

**Basic Motions**

Motion  
*Calls for Action*  
 Debatable  
 Simple Majority

Motion to Amend  
*Changes Original*  
 Debatable  
 Simple Majority

**Other Motions**

Table  
*Postpone Vote*  
 No Discussion  
 Simple Majority

Close Debate  
*End Debate & Vote*  
 No Discussion  
 2/3 Majority

Reconsider  
*Change Prior Decision*  
 Voted in Majority  
 Within One Meeting  
 Debatable  
 2/3 Majority

Recess  
*Take a Short Break*  
 No Discussion  
 Simple Majority

Consensus Process  
*If 1-Vote Majority*  
 Debatable  
 3 Votes to Pass

Adjourn  
*End the Meeting*  
 No Discussion  
 Simple Majority

Actions and discussion are governed by motions. Only 3 motions on the table at once (a 4<sup>th</sup> would be out of order). Most recent motion is considered first.

**☐ Convene meeting + Reminder: Turn off Cell Phone**

**I. Roll Call/Quorum \_\_\_\_\_ Board Members (quorum = 4)**

**II. Pledge of Allegiance**

**III. Additions/Deletions/Approval of Agenda**

**IV. Approval of January 7, 2016 Minutes (Attachment A)**

**V. Announcements**

**VI. Public Comment Period**

Public Comment Period is a period reserved for comments by the public. A total of 30 minutes is allocated with each individual being allowed no more than 3 minutes each. The Public Comment Period will be closed once the allocated time has been reached.

**VII. New Business**

- a. FROGGS Update (15 mins) – W. Broughton
- b. Redevelopment Commission Update (10 mins) – D. Tyson
- c. Neighborhood Advisory Board Update (10 mins) – A. Maxwell
- d. 2016-2017 EAC Grant Discussion (10 mins) – L. Kirby

**VIII. Old Business**

- a. Earth Day Subcommittee Update (10 mins) – J. Weaver
- b. Plastics Resolution Presentation Updates (10 mins) – D. Ames

**IX. Other – FYI**

- a. Recycling Report (Attachment B)
- b. 2016 Goals (Attachment C)
- c. 2016 EAC Calendar (Attachment D)
- d. EAC Membership Roster (Attachment E)

**X. Proposed Agenda Items – March 3, 2016**

- a. Earth Day Subcommittee Update
- b. Keep Greenville Beautiful Update
- c. Recreation & Parks Commission Update (Larkin)
- d.
- e. Greenville Utilities Commission Update (Tyson)
- f. Planning & Zoning Commission Update (Weaver)

**XI. Adjourn**

**Items for Future Consideration**

_____	_____
_____	_____
_____	_____

# **ATTACHMENT A**

**(January 7, 2016 Minutes)**

*Action:* For your review and approval.

**DRAFT OF MINUTES PROPOSED FOR ADOPTION BY THE  
ENVIRONMENTAL ADVISORY COMMISSION  
January 7, 2016**

**CALL TO ORDER**

Members of the Environmental Advisory Commission met on the above date at 5:30 p.m. in the Council Chambers, City Hall. Dr. David Kimmel, Chairperson, called the meeting to order and welcomed all those present. The following attended the meeting:

**1. ROLL CALL**

**MEMBERS:**

David Ames  
David Kimmel  
Ann Maxwell

Emilie Kane  
Ernest Larkin  
Durk Tyson

**OTHERS PRESENT:**

Lisa Kirby, City of Greenville  
Amanda Braddy, City of Greenville

**2. PLEDGE OF ALLEGIANCE**

**3. ADDITIONS/DELETIONS TO THE AGENDA**

Dr. Kane made a motion to add New Business Item C for discussion of relocation of EAC meetings to Public Works Department. Dr. Larkin seconded the motion. The motion passed unanimously.

**4. APPROVAL OF DECEMBER 3, 2015 MINUTES**

A motion was made by Dr. Larkin to approve the December 3, 2015 minutes as presented. The motion was seconded by Mr. Tyson and passed unanimously.

