

COMMUNITY APPEARANCE COMMISSION MINUTES

September 2, 2015
Greenville, NC

The Community Appearance Commission met on the above date at 5:30 p.m. in the third floor conference room #337 of City Hall located at 200 West Fifth Street.

Community Appearance Commission Members Present:

Scott Johnson, Chair
Lynn Caverly

Myron Caspar
Brenda Diggs

Andrew Bowers
Fred Wright III

Community Appearance Commission Members Absent:

Cora Tyson

Staff Present:

Elizabeth Blount, Planner I
Cheryl Tafoya, Recycling Coordinator
Delbert Bryant, Sanitation Manager

ROLL CALL

Elizabeth Blount took roll and Chairman Johnson confirmed that the CAC had a quorum.

PLEDGE OF ALLEGIANCE

Commission members pledged allegiance to the flag of the United States of America.

APPROVAL OF AGENDA: September 2, 2015

Motion was made by Mr. Wright and seconded by Mr. Caspar to approve the agenda. Motion carried unanimously.

APPROVAL OF MINUTES: May 13, 2015

Motion was made by Ms. Caverly and seconded by Ms. Diggs to approve the May 13, 2015 minutes. Motion carried unanimously.

ANNOUNCEMENTS

None

CITY STAFF INTRODUCTIONS AND COMMENTS

Ms. Blount stated that the aluminum window sign for the Community Appearance Awards was paid for and ready for pick up. She introduced Cheryl Tafoya and Delbert Bryant from Public Works who presented on the Adopt-A-Street Program.

CONTINUED BUSINESS

Bylaws Review

Chairman Johnson decided to delay the bylaws review until the next meeting.

NEW BUSINESS

Adopt-A-Street Update

Ms Tafoya and Mr. Bryant provided an update on the Adopt-A-Street program. They provided the program's history. 64 letters were mailed to participants and only 15 responses were received. They contacted 20 cities to see what they were doing with their adopt-a-street program. Responses differed from city to city. Three proposed ideas were presented – (1) Contract cleaning of street right of ways, (2) Charge an Administrative Fee, (3) Design a different sign with current City branding logo. Motion was made by Mr. Caspar and seconded by Ms. Caverly for CAC to continue involvement with the Adopt-A-Street program. Motion carried unanimously. Mr. Caspar volunteered to be the liaison with Public Works on behalf of the CAC.

Elections

CAC recommended delay of the elections. Chairman Johnson will continue to preside.

Community Appearance Award Nominations

Chairman Johnson requested votes and the nominee with the most number of votes for September was selected: ECU parking lot, 14th Street. Ms. Caverly volunteered to find out the name of the recipient of the certificate and letter and to deliver it. Commission decided to not provide a sign due to the possibility of the sign being stolen. Several nominations were made for next month and commission members were encouraged to take pictures and send to Ms. Blount one week prior to the next meeting.

PUBLIC COMMENTS

None

MEMBER COMMENTS AND ITEMS FOR FUTURE AGENDAS

None

ADJOURNMENT

Motion made by Mr. Bowers and seconded by Ms. Caverly to adjourn the meeting at 6:32 pm. Motion carried unanimously.

Respectfully submitted,

Elizabeth Blount

Elizabeth Blount, Planner I
252-329-4608