

# REQUEST FOR PROPOSALS

FOR

**Video/Broadcast Equipment for City Council Chambers  
Per Specifications**

**RFP#15-16-29**

**Proposal Due Date/Time:**

**Friday, March 18, 2016 at 4:00 PM (EST)**

**Mandatory Pre-Proposal Meeting**

**Thursday, March 3, 2016 at 2:00 PM (EST)**

**City Council Chambers**

**Greenville City Hall**

**200 W. Fifth Street**

**City of Greenville, NC 27834**

**Contact Person: Proposal Submittal**

**Angelene E. Brinkley, Purchasing Manager**

**Telephone: 252-329-4462**

**Email: [abrinkley@greenvillenc.gov](mailto:abrinkley@greenvillenc.gov)**

**Contact Person: Technical Questions**

**Rob Hudson, IT Infrastructure Manager**

**200 W. Fifth Street**

**City of Greenville, NC 27834**

**Telephone: 252-329-4454**

**Email: [rhudson@greenvillenc.gov](mailto:rhudson@greenvillenc.gov)**



**Greenville**  
NORTH CAROLINA

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## SECTION 1 - PROJECT OVERVIEW

The City of Greenville, North Carolina produces and broadcasts City Council and other commission meetings held in the City Council Chambers. Meetings are broadcast live on the City's government channel (Suddenlink Cable channel 9) and as a live stream online utilizing Granicus for Internet streaming. Meetings and other City produced videos are digitally recorded for scheduled rebroadcasting on the local cable provider, Suddenlink Cable channel 9, and for on demand viewing from the City's web page.

<http://www.greenvillenc.gov/government/city-council/city-council-meetings/2016>

The video recording, broadcasting, and presentation equipment is at end of life (at least 9 years old). **For your convenience, a list of the current equipment is located in Attachment A at the end of this document.** The replacement system shall support high-definition video from end to end. The replacement system shall be composed of but not limited to: cameras, video review monitors, monitors for council presentation review, 2 rear projection projectors, switching hardware and software, graphic/titling hardware and software, digital recording hardware and software, and broadcast scheduling hardware and software.

The City of Greenville, North Carolina is seeking proposals from qualified vendors to provide a replacement of its current standard-definition broadcast/presentation system to a high definition broadcast/presentation system for recording and broadcasting municipal meetings and City produced videos. This project will include a system design, equipment selection, component installation, training, and integration of broadcast, presentation, audiovisual, and broadcast scheduling equipment located in the City Council Chambers and in the Media Services Control Room.

The system must be capable of interfacing with Granicus, our current system for digitally recording, archiving, scheduling and video streaming Council/Board/Commission meetings, as well as other programming on the City's government channel(GTV9), Suddenlink Cable channel 9. All content at GTV9 is managed with Tightrope Media Systems' Carousel and Cablecast. As a part of this proposal, an evaluation of the current Tightrope System must be assessed and integration must be accomplished. Part of this assessment must include projected storage requirements for the Tightrope system as it pertains to the increase in resolution. The Tightrope content is also fed to GTV9 as well as to 8 televisions throughout the city. Each TV is equipped with Tightrope boxes for video/graphic distribution.

During meetings in the Council Chambers, presentations are displayed on 2 rear displaying projectors on built-in screens in the council chambers. Council/Board participants view presentations via eleven (11) monitors on the council dais. There are currently five (5) PTZ wall mounted cameras, two (2) computer presentation positions and two (2) overhead document camera positions. The audio inputs consist of thirteen (13) podium microphones and one (1) wireless microphone/lavalier.

## SECTION 2 – GENERAL TERMS AND CONDITIONS

- A. **Non-Discrimination:** The City of Greenville does not discriminate on the basis of race, color, sex, national origin, religion, age or disability. Any contractors or vendors who provide services, programs or goods to the City are expected to fully comply with the City's non-discrimination policy.
  
- B. **Non-Collusion:** Respondents, by submitting a signed proposal, certify that the accompanying submission is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under North Carolina or United States law.
  