**5. ANNOUNCEMENTS**

- Dr. Kimmel welcomed Ann Maxwell as the newest member to the EAC.
- Dr. Kimmel announced he will be taking a new position in Seattle, Washington and will be resigning his position on the EAC effective January 12, 2016. Dr. Kimmel will provide the EAC's update to City Council.
- Mrs. Kirby announced an open house that is being held for the Town Common Phase I Improvement project. Mrs. Kirby informed members the flyer was sent to them via email for information. Mrs. Kirby also reminded members that if two or more members were present, it would constitute a public meeting and requested response from those that may attend.

**6. PUBLIC COMMENT PERIOD**

There were no public comments.

**7. NEW BUSINESS**

**A. Elections**

Dr. Kimmel asked for nominations for Chair. Dr. Ames asked Dr. Kane if she would accept a nomination to move from Vice-Chair to Chair position. Dr. Kane respectfully declined the nomination request. Dr. Ames asked Dr. Larkin if he would accept a nomination as Chair. Dr. Larkin stated he is currently serving as Chair on another board and respectfully declined the request for nomination. Dr. Ames stated he is unable to serve as Chair at this time as well.

Dr. Larkin inquired about Mr. Tyson's availability. Mr. Tyson informed members that he had served on the EAC in previous years as Vice-Chair and would be willing to serve as current chair if desired by the Commission. Dr. Larkin made a motion to nominate Mr. Tyson as Chair. The motion was seconded by Dr. Ames and passed unanimously.

Mrs. Maxwell nominated Dr. Kane as Vice-Chair. Dr. Larkin made a second and the motion passed unanimously.

**B. Draft EAC Agenda Calendar**

Dr. Kimmel directed attention to the draft agenda calendar as presented in the agenda package. Dr. Kimmel stated the schedule can be revised as necessary throughout the year. Dr. Kimmel asked if there were any suggestions for the calendar. With no additional comments regarding additions or deletions to the proposed schedule, Mr. Tyson made a motion to approve the calendar as presented. The motion was seconded by Dr. Larkin and passed unanimously.

**C. EAC Meeting Location Discussion**

Dr. Kane made a motion to relocate the EAC's meeting location to the Public Works facility. A second was made by Mrs. Maxwell.

Dr. Kimmel informed current members the meetings were moved from the Public Works Department to Council Chambers by a previous vote of former members in an attempt to increase visibility of the Commission.

Dr. Kane stated she felt a more informal setting such as those previously held at Public Works would be more conducive to discussion of items presented before the EAC. Mrs. Maxwell asked if there was more community involvement when located at Public Works. Dr. Kane stated she attended one meeting while located at the Public Works facility and felt that both venues provided an opportunity for public involvement. Dr. Kane further stated she felt the Public Works facility was more easily accessible than the Council Chambers.

Dr. Ames stated he was persuaded by the element of exposure for the Commission at the City Council location and also felt the meetings were more productive as items were addressed in a timelier manner in Council Chambers. Dr. Ames stated he felt the meetings should remain as is.

Mrs. Kirby commented she felt there were favorable attributes to both locations. Mrs. Kirby informed members that if the vote was to relocate the meetings to the Public Works facility, GTV9 could be utilized for exposure by using City Scenes to record clips of points of interest warranted by EAC. These clips have been used in the past to address concerns regarding Underground Storage Tanks, No-Idling, and previous EAC Grant recipients.

With no further discussion, a vote was taken. The motion failed to pass with one yea vote, two nay votes and three abstentions.

**8. OLD BUSINESS**

**A. Council Presentation**

Dr. Kimmel informed members that the presentation to City Council for EAC will be given on January 11, 2016 and asked for any suggestions on the Council presentation as attached in the agenda package as Attachment C. Dr. Larkin noted Slide 7 needs correction to reflect current year goals as 2015. Dr. Kane noted only five goals listed and there were 8 goals for 2015. Dr. Kimmel stated his intent was to highlight examples of goals that were accomplished during the year. Mrs. Maxwell suggested adding all the goals. Dr. Kane also noted that the No-Idling Resolution should be added to the list of accomplishments. Dr. Larkin added the Plastics Resolution should be listed as adopted.

**B. 2016 Goals & Objectives**

Dr. Kimmel asked for a motion to adopt the 2016 goals and objectives as presented. A motion was made by Dr. Larkin and seconded by Dr. Ames.

