



Agenda

Greenville City Council

May 9, 2016
6:00 PM
City Council Chambers
200 West Fifth Street

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I. Call Meeting To Order

II. Invocation - Council Member Connelly

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Agenda

- **Public Comment Period**

The Public Comment Period is a period reserved for comments by the public. Items that were or are scheduled to be the subject of public hearings conducted at the same meeting or another meeting during the same week shall not be discussed. A total of 30 minutes is allocated with each individual being allowed no more than 3 minutes. Individuals who registered with the City Clerk to speak will speak in the order registered until the allocated 30 minutes expires. If time remains after all persons who registered have spoken, individuals who did not register will have an opportunity to speak until the allocated 30 minutes expires.

VI. Consent Agenda

1. Minutes from the March 14 and March 17, 2016 City Council meetings
2. Resolution accepting dedication of rights-of-way and easements for Arbor Hills South Phase 4 and Brook Hollow Section Four, Phase 1
3. Establishment of Fair Market Value for 610 Roosevelt Avenue
4. Recommitment of 2015 HOME Investment Partnership Funds for Multi-Family Rental Housing Development

5. Supplemental TIP Agreement with the North Carolina Department of Transportation (NCDOT) for U-3315/10th Street Connector
6. South Greenville Multipurpose Athletic Field renovation and budget adjustment
7. Contract award to Technical Video Systems (TVS) for the Video Recording, Production and Broadcast Equipment Project
8. Various tax refunds greater than \$100
9. Budget ordinance amendment #8 to the 2015-2016 City of Greenville budget (Ordinance #15-032) and amendment to the Project Budget Ordinance (Ordinance #15-053)

VII. New Business

10. Presentations by Boards and Commissions
 - a. Planning and Zoning Commission
 - b. Redevelopment Commission
11. Offer by Taft-Ward Investments, LLC to purchase property located on the south side of Eighth Street between Evans Street and Forbes Street
12. Presentation of the City's proposed Fiscal Year 2016-17 operating budget and Fiscal Year 2017-18 financial plan

VIII. Review of May 12, 2016, City Council Agenda

IX. City Manager's Report

13. Update on East 10th Street

X. Comments from Mayor and City Council

XI. Closed Session

- To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, said law rendering the information as privileged or confidential being the Open Meetings Law
- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body

XII. Adjournment



City of Greenville, North Carolina

Meeting Date: 5/9/2016
Time: 6:00 PM

Title of Item: Minutes from the March 14 and March 17, 2016 City Council meetings

Explanation: Proposed minutes from City Council meetings held on March 14 and March 17, 2016 are presented for review and approval.

Fiscal Note: There is no direct cost to the City.

Recommendation: Review and approve proposed minutes from City Council meetings held on March 14 and March 17, 2016.

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[Proposed_Minutes_of_the_March_17_2016_City_Council_Meeting_1025757](#)

PROPOSED MINUTES
MEETING OF THE CITY COUNCIL
CITY OF GREENVILLE, NORTH CAROLINA
MONDAY, MARCH 14, 2016



The Greenville City Council met in a regular meeting on the above date at 6:00 p.m. in the Council Chambers, third floor of City Hall, with Mayor Allen M. Thomas presiding. The meeting was called to order, followed by the invocation by Council Member Rose H. Glover and the Pledge of Allegiance.

Those Present:

Mayor Allen M. Thomas; Mayor Pro-Tem Kandie D. Smith; Council Member Rose H. Glover; Council Member McLean Godley; Council Member Rick Smiley; Council Member P. J. Connelly; and Council Member Calvin R. Mercer

Mayor Pro-Tem Smith arrived at the meeting at 6:18 p.m.

Those Absent:

None

Also Present:

Barbara Lipscomb, City Manager; David A. Holec, City Attorney; Carol L. Barwick, City Clerk; and Polly Jones, Deputy City Clerk

APPROVAL OF THE AGENDA

Motion was made by Council Member Connelly and seconded by Council Member Smiley to approve the agenda. Motion carried unanimously.

PUBLIC COMMENT PERIOD

Marion Blackburn

As an advocate for the Greenville Area Animal Welfare Coalition, Ms. Blackburn made comments about the City's Trap-Neuter-Return (TNR) program. The Greenville Animal Protective Services Unit (Unit) has been trapping and removing cats at several apartment complexes in recent weeks. Having the Unit pick up cats with tipped ears and take them to the shelter where they can be killed has frustrated animal advocates as well as the people who care for and love these cats. Moreover, seizing ear tipped cats can result in the loss of grant funding.

An operational TNR program can relieve Greenville's officers from having to solve problems at locations, which are out of control. Indeed, it has been documented that



trapping and killing cats have no long-term effect in reducing the population. Sterilizing cats and returning them will keep other cats out while this colony slowly dies. Nuisance behaviors like spraying, meowing and roaming will virtually disappear when cats are sterilized.

Ms. Blackburn stated that the City of Greenville currently places bait-a-traps whenever a complaint is received. A cat who wanders in is labeled a nuisance, even some cats that are pets. Part of a more humane approach is to adopt guidelines for nuisance cats to identify and stop problem behaviors. These days the public expects more humane and nonlethal ways to treat animals. That must include database approaches, which in New Hampshire reduced shelter populations by 75%. At present, the Greenville Animal Protective Services Unit does not keep full data on the animals that pass through its custody. Hopefully, the City Council will help the City's TNR program to become fully operational.

John Laffiteau

Mr. Laffiteau made comments about a personnel matter that occurred at the Sheppard Memorial Library in March 2014. There was a lack of patron testimony to back up what the Library staff contended his conduct consisted of during his visit at the Library. The footage from the cameras that were pre-located in the Library could not support staff's contentions. Given that difference in opinion, perhaps he and the Library staff could rely on a polygraph test to get at the truth and to see who has a better grasp of what really happened.

Suzanne Mayo

Ms. Mayo stated that her family is requesting the City Council's support for their petition for the need to install a stop light and a speed reduction sign on 10th Street at the entrances of Copper Beech Apartments and Highway 33 East. Her son, Samuel Matthew Mayo, was fatally hit by a vehicle and passed away on October 18, 2015. Until that happened, she was unaware that 2/10th of a mile had been listed in 2014 as a high hazard area by the North Carolina Division of Highways. Also, within the last two years, there have been 514 crashes resulting in two deaths in the area from Greenville Boulevard through that intersection to Oxford Road. The North Carolina Department of Transportation (NCDOT) Traffic Engineer and a consultant have been studying this location for the last year.

Ms. Mayo stated that one comment on her family's online petition, which was established January 2016, states the following:

"In 2010, I was in a minor accident in front of Copper Beech Apartments. We were okay. We just had beat up cars. I fought for a stop light to be installed because it was so obvious to me something awful would happen here. Authorities told me that installing a light here would interrupt traffic flow. Interrupted traffic is such a small price to pay for potentially saving lives."

Ms. Mayo stated that many other people shared their concern about how this traffic problem should have been resolved years ago. Her family has lost a precious family



member and their goal is to hopefully keep another family from going through such a tragedy. There is an ECU article in The East Carolinian that reads as follows:

“COPY”

Posted: October 22, 2015

Our View: Recent ECU death should lead to a stoplight in front of Copper Beech Apartments

Early Sunday morning, an ECU student lost his life while trying to cross 10th Street near Copper Beech and 33 East. Last Halloween, another ECU student lost her life while crossing the same section of 10th Street. Two years, two deaths, same location.

In the last six months alone, there have been eight accidents reported near that area of East 10th Street. Greenville drivers, including both residents and students, know to drive with caution along East 10th Street and to keep an eye out for careless drivers that pull out into traffic leaving the numerous fast food locations. In addition to cars pulling into traffic, drivers have to watch out for pedestrians that choose to cross the busy intersection.

We as an editorial staff believe that the city of Greenville is not doing its due diligence in ensuring the safety of drivers and pedestrians that utilize East 10th Street. Too many accidents and deaths have occurred in that area for city officials to not acknowledge that this is a problem.

Although it would not help with the 5 p.m. traffic in that area, there should be a stoplight put in the intersection of Copper Beech and 33 East. Too many people make risky decisions to pull out into traffic while trying to make left turns out of each apartment complex. The stoplight could be a minor inconvenience; however, it would be a major benefit to Greenville drivers in the long run. Safety should always outweigh inconvenience.

“COPY”

Mayor Thomas thanked Ms. Mayo, stating that it is very important to have her input in this process. Tonight, the City Council will actually be discussing the implementation of a Red Light Camera Enforcement Program to address some of the traffic problems in the City.

CONSENT AGENDA

City Manager Barbara Lipscomb introduced the following items on the Consent Agenda:

- Minutes from the June 11, 2015 City Council meeting



- Removed Resolution Approving an Exchange of Property with Taft-Ward Investments, LLC for Separate Discussion
- Resolution and deed of release to abandon a portion of a sanitary sewer easement and a portion of a water easement at Fire Tower Commercial Village, Lot 4 – (Resolution No. 009-16)
- Resolution declaring three vehicles to be surplus and authorizing disposition by public auction – (Resolution No. 010-16)
- Resolution declaring Police canine Patton as surplus and authorizing his disposition to Officer Chad Bowen – (Resolution No. 011-16)
- Report on Bids and Contracts Awarded

Council Member Connelly requested to remove the resolution approving an exchange of property with Taft-Ward Investments, LLC from the Consent Agenda for separate discussion.

Motion was made by Council Member Godley and seconded by Council Member Connelly to approve the remaining items under the Consent Agenda. Motion carried unanimously.

CONSENT AGENDA ITEMS FOR SEPARATE DISCUSSION

RESOLUTION APPROVING AN EXCHANGE OF PROPERTY WITH TAFT-WARD INVESTMENTS, LLC

Council Member Connelly stated that this item was removed from the Consent Agenda for separate discussion because his concern is that the property was not offered to the public. Any city-owned property is owned by the taxpayers and the public should be given the opportunity to purchase this property. It is almost like this proposed exchange of property conveys that it is a backroom deal.

Mayor Thomas stated that 90%-95% of the City’s properties are offered for open bid. He asked staff to explain the nuance for why this property is any different.

City Attorney Holec explained that the General Statutes authorizes the City to convey property. In general, the City uses the competitive bid method (a negotiated offer), an upset bid (putting the property up for public auction) or a sealed bid. Those are three methods allowed by the General Statutes and there are others. One other method is the exchange of property and that is proposed in this situation where the City is exchanging property with someone else. In doing that, the City Council makes a determination that the City is receiving full and fair consideration in the exchange. The process to follow that is a



notice is given in the newspaper at least 10 days in advance so the public is aware of that, but the actual authorization for the conveyance is done by the City Council by a resolution, after that occurs. At this time, that is what is being considered by the City Council.

City Attorney Holec stated that there are also other potential methods for accomplishing a conveyance of property. It has to fit certain areas. For example, with economic development the City must follow procedures in connection with furtherance of a community development plan. What is being proposed as far as the exchange is a 20 x 70 ft. lot on 8th Street. The property owners or the persons who are trying to acquire this property are assembling property for future development. That is their intent and they have acquired some other properties directly abutting this 20 x 70 ft. lot so they want this piece of property to be something that they can use for a potential future development. The City is receiving a lot on 5th Street and the City owns lots on both sides of that lot on 5th Street. So, the City would have a larger lot, which can be used for potential development at a later time. That is why the City has something that property owners want to receive, there is something that the City wants to receive, and the City Council has to authorize the exchange.

City Attorney Holec explained that there is a difference in valuation between the two properties. The property that the City is conveying has a higher valuation and a recent appraisal was done to determine what that valuation was compared to what the City is looking to acquire and the City will use the tax value of the property. With the exchange, the persons wanting to acquire the property that the City owns will pay the difference in price between the two, actually paying a little bit more, but a nominal bit more. That would give the City the ability to say that it is receiving full and fair consideration, because the City's lot is 20 x 70 ft. and it is really more of a use with the other lots on 8th Street, and then the City is acquiring a larger lot for potential future development.

Mayor Thomas asked if both of these lots are developable on their own or if the only way that they are developable is if they are added to another lot.

City Attorney Holec responded that the use of the lots would be very limited. The City's lot is currently commercial downtown so there are no setback requirements, but it is a 20 x 70 ft. lot and to construct something on that lot would be difficult. It potentially could be a parking lot because of the paved area on the property. The lot that the City is looking to acquire probably could be developed with the size and having the three lots together would help development.

Council Member Connelly stated that his main concern with the situation is how can the City possibly say that this is fair market value, when the City has not put it out to the fair market. There are two different properties - one is CD and the other is CDF, which is very similar. In his opinion, either of them probably could not be developed on their own because of the size of each lot. Having transparency in government is important and the public deserves the opportunity to bid on this property as well.



Council Member Smiley asked whether there is something about the nature of the transaction that prevents the City from using what would normally be an upset bid process or another method.

City Attorney Holec responded that the exchange of property is one of the options that the City could use, but the City also has other available options.

Council Member Smiley stated that if the City no longer wished to own the property and someone approached the City, then any offer that person made would be subject to an upset bid process. It would be open for 10 days each time someone is willing to pay more for the property. But in that case, it would be difficult for this particular self-buyer to make an offer of giving the City this piece of property and a sum of money. That would be something that could be upset by another because nobody else has that property to offer and all properties are unique. The reason for what the City would normally do for the sale of the piece of property is potentially not feasible now for this particular situation.

City Attorney Holec responded that the City would be doing it based upon a monetary payment. If the City wanted to acquire the 5th Street property, the City would negotiate with that property owner and try to reach an agreement and that would be a separate transaction.

Mayor Pro-Tem Smith asked whether the City has any potential development plans for the 5th Street property, since the City is trying to connect all three properties.

Assistant City Manager Merrill Flood responded that the middle piece has halted the City's development plans in the area. Obviously, with the streetscape work, the City wants to see how that fits before doing some development. But the City has the potential of using small office or commercial and/or residential because that is all allowable in the CDF zoning district on this property, where this middle piece is being offered by the proposed developer. That middle piece combined with the other properties could make a much better building site than what the City currently has. Currently, one piece is a corner lot and the City will lose developable land because of the corner side setback. There is the piece in the middle, but the City does not own it and then there is a piece bookending that piece. Therefore, it is not a desirable building site in the current formation of the property.

Mayor Pro-Tem Smith asked about the appraisal value for the current land on 5th Street.

City Attorney Holec responded that an appraisal was not done and the City relied upon the tax value for that one. The tax value was \$3,290. The valuation difference is being paid by the persons who are acquiring the property because what the City is conveying has a higher valuation.

Council Member Smiley stated that the process that staff has recommended seems to be a case where the actual trade of the property gives the taxpayers a better collection of property in a focus area for development in places where the City could potentially attract



some interesting new development and activity. It sounds as though that is preventing the City from doing this as an upset bid process - the City would be receiving a unique property in return.

Mayor Pro-Tem Smith asked whether the tax value in the amount of \$3,290 is currently holding the City back from doing any project.

Assistant City Manager Flood responded it is not the tax value, but it is the land assembly and the ability to have a suitable development site that would prevent the City from doing anything.

Mayor Pro-Tem Smith asked if the City had anything in the works, could the City purchase the property.

Assistant City Manager Flood responded yes.

Mayor Thomas asked if that property is for sale.

Assistant City Manager Flood stated that the property has been offered to the City through this method. Prior to this offering, the City has not inquired if it was available for sale. The middle piece was recently acquired by this group and was made available in this manner to the City, and now the City is beginning to look at land assembly on this particular property.

Motion was made by Council Member Connelly and seconded by Council Member Godley to offer the City's 0.04 acre tract located on the south side of 8th Street between Evans Street and Forbes Street for the sale through a competitive sale method.

Council Member Connelly stated that in the best interest of the taxpayers, the City should be able to obtain the fair market value of this property.

Council Member Godley stated that it is important to continue to promote a transparent government. Also, it is important that no matter what piece of city-owned property there is on its books, that the City offers it to the community. If no one is interested, at least the City offered the public an opportunity to purchase this property.

Mayor Thomas asked if there is a timeline related to any project that could be a major economic tax improvement for this city, based upon what happens with the other piece of land.

City Attorney Holec responded that the City would like to receive the other piece of land as soon possible, but he is not aware of any particular deadline.

Mayor Thomas stated that in a free market economy, somebody is trying to acquire something to create more value that would ultimately be more tax base for the City and, hopefully, to allow the City to provide more service.



Mayor Thomas asked what would be the timeline to start this process from the beginning.

City Attorney Holec stated that he would have to look at the statutory procedure and likely he would have to bring back a resolution for the City Council's consideration to initiate that process.

Mayor Thomas asked what is the earliest this issue could be resolved.

City Attorney Holec responded that April would be the very earliest.

Council Member Smiley asked whether it is not possible to simply accept their offer, with the exception of having to make the property available for upset bid.

City Attorney Holec responded that would be done where the City is receiving the money versus the lot, and he will come back with a different resolution for the City Council's consideration.

Mayor Thomas asked if a bid could not include a piece of land.

City Attorney Holec responded that is why the City has the exchange.

Council Member Smiley stated that having this other piece of property is a useful thing for the City maybe as part of this and two separate actions. If the City is going to sell this and an offer to purchase can be made for the other one at that price, it sounds as though there is no objection to the end result that has been proposed. Also, what people are trying to achieve is a more transparent process. His suggestion is while the City pursues that process, the City can still end up at the same input.

Assistant City Manager Flood stated obviously, the City would have to see if the persons would be willing to sell their property. That separate conversation would need to occur and then staff will bring any offer back before the City Council for basically purchasing it. They may decide that they want the same amount or some different amount, based upon these conversations. Certainly, there are options that would come forward. The City can advertise even if it was a sealed bid or a negotiated upset bid. The City has two options and two processes have been discussed. The negotiated upset bid is probably the preferred method. The City would start that process by publishing the contents of that bid for a certain period of time giving all who are interested a chance to upset that bid within certain percentages.

Assistant City Manager Flood stated that to answer the question about whether there is another way to do this in a timely fashion, with regard to the offer for the City to receive the property the exchange is probably the method that the City could use.

City Attorney Holec stated that if desired, one option for the City Council is to table the item for Thursday night's meeting for him to come back with different methods to pursue



whether starting the process for a negotiated offer upset bid or a sealed bid. For a negotiated offer upset bid, the City would speak with the purchaser and see if that is an offer that they want to make. If the City Council wants to go ahead and not approve this and direct another method, the City Council can still do that as well.

Mayor Pro-Tem Smith asked if the property is put out for upset bid, how long will the bidding process last and how many times can the bidding happen.

Mayor Pro-Tem Smith stated that initially, when City Council Members asked about the 5th Street properties, they were not associated with a certain project. She heard about a dog park and City staff spoke with the adjacent property owner, but no specific project or time limit was mentioned. Tonight, she is hearing about assembling the properties and an office building. The City was aware that the middle piece was for sale and could have purchased it for \$3,000. Tonight, what is being asked is that the City put this out for public bid. But the City Council has not been told that this project is holding up anything that is going to create a large tax value because it could be used for several things.

Assistant City Manager Flood stated that is correct. To answer the question about how long will the bidding process last, it will continue until no bids are received. It depends upon the interest that the public has for this piece of property.

City Attorney Holec stated that as far as time, if the City would put the property out for sealed bids, which is not negotiated offer upset bids, there is at least a 30-day waiting period between the advertisement and opening of the bids. Then it comes to the City Council whether to accept it. A negotiated offer and advertisement and an upset bid is that the City has to negotiate an agreement with the individual, and then the City Council will need to authorize staff to go forward with that process, based upon a negotiated offer. The City advertises it for 10 days for an opportunity for upset bids. If someone gives a qualifying upset bid, there is a certain percentage that they have to raise and then the City advertises again for 10 days.

Mayor Pro-Tem Smith asked when the sealed bids are opened, are they made public.

City Attorney Holec responded that when the City opens the sealed bids, they are made public.

Mayor Thomas asked if there is a minimum bid amount.

City Attorney Holec responded that the City could do that and that could be placed in the advertisement. Regardless, whether the City Council decides to accept at the end of the process, if the City does not do a minimum amount, it comes back to the City Council and the City Council always has the ability to approve or deny it.



There being no further discussion, the motion passed unanimously to offer the City's 0.04 acre tract located on the south side of 8th Street between Evans Street and Forbes Street for the sale through a competitive sale method.

OLD BUSINESS

AMENDMENT TO COUNCIL-STAFF COMMUNICATIONS GUIDELINES

City Attorney David Holec stated that this will be a continuation of a discussion that the City Council had at its February 11, 2016 meeting. During that discussion about the adopted policy on Council-Staff Communications, the City Council noted that updating and/or revising the policy was wanted. It was specifically mentioned to note that sometimes interaction between elected officials and City staff can benefit City operations. So, a specific statement in the policy's general purpose statement states that. The other changes are technical changes addressing the fact that there are two Assistant City Managers and updating the references to the Citizens Action Line, which is now called the City's Compass.

City Attorney Holec stated that a provision is included in the revisions making it allowable for a Council Member to directly contact a City staff member, if there is a need for an immediate response for information. This was not in the previous policy. That contact is to be a request for information and it is not to be an order or direction for the staff member to take any action. Having a specific provision in place will ensure that if a Council Member contacts a City staff member for any type of communication, a City staff member will respond as soon as reasonably feasible to ensure that there is a prompt response. The staff member will report that contact to the immediate supervisor or department head for further guidance and direction, prior to taking action. That is in place so that the Council Members can get the information, but also ensures that there is involvement from the appropriate lines of authority.

City Attorney Holec stated that as far as an amendment, this policy actually repeated the policy for adding an agenda item to a City Council meeting. There is no need to have that policy embedded within another policy and the City Council is not amending that policy. A contact directly from a City staff member to a Council Member about an issue involving the employee recognizes the fact that Council Members may want to listen to that employee to show compassion and interest in the employee and what is occurring with their employment with the City. But at the same time, to ensure that the appropriate lines of authority are maintained, it advises that the City employee should contact their supervisor or department head or the City Manager with the concern. Also, the Council Member should ensure that the City Manager is aware of the issue and there is a requirement for that as well. Another revision clarifies that the Mayor is governed by this policy along with the Council Members.



Council Member Smiley asked whether it means that a staff member cannot take action where it states in the new section of the policy that “the Council may contact a City staff member, but shall not order or direct a staff member to take any actions”, if the request falls within their authority to act.

City Attorney Holec responded that actually the City Council’s contact with the department heads is authorized by another section of the policy already. That is correct that if it is within their general duties and that is something that department heads normally would do, they would do that.

Mayor Pro-Tem Smith asked whether the Council Members should contact the Assistant City Managers regarding their communications or should all of them go through the City Manager.

City Manager Lipscomb stated that the Assistant City Managers are considered to be part of her team.

Council Member Glover expressed her concerns about the proposed revisions, stating that on several occasions in the morning, she has called the City Manager’s Office and received a returned telephone call late in the afternoon. Whenever she receives a telephone call from a citizen or a City employee, she listens to their concerns and advises them to go through the proper channels. If City employees do not receive a satisfactory response from their supervisor or department head, then they should contact the City Manager’s Office.

If there is an emergency situation, employees should not have to wait to get authorization from the City Manager’s Office to take the appropriate action. If there is any assurance that City staff will return employees’ telephone call within their daily 8-hour work period, if it is concerning their work, she would feel better about the Council-Staff Communications policy. At least staff could confirm that the employees’ concerns were received and set up a time with the employees to discuss them. If it is urgent, there are three managers, and she feels that at least one of the three should be able to contact an individual. In her opinion, she has not received timely responses from the Assistant City Managers.

Council Member Glover stated that her biggest concern is how citizens and City employees are treated. Those employees who pay taxes and vote have the right to discuss their concerns with Council Members representing their districts. The City cannot tax them without representation. As a Council Member, she is willing to do her part. But, as far as bouncing employees around like volleyballs, she does not want anyone and no one wants to be treated that way. Other people may not be as compassionate as she is about the City employees.

Motion was made by Council Member Smiley and seconded by Council Member Mercer to approve the amendments to the Council-Staff Communications Guidelines. The motion passed with a 5:1 vote. Mayor Pro-Tem Smith and Council Members Godley, Smiley,



Connelly and Mercer voted in favor of the motion and Council Member Glover voted in opposition.

