

**RFP-Video Broadcast Equipment for Council Chambers
Addendum No. 1**



Project Name:	Video Broadcast Equipment for Council	Project No.:	RFP#15-16-29
Meeting Location:	Greenville City Hall-Council Chambers 200 W. Fifth Street Greenville, NC	Meeting Date:	March 3, 2016 2:00 PM
Prepared By:	Angelene Brinkley	Date:	March 4, 2016

ATTENDEES:			
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On Thursday, March 3, 2016 at 2:00 PM, a pre-proposal meeting was held. The following list represents a summary of the discussion and also contains a list of questions that required follow up after the meeting.

General Questions, Clarifications & Requirements:

1. The budget for this project is between \$150,000 and \$200,000.

2. What is the demarcation for the Suddenlink Feed?

The current feed for the Suddenlink cable feed is a 4:3 video format with an analog audio feed. The new feed for the HD signal is to be terminated at the Suddenlink modulation equipment in the same rack as the other Audio-visual equipment.

3. What is the demarcation for Granicus?

The Granicus server is located in the IT Datacenter. The contractor will be required to provide fiber optic transceivers for the connection between the video control room and the Granicus server.

4. The (11) microphones for the Council Dias must have a momentary mute button that does not lock muted.

5. The Project Installation dates have been revised.

Installation cannot begin prior to June 27, 2016 and must be completed and ready for testing by August 9, 2016.

6. Screen size and depth of room behind the 2 projection screens

The screen size is 92" x 52" the inset measurement the screen is mounted in is 96" x 55 ¾".

7. Replacement of the two (2) existing rear projection projectors or alternative presentation system for high resolution audience viewing within the Council Chambers

a. May we replace the two projection screens with HD LED screens size range of 70", 80" or 90" screens and not bid replacement rear-projection solutions

The rear projection projectors and screen may be replaced with HD LED screens as long as the image size remains comparable with the current screen size. A Higher resolution is expected than the current projectors.

b. Will the City remove or cover the current projection screens in the Chambers to mount new HD LED screens and provide the proper electrical at each location

The contractor is responsible for removing the current projection screens and repairing the opening to match the current décor of the Council Chambers. This will need to be coordinated with Public Works from an aesthetic perspective.

8. In the video control room is a Multiview monitor a suitable alternative to individual preview monitors?

Yes provided the Multiview monitor is sized appropriately. A program confidence monitor shall also be included.

9. Is Capability for Tablet presentations required?

This should be addressed as an additional option with detailed pricing.

10. Is remote control capability of the video system required from outside of the City's Network?

Yes

11. Does the City want to be able to power on and control via tablet?

Yes. Please provide this as an additional option with detailed pricing.

12. A list of electrical contractors previously utilized by the City was requested. The City has used the following contractors within the past year.

Watson Electric
PO Box 1250
3121 Bismark Street
Greenville, NC 27834

Coastline Electric
1838 Progress Road
Greenville, NC 27834

The list should not be taken as an approved or recommended list.

13. Does the City want the TV in hallway replaced?

Yes the TV in the hallway is to be replaced and shall be remotely controlled from the Video Control Room.

14. Provide a daily schedule for Tightrope.

Sample Tightrope Schedule Monday, March 07, 2016

[]	Start Time	Show ID	Title	Length	End Time
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12:00:00 AM (Gap of 04:30:00)

12:30:00 AM

1:00:00 AM

1:30:00 AM

2:00:00 AM

2:30:00 AM

3:00:00 AM

3:30:00 AM

4:00:00 AM

» 4:30:00 AM 1113 [LE 2014 Workout 2](#) 00:10:37 4:40:37 AM [Details](#)

4:40:37 AM (Gap of 00:19:23)

5:00:00 AM 610 [LE Puppet Show - Billy Goats](#) 00:23:30 5:23:30 AM [Details](#)

5:23:30 AM (Gap of 00:06:30)