Dr. Kimmel began discussion with Goal #5. A motion was made by Dr. Larkin to remove this goal. A second was made by Mr. Tyson. Dr. Larkin stated the Commission had a responsibility to disseminate results of the EAC's efforts and did not need a specific goal for those actions. After discussion a vote was taken and the motion to remove Goal #5 was approved.

Dr. Kimmel moved to Goal #7 and asked Mrs. Kirby to further discuss the goal. Mrs. Kirby recommended modifying the action of the goal to include education on renewable energy options to the EAC prior to presenting to City Council. Mrs. Kirby stated she has contacted Greenville Utilities Commission's Energy Services Department to confirm if there is a standard on the purchase of green energy. Mrs. Kirby further stated action items B&C for Goal 7 could be developed to be more specific to the City of Greenville activities.

After discussion, Dr. Larkin made a motion to remove Goal 7's Action Item B and retain Action Item C. Dr. Ames seconded the motion and the motion passed unanimously.

Dr. Larkin questioned Goal 3's action item regarding the presentation to City Council on single-use plastic bags and asked if this correlates with Goal 2 Action Item B. Mrs. Kirby answered they were the same; however, reiterated that direct conversations with Council Members may be another step to promote the resolution.

Dr. Larkin asked if presentations have been given to other Commissions to attain letters of support. Dr. Ames stated he had attended the Community Appearance Commission but there was no quorum the night of the meeting and was unable to obtain a letter of support for the resolution.

Dr. Larkin made a motion to maintain existing verbiage in Goal 3A. The motion was seconded by Mrs. Maxwell and passed unanimously.

**C. Boards & Commissions Update Assignments**

Dr. Kimmel directed attention to Attachment D of the agenda package as the list of Boards & Commissions with current assignments. Dr. Kimmel asked for volunteers for the remaining list of unassigned Boards & Commissions. Mr. Tyson stated he would volunteer for the Greenville Utilities Board if there were no objections due to his employment with Greenville Utilities. A motion was made by Dr. Kane to appoint Mr. Tyson as liaison to the Greenville Utilities Commission as liaison. A second was made by Dr. Larkin and passed unanimously.

A motion was made by Dr. Ames and seconded by Dr. Kane to make the following changes and assignments to the list as presented in the agenda package:

1. Community Appearance Commission – Dr. Ames
2. Neighborhood Advisory Board – Mrs. Maxwell
3. Public Transportation & Parking Commission – Mrs. Maxwell
4. Planning & Zoning Commission – Mr. Weaver

The motion passed unanimously and the reports will be added to the EAC Schedule for future updates.

**9. OTHER– FYI**

- A. Recycling Report**
- B. Brownfield Grant Letter of Support**
- C. Plastic Resolution**
- D. EAC Membership Roster**

**10. PROPOSED AGENDA ITEMS**

The following items are proposed for the February 4, 2016 meeting:

- A. FROGGS Update**
- B. Earth Day Subcommittee Update**
- C. Stormwater Annual Report Summary**
- D. Redevelopment Commission Update Report (Tyson)**
- E. Plastic Resolution Presentations Update**

- 11. Adjournment** –There being no further business to discuss, Dr. Ames made a motion to adjourn. The motion was seconded by Dr. Kane and passed unanimously. The meeting adjourned at 6:45pm.

