

# Greenville City Council Budget Workshop Agenda

Monday, April 18, 2016  
6:00 p.m.  
City Hall Conference Room 337  
200 West Fifth Street

- I. Call Meeting to Order
- II. Roll Call
- III. Approval of Agenda

- Public Comment Period

The Public Comment Period is a period reserved for comments by the public. Items that were or are scheduled to be the subject of public hearings conducted at the same meeting or another meeting during the same week shall not be discussed. A total of 30 minutes is allocated with each individual being allowed no more than 3 minutes. Individuals who registered with the City Clerk to speak will speak in the order registered until the allocated 30 minutes expires. If time remains after all persons who registered have spoken, individuals who did not register will have an opportunity to speak until the allocated 30 minutes expires.

- IV. Capital Improvement Projects (CIP) and Facilities Improvement Plan (FIP)
- V. Health Fund / Health Clinic
- VI. Recreation and Parks Departmental Update
- VII. Adjournment



**Greenville City Council Budget Workshop**  
**Fiscal Year 2017 & 2018**

**APRIL 18, 2016**

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**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**FISCAL YEAR 2017 & 2018**  
**APRIL 18, 2016**

**Agenda**

- 1. Capital Improvement Projects and Facilities Improvement Plan Projects**
- 2. Health Fund / Health Clinic**
- 3. Recreation and Parks Department**



**Greenville City Council Budget Workshop**  
**Fiscal Year 2017 & 2018**

**CAPITAL IMPROVEMENT AND  
FACILITIES IMPROVEMENT PLAN**

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**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**CAPITAL IMPROVEMENT AND FACILITIES IMPROVEMENT**

	<b>FY 2016-17</b>	<b>FY 2017-18</b>	<b>Total</b>
<b>Capital Projects</b>	<b>\$ 18,683,414</b>	<b>\$ 14,429,995</b>	<b>\$ 33,113,409</b>
<b>Facilities Plan</b>	<b>1,590,000</b>	<b>1,642,000</b>	<b>3,232,000</b>
<b>Total</b>	<b>\$ 20,273,414</b>	<b>\$ 16,071,995</b>	<b>\$ 36,345,409</b>

# GREENVILLE CITY COUNCIL BUDGET WORKSHOP

## CAPITAL IMPROVEMENT AND FACILITIES IMPROVEMENT

	FY 2016-17	FY 2017-18	Total
General Fund	\$ 3,734,000	\$ 3,734,000	\$ 7,468,000
Other One Time Funding	3,123,419	1,250,000	4,373,419
Powell Bill Fund	525,000	525,000	1,050,000
Town Creek Culvert Project	7,332,995	7,332,995	14,665,990
G.O. Bonds	4,620,000	3,000,000	7,620,000
Grant Funds	628,000	-	628,000
Sanitation Fund	200,000	150,000	350,000
Stormwater Fund	110,000	80,000	190,000
<b>Total</b>	<b>\$ 20,273,414</b>	<b>\$ 16,071,995</b>	<b>\$ 36,345,409</b>

**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**CAPITAL IMPROVEMENT AND FACILITIES IMPROVEMENT**  
**GENERAL FUND**

	<b>FY 2016-17</b>	<b>FY 2017-18</b>	<b>Total</b>
<b>Capital Projects</b>	<b>\$ 2,144,000</b>	<b>\$ 2,092,000</b>	<b>\$ 4,236,000</b>
<b>Facilities Plan</b>	<b>1,590,000</b>	<b>1,642,000</b>	<b>3,232,000</b>
<b>Total</b>	<b>\$ 3,734,000</b>	<b>\$ 3,734,000</b>	<b>\$ 7,468,000</b>

**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**CAPITAL IMPROVEMENT AND FACILITY IMPROVEMENT**  
**OTHER ONE TIME FUNDING**

	<b>FY 2016-17</b>	<b>FY 2017-18</b>	<b>Total</b>
<b>General Fund</b>	<b>\$1,500,000</b>	<b>\$1,250,000</b>	<b>\$2,750,000</b>
<b>Capital Reserve Fund</b>	<b>1,623,419</b>	<b>-</b>	<b>1,623,419</b>
<b>Total</b>	<b>\$3,123,419</b>	<b>\$1,250,000</b>	<b>\$4,373,419</b>



# GREENVILLE CITY COUNCIL BUDGET WORKSHOP

## CAPITAL IMPROVEMENT AND FACILITY IMPROVEMENT

### OTHER ONE TIME FUNDING

	FY2016-17	FY2017-18	Total
<b>Revenue Source</b>			
General Fund- One Time Revenue			
- Sell of Police / Fire Parking Lot	\$ 1,500,000	\$ -	\$ 1,500,000
- Sell of Imperial Site	-	1,250,000	1,250,000
Subtotal	\$ 1,500,000	\$ 1,250,000	\$ 2,750,000
Capital Reserve Fund:			
- Sidewalk Project	\$ 1,501,266	\$ -	\$ 1,501,266
- Land Acquisition	122,153	-	122,153
Subtotal	\$ 1,623,419	\$ -	\$ 1,623,419
<b>Total</b>	<b>\$ 3,123,419</b>	<b>\$ 1,250,000</b>	<b>\$ 4,373,419</b>
<b>Projects Funded</b>			
- Town Common Renovation	\$ -	<b>\$ 1,250,000</b>	\$ 1,250,000
- Sidewalk Project / Dickinson	1,961,266	-	1,961,266
- Puchase of Imperial Site	1,040,000	-	1,040,000
- Land Acquisition	122,153	-	122,153
<b>Total</b>	<b>\$ 3,123,419</b>	<b>\$ 1,250,000</b>	<b>\$ 4,373,419</b>

**The Appropriation of \$1.25 Million in One Time Funding to Town Common is Contingent on Sale of Imperial Site.**



# **Greenville City Council Budget Workshop**

## **Fiscal Year 2017 & 2018**

### **CIP PROJECTS**

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**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**CAPITAL IMPROVEMENT PROJECTS (CIP)**

	<b>FY 2016-17</b>	<b>FY 2017-18</b>	<b>Total</b>
<b>Existing Projects</b>	<b>\$ 17,011,444</b>	<b>\$ 13,363,028</b>	<b>\$ 30,374,472</b>
<b>New Projects</b>	<b>321,970</b>	<b>221,967</b>	<b>543,937</b>
<b>Departmental Requests</b>	<b>1,350,000</b>	<b>845,000</b>	<b>2,195,000</b>
<b>Total</b>	<b>\$ 18,683,414</b>	<b>\$ 14,429,995</b>	<b>\$ 33,113,409</b>

**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**CAPITAL IMPROVEMENT PROJECTS (CIP)**  
**EXISTING PROJECTS**

Project	FY 2016-17	FY 2017-18	Total
Town Creek Culvert	\$ 7,332,995	\$ 7,332,995	\$ 14,665,990
Street Resurfacing	3,500,000	3,500,000	7,000,000
Sidewalk Project- Dickinson Avenue	1,961,266	-	1,961,266
West Fifth Streetscape	1,950,000	-	1,950,000
Town Common Renovation	159,183	<b>1,711,033</b>	1,870,216
Purchase of Imperial Center Site	1,040,000	-	1,040,000
Sidewalk Construction	503,000	500,000	1,003,000
South Greenville Athletic Fields	365,000	-	365,000
Tar River Legacy Plan Implementation	100,000	219,000	319,000
Street Light Improvements	100,000	100,000	200,000
<b>Total</b>	<b>17,011,444</b>	<b>13,363,028</b>	<b>30,374,472</b>

Approximately \$1.25 Million of Year Two Appropriation Towards the Town Common Renovation is Contingent on Sale of Imperial Site