- C. **Payment Terms:** The City agrees to pay all approved invoices Net Thirty (30) days from the date received and approved. The City does not agree to the payment of late charges or finance charges assessed by the seller or vendor for any reason. Invoices are payable in U.S. funds.
  
- D. **Governing Law:** Any agreement, contract or purchase order resulting from this invitation to bid, request for proposals or request for qualifications or quotes, shall be governed by the laws of the State of North Carolina.
  
- E. **Acceptance/Rejection of Proposals:** The City of Greenville reserves the right to award to the Firm who will best serve the interests of the City. The City also reserves the right to waive minor variations in the specifications and in the bidding process, as well as to accept in whole or in part such proposal(s) where it deems it advisable in protection of the best interests of the City. The City further reserves the right to accept or reject any or all proposals, and to award or not award a contract based on this proposal.

- F. **E-Verify Compliance:** The Contractor shall comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes. Further, if the Contractor utilizes a Subcontractor, the Contractor shall require the Subcontractor to comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes. By submitting a proposal, The Proposer represents that their firm and its Subcontractors are in compliance with the requirements of Article 2 Chapter 64 of the North Carolina General Statutes.
- G. **Conflict of Interest:** Each proposer shall affirm that no official or employee of the City of Greenville is directly or indirectly interested in this proposal for any reason of personal gain.
- H. **Equal Employment Opportunity Clause:** The City of Greenville has adopted an Equal Employment Opportunity Clause, which is incorporated into all specifications; purchase orders and contracts, whereby a vendor agrees not to discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry. A copy of this clause may be obtained at the City Clerk's Office, located in City Hall-200 W. Fifth Street Greenville, NC. By submitting a proposal, the firm is attesting that they are an Equal Opportunity Employer.
- I. **M/WBE Program: Minority and/or Women Business Enterprise (M/WBE) Program**  
It is the policy of the City of Greenville to provide minorities and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to, construction projects, supplies and materials purchase, and professional and personal service contracts. In accordance with this policy, the City has adopted a Minority and Women Business Enterprise (M/WBE) Plan and subsequent program, outlining verifiable goals.

**The City has established a 2% Minority Business Enterprise (MBE) and 2% Women Business Enterprise (WBE) goal** for the participation of M/WBE firms in supplying goods and services for the completion of this project. All firms submitting bids agree to utilize minority and women-owned suppliers and service providers whenever possible.

Questions regarding the City's M/WBE Program should be directed to the M/WBE Office at (252) 329-4862.

- J. **Federal Law** : Federal law (Rehabilitation Act and ADA) prohibits handicapped discrimination by all governmental units. By submitting a proposal, the vendor is attesting to its policy of nondiscrimination regarding the handicapped.
- K. **Taxes**: Sales taxes may be listed on the proposal, but as a separate item. No charge will be allowed for Federal Excise and Transportation tax from which the City is exempt.
- L. **Withdrawal of Proposals**: No bid/proposal may be changed or withdrawn after the stated time and date for submittal. Bids/proposals submitted shall be binding for ninety (90) days after the date of submittal.
- M. **Insurance Requirements**: Contractor shall maintain at its own expense
- (a) **Commercial General Liability** Insurance in an amount not less than \$1,000,000 per occurrence for bodily injury or property damage; City of Greenville, 200 W. Fifth St. Greenville, NC 27834 shall be named as additional insured.
  - (b) **Professional Liability** insurance in an amount not less than \$1,000,000 per occurrence-if providing professional services;
  - (c) **Workers Compensation Insurance** as required by the general statutes of the State of North Carolina and Employer's Liability Insurance not less than \$500,000 each accident for bodily injury by accident, \$500,000 each employee for bodily injury by disease, and \$500,000 policy limit;
  - (d) **Commercial Automobile Insurance** applicable to bodily injury and property damage, covering all owned, non-owned, and hired vehicles, in an amount not less than \$1,000,000 per occurrence as applicable. Certificates of Insurance shall be furnished prior to the commencement of Services.
- N. **Services Performed**: All services rendered under this agreement will be performed at the Seller's own risk and the Seller expressly agrees to indemnify and hold harmless The City of Greenville, its officers, agents, and employees from any and all liability, loss or damage that they may suffer as a result of claims, demands, actions, damages or injuries of any kind or nature whatsoever by or to any and all persons or property.