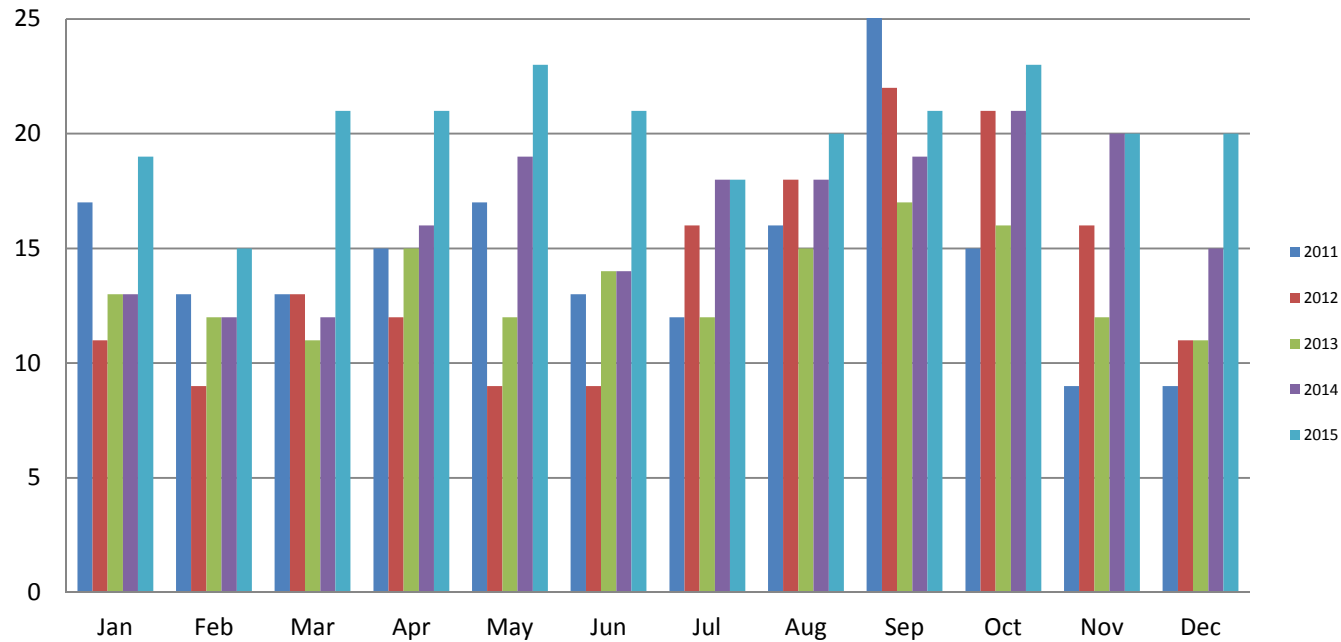
# ***ATTACHMENT B***

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***(Recycling Report)***

Action: For your information.

## Percentage of the Recycled Material from Total Refuse Collected by Tons 2011-2015





# ***ATTACHMENT C***

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***(2016 Goals)***

Action: For your information.

## 2016 EAC Goals

### **1. Identify and deploy ways to promote environmental education and engage citizens (including students) in addressing environmental [sustainability] issues.**

- Actions:
- a) Increase public awareness of the Watershed Master Plans.
  - b) Continue to administer and champion the EAC Grant Program.
  - c) Participate in 2016 Earth Week Events and Environmental Symposium.
  - d) Develop educational segments for GTV that highlight EAC's mission and current initiatives.

### **2. Continue to increase deliberate and intentional engagement with Council and other Boards and Commissions.**

- Actions:
- a) Assign commission members (liaisons) to follow other Boards and Commissions that may consider and/or advise on environmental issues. The liaisons will provide quarterly updates to EAC on topics that have potential for partnering or collaboration.
  - b) Meet with individual Council Members to discuss the importance of the resolution on single use plastic shopping bags.

### **3. Identify and suggest ways to reduce volume of our waste.**

- Actions:
- a) Finalize resolution on single use plastic shopping bags in concert with other commissions and present to City Council.

### **4. Seek ways to conserve and protect our water resources.**

- Actions:
- a) Provide guidance and recommendations to City Council on the utilization of the Watershed Master Plans. This includes water quality monitoring results completed as part of the master planning process.

### **5. Identify and suggest ways to reduce greenhouse gases and air pollution generated by municipal operations.**

- Actions:
- a) Revisit the Cool Cities Initiative and assess the need for a subcommittee that can focus on municipal operations and make recommendations for improvements (Greenville Climate Protection Partnership).
  - b) Prepare resolution focusing on recommendations made by subcommittee if applicable.

### **6. Identify and suggest ways to increase energy conservation and renewable energy production.**

- Actions:
- a) Facilitate Commission and/or Council presentation on renewable energy options for City activities.
  - b) Develop resolution focusing on adoption of renewable energy initiatives.

# ***ATTACHMENT D***

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***(2016 EAC Calendar)***

Action: For your information.