**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**CAPITAL IMPROVEMENT PROJECTS**  
**NEW PROJECTS**

<b>Project</b>	<b>FY 2016-17</b>	<b>FY 2017-18</b>	<b>Total</b>
<b>Westside Park (Land and Dev)</b>	<b>300,000</b>	<b>200,000</b>	<b>500,000</b>
<b>ECU Neighborhood Area Cameras</b>	<b>21,970</b>	<b>21,967</b>	<b>43,937</b>
<b>Total</b>	<b>321,970</b>	<b>221,967</b>	<b>543,937</b>

**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**CAPITAL IMPROVEMENT PROJECTS**  
**DEPARTMENT REQUESTS**

	<b>FY 2016-17</b>	<b>FY 2017-18</b>	<b>Total</b>
<b>Information Technology</b>	<b>\$ 180,000</b>	<b>\$ 225,000</b>	<b>\$ 405,000</b>
<b>Fire / Rescue</b>	<b>250,000</b>	<b>-</b>	<b>250,000</b>
<b>Police</b>	<b>150,000</b>	<b>80,000</b>	<b>230,000</b>
<b>Public Works</b>	<b>475,000</b>	<b>540,000</b>	<b>1,015,000</b>
<b>Community Development</b>	<b>295,000</b>	<b>-</b>	<b>295,000</b>
<b>Total</b>	<b>\$1,350,000</b>	<b>\$ 845,000</b>	<b>\$2,195,000</b>

**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**CAPITAL IMPROVEMENT PROJECTS**  
**DEPARTMENT REQUEST**  
**INFORMATION TECHNOLOGY**

<b>Project</b>	<b>FY 2016-17</b>	<b>FY 2017-18</b>	<b>Total</b>
Ethernet Routing Switches Upgrades and Expansions	\$ 145,000	\$ 135,000	\$ 280,000
Data Backup and Recovery System	35,000	90,000	125,000
<b>Total</b>	<b>\$ 180,000</b>	<b>\$ 225,000</b>	<b>\$ 405,000</b>
<b>Funding Source</b>			
General Fund	\$ 180,000	\$ 225,000	\$ 405,000
<b>Total</b>	<b>\$ 180,000</b>	<b>\$ 225,000</b>	<b>\$ 405,000</b>

**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**CAPITAL IMPROVEMENT PROJECTS**  
**DEPARTMENT REQUEST**  
**FIRE / RESCUE**

Project	FY 2016-17	FY 2017-18	Total
Addition to Fire Station #2	\$ 250,000	\$ -	\$ 250,000
Total	\$ 250,000	\$ -	\$ 250,000
<b>Funding Source</b>			
General Fund	\$ 250,000	\$ -	\$ 250,000
Total	\$ 250,000	\$ -	\$ 250,000



**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**CAPITAL IMPROVEMENT PROJECTS**  
**DEPARTMENT REQUEST**  
**POLICE DEPARTMENT**

<b>Project</b>	<b>FY 2016-17</b>	<b>FY 2017-18</b>	<b>Total</b>
Marked Police Vehicles and Equipment	\$ 100,000	\$ -	\$ 100,000
Electronic Storage Car/Body Camera & Forensics	50,000	-	50,000
IBM Message Switch Servers for NW Mobiles and CAD	-	80,000	80,000
<b>Total</b>	<b>\$ 150,000</b>	<b>\$ 80,000</b>	<b>\$ 230,000</b>
<b>Funding Source</b>			
General Fund	\$ 150,000	\$ 80,000	\$ 230,000
<b>Total</b>	<b>\$ 150,000</b>	<b>\$ 80,000</b>	<b>\$ 230,000</b>

**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**CAPITAL IMPROVEMENT PROJECTS**  
**DEPARTMENT REQUEST**  
**PUBLIC WORKS**

<b>Project</b>	<b>FY 2016-17</b>	<b>FY 2017-18</b>	<b>Total</b>
Replacement of Mast Arm Poles	\$ -	\$ 200,000	\$ 200,000
Traffic Calming	-	25,000	25,000
Public Parking Lot Maintenance	100,000	-	100,000
Traffic Signal Progression	35,000	35,000	70,000
Cemetery Enhancement	30,000	50,000	80,000
Knuckle Boom Truck	200,000	-	200,000
Garbage Truck 14 Cubic Yard Body	-	150,000	150,000
Storm Drainage Maintenance Improvements	110,000	80,000	190,000
<b>Total</b>	<b>\$ 475,000</b>	<b>\$ 540,000</b>	<b>\$ 1,015,000</b>
<b>Funding Source</b>			
General Fund	\$ 165,000	\$ 310,000	\$ 475,000
Sanitation Fund	200,000	150,000	350,000
Stormwater Fund	110,000	80,000	190,000
<b>Total</b>	<b>\$ 475,000</b>	<b>\$ 540,000</b>	<b>\$ 1,015,000</b>

**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**CAPITAL IMPROVEMENT PROJECTS**  
**DEPARTMENT REQUEST**  
**COMMUNITY DEVELOPMENT**

<b>Project</b>	<b>FY 2016-17</b>	<b>FY 2017-18</b>	<b>Total</b>
Renovation of Uptown Theatre	\$ 295,000	\$ -	\$ 295,000
<b>Total</b>	<b>\$ 295,000</b>	<b>\$ -</b>	<b>\$ 295,000</b>
<b>Funding Source</b>			
2004 Bond Proceeds	\$ 170,000	\$ -	\$ 170,000
Grant Funding	125,000	-	125,000
<b>Total</b>	<b>\$ 295,000</b>	<b>\$ -</b>	<b>\$ 295,000</b>



# **Greenville City Council Budget Workshop**

## **Fiscal Year 2017 & 2018**

### **FIP PROJECTS**

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# OVERVIEW-EXISTING FACILITIES MAINTENANCE

- Estimated Total Value of City Buildings/Facilities is over \$74 Million
- City Staff/Contractors provide Preventive, Predictive, and Emergency Maintenance



# OVERVIEW-EXISTING FACILITIES MAINTENANCE

- Total Square Feet of Building Space Maintained by City is about 620,000 s.f. - 69 Buildings/Facilities
- Public Works maintains approximately 415,000 sq. ft. and Parks Maintenance maintains 205,000 sq. ft.
- PWD maintains 35 Buildings/Facilities and Parks maintains 34 Buildings/Facilities



# OVERVIEW-EXISTING FACILITIES MAINTENANCE

## PREVENTIVE MAINTENANCE (PM)



- Changing Air Filters



Water Proofing

# OVERVIEW-EXISTING FACILITIES MAINTENANCE

## PREDICTIVE OR PROACTIVE MAINTENANCE



- Scheduled Roof Replacement

Air Handling Unit Replacement

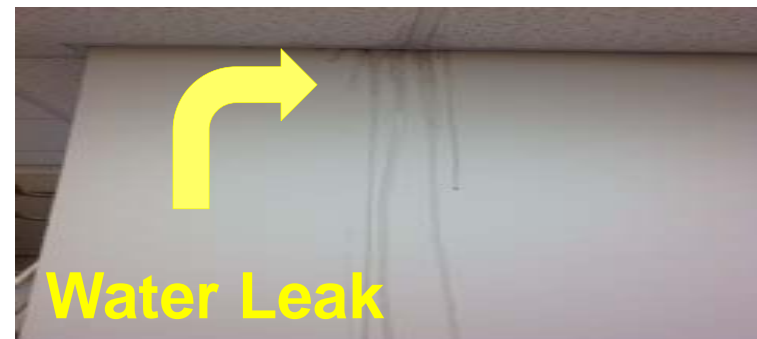




# OVERVIEW-EXISTING FACILITIES MAINTENANCE

## REACTIVE OR EMERGENCY MAINTENANCE

- Complications of Roof Failure



# OVERVIEW-EXISTING FACILITIES MAINTENANCE

- Contractors Perform Over 90% of Fencing/Roofing, and Approximately 50% of Mechanical Repairs
- City Staff Perform 60% -75% of Other Trades Work Orders (Electrical, Plumbing, and Carpentry)



