

## Memorandum No. 1

<b>Project Name:</b> Greenville Uptown Theater Phase 1 - Construction	<b>Project No.:</b> BFC-0042
<b>Prepared By:</b> Mike Watson	<b>Date:</b> January 11, 2016

### Note:

1. The plans, specifications and environmental information are available on the City of Greenville webpage under Current Bid Opportunities.
2. Digital copies of the plans, specifications and environmental information will be available at the scheduled site visits.
3. The plans, specifications and environmental information will also be available to print at McGee-Cadd, Inc, 2095 Evans Street, Greenville, NC on Wednesday, January 6, 2015. Costs of printing will be the responsibility of the contractor.

**Bids are due Thursday, February 4, 2016 at the Public Works Building, 1500 Beatty Street, Greenville, NC. Bids will be accepted up to 2:00 P.M. Bids will be opened and read aloud and a bid tabulation sheet will be available upon request once the contract is awarded to the successful bidder. *Note: Mailed proposals will be accepted up to the 2:00 P.M. deadline. All proposals received in the mail will be stamped with the date and time or receipt.***