5:30:00 AM 40 [LE Sunday - Steep Canyon](#) 00:59:55 6:29:55 AM [Details](#)

6:29:55 AM (Gap of 00:00:05)

6:30:00 AM 531 [LE Puppet Show - Gingerbread](#) 00:25:42 6:55:42 AM [Details](#)

6:55:42 AM (Gap of 00:04:18)

7:00:00 AM 344 [LE puppet show - Red Hen](#) 00:23:05 7:23:05 AM [Details](#)

7:23:05 AM (Gap of 00:06:55)

7:30:00 AM 1112 [LE 2014 Workout 1](#) 00:09:30 7:39:30 AM [Details](#)















7:39:30 AM 1113 [LE 2014 Workout 2](#) 00:10:37 7:50:07 AM [Details](#)

7:50:07 AM 1126 [LE 2014 Workout 3](#) 00:08:51 7:58:58 AM [Details](#)

7:58:58 AM (Gap of 00:01:02)

8:00:00 AM 55 [LE puppet show - Emperor](#) 00:28:16 8:28:16 AM [Details](#)

8:28:16 AM (Gap of 00:01:44)			
[]		8:30:00 AM	531 LE Puppet Show - Gingerbread
			00:25:42 8:55:42 AM Details
8:55:42 AM (Gap of 00:04:18)			
[]		9:00:00 AM	6 LE Bunkerz
			00:22:33 9:22:33 AM Details
9:22:33 AM (Gap of 00:07:27)			
[]		9:30:00 AM	1112 LE 2014 Workout 1
			00:09:30 9:39:30 AM Details
[]		9:39:30 AM	1113 LE 2014 Workout 2
			00:10:37 9:50:07 AM Details
[]		9:50:07 AM	1126 LE 2014 Workout 3
			00:08:51 9:58:58 AM Details
9:58:58 AM (Gap of 00:01:02)			
[]		10:00:00 AM	1270 LE 2.23.16 Historic Preservation Commission
			00:39:46 10:39:46 AM Details
10:39:46 AM (Gap of 00:20:14)			
[]		11:00:00 AM	1271 LE 2.25.16 Board of Adjustment
			00:43:45 11:43:45 AM Details
[]		11:43:45 AM	1274 LE 3.1.16 City Council Budget Workshop
			02:45:15 2:29:00 PM Details
2:29:00 PM (Gap of 00:31:00)			
2:30:00 PM			
[]		3:00:00 PM	1270 LE 2.23.16 Historic Preservation Commission
			00:39:46 3:39:46 PM Details
3:39:46 PM (Gap of 00:20:14)			
[]		4:00:00 PM	1271 LE 2.25.16 Board of Adjustment
			00:43:45 4:43:45 PM Details
[]		4:43:45 PM	1273 LE 3.1.16 State of the District
			00:43:08 5:26:53 PM Details
[]		5:26:53 PM	1277 LE 3.7.16 Cornerstone Celebration (South Greenville Rec Center)
			00:03:42 5:30:35 PM Details
5:30:35 PM (Gap of 00:29:25)			
[]		6:00:00 PM	1269 LE 2.16.16 Planning & Zoning Commission
			00:14:33 6:14:33 PM Details
6:14:33 PM (Gap of 00:45:27)			
6:30:00 PM			

[]	 	7:00:00 PM	1274	LE 3.1.16 City Council Budget Workshop	02:45:15	9:45:15 PM	Details
[]	 	9:45:15 PM	1277	LE 3.7.16 Cornerstone Celebration (South Greenville Rec Center)	00:03:42	9:48:57 PM	Details
9:48:57 PM (Gap of 00:11:03)							
[]	 	10:00:00 PM	1271	LE 2.25.16 Board of Adjustment	00:43:45	10:43:45 PM	Details
[]	 	10:43:45 PM	1277	LE 3.7.16 Cornerstone Celebration (South Greenville Rec Center)	00:03:42	10:47:27 PM	Details
10:47:27 PM (Gap of 00:12:33)							
[]	 	11:00:00 PM	332	LE Sunday - Barefoot	00:52:23	11:52:23 PM	Details
[]	 	11:52:23 PM	1250	LE Gas Pipeline Awareness	00:01:18	11:53:41 PM	Details
[]	 	11:53:41 PM	1249	LE Gas Pipeline Awareness	00:01:03	11:54:44 PM	Details
11:54:44 PM (Gap of 00:05:15)							