# WHY IS A 10-YEAR FACILITIES MAINTENANCE PLAN NEEDED?

- Elimination of Deferred Maintenance  
Building Fund for Six Years Prior to Approval of the FIP in FY 2015: (60% Deficit)  
*\$2.3 Million Requested Yearly & \$1 Million approved*
- Provides a Process for Planned Expenditures
- Protects the City's Investment (Over \$74 Million)
- Minimizes More Expensive Reactive Repairs

# WHY IS A 10-YEAR FACILITIES MAINTENANCE PLAN NEEDED?

## Emergency Repairs vs Proactive Maintenance for a 10,000 s.f. building

- Cost to Replace Roof = \$25/s.f. (\$250,000)
- Cost to Resurface Roof = \$5/s.f. Add 10-15 years with Elastomeric Coating (\$50,000)
- Cost of Roof Failure = \$125/s.f. - Replace Roof, insulation, decking, parapet, coping, mold remediation, walls, painting, floors, utilities. (\$750k - \$1.25M)

**Maintain << Replace << Failure = Saved \$\$\$**

# WHY IS A 10-YEAR FACILITIES MAINTENANCE PLAN NEEDED?

- Anticipate Reduction of Emergency Repairs/Replacement
- Provide Safe Environment for Citizens and Staff
- Reduce Energy Use of Equipment and Buildings
- Eliminate Surprises



# FACILITY EVALUATION

## STEPS TO DEVELOPING 10-YEAR PLAN - SCOPE

- Included All Existing City Buildings/Facilities In Plan
- Completed Facilities Inventory
- Established Life Expectancy - Inventory Components
- Developed List of Major Maintenance/Repair Needs
- Established Timeline for Maintenance Projects
- Developed Report, Plan, and Budgetary Estimates

# 10-YEAR FACILITIES MAINTENANCE PLAN REPORT

- Includes All Existing City Maintained Buildings and Facilities
- Provides Inventory of All Existing City Building Assets
- Shows Listing of All Major Maintenance, Repair, and Renewal Projects Greater than \$5,000
- Lists Summary of Projected Costs for Each Fiscal Year Through FY 25/26

# **BUDGET IMPACT**

## **10-YEAR FACILITIES MAINTENANCE PLAN NEEDS**

- The Facilities funding required for the 10-Year Plan was approx. \$1.6 Million Per Year (10 year avg.)

## **AVERAGE ANNUAL FUNDING FOR FACILITY PROJECTS (2008-2013)**

- Average Annual Building Fund Related Projects Funded Over these Six Years was \$1 Million
- This \$1 Million Was Funded from CIP and/or General Fund
- Average Funding over the last two Budget Years was \$1.61 Million



**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**FACILITIES IMPROVEMENT PLAN (FIP)**

	<b>FY 2016-17</b>	<b>FY 2017-18</b>	<b>Total</b>
<b>Recreation / Parks</b>	<b>\$ 633,000</b>	<b>\$ 857,000</b>	<b>\$ 1,490,000</b>
<b>Public Works</b>	<b>957,000</b>	<b>785,000</b>	<b>1,742,000</b>
<b>Total</b>	<b>\$ 1,590,000</b>	<b>\$ 1,642,000</b>	<b>\$ 3,232,000</b>

**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**FACILITIES IMPROVEMENT PLAN (FIP)**  
**RECREATION AND PARKS**

	<b>FY 2016-17</b>
Interior Plumbing renovation (Aquatics and Fitness)	\$ 152,000
Replace HVAC for gym and Main Bdg. (Boyd Lee Park)	135,000
Replace Playground Equipment (Westhaven Park)	75,000
Replace Playground Equipment (Hillside Park)	75,000
Resurface Pool at Aquatics and Fitness	48,000
Resurface Tennis Courts (River Birch Tennis Center)	45,000
Evans Park Parking Lot Repair	30,000
Tennis Court Demolition (Jaycee Park)	28,000
Thomas Foreman Park -Irrigation Repair for Ballfield	24,000
Fencing Repair at Jackie Robinson	15,000
Replace Shelter Roof at Hillsdale Park	6,000
<b>Total</b>	<b>\$ 633,000</b>

**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**FACILITIES IMPROVEMENT PLAN (FIP)**  
**RECREATION AND PARKS**

	<b>FY 2017-18</b>
Tennis Court Rebuild and Light Replacement (Evans Park)	\$ 340,000
Roof Replace, Parking Lot, Ballfield Irrigation (Jaycee Park)	244,000
Replace Roof (River Birch Tennis Center)	80,000
Roof replacement Section b and c (Eppes Recreation Center)	55,000
Paint facility interior and exterior (Guy Smith Stadium)	40,000
Replace Batting Cage Net / Fencing (Sports Connections)	40,000
HVAC Replacement (Greenfield Terrace)	15,000
Replace Shelter Roof (Peppermint Park)	13,000
Replace fencing (Westhaven Park)	12,000
Shelter Roof Replacement (Greensprings Park)	10,000
Replace HVAC (River Park North)	8,000
<b>Total</b>	<b>\$ 857,000</b>

**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**FACILITIES IMPROVEMENT PLAN (FIP)**  
**PUBLIC WORKS**

	<b>FY 2016-17</b>
Replace East Wing Elevator at City Hall	\$ 190,000
Replace Police Fire-Rescue Headquarters Roof	180,000
Paint interior of PWD Fleet and Administrative Buildings	100,000
Replace Gas Heaters at Fleet	77,000
Replace Roof at IGC Lessie Bass Building Building 1 (Old section)	75,000
Renovate Storage Building for Sweepers and Spreaders	75,000
Paint Walls at Municipal Building	65,000
Replace carpet at Firestations 4 and 5	50,000
Replace Roof of Firestation 2 and 5 and repair Station #4 Roof	50,000
Replace Roof at IGC Building 4 (Rectory)	40,000
Replace Tile Floor IGC Building 2 (School) multi-purpose room	40,000
Roof Coating on Barrel Roof of Facilities Management	15,000
<b>Total</b>	<b>\$ 957,000</b>

**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**FACILITIES IMPROVEMENT PLAN (FIP)**  
**PUBLIC WORKS**

	<b>FY 2017-18</b>
Resurface Parking Lot at Station # 4	\$ 100,000
Other Facility Projects Under Consideration	100,000
Upgrade Tire Rack at Fleet Maintenance	85,000
Public Works Lighting upgrade	75,000
Boiler and Furnace Upgrade at Police Fire-Rescue Headquarters	60,000
Renovate Salt Storage Facility at PWD	60,000
Homestead expansion design	50,000
Replace Hot Water Tank at Police Fire-Rescue Headquarters	50,000
Repair Metal Building at Greenwood	50,000
4th St. Parking Deck cleaning and Maintenance	40,000
Reseal Parking lots at Station 2 and 5	40,000
Paint interior of Firestation 2 and 5	20,000
Replace Roof at IGC Building 3 (Annex)	20,000
Replace HVAC at Building 1 (Lessie Bass)	15,000
Interior Lighting Upgrade at station 3 and 4	10,000
Caulk Expansion Joints at Firestation 2-6	10,000
<b>Total</b>	<b>\$ 785,000</b>

**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**FACILITIES IMPROVEMENT PLAN (FIP)**  
**PUBLIC WORKS FY2017-18**

Other Facility Projects Under Consideration:

1. Employee Health Clinic
2. Joint City/County Communication Center
3. Various Parking Lot Repairs

Note: Facility Renovations and Up Fits Will be Required for Potential Employee Clinic and / or Communication Center Depending on the Location and Site Selected (Cost Yet to be Determined).