- O. **Independent Contractor**: It is mutually understood and agreed the Seller is an independent contractor and not an agent of the City of Greenville, and as such, Seller, his or her agents and employees shall not be entitled to any City employment benefits, such as but not limited to vacation, sick leave, insurance, worker's compensation, pension or retirement benefits.
- P. **Verbal Agreement**: The City will not be bound by any verbal agreements.

## SECTION 3 – PROJECT SCOPE

The City seeks the following services to be provided:

Turnkey solution integrating with Granicus software for digitally recording, archiving, scheduling and video streaming of Council/Board/Commission meetings, as well as other programming on the City's government channel, Suddenlink Cable channel 9. All content at GTV9 is managed with Tightrope Media Systems' Carousel and Cablecast. The content is also fed to 8 televisions throughout the city and each TV is equipped with Tightrope boxes for video/graphic distribution

### Video Controls

1. Preview monitors for all video feeds (one for each camera, and for computer input of multimedia presentations and documents).
2. Post monitor for viewing of the video output.
3. Ten (10) to Fifteen (15) selectable programmable positions for each camera.
4. Interface to access menus easily for graphics/titles and associated files.
5. Camera controls allowing smooth and responsive adjustments via joystick and/or other devices.
6. Switching controls preset for auto one-click fades and other transitions, along with a manual switcher for video feeds and graphics.
7. Touch panel control as well as joystick control.

### Audio Controls

1. Audio Master level channel adjustable by a single volume control
2. Individual audio channels shall be controlled via touch panel
3. Audio mixing, ducking and volume levels are handled by an audio DSP
4. Audio controls shall be integrated with Video controller touch panel.

### Technical Requirements

Install new equipment wherein necessary for turnkey solution.

1. The contractor is highly encouraged to evaluate existing equipment (refer to Attachment A, existing equipment list) and business processes to provide an

- appropriate solution to the City. Wherein possible, highlight equipment not necessary to upgrade/replace for their proposed solution.
2. Evaluate the current work area in the Media Control room. Determine if the current workspace is reusable or propose an alternate configuration to include furniture and racks.
  3. Replace existing remote-controlled camera system in Council Chambers with a high definition (HD) (1080i) video broadcasting solution consisting of remote-controlled cameras, video switcher system, and remote camera control system. New equipment will replace existing cameras and other equipment located in Council Chambers and Media Services Control Room.
  4. Production switching should support HD (1080i) switcher and HD character generator.
  5. Some equipment, based on the contractor's solution, can be optional if the solution provides the same or better functionality compared to the current system or business processes.
  6. Five (5) Wall Mounted PTZ cameras capable of High Definition video (1080i).
  7. Two (2) Ceiling/Document Cameras
  8. Two (2) computer inputs at each presentation podium (Staff and Public).
  9. Joystick control for mounted cameras.
  10. Audio equipment, where necessary.
  11. Replacement of the existing microphones with microphones configured with a momentary mute button.
  12. Replacement of the two (2) existing rear projection projectors or alternative presentation system for high resolution audience viewing within the Council Chambers
  13. Replacement of the eleven (11) Monitors on Council Dias for High resolution viewing and reading. Monitors must be capable of dual video high resolution inputs with input switching via inputs with one (1) button press. One (1) of the inputs must be HDMI for use with computers on the Council Dias.
  14. There are two (2) timekeeping devices utilized for tracking the time allotted for comments. These are located at the Public Presentation Podium and Mayor's position on the Council Dias. They are controlled via an AMEX touch screen located at the City Clerk's position on the Council Dias and connected to the video subsystem. Determine usability of these devices or replace.
  15. Live broadcasts will need to integrate with the City government channel's online live stream using the H.264/MPEG-4 video standard at a minimum.
  16. Interface with the current Granicus System and assess changes for compatibility.
  17. Interface with the current Tightrope System.
  18. Engineering and programming.



