

DATE: *February 8, 2016*
SUBJECT: *H. Boyd Lee Park Gym Painting (Interior)*
CONTACT: *Dustin Entrocaso/Dean Foy, (252)329-4543,
dentrocaso@greenvillenc.gov*

Project Description

The City of Greenville Recreation and Parks Department is accepting informal bids related to the gymnasium painting at H Boyd Lee Park. Please provide pricing based on the specifications listed below. There will be a pre-bid site meeting at H. Boyd Lee Park (5184 Corey Rd, Winterville, NC 28590) on **Tuesday, February 16th at 10 AM**. Bids are due to the Project Manager (Dustin Entrocaso) on or before **February 26th at 4 PM**. The bid proposal for painting at H. Boyd Lee Park shall contain the following information to be considered responsive.

Specifications

1. Paint scheme and colors shall match existing colors.
2. Detailed prep and paint specifications shall be provided for both block and metal surfaces prior to beginning work; Specifications shall include type, finish, and number of coats of paint to be applied.
3. Paints shall be new. Coats of paint shall be approved before additional coats are applied.
4. Precautions shall be taken to protect non painted structures and surfaces from drips, spills and splatter.
5. Existing peeled and/or chipped paint shall be scraped and sanded to a smooth surface. Glossy surfaces shall be sanded to a dull finish.
6. Contractor shall clean all ledges and adjacent surfaces free of dirt/debris in preparation for painting.
7. All prepped surfaces shall be approved by Project Manager (Dean Foy) prior to primer and paint applications.
8. Any bare areas shall be spot primed.
9. Gaps and holes in and between walls, ceiling, and other interior trim shall be filled with a premium acrylic latex caulk after priming the surface.
10. All block surfaces shall receive two coats (not including touchup) of water based catalyzed epoxy paint.
11. All metal grates protecting the interior vents shall be removed, cleaned, and painted with industrial enamel paint.
12. All interior vents shall be cleaned by vacuuming, using compressed air or other industry standard means approved by Project Manager.

13. Metal doors and frames shall be painted with two coats (not including touchup) of industrial enamel paint.
14. Any and all painting shall begin and be completed within the month of May 2016.
15. Contractor shall provide two references including name, address, and phone number for commercial paint projects completed within the past 24 months.
16. A lay down area shall be designated inside the gym for the contractor to store equipment and materials for the duration of their work.
17. Contractor shall include the number of staff he/she will use on the project and show evidence that he/she has staff and resources to complete the work within the project schedule.
18. Award shall be made to the low and responsive/responsible bidder on areas where funds are available.
19. Contractor(s) who are awarded bids shall be required to sign a performance contract with the City of Greenville.
20. City of Greenville Recreation and Parks Department reserves the right to reject any and all bids.

Bid-Alternate Pricing (Items to be priced separately)

- Main horizontal I-Beam shall receive two coats of industrial enamel paint.
- All sheet rock surfaces shall be patched/repared before receiving two coats of water based epoxy (Applied by brush/roll).

All proposals shall be evaluated by the criteria listed above, any late proposals will be considered unresponsive.

Delivery Methods for Bids

Email – dentrocaso@greenvillenc.gov (preferred method)

In person – 2000 Cedar Lane, Greenville, NC 27858

Mail – GRPD, P.O. Box 7207, Greenville, NC 27835-7207

Fax – 252-329-4062

Address all submittals to the attention of Dustin Entrocaso