# GREENVILLE CITY COUNCIL BUDGET WORKSHOP

## FACILITIES IMPROVEMENT PLAN (FIP)

### PROJECTS NOT FUNDED

	2017 FIP	2018 FIP
<b>FIRE/RESCUE</b>		
Emergency Apparatus Storage Building	\$ 350,000	\$ -
Fire Station 1 Offices Renovation	65,000	-
<b>SUBTOTAL</b>	<b>\$ 415,000</b>	<b>\$ -</b>
<b>POLICE</b>		
Construct Animal Protective Services Kennel Facility	200,000	-
<b>SUBTOTAL</b>	<b>\$ 200,000</b>	<b>\$ -</b>
<b>RECREATION/PARKS</b>		
* HVAC Replacement (Aquatics & Fitness Center)	-	58,000
Addition of Family Locker Room (Aquatics and Fitness)	73,000	-
* Resurface asphalt parking lot (Aquatics and Fitness)	37,000	-
* Greens Replacement - BCGC	\$ 150,000	\$ -
* Parking Lot Repair	67,000	90,000
* ADA Renovations - Routes of Travel	-	50,000
<b>SUBTOTAL</b>	<b>\$ 327,000</b>	<b>\$ 198,000</b>
<b>PUBLIC WORKS</b>		
Renovate PWD Entrance Gates to Enhance Security	\$ -	\$ 100,000
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ 100,000</b>
<b>TOTAL</b>	<b>\$ 942,000</b>	<b>\$ 298,000</b>

\* Projects Included in 10 Year FIP Plan



*Find yourself in good company*

**Greenville City Council Budget Workshop**  
**Fiscal Year 2017 & 2018**

**HEALTH FUND**

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# GREENVILLE CITY COUNCIL BUDGET WORKSHOP

## HEALTH FUND

### CHANGE IN FUND BALANCE

Year	Revenue	Expense	Change in Fund Balance	Ending Fund Balance	
			Beginning Fund Balance:	\$ 965,251	
FY2011-12	\$10,980,640	\$(11,090,381)	\$ (109,741)	855,510	Actual
FY2012-13	11,999,538	(12,229,711)	\$ (230,172)	625,338	Actual
FY2013-14	12,970,744	(10,429,002)	\$ 2,541,742	3,167,080	Actual
FY2014-15	12,336,663	(11,638,848)	\$ 697,815	3,864,894	Actual
FY2015-16	12,344,660	(12,384,901)	\$ (40,241)	3,824,653	Projected

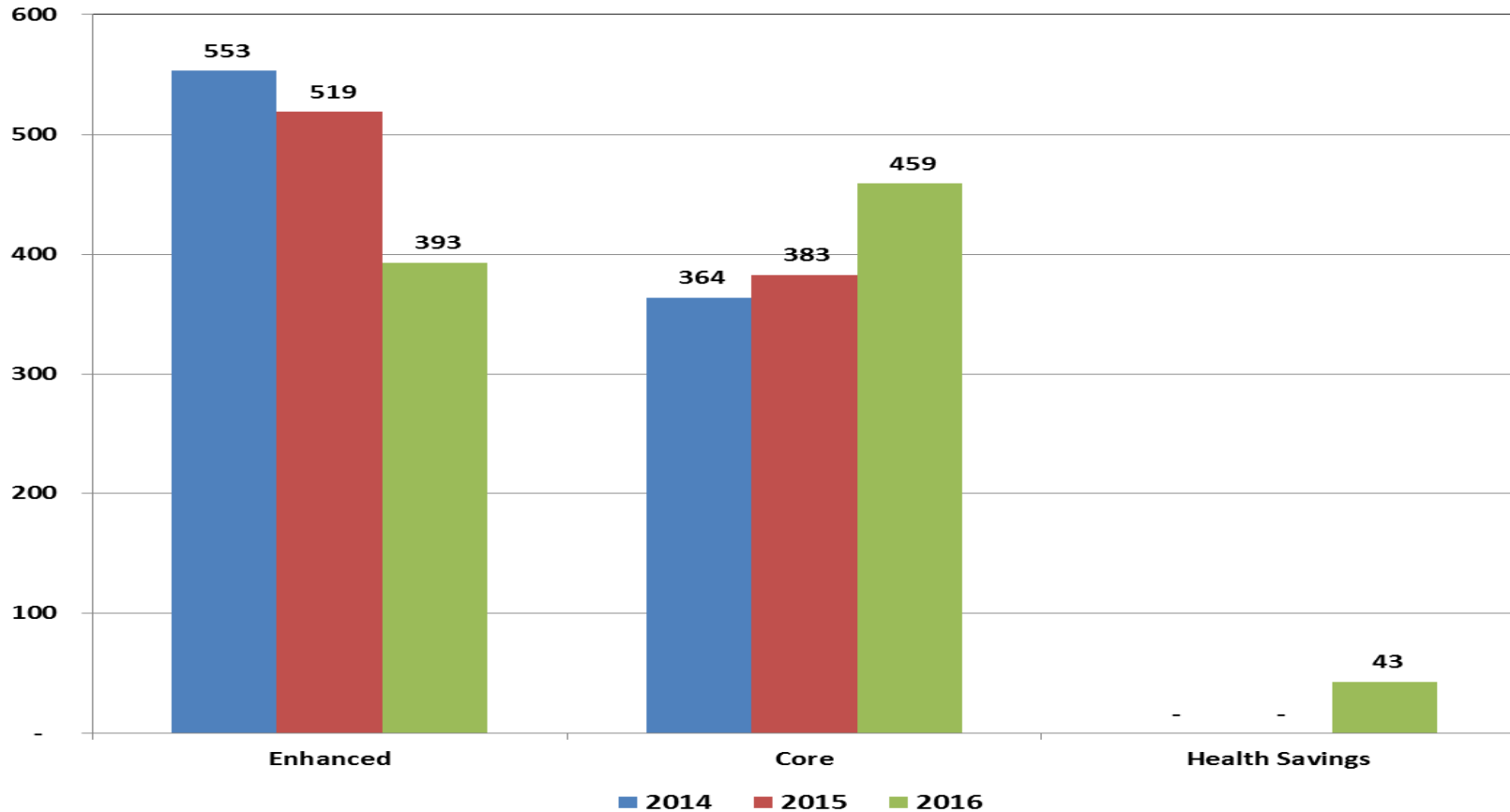
**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**HEALTH FUND**  
**PRIOR TWO YEAR REVENUES**

	Actual		Projected	
	FY 2014-15	% Mix	FY 2015-16	% Mix
City Employer Contribution	8,394,660	68.0%	8,270,562	67.0%
City Employee Contribution	1,624,498	13.2%	1,581,867	12.8%
CVA Contributions	45,988	0.4%	50,426	0.4%
Library Contributions	177,134	1.4%	176,400	1.4%
Airport Contributions	158,947	1.3%	158,513	1.3%
Housing Authority Contributions	597,920	4.8%	567,805	4.6%
Retiree Contributions	1,094,678	8.9%	1,317,604	10.7%
Other Revenues	86	0.0%	33,041	0.3%
Insurance Company Refund / Reimb.	242,752	2.0%	188,442	1.5%
Appropriated Fund Balance	-	0.0%	-	0.0%
<b>Total</b>	<b>12,336,663</b>	<b>100.0%</b>	<b>12,344,660</b>	<b>100.0%</b>

**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**HEALTH FUND**  
**PRIOR TWO YEAR EXPENSES**

	Actual		Projected	
	FY 2014-15	% Mix	FY 2015-16	% Mix
City	\$ 9,854,263	84.7%	\$ 10,552,383	85.2%
Library	186,670	1.6%	202,235	1.6%
CVA	38,511	0.3%	51,017	0.4%
Housing	782,673	6.7%	784,018	6.3%
Airport	156,146	1.3%	171,152	1.4%
Retiree	563,766	4.8%	566,623	4.6%
Other Expense	56,819	0.5%	57,473	0.5%
<b>TOTAL</b>	<b>\$ 11,638,848</b>	<b>100.0%</b>	<b>\$ 12,384,901</b>	<b>100.0%</b>