### **Installation**

1. Installation of equipment which can be housed in a server rack; the contractor is responsible for a clean and organized look for all equipment they install.
2. All cables shall be labelled at both ends. The contractor shall propose their cable labelling methodology prior to beginning the project.
3. All cabling utilized for video inputs and outputs shall be terminated on a patch panel to allow for patching components.
4. Installation of monitors and other desktop equipment could be up to eight feet from the server rack. This equipment could be placed on a built-in desktop within the same room. The contractor is responsible for a clean and organized look of desk equipment and cables reaching to the server rack, as well as provide appropriately measured cables to accommodate the installation span.
5. The contractor may also propose options to existing camera locations for optimal viewing for the new equipment.
6. Proposed camera placements must be consistent with current camera placement.
7. In the event a camera location changes or the camera mounts are different the contractor will be responsible for repairing any areas and matching the aesthetics of the Council Chambers.
8. The contractor will be responsible for all electrical, network and component cable installation. Electrical work be will coordinated with Public Works.

### **Training Requirements**

1. Provide extensive on-site training session for the City's employees that will run and administer streaming media solution.
2. The City must be adequately trained to begin using streaming media solution after contractor has finished installing and configuring.
3. On-Site Support shall be included for the first live meeting.

### **Maintenance/Warranty Requirements**

1. Electronic devices not manufactured by supplier shall carry any original manufacturer's warranty which exceeds the contractor one (1) year warranty. Pass any registration and warranty documents and warranty rights to the City.

2. Provide a one (1) to three (3) year warranty on all products and workmanship beginning at the time of acceptance. Any equipment needing to be replaced shall be replaced with brand new if failure occurs within the first ninety (90) days. Warranty shall include defects in workmanship and material. During warranty period, supplier shall also replace or repair, free of charge. Owner furnished equipment shall be exempt from this warranty.

#### **Warranty-Response Time**

1. All items reported shall receive a response via phone within two (2) hours during normal business hours from the date/time of original notice of issue.
2. All items reported, that require onsite repair/replace technician shall be onsite within 24 hours (next Business Day) from the date/time of original notice of issue. (Phone call, online request, etc.)

#### **Testing Requirements**

1. Fully test the final system according to industry standards to include viewing a live stream of media and archival of testing event to ensure proper functionality of all audio and video inputs, outputs, and the control system. City Audio/Visual Administrator or alternate shall be present during testing and shall sign off on each item tested.
2. Provide a complete report of all testing results back to the City upon completion of testing. This report shall be in an editable format compatible with Microsoft office products.

## SECTION 4 PROJECT TIMELINE

Item	Date
Request For Proposal Published	Wed., February 24, 2016
Mandatory Pre-proposal Meeting	Thursday, March 3, 2016 at 2:00 PM
Question Submittal Deadline	Friday, March 11, 2016 at 5:00 PM
Proposals Due	Friday, March 18, 2016 at 4:00 PM
Vendor Short-List Interviews (if required)	Tuesday, March 29, 2016
Evaluation of Vendor RFP's Completed	Friday, April 1, 2016
Presentation of recommended proposal for City Manager approval	February 3, 2015
Presentation for Approval by City Council (as applicable)	April 14, 2016
Contract Completed and Executed & Notice to Proceed	April 22, 2016
Project Installation and Completion	June 29 – July 27, 2016

### Project Installation

Equipment removal/installation cannot begin prior to June 29, 2016 and must be completed and ready for testing by July 27, 2016.

### Kickoff Meeting

The selected contractor will conduct a kickoff meeting to present a proposed timeline. The contractor will coordinate the implementation timeline with the appointed City team lead. The project timeline will need to be reviewed and approved by the City team lead. Once approved the timeline will be followed for project implementation. The timeline will also identify the required skill sets of City personnel required for coordination with the project (i.e., electrician, video control specialist, network specialist, server specialist, storage specialist, etc.) for each project task.

### **Production Support Services**

The contractor proposal shall include an optional line item for one (1) to three (3) years of remote support (business hours and after hour telephone support) and assistance for new and/or existing equipment and software, which will allow the City to address questions and issues with the delivered solution, as configured and installed by the contractor.

### **Project Documentation**

The selected contractor will be required to provide a complete documentation set of all configuration notes, hardware manuals, MS Visio diagrams and other installation materials in an editable electronic format using common business productivity applications.

## Section 5 PROPOSAL FORMAT

### Submittal Requirements and Contact Information

Vendors desiring to submit proposals should submit one (1) original, plus one (1) electronic version of their proposals. All submittals should be clearly marked "RFP#15-16-29 Video/Broadcasting Equipment for City Council Chambers". Both hard copy and electronic version must be received by the City on or before 4:00 PM EST on the RFP due date. Send proposals to the following mailing and email address:

City of Greenville

Financial Services/Purchasing

Attention: Angelene E. Brinkley, Purchasing Manager

Post Office Box 7207

201 West Fifth Street

Greenville NC 27835-7207

Email: [abrinkley@greenvillenc.gov](mailto:abrinkley@greenvillenc.gov)

Proposals received after the deadline will not be considered and will be returned unopened to the return address on the submission envelope or the.

### Rights to Submitted Material

All proposals, responses, inquiries, or correspondence relating to or in reference to this RFP, and all reports, charts, and other documentation submitted by Proposers (other than materials submitted as and qualifying as trade secrets under North Carolina law) shall become the property of the City when received and the entire proposal shall be subject to the public records laws of the State of North Carolina except where a proper trade secrets exception has been made by the Proposer in accordance with the procedures allowed by North Carolina law.

The City reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the Proposer of the conditions contained in this Request for Proposal.

### **Confidential Information**

Information contained in the Vendor's proposal that is company confidential must be clearly identified in the proposal itself. The City will be free to use all information in the Vendor's proposal for the City's purposes. Vendor proposals shall remain confidential until the City executes a contract with the successful Vendor. The Vendor understands that any material supplied to the City may be subject to public disclosure under the North Carolina Public Records Law.

**PROPOSAL DOCUMENTS:** The proposal shall, include a Table of Contents detailing sections and corresponding page numbers, and shall be on letter size (8 1/2"x 11") paper.

The following sections shall be included in the proposal:

1. Firm Overview
2. Project Team
3. Proposed Project Description
4. References
5. Time Schedule
6. Pricing/Fees

A detailed description of each section's requirements are listed below

### **1. FIRM OVERVIEW**

Offeror is requested to define the overall structure of the Firm to include the following:

1. A descriptive background of your company's history.
2. State your principal business location and any other service locations.
3. What is your primary line of business?
4. How long have you been selling product(s) and/or providing service(s)?
5. State how many and the locations where your product/services are in use.

### **2. PROPOSED PROJECT TEAM/STAFF**

Offeror is requested to provide qualifications as well as experience information on Offeror's key personnel.

### **3. PROPOSED PROJECT**

1. Offeror is requested to identify the proposed product(s)/service(s) to include but not limited to the following areas:
2. Project to include all necessary components to render it complete and operational per proposed specifications and industry standards
3. Describe Project Plan in detail to include:
  - a. Installation
  - b. Education and Training
  - c. Testing and Support
  - d. Impact on current system
  - e. Warranty
  - f. Maintenance
  - g. Documentation

### **4. REFERENCES**

Offeror is requested to include at least three (3) references with names, addresses, email addresses, and telephone numbers of similar projects installed.

### **5. TIME SCHEDULE**

Provide a schedule on each phase of the proposed project beginning with program development and ending with the date of operation. The schedule must include all tasks that will require time in the process, such as City review (identify amount of time assumed for each task). All onsite work shall be performed during the following business hours, Monday – Friday, 8am – 5pm. Weekend and after hours work will not be permitted without prior approval. All schedules must be approved before work may begin.

### **6. PRICING/FEES**

Provide an explanation of the total cost of the service(s) showing a breakdown by item. Include all items necessary to render project complete and operational. Any travel costs shall be included in the implementation services.

All proposals should include equipment, software, installation, design, labor, shipping costs and training.

1. Implementation Services
2. Training
3. Installation (Cabling shall be included as a part of Installation cost)
4. Hardware Cost
5. Software Cost
6. Maintenance/Warranty Cost for Year 1
7. Maintenance/Warranty Cost for Year 2 (Optional)
8. Maintenance/Warranty Cost for Year 3 (Optional)
9. State Cost for optional items or Alternate Items  
City will determine if these items will be included in the final project.

### **Production Support Services**

The contractor proposal shall include an optional line item for one (1) to three (3) years of remote support (business hours and after hour telephone support) and assistance for new and/or existing equipment and software, which will allow the City to address questions and issues with the delivered solution, as configured and installed by the contractor.

## **Section 6 PROPOSAL EVALUATION**

A panel of City of Greenville staff will review all proposals submitted and select the top proposals. These top vendors may then be asked to provide additional information to the evaluation panel. The City may request Best and Final offers based upon improved understanding of the offers or changed scope of work. Based on the initial proposals, and Best and Final offers, if requested, the panel will select the proposal which best fulfills the requirements and is the best value to the City. The City will negotiate with that vendor to determine final pricing, and contract form. Because this proposal is negotiable, all pricing data will remain confidential until after award is made, and there will be no public opening and



reading of bids. Overall responsiveness to the Request for Proposals is an important factor in the evaluation process.

**The City of Greenville reserves the right to reject any and all proposals, to waive any informality, and to accept the proposal or any portion thereof that is deemed most advantageous to the City.**

The criteria upon which the evaluation of the proposals will be based are as follows:

The Evaluation Committee will conduct a detailed assessment of all proposals elevated to this Level.

- 20% QUALIFICATIONS OF FIRM  
REFERENCES/COMPARABLE EXPERIENCE
- 20% COST
- 10% MAINTENANCE/WARRANTY/RESPONSE TIME
- 20% WORK PLAN/TIMELINE
- 30% RESPONSE TO REQUIREMENTS

All questions/inquiries regarding this Request For Proposal should be directed to Mrs. Angelene E. Brinkley, Purchasing Manager via email at [abrinkley@greenvillenc.gov](mailto:abrinkley@greenvillenc.gov) by the stated deadline. Written responses will be provided to all questions. Please note that any proposers desiring to submit a proposal must attend the mandatory pre-proposal meeting that will be held on the stated day and time (see cover sheet of this document). Any proposals not received prior to the stated deadline will be deemed non-responsive.

CITY OF GREENVILLE  
 REQUEST FOR PROPOSAL  
 Video/Broadcasting Equipment for City Council Chambers

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Attachment A. Current Equipment Inventory.

<b>Qty</b>	<b><u>Model Number</u></b>	<b><u>Description</u></b>	<b><u>Comments</u></b>
1	AMX ABS	AXLink Bus Strip	
1	AMX AVD-CP4A	Audio Color Touch Panel	
1	AMX NI-2000	NetLinx Integrated Controller	
2	AMX NXT-CV7	7" Desktop Touch Panel	
1	AMX NXT-CV12	12" Touch Panel	
3	AMX PC1	Power Controller	
2	Anchor AN-130	Monitor Loud Speaker	
1	Broadcast Pix 2000	Video Central Processor Studio 2000	
2	Chief RPA-005	Projector Ceiling Mount	
1	Christie CCM Type 4 Series	Connectivity Module v1.04	
2	Christie LW40U	4000 Lumens LCD Projector	
2	Christie	LCD Projector Lens Replacement	
3	Clear One PSR1212	Digital Matrix Mixer	
1	Crown CTS4200	Audio Power Amplifier	
2	D.AS. AX-5	Sennheiser Wall Mount	
1	Denon DN-C550R	CD Recorder	
2	Derksen GL 100 HAL	GOBO Projector	
2	Display Device	Plenum Enclosure & Ceiling Mount Kit	
5	Eagle Pan Tilt Systems PT-101	Pan Tilt Camera	
1	Extron CrossPoint 88HVA	Matrix Switcher	
<b>Qty</b>	<b><u>Model Number</u></b>	<b><u>Description</u></b>	<b><u>Comments</u></b>

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3	Extron DA6 RGB IN	Distribution Amplifier	
1	Extron DYS 304A/D	Digital Video Scaler	
4	Extron Extender AAP	VGA Line Driver with Audio	
2	Extron HSA 200S / HSA 200SE	Table Top Tilt Up Box	
1	Extron MAV Plus 88AV	Matrix Switcher	
3	Extron MDA 5V	Mini Distribution Amplifier	
6	Extron MLP 101	Microphone to Line Preamplifiers	
11	Extron MTP-R-AV / MTP-T-AV	Twisted Repair Transmitter & Receiver	
2	Extron P/2 DA1	VGA Line Driver	
3	Extron RSF 123 / RSU 129	1 U Rack Shelf	
4	Extron TP-R 15 HDA	Twisted Pair Receiver	
4	Extron TP-T 15 HAD	Twisted Pair Transmitter	
1	Extron VSC 700D	Video Scan Converter	
1	Extron VSW 2VGA A	VGA and Audio Switcher	
4	Extron VTT0001 / VTR001	Twisted Pair Transmitter and Receiver	
5	Fujinon TV Lens	Lens for Hitachi HV-D5W Digital Camera	
5	Hitachi IN-D5W	Digital Camera	
1	ISIS MiniBlox 4463A	SDI Encoder	
1	Kramer FC-6801	SDI De-Embedder	
1	Kramer FC-7402	SDI to Analog Converter	
1	Kramer SG-6005	Black Burst/Bar Generator	
<b>Qty</b>	<b>Model Number</b>	<b>Description</b>	<b>Comments</b>
1	Leightronix PRTADVD	Pro-Bus Control	

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1	Leightronix TCD/IP	Control System Processor	
1	Leightronix TCD R/P	Digital Video Recorder	
2	Marshall V-R563P-SDI	Monitor Panel	
2	Marshall V-R82P-SDI	Monitor Panel	
4	Middle Atlantic Products	Console / Equipment Rack	
1	Pioneer DVD-V5000	DVD Player DVD Recorder	
1	Pioneer PRV-LXI	DVD Recorder	
1	Sennheiser L151-10	Charging Unit for Stethoset Receivers	
1	Sennheiser NT1015-120	Power Supply	
5	Sennheiser RI 250	Infra-Red Mono Stethoset Receiver	
2	Sennheiser SZI 1015-T	Infra-Red Radiator w/Integrated Modulator	
11	Shure MX418C/SC	Gooseneck Microphone	
1	Shure ULXP124/185	Wireless Microphone System	1 Lav/ 1 Handheld
1	Sony SDM-X75 / SDM-X95	TFT LCD Color Computer Display	
4	SurgeX SX1120RT	Surge Protection Power Supply	
15	Tannoy CMS501CT-30	Ceiling Speaker	9 in Council Chambers, 1 Council anteroom, 1 Press room, 4 hallway
1	Tascam DV-D6500	DVD Player	
2	WolfVision VZ-C12	Visualizer Doc Cameras	1 inoperable

STATE OF NORTH CAROLINA  
E-VERIFY AFFIDAVIT  
CITY OF GREENVILLE

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I, \_\_\_\_\_ (the individual attesting below), being duly authorized by  
and on behalf of \_\_\_\_\_ (the entity bidding on project  
hereinafter "Employer") after first being duly sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).
2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS§64-26(a).
3. Employer is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in this State. (mark Yes or No)
  - a. YES \_\_\_\_\_, or
  - b. NO \_\_\_\_\_
4. Employer's subcontractors comply with E-Verify, and if Employer is the winning bidder on this project Employer will ensure compliance with E-Verify by any subcontractors subsequently hired by Employer.

This \_\_\_\_ day of \_\_\_\_\_, 2015.

Signature of Affiant  
Print or Type Name: \_\_\_\_\_

State of North Carolina City of Greenville

Signed and sworn to (or affirmed) before me, this the

\_\_\_\_\_

day of \_\_\_\_\_, 2016.

My Commission Expires:

Notary Public \_\_\_\_\_

(Affix Official/Notarial Seal)