15. The existing Tightrope system needs to be upgraded or replaced.

The contractor shall provide Detailed pricing for the upgrade/replacement for the existing Tightrope system.

16. The Tightrope system must remain functional during the upgrade except during a minimal downtime for the relocation of the system to accommodate the installation of other components.

17. The outputs required for from the switcher are Council Chambers, tightrope, cable tv and Granicus, and blue ray player.

18. Decommission Equipment – Need a place for disposal of equipment

A location will be specified for decommissioned equipment.

19. Provide the Tightrope serial number

S/N 8934

20. Is a separate PTZ joystick controller required?

Provide detailed pricing for a separate PTZ joystick as an option.

21. A Blue ray recorder is required for archiving of program content.

22. Closed Captioning?

Not a requirement at this time

23. Replace the current Audio amplifiers and digital signal processing system. The existing speakers are to be utilized if at all possible.

Detailed pricing is required for this.

24. 4 Press room XLR Video Feeds

25. Hearing assist should meet ADA specifications for the room.

26. Video monitors for 11 Dias positions are required to have (2) inputs. One of which shall be HDMI for connection to a computer at the Dias location. The other input is for program feed from the video switcher. The monitors must switch between only active video inputs via a one button press.

27. Drawings have been provided for the council chambers. Drawings may be accessed at the following link: <http://www.greenvillenc.gov/Home/Components/RFP/RFP/196/90>.

28. The following connections are to be provided at each presentation podium

(1) HDMI input is for the current presentation computer

(1) HDMI Input is for a laptop connection

(1) VGA input is for a laptop connection

29. Replace grommets on presentation podiums for the HDMI and VGA inputs.

30. Do you want the project team by name or just qualification?

Please list all team members with their qualifications.

31. Can low-voltage (signal) cabling be run under the video control room floor?

Yes.