**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**HEALTH FUND**  
**CITY OF GREENVILLE EMPLOYEE ENROLLMENT BY PLAN**



3 Year Benefits Strategic Plan Components:

1. Introduce Health Savings Account January 1, 2016
2. Reduce Overall Benefits in Core/Enhanced by 2.6%
3. Increase Cost Share of Enhanced to Encourage Migration to Core and HSA

**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**HEALTH FUND**  
**EMPLOYER / EMPLOYEE COST SHARE**

	<b>Enhanced</b>	<b>Core</b>	<b>Weighted</b>
<b><i>2016 Plan Year</i></b>			
<b>Employer</b>	<b>80.0%</b>	<b>88.4%</b>	<b>84.3%</b>
<b>Employee</b>	<b>20.0%</b>	<b>11.6%</b>	<b>15.7%</b>
<b>Total</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b><i>2017 Plan Year</i></b>			
<b>Employer</b>	<b>0.0%</b>	<b>88.4%</b>	<b>88.4%</b>
<b>Employee</b>	<b>0.0%</b>	<b>11.6%</b>	<b>11.6%</b>
<b>Total</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>

2017 Cost Share is Projected Based on:

1. 100% Employee Migration From the Enhanced to the Core Plan
2. No Change in Core Plan Cost Share

**Cost Share Increase From 84.3% to 88.4% (Closer to 90/10)**

**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**HEALTH FUND**

**PROJECTED REVENUE LESS EXPENSE AND  
CHANGE IN FUND BALANCE**

	<b>FY 2016-17</b>	<b>FY 2017-18</b>
<b>Projected Revenue Less Expense</b>		
Revenue	\$ 12,612,696	\$ 12,789,938
Expense	12,785,572	13,135,690
Revenue Less Expense	\$ (172,876)	\$ (345,752)
<b>Change in Fund Balance</b>		
Beginning Fund Balance	\$ 3,824,653	\$ 3,651,777
Revenue Less Expense	(172,876)	(345,752)
Ending Fund Balance	\$ 3,651,777	\$ 3,306,026

Projected Revenue Less Expense and Change in Fund Balance Based On:

1. 100% Employee Migration From the Enhanced to the Core Plan
2. No Change in Core Plan Cost Share

## **GREENVILLE CITY COUNCIL BUDGET WORKSHOP**

### **HEALTH FUND**

#### **PROJECTED REVENUE LESS EXPENSE AND CHANGE IN FUND BALANCE**

- **Expense Projected to Exceed Revenues for Both Fiscal Year 2017 and 2018**
- **Primary Factor Driving This is the Potential Migration From the Enhanced Plan**
- **The Following are Potential Options to Mitigate Situation:**
  - **Adjust the Employer / Employee Cost Share Towards 80% Over Time**
  - **Use Fund Balance to Absorb Revenue and Expense Difference for a Short Term Period**
  - **Implement an Employer Health Clinic to Reduce Costs and Employee Out of Pocket Expense.**
  - **Increase Funding Contribution From General Fund and Other Funds. This Will Create Higher Level Burden on These Funds.**
  - **Combination of These (Excluding an Increase Contribution From Other Funds)**



**Greenville City Council Budget Workshop**  
**Fiscal Year 2017 & 2018**

**EMPLOYEE HEALTH CLINIC CONCEPT**

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**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**ON-SITE HEALTH CLINIC**  
**PROPOSED ON-SITE CLINIC MODEL**

## Outsourced model

- Contract Medical Services From a Third-Party Vendor (i.e., Vidant Health)
- Third-Party Vendor Will Employ All Clinical Personnel
- City Will Determine Staffing Model, Hours of Operation, Services Provided, and Make Other Critical Decisions Related to Clinic's Operations

**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**ON-SITE HEALTH CLINIC**

**CURRENT VIDANT ON-SITE CLINIC CONTRACTS (IN PITT COUNTY)**

- GUC
- DSM-Dyneema
- Patheon
- ASMO
- Grady-White  
Boats
- Mayne Pharma

**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**ON-SITE HEALTH CLINIC**

**GREENVILLE UTILITIES COMMISSION ON-SITE CLINIC**

- Occupational Health Nurse(s): 50 Hours per Week
- Nurse Practitioner: 8 Hours per Week
- Medical Doctor: 4.5 Hours per Week
- Operating Hours: M-F 7 a.m. – 5:30 p.m.

## **GREENVILLE CITY COUNCIL BUDGET WORKSHOP**

### **HEALTH FUND**

#### **POTENTIAL BENEFIT OF ON-SITE HEALTH CLINIC**

- Lower or Waived Co-Pays for Employees
- Reduced Work Lost Time and Absenteeism
- Lower Workers' Comp as Well as Non-Occupational Claims Costs
- Redirected Care From Expensive and Time Consuming Settings (e.g., ER)
- Improved Access and Convenience
- Improved Employee Morale, Retention, and Productivity
- Increased Opportunity to Promote Wellness and Importance of Screenings and Preventive Services

**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**HEALTH FUND**  
**ON-SITE HEALTH CLINIC SERVICES**

- Treat Primary and Urgent Care Needs
- Pre-Employment Physicals and Drug/Alcohol Testing
- Occupational Health Services (Work-Site Injuries, Illnesses, and Exposures)
- Health Promotion and Wellness
- Referrals to Physicians and Specialists When Necessary

**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**HEALTH FUND**  
**IMPLEMENTATION PLAN**

## Where We Go From Here:

- In Cooperation With Vidant, Evaluate Various Staffing Models and the Cost of Implementation of Those Models
- Evaluate the Potential Employee Only Cases That Would be Shifted to the On-Site Clinic at Various Scenario Levels
- Determine Which Model is Best for the City of Greenville's Employees
- Find a Potential Location and Evaluate the Cost (if any) to Set Up Location as a Clinic
- Bring Back Proposal to Council in Fall of 2016



**Greenville City Council Budget Workshop**  
**Fiscal Year 2017 & 2018**

**RECREATION & PARKS DEPARTMENT**

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# **GREENVILLE CITY COUNCIL BUDGET WORKSHOP**

## **RECREATION AND PARKS DEPARTMENT**

### **SECTIONS TO BE DISCUSSED**

- 1. CURRENT FY2015-16 BUDGET REVENUE**
- 2. GENERAL FUND EXPENSE**
- 3. PERSONNEL EXPENSE (ALL DIVISIONS)**
- 4. OPERATING EXPENSE: RECREATION DIVISION**
- 5. OPERATING EXPENSE: PARKS DIVISION**
- 6. BRADFORD CREEK GOLF COURSE**
- 7. AQUATICS AND FITNESS CENTER**





## **RECREATION & PARKS DEPARTMENT**

### **CURRENT FY2015-16 BUDGET REVENUE**

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**RECREATION AND PARKS DEPARTMENT**  
**BUDGET REVENUE**  
**CURRENT FISCAL YEAR 2015-16**

<b>Recreation and Parks</b>	<b>\$ 671,341</b>
<b>Bradford Creek Golf Course</b>	<b>782,897</b>
<b>Aquatics and Fitness Center</b>	<b>551,646</b>
<b>Total</b>	<b><u>\$ 2,005,884</u></b>

