many localities across the country as well as by the entire State of California.

NOW, THEREFORE, BE IT RESOLVED that the Environmental Advisory Commission of the City of Greenville recommends that the City Council of the City of Greenville take action to reduce the use of single-use plastic bags and to consider the following means of accomplishing this objective:

1. Work with the retail industry to develop methods to address this issue, which could include but not be limited to:

- a. Designating an educational section within retail stores providing information regarding the detrimental effects of plastic bags to the environment;
 - b. Designating an area within - stores for the purchase of reusable bags;
 - c. Training of their staff to limit the use of plastic bags in packaging the customer's purchase.
2. Study the feasibility of a fee or surcharge on single use plastic bags with monies going toward recycling efforts within the city;
3. Encourage all relevant city departments and entities to support a public information campaign to educate the public of the need to stop using single-use plastic bags;
4. Determine if a ban, by ordinance, on the use of single-use plastic bags for packaging of items; is feasible within the City; and
5. Work with the Pitt County Commissioners and other municipalities in Pitt County to make the chosen option(s) a county-wide effort.

ATTACHMENT H

(EAC Membership Roster)

Action: For your information.

ENVIRONMENTAL ADVISORY COMMISSION

Updated December 16, 2015

| | NAME | TERM EXPIRES | CATEGORY | PHONE # |
|--|--|----------------------------|---|------------------------------------|
| C H A I R | David G. Kimmel 3411 Dunhaven Drive Greenville, NC 27834 kimmeld@ecu.edu | 4/2016 (First Term) | (D) Educator of the Natural or Physical Sciences or Physician | 439-5317 (home) 328-9986 (work) |
| V C H A I R | Emilie Kane 1706 Canterbury Road Greenville, NC 27858 ekane@suddenlink.net | 4/2017 (First Term) | (C) Member of a Local Environmental Group | 355-6789 (home) |
| M E M B E R | David Ames 313 Longmeadow Rd Greenville, NC 27858 davidames1@suddenlink.net | 4/2016 (Unexpired Term) | (G) At Large Member with Skills and Interest in Environmental Public Health, Safety and/or Medicine | 757-1276 (home) |
| M E M B E R | Ernest Larkin 903 E. 5 th Street Greenville, NC 27858 elarkin766@gmail.com | 4/2018 (First Term) | (A) Lawyer or Other Person with Knowledge of Environmental Regulations and Environmental Safety Practices | 756-8499 (home) |
| M E M B E R | Ann Maxwell 1506 East 5 th Street Greenville, NC 27858 annmax@gmail.com | 4/2017 (Unexpired Term) | (F) At Large Member from the Greenville Community | 758-7832 (home) |
| M E M B E R | F. Durward Tyson 3201 Meeting Place Greenville, NC 27858 durktyson@gmail.com | 4/2018 (Unexpired Term) | (E) Professional Engineer | 355-9283 (home) 551-2048 (work) |
| M E M B E R | Jon Weaver 2409 E. Third Street Greenville, NC 27834 jon@emeraldenergync.com | | (B) Building Contractor, Land Developer or Someone Familiar with Construction Techniques | 414-7478 (home) |

| | NAME | TERM EXPIRES | CATEGORY | PHONE # |
|--|--|--------------|-----------------|-----------------|
| C O U N C I L | Council Member McLean Godley PO Box 7207 Greenville, NC 27835 mgodley@greenvillenc.gov | N/A | Council Liaison | 329-4422 (city) |
| S T A F F | Mr. Kevin Mulligan 1500 Beatty Street Greenville, NC 27834 kmulligan@greenvillenc.gov | N/A | Ex-Oficio | 329-4521 (work) |
| S T A F F | Ms. Lisa Kirby 1500 Beatty Street Greenville, NC 27834 lkirby@greenvillenc.gov | N/A | Staff Liaison | 329-4683 (work) |
| S T A F F | Ms. Amanda Braddy 1500 Beatty Street Greenville, NC 27834 ajbraddy@greenvillenc.gov | N/A | Secretary | 329-4467 (work) |