PROPOSED EAC SCHEDULE

February-16						
S	M	T	W	R	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

February 4, 2016

1	<b>FROGGS:</b> Update
2	<b>EARTH DAY SUBCOMMITTEE:</b> Update
3	<b>STORMWATER ANNUAL REPORT:</b> Summary
4	<b>REDEVELOPMENT COMMISSION:</b> Update (Tyson)
5	<b>NEIGHBORHOOD ADVISORY BOARD:</b> Update (Maxwell)
6	

PROPOSED EAC SCHEDULE

March-16						
S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

March 3, 2016

1	<b>EARTH DAY SUBCOMMITTEE:</b> Update
2	<b>KEEP GREENVILLE BEAUTIFUL:</b> Update
3	<b>RECREATION &amp; PARKS COMMISSION:</b> Update (Larkin)
4	<b>GREENVILLE UTILITIES COMMISSION:</b> Update (Tyson)
5	<b>PLANNING &amp; ZONING COMMISSION:</b> Update (Weaver)
6	

PROPOSED EAC SCHEDULE

April-16						
S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

April 7, 2016

1	<b>QUARTERLY UST REPORT:</b> Update
2	<b>2016-2017 EAC GRANT:</b> Review & discuss
3	<b>EARTH DAY SUBCOMMITTEE:</b> Update
4	<b>WATERSHED MASTER PLAN:</b> Final Report
5	<b>GREENVILLE BIKE &amp; PEDESTRIAN COMMISSION:</b> Update (Kane)
6	

PROPOSED EAC SCHEDULE

May-16						
S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

May 5, 2016

1	<b>FROGGS:</b> Update
2	<b>2016-2017 EAC GRANT:</b> Approve award recipient
3	<b>EARTH DAY SUBCOMMITTEE:</b> Recap
4	<b>PUBLIC TRANSPORTATION &amp; PARKING COMMISSION:</b> Update (Maxwell)
5	<b>COMMUNITY APPEARANCE COMMISSION:</b> Update (Ames)
6	

PROPOSED EAC SCHEDULE

June-16						
S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

June 2, 2016

1	<b><u>EAC GRANT PROGRAM:</u></b> Presentation.
2	
3	
4	
5	
6	

PROPOSED EAC SCHEDULE

July-16						
S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

July 7, 2016

1	<b><u>NO MEETING</u></b>
2	
3	
4	
5	
6	

PROPOSED EAC SCHEDULE

August-16						
S	M	T	W	R	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 4, 2016

1	<b><u>QUARTERLY UST REPORT:</u></b> Update
2	<b><u>TOWN CREEK CULVERT:</u></b> Update
3	<b><u>REDEVELOPMENT COMISSION:</u></b> Update (Tyson)
4	<b><u>NEIGHBORHOOD ADVISORY BOARD:</u></b> Update (Maxwell)
5	
6	

PROPOSED EAC SCHEDULE

September-16						
S	M	T	W	R	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

September 1, 2016

1	<b><u>RECREATION &amp; PARKS COMMISSION:</u></b> Update (Larkin)
2	<b><u>GREENVILLE UTILITIES COMMISSION:</u></b> Update (Tyson)
3	<b><u>PLANNING &amp; ZONING COMMISSION:</u></b> Update (Weaver)
4	
5	
6	

PROPOSED EAC SCHEDULE

October-16						
S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

October 6, 2016

1	<b><u>KEEP GREENVILLE BEAUTIFUL:</u></b> Update
2	<b><u>QUARTERLY UST REPORT:</u></b> Update
3	<b><u>GREENVILLE BIKE &amp; PEDESTRIAN COMMISSION:</u></b> Update (Kane)
4	
5	
6	

PROPOSED EAC SCHEDULE

November-16						
S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

November 3, 2016

1	<b><u>2017 GOALS &amp; OBJECTIVES:</u></b> Discussion
2	<b><u>FROGGS:</u></b> Update
3	<b><u>COUNCIL PRESENTATION:</u></b> Discussion
4	<b><u>PUBLIC TRANSPORTATION &amp; PARKING COMMISSION:</u></b> Update (Maxwell)
5	<b><u>COMMUNITY APPEARANCE COMMISSION:</u></b> Update (Ames)
6	

PROPOSED EAC SCHEDULE

December-16						
S	M	T	W	R	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