**RECREATION AND PARKS DEPARTMENT**  
**RECREATION AND PARKS BUDGET REVENUE**  
**CURRENT FISCAL YEAR 2015-16**

<b>Recreation Dept Misc Rev</b>	<b>\$</b>	<b>92,460</b>
<b>River Park North</b>		<b>35,175</b>
<b>Arts &amp; Crafts</b>		<b>35,175</b>
<b>City Pool</b>		<b>23,115</b>
<b>River Birch Tennis Center</b>		<b>22,110</b>
<b>Senior Program Fees</b>		<b>22,110</b>
<b>R&amp;P Facility Rental</b>		<b>67,335</b>
<b>Concessions - H. Boyd Lee Park</b>		<b>7,538</b>
<b>Gift Shop Revenue</b>		<b>8,543</b>
<b>Wellness Program - GUC</b>		<b>29,145</b>
<b>Rec Dept Athletic Program</b>		<b>276,375</b>
<b>Rec Dept Summer Program</b>		<b>52,260</b>
<b>Total</b>	<b>\$</b>	<b>671,341</b>

**RECREATION AND PARKS DEPARTMENT**  
**BRADFORD CREEK BUDGET REVENUE**  
**CURRENT FISCAL YEAR 2015-16**

<b>Green Fees</b>	<b>\$</b>	<b>522,600</b>
<b>Cart Fees</b>		<b>15,075</b>
<b>Driving Range</b>		<b>100,500</b>
<b>BCGC Concessions</b>		<b>58,290</b>
<b>Programs, Clinics, Lesson</b>		<b>12,060</b>
<b>Tournaments</b>		<b>13,568</b>
<b>Rentals</b>		<b>8,040</b>
<b>Pro Shop Sales</b>		<b>28,643</b>
<b>VIP Sales</b>		<b>12,563</b>
<b>VIP/Wellness Green Fees</b>		<b>8,543</b>
<b>BCGC Card Sales</b>		<b>3,015</b>
<b>Total</b>	<b>\$</b>	<b>782,897</b>

**RECREATION AND PARKS DEPARTMENT**  
**AQUATICS AND FITNESS CENTER BUDGET REVENUE**  
**CURRENT FISCAL YEAR 2015-16**

<b>Membership</b>	<b>\$ 356,775</b>
<b>Guest Fees</b>	<b>27,135</b>
<b>Application Fee</b>	<b>5,025</b>
<b>City Employee Fee</b>	<b>23,618</b>
<b>GUC Employee Fee</b>	<b>6,030</b>
<b>Programs</b>	<b>90,450</b>
<b>GAFC Membership - GUC</b>	<b>26,130</b>
<b>Concessions</b>	<b>14,573</b>
<b>Locker and Towel</b>	<b>1,910</b>
<b>Total</b>	<b><u>\$ 551,646</u></b>



## **RECREATION & PARKS DEPARTMENT**

## **GENERAL FUND EXPENSE SUMMARY**

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**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**RECREATION AND PARKS DEPARTMENT**  
**GENERAL FUND EXPENSE**

<b>FY 2016-17</b>	<b>\$</b>	<b>7,883,451</b>
<b>FY 2017-18</b>	<b>\$</b>	<b>8,093,993</b>

Note: 1) Salary and Benefits Include a 3.0% Increase 2) Salary and Benefits Do Not Include any Requested New Positions and/or Position Reclassifications

**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**RECREATION AND PARKS DEPARTMENT**

<b>Division</b>	<b>FY2016-17</b>	<b>FY2017-18</b>	<b>%</b>
<b>Recreation</b>	<b>\$ 2,666,126</b>	<b>\$ 2,742,613</b>	<b>33.9%</b>
<b>Parks</b>	<b>3,467,818</b>	<b>3,560,967</b>	<b>44.0%</b>
<b>Bradford Creek</b>	<b>901,790</b>	<b>923,905</b>	<b>11.4%</b>
<b>Aquatics &amp; Fitness</b>	<b>847,717</b>	<b>866,508</b>	<b>10.7%</b>
<b>Total</b>	<b>\$ 7,883,451</b>	<b>\$ 8,093,993</b>	<b>100.0%</b>



**GREENVILLE CITY COUNCIL BUDGET WORKSHOP**  
**RECREATION AND PARKS DEPARTMENT**

	<b>FY2016-17</b>	<b>FY2017-18</b>	<b>%</b>
<b>Personnel</b>	<b>\$5,315,587</b>	<b>\$5,459,276</b>	<b>67.4%</b>
<b>Operations</b>	<b>2,567,864</b>	<b>2,634,717</b>	<b>32.6%</b>
<b>Total</b>	<b>\$7,883,451</b>	<b>\$8,093,993</b>	<b>100.0%</b>



## **RECREATION & PARKS DEPARTMENT**

**PERSONNEL EXPENSE**

**ALL DIVISIONS**

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**RECREATION AND PARKS DEPARTMENT**  
**PERSONNEL EXPENSE**  
**EXPENSE BY DIVISION**

Division	FY2016-17	FY2017-18	%
Recreation	\$ 2,114,648	\$ 2,176,304	39.8%
Parks	2,065,763	2,123,560	38.9%
Bradford Creek	532,354	543,386	10.0%
Aquatics & Fitness	602,822	616,026	11.3%
<b>Total</b>	<b>\$ 5,315,587</b>	<b>\$ 5,459,276</b>	<b>100.0%</b>

Represents at 2.7% Increase

**RECREATION AND PARKS DEPARTMENT**  
**PERSONNEL EXPENSE**  
**EXPENSE BY CATEGORY**

	<b>FY2016-17</b>		<b>FY2017-18</b>	
<b>Salaries</b>	<b>\$4,026,004</b>	<b>75.7%</b>	<b>\$4,117,915</b>	<b>75.4%</b>
<b>Benefits</b>	<b>1,289,583</b>	<b>24.3%</b>	<b>1,341,361</b>	<b>24.6%</b>
<b>Total</b>	<b>\$5,315,587</b>	<b>100.0%</b>	<b>\$5,459,276</b>	<b>100.0%</b>

**RECREATION AND PARKS DEPARTMENT**  
**PERSONNEL EXPENSE**  
**APPROVED POSITIONS**

<b>Recreation</b>	<b>23.5</b>
<b>Parks</b>	<b>31.0</b>
<b>Bradford Creek</b>	<b>5.5</b>
<b>Aquatics &amp; Fitness</b>	<b>7.0</b>
<b>Total</b>	<b>67.0</b>

Positions Include: (a) 60 Positions Employed Full Time, (b) 11 Positions Employed at 50% (5.5 FTEs), (c) 2 Positions Employed at 75% (1.5 FTEs)

# RECREATION AND PARKS DEPARTMENT

## PERSONNEL EXPENSE

### EXPENSE PER POSITION

<b>Year</b>	<b>Personnel Expense</b>	<b>Approved Positions</b>	<b>Expense per Position</b>
<b>FY 2016-17</b>	<b>\$ 4,437,029</b>	<b>67.0</b>	<b>\$ 66,224</b>
<b>FY 2017-18</b>	<b>\$ 4,580,718</b>	<b>67.0</b>	<b>\$ 68,369</b>

Personnel Expense 1) Excluded Part-Time Salaries, 2) Includes Benefits



## **RECREATION & PARKS DEPARTMENT**

### **OPERATING EXPENSE** **RECREATION DIVISION**

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**OPERATIONS EXPENSE**  
**RECREATION DIVISION**

	<b>FY2016-17</b>	<b>FY2017-18</b>
<b>Supplies and Materials</b>	<b>\$ 218,118</b>	<b>\$ 224,756</b>
<b>General Liability Insurance</b>	<b>170,000</b>	<b>170,000</b>
<b>Contracted Services</b>	<b>76,294</b>	<b>78,970</b>
<b>Telephone</b>	<b>23,262</b>	<b>22,362</b>
<b>Printing</b>	<b>15,178</b>	<b>15,559</b>
<b>Other Expense</b>	<b>14,500</b>	<b>14,500</b>
<b>Travel &amp; Education</b>	<b>10,300</b>	<b>10,270</b>
<b>Advertising</b>	<b>8,225</b>	<b>9,005</b>
<b>Dues and Subscriptions</b>	<b>9,501</b>	<b>9,587</b>
<b>Concessions</b>	<b>6,100</b>	<b>6,300</b>
<b>Capital</b>	<b>-</b>	<b>5,000</b>
<b>Total</b>	<b>\$ 551,478</b>	<b>\$ 566,309</b>