32. May the AV contractors provide an alternative of capturing the record?

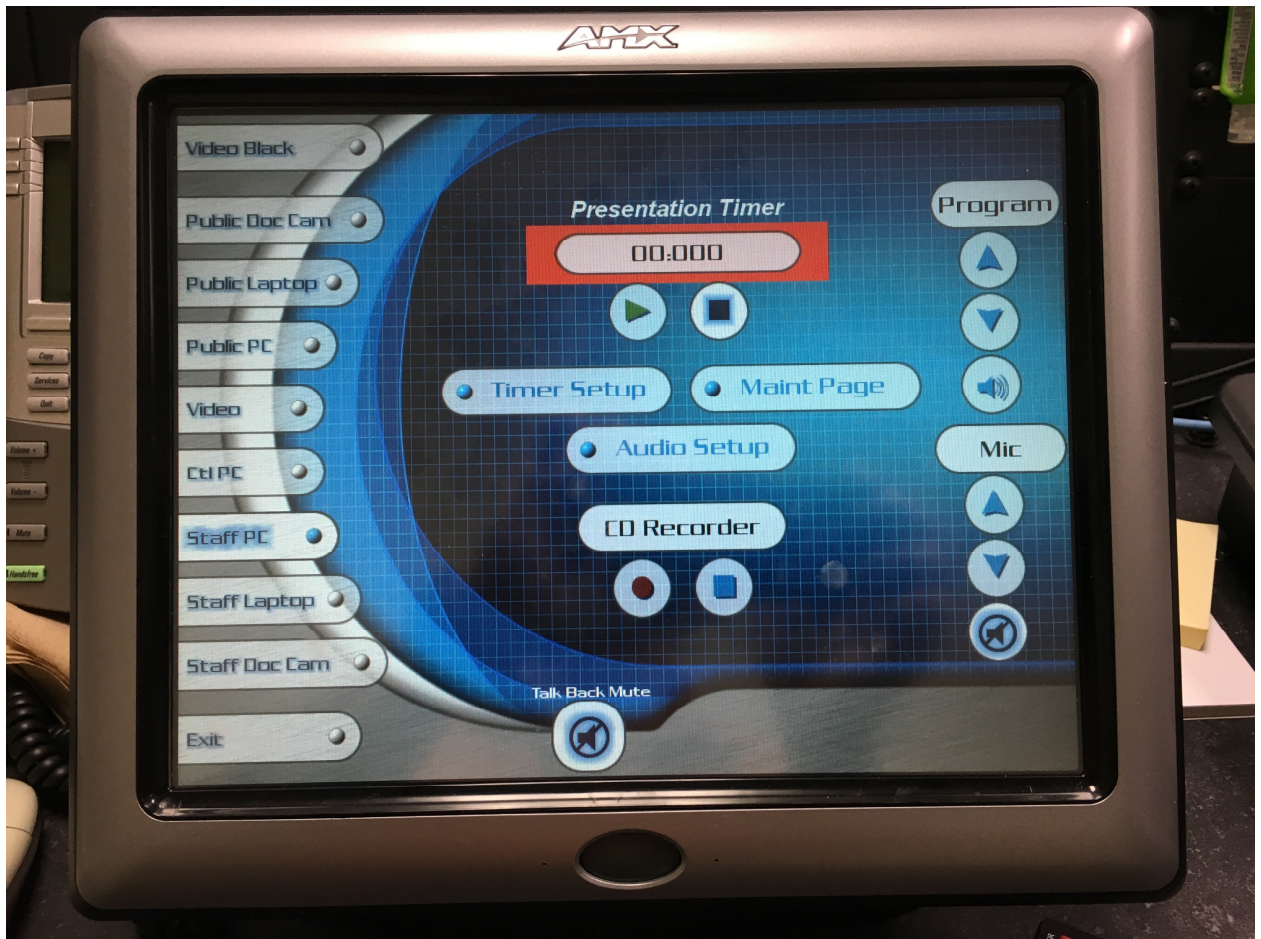
No the City desires to utilize the Granicus System.