December 1, 2016

1	<b><u>COUNCIL PRESENTATION:</u></b> Review Draft
2	<b><u>STORMWATER:</u></b> Annual report to State (Goal #7)
3	<b><u>2017 GOALS &amp; OBJECTIVES:</u></b> Review Draft
4	
5	
6	

PROPOSED EAC SCHEDULE

January-17						
S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 5, 2017

1	<b><u>ELECTIONS</u></b>
2	<b><u>COUNCIL PRESENTATION:</u></b> Finalize
3	<b><u>2017 GOALS &amp; OBJECTIVES:</u></b> Finalize
4	<b><u>2016-2017 EAC GRANT:</u></b> 6 Month Update
5	<b><u>DRAFT CALENDAR:</u></b> Review
6	<b><u>QUARTERLY UST REPORT:</u></b> Update

# ***ATTACHMENT E***

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***(EAC Membership Roster)***

Action: For your information.

## ENVIRONMENTAL ADVISORY COMMISSION

Updated January 28, 2016

	NAME	TERM EXPIRES	CATEGORY	PHONE #
<b>C H A I R</b>	F. Durward "Durk" Tyson 3201 Meeting Place Greenville, NC 27858 <a href="mailto:durktyson@gmail.com">durktyson@gmail.com</a>	4/2018 (Unexpired Term)	(E) Professional Engineer	355-9283 (home) 551-2048 (work)
<b>V C H A I R</b>	Emilie Kane 1706 Canterbury Road Greenville, NC 27858 <a href="mailto:ekane@suddenlink.net">ekane@suddenlink.net</a>	4/2017 (First Term)	(C) Member of a Local Environmental Group	355-6789 (home)
<b>M E M B E R</b>	David Ames 313 Longmeadow Rd Greenville, NC 27858 <a href="mailto:davidames1@suddenlink.net">davidames1@suddenlink.net</a>	4/2016 (Unexpired Term)	(G) At Large Member with Skills and Interest in Environmental Public Health, Safety and/or Medicine	757-1276 (home)
<b>M E M B E R</b>	Ernest Larkin 903 E. 5 <sup>th</sup> Street Greenville, NC 27858 <a href="mailto:elarkin766@gmail.com">elarkin766@gmail.com</a>	4/2018 (First Term)	(A) Lawyer or Other Person with Knowledge of Environmental Regulations and Environmental Safety Practices	756-8499 (home)
<b>M E M B E R</b>	Ann Maxwell 1506 East 5 <sup>th</sup> Street Greenville, NC 27858 <a href="mailto:annmax63@gmail.com">annmax63@gmail.com</a>	4/2017 (Unexpired Term)	(F) At Large Member from the Greenville Community	531-4426 (cell)
<b>M E M B E R</b>	Jon Weaver 2409 E. Third Street Greenville, NC 27834 <a href="mailto:jon@emeraldenergync.com">jon@emeraldenergync.com</a>	4/2018 (First Term)	(B) Building Contractor, Land Developer or Someone Familiar with Construction Techniques	414-7478 (home)
<b>M E M B E R</b>	Vacant		(D) Educator of the Natural or Physical Sciences or Physician	



	NAME	TERM EXPIRES	CATEGORY	PHONE #
<b>C O U N C I L</b>	Council Member McLean Godley PO Box 7207 Greenville, NC 27835 <a href="mailto:mgodley@greenvillenc.gov">mgodley@greenvillenc.gov</a>	N/A	Council Liaison	329-4422 (city)
<b>S T A F F</b>	Mr. Kevin Mulligan 1500 Beatty Street Greenville, NC 27834 <a href="mailto:kmulligan@greenvillenc.gov">kmulligan@greenvillenc.gov</a>	N/A	Ex-Oficio	329-4521 (work)
<b>S T A F F</b>	Ms. Lisa Kirby 1500 Beatty Street Greenville, NC 27834 <a href="mailto:lkirby@greenvillenc.gov">lkirby@greenvillenc.gov</a>	N/A	Staff Liaison	329-4683 (work)
<b>S T A F F</b>	Ms. Amanda Braddy 1500 Beatty Street Greenville, NC 27834 <a href="mailto:ajbraddy@greenvillenc.gov">ajbraddy@greenvillenc.gov</a>	N/A	Secretary	329-4467 (work)