**RECREATION DIVISION**  
**SUPPLIES AND MATERIALS**

	<b>FY2016-17</b>	<b>FY2017-18</b>
<b>General Office</b>	<b>\$ 18,580</b>	<b>\$ 17,000</b>
<b>Computer</b>	<b>31,393</b>	<b>34,818</b>
<b>Uniforms</b>	<b>2,185</b>	<b>2,210</b>
<b>Programs</b>	<b>165,960</b>	<b>170,728</b>
<b>Total</b>	<b>\$ 218,118</b>	<b>\$ 224,756</b>

**RECREATION DIVISION**  
**SUPPLIES AND MATERIALS**  
**PROGRAM SPECIFIC**

Program	FY2016-17	FY2017-18
<b>Arts &amp; Crafts</b>	<b>\$ 9,430</b>	<b>\$ 10,400</b>
<b>Adult Athletics</b>	<b>12,000</b>	<b>13,000</b>
<b>Youth Athletics</b>	<b>23,000</b>	<b>23,500</b>
<b>Barnes Ebron</b>	<b>300</b>	<b>300</b>
<b>Drew Steele</b>	<b>11,000</b>	<b>11,000</b>
<b>Eppes Center</b>	<b>12,000</b>	<b>12,000</b>
<b>Extreme Park</b>	<b>200</b>	<b>200</b>
<b>HB Lee</b>	<b>12,700</b>	<b>12,700</b>
<b>Jaycee</b>	<b>2,040</b>	<b>2,088</b>
<b>Community Pool</b>	<b>22,000</b>	<b>23,000</b>
<b>River Birch Tennis</b>	<b>5,500</b>	<b>5,500</b>
<b>Sports Connection</b>	<b>9,500</b>	<b>9,500</b>
<b>South Greenville</b>	<b>10,000</b>	<b>11,000</b>
<b>Special Pops</b>	<b>17,250</b>	<b>17,250</b>
<b>Spray Park</b>	<b>5,000</b>	<b>5,250</b>
<b>Special Projects</b>	<b>1,040</b>	<b>1,040</b>
<b>Senior Program</b>	<b>13,000</b>	<b>13,000</b>
<b>Total</b>	<b>\$ 165,960</b>	<b>\$ 170,728</b>

**RECREATION DIVISION**  
**CONTRACT SERVICES**

	<b>FY2016-17</b>	<b>FY2017-18</b>
<b>Copier</b>	<b>\$ 12,060</b>	<b>\$ 12,060</b>
<b>Sunday in Park</b>	<b>16,700</b>	<b>17,100</b>
<b>General Office</b>	<b>2,684</b>	<b>2,760</b>
<b>Programs</b>	<b>44,850</b>	<b>47,050</b>
<b>Total</b>	<b>\$ 76,294</b>	<b>\$ 78,970</b>

**RECREATION DIVISION**  
**CONTRACT SERVICES**  
**PROGRAM SPECIFIC**

Program	FY2016-17	FY2017-18
<b>Arts &amp; Crafts</b>	<b>\$ 3,200</b>	<b>\$ 3,300</b>
<b>Youth Athletics</b>	<b>1,500</b>	<b>1,500</b>
<b>Drew Steele</b>	<b>3,000</b>	<b>3,100</b>
<b>Eppes Center</b>	<b>2,900</b>	<b>3,300</b>
<b>Extreme Park</b>	<b>250</b>	<b>300</b>
<b>HB Lee</b>	<b>3,200</b>	<b>3,400</b>
<b>Jaycee</b>	<b>2,500</b>	<b>2,800</b>
<b>Community Pool</b>	<b>10,000</b>	<b>10,050</b>
<b>River Birch Tennis</b>	<b>600</b>	<b>600</b>
<b>Sports Connection</b>	<b>1,000</b>	<b>1,000</b>
<b>South Greenville</b>	<b>1,000</b>	<b>1,500</b>
<b>Special Pops</b>	<b>2,500</b>	<b>2,800</b>
<b>Spray Park</b>	<b>7,000</b>	<b>7,200</b>
<b>Special Projects</b>	<b>200</b>	<b>200</b>
<b>Senior Program</b>	<b>6,000</b>	<b>6,000</b>
<b>Total</b>	<b>\$ 44,850</b>	<b>\$ 47,050</b>



## **RECREATION & PARKS DEPARTMENT**

**OPERATING EXPENSE**

**PARKS DIVISION**

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**OPERATIONS EXPENSE**  
**PARKS DIVISION**

	<b>FY2016-17</b>	<b>FY2017-18</b>
<b>Utilities</b>	<b>\$ 428,559</b>	<b>\$ 438,000</b>
<b>Maintenance</b>	<b>326,636</b>	<b>335,114</b>
<b>Supplies and Materials</b>	<b>202,983</b>	<b>203,100</b>
<b>Contracted Services</b>	<b>164,799</b>	<b>176,640</b>
<b>Fleet Service Cost-Fixed</b>	<b>158,903</b>	<b>158,903</b>
<b>Fuel</b>	<b>50,675</b>	<b>52,150</b>
<b>Prks Strmwter Util Fee</b>	<b>36,000</b>	<b>40,000</b>
<b>General Liability Insurance</b>	<b>30,000</b>	<b>30,000</b>
<b>Travel &amp; Education</b>	<b>2,500</b>	<b>2,500</b>
<b>Other Expense</b>	<b>1,000</b>	<b>1,000</b>
<b>Total</b>	<b>\$ 1,402,055</b>	<b>\$ 1,437,407</b>

**PARKS DIVISION**  
**MAINTENANCE**

	<b>FY2016-17</b>	<b>FY2017-18</b>
<b>Equipment</b>	<b>\$ 2,500</b>	<b>\$ 2,900</b>
<b>Vehicle</b>	<b>86,432</b>	<b>90,306</b>
<b>Buildings</b>	<b>161,000</b>	<b>165,000</b>
<b>Fleet Labor</b>	<b>68,544</b>	<b>68,544</b>
<b>Commercial Labor</b>	<b>8,160</b>	<b>8,364</b>
<b>Total</b>	<b>\$ 326,636</b>	<b>\$ 335,114</b>

**PARKS DIVISION**  
**SUPPLIES AND MATERIALS**

	<b>FY2016-17</b>	<b>FY2017-18</b>
<b>General</b>	<b>\$ 181,483</b>	<b>\$ 181,600</b>
<b>Uniforms</b>	<b>16,000</b>	<b>16,000</b>
<b>Gift Shop</b>	<b>5,500</b>	<b>5,500</b>
<b>Total</b>	<b>\$ 202,983</b>	<b>\$ 203,100</b>



**PARKS DIVISION**  
**CONTRACTED SERVICES**

	<b>FY2016-17</b>	<b>FY2017-18</b>
<b>Contracted Services</b>	<b>\$ 160,299</b>	<b>\$ 172,140</b>
<b>Laundry</b>	<b>4,500</b>	<b>4,500</b>
<b>Total</b>	<b>\$ 164,799</b>	<b>\$ 176,640</b>



## **RECREATION & PARKS DEPARTMENT**

### **BRADFORD CREEK DIVISION**

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**RECREATION AND PARKS DEPARTMENT**  
**BRADFORD CREEK REVENUE AND EXPENSE HISTORY**