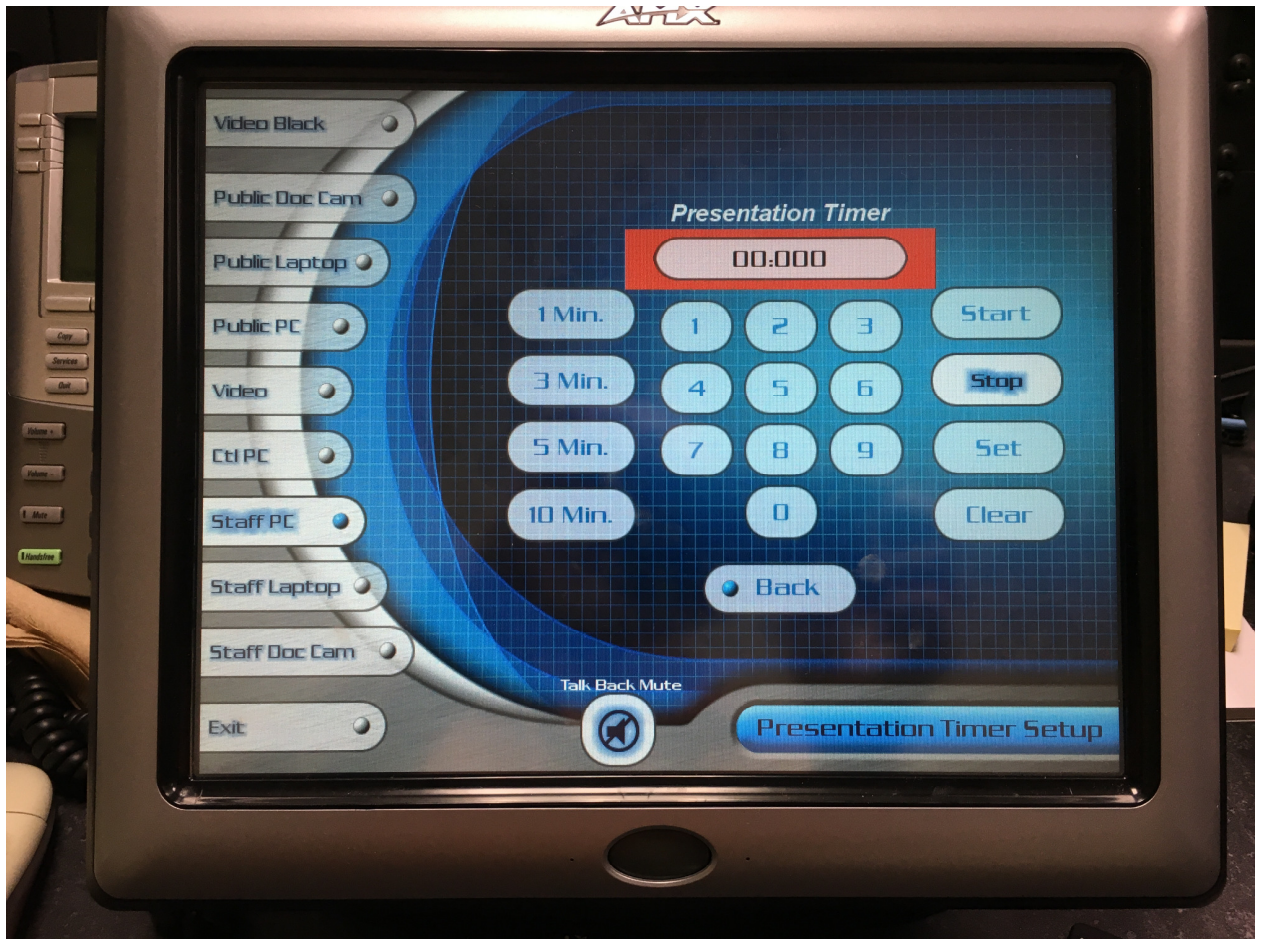
33. Replacement of the eleven (11) Monitors on Council Dias for High resolution viewing and reading.

- a. What is the width / height / depth of the current in-dais monitor placement area – any plans to alter or modify these 11 openings in the Dias?
The dimensions of the recessed area in the Dias for the monitors is 16 7/8 inches wide, 14 ½ inches high and 10 inches deep. The distance from the countertop to the Dias railing is 6 inches.