NEW BUSINESS

PRESENTATION BY BOARDS AND COMMISSIONS

Affordable Housing Loan Committee

Chairperson William Kitchen stated that the primary functions of the Affordable Housing Loan Committee are 1) to approve loans made under the Affordable Housing Bond Programs for first time homebuyer downpayment assistance, home mortgages, and elderly homeowner rehabilitation loans, 2) to make recommendations to the City Council on the purchase of land to be used for affordable housing development, and 3) to review other housing related policies and activities as deemed appropriate by the City Council.

Chairperson Kitchen summarized the achievements of the Committee for the past year (March 1, 2015 through February 29, 2016), stating the members approved downpayment assistance for seven low to moderate income families. Four of them received the 20% HOME grant and three received 10% No Interest Loan funding. The Community Development Block Grant (CDBG) Public Service funding in the amount of \$99,450 was awarded to local nonprofit organizations. The Committee approved \$40,000 to the Boys and Girls Club of the Coastal Plain, \$27,200 to the Center for Family Violence Prevention (Family Center), \$15,000 to the East Carolina University/Lucille W. Gorham Intergenerational Community Center, and \$17,250 to the Literacy Volunteers of America - Pitt County. In addition, members of the Committee reviewed the 2014-2015 Consolidated Annual Performance and Evaluation Report (CAPER). Several informational presentations were given such as the Financial Literacy Series for those who are becoming homeowners under the HOME and No Interest Loan funding. The Annual Nonprofit Workshop was held for those nonprofits who are seeking support under the CDBG Public Service funding.

Request to Move an Item Up on the Agenda

Motion was made by Council Member Godley and seconded by Mayor Pro-Tem Smith to move the two agenda items relating to the Red Light Camera Enforcement Program and the 2016 State Legislative Initiatives after the Community Appearance Commission's annual presentation. Motion carried unanimously.

Community Appearance Commission

Chairperson Scott Johnson gave an overview of the members' responsibilities, stating that the Community Appearance Commission (CAC) was established in 1979 to develop ideas, to review ordinances and programs and to advise the City Council on matters related to the City's community appearance and beautification. He acknowledged the City Council liaison, staff liaison and members for the CAC, and noted that there are currently three vacancies



on the CAC and there will be an additional one in April. Due to the lack of a quorum this past year, the Commission decided to meet quarterly as allowed in its handbook. This year they will meet four times with an additional meeting in June to address any business before their break.

Chairperson Johnson reported that the CAC's typical agenda topics include the Community Appearance Awards, Neighborhood Improvement Grants and the Adopt-A-Street (Keep Greenville Beautiful) requests. The CAC is in the final phase of reviewing its handbook to ensure complete compliance with City policies and procedures. The members of CAC have established a process to acknowledge and recognize exemplary efforts of individuals and businesses and institutions and the community groups to ensure the appearance of the City of Greenville. There are award programs at two levels: monthly awards and biennial awards.

For monthly awards, nominations are submitted by the members of CAC and all nominees must be located with the City's extraterritorial jurisdiction. Nominees are considered based on a number of criteria points including overall appearance of landscape and design, maintenance of vegetation, variance of vegetation, property upkeep and building upkeep. Seven properties received monthly awards including the Kappa Delta Sorority House, Brookfield Apartments, Carolina Breast Imaging, Children's World Learning Center, Modlin Agency, Pet Emergency, Evans Street, East Carolina University's Parking Lot, and 14th Street. Certificates and letters are awarded to each winner and onsite signage is provided to recipients to display.

Chairperson Johnson reported that the CAC plays a role in the Adopt-A-Street Program and oversees the Neighborhood Improvement Grant Program. The Public Works Sanitation Division has oversight of this program, and the actual program is actually a collaborative effort with Keep Greenville Beautiful. The CAC will provide a representative to attend the Keep Greenville Beautiful meetings to provide insight in revamping the program. For now, the CAC will still assess the applications and grant approval. This year, the members did not receive any applications for the Neighborhood Improvement Grant Program and will be reviewing those as they come forward. Since the CAC does not have a quorum, the members were not actually able to approve any grants for this past cycle.

Council Member Godley reported that he has reached out to several individuals since there are three vacancies on the CAC. By the CAC's next meeting, those three vacancies should be filled.

PRESENTATION BY THE POLICE DEPARTMENT REGARDING IMPLEMENTATION OF A RED LIGHT CAMERA ENFORCEMENT PROGRAM

Chief of Police Mark Holtzman gave an update on the Red Light Enforcement Program. The City handles roughly 500 crashes monthly, and some of the most severe collisions occur at intersections. Five locations were selected for the cameras and that was done through 1) Traffic Engineering Accident Analysis System, 2) North Carolina Department of Transportation High Collision Sites Manual (Published June 30, 2015), 3) Input from



Greenville Police Department Traffic Safety Unit, and 4) Input from City of Greenville Traffic Engineers. The five locations are Charles Boulevard and Firetower Road, Greenville Boulevard and East Arlington Boulevard, Memorial Drive and West Arlington Boulevard, South Charles Boulevard and East 14th Street, and Firetower Road and Arlington Boulevard.

In general, the Red Light Camera Enforcement Program allows the Greenville Police Department to free up its traffic safety resources and to work in other neighborhoods reducing speed and stop sign violators. Doing red light enforcement safely requires more than one police officer, and they have to go out in teams of two, three, or four to do this enforcement. The following is a sample of the data the GPD has for the top five selected locations about the number of left turn, right angle and rear end intersection accidents, which is the cause of some of the highest injury ratings. Sometimes data is harder to research and the police officer does not know exactly if it fits in one of those blocks, and that data is categorized as Other.

Charles Boulevard & Firetower Road

- NC 43 S. (Charles Blvd.) – **45 MPH**
- Firetower Rd – **45 MPH**
- **133** Collisions (2009-2013)
- **36%** Rear end, Slow or Stop
- **26%** Left turn, same roadway
- **16%** Angle
- **22%** Other

Chief Holtzman stated that some studies show that rear end collisions will increase and others indicate they will not when this program is used. People are more apt to slam on breaks at a red light camera enforcement intersection until they become accustomed to how the system works. The following is highlights of how the automated red light enforcement works:

How It Works

- Selected intersections are equipped with Automated Red Light Camera equipment which includes a still camera and digital video camera installed near the roadway
- The system is triggered when a vehicle enters an intersection after the light cycles to red
- The vendor checks the violation for validity (i.e., no funeral or police guidance)
- The Greenville Police Department will make final determination if a civil citation is warranted
- The vehicle's registered owner is mailed the **civil citation**, which includes two still photos of the violation, one photo of the displayed license plate, and instructions of how to view a video clip



There are no points on an individual's car insurance or license.

Chief Holtzman explained how the camera detection works, stating that staff can angle and point the camera and pick the lanes to be enforced. Unless there is absolutely solid data that supports somebody going right on red is hitting pedestrians or going right on red is causing a lot of accidents, he is proposing that the City does not cover a right on red zone with a camera. There are plenty to do and GPD will get plenty of cause and effect by covering these straight thru and left turn movements and not doing any of the right on red violations.

Chief Holtzman summarized the Fayetteville, NC model, stating Fayetteville started its program in July with five locations and decided to use 10 cameras. The City of Fayetteville picked two of the worst views at particular intersections. There was a 46% reduction in red light violations at the five intersections with the Red Light Safety Camera Systems within the first six months (July-December).

Chief Holtzman stated that regarding the cost, there is \$0 cost/risk to the taxpayers. This program is set up to be fully funded through fines paid by red light violators. It will require a partnership with the Board of Education, but the very first step is on the City Council's legislative agenda items. There is a state law in place, NC GS 1060A-300.1(c). That has a sentence in it that allows Fayetteville and the County to enter into an agreement together.

Council Member Godley asked whether the fine in Fayetteville is incremental or just a flat one.

Chief Holtzman responded that it is a flat fine. The state law set the fine at \$100. Also, Fayetteville has a \$100 late fee after 30 days for unpaid fines. If anyone does not like the answer from the City's review, then the individual can appeal in court.

Mayor Thomas asked if there have been any lawsuits related to this program in Fayetteville.

City Attorney Holec responded that he spoke with Fayetteville's City Attorney. Fayetteville has not had any lawsuits. Of course, they did have some citizens not liking the approach. When the City of Greenville had its program initially, there was a High Point, North Carolina decision that using the civil fines was the enforcement of the criminal law, and because of the North Carolina Constitutional provision, the clear proceeds are required to go to the school system. That is why the City stopped its program at that time.

City Attorney Holec stated that the Fayetteville model gives the ability to do this in a financially prudent way. The potential concern is that has not been contested as far as having this method. There is a possibility that someone may contest that, but in reality it does comply with the Constitutional provision. The City will have an agreement with the school system receiving the payments, and then the City will have the agreement with a payment to defray the City's expense. So, there is compliance.



Mayor Thomas stated that all that is being done is submitting this to the City's legislative delegation for their input and consideration as a potential local bill.

City Attorney Holec stated that is correct. The City Council has all of its authority based upon the authority that the General Assembly grants the City. If the City Council decides to have this as a legislative initiative, the City would seek that authority. Once the City has the authority, then it would be a later time for the City Council to determine whether or not to implement it.

Council Member Godley asked how many other communities in the state use the red light cameras.

City Attorney Holec responded that Raleigh is the only other city using the red light cameras. The City of Raleigh does not use the Fayetteville model. Their legislation says that they keep the proceeds. There is a question as to whether that will be challenged. Fayetteville initially looked at the Raleigh model also, but decided that the best protection is to have an agreement with the school system and to comply with the statutory provision that the school system receives the payment and it comes back to the City.

Mayor Pro-Tem Smith asked if the money is equally distributed among all the schools and whether the City is part of that process.

Chief Holtzman responded that the Fayetteville model has a Memorandum of Understanding with the Board of Education stating that the money goes to the Board of Education, and then the City invoices the Board of Education for the cost of the program. So the City is reimbursed by the same firm. Once it is in the Board of Education's hands, it is up to them to develop what they are going to do with the funds.

Mayor Pro-Tem Smith stated that her concern is people might say that if it is a certain area maybe a certain school receives it and other schools are neglected. She was wondering if the City is a part of that process or is that something that can be included in the agreement.

City Attorney Holec responded that is something that the City could do potentially, but the school system would want to have the discretion as to how to expend funds that they have available.

Council Member Godley stated that would be a discussion involving the Board of Education.

Council Member Smiley stated that in Fayetteville, the net revenue is after all of the cost and is essentially what the full school system is getting every month. That is approximately \$600,000-\$700,000 annually and additional revenue to the schools.

Chief Holtzman stated that is correct.

Council Member Smiley stated that a citizen reported while in another City, he received a traffic ticket for entering an intersection when it was on red because he literally stopped his car on the white line. Needless to say that will not be one of the City's business rules.



Chief Holtzman stated that the GPD is in total control of it and will be monitoring the operator, who is doing the viewing, in determining what is and is not deemed to be a violation.

Mayor Pro-Tem Smith stated that if people start slowing down at the red light camera enforced zones, the revenue will no longer be coming in to pay for the cameras.

Mayor Pro-Tem Smith asked whether the GPD looked at what will happen when the tickets are no longer enough to satisfy the expense of \$4,500 monthly per camera.

Chief Holtzman responded that the GPD will not violate the City's business rules first of all. The GPD would lose its integrity if that is done. The thing to do is to just constantly monitor the system and when cameras are underperforming, which is good because that means that everybody changed their behavior at those locations, the cameras might be moved into another intersection.

Council Member Mercer asked how visible and easily detectable are these cameras to the motorists.

Chief Holtzman responded that a map of where the red light enforcement cameras are located will be advertised. Enforcement photos will be at and ahead of intersections as well so that people are aware that they are entering or in a photo enforcement zone. Enforcement photos and maps will be advertised.

Council Member Godley asked staff to give information shared with him recently about 10th Street and the lighting and other things of that nature.

Public Works Director Kevin Mulligan stated that visible pedestrian signs have been installed at the 10th Street/Copper Beech Way zone entering from the east as well as in the University area on 10th Street across Evans Street. Regarding the street lights, work begins tomorrow to upgrade the lighting between Greenville Boulevard and Oxford Road.

Mayor Thomas announced that regarding the concerns about Copper Beech Apartments and Highway 33 and other areas, there has been discussion about installing the reflective yellow plastic poles creating a safety zone to get the attention of drivers. Also, rumble strips will be placed across the roads so that drivers get an audible warning to pay attention to what they are doing.

Public Works Director Mulligan stated that the traffic counterparts from the City and DOT have discussed the rumble strips as well as the delineators, and he will meet with DOT's Division Engineer tomorrow about getting the strips in place. Also, DOT is evaluating the viability of a traffic signal in the Copper Beech Way area.

2016 STATE LEGISLATIVE INITIATIVES

City Attorney David Holec stated that the North Carolina General Assembly will reconvene on April 25, 2016. Due to the 2016 short session of the General Assembly, the matters



which may be considered are limited. The leadership in both the House and the Senate has advised the members to not bring up for consideration controversial legislation during this session, but they will address things as they are brought up that fit within their rules. Discussion by the City Council of any issues and local acts which the City Council desires to pursue would be appropriate at this time. As part of the normal process followed, this Monday is for the City Council's discussion and reaching a consensus and then he will come back at the Thursday, March 17, 2016 meeting with resolutions for the City Council to formally adopt.

The following are potential legislative initiatives for the City Council to consider for this session:

Red Light Camera Enforcement – City Attorney Holec explained the initiative to seek a local act which will allow the City of Greenville to implement a red light camera enforcement program utilizing an interlocal agreement with the Pitt County Board of Education which includes provisions on cost sharing and reimbursement. In 2014, the City of Fayetteville secured a local act which authorized the implementation of such a red light camera enforcement program. This innovative approach has been successfully implemented by Fayetteville. This approach allows the city to implement the red light camera enforcement program in a fiscally prudent manner. Without this authority, the clear proceeds of the fines which are collected from citations issued due to red light camera enforcement would be paid to and retained by the local school system. And the City could only retain the amount which represents the cost of collection of the fines which could not exceed 10% of the amount of the fines. Drivers of motor vehicles who violate the law by entering an intersection after the signal light turns red create a serious safety hazard. The implementation of this enforcement tool is expected to result in a decline of stoplight violations and a correlating increase in safety for the citizens of Greenville.

City Attorney Holec noted that the City of Greenville already has the authority to do red light camera enforcement, but because of decisions in the court system, doing so has proven to be economically not feasible. The fines collected from citations would have to be paid and retained by the school system and the City was only able to retain 10% of the amount of the fines, which are related to the cost of collection. This initiative allows the City to recoup its expenses by having an interlocal agreement with the Board of Education. The Board of Education receives the funds and then pays back to the City. The benefit is the Board of Education receives funds, which they otherwise would not receive, and the City of Greenville and its citizens address problems associated with red light running. So, it does further public safety.

City Attorney Holec explained that this local act is subject to the restrictions of the General Assembly's rules that its local acts are to be noncontroversial. That means when they introduce it, the local legislative delegation must make a determination that this is something that is noncontroversial and they certify that when they file the bill. The City of Fayetteville pursued their initiative during the short session. There is precedent that something like this could potentially occur. They have had discussion during the long



session previous to that, but they did pursue this during the short session. If the City Council unanimously approves this as a legislative initiative, the City Council would also approach the local school board and the Pitt County Board of Commissioners to do a resolution of support. The City will present those three resolutions to the legislators and seek their support as this is something that is accepted on a local level. This is the same method that Fayetteville used in gathering their support and staff recommends this method.

The consensus of the City Council was to pursue this legislative initiative.

Preservation and Enhancement of Municipal Revenue Sources – City Attorney Holec explained the initiative to support efforts to preserve the existing revenue sources of cities and to enhance the revenue sources which cities have the authority to implement. Cities are reliant upon municipal revenue sources in order to provide services to their citizens. The available revenue sources for cities are limited. Any reduction of municipal revenue sources will result in budget problems for cities. Cities would then be required to either reduce services provided to citizens or increase revenues from other sources. It is important that existing municipal revenue sources be preserved. During the 2015 Session, the adopted State budget included a sales tax plan that provides additional money to primarily rural and suburban counties and cities with no county or city to receive less local sales tax revenue than currently received. The revenue for the additional money comes from an expansion of the sales tax base to include repair, maintenance, and installation of tangible personal property. This is expected to help fund a total of \$84.8 million which is to be distributed to 79 counties with Pitt County to get 0.16% of this amount. The distribution to Pitt County is to be divided among the county and the cities. Although the City of Greenville benefitted from this change, there is the possibility of further reform of the sales tax which may not be beneficial to the City of Greenville including alteration of the distribution formulas. Sales tax is a significant revenue source for the City of Greenville. The sales tax should continue to be a reliable and growing source of revenue for cities. The North Carolina League of Municipalities continues to work on legislation that would provide cities with additional revenue options, including authority for a city-only sales tax.

Council Member Connelly stated that he would like the City Council to support stopping the potential change for the redistribution of sales tax. That is a huge component of the City's revenue. If the State would in essence redistribute that out to other communities, it would put the City in a tremendous shortfall. But, he is not in favor of raising any kind of taxes and just creating taxes to make up for the City's shortfall. He is in favor for stopping it but something needs to take place, if the tax formula being used presently is changed.

Mayor Thomas stated that another concern is the State of North Carolina is not maintaining the tier system. Tier 1 are the social economic ones and the ones in most distress. There are nine or 10 counties that fit that criteria. Pitt County is considered a Tier 2 and there are Tier 3 counties (Wake, Mecklenburg and others). Over a decade or so of initiating that



system, it was found that the most distressed areas have not been getting the proper funding. This may get lost in the mix as the State is looking for revenue streams.

Mayor Thomas stated that when it comes to looking at the economy in a state, there is this old archaic model of 100 counties. Maybe the true economic model is there is about seven or eight economic nodes in this State. If you erase the county and city lines, one can look at the inflow and outflow of money and traffic and literally see eight economic nodes probably in this State. The General Assembly may not solve all of this in short session, but what this more or less signifies is not extending, but protecting and preserving the existing revenue streams which allow the City of Greenville to reduce the volatility in its budget. If municipalities cannot count on certain revenue streams based on modeling, then that creates uncertainty and volatility. That can affect the City's credit and bond ratings.

Assistant City Manager Michael Cowin stated that those sales tax revenues represent about \$17 million for which the City's General Fund Budget is leveraged upon. It is significant and is the City's second largest revenue component within the General Fund.

Council Member Connelly stated that with the current model for the sales tax revenue, this is related to people bringing money into the City. If the City changes that model and starts finding new taxes, then in essence the City is taxing the people who use and are in that vicinity instead of taxing the people who are coming into an area to spend money and then return to their areas. So technically it is going to put a huge burden on the City of Greenville and its citizens. The citizens will ultimately pay the price for Greenville. To him, this is one of the most important things on this entire list of initiatives.

The consensus of the City Council was to pursue this legislative initiative.

Preservation of Municipal Authorities – City Attorney Holec explained the initiative to support efforts to preserve the existing authorities of cities. Cities are authorized to act based upon grants of authorities by the North Carolina General Assembly. Cities need flexibility in exercising these authorities to allow the local elected officials the opportunity to make decisions that effectively and efficiently meet the needs of their community. During this session, there are several bills eligible for consideration which would limit or restrict the authorities of local elected officials to make decisions on significant issues which are important to the community. An example is a proposal (HB304/SB320) which would overrule local rules governing existing billboards by allowing an existing billboard to be moved from its current location to any nonresidential zone in a city regardless of the city's restrictions on locations and which would allow the relocated billboard to be enlarged, made taller, or converted to digital display, even if the city's ordinance says otherwise.

The consensus of the City Council was to pursue this legislative initiative.

Urban Search and Rescue Funding Source – City Attorney Holec explained the initiative to support legislation to establish a sustainable funding source for the Urban Search and



Rescue Program. North Carolina has seven (7) regional Urban Search and Rescue (USAR) teams which provide disaster response and additional capabilities such as swift water rescue, confined space rescue, and aquatic rescue. One of the regional teams is located and provided personnel by the City of Greenville Fire-Rescue Department. The primary source of funding for the USAR program in North Carolina has been through Homeland Security Grants passed through North Carolina Emergency Management (NCEM). However, this grant funding is decreasing, and there is a need to establish a sustainable funding source. During the 2015 Session, legislation was passed to support the Urban Search and Rescue Program, but a provision relating to sustainable funding was not included. The North Carolina Coalition of Metropolitan Fire Chiefs has supported this issue in the past.

The consensus of the City Council was to pursue this legislative initiative.

Business Registration – City Attorney Holec explained the initiative to support efforts to maintain the authority of cities to implement business registration programs and charge a reasonable fee in connection with the program. The 2014 repeal of municipal privilege license authority eliminated a tool for cities to collect data on businesses operating within their jurisdiction. This data provided information to employees in areas like police, fire, safety inspections, and zoning compliance. Some local governments have commenced collecting this data and charging a fee associated with the costs of collecting the data. However, this prompted the introduction of bills during the 2015 Session to restrict or eliminate the fee which could be charged. HB739 would eliminate the authority of cities to charge a reasonable fee and is eligible for consideration during this session.

City Attorney Holec stated that the City had this information readily available as part of its privilege licensing authority. When that was repealed, the City no longer had that source of information. Some cities have implemented business registration programs and charged a fee associated with that. That had a reaction from the General Assembly because they wanted to ensure that this was not a method to go back to a privilege license to have the business registration and then charge a fee. There have been some bills introduced in order to eliminate the ability to charge a fee. What this does is to support efforts that the City can maintain its ability to do the registration and charge a reasonable fee to defray expenses.

Council Member Connelly spoke in opposition of this initiative stating that the City would be taxing each business. One of the things that should be promoted is to bring more businesses into Greenville. He understands the notion is a way to track things. Most of the people who are running illegal businesses are not complying anyway and eventually they will get caught. The City should be enticing business and focusing on bringing more jobs to our area and not placing another burden on businesses.

Mayor Thomas stated that there are two separate things here, one is about a fee and that can definitely be debated and that was definitely the intent of legislature because some



cities took advantage of that excluding Greenville. Greenville held its significantly lower rate for many years, but early on the last City Council made a significant move and then within a couple of months, the State legislature eliminated that and actually used Greenville as an example in the hearings. He did not want to see that again and warned that it could potentially happen.

Mayor Thomas stated that this has presented a tremendous costly burden to the taxpayers of Greenville about the ability to be able to track illegal uses and activities. It gives one less tool for our authorities to be able to track whether there is an illegal use or something is totally inappropriate next to a school or something volatile with chemicals. There are so many things that the City does not have the ability to at least be able to understand where business is being done inappropriately in an area. From a fee standpoint, that is completely clear. He does not agree moving forward with fees, but he supports the idea of Les Everett and the entire association for the State Inspectors have said this emphatically and voted this into the organization that they need the ability to know where there are illegal uses happening across this state and where potential volatile uses are in place.

Council Member Mercer stated that he is suggesting leaving this in there for a totally different reason. The State is getting its fingers in the cities' business too often, and this is an example where it should be up to the cities to decide. The State does not need to be micromanaging municipal government. It has nothing to do with this particular issue, and it is just on principle.

Council Member Connelly stated that the cities and government are getting their hands involved in private enterprise too which there should be no reason whatsoever that they need to be getting involved with that. There is a general policing that needs to take place in preventing somebody from starting a business and charging them a fee. What is the fee used for and what does that general fee go towards? He paid for privilege licenses for years in his business and never got anything in return.

Council Member Mercer stated that it is the City's right to make that decision and not Raleigh's job. If Raleigh mandates that every city has a fee, he would oppose that. It is not their job to tell the City what to do.

Mayor Thomas asked if the City Council could strike the language to get something that the City Council will support.

City Attorney Holec responded yes. The City does not currently have a business registration program. There would be cost associated with implementing that program. The benefit is that it gives information to the City so that the Fire/Rescue and Police Departments are aware of locations of businesses, building inspections and zoning compliance. That is the reason for the City seeking the information.

Council Member Smiley stated that the point is the City is already incurring the cost. This is information that the City must have such as the Fire Department has to know where



dangerous chemicals are being stored and they are having to go out and find that information, which is a cost. A more efficient way to gather that information is to create a registry. The City does not necessarily charge people a fee when it collects the information, but collecting the information has a cost. This may be a cheaper way to get that information.

Motion was made by Council Member Smiley and seconded by Mayor Pro-Tem Smith to authorize the City Attorney to draft a resolution for City Council action at the March 17, 2016 meeting on a business registration program.

Council Member Connelly stated that his concern is that the City will be incurring another expense.

City Manager Lipscomb stated that the City does not charge for business registration.

Assistant Manager Cowin stated that there will be an incremental cost. It might be covered through other areas that are being used in other ways.

Council Member Smiley stated that creating the registry has a cost, but it saves the City staff time and cost in many different areas. It is more efficient. There is certain information that the City has to have. If the City could create a registry, it would collect that information more efficiently and would save money. It is a net savings to the City and its citizens.

There being no further discussion, the motion passed with a 4:3 vote to authorize the City Attorney to draft a resolution for City Council action at the March 17, 2016 meeting on a business registration program. Mayor Pro-Tem Smith and Council Members Glover and Smiley voted in favor of the motion. Council Members Godley, Connelly, and Mercer voted in opposition. Mayor Thomas voted in favor of the motion, breaking the tie, and the motion passed.

Economic Development – City Attorney Holec explained the initiative to support legislation which promotes economic development. Preservation of the Job Development Investment Grant (JDIG) program is a priority. JDIG is a state level discretionary program that provides grants to businesses that create new jobs and make a capital investment. To qualify for JDIG, a business must demonstrate that North Carolina is competing with another state and that the business is paying a wage that exceeds the county average. JDIG does require a local contribution, based on Tier designation. The Greenville MSA currently uses JDIG as an economic development recruiting tool to compete with other states that offer incentives. During the 2015 Session, legislation which increased the annual cap on JDIG grants to \$20 million was approved. Elimination of JDIG funding, without a viable replacement, will put the Greenville MSA at a competitive disadvantage when competing with other states for jobs. Additionally, legislation which encourages a regional development approach that benefits eastern North Carolina will also benefit Greenville.



City Manager Lipscomb stated that she provided the City Council with Pitt County's statewide legislative goals and one of their key items under economic development is also preservation of the JDIG program.

The consensus of the City Council was to pursue this legislative initiative.

AUTHORIZATION AND FUNDING OF THE "GREENVILLE YOUTH@WORK" SUMMER PROGRAM

City Manager Lipscomb stated that this is an item that several of the City Council Members have expressed interest in and staff tried to establish at least a pilot project for summer youth employment this year.

Human Resources Director Leah Futrell gave information regarding the proposed Greenville Youth@Work Summer Program. The purpose of this program is to support the City Council's Strategic Plan initiative to provide employment and training opportunities to the extent possible. To that end, the City is proposing to extend its partnership with the Region Q Youth@Work Program to provide summer employment and life skills training to eligible youth and to assist them in their career and educational development. These young people are both in and out of school youth. The term, extend its partnership, is used because last year, the City did partner with the Region Q Youth@Work Program, but it was done on a small scale basis with the Region Q Youth@Work Program totally funding the program. At that time, they were totally switching contract providers so the funding stream was not what they or the City preferred. Nonetheless, the City entered into that partnership, which proved positive and the City is seeking to expand on that partnership this summer.

Human Resources Director Futrell stated that the Region Q is authorized and funded under the Workforce Innovation and Opportunity Act (WIOA). It provides employment, training, and educational activities to eligible low-income youth, ages 16-24, who face barriers to employment. The WIOA Program does consider up to the age of 24 as youth because some of those individuals may have graduated from high school or received their GED, but due to literacy school deficiency, they are having difficulty entering the workforce. Therefore, the age was changed from 21 to 24 years old.

As proposed, the Greenville Youth@Work Program would provide employment opportunities to 25 eligible youth. Twenty young people will be funded by the City and five youth will be funded by the Region Q. It was discussed that the Region Q's staff will screen the applications and will refer eligible youth to the City's Human Resources Department. The City's Human Resources Department will work in conjunction with various City departments' staff to meet and discuss with the youth their career interests. The Human Resources Department wants to align the youth's interests with what the City offers and not placing them in any position that they have no interest. The 20 youth funded by the City must meet the same eligibility requirements and must reside within the City limits of Greenville.



Human Resources Director Futrell stated that the pay rate will be the current minimum wage, which is \$7.25 per hour. The youth will work up to 25 hours per week for seven weeks beginning around the third week of June 2016 thru the early part of August 2016. The youth will have the potential to earn up to \$1,269. The goal is to employ the youth as office staff, light laborers and staff assistants, basically where needed.

This program not only provides work experience, but it also provides some life skills training. The City will be partnering with the Pitt Community College's Continuing Education and Community Development Department. Their staff will provide classes on resume development, mock interviews, dress for success, computer skills, communication skills and those types of training. Additionally, the Greenville Youth@Work Program will incorporate the Career Readiness Certificate (CRC) component at no expense to the City or youth. More industries are requiring the CRC as the minimum qualification for entering into their workforce. The Greenville Youth@Work Program will be advertised via:

- NCWorks
- City of Greenville website
- Pitt County Schools
- Pitt Community College
- Boys and Girls Clubs
- Department of Social Services
- Flyers to be distributed to churches, community centers (e.g., Lucille W. Gorham Intergenerational Center), etc.
- Word of mouth (current participants, staff, etc.)

Mayor Pro-Tem Smith asked if someone is not able to obtain the CRC, would that prevent them from being able to get a job.

Director of Human Resources Futrell responded that the CRC is not a qualifier for the Greenville Youth@Work Summer Program. It may be a requirement for the industries. While they are participating in Greenville's program, they would be going through the module to obtain certification, but it is not a requirement for entering into the City's program. The end goal would be that after seven weeks of employment with the City the youth would have obtained the CRC or be very close to doing so.

Mayor Pro-Tem Smith stated that if the City is introducing this program, the City is targeting people who might have issues with reading and anything else that would take them longer to possibly get where the City would want them to be with the CRC. She wants to make sure that the City will not move them out by requiring them to have the CRC because it would defeat the City's purpose for the program. The City would rather get them out of the street and participating in the program so that they can eagerly work towards full-time employment.

Director of Human Resources Futrell stated that the goal would be to work with the youth so that they are successful and are obtaining the CRC.



Mayor Pro-Tem Smith asked about the screening being done first by the Region Q staff.

Director of Human Resources Futrell responded that the Region Q staff determines the youth eligibility because there is an income requirement. The Region Q work staff would also screen for the 20 youth who will be City funded to ensure that they are residing within the Greenville city limits. The Region Q work staff would do the initial screening because obviously the City would not want to be involved with the youth's personal financial situation or any similar matters.

Mayor Pro-Tem Smith asked if there are income requirements for those who are still in school and are out of school because they do not have any income.

Director of Human Resources Futrell responded that once they are out of school, they still have to face a barrier to employment and mostly, they are going to be low-income individuals. That is her understanding from the coordinator of the program, but the WIOA's point is, as long as they face a barrier to employment, such as a school dropout or even though they may have obtained a high school diploma or equivalency, they have no literacy skills or they may be a single parent or in a foster home situation. Typically even though they may not have to be low income, it is not unusual that would be the case.

Council Member Connelly asked if the City has looked at partnering with or asking local businesses for contributions.

Director of Human Resources Futrell responded that she had several discussions with the Region Q work staff and they really are excited about this partnership. Particularly, their staff would like to use this as a model to introduce to the business community. There will be a session toward the end of this month, when other employers will be invited and she was asked to attend and hear how they are going to promote the City's program. Hopefully, that will serve as an avenue to advertise the City's program and encourage other employers/businesses to do the same.

Council Member Connelly stated that this program would be more or less a good trial run for the business community and, hopefully, they will see that this is a successful program and will adopt the same group. This will be a great opportunity throughout the community.

Motion was made by Mayor Pro-Tem Smith and seconded by Council Member Godley to authorize and approve the funding of the Greenville Youth@ Work Summer Program. Motion carried unanimously.

SUPPLEMENTAL MUNICIPAL AGREEMENT WITH THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION FOR DESIGN AND CONSTRUCTION OF THE SOUTH TAR RIVER GREENWAY PHASE 3 – PITT STREET TO MOYE BOULEVARD



Public Works Director Kevin Mulligan stated that this agreement reduces the length of the South Tar River Greenway (Greenway). The original intent was for the Greenway to go from the First Street Apartments connecting the Town Common all the way out to the Veterans Administration hospital. That is still the intent, but the funding is not sufficient to handle construction for both of those limits. The old construction limits of the project are west of Pitt Street to Moye Boulevard (Town Common to the Veterans Administration hospital). The new limits are west of Pitt Street to east of Memorial Drive at Nash Street. Essentially, the City is splitting the project in half.

Public Works Director Mulligan delineated the entire project and then Phase 3A and 3B on a map, and stated that Phase 3A is what the City can afford and what the available budget is presently. The following are the highlights of the Phase 3A location:

- Connects to existing trail north of 1st Street Place Apartments
- Traverses under existing bridge abutment where CSXT railroad crosses Tar River
- Descends along Tar River north of Contentnea, Vance, and White Streets
- Ascends back to street level north of Ford St.
- Turns street-side at Hudson St., and runs along Colonial Street to end at Nash Street

Staff looked at both going under the CSXT railroad and coming back up towards the road. That would mean that a pedestrian crossing is needed.

Public Works Director Mulligan explained the funding of the South Tar River Greenway Phase 3 project. In 2012, the initial funding was \$1,184,511 and the 2014 subsequent funding was an additional \$903,000, which was available from the North Carolina Department of Transportation (NCDOT) causing \$2,087,511 being available on this project. Of that amount, the City has a match of approximately 10%. Currently, the State has bowed out of this so the City's match moving forward on this project is 20%. The reduction in limits is necessary now because compared to the 60% plans and estimate, additional subsurface geotechnical information as well as plans review comments received from environmental agencies and CSXT Railroad, there are required costly additions to the project design plans.

Public Works Director Mulligan explained the design changes resulting in additional costs, stating that poor soil conditions led to about \$100,000 in additional fill and excavation. The reinforced concrete slab is required by CSXT, adding about \$300,000. The City is adding asphalt and the pedestrian crossing, and addressing the conflict of train and pedestrian and train and biker. While the longer retaining walls for slope stability are a beautiful section, it is also a difficult one. 2,300 linear feet of retaining walls were added at about \$200,000. These designs are based on some of the environmental comments received from the NCDOT and North Carolina Department of Environmental and Natural Resources (NCDENR) and account for most of the \$640,000 increase.

Public Works Director Mulligan stated that regarding the land quality and DWQ required changes, the erosion control measures during construction, additional stormwater, and two additional boardwalks total the increase to \$190,000. This is the first time the City is doing



the added safety considerations. At the Greenway, the City is putting in a two inch conduit that is accessible and ready for lights, cameras and/or blue light phones (\$175,000). Currently, the City's greenways are not lit and without communications, but moving forward they will be instituted at them. Other safety changes include a pedestrian post and cable fence for fall protection, chain link fence to restrict access to the Moyewood Retention Pond (\$40,000) and some bollards to restrict motorized vehicular access. Other changes resulting in an increase of \$166,000 for Phase 3A include increases of quantities or updates of pricing due to recent bids for asphalt, aggregate base course, signing, and the prefabricated steel pedestrian bridge.

Public Works Director Mulligan stated that the anticipated construction cost of Phase 3A is \$2,044,000:

• Design and Acquisition (entire project) -	\$ 494,000
• Construction Contract (estimate) -	\$1,300,000
• Construction Management -	\$ 175,000
• Materials Testing (compact., asphalt, rock, piles) -	\$ 75,000
	<u>\$1,550,000</u>
Total -	\$2,044,000
• Current Funding available -	\$2,087,511

Public Works Director Mulligan stated that there are a few options for what happens to the remaining section, Phase 3B. The project is ready and on the shelf, and it has been submitted through the State Transportation Improvement Program. The City will know in December 2016 whether the project is funded. That is Option 2. Option 1 is there is additional money that the NCDOT has from projects that were completed and different phases of projects were completed. In this area there is certain money that may go towards shovel ready projects. The NCDOT is still trying to figure out statewide how they are going to handle those excess funds. The City will split this project essentially in half for \$2,200,000:

**South Tar River Greenway
Phase 3B Cost**

• Construction Cost (current year pricing) -	\$1,700,000
• 10% Contingency -	\$ 170,000
• Construction Engineering and Inspection -	\$ 200,000
• Materials Testing -	<u>\$ 100,000</u>
TOTAL	- \$2,200,000

City Manager Lipscomb stated that the City will be responsible for 20% of that \$2.2 million.

Public Works Director Mulligan stated that \$1.7 million will come from the State and the City will be responsible for \$400,000. The construction is scheduled to be completed in December 2017.



Motion was made by Council Member Smiley and seconded by Council Mercer to approve the Supplemental Municipal Agreement with NCDOT to reduce the scope of the South Tar River Greenway Phase 3 project and to extend the completion date to December 31, 2017. Motion carried unanimously.

AUTHORIZATION FOR THE FIRE/RESCUE DEPARTMENT TO SUBMIT A GRANT APPLICATION TO THE DEPARTMENT OF HOMELAND SECURITY

Chief of Fire/Rescue Eric Griffin stated that the Fire/Rescue Department is asking for authorization to submit a Staffing for Adequate Fire and Emergency Response (SAFER) Program grant application to the Department of Homeland Security. At its February 11, 2016 meeting, the City Council approved the purchase of a pumper/ambulance, which will be used in the Fire Tower Road Corridor to address a longer response time situation in that area. It will still be about 11 months before the plan is totally implemented. There is a little bit of a challenge because this area is new and does not have the existing building for a temporary housing solution. Staff is looking at different models on how to bring that before the City Council for consideration.

Chief Griffin stated that this grant does not require matching funds, but the City is required to keep the staff in place for two years. At the end of that period, it would be anticipated that the City will fund these positions and increase the minimum staffing for the Fire/Rescue Department. The initial grant application would be for about \$208,000 for the first year and \$218,000 for the second year.

Council Member Smiley asked what is the total number of positions in the Fire/Rescue Department presently.

Chief Griffin responded that the Department currently has 158 positions.

Motion was made by Council Member Connelly and seconded by Council Member Glover to authorize staff to proceed with the SAFER grant application to the Department of Homeland Security. Motion carried unanimously.

LEASE AGREEMENT WITH ZIMMER DEVELOPMENT COMPANY, LLC TO ESTABLISH THE SOUTH ZONE POLICE SUBSTATION

Chief of Police Mark Holtzman gave information about the existing substations and stated that the Greenville Police Department (GPD) is proposing to open a third police substation. The location for this substation is in The Shoppes at Greenville Grande, which is located at Greenville Boulevard and Memorial Drive. It is close to several neighborhoods yet visible and easily accessible. Kristen Drive, Summer Place, Frontgate, Sterling Pointe and even Walmart and Concord are all in close proximity to this location. Not many of the shoppes are filled up on that side at Greenville Grande so there are ample parking spaces. The market rate on this unit was \$3,500 monthly and the GPD negotiated a lease for \$500 a month for five years. Also, there is a renewal of five years at \$600 a month. The GPD is able to keep this location for 10 years, if wanted.



Chief Holtzman stated this is a great professional storefront location with offices inside the building. Some of the GPD's detectives and different staff will be moved to the third substation and a police officer will be there pretty much at all times with the front desk clerks. This community substation was initially one of the capital improvements scheduled for next year, but it was determined to get this done while the GPD is able to lease the property. The GPD is not asking for any additional funding. The two existing substations include one owned by the City and the other is a zero lease for the City. Even with adding this third substation, the recurring cost year after year - paying utilities and everything - is only \$29,000 annually for all three sites, which is impressive.

Mayor Pro-Tem Smith asked if this new South Zone replaces Kristen Drive.

Chief Holtzman responded that is correct.

Mayor Pro-Tem Smith asked what is the GPD doing not only at the South Zone, but also on 5th Street to market to the public that police substation is opened for business.

Mayor Pro-Tem Smith stated the biggest complaint that she has received about the 5th Street location is no one answers the door when the bell is rung. Why is it a substation if no police officers are there?

Chief Holtzman stated that these are great facilities and they are good for police officers to take a break. The public can get frustrated when ringing the bell and no one answers. That is why the GPD looked at its staff to see who could be moved and there were actually volunteers willing to move to the substations. Some clerical staff will be moved and the marketing plan will be rolled out in the next few weeks. The GPD is waiting on the final upfit inside the West Zone and on April 18, 2016, Kona Ice will help with the marketing. The East Zone will probably come online faster and should be opened within the next week. There has been discussion with Sup Dogs about helping to market the East Zone, and several small events will be held so the community will be aware that police substation is in business.

Mayor Pro-Tem Smith stated that if the plan is to expand and continue to make the City safer and instead people feel there is still no access to the Police Department, then that creates a problem. She encouraged the GPD to continue to promote community policing and to do things in order to attract people to participate not only when there is something negative. At the substations now, more people will have easier access to and will work with the Police Department, and a meet-and-greet would be helpful so people will know who the commanders are in their area.

Council Member Connelly stated that he is impressed and would be more impressed if staff could convince the developer to upgrade the building.

Chief Holtzman stated the Zone Commanders get all the credit and he is only the salesman. Lieutenant Cheryl Curtis has done all of the leg work on the third substation and is anxious to get a lease signed tonight and to bring it back and get moving. Lieutenant David Bowen



worked on the East Zone substation and got it running last year by pinching some money out of the GPD's normal operating budget. Lieutenant David Anderson is following South Zone Commander/Lieutenant Nick Lucas' steps in the West Zone bringing the Kona Ice truck there and trying to engage the community as well.

Council Member Connelly stated that he is excited that GPD is engaging the private sector into this community policing as well. This is an awesome opportunity and a great location because there is a huge density of people in that area. This police substation will serve a lot of people, and the one aspect that will benefit the most is The Shoppes at Greenville Grande. There will be another sense of safety and, hopefully, that will encourage other businesses to occupy some of those vacant spaces.

Council Member Connelly asked about the signage for the building because of the great location off of Greenville Boulevard.

Chief Holtzman responded that all of the buildings out there have similar signs. He envisions a billboard on the back of the building.

Motion was made by Mayor Pro-Tem Smith and seconded by Council Member Connelly to approve and enter into the lease and move forward with the upfit of said location. Motion carried unanimously.

DISCUSSION OF DIRECTING STAFF TO DRAFT A PROPOSED AMENDMENT TO ONE OF THE OPTIONS WHICH QUALIFIES A BIDDER TO BE AN ELIGIBLE LOCAL BIDDER IN THE LOCAL PREFERENCE POLICY

Mayor Thomas gave background information and reported a request from local bidders about the City's current Local Preference Policy (LPP). This policy was adopted by the City Council on November 7, 2013 and became effective as of February 1, 2014. The City's LPP was implemented to encourage more local businesses to support the City's economic development and for local businesses to have the opportunity to win bidding contracts. This is not about the philosophy of that approach, which has had some success and it is something that local businesses have used.

Mayor Thomas stated that several local bidders have contacted him about a concern and they are actually taxpayers in the City of Greenville. These Eligible Local Bidders (ELB's) could have chosen to establish their businesses in another municipality. There has been a pattern of ELB's actually losing several bids because contractors, who do not pay City taxes, are using any company employee's address to qualify as a bidder. He is passing this citizens' concern along to City Attorney David Holec for a response.

City Attorney Holec explained the three options regarding how someone qualifies as an ELB and how the citizens' concern can be addressed. The current LLP states that the following qualifies companies as ELB's, if they:



- (a) Have an office or store from which all or a portion of its business is directed or managed and which is located within the corporate limits of the City of Greenville, consisting of at least 500 square feet of floor area within a building on property having a non-residential zoning classification; or
- (b) Have an office or store located within the corporate limits of the City of Greenville and have at least three (3) employees who are based and working out of said office or store; or
- (c) Have an office from which all or a portion of its business is directed or managed and which is located within a residence within the corporate limits of the City of Greenville as allowed by the Zoning Ordinance for a period of at least one (1) year.

City Attorney Holec stated that the third option created a concern when there was discussion about architects and engineers having home offices, and that was really the reason for the LLP proposal. The current policy's third option does not have that additional restriction, which would achieve more of what it was designed to do. Currently, because of the language, an ELB could be an employee of the business who is from the office and directing or managing a portion of the business or company. By adding the restriction that the residence must be a residence of the owner of the business, the loophole in the current policy would be eliminated. In addition, the definition of an owner is needed for the purposes of the policy. Making those changes would address the citizens' concern.

Council Member Smiley stated that it is an excellent idea to revisit and consider making changes to this policy, but the suggested changes are far too minor. The purpose of this policy is to drive more spending to local businesses and years ago that total had been about \$50,000.

Council Member Smiley asked what is the total amount for the first half of this fiscal year that has been driven as a result of this policy.

Assistant City Manager Michael Cowin responded that since the inception of the program, \$112,000 has been exercised through the policy and the amount is \$5,320 for 2016.

Council Member Smiley asked whether the additional purchasing provisions, which are in place in order to work on this policy, involve any significant amount of the City staff's time.

Assistant City Manager Cowin responded the provisions do require staff's time.

Council Member Smiley stated that he has no problem with the City having a Local Preference Policy, but the City should have one that works. The current policy has been in place for two plus years and there has been a negligible amount of revenue to local businesses and this year it is almost nothing, \$5,320.



Council Member Smiley suggested that staff should revisit the whole policy and generate a Local Preference Policy that is worthy of its name and really does take some of the money that the City is spending and make it possible for money to be spent to local businesses. If that is simply impossible to do, then the City should cease using a lot of staff's time to fail at implementing this policy because that staff time costs the citizens money. A policy that does not do anything is just red tape.

Mayor Thomas asked how many vendors have actually bid in the past year.

Assistant City Manager Cowin responded that relating to those who have participated, in 2014, there were three vendors for which the policy was exercised, and for 2015, there were two and so far this fiscal year, there has been one. He would have to gather those numbers for the ones who actually bid.

Mayor Thomas stated that there are some things by law that the City cannot and can make local preference.

City Attorney Holec stated that is correct. The policy is crafted carefully so that staff is implementing those which the City can implement and is giving the preference that can be legally supported.

Mayor Thomas asked staff to email him the information on how many vendors have actually bid in the past year. He stated this is a citizens' generated concern, and if three businesses in Greenville have an opportunity to be able to keep their businesses in Greenville and bid on something, there is value there.

Motion was made Council Member Connelly and seconded by Council Member Glover to direct staff to draft a proposed amendment to the qualification of a bidder to be an Eligible Local Bidder in the Local Preference Policy relating to having an office within a residence.

Council Member Smiley stated that the City is continuing to spend money in nonlocal businesses when better ways of doing it could be found. He recommended asking staff to find ways of making this policy applicable to more local businesses and more contractors.

Council Members Connelly and Glover accepted the amendment to the motion.

There being no further discussion, the motion passed unanimously to direct staff to draft a proposed amendment to the qualification of a bidder to be an Eligible Local Bidder in the Local Preference Policy relating to having an office within a residence, and to review the program as a whole to determine ways to make it more effective.



REVIEW OF MARCH 17, 2016 CITY COUNCIL MEETING

The Mayor and City Council reviewed the agenda for the March 17, 2016 City Council meeting.

CITY MANAGER'S REPORT

City Manager Lipscomb announced that the 2016 Neighborhood Advisory Board (NAB) Symposium is scheduled for Saturday, April 30, 2016. Further information will be provided to the Mayor and City Council.

COMMENTS BY MAYOR AND CITY COUNCIL

The Mayor and City Council made comments about past and future events.

ADJOURNMENT

Motion was made by Council Member Mercer and seconded by Council Member Godley to adjourn the meeting. Motion carried unanimously. Mayor Thomas declared the meeting adjourned at 9:02 p.m.

Respectfully Submitted

Polly Jones
Deputy City Clerk

PROPOSED MINUTES
MEETING OF THE CITY COUNCIL
CITY OF GREENVILLE, NORTH CAROLINA
THURSDAY, MARCH 17, 2016



A regular meeting of the Greenville City Council was held on Thursday, March 17, 2016 in the Council Chambers, located on the third floor at City Hall, with Mayor Pro-Tem Kandie Smith presiding. Mayor Pro-Tem Smith called the meeting to order at 6:00 pm. Council Member Croskery gave the invocation, followed by the Pledge of Allegiance.

Those Present:

Mayor Pro-Tem Kandie Smith, Council Member Rose H. Glover, Council Member McLean Godley, Council Member Rick Smiley, Council Member P. J. Connelly and Council Member Calvin R. Mercer

Those Absent:

Mayor Allen M. Thomas

Also Present:

City Manager Barbara Lipscomb, City Attorney David A. Holec, City Clerk Carol L. Barwick and Deputy City Clerk Polly W. Jones

APPROVAL OF THE AGENDA

City Manager Barbara Lipscomb requested that the City Council add a resolution amending the Local Preference Policy and a resolution relating to the sale of City-owned property on 8th Street. She also asked that a closed session on property acquisition be added to the agenda.

Upon motion by Council Member Smiley and second by Mayor Pro-Tem Smith, the City Council voted unanimously to approve the agenda with the requested changes.

PUBLIC COMMENT PERIOD

Mayor Pro-Tem Smith opened the public comment period at 6:05 pm, explaining procedures which should be followed by all speakers.

Brian Ceccarelli – 4605 Woodmill Run – Apex, NC

Mr. Ceccarelli stated he had sent emails to most of the Council in the past few days about red light cameras. He stated he has a degree in Physics and the red light camera program in



this state and in others relies on a Physics error that traffic engineers make in setting yellow light timing. The yellow light time is exactly one half of the time it takes to stop your car. By the laws of Physics, drivers will run a red light several times a year. He stated he cannot do justice to this topic in just three minutes, but stated he is available to anyone who would like further discussion. He was one of 3 panelists – all experts in this field - on the Traffic Signals Discussion Panel at the International Institute of Transportation Engineers. He stated only 2-3 people in this country know about the yellow light formula, and he is one of them. The inventor of the formula is still alive. His name is Dr. Alexei Maradudin, and he has condemned the Department of Transportation for misusing his formula. Mr. Ceccarelli stated he hopes the City Council will invite him back for further explanation of this topic, noting that the City of Knightdale stopped their program based on his explanation. He stated he sued the Town of Cary on this matter, but lost in court because the judge ruled that Cary was not culpable because they relied on State engineers; however, when threatened with a class action suit, they shut down their program.

There being no one else present who wished to address the City Council, Mayor Pro-Tem Smith closed the public comment period at 6:09 pm.

SPECIAL RECOGNITION

NORTH CAROLINA THEATRE CONFERENCE (NCTC) COMMUNITY THEATRE AWARD TO MAGNOLIA ARTS CENTER

Mia Self, President of the North Carolina Theatre Conference (NCTC), explained the mission of NCTC and presented the 2015 NCTC Community Theatre Arts Award to Lowery Maloney, President of the Magnolia Arts Center Board of Directors, for artistic, professional and educational excellence.

SAFETY RECORDS OF STREETS, TRAFFIC AND ENGINEERING DIVISIONS OF THE PUBLIC WORKS DEPARTMENT

City Manager Lipscomb stated the Public Works Department has done an outstanding job in terms of safety and she is pleased to recognize and honor them tonight. She noted that several of the employees are present and will pick up representative awards, but there are also certificates for all of the employees in Streets, Traffic and Engineering.

City Manager Lipscomb presented the following certificates:

- To Streets Superintendent Ronnie Donley for the Streets Division for working 490 consecutive days with no accidents
- To City Engineer Scott Godefroy for the Engineering Division for working 730 consecutive days with no accidents



- To GIS Technician II Brian Thompson, also with the Engineering Division, thanking him for his leadership
- To Traffic Engineer Rik DiCesare for the Traffic Division for working 1,294 consecutive days with no accidents
- To Traffic Services Supervisor Douglas Jones, also with the Traffic Division, thanking him for his leadership

City Manager Lipscomb then presented Public Works Director Kevin Mulligan with the remainder of the certificates for the various work groups, stating that she'd also like to express her appreciation to Safety and Risk Manager Linda McCarthy for a job well done and noting the accolades she heard from City employees about Linda's professionalism.

APPOINTMENTS

APPOINTMENTS TO BOARDS AND COMMISSIONS

Affordable Housing Loan Committee

Council Member Mercer made a motion to appoint David Campbell to a first three-year term that will expire February 2019, in replacement of Howard Conner, who had resigned. The motion was seconded by Council Member Smiley, and carried unanimously.

Community Appearance Commission

Council Member Godley continued all appointments.

Environmental Advisory Commission

Council Member Godley continued all remaining appointments.

Historic Preservation Commission

Mayor Pro-Tem Smith made a motion to appoint Myron Caspar to fill an unexpired term that will expire January 2017 in replacement of Brittany Whitney who had resigned. Council Member Connelly seconded the motion, which unanimously.

Human Relations Council

Council Member Glover continued all remaining appointments.

Investment Advisory Committee

Appointments were continued.



Public Transportation and Parking Commission

Council Member Smiley made a motion to appoint Bianca Shoneman to a first three-year term that will expire January 2019 in replacement of W. Scott Alford, who had resigned. The motion was seconded by Council Member Connelly and carried unanimously. (Note: This appointment was actually discussed at the conclusion of the item related to the sale of property on 8th Street, but is included here for ease of reference).

Youth Council

Council Member Mercer made a motion to appoint Makayla Harris to fill an unexpired term that will expire September 2016. The motion was seconded by Council Member Connelly and carried unanimously.

NEW BUSINESS

PUBLIC HEARINGS

ORDINANCE TO ANNEX COVENGTON DOWNE, BLOCK G, LOT 15 INVOLVING 2.00 ACRES LOCATED 600+ FEET WEST OF EAST ARLINGTON BOULEVARD AND 200+ FEET NORTH OF EAST FIRE TOWER ROAD – (Ordinance No. 16-013)

Planner Chantae Gooby showed a map depicting the proposed annexation area, which is located within Winterville Township in voting district #5. The property is currently vacant with no population, and no population expected at full development. Current zoning is CG (General Commercial), with the proposed use being 17,000+/- square feet of restaurant space. Present tax value is \$345,312, with tax value at full development estimated at \$2,045,312. The property is located within Vision Area D.

Mayor Thomas declared the public hearing for the proposed annexation open at 6:24 pm and invited anyone wishing to speak in favor to come forward. Hearing no one, he then invited comment in opposition. Also hearing no one, Mayor Thomas closed the public hearing at 6:25 pm.

Council Member Mercer moved to adopt the ordinance to annex Covengton Downe, Block G, Lot 15 involving 2.00 acres located 600+ feet west of East Arlington Boulevard and 200+ feet north of East Fire Tower Road. Council Member Godley seconded the motion, which passed by unanimous vote.

ORDINANCE TO ANNEX FIRE TOWER COMMERCIAL VILLAGE, LOT 4 INVOLVING 1.2112 ACRES LOCATED AT THE TERMINUS OF HUMBER DRIVE – (Ordinance No. 16-014)



Planner Gooby showed a map depicting the proposed annexation area, which is located within Winterville Township in voting district #5. The property is currently vacant with no population, and no population expected at full development. Current zoning is CG (General Commercial), with the proposed use being 10,450+/- square feet of commercial space. Present tax value is \$553,977, with tax value at full development estimated at \$1,598,977. The property is located within Vision Area E.

Mayor Thomas declared the public hearing for the proposed annexation open at 6:26 pm and invited anyone wishing to speak in favor to come forward. Hearing no one, he then invited comment in opposition. Also hearing no one, Mayor Thomas closed the public hearing at 6:27 pm.

Council Member Godley moved to adopt the ordinance to annex Fire Tower Commercial Village, Lot 4 involving 1.2112 acres located at the terminus of Humber Drive. Council Member Mercer seconded the motion, which passed by unanimous vote.

ORDINANCE TO ANNEX TUCKER COMMERCIAL PARK, LOT 9 INVOLVING 5.468 ACRES LOCATED ALONG A PORTION OF THE SOUTHERN RIGHT-OF-WAY OF WHITLEY DRIVE AND 300+ FEET EAST OF SOUTH MEMORIAL DRIVE – (Ordinance No. 16-015)

Planner Gooby showed a map depicting the proposed annexation area, which is located within Winterville Township in voting district #5. The property is currently vacant with no population, and no population expected at full development. Current zoning is CG (General Commercial), with the proposed use being 7,300+/- square feet of automobile sales. Present tax value is \$546,800, with tax value at full development estimated at \$1,276,800. The property is located within Vision Area E.

Mayor Thomas declared the public hearing for the proposed annexation open at 6:28 pm and invited anyone wishing to speak in favor to come forward. Hearing no one, he then invited comment in opposition. Also hearing no one, Mayor Thomas closed the public hearing at 6:29 pm.

Council Member Connelly moved to adopt the ordinance to annex Tucker Commercial Park, Lot 9 involving 5.468 acres located along a portion of the southern right-of-way of Whitley Drive and 300+ feet east of South Memorial Drive. Council Member Godley seconded the motion, which passed by unanimous vote.

ORDINANCE TO ANNEX WILLIAM E. DANSEY, JR. HEIRS, LOT 5 INVOLVING 1.503 ACRES LOCATED AT THE SOUTHEASTERN CORNER OF THE INTERSECTION OF EAST ARLINGTON BOULEVARD AND MULBERRY LANE – (Ordinance No. 16-016)

Planner Gooby showed a map depicting the proposed annexation area, which is located within Winterville Township in voting district #4. The property is currently vacant with no



population, and no population expected at full development. Current zoning is OR (Office-Residential), with the proposed use being 9,800+/- square feet of office space. Present tax value is \$392,040, with tax value at full development estimated at \$1,372,040. The property is located within Vision Area D.

Mayor Thomas declared the public hearing for the proposed annexation open at 6:30 pm and invited anyone wishing to speak in favor to come forward. Hearing no one, he then invited comment in opposition. Also hearing no one, Mayor Thomas closed the public hearing at 6:31 pm.

Council Member Glover moved to adopt the ordinance to annex William E. Dansey, Jr. Heirs, Lot 5 involving 1.503 acres located at the southeastern corner of the intersection of East Arlington Boulevard and Mulberry Lane. Council Member Smiley seconded the motion, which passed by unanimous vote.

APPROVAL OF UPTOWN THEATER PROJECT LETTER OF INTENT BETWEEN THE GREENVILLE REDEVELOPMENT COMMISSION AND COMMUNITY SMITH, LLC

Assistant City Manager Merrill Flood stated that a goal of the 2014-2015 Strategic Plan, which was updated in August of 2015, is to “continue discussions with partners to redevelop Uptown Theater and with ECU to develop a performing arts center in Uptown Greenville.” That goal is an extension of the City’s past efforts to preserve and reuse the Uptown Theater property, formerly White’s Theater, as a community theater or live performance venue. In 2014, Uptown Greenville issued a Request for Information (RFI) on behalf of the City seeking private sector partners to redevelop the Uptown Theater as a live performance venue. Out of that process, the City identified Community Smith, LLC as a prospective partner. City staff negotiated with Community Smith on a redevelopment proposal that would meet City Council goals. A Letter of Intent (LOI) represents the outcome of those negotiations.

The LOI states that the developer would invest a minimum of \$1,000,000 in private funds to renovate and make improvements to the Uptown Theater for purposes of operating a live entertainment venue/community theater for at least 10 years after the date of conveyance. In addition, terms of the letter require that the developer receive a certificate of occupancy for the stated use as a Live Performance Theater no later than the earlier of (a) three hundred and sixty five days following developer’s receipt of all governmental permits and approvals necessary for the completion of the Project or (b) March 31, 2018. The City would make approximately \$300,000 in improvements to the property to include remediation and stabilization of the building and parking improvements to a City-owned lot. The City’s satisfying its contributions as listed in the LOI would constitute an economic development project that will involve an economic development incentive; therefore, a public hearing is required, after which the City Council will consider whether to approve the LOI associated with the project.



Working with Uptown Greenville the City released a call for developers in the early fall of 2015. Community Smith, LLC. Community Smith, LLC has completed the Super Block and the DAP House on Dickinson Avenue redevelopment projects in Greenville during 2015. Community Smith plans to partner with the Lincoln Theater group which operates a theater and music venue in Raleigh. The Lincoln Theater group would be the operator of events in the Greenville location. Their plans are to offer live performances at the theater in Greenville that are either booked locally or on the off performance nights of the Lincoln Theater events. They have been operating the Theater in Raleigh for more than 10-years and have an extensive track record.

The LOI provides that the Redevelopment Commission (RDC)/City will complete the Abatement Plan (an attachment to the LOI), which would complete the recommendations of the Childress Environmental report on the property, as well as address building stability issues identified by R.P.A. Engineering. The Redevelopment Commission previously committed funds toward structural stabilization of the Uptown Theater and approximately \$165,000 of those funds are available for that purpose. Recently, the RDC was awarded a \$125,000 brownfields subgrant from the Eastern North Carolina Brownfields Coalition. Because the building remediation and stabilization must be completed concurrently for engineering reasons, the Public Works Department (PWD) combined the building remediation and stabilization items under one bid package. At its March 1, 2016 meeting, after the PWD selected and vetted low bidder IMEC Group, LLC, the RDC authorized the PWD to proceed with IMEC Group, LLC or, if necessary, the next lowest qualified bidder, to complete the work described in the Abatement Plan.

The LOI also states that the RDC will consult with the City to develop a plan, subject to the approval of the City, in order to identify funding for improvements to the City-owned parking lot located on S. Washington Street (Parcels #11436 and #05937) which would improve and reconfigure the parking lot to accommodate tour buses and trailers typically used by performers at live entertainment venues. Finally, the LOI states that the RDC would recommend and sponsor the submission of an application for Landmark status of the property and give Community Smith the authority to complete applications, permit requests, and other local planning requirements, or work jointly with the developer to complete those steps.

In exchange for the developer's commitment to complete the renovations and other commitments specified in the LOI, the RDC agrees to convey to the developer fee simple title to the property via a NC General Warranty Deed subject to deed restrictions, for \$20,000, following an authorized disposition method permitted by North Carolina General Statute for the disposition of the Commission's real property. The City's contributions toward implementation of the plan described in the LOI, and conveyance of the property as proposed, will effectively represent an economic development incentive for an economic development project pursuant to North Carolina General Statute 158-7.1 because the



proposed improvements and sales price are offered in consideration of the expected public benefits accrued as a result of the project – creation of a regional cultural “draw,” more business activity in the Center City, new employment opportunities, enhanced quality of life and renovation of a distinctive historic structure associated with the identity of Uptown Greenville.

Staff believes that this conveyance method is an appropriate means of promoting the City Council’s stated goal to preserve and reuse the historic White’s Theater as a live entertainment venue/community theater. This approach does not intend to maximize the RDC’s/City’s return on investment of the theater property strictly as a real estate transaction. The idea is that the transaction would support public priorities and benefits and generate positive economic development impacts that outweigh the benefits to the public of alternatively selling the property on an open auction with no requirements attached to the sale.

If the City Council decides not to approve the attached LOI, staff believes that the prospect of the property being renovated for use as a live entertainment venue/community theater would be greatly diminished. When Uptown Greenville issued the RFI on behalf of the City seeking private sector partners to redevelop the Uptown Theater as a live performance venue, Uptown Greenville received only two responses. It is unlikely that staff will be able to identify another approach that meets this goal in the event that the City Council decides to amend the terms of the LOI or to reject the LOI outright.

Approval of the Letter of Intent between the Redevelopment Commission and Community Smith, LLC may require the City to spend additional funds on improvements to the Washington Street parking lot at the rear of the Uptown Theatre (as described in the LOI). At its March 1, 2016 meeting, the RDC authorized \$12,500 in Center City bond funds to pay The East Group to develop a plan that reconfigures the parking lot, recommend design and facility improvements for the area. The RDC decided that it was in a position to make this commitment because the two lowest bids for the Uptown Theatre remediation and stabilization project came in well under budget, likely freeing up funds to support this other City commitment in the LOI. Given potential cost savings from the remediation and stabilization work, the RDC might also be able to help support construction costs of the Washington Street parking lot improvements; however, these costs might exceed what remaining Center City bond funds can cover.

The Center City bond funds were previously allocated to the stabilization of the Uptown Theatre and would be difficult to reallocate to an unrelated project at this stage in the life of those 10-year bonds. The brownfields RLF award is a subgrant, and thus will reimburse any remediation costs to the City, while paying for work that must be completed regardless of the dispensation of the property.



Assistant City Manager Flood stated that staff recommends that the City Council hold a public hearing on providing the described incentives and that the City Council approve the Letter of Intent between the Redevelopment Commission and Community Smith, LLC.

Mayor Thomas declared the public hearing for the proposed project open at 6:40 pm and invited anyone wishing to speak in favor to come forward.

Holton Wilkerson – No Address Given

Mr. Wilkerson, who is Managing Partner for Community Smith, LLC, stated he views this project as an attraction for keeping interesting people in Greenville and as an economic development tool.

Hearing no one else wishing to speak in favor of the project, Mayor Thomas invited comment in opposition. Hearing no one, Mayor Thomas closed the public hearing at 6:41 pm.

Council Member Connelly stated he is looking forward to having Community Smith involved in the project but there are aspects that alarm him. The City has \$551,000 invested in this property and is essentially getting \$20,000 in return. It is a really bad deal and the City needs to be mindful of its decisions and not get involved in any more real estate deals. The Go-Science project was a disaster, and he could name others. This is not smart economic development. This particular project will take 104 years to get back the taxpayers' money.

Council Member Smiley stated that, at this point, it is what it is. The property was purchased eight years ago and no one is lining up to pay the City what was spent on buying it. Council Member Connelly's call to learn from this has value, but he doesn't feel it is an argument to dissuade the City Council from pursuing this.

Mayor Pro-Tem Smith stated it is good to learn from what has been done in the past, but the City has held this property for eight years. She thanked Community Smith for stepping up to do something that will create quality of life for Greenville.

Council Member Smiley moved to approve the Uptown Theater Project Letter of Intent between the Greenville Redevelopment Commission and Community Smith, LLC. Council Member Mercer seconded the motion, which passed by a vote of 5 to 1, with Council Member Connelly casting the dissenting vote.



OTHER ITEMS OF BUSINESS

ORDER AUTHORIZING A \$10,500,000 GENERAL OBLIGATION REFUNDING BOND AND RELATED RESOLUTIONS FOR THE REFUNDING OF THE CITY OF GREENVILLE'S GENERAL OBLIGATION BONDS, SERIES 2003 AND 2006 – (Resolution No. 012-16, Resolution No. 013-16, Resolution No. 014-16)

Financial Services Director Bernita Demery stated that staff has been working with First Southwest Company to refinance the 2003 and the 2006 General Obligation Bonds. Given the current interest rate environment, staff has reviewed all of the City's outstanding debt in an effort to find areas of potential interest savings. The City is issuing an amount not to exceed \$10,500,000 in General Obligation Bonds to refinance the Series 2003 and 2006 General Obligation Bonds. The bonds issued in 2003 were for a two-thirds refunding on 1993 General Obligation Bonds, and the bonds issued in 2006 were to fund revitalization and stormwater projects within the City of Greenville. The sale date is scheduled for April 12, 2016.

The terms of this refinancing indicate a savings of approximately \$1,500,000 over the next 10 years, summarized as follows:

	Series 2006 <u>GO Bond</u>	Series 2003 <u>GO Bond</u>	<u>Total</u>
Current Debt Service	\$12,200,546.91	\$462,573.75	\$12,663,120.66
Refunded Debt Service	<u>10,724,934.91</u>	<u>434,502.96</u>	<u>11,159,437.87</u>
Total Savings	1,475,612.00	28,070.79	1,503,682.79

City Attorney Dave Holec explained the statutory process to be followed for this item, noting that by taking these actions, the sale of bonds is approved, the terms and conditions of bonds are approved and all necessary related documents are approved.

Upon introduction and motion by Council Member Smiley and second by Mayor Pro-Tem Smith, the City Council voted unanimously to adopt the Resolution Making Certain Findings Relating to the Authorization and Issuance of a General Obligation Refunding Bond of the City of Greenville, North Carolina, and Authorizing the Filing by the Director of Financial Services of an Application for Approval Thereof with the Local Government Commission and Requesting said Commission to Approve the City's Financing Team.

Director Demery then introduced the Order authorizing a \$10,500,000 General Obligation Refunding Bond, which will save approximately \$1,500,000 of debt service over the remaining ten years of bond payments.



Council Member Smiley introduced the resolution designating the Director of Financial Services to file a sworn Statement of Debt with the City Clerk and moved to approve same. Council Member Connelly seconded the motion, which passed by unanimous vote.

Director Demery formally filed the sworn Statement of Debt and Statement of Estimated Interest Amount on General Obligation Bonds with the City Clerk, then asked the City Council to adopt the Order Authorizing a \$10,500,000 General Obligation Refunding Bond.

Upon motion by Council Member Smiley and second by Council Member Godley, the City Council voted unanimously to adopt the Order Authorizing a \$10,500,000 General Obligation Refunding Bond.

Council Member Connelly then introduced the Resolution Providing for the Issuance of Not Exceeding a \$10,500,000 General Obligation Refunding Bond, Series 2016 and moved that it be approved. Council Member Glover seconded the motion, which passed by unanimous vote.

RESOLUTIONS ESTABLISHING 2016 STATE LEGISLATIVE INITIATIVES – (Resolution No. 015-16, Resolution No. 016-16, Resolution No. 017-16, Resolution No. 018-16, Resolution No. 019-16)

City Attorney Dave Holec stated this item is a follow-up to the discussion at Monday's meeting on potential Legislative initiatives. He stated he has prepared resolutions on six items for consideration based on their direction at Monday's meeting. He stated the Council could consider adoption of the resolutions separately, or collectively as a group.

Upon motion by Council Member Glover and second by Council Member Smiley, the City Council voted unanimously to adopt a resolution supporting the preservation and enhancement of municipal revenue sources.

Upon motion by Mayor Pro-Tem Smith and second by Council Member Smiley, the City Council voted unanimously to adopt a resolution supporting the preservation of municipal authorities.

Upon motion by Council Member Smiley and second by Council Member Glover, the City Council voted unanimously to adopt a resolution seeking enactment of legislation relating to implementation of a red light camera enforcement program utilizing an interlocal agreement with the Board of Education.



Upon motion by Council Member Smiley and second by Council Member Connelly, the City Council voted unanimously to adopt a resolution supporting funding for the Urban Search and Rescue Program.

Council Member Smiley made a motion to adopt a resolution supporting efforts to maintain the authority of cities to implement business registration programs.

Council Member Mercer seconded the motion, noting that he'd voted against this resolution at Monday's meeting because he wanted a stronger version. Since that did not pass, he will support this one. He stated he doesn't necessarily support a business registration program, but feels that it should be a local decision and not one made in Raleigh.

Council Member Smith asked if adoption of this resolution would obligate the City to establish a program.

City Attorney Holec stated the City has the authority and this resolution would prevent the state from stripping the City of that authority.

There being no further discussion, the motion failed by a vote of 2 to 4 with Council Members Smiley and Mercer casting the only affirmative votes.

Upon motion by Council Member Connelly and second by Council Member Mercer, the City Council voted unanimously to adopt a resolution supporting the promotion of Economic Development.

RESOLUTION AMENDING THE LOCAL PREFERENCE POLICY RELATED TO QUALIFICATIONS OF A BIDDER TO BE AN ELIGIBLE LOCAL BIDDER AS RELATES TO HAVING AN OFFICE WITHIN A RESIDENCE – (Resolution No. 020-16)

City Attorney Holec stated this is follow-up to discussion at last Monday's meeting related to one of the options that allows a business to qualify as an Eligible Local Bidder (ELB) and to be entitled to the incentives that are allowed. The issue leading to this discussion was that some businesses, as currently allowed by the policy, qualify by having an employee's residence satisfy the local office requirement. While they met the requirement that part of the business be managed or operated from that office, it was not really the intent of the qualification when the Local Preference Policy was established. It was really intended for a home office, such as an architect, so that they could benefit as well as someone part of a larger firm. This revision puts in the qualification that an office within a residence has to be located in residence that is the home of the owner of the bidder and it still must be located within the City's corporate limits or the ETJ. It is applicable to both submission of a bid or review of qualifications.



Council Member Smiley made a motion, seconded by Council Member Mercer, to adopt the resolution amending the Local Preference Policy related to qualification of a bidder to be an eligible local bidder as relates to having an office within a residence.

Council Member Smiley asked if information is available on what it costs the City to implement this policy. The City has been doing this for 3 years and has directed \$125,000 worth of business to local providers, but if it is costing a great deal of staff time and red tape to pursue, perhaps it is not cost effective. If it is, then it is a wonderful thing.

Purchasing Manager Angeline Brinkley explained limitations on the policy based on state statutes, noting that in most circumstances, the Local Preference Policy can only be applied to purchases of \$30,000 and under.

Council Member Smiley asked what has kept the City from awarding more contracts to local vendors.

Purchasing Manager Brinkley stated there is a caveat in the City's policy that says if the low bidder is a non-local, the local bidder must be within 5% of that bid for the policy to apply that allows them to match the price. Only six have qualified.

Council Member Smiley asked if there is a reason the difference is 5%. He asked if it could be set at 10%.

City Attorney Holec said the 5% is based on case law decisions.

Council Member Smiley asked how much staff time it takes to implement this policy.

Purchasing Manager Brinkley stated that staff initially had to develop a form and a certifications process, both of which are posted on the City's website. Anyone that meets the definition of a local bidder can fill out a form and staff subjects the application to a validation process to insure all criteria are met. About 60 vendors have completed the process, or at least attempted the process. Based on this policy, staff has to get quotes on items as small as \$15-\$20 if not purchased locally. Enforcement and compliance takes a significant amount of time.

Council Member Smiley stated he would be very interested in seeing an estimate on the value of staff time involved in this process.

There being no further discussion, the City Council voted unanimously to adopt the resolution amending the Local Preference Policy related to qualification of a bidder to be an eligible local bidder as relates to having an office within a residence.



RESOLUTION AUTHORIZING SALE OF 8TH STREET PROPERTY BY NEGOTIATED OFFER, ADVERTISEMENT AND UPSET BID PROCESS – (Resolution No. 021-16)

City Attorney Holec stated this item comes from the decision on Monday night related to the proposed exchange of this piece of property on 8th Street for another piece of property on 5th Street. The City Council determined that rather than doing an exchange, the 8th Street property should be sold by a competitive sale method. What is proposed is to do this through an upset bid process. This resolution is proposed with the same entity that was seeking the property exchange and begins with an offer of \$15,000, which is consistent with the appraised value of the property. The same restrictions proposed in the exchange will also apply. Based on this process, we will advertise the offer and give persons a statutory 10 day period following the advertisement to submit an upset bid. The upset bid must exceed the existing bid by of 10% of the first \$1,000 and 5% of the remaining amount. Upset bids are submitted to the City Clerk’s Office with an appropriate deposit. If there is a qualifying upset bid, the advertisement and opportunity for upset bid begins again. When there are no longer any qualifying upset bids, the final bid is presented to City Council for consideration.

Upon motion by Council Member Connelly and second by Council Member Godley, the City Council voted unanimously to adopt the resolution authorizing the sale of City-owned property located on the South side of 8th Street between Evans Street and Forbes Street by the negotiated offer, advertisement and upset bid process.

CITY MANAGER’S REPORT

City Manager Lipscomb noted that Mayor Thomas’ absence was due to personal illness and wished him a speedy recovery.

City Manager Lipscomb further noted that she had seen a number of emails related to the Town Common and advised the City Council that Rhodeside and Harwell would attend an April meeting to present a design of the Town Common depicting insertion of the Trillium Park and discuss ideas they’ve heard from meeting with local residents.

City Manager Lipscomb then invited Assistant City Manager Flood to provide an update on the Parking Deck.

Assistant City Manager Flood stated that in light of the number of instances that have occurred in and around the parking deck, the Police Department is taking additional measures to insure the safety of citizens and users of the parking deck. These additional measures will begin around 10:00 pm, with normal operations resuming around 3:00 am. Measures include:



- Placing a barricade or a police vehicle on the ramp from the second floor leading to the third floor to limit access to the third and fourth floors
- Blocking the Cotanche Street exit and entrance so there is only one point of entrance and exit to allow the Police Department to better control users of the two lower floors of the deck
- Elevators will be closed to prevent damage, vandalism and other activities
- Additional police officers will patrol in and around the deck during evening hours

This plan will be reevaluated mid-May and adjusted as deemed appropriate at that time.

Council Member Connelly asked if more permanent measures such as automatic arms had been considered.

Chief of Police Mark Holtzman responded that staff has been directed to look into that, but it will take a little time to provide numbers.

Mayor Pro-Tem Smith asked what impact closing the elevator will have on ADA compliance.

Chief Holtzman stated there will be a phone number posted with an officer on stand-by who could provide access when legitimately needed.

City Manager Lipscomb announced the Neighborhood Symposium, which will be held on Saturday, April 30, 2016 from 8:00 am until 12:30 pm at City Hall.

COMMENTS FROM THE MAYOR AND CITY COUNCIL

The Mayor and City Council made comments about past and future events.

CLOSED SESSION

Council Member Godley moved to enter closed session in accordance with G.S. §143-318.11(a)(5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property, with the proposed property being located at 5300 Northland Drive in Greenville, Tax Parcel No. 74947, owned by Robert J. Gouras, Jr. and Mary P. Gouras for the purpose of office and storage space for the Police and Fire/Rescue Departments. Council Member Connelly seconded the motion, which passed by unanimous vote.



Mayor Pro-Tem Smith declared the City Council in closed session at 7:30 pm and called a brief recess to allow Council Members time to relocate to Conference Room 337.

Upon conclusion of closed session discussion, motion was made by Council Member Glover and seconded by Council Member Godley to return to open session. Motion was approved unanimously, and Mayor Pro-Tem Smith returned the City Council to open session at 8:10 pm.

ADJOURNMENT

Council Member Godley moved to adjourn the meeting, seconded by Council Member Smiley. There being no further discussion, the motion passed by unanimous vote and Mayor Pro-Tem Smith adjourned the meeting at 8:11 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Carol L. Barwick". The signature is written in a cursive style and is set against a light blue rectangular background.

Carol L. Barwick, CMC
City Clerk



City of Greenville, North Carolina

Meeting Date: 5/9/2016
Time: 6:00 PM

Title of Item: Resolution accepting dedication of rights-of-way and easements for Arbor Hills South Phase 4 and Brook Hollow Section Four, Phase 1

Explanation: **Abstract:** This item proposes a resolution to accept dedication of rights-of-way and easements for Arbor Hills South Phase 4 and Brook Hollow Section Four, Phase 1.

Explanation: In accordance with the City's Subdivision regulations, rights-of-way and easements have been dedicated for Arbor Hills South Phase 4 (Map Book 79 at Page 131) and Brook Hollow Section Four, Phase 1 (Map Book 79 at Pages 68-69). A resolution accepting the dedication of the aforementioned rights-of-way and easements is attached for City Council consideration. The final plat showing the rights-of-way and easements is also attached. A total of 0.32 centerline miles will be added to the City road system and be eligible for Powell Bill Funds.

Fiscal Note: Funds for the maintenance of these rights-of-way and easements are included within the fiscal year 2015-2016 budget.

Recommendation: Adopt the attached resolution accepting dedication of rights-of-way and easements for Arbor Hills South Phase 4 and Brook Hollow Section Four, Phase 1.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

[ROW Map Arbor Hills](#)

[ROW Map Brook Hollow](#)

[May 2016 Right of Way Resolution_1026814](#)

RESOLUTION NO.
A RESOLUTION ACCEPTING DEDICATION TO THE PUBLIC OF
RIGHTS-OF-WAY AND EASEMENTS ON SUBDIVISION PLATS

WHEREAS, G.S. 160A-374 authorizes any City Council to accept by resolution any dedication made to the public of land or facilities for streets, parks, public utility lines, or other public purposes, when the lands or facilities are located within its subdivision-regulation jurisdiction; and

WHEREAS, the Subdivision Review Board of the City of Greenville has acted to approve the final plats named in this resolution, or the plats or maps that predate the Subdivision Review Process; and

WHEREAS, the final plats named in this resolution contain dedication to the public of lands or facilities for streets, parks, public utility lines, or other public purposes; and

WHEREAS, the Greenville City Council finds that it is in the best interest of the public health, safety, and general welfare of the citizens of the City of Greenville to accept the offered dedication on the plats named in this resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Greenville, North Carolina:

Section 1. The City of Greenville accepts the dedication made to the public of lands or facilities for streets, parks, public utility lines, or other public purposes offered by, shown on, or implied in the following approved subdivision plats:

Arbor Hills South Phase 4	Map Book 79	Page 131
Brook Hollow Section Four, Phase 1	Map Book 79	Pages 68-69

Section 2. Acceptance of dedication of lands or facilities shall not place on the City any duty to open, operate, repair, or maintain any street, utility line, or other land or facility except as provided by the ordinances, regulations or specific acts of the City, or as provided by the laws of the State of North Carolina.

Section 3. Acceptance of the dedications named in this resolution shall be effective upon adoption of this resolution.

Adopted the 9th day of May, 2016.

Allen M. Thomas, Mayor

ATTEST:

Carol L. Barwick, City Clerk

NORTH CAROLINA
PITT COUNTY

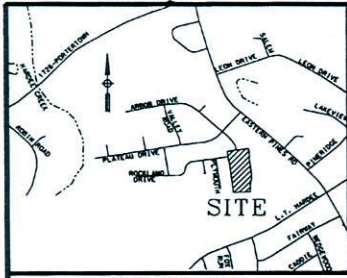
I, Polly Jones, Notary Public for said County and State, certify that Carol L. Barwick personally came before me this day and acknowledged that she is the City Clerk of the City of Greenville, a municipality, and that by authority duly given and as the act of the municipality, the foregoing instrument was signed in its name by its Mayor, sealed with the corporate seal, and attested by herself as its City Clerk.

WITNESS my hand and official seal this the 9th day of May, 2016.

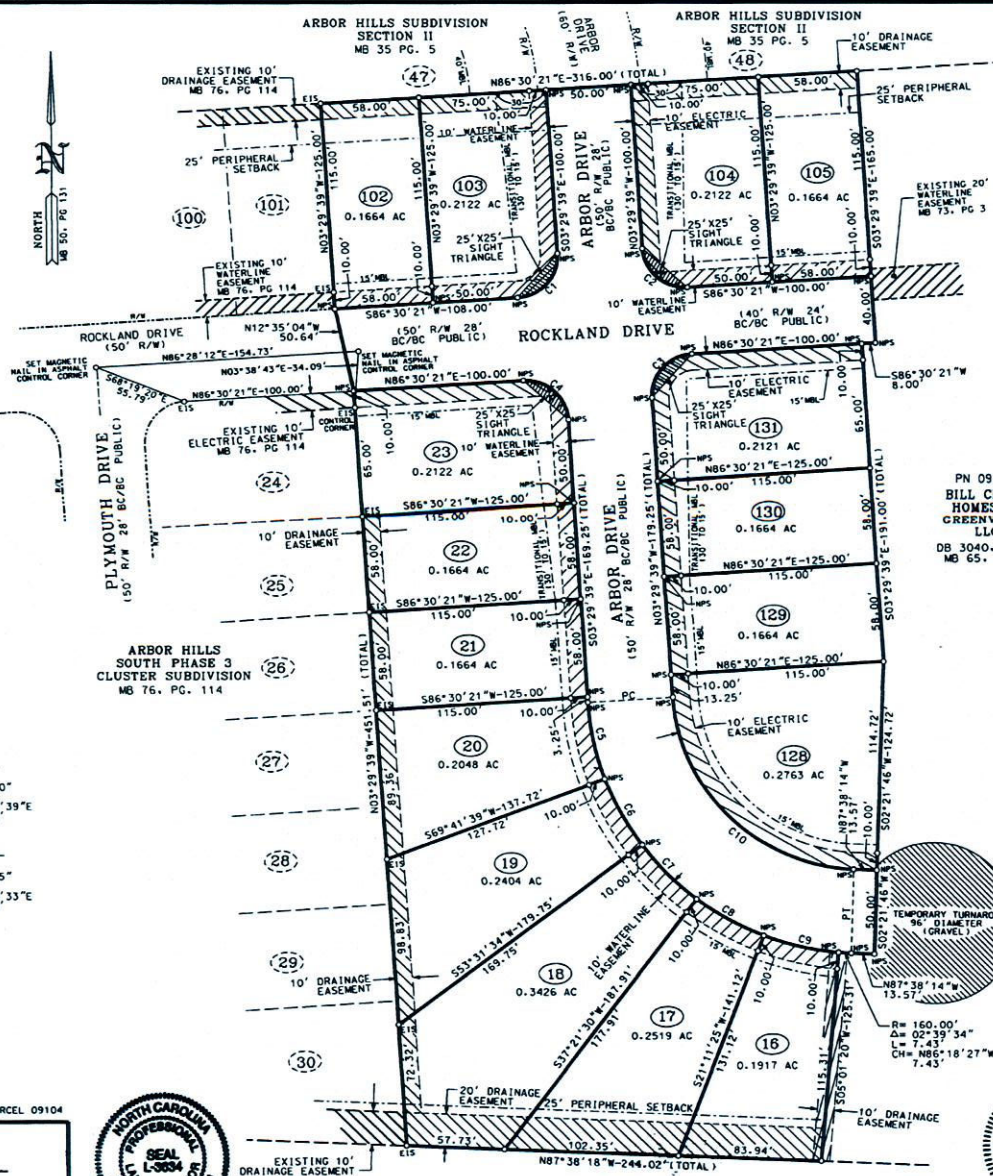
Notary Public

Attachment number 1
Page 2 of 2

My Commission Expires: August 5, 2016



VICINITY MAP
NOT TO SCALE



SITE DATA	
NUMBER OF LOTS CREATED.....	16
TOTAL AREA IN TRACT.....	4.3044 AC
AREA IN COMMON AREA.....	0
AREA IN PARKS, RECREATION AREAS AND THE LIKE.....	0

LEGEND	
NPS	NO POINT SET
CH	CHORD
PT	POINT OF TANGENCY
PC	POINT OF CURVATURE
D	DELTA
R	RADIUS
BC	BACK OF CURB
AC	ACRES
L	CURVE LENGTH
C	CENTERLINE
R/W	RIGHT-OF-WAY
MB	MINIMUM BUILDING LINE
ETS	EXISTING IRON STAKE

Doc ID: 01344410001 Type: CRP
Recorded: 01/07/2018 at 03:45:57 PM
Fee Amt: \$21.00 Page 1 of 1
Mbl - MINIMUM BUILDING LINE
Pitt County, NC
Lisa P. Nichols REG OF DEEDS
DK 79 PG 131

PN 09104
BILL CLARK
HOMES OF
GREENVILLE,
LLC
DB 3040, PG 779
MB 65, PG 147

COPY



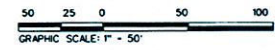
SURVEYOR'S CERTIFICATION
I, Howard O. Bannin, CERTIFY THAT THIS PLAT WAS PREPARED BY ME OR UNDER MY SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL LAND SURVEYOR IN THE STATE OF NORTH CAROLINA. I HAVE REVIEWED THE RECORDS OF THIS SURVEY AND THE RECORDS OF THE PREVIOUS SURVEY REFERRED TO HEREIN AND I HAVE FOUND THAT THE BOUNDARIES SHOWN ON THIS PLAT CORRECTLY REPRESENT THE BOUNDARIES OF THE PARCELS OF LAND SHOWN THEREON. I HAVE ALSO FOUND THAT THE RATIO OF PRECISION IS 1:11,707 AS REQUIRED IN ACCORDANCE WITH G.S. 17-30 AS AMENDED.
I FURTHER CERTIFY PURSUANT TO G.S. 17-36 THAT THIS PLAT IS A TRUE AND CORRECT REPRESENTATION OF THE LAND SHOWN THEREON AND THAT THE PARCELS OF LAND SHOWN THEREON ARE THE SAME PARCELS OF LAND.
I HAVE REVIEWED THE ORIGINAL SURVEY AND SEAL THIS PLAT ON THIS DAY OF NOV, 2015.
SIGNED: Howard O. Bannin
PROFESSIONAL LAND SURVEYOR L-3634



PN 05052
NORMA LEE EDWARDS HEIRS
DB 2007E, PG. 452

- NOTES:**
- THE DESIGNATION NOTED OVER WATER, SANITARY SEWER, GAS OR ELECTRIC LINES IS FOR THE PURPOSE OF ESTABLISHING THE WIDTH OF SAID EASEMENT. THE EASEMENTS SHOWN ARE NOT EXCLUSIVE AND WILL PERMIT THE FUTURE INSTALLATION OF WATER, SANITARY SEWER, GAS AND ELECTRIC LINES WITHIN THOSE DESIGNATED WIDTHS.
 - ALL AREAS CALCULATED BY COORDINATE METHOD.
 - THIS PROPERTY IS NOT LOCATED IN A SPECIAL FLOOD HAZARD AREA AS DETERMINED BY THE NATIONAL FLOOD INSURANCE PROGRAM. REFERENCE: FIRM PANEL NUMBER 37205060000, INDEX DATE 7/7/2014.
 - IRON STAKES SET AT ALL LOT CORNERS UNLESS OTHERWISE NOTED.
 - NO PERMANENT STRUCTURES (S), INCLUDING BUT NOT LIMITED TO SUBDIVISION STORAGE, FENCES OR STORAGE BUILDINGS, SHALL BE CONSTRUCTED OR LOCATED IN ANY DRAINAGE EASEMENT SHOWN ON THIS PLAT WITHOUT PRIOR APPROVAL FROM THE CITY OF GREENVILLE PUBLIC WORKS DEPARTMENT.
 - NO BUILDINGS, STRUCTURES, OR OTHER IMPROVEMENTS, MATERIALS AND SURFACES, INCLUDING BUT NOT LIMITED TO PRINCIPAL AND ACCESSORY STRUCTURES AND ADDITIONS OR APPURTENANCES THEREON, SIGNAGE, FENCES, WALLS, MECHANICAL EQUIPMENT, CANOPIES, ANTENNAS, MASTS, AERIALS, MONUMENTS, LANDSCAPE PLANTINGS, FILL MATERIALS, DEBRIS, SOLID WASTE COLLECTION CONTAINERS, MAIL RECEPTACLES AND IMPERVIOUS SURFACES, SHALL ENCRUCH WITHIN ANY DEDICATED EASEMENT WITHOUT PRIOR WRITTEN APPROVAL OF THE CITY OF GREENVILLE.
 - HOMEOWNER'S ASSOCIATION IS RESPONSIBLE FOR THE MAINTENANCE OF THE OPEN SPACE AND COMMON AREAS.

CURVE C1	CURVE C2	CURVE C3	CURVE C4
R=25.00' Δ=90°00'00" L=39.28' Ch=541°30'21"W 35.36'	R=25.00' Δ=90°00'00" L=39.28' Ch=448°29'39"W 35.36'	R=25.00' Δ=90°00'00" L=39.28' Ch=441°30'21"E 35.36'	R=25.00' Δ=90°00'00" L=39.28' Ch=548°29'39"E 35.36'
CURVE C5	CURVE C6	CURVE C7	CURVE C8
R=160.00' Δ=15°48'44" L=46.93' Ch=511°54'00"E 46.78'	R=160.00' Δ=16°10'05" L=45.15' Ch=528°33'28"E 45.00'	R=160.00' Δ=16°10'05" L=45.15' Ch=544°43'28"E 45.00'	R=160.00' Δ=15°10'05" L=45.15' Ch=560°43'33"E 45.00'
CURVE C9	CURVE C10		
R=160.00' Δ=15°10'05" L=45.15' Ch=515°53'38"E 45.00'	R=160.00' Δ=16°10'05" L=45.15' Ch=541°53'57"W 47.41'		



SHEET 1 OF 1 PORTION OF TAX PARCEL 09104

MAP FOR RECORD
ARBOR HILLS SOUTH
PHASE 4
CLUSTER SUBDIVISION
REFERENCE: A PORTION OF MAP BOOK 65, PAGE 147
AND DEED BOOK 3040 PAGE 779
GREENVILLE, WINTERVILLE TWP., PITT COUNTY, NORTH CAROLINA

OWNER: BILL CLARK HOMES OF GREENVILLE, LLC
200 E. ARLINGTON BLVD.
GREENVILLE, NC 27858
(252) 317-0940

SOURCE OF TITLE
THIS IS TO CERTIFY THAT THE LAST INSTRUMENT(S) IN THE CHAIN OF TITLE(S) OF THIS PROPERTY AS RECORDED IN THE PITT COUNTY REGISTRY AT GREENVILLE, NORTH CAROLINA IS:
DEED BOOK 3040 PAGE 779
DEED BOOK PAGE PAGE
DEED BOOK PAGE PAGE
Norma Lee Edwards Heirs
N.C. REG. NO. L-3634

OWNERS STATEMENT
THIS IS EVIDENCE THAT THIS SUBDIVISION IS MADE AT THE REQUEST OF
Bill Clark
OWNER
SWORN AND SUBSCRIBED TO BEFORE ME THIS DAY OF NOV 2015.
Deborah L. Boyette
NOTARY PUBLIC, MY COMMISSION EXPIRES ON

APPROVAL
THIS FINAL PLAT, - 15-39 - WAS APPROVED BY THE SUBDIVISION REVIEW BOARD IN ACCORDANCE WITH TITLE 9, CHAPTER 5 OF THE GREENVILLE CITY CODE THE 28TH DAY OF OCTOBER, 2015.
SIGNED: Anna Shand
CITY PLANNER

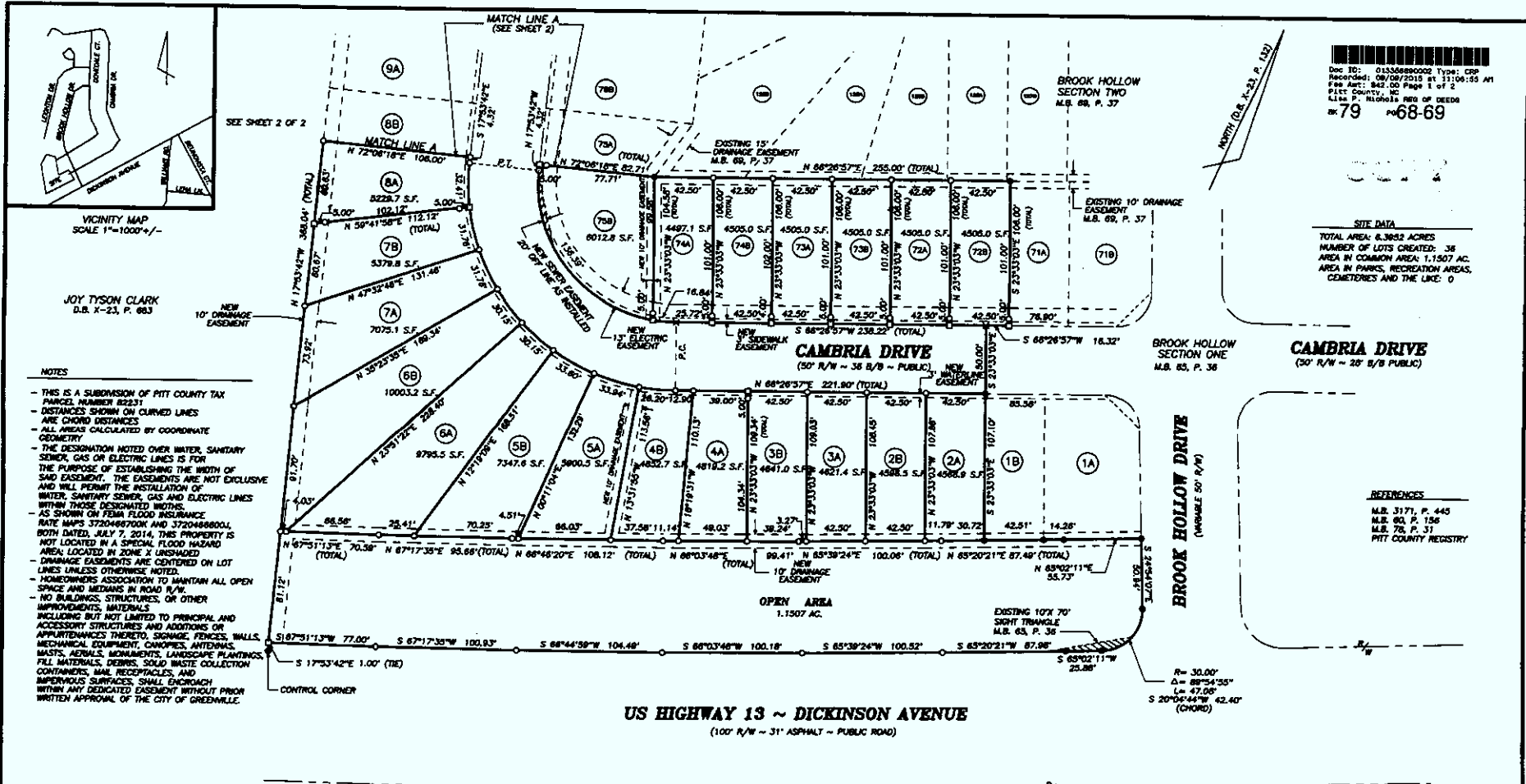
DEDICATION
THE UNDERSIGNED HEREBY ACKNOWLEDGE(S) THIS PLAT AND ALLMENT TO BE THEIR FREE ACT AND DEED, AND HEREBY DEDICATES TO PUBLIC USE AS STREETS, PARKS, PLAY-GROUNDS, OPEN SPACES AND EASEMENTS FOREVER, ALL AREAS AS SHOWN OR AS INDICATED ON SAID PLAT.
SIGNED: Bill Clark
ATTEST: Deborah L. Boyette

REVIEW OFFICER'S CERTIFICATE
I, Anna Shand, REVIEW OFFICER OF PITT COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.
REVIEW OFFICER
DATE: 1/7/16

STROUD ENGINEERING, P.A.
107-B COMMERCE STREET
GREENVILLE, NC 27858
(252) 756-9352
LICENSE #C-0647

SURVEYED: HOB	APPROVED: HOB
DRAWN: Q ₄	DATE: 9-18-15
CHECKED: HOB	SCALE: 1" = 50'

Doc ID: 01334880002 Type: CDS
 Recorded: 08/08/2018 at 11:06:55 AM
 Fee Amt: \$42.00 Page 1 of 2
 Pitt County, NC
 Clerk: Nicholas Rios de Deede
 # 79 68-69



SITE DATA
 TOTAL AREA: 6.3652 ACRES
 NUMBER OF LOTS CREATED: 38
 AREA IN COMMON AREA: 1.1507 AC.
 AREA IN PARKS, RECREATION AREAS,
 CENTERIES AND THE LIKE: 0

REFERENCES
 M.B. 3171, P. 445
 M.B. 60, P. 156
 M.B. 78, P. 31
 PITT COUNTY REGISTRY

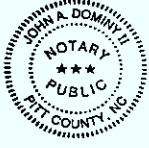
NOTES

- THIS IS A SUBDIVISION OF PITT COUNTY TAX PARCEL NUMBER 80231
- DISTANCES SHOWN ON CURVED LINES ARE CHORD DISTANCES
- ALL AREAS CALCULATED BY COORDINATE GEOMETRY
- THE DESIGNATION NOTED OVER WATER, SANITARY SEWER, GAS OR ELECTRIC LINES IS FOR THE PURPOSE OF ESTABLISHING THE WIDTH OF SAID EASEMENT. THE EASEMENTS ARE NOT EXCLUSIVE AND WILL PERMIT THE INSTALLATION OF WATER, SANITARY SEWER, GAS AND ELECTRIC LINES WITHIN THOSE DESIGNATED WIDTHS.
- AS SHOWN ON FEMA FLOOD INSURANCE RATE MAPS 3720468700K AND 3720468600L, BOTH DATED, JULY 7, 2014, THIS PROPERTY IS NOT LOCATED IN A SPECIAL FLOOD HAZARD AREA LOCATED IN ZONE X UNSHADED
- DRAINAGE EASEMENTS ARE CENTERED ON LOT LINES UNLESS OTHERWISE NOTED.
- HOMEOWNERS ASSOCIATION TO MAINTAIN ALL OPEN SPACE AND MEDIANS IN ROAD R/W.
- NO BUILDINGS, STRUCTURES, OR OTHER IMPROVEMENTS, MATERIALS INCLUDING BUT NOT LIMITED TO PRINCIPAL AND ACCESSORY STRUCTURES AND ADDITIONS OR APURTEANCES THEREO, SIGNAGE, FENCES, WALLS, MECHANICAL EQUIPMENT, CONCRETE, ANTENNAS, MASTS, AERIALS, MONUMENTS, LANDSCAPE PLANTINGS, FILL MATERIALS, DEBRIS, SOLID WASTE COLLECTION CONTAINERS, MAIL RECEPTACLES, AND IMPERVIOUS SURFACES, SHALL ENCRoACH WITHIN ANY DEDICATED EASEMENT WITHOUT PRIOR WRITTEN APPROVAL OF THE CITY OF GREENVILLE.



- LEGEND**
- IRON PIPE SET
 - NO POINT SET
 - ◻ EXISTING IRON PIPE
 - ▣ EXISTING IRON BAR
 - ✕ "X" CHISELED IN CONCRETE
 - P.K. NAIL SET

I CERTIFY THAT THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.
Stephen N. Spruill
 STEPHEN N. SPRUILL L-2723



BROOK HOLLOW
 SECTION FOUR, PHASE 1
 BEING A PORTION OF DEED BOOK 3171, PAGE 445
 CITY OF GREENVILLE ~ GREENVILLE TOWNSHIP ~ PITT COUNTY ~ NC

OWNER: ELKS & ASSOCIATES, LLC
 ADDRESS: P.O. BOX 20802, GREENVILLE, NC 27858
 PHONE: 252-756-8485

Spruill & Associates Inc.
 2747 East Street, Greenville, NC 27834
 (866) 787-1900 Fax No. C-979

SURVEYED: DMV APPROVED: SNS
 DRAWN: MRG DATE: 8-12-15
 CHECKED: JAD SCALE: 1"=30'

SOURCE OF TITLE
 THIS IS TO CERTIFY THAT THE LAST INSTRUMENT(S) IN THE CHAIN OF TITLE(S) OF THIS PROPERTY AS RECORDED IN THE PITT COUNTY REGISTRY AT GREENVILLE, NORTH CAROLINA IS:
 DEED BOOK: 3171 PAGE: 445
 DEED BOOK: _____ PAGE: _____
 DEED BOOK: _____ PAGE: _____

OWNER'S STATEMENT
 THIS IS EVIDENCE THAT THIS SUBDIVISION IS MADE AT THE REQUEST OF:
Elks & Associates, LLC
 SWORN AND SUBSCRIBED TO BEFORE ME THIS 12th DAY OF OCTOBER, 2015.
 NOTARY PUBLIC
 MY COMMISSION EXPIRES OCT. 12, 2019.

APPROVAL
 THIS FINAL PLAT # 12-32 WAS APPROVED BY THE SUBDIVISION REVIEW BOARD IN ACCORDANCE WITH TITLE 9, CHAPTER 5 OF THE GREENVILLE CITY CODE THE 28th DAY OF AUGUST, 2015.

SIGNED: _____ CITY PLANNER

DEDICATION
 THE UNDERSIGNED HEREBY ACKNOWLEDGE(S) THIS PLAT AND ALLOTMENT TO BE FREE ACT AND DEED, AND HEREBY DEDICATE(S) TO THE PUBLIC USE AS STREETS, PARKS, PLAYGROUNDS, OPEN SPACES AND EASEMENTS FOREVER ALL AREAS AS SHOWN OR SO INDICATED ON SAID PLAT.

SIGNED: _____ ATTEST: _____

SURVEYOR'S CERTIFICATE
 I, STEPHEN N. SPRUILL, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL FIELD SURVEY PERFORMED UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK 3171, PAGE 445, OR FROM BOOKS REFERENCED HEREIN); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK 3171, PAGE 445, OR AS REFERENCED HEREIN; THAT THE RATIO OF PRECISION AS CALCULATED IS 1:21,450; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-50 AS AMENDED.

I CERTIFY THAT THIS RECONNOISSANCE SURVEY IS AN EXCEPTION TO THE DEFINITION OF A SUBDIVISION IN THE CITY OF GREENVILLE.

WITNESS MY ORIGINAL SIGNATURE AND SEAL THIS 28th DAY OF AUGUST, 2015.

SIGNED: *Stephen N. Spruill*
 PROFESSIONAL LAND SURVEYOR NO. L-2723

REVIEW OFFICER'S CERTIFICATION
 I, _____, THE _____, A REVIEW OFFICER OF PITT COUNTY, N.C., CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

BY: _____ REVIEW OFFICER
 DATE: 8/15/15

NEW TEMPORARY TURNAROUND
EASEMENT TO REMAIN IN EFFECT
UNTIL THE RECORDATION OF THE FINAL
PLAT FOR BROOK HOLLOW, SECTION FOUR,
PHASE 2

ELKS & ASSOCIATES, LLC
D.B. 3171, P. 445
M.B. 60, P. 156

FUTURE DEVELOPMENT

NORTH (D.B. X-23, P. 102)

JOY TYSON CLARK
D.B. X-23, P. 683

NEW
10' DRAINAGE
EASEMENT

MATCH LINE A
(SEE SHEET 1 OF 2)

BROOK HOLLOW
SECTION THREE
M.B. 71, P. 112

DOVEDALE
COURT

Doc ID: 01308880002 Type: COP
Recorded: 08/08/2018 at 11:08:05 AM
Fee Amt: \$42.00 Page Lot 2
PLTT COUNTY, NC
Lisa P. Nichols REG OF DEEDS
PC79 PG68-69

COPY

CURVE TABLE

LOT	RADIUS	LENGTH	CHORD	CH. BEARING
49	150.00'	28.23'	28.20'	N 71°27'31"E
5A	150.00'	34.01'	33.94'	N 62°57'48"E
5B	150.00'	33.67'	33.60'	S 84°08'40"E
5C	150.00'	30.30'	30.15'	S 71°54'45"E
5D	150.00'	30.30'	30.15'	S 80°22'32"E
7A	150.00'	31.62'	31.70'	S 49°31'49"E
7B	150.00'	31.62'	31.70'	S 36°22'38"E
6A	150.00'	32.48'	32.41'	S 24°05'52"E
11B	100.00'	92.24'	88.01'	S 44°19'15"E
11B	150.00'	3.58'	3.58'	S 70°03'48"E
78A	150.00'	33.84'	33.77'	N 47°54'11"W
78B	150.00'	33.84'	33.77'	N 34°58'38"W
78A	150.00'	27.80'	27.80'	N 23°12'17"W
75B	100.00'	130.08'	136.38'	S 80°53'34"E
74A	100.00'	16.88'	16.84'	S 71°18'40"E



FINAL PLAT SHEET 2 OF 2

BROOK HOLLOW

SECTION FOUR, PHASE 1

BEING A PORTION OF DEED BOOK 3171, PAGE 445
CITY OF GREENVILLE ~ GREENVILLE TOWNSHIP ~ PITT COUNTY ~ NC

OWNER ELKS & ASSOCIATES, LLC
ADDRESS P.O. BOX 20602, GREENVILLE, NC 27858
PHONE 252-756-8485

SOURCE OF TITLE
THIS IS TO CERTIFY THAT THE LAST INSTRUMENT(S)
IN THE CHAIN OF TITLES OF THIS PROPERTY AS
RECORDED IN THE PITT COUNTY REGISTRY AT
GREENVILLE, NORTH CAROLINA IS:
DEED BOOK 3171 PAGE 445
DEED BOOK _____ PAGE _____
DEED BOOK _____ PAGE _____

OWNER'S STATEMENT
THIS IS EVIDENCE THAT THIS SUBDIVISION IS
MADE AT THE REQUEST OF _____
SHOWN AND SUBSCRIBE TO BEFORE ME
THIS 28 DAY OF AUGUST, 2018
John A. Lowe
NOTARY PUBLIC
MY COMMISSION EXPIRES OCT. 12, 2018

APPROVAL
THIS FINAL PLAT # 15-32 WAS
APPROVED BY THE SUBDIVISION REVIEW BOARD
IN ACCORDANCE WITH TITLE 8, CHAPTER 5 OF
THE GREENVILLE CITY CODE THE 28
DAY OF AUGUST, 2018

DEDICATION
THE UNDERSIGNED HEREBY ACKNOWLEDGE(S) THIS
PLAT AND ALLOTMENT TO BE THEIR FREE ACT AND
DEED, AND HEREBY DEDICATE(S) TO THE PUBLIC
USE AS STREETS, PARKS, PLAYGROUNDS, OPEN
SPACES AND EASEMENTS FOREVER ALL AREAS AS
SHOWN OR SO INDICATED ON SAID PLAT.

SURVEYOR'S CERTIFICATE
I, STEPHEN N. SPRUIELL, CERTIFY THAT THIS PLAT
WAS DRAWN UNDER MY SUPERVISION FROM AN
ACTUAL FIELD SURVEY PERFORMED UNDER MY
SUPERVISION (DEED DESCRIPTION RECORDED
IN BOOK 3171 PAGE 445, OR FROM BOOKS
REFERENCED HEREON); THAT THE BOUNDARIES
NOT SURVEYED ARE CLEARLY INDICATED AS
DRAWN FROM INFORMATION FOUND IN BOOK
N/A PAGE _____ OR AS REFERENCED
HEREON; THAT THE RATIO OF PRECISION AS
CALCULATED IS 1: 21,530; THAT THIS PLAT
WAS PREPARED IN ACCORDANCE WITH G.S.
47-30 AS AMENDED.
I CERTIFY THAT THIS RECOMBINATION SURVEY
IS AN EXCEPTION TO THE DEFINITION OF A
SUBDIVISION IN THE CITY OF GREENVILLE.
WITNESS MY ORIGINAL SIGNATURE AND SEAL
THIS THE 28 DAY OF AUGUST, 2018.
SIGNED: Stephen N. Spruiell
PROFESSIONAL LAND SURVEYOR NO. L-2723
REVIEW OFFICER'S CERTIFICATION
I, Anna M. Littlejohn, _____, A
REVIEW OFFICER OF PITT COUNTY, N.C., CERTIFY
THAT THE MAP OR PLAT TO WHICH THIS
CERTIFICATION IS AFFIXED MEETS ALL STATUTORY
REQUIREMENTS FOR RECORDING.
BY: Anna M. Littlejohn
REVIEW OFFICER
DATE: 9/14/18



Spruiell & Associates Inc.
2747 East Third Street
Greenville, North Carolina 27834
(803) 787-1200 Fax No. C-976

SURVEYED: DWJ APPROVED: SNS
DRAWN: MRG DATE: 8-12-15
CHECKED: JAD SCALE: 1"=50'

Stephen N. Spruiell
NC REGISTRATION NO. L-2723

SIGNED _____
CITY PLANNER

SIGNED: John A. Lowe
ATTEST

DATE: 9/14/18



City of Greenville, North Carolina

Meeting Date: 5/9/2016
Time: 6:00 PM

Title of Item: Establishment of Fair Market Value for 610 Roosevelt Avenue

Explanation: **Abstract:** The purpose of this item is to establish Fair Market Value for 610 Roosevelt Avenue in order to allow marketing of the property for purchase.

Explanation: This property was authorized for purchase in April of 2011 for \$11,500 as part of efforts to revitalize properties on Roosevelt Avenue, which is within the 45-Block Revitalization Area. The property was purchased with CDBG funds and rehabilitated for resale for owner occupancy. Because federal funds were used to purchase the site, demolition was not allowed in accordance with the NEPA act. The home was constructed in 1935, and as a result the renovation was required to be made in accordance with historic property renovation guidelines.

Following the renovation of the home including an addition of 600 square feet on the rear of the structure and site improvements with CDBG funds, an appraisal was completed. The Appraisal Group has recommended that the new value of the home is \$100,000.

A copy of the appraisal report is attached.

Fiscal Note: Appraisal Report costs of \$600 and structure renovation costs of \$160,000

Recommendation: Establish fair market value for the property of \$100,000.

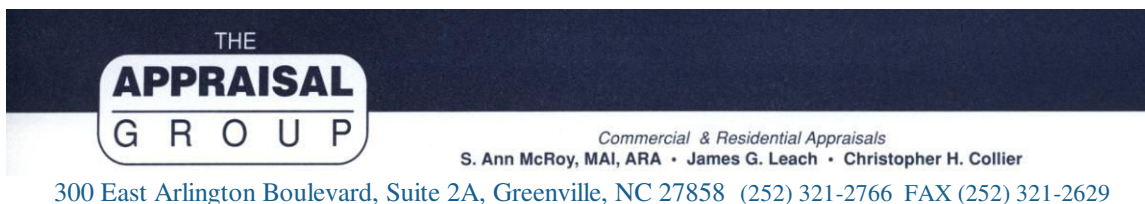
Attachments / click to download

 [610 Roosevelt Avenue](#)

 [610 Roosevelt Photo 1027321](#)







Appraisal Review

Client

This appraisal review is made for the sole and exclusive use of the Housing Division of the City of Greenville. It is not to be distributed to or relied upon by any third parties for any purpose, whatsoever.

Property Identification

The subject property is identified as Tax Parcels 13036, 15090, and 15089, a combination of parcels located at 610 Roosevelt Avenue, Greenville, North Carolina. The parcels are combined for purposes of this analysis and the combination creates one newly renovated single-family residential property.

Tax Parcels: 13036, 15090, and 15089 (Total Tax Value = \$3,309 + \$41,383 + \$2,800 = \$47,492.) The tax value is based on mass appraisal techniques and is seldom reflective of market value. In addition, it does not appear to take into account the recent renovation of the subject dwelling.

Property Owner: City of Greenville

Appraiser: L. Ashley Barker of The Appraisal Advantage

Property Rights Appraised: Fee Simple

Recommended Value: **\$100,000.** My analyses indicate that the appraiser's final value conclusion of \$100,000 is within the range of values indicated by the comparable sales.

Effective Date of Appraisal: February 22, 2016

Effective Date of Review: February 29, 2016

Review Appraiser: S. Ann McRoy, MAI, ARA

The purpose of this review is to determine the completeness and accuracy of the data in an appraisal report and to verify the accuracy of the market value estimate as of the effective date of the original appraisal. The appraisal review must address all factual, judgmental, and appraisal technique discrepancies. This review is a spot check on the original appraisal report and is not intended to be used as a new appraisal. The following items were analyzed in the appraisal review process:

**Appraisal Review Report
Single-Family Residential Property
610 Roosevelt Avenue
Greenville, North Carolina**

- The appraisers' overall description of the neighborhood is complete and accurate.
- The appraisers' overall description of the site is complete and accurate.
- The appraisers' overall description of the improvements is complete and accurate.
- The design and appeal, age, and quality of construction of the subject building improvements are similar to others in the market area. I agree with the appraiser's description and assessment of the improvements.
- The comparable sales used in this report are representative of the subject market. My survey found no sales that are more similar in size and condition or more recent than the ones cited in the appraisal.
- The date of sale and sales price can be confirmed through the data sources indicated by the appraiser. The comparable sales data and computations appear to be accurate. The adjustments appear to be reasonable and necessary.
- The comparable sales are closed or settled sales as of the effective date of the appraisal.
- The appraisal is acceptable and the estimate of market value for the subject property is reasonable as of the effective date of the appraisal. There has been no change in the base economy in the area since the effective date of the appraisal.

The market value estimate assumes that the subject property contains no hazardous materials or environmental contamination. Discovery of such contamination will lower the value estimate by the cost to cure or the cost to clean up any soil or other contamination.

Recommended Value \$100,000

I certify that I have no present or contemplated future interest in the subject property. In addition, this report was prepared in conformity with the Uniform Standards of Professional Appraisal Practice.

February 29, 2016

S. Ann McRoy, MAI, ARA

Date

DEFINITION OF MARKET VALUE: The most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller, each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby: (1) buyer and seller are typically motivated; (2) both parties are well informed or well advised, and each acting in what they consider their own best interest; (3) a reasonable time is allowed for exposure in the open market; (4) payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and (5) the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

SCOPE OF REVIEW: The scope of this review is limited to the information being provided by the original appraiser, and is to form an opinion as to the apparent adequacy and relevance of the data and the propriety of any adjustments to the data; form an opinion as to the appropriateness of the appraisal methods and techniques used and develop the reasons for any disagreement; form an opinion as to whether the analyses, opinions, and conclusions in the report under review are appropriate and reasonable, and develop the reasons for any disagreement.

CERTIFICATION AND STATEMENT OF LIMITING CONDITIONS

CERTIFICATION: The reviewer certifies and agrees that, to the best of his/her knowledge and belief:

1. The facts and data reported by the Reviewer and used in the review process are true and correct.
2. The analyses, opinions, and conclusions in this review report are limited only by the assumptions and limiting conditions stated in this review report, and are my personal, unbiased professional analyses, opinion, and conclusions.
3. Unless stated elsewhere, I have no present or prospective interest in the property that is the subject of this report and I have no personal interest or bias with respect to the parties involved.
4. My compensation is not contingent on an action or event resulting from the analyses, opinions, or conclusions in, or the use of, this review report.
5. My analyses, opinions, and conclusions were developed and this review report was prepared in conformity with the Uniform Standards of Professional Appraisal Practice.
6. Unless stated elsewhere in this report, I did not personally inspect the exterior subject property.
7. No one provided significant professional assistance to the person signing this review report.

CONTINGENT AND LIMITING CONDITIONS: The certification of the Reviewer appearing in the review report is subject to the following conditions and to such other specific and limiting conditions as are set forth by the Reviewer in the review report.

1. The Reviewer assumes no responsibility for matters of a legal nature affecting the property which is the subject of this review or the title thereto, nor does the Reviewer render an opinion as to the title, which is assumed to be good and marketable.
2. The Reviewer is not required to give testimony or appear in court because of having made the review, unless arrangements have been previously made therefor.
3. The Reviewer assumes that there are no hidden or unapparent conditions of the property, subsoil, or structures, which would render it more or less valuable. The Reviewer assumes no responsibility for such conditions, or for engineering which might be required to discover such factors.
4. Information, estimates, and opinions furnished to the Reviewer, and contained in the review report, were obtained from sources considered reliable and believed to be true and correct. However, no responsibility for accuracy of such items furnished the Reviewer can be assumed by the Reviewer.
5. Disclosure of the contents of the report is governed by the Uniform Standards of Professional Appraisal Practice and the Bylaws and Regulations of the professional appraisal organizations with which the Reviewer is associated.
6. Neither all, nor any part of the content of the review report, or copy thereof (including the conclusions of the review, the identity of the Reviewer, professional designations, reference to any professional appraisal organizations, or the firm with which the Reviewer is connected), shall be used for any purpose by anyone but the client specified in the review report, its successors and assigns, professional appraisal organizations, any state or federally approved financial institution, any department, agency, or instrumentality of the United States, any state or the District of Columbia, without the previous written consent and approval of the Reviewer.
7. No change of any item in the review report shall be made by anyone other than the Reviewer, and the Reviewer shall have no responsibility for any such unauthorized change.

Reviewer's Signature: S. Ann McRoy
Reviewer's Name: S. Ann McRoy





City of Greenville, North Carolina

Meeting Date: 5/9/2016
Time: 6:00 PM

Title of Item: Recommitment of 2015 HOME Investment Partnership Funds for Multi-Family Rental Housing Development

Explanation: **Abstract:** The North Carolina Housing Finance Agency (NCHFA) is offering its 2016 Low-Income Housing Tax Credit program for developers of affordable housing. The City of Greenville committed funding of \$150,000 from HOME Investment Partnership (HOME) federal funds to one of two projects on March 19, 2015. The requested action is to re-commit those funds to one of the previously approved projects for consideration of the tax credits under the 2016 program.

Explanation: At the March 19, 2015 meeting, the City Council approved and committed \$150,000 from HOME funds to one of two affordable housing projects proposed for a tax credit allocation from the NCHFA. The commitment was made to fund either the Regency Park development by Taft Family Office to be located on Regency Drive near Memorial Drive, which proposed 80 units of affordable housing, or phase II of Winslow Point by Carolina Project Equities, to be located on Hooker Road providing 80 units of elderly affordable housing. If both tax credit development proposals were approved by NCHFA, the funds were to be equally distributed among the two developments.

Neither application was approved by NCHFA in 2015 so the committed funds remained available. Tax credit developments are highly competitive and local commitment often raises the chances of developments receiving the tax credit and thus making decent and affordable housing available in the community. Over the past 10 years, approximately 5 developments have received tax credits, and the City of Greenville has been a participant in those developments producing over 200 units of affordable housing. As an entitlement community of HOME program funds, the City is required to address all housing needs including affordable rental housing. The following developments are developments that have received tax credit financing from the NCHFA and participation by the City of Greenville:

1. Crystal Springs 48 Units (Elderly)
2. Nathaniel Village 48 Units
3. Winslow Point 96 Units
4. Parkside Development 80 Units (Elderly)

*Ellsworth Commons was another tax credit development developed in this time period, but it did not receive funding by the City of Greenville.

A tax credit application for Phase II of the Winslow Point Development is being prepared for resubmission by the developer to provide 80 units of affordable rental elderly housing. The development is one of the developments that funding was committed to in 2015, and the developer Carolina Project Equities would like for the City of Greenville to recommit those funds for the project under the 2016 tax credit program. Staff would recommend committing the funds as they are still available in the Federal Treasury for this activity.

Taft Family Offices will not be submitting the Regency Park Development for the 2016 tax credit program. The development team of Carolina Project Equities completed Winslow Point Phase I which was a successful project and plans to submit Phase II.

Fiscal Note: \$150,000 in 2015 HOME program funds.

Recommendation: Approval of the request to commit 2015 funds for the application.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [2015 Multi-Family Agenda Abstract](#)



City of Greenville, North Carolina

Meeting Date: 3/19/2015
Time: 7:00 PM

Title of Item: Approval of 2015 HOME Investment Partnership Funds Commitment for a Multi-family Rental Housing Development

Explanation: **Abstract:** The North Carolina Housing Finance Agency (NCHFA) is offering its 2015 Low-Income Housing Tax Credits (LIHTC) to developers. The City of Greenville advertised a Request for Proposals (RFP) in conjunction with the NCHFA's tax credit offering. The RFP noted that the City would be willing to commit a total of \$150,000 to qualified proposals. There were two (2) respondents to the City's RFP--Taft Development Group and Carolina Project Equities, LLC. City staff and the Affordable Housing Loan Committee have evaluated the proposed development.

Explanation: This is a request to approve committing HOME Investment Partnerships funds to assist one (1) affordable housing developer. Staff received two (2) responses to a Request for Proposals released on December 12, 2014. The Affordable Housing Loan Committee is scheduled to hear the presentations on March 11, 2015. Furthermore, a team of staff members reviewed and evaluated the proposals. Both responses are eligible, and each proposal is targeting a different segment of the population.

City staff has contacted the NCHFA to discuss the dispersion of the 2015 LIHTCs throughout the state. Those discussions have resulted in the knowledge that only one (1) project will receive tax credits in Pitt County. In addition, staff was also informed that there are five (5) projects in Pitt County this year that are competing for the 2015 LIHTCs.

The first development proposes a new four-story, 80-unit facility for the elderly. The site is located along Hooker Road. The proposed site is located within close proximity to retail, a grocery store, and pharmacy. It is also located within close proximity to J.H. Rose High School. The proposed development, "Winslow Pointe Phase II", is located in a convenient area of the city for senior citizens.

The second development proposes a series of new two (2) and three (3) story buildings. This developer also proposes 80 units in total. However, this

Item # 3

Item # 4

development is targeting families. The site is located along Regency Boulevard. This proposed site is also within close proximity to retail, a grocery store, and a pharmacy. It is also located within close proximity to Pitt Community College. The proposed development, "Regency Park", is located in a convenient area for families.

One hundred percent (100%) of the proposed units developed will be available to households with incomes at or below 60% of area median income (AMI). The AMI for a family of four (4) at 60% equals \$33,150. Each development will provide two (2) HOME-funded units.

Each developer has requested \$150,000 as a HOME funds commitment for the 2015 North Carolina Housing Finance Agency Low-Income Housing Tax Credit program. The total development cost for the first development is \$9,947,333. The second development has a total cost of \$9,500,092.

The City of Greenville has participated in several developments that were funded with NCHFA's tax credits. Most recently, the City partnered with NRP Group and Taft Development Group. From those partnerships, the City was able to leverage Winslow Pointe Phase I and the Parkside Commons development.

Fiscal Note: The requested commitment of \$150,000 in HOME Investment Partnership funds is available.

Recommendation: Staff recommends that the City Council approve the commitment of \$150,000 HOME funds. Furthermore, staff recommends that the funds be made available to the proposal that receives a tax credit award from the NCHFA. In the unforeseeable event that both projects are awarded tax credits, the \$150,000 award of HOME funds by the City will be divided in half such that each development receives \$75,000. A letter shall be provided to both developers noting the same.

Viewing Attachments Requires Adobe Acrobat. [Click here to download.](#)

Attachments / click to download

- [Project Summary - Taft Development Group](#)
- [Project Summary - Carolina Project Equities](#)

Item # 3

Item # 4

Carolina

PROJECT EQUITIES

LLC

January 9, 2015

City of Greenville
Attn: Mr. Niki Jones
Community Development Dept. Housing Division
Mr. Merrill Flood
Community Development Director
201 West 5th Street, 3rd Floor
P.O. Box 7207
Greenville, NC 27835

Re: Application Submission for HOME Funds –Winslow Pointe II

Dear Mr. Flood and Mr. Jones:

Carolina Project Equities, LLC is pleased to submit this application for HOME Investment Partnership Funds for the second phase of Winslow Pointe that is proposed for the construction of an 80 unit development for seniors in Greenville. Winslow Pointe II (the “Project”) exemplifies the housing goals of the City of Greenville, Pitt County and the North Carolina Housing Finance Agency’s Qualified Allocation Plan for 2015.

The continued rise in the population over 55 and the lack of affordable housing supports the need for more affordable housing now more than ever for low income individuals. Located in a central location in close proximity to many supporting amenities and services, the proposed Project will provide long-term affordable housing to a mix of eligible households, including low and very low income seniors. All of the units within the Project are designated at or below the 60% level of the area median income (AMI). Forty percent (40%) of the units are designated at or below 50% AMI, including a total of twenty percent (20%) of the units designated at the 40% AMI level.

After obtaining site control, Carolina Project Equities immediately began due diligence and predevelopment activities for Phase I, and have now continued this due diligence and predevelopment activity on Phase II. We have taken care to maintain the existing neighborhood architectural integrity and design features. We are proud to announce that Phase I has been successfully completed and is fully leased up with a waiting list that continues to grow, which further supports the demand and tremendous need for affordable housing in this area. The project site is already zoned for the appropriate use, has convenient access to public transit stops located along Hooker Road at the front of the site, and will have a full-time on-site property manager. Furthermore, the building design and apartment amenities were designed to meet Energy Star 2.0 building standards.

Carolina

PROJECT EQUITIES

LLC

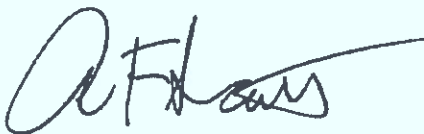
At this time we are requesting \$150,000 in HOME funds from the City of Greenville. This project plans to leverage an additional \$9,797,333 in total funding investments including the anticipated award of Low Income Housing Tax Credits from the North Carolina Housing Finance Agency. An outline of the proposed funding sources has been included with this application to show how the various project funds would be allocated. When completed, this project will ensure safe, decent and affordable housing for many low income individuals for the population of over 55. While developments financed with HOME funds and Low Income Housing Tax Credits have a variety of residents, often time's affordable housing tenants are one paycheck away from homelessness. Unfortunately, and all too often, affordable housing tenants are faced with the decision to either buy food for their families or pay their rent. In an effort to serve a variety of potential residents we have provided affordable targeted rent levels and have included designed eight (8) units to be fully handicapped accessible.

The development team of Carolina Project Equities, LLC would be remiss not to acknowledge the challenges facing real estate developments in the market today. Newer, high-quality affordable properties can perform successfully in this market with appropriate marketing and rents priced at an achievable level for the product type. The proposed professional property management company, NRP Management, LLC, is up to the challenge and plans to deliver results. The current portfolio of all affordable housing managed by NRP Management has a current, average occupancy level in excess of 96%, which is a remarkable statistic given the general economic conditions.

In conclusion, Carolina Project Equities, LLC has formed a team that is willing and able to take on the challenges when the Project receives an award of HOME funds and a subsequent allocation of Tax Credits. Alan F. Scott and the Carolina Project Equities team members have been partners in numerous LIHTC development projects throughout North Carolina. The North Carolina Housing Finance Agency has been an able and willing supporter of the Project partners in the past and we look forward to working with the City of Greenville to continue to provide access to safe, decent and affordable housing for the citizens of our community.

We thank you in advance for your time and consideration.

Sincerely,



Alan F. Scott
Carolina Project Equities LLC



City of Greenville, North Carolina

Meeting Date: 5/9/2016
Time: 6:00 PM

Title of Item: Supplemental TIP Agreement with the North Carolina Department of Transportation (NCDOT) for U-3315/10th Street Connector

Explanation: **Abstract:** The 10th Street Connector (U-3315) is an NCDOT-led project to make a connection from the intersection of Memorial Drive and Farmville Boulevard with 10th Street. The project includes a five-lane road section from Memorial Drive and Farmville Boulevard to 10th and Evans Street with a bridge overpass over the CSX Railroad. The City executed a Transportation Improvement Project (TIP) - Municipal Agreement dated October 14, 2011, with NCDOT to fund certain portions of the work that were deemed betterments or improvements over and above the standard construction program, such as wider sidewalks, earthen berms, and landscaping. Since that agreement was executed, the City has requested additional betterments such as meandering sidewalks, street and pedestrian level lighting, storm drainage improvements outside of the project area, and streetscape upgrades at the intersection of Evans Street and 10th Street. This Supplemental Agreement dated January 11, 2016, finalizes the costs to the City based upon the awarded contract bid prices for the original betterments provided in the previous Supplemental Agreement and additional betterments requested since that agreement was approved.

Explanation: The City of Greenville entered into a Municipal Agreement with the North Carolina Department of Transportation (NCDOT) for construction of the 10th Street Connector on April 23, 2004. The original agreement had the City managing the project from the study to completion of the design phase. NCDOT and the City recognized that NCDOT had more experience and time to manage the design process. A new Municipal Agreement (dated October 14, 2011) was developed and approved by Council and included City funding of certain elements (called betterments by NCDOT). The specific elements included: Constructing additional 20-feet of berm width (the area from back of curb to edge of the right-of-way) on both sides of the proposed roadway from Memorial Drive to Myrtle Street; 40% cost share for construction of NCDOT standard 5-foot sidewalk; construction of an additional 1 foot of sidewalk width; reimburse the Department for all landscape plantings in excess of the allowable percentage rate of 0.75% of the construction contract; and

installation of the conduit for decorative lighting on bridge structure. The cost for those project elements was projected in 2011 to be \$398,506, not including the landscaping or conduit elements.

Since the October 14, 2011, Supplemental Agreement was executed, there have been additional betterment requests by the City that have been added to the project. Betterments include the installation of storm drain pipe and appurtenances in 9th Street to tie the 10th Street Connector stormwater to the Town Creek Culvert; extension of storm drain pipe between West 5th Street and South Memorial Drive; streetscape enhancements at 10th and Evans Streets; street lighting and pedestrian level lighting through the project; and additional landscaping and meandering sidewalk between Bancroft and Tyson Streets.

The 10th Street Connector project was bid on August 18, 2015, with the bid being awarded to S.T. Wooten. Construction is currently underway and is due to be complete in late 2018.

The attached Supplemental TIP Agreement dated January 11, 2016, finalizes the costs to the City based upon the awarded contract bid prices for the original betterments provided in the previous Supplemental Agreement and the additional betterments requested since that agreement was approved.

The approved amount designated for the 10th Street Connector from the recently passed Bond is \$1,750,000. NCDOT has reflected the contract unit prices for those City-requested betterments on the attached spreadsheet, which total \$2,273,951.82. Of this amount, \$1,245,408.56 is for the upgrade of the City's storm sewer system. Some of this cost will be paid with bond proceeds and \$553,951.65 will be funded by the Stormwater fund, as shown in the attached spreadsheet breakdown of betterment costs and funding profile. Reimbursement to NCDOT of the total amount will be required upon completion of construction and within 60 days of receipt of invoicing by NCDOT.

Fiscal Note:

Of the total \$2,273,951.82 due to NCDOT, \$1,600,000 is to be paid with Bond proceeds, \$120,000 is to come from the Redevelopment Commission, and \$553,951.65 will come from the Storm Water Fund. The increased streetlight cost will be paid from the street light budget. The annual street light rental cost will increase by \$70,000 per year. Reimbursement to NCDOT will be required upon completion of construction and within 60 days of receipt of their invoice.

Recommendation:

Approve the attached Supplemental TIP Agreement dated January 11, 2016, with NCDOT.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [U-3315 Supplemental TIP Agreement 04-19-2016](#)

 [U-3315 Betterment Costs](#)

 [U-3315 Select Landscape plan sheets](#)

NORTH CAROLINA
PITT COUNTY

SUPPLEMENTAL TIP AGREEMENT

DATE: 4/19/2016

NORTH CAROLINA DEPARTMENT OF
TRANSPORTATION

TIP #: U-3315

AND

WBS ELEMENTS: PE 35781.1.2

ROW 35781.2.1

CITY OF GREENVILLE

CON 35781.3.FD1

THIS AGREEMENT is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the "Department", and the City of Greenville, hereinafter referred to as the "Municipality."

WITNESSETH:

WHEREAS, the Department and the Municipality on 11/10/2011, entered into a certain Project Agreement for the original scope: extending Tenth Street (SR 1598) from Dickinson Avenue to Stantonsburg Road at Memorial Drive, programmed under Project U-3315; and,

WHEREAS, the parties wish to expand the scope of the Project to include additional betterments and increase the funding for the additional betterments;

NOW THEREFORE, the parties wish to supplement the aforementioned Agreement whereby the following provisions are amended:

SCOPE

3. The Department, at the request of the Municipality and subject to reimbursement by the Municipality, shall expand the scope of the project to include the addition of supplemental betterment work. Said work shall include the following:
 - A. The Department shall include in its construction contract the construction of 30-foot outside berm from Memorial Drive to Myrtle Street.
 - B. Construction of new 6-foot sidewalks (which is 1-foot wider than NCDOT's 5-foot standard).

- C. Conduit will be installed for decorative lighting on the Bridge Structure. The Municipality will install decorative street lighting along the project at a later date under a separate encroachment agreement. Relocation of existing utilities and installation of the electrical conduit for street lighting will be coordinated with NCDOT and the contractor to minimize the duplication of work. Betterments also include bridge coating and powder coating for poles & pedestals.
- D. If applicable: landscape plantings in excess of the allowable percentage rate of 0.75% of the construction contract amount.
- E. Any and all construction required as a result of the city's request to upgrade the City's storm water infrastructure to meet the capacity needs of the U-3315 storm water outfalls to the city's drainage infrastructure. These include a storm line system along 9th Street and a segment north of the 5th Street crossing. For 9th Street, the work will include replacing sidewalk, driveways, pavement, curb and gutter, and resetting fence as a result of the installation of the storm drain system. For the 5th Street work, the work will include the storm line and associated appurtenances north of the right-of-way of West 5th Street and the easternmost right-of-way of S. Memorial Drive.
- F. Any and all construction required as a result of the city's request to incorporate streetscape and landscape improvements into the final project design. This work includes streetscape enhancements at the intersection of 10th Street and Evans Street as well as the installation of meandering sidewalk, and other landscape improvements along 10th street. These improvements are in addition to the sidewalk and landscaping noted above.

FUNDING

- 23. Upon completion of the project, the Municipality within sixty days of invoicing by the Department, shall reimburse the Department in the amount of actual project costs, which are currently estimated at TWO MILLION TWO HUNDRED SEVENTY-THREE THOUSAND NINE HUNDRED FIFTY ONE HUNDRED DOLLARS AND EIGHTY TWO CENTS (\$2,273,951.82) for the supplemental betterment work as described herein.

TITLE VI

The Municipality shall comply with Title VI of the Civil Rights Act of 1964 (Title 49 CFR, Subtitle A, Part 21). Title VI prohibits discrimination on the basis of race, color, national origin, disability, gender, and age in all programs and activities of any recipient of Federal assistance.

IRAN DIVESTMENT ACT OF 2015

Pursuant to G.S. 147-86.59, any person identified as engaging in investment activities in Iran, determined by appearing on the Final Divestment List created by the State Treasurer pursuant to G.S. 147-86.58, is ineligible to contract with the State of North Carolina or any political subdivision of the State. The Iran Divestment Act of 2015, G.S. 147-86.55 *et seq.* requires that each vendor, prior to contracting with the State, certify that the contracting party meets the requirements of the Iran Disinvestment Act. The State Treasurer's Final Divestment List can be found on the State Treasurer's website at the address www.nctreasurer.com/Iran and will be updated every 180 days.

- By execution of this AGREEMENT each Party certifies that neither it nor its Agents or Contactors/Subcontractors 1) are on the Final Divestment List of entities that the State Treasurer has determined engages in investment activities in Iran; 2) shall not utilize on any contract with the State agency any subcontractor that is identified on the Final Divestment List; and 3) that the undersigned are authorized by the Parties to make this Certification.
- During the term of this AGREEMENT, should the Parties receive information that a person is in violation of the Act as stated above, the Department will offer the person an opportunity to respond and the Department will take action as appropriate and provided for by law, rule, or contract. Should this Act be voided by NC General Statute, this AGREEMENT will remain valid; however this certification will no longer be required.

Except as hereinabove provided, the Agreement heretofore executed by the North Carolina Department of Transportation and City of Greenville on 11/10/2011, is ratified and affirmed as therein provided.

IN WITNESS WHEREOF, this Agreement has been executed, in duplicate, the day and year heretofore set out, on the part of the North Carolina Department of Transportation and the City of Greenville by authority duly given.

L.S. ATTEST: CITY OF GREENVILLE

BY: _____ BY: _____

TITLE: _____ TITLE: _____

DATE: _____ DATE: _____

NCGS 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

Approved by the City of Greenville as attested to by the signature of _____, Clerk of the _____ (Governing Board) on _____ (Date)

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

(SEAL)

(FINANCE OFFICER)

Federal Tax Identification Number

Remittance Address:

City of Greenville

DEPARTMENT OF TRANSPORTATION

BY: _____
(CHIEF ENGINEER)

DATE: _____

APPROVED BY BOARD OF TRANSPORTATION ITEM O: _____ (Date)

TIP No. **U-3315**
Route SR 1598 (Tenth Street Connector)
From US 13/NC 11 (Memorial Drive) to SR 1702 (Evans Street)
Typical Section Four-Lane Median Divided with Curb and Gutter

Final

County:

Pitt
City of Greenville
Betterment Cost
\$2,273,951.82

BETTERMENT QUANTITIES (Updated)

Prepared By: Philip Culpepper 12/3/2015
Requested By: Doug Kretchman, PE 12/2/2015

Line Item	Item No	Sec No.	Pay Item	Total Quantity	Unit	Price	Amount
	0000400000-N	801	Construction Surveying [(\$225,000 x 5.3564%/100%)]	1	LS	\$ 12,051.86	\$ 12,051.86
	0063000000-N	SP	Grading [(\$3,375,000 x 5.3564%/100%)]	1	LS	\$ 180,777.84	\$ 180,777.84
			Clearing and Grubbing	0.1	AC		\$ -
			Unclassified Excavation	600	CY		\$ -
			Fine Grading	2400	SY		\$ -
			Removal of Existing Asphalt Pavement	0	SY		\$ -
			Removal of Existing Concrete Pavement	4235	SY		\$ -
	0106000000-E	230	Borrow Excavation	5100	CY	\$ 0.01	\$ 51.00
	0318000000-E	300	Foundation Conditioning Material, Minor Structures	190	TON	\$ 30.00	\$ 5,700.00
	0320000000-E	300	Foundation Conditioning Geotextile	580	SY	\$ 5.00	\$ 2,900.00
	0331000000-E	SP	Anti-Seep Collars	20	CY	325.00	\$ 6,500.00
	0448000000-E	310	54" RC Pipe Culverts, Class IV	24	LF	248.00	\$ 5,952.00
	0448000000-E	310	60" RC Pipe Culverts, Class IV	176	LF	382.00	\$ 67,232.00
	0448000000-E	310	72" RC Pipe Culverts, Class IV	392	LF	415.00	\$ 162,680.00
	0448000000-E	310	84" RC Pipe Culverts, Class IV	36	LF	675.00	\$ 24,300.00
	0448200000-E	310	15" RC Pipe Culverts, Class IV	96	LF	48.00	\$ 4,608.00
	0448400000-E	310	24" RC Pipe Culverts, Class IV	72	LF	69.00	\$ 4,968.00
	0448700000-E	310	48" RC Pipe Culverts, Class IV	44	LF	174.00	\$ 7,656.00
	0986000000-E	SP	16" Ductile Iron Pipe, Class 250 (Sealed)	72	LF	83.00	\$ 5,976.00
	0986000000-E	SP	54" Ductile Iron Pipe, Class 150 (Sealed)	628	LF	557.00	\$ 349,796.00
	0986000000-E	SP	54" Ductile Iron Pipe, Class 150 (Sealed Under RR)	56	LF	557.00	\$ 31,192.00
	0986000000-E	SP	Masonry Drainage Structures (Sealed)	2	EA	3,100.00	\$ 6,200.00
	0986000000-E	SP	Masonry Drainage Structures (Sealed)	14.5	CY	1,650.00	\$ 23,925.00
	0986000000-E	SP	Masonry Drainage Structures (Sealed)	2	LF	425.00	\$ 850.00
	0992000000-E	SP	Structure Sealed with Boots	5	EA	\$ 1,400.00	\$ 7,000.00
	0992000000-E	SP	Roof Drain System	3	EA	\$ 4,400.00	\$ 13,200.00
	0995000000-E	340	Pipe Removal	962	LF	\$ 20.00	\$ 19,240.00
	1297000000-E	607	Milling Asphalt Pavement, 1.5" Depth	900	SY	\$ 0.75	\$ 675.00
	1330000000-E	607	Incidental Milling	105	SY	\$ 3.95	\$ 414.75
	1489000000-E	610	Asphalt Conc Base Course, Type B25.0B	540	TON	\$ 45.00	\$ 24,300.00
	1498000000-E	610	Asphalt Conc Intermediate Course, Type I19.0B	455	TON	\$ 46.00	\$ 20,930.00
	1519000000-E	610	Asphalt Conc Surface Course, Type S9.5B	500	TON	\$ 45.00	\$ 22,500.00
	1575000000-E	620	Asphalt Binder for Plant Mix	80	TON	\$ 450.00	\$ 36,000.00
	2286000000-N	840	Masonry Drainage Structures	5	EA	\$ 1,865.00	\$ 9,325.00
	2297000000-E	840	Masonry Drainage Structures (Sealed)	64	CY	\$ 1,235.00	\$ 79,040.00
	2308000000-E	840	Masonry Drainage Structures	2.6	LF	\$ 400.00	\$ 1,040.00
	2352000000-N	840	Frame with Grate, STD 840.16	1	EA	\$ 531.50	\$ 531.50
	2374000000-N	840	Frame with Grate & Hood 840.03, Type E	5	EA	\$ 585.00	\$ 2,925.00
	2374000000-N	840	Frame with Grate & Hood 840.03, Type F	4	EA	\$ 600.00	\$ 2,400.00
	2374000000-N	840	Frame with Grate & Hood 840.03, Type G	4	EA	\$ 600.00	\$ 2,400.00
	2396000000-N	840	Frame with Cover, STD 840.54	3	EA	\$ 425.00	\$ 1,275.00
	2549000000-E	846	2'-6" Concrete Curb and Gutter	1765	LF	\$ 15.00	\$ 26,475.00
	2591000000-N	848	4" Concrete Sidewalk (100% of Additional 1-Foot)	2060	SY	\$ 29.00	\$ 59,740.00
	2591000000-N	848	4" Concrete Sidewalk (100% Cost for Meandering & 9th Street Sidewalk)	2374	SY	\$ 29.00	\$ 68,846.00
	2591000000-N	848	4" Concrete Sidewalk (10,013 SY X .4) For CoG 40% Cost Share	3463	SY	\$ 29.00	\$ 100,427.00
	2605000000-N	848	Concrete Curb Ramp	9	EA	\$ 975.00	\$ 8,775.00
	2612000000-E	848	6" Concrete Driveway	750	SY	\$ 52.00	\$ 39,000.00
	2738000000-E	SP	Scored Concrete Sidewalk	1225	SY	\$ 35.00	\$ 42,875.00
	2738000000-E	SP	Brick Paver Sidewalk	330	SY	\$ 86.00	\$ 28,380.00
	2738000000-E	SP	Brick Crosswalk	390	SY	\$ 96.50	\$ 37,635.00

TIP No.	U-3315		Final	County:	Pitt
	2800000000-N	858	Adjustment of Catch Basins	3 EA	\$ 965.00 \$ 2,895.00
	3572000000-E	867	Chain Link Fence Reset	105 LF	\$ 5.40 \$ 567.00
Landscape Planting's					
	6640000000-N	1670	Acer buergerianum, Trident Maple (2" Caliper)	9 EA	\$ 362.25 \$ 3,260.25
	6640000000-N	1670	Acer buergerianum, Trident Maple (3.5" Caliper)	2 EA	\$ 488.25 \$ 976.50
	6640000000-N	1670	Acer palmatum, Bloodgood Japanese Maple	9 EA	\$ 997.50 \$ 8,977.50
	6640000000-N	1670	Ilex x attenuata, Foster No. 2 Holly	11 EA	\$ 320.00 \$ 3,520.00
	6640000000-N	1670	Ilex opaca, Greenleaf Holly	3 EA	\$ 325.00 \$ 975.00
	6640000000-N	1670	Lagerstroemia, Miami Crape Myrtle	75 EA	\$ 365.00 \$ 27,375.00
	6640000000-N	1670	Lagerstroemia indica, Dwarf Victor Crape Myrtle	14 EA	\$ 67.00 \$ 938.00
	6640000000-N	1670	Lagerstroemia, Natchez Crape Myrtle	127 EA	\$ 365.00 \$ 46,355.00
	6640000000-N	1670	Lagerstroemia, Muskogee Crape Myrtle	84 EA	\$ 425.00 \$ 35,700.00
	6640000000-N	1670	Quercus nuttallii, Nuttall Oak	22 EA	\$ 315.00 \$ 6,930.00
	6640000000-N	1670	Quercus phellos, Hightower Willow Oak	15 EA	\$ 395.00 \$ 5,925.00
	6640000000-N	1670	Taxodium distichum, Autumn Gold Bald Cypress	16 EA	\$ 320.00 \$ 5,120.00
	6640000000-N	1670	Ulmus parvifolia, Athena Elm	40 EA	\$ 375.00 \$ 15,000.00
	6640000000-N	1670	Azalea Encore 'Autumn Angel' TM, Autumn Angel Azalea	44 EA	\$ 72.00 \$ 3,168.00
	6640000000-N	1670	Buddleja davidii nanhoensis 'Petite Indigo' TM, Petite Indigo Butterfly Bush	127 EA	\$ 27.00 \$ 3,429.00
	6640000000-N	1670	Clethra alnifolia 'Sixteen Candles', Summersweet Clethra	227 EA	\$ 32.00 \$ 7,264.00
	6640000000-N	1670	Cephalotaxus harringtonia 'Duke's Garden', Duke's Garden Plum Yew	87 EA	\$ 65.00 \$ 5,655.00
	6640000000-N	1670	Forsythia x intermedia 'Mindor' PP# 19,321, Show Off Forsythia	54 EA	\$ 43.00 \$ 2,322.00
	6640000000-N	1670	Gaura lindheimeri 'Whirling Butterflies', Whirling Butterflies Gaura	29 EA	\$ 12.00 \$ 348.00
	6640000000-N	1670	Ilex vomitoria 'Nana', Dwarf Yaupon Holly	698 EA	\$ 32.50 \$ 22,685.00
	6640000000-N	1670	Rhaphiolepis indica 'Conor' PP# 9398	421 EA	\$ 48.00 \$ 20,208.00
	6640000000-N	1670	Ilex Crenata 'Steeds', Steeds Japanese Holly	30 EA	\$ 144.00 \$ 4,320.00
	6640000000-N	1670	Itea virginica, Virginia Willow	18 EA	\$ 45.00 \$ 810.00
	6640000000-N	1670	Ilex glabra 'Chamzin' TM, Nordic Holly	167 EA	\$ 32.00 \$ 5,344.00
	6640000000-N	1670	Rosmarinus officinalis 'Arp', Arp Rosemary	36 EA	\$ 65.00 \$ 2,340.00
	6640000000-N	1670	Rosa x 'Radsunny' PP# 18562, Sunny Knockout Rose	91 EA	\$ 38.00 \$ 3,458.00
	6640000000-N	1670	Ilex verticillata 'Southern Gentleman', Southern Gentleman Winterberry Holly	5 EA	\$ 272.50 \$ 1,362.50
	6640000000-N	1670	Ilex verticillata 'Winter Red', Winter Red Holly	31 EA	\$ 85.00 \$ 2,635.00
	6640000000-N	1670	Panicum virgatum 'Dallas Blues' TM, Dallas Blues Switch Grass	48 EA	\$ 32.50 \$ 1,560.00
	6640000000-N	1670	Aster oblongifolius 'October Skies', Aromatic Aster	754 EA	\$ 11.15 \$ 8,407.10
	6640000000-N	1670	Hemerocallis x 'Stella de Oro', Stella de Oro Daylily	925 EA	\$ 6.50 \$ 6,012.50
	6640000000-N	1670	Liriope muscari 'Big Blue', Big Blue Lilyturf	571 EA	\$ 11.00 \$ 6,281.00
	6640000000-N	1670	Chasmanthium latifolium 'River Mist', Variegated Northern Sea Oats	147 EA	\$ 27.00 \$ 3,969.00
	6640000000-N	1670	Pennisetum alopecuroides 'Hameln', Hameln Dwarf Fountain Grass	39 EA	\$ 32.50 \$ 1,267.50
	6645000000-N	SP	Generic Planting Item Precast Column	9 EA	\$ 2,200.00 \$ 19,800.00
	6645000000-N	SP	Generic Planting Item Precast Column Sign	9 EA	\$ 3,875.00 \$ 34,875.00
	6690000000-E	SP	Bullnose Brick Border Edge	240 LF	\$ 32.00 \$ 7,680.00
	6690000000-E	SP	Landscape Wall with Brick Veneer	165 LF	\$ 50.00 \$ 8,250.00
	7980000000-N	SP	Powder Coat for Pedestal (Black)	30 EA	\$ 900.00 \$ 27,000.00
	7980000000-N	SP	Powder Coat for Push Button Post (Black)	3 EA	\$ 800.00 \$ 2,400.00
	7980000000-N	SP	Powder Coat for Single Mast Arm with Metal Pole (Black)	8 EA	\$ 1,500.00 \$ 12,000.00
	7980000000-N	SP	Powder Coat for Strain Pole (Black)	8 EA	\$ 1,300.00 \$ 10,400.00
	5155000000-E	1409	Electrical Duct, TYPE BD, SIZE (2")	15,840 LF	\$ 5.05 \$ 79,992.00
			Mobilization (5%)	1 LS	\$ 102,578.00 \$ 102,578.00

Contract Cost	\$ 2,141,000.00
E. & C. 15%	\$ 359,000.00
Construction Cost	\$ 2,500,000.00
Minus Landscape Planting's Cost	\$ (330,731.65)
Plus, Municipalities Share (Landscape Planting's - NCDOT Share)	\$ 104,683.47
City of Greenville Betterment Cost	\$ 2,273,951.82

*This Cost Estimate includes 100% of the landscape planting's cost. The Municipality is responsible for 100% of the cost of all landscape plantings in excess of the allowable percentage rate of 0.75% of the construction contract. 0.75% of the construction cost will be deducted from the total betterment estimate cost to determine the Municipality's share of the cost.
 $\$30,139,757.19 \times (.0075) = \$226,048.18$

Landscape Planting's Cost					
					\$ 273,897.85
			Mobilization (5%)	1 LS	\$ 13,694.89
			Contract Cost		\$ 287,592.74
			E. & C. 15%		\$ 43,138.91
			Construction Cost		\$ 330,731.65

Landscape Planting's Cost - NCDOT Planting Share = \$330,731.65 - \$226,048.18 = \$104,683.47

PLANT SCHEDULE L2

TREES	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE	REMARKS	
LN	61	Lagerstroemia x 'Natchez'	Natchez Crape Myrtle	B&B		10' HT.	Three Canes	
QN	6	Quercus nuttallii	Nuttall Oak	B&B	2" Cal	14' HT		
SHRUBS	QTY	BOTANICAL NAME	COMMON NAME	SIZE	WIDTH	HEIGHT	SPACING	REMARKS
BD	12	Buddleja davidii nanhoensis 'Petite Indigo' TM	Petite Indigo Butterfly Bush	Cont.	24"	12"-15"	36" o.c.	
CA	60	Clethra alnifolia 'Sixteen Candles'	Summersweet Clethra	Cont.	24"	24"	36" o.c.	
FI	9	Forsythia x intermedia 'Mindor' PP# 19,321	Show Off Forsythia	Cont.	30"	30"	54" o.c.	
GL	10	Gaura lindheimeri 'Whirling Butterflies'	Whirling Butterflies Gaura	Cont.	18"	18"	24" o.c.	
IB	60	Ilex vomitoria 'Nana'	Dwarf Yaupon Holly	Cont.	18"	18"	36" o.c.	
IH	42	Raphiolepis indica 'Conor' PP#9398	Eleanor Taber Indian Hawthorn	Cont.	24"	24"	36" o.c.	
IS	6	Ilex crenata 'Steeds'	Steeds Japanese Holly	Cont.	36"	36"	60" o.c.	
NH	45	Ilex glabra 'Chamzin' TM	Nordic Holly	Cont.	24"	24"	48" o.c.	
RO	8	Rosmarinus officinalis 'Arp'	Arp Rosemary	Cont.	18"	18"	42" o.c.	
RR	24	Rosa x 'Radsunny' PP# 18562	Sunny Knockout Rose	Cont.		12"-15"	36" o.c.	
ORNAMENTAL GRASSES	QTY	BOTANICAL NAME	COMMON NAME	SIZE	WIDTH	HEIGHT	SPACING	REMARKS
PV	10	Panicum virgatum 'Dallas Blues' TM	Dallas Blues Switch Grass	Cont.	24"	24"	42" o.c.	
GROUND COVERS	QTY	BOTANICAL NAME	COMMON NAME	CONT	WIDTH	HEIGHT	SPACING	REMARKS
AO	40	Aster oblongifolius 'October Skies'	Aromatic Aster	Cont.	12"	12"	18" o.c.	
LM	210	Liriope muscari 'Big Blue'	Big Blue Lilyturf	1 gal	12"	12"	24" o.c.	
ORNAMENTAL GRASSES	QTY	BOTANICAL NAME	COMMON NAME	CONT	WIDTH	HEIGHT	SPACING	REMARKS
PH	39	Pennisetum alopecuroides 'Hameln'	Hameln Dwarf Fountain Grass	Cont.	12"	12"	18" o.c.	
SOD/SEED	QTY	BOTANICAL NAME	COMMON NAME	CONT	WIDTH	HEIGHT	SPACING	REMARKS
ET	81,438 sf	Eremochloa ophiuroides 'Tif Blair' TM	Centipede Grass	Seed				
MULCH	QTY	BOTANICAL NAME	COMMON NAME	CONT	WIDTH	HEIGHT	SPACING	REMARKS
	10,900 SF		Double Shredded Hardwood					

PLAN LEGEND	
	NEIGHBORHOOD MARKER DETAIL SHEET LD 2
	PEDESTRIAN POST TOP LIGHT
	STREET LIGHT
	SODDED LAWN ALL OTHER DISTURBED AREAS TO BE SEEDED AS PART OF ROADWAY WORK
	SEEDED LAWN

LANDSCAPE NOTES:

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GENERAL NOTES:

1. DESIGN SPEED : 45MPH

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and Associates, Inc.

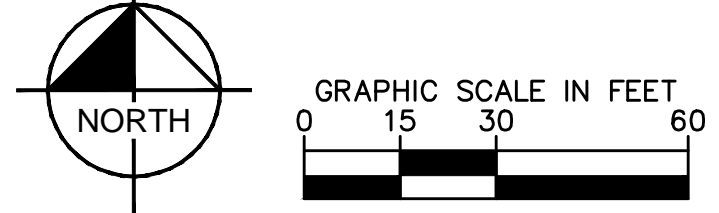
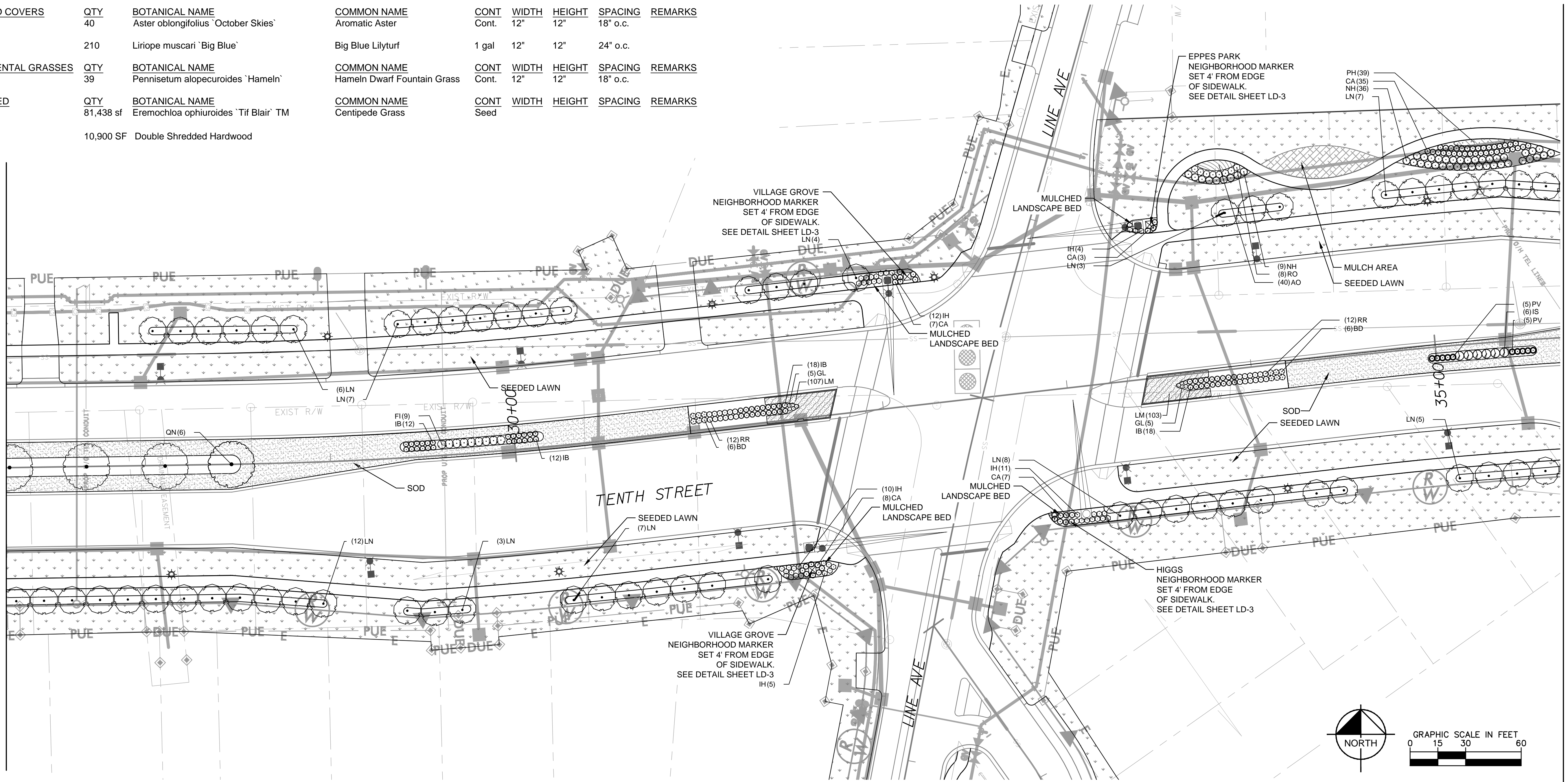
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Attachment number 3
Page 1 of 5



REVISIONS

05-08-2015

PLANT SCHEDULE L3

TREES	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE	REMARKS	
LN	15	Lagerstroemia x 'Natchez'	Natchez Crape Myrtle	B&B		10' HT.	Three Canes	
LX	35	Lagerstroemia x 'Muskogee'	Muskogee Crape Myrtle	B&B		10' HT.	Multi-stem	
QN	10	Quercus nuttallii	Nuttall Oak	B&B	2"Cal	14' HT		
QP	15	Quercus phellos 'Hightower'	Willow Oak	B&B	2"Cal	14' HT		
SHRUBS	QTY	BOTANICAL NAME	COMMON NAME	SIZE	WIDTH	HEIGHT	SPACING	REMARKS
BD	17	Buddleja davidii nanhoensis 'Petite Indigo' TM	Petite Indigo Butterfly Bush	Cont.	24"	12"-15"	36" o.c.	
CA	55	Clethra alnifolia 'Sixteen Candles'	Summersweet Clethra	Cont.	24"	24"	36" o.c.	
DG	64	Cephalotaxus harringtonia 'Duke's Garden'	Duke's Garden Plum Yew	Cont.	24"	18"	54" o.c.	
IB	51	Ilex vomitoria 'Nana'	Dwarf Yaupon Holly	Cont.	18"	18"	36" o.c.	
IH	129	Raphiolepis indica 'Conor' PP#9398	Eleanor Taber Indian Hawthorn	Cont.	24"	24"	36" o.c.	
NH	122	Ilex glabra 'Chamzin' TM	Nordic Holly	Cont.	24"	24"	48" o.c.	
RO	22	Rosmarinus officinalis 'Arp'	Arp Rosemary	Cont.	18"	18"	42" o.c.	
RR	23	Rosa x 'Radsunny' PP# 18562	Sunny Knockout Rose	Cont.		12"-15"	36" o.c.	
SG	3	Ilex verticillata 'Southern Gentleman'	Southern Gentleman Winterberry Holly	Cont.	36"	36"	108" o.c.	
WR	13	Ilex verticillata 'Winter Red'	Winter Red Holly	Cont.	36"	36"	84" o.c.	
GROUND COVERS	QTY	BOTANICAL NAME	COMMON NAME	CONT	WIDTH	HEIGHT	SPACING	REMARKS
AO	359	Aster oblongifolius 'October Skies'	Aromatic Aster	Cont.	12"	12"	18" o.c.	
HH	107	Hemerocallis x 'Stella de Oro'	Stella de Oro Daylily	Cont.	18"	18"	24" o.c.	
SOD/SEED	QTY	BOTANICAL NAME	COMMON NAME	CONT	WIDTH	HEIGHT	SPACING	REMARKS
EO	24,812 sf	Eremochloa ophiuroides 'Tif Blair' TM	Centipede Grass	sod				
ET	41,379 sf	Eremochloa ophiuroides 'Tif Blair' TM	Centipede Grass	Seed				
MULCH	19,600 SF	Double Shredded Hardwood						

PLAN LEGEND	
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	PEDESTRIAN POST TOP LIGHT
	STREET LIGHT
	SODDED LAWN ALL OTHER DISTURBED AREAS TO BE SEEDED AS PART OF ROADWAY WORK
	SEEDED LAWN

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GENERAL NOTES:

- DESIGN SPEED : 45MPH

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Page 2 of 5

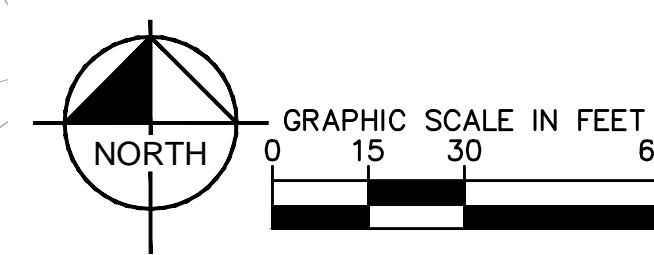
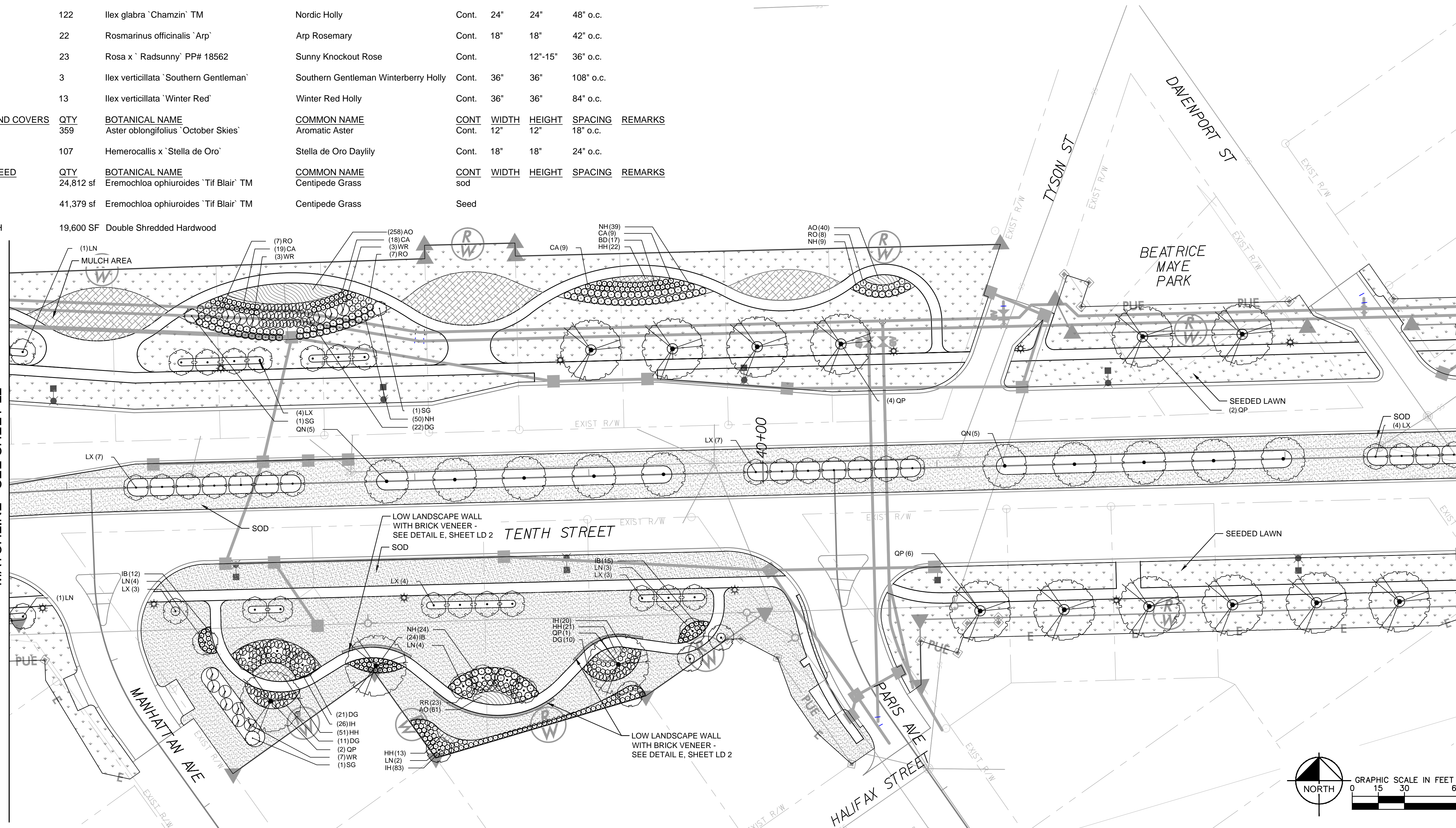
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Kimley»Horn Kimley-Horn and Associates, Inc. P.O. BOX 33068 RALEIGH, N.C. 27636	
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REVISIONS

MATCHLINE - SEE SHEET L2

MATCHLINE - SEE SHEET L4



05-08-2015

PLANT SCHEDULE L6

TREES	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE	REMARKS	
AB	9	Acer buergerianum	Trident Maple	B&B	2"Cal	14' HT		
AP	9	Acer palmatum 'Bloodgood'	Bloodgood Japanese Maple	B&B	2"Cal	10' HT.	Matched specimens	
IA	11	Ilex x attenuata 'Foster No. 2'	Foster No. 2 Holly	B&B		8' HT.		
IG	3	Ilex opaca 'Greenleaf'	