	Actual FY2010-11	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	YTD FY 2015-16
Revenue	\$ 751,836	\$ 861,084	\$ 727,840	\$ 693,724	\$ 693,364	\$ 392,800
Operating Expense						
Administration / General	449,002	397,422	446,579	451,862	480,260	323,640
Operating / Maintenance	387,917	475,526	391,725	448,005	394,278	227,038
	836,919	872,948	838,304	899,867	874,538	550,679
Revenue Less Expense	\$ (85,083)	\$ (11,864)	\$ (110,463)	\$ (206,143)	\$ (181,174)	\$ (157,878)
Revenue to Expense %	89.8%	98.6%	86.8%	77.1%	79.3%	71.3%

Note:

1. YTD Represent Eight Months Ending February 29, 2016
2. Expenses Do Not Include Capital Improvement, Facility Improvement, or Energy Savings Purchases

**RECREATION AND PARKS DEPARTMENT**  
**BRADFORD CREEK REVENUE AND EXPENSE HISTORY**

The Following are Capital Improvement and Facility Improvement Projects Completed Over the Last Five Years (FY2012-2016) That Are Not Included in the Historical Operating Expenses:

**CIP / FIP Projects**

<b>Bridge Replacement</b>	<b>\$ 17,265</b>
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<b>HVAC Replacement</b>	<b>10,261</b>
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<b>Total</b>	<b><u>\$ 27,526</u></b>
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**RECREATION AND PARKS DEPARTMENT**  
**BRADFORD CREEK EXPENSE BUDGET**

	<b>FY 2016-17</b>	<b>FY 2017-18</b>
<b>Personnel</b>		
<b>Salary</b>	\$ 418,349	\$ 426,002
<b>Benefits</b>	114,005	117,384
	<b>532,354</b>	<b>543,386</b>
<b>Operations</b>		
<b>Contracted Services</b>	130,000	130,000
<b>Supplies and Materials</b>	104,839	108,678
<b>Concessions</b>	52,000	53,000
<b>Utilities</b>	31,650	33,000
<b>Fuel</b>	26,000	28,000
<b>Maintenance</b>	15,897	17,591
<b>Advertising</b>	5,000	6,000
<b>Dues &amp; Subscriptions</b>	2,600	2,600
<b>Travel and Education</b>	950	1,050
<b>Other</b>	500	600
	<b>369,436</b>	<b>380,519</b>
<b>Total</b>	<b>\$ 901,790</b>	<b>\$ 923,905</b>

Note: Personnel Expense Does Include 3.0% Increase Without Allowance for Vacancy

**RECREATION AND PARKS DEPARTMENT**  
**BRADFORD CREEK REVENUE LESS EXPENSE**

	<b>FY2016-17</b>	<b>FY2017-18</b>
<b>Projected Revenue</b>	<b>\$ 782,897</b>	<b>\$ 782,897</b>
<b>Projected Expense</b>	<b>901,790</b>	<b>923,905</b>
<b>Net</b>	<b>\$ (118,893)</b>	<b>\$ (141,008)</b>
 <b>Rev to Exp %</b>	 <b>86.82%</b>	 <b>84.74%</b>

Note: (1) Net Difference is Subsidized by General Fund (2) Projected Revenue is Equal to Current Year Budget



## **RECREATION & PARKS DEPARTMENT**

### **AQUATICS AND FITNESS CENTER**

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## RECREATION AND PARKS DEPARTMENT

### AQUATICS AND FITNESS CENTER REVENUE AND EXPENSE HISTORY

	Actual FY2010-11	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	YTD FY 2015-16
Revenue	\$ 671,710	\$ 703,906	\$ 730,159	\$ 693,112	\$ 625,641	\$ 393,496
Operating Expense						
Administration / General	469,840	482,854	507,998	551,676	511,731	341,516
Operating / Maintenance	256,567	225,947	237,086	268,383	227,760	216,432
	<u>726,407</u>	<u>708,800</u>	<u>745,084</u>	<u>820,059</u>	<u>739,490</u>	<u>557,948</u>
Revenue Less Expense	<u>\$ (54,697)</u>	<u>\$ (4,894)</u>	<u>\$ (14,925)</u>	<u>\$ (126,947)</u>	<u>\$ (113,849)</u>	<u>\$ (164,452)</u>
Revenue to Expense %	92.5%	99.3%	98.0%	84.5%	84.6%	70.5%

Note:

1. YTD Represent Eight Months Ending February 29, 2016
2. Expenses Do Not Include Capital Improvement, Facility Improvement, or Energy Savings Purchases



## RECREATION AND PARKS DEPARTMENT

### AQUATICS AND FITNESS CENTER REVENUE AND EXPENSE HISTORY

The Following are Capital Improvement, Facility Improvement, and Energy Conservation Projects Completed Over the Last Five Years (FY2012-2016) That Are Not Included in the Historical Operating Expenses:

#### CIP / FIP Projects

<b>Replace Duct Work Within Facility</b>	<b>\$ 35,000</b>
<b>HVAC Design / Install for Gym</b>	<b>139,105</b>
<b>Locker Room Painting</b>	<b>27,057</b>
<b>Roof Replacements</b>	<b>221,756</b>
<b>Carpet Replacements</b>	<b>20,000</b>
<b>Plumbing Renovation Design</b>	<b>19,250</b>
<b>Subtotal</b>	<b>\$ 462,168</b>

#### Energy Conservation Projects

<b>Pool De-Humidifier</b>	<b>\$ 333,736</b>
<b>Lighting</b>	<b>9,718</b>
<b>Controls</b>	<b>36,989</b>
<b>Mechanical</b>	<b>45,497</b>
<b>Water Improvements</b>	<b>18,054</b>
<b>Subtotal</b>	<b>\$ 443,994</b>
<b>Total</b>	<b>\$ 906,162</b>

**RECREATION AND PARKS DEPARTMENT**  
**AQUATICS AND FITNESS CENTER EXPENSE BUDGET**

	<b>FY 2016-17</b>	<b>FY 2017-18</b>
<b>Personnel</b>		
<b>Salaries</b>	<b>\$ 471,776</b>	<b>\$ 481,017</b>
<b>Benefits</b>	<b>131,046</b>	<b>135,009</b>
	<b>602,822</b>	<b>616,026</b>
<b>Operations</b>		
<b>Utilities</b>	<b>80,595</b>	<b>80,682</b>
<b>Supplies and Materials</b>	<b>57,000</b>	<b>61,000</b>
<b>Contracted Services</b>	<b>50,000</b>	<b>50,000</b>
<b>Maintenance</b>	<b>43,000</b>	<b>44,000</b>
<b>Concessions</b>	<b>7,000</b>	<b>7,000</b>
<b>Travel and Education</b>	<b>4,000</b>	<b>4,000</b>
<b>Other</b>	<b>2,500</b>	<b>3,000</b>
<b>Dues &amp; Subscriptions</b>	<b>800</b>	<b>800</b>
	<b>244,895</b>	<b>250,482</b>
<b>Total</b>	<b>\$ 847,717</b>	<b>\$ 866,508</b>

Note: Personnel Expense Does Include 3.0% Increase Without Allowance for Vacancy

**RECREATION AND PARKS DEPARTMENT**  
**AQUATICS AND FITNESS CENTER REVENUE LESS EXPENSE**

	<b>FY2016-17</b>	<b>FY2017-18</b>
<b>Projected Revenue</b>	<b>\$ 551,646</b>	<b>\$ 551,646</b>
<b>Projected Expense</b>	<b>847,717</b>	<b>866,508</b>
<b>Net</b>	<b>\$ (296,071)</b>	<b>\$ (314,862)</b>
 <b>Rev to Exp %</b>	 <b>65.07%</b>	 <b>63.66%</b>

Note: (1) Net Difference is Subsidized by General Fund (2) Projected Revenue is Equal to Current Year Budget