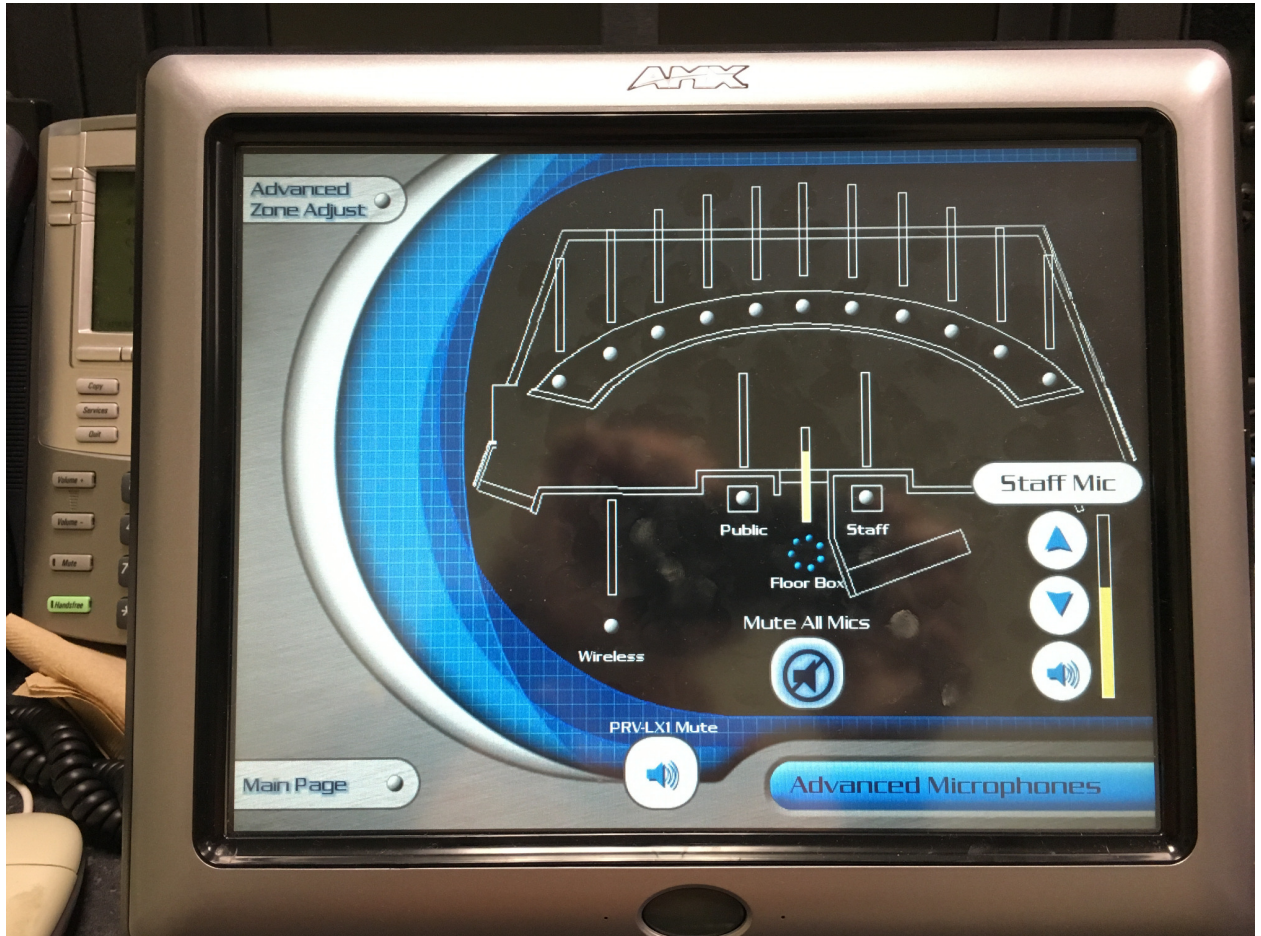
34. Refine requirements of functions for the timekeeping and touch panels. Depicted below are the current Touch panel screens. The new panels should reflect the new configuration along these examples:



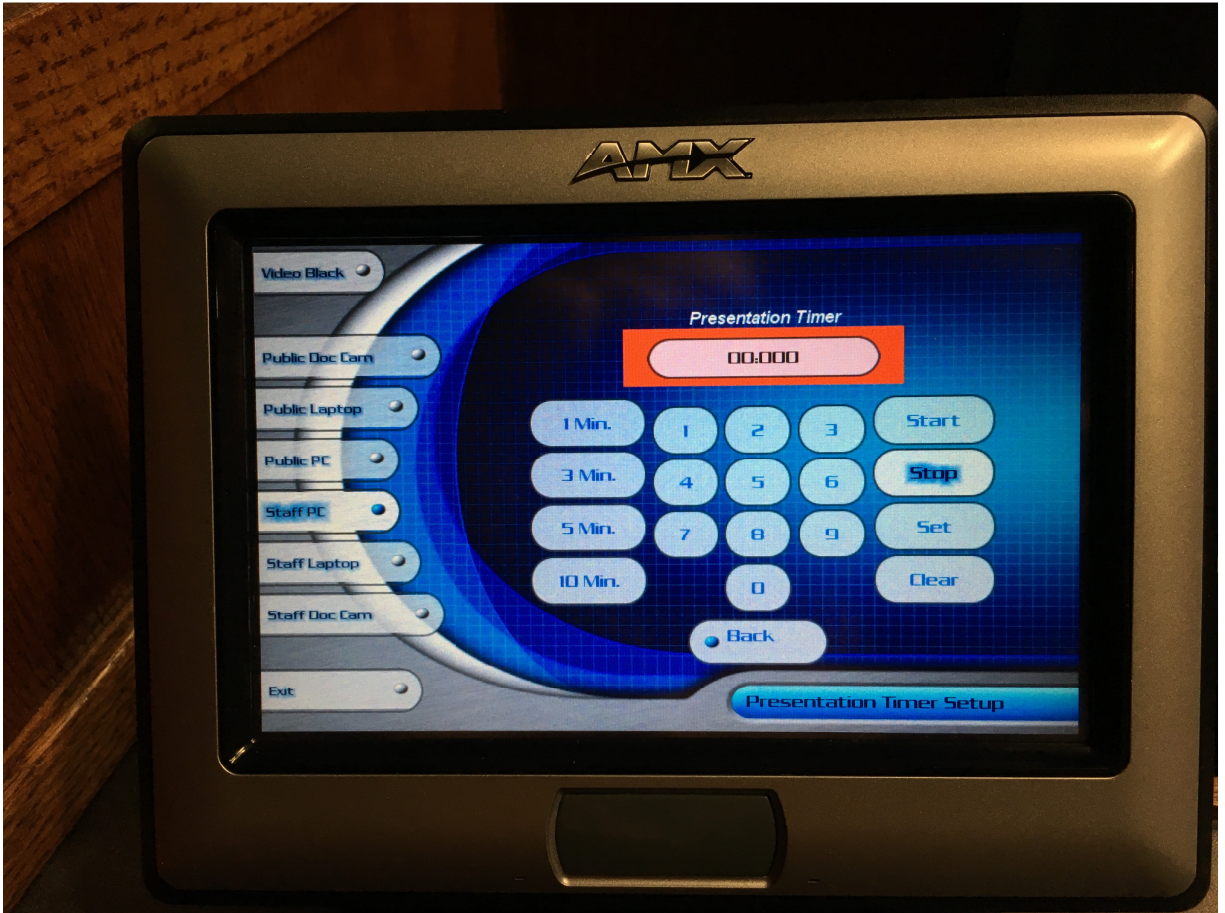


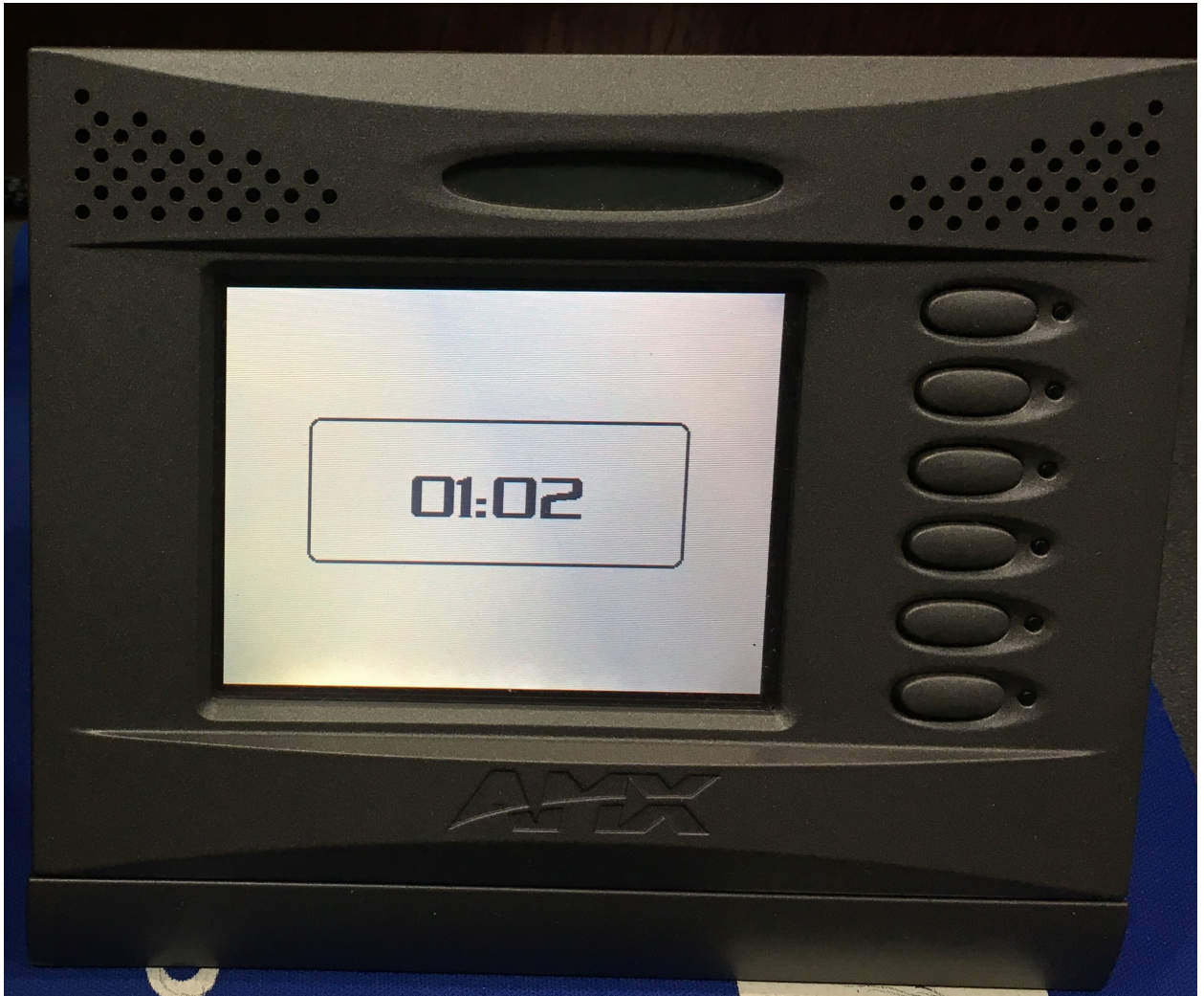












35. The following clause is added to Section 2—General Terms and Conditions:

P. Iran Divestment Act Certification. Contractor hereby certifies that; (i) Contractor is not identified on the Final Divestment List or any other list of prohibited investments created by the NC State Treasurer pursuant to N.C.G.S. 143-6A-4; (ii) Contractor will not take any action causing it to appear on any such list during the term of this contract, and (iii) Contractor will not utilize any subcontractor to provide goods or services hereunder that is identified on any list.

36. Please be reminded of the question submittal deadline and also the proposal due dates per our Project Timeline:

Item	Date
Request For Proposal Published	Wed., February 24, 2016
Mandatory Pre-proposal Meeting	Thursday, March 3, 2016 at 2:00 PM
Question Submittal Deadline	Friday, March 11, 2016 at 5:00 PM
Proposals Due	Friday, March 18, 2016 at 4:00 PM
Vendor Short-List Interviews (if required)	Tuesday, March 29, 2016
Evaluation of Vendor RFP's Completed	Friday, April 1, 2016
Presentation of recommended proposal for City Manager approval	Monday, April 4, 2016
Presentation for Approval by City Council (as applicable)	April 14, 2016
Contract Completed and Executed & Notice to Proceed	April 22, 2016
Project Installation and Completion	June 27 – August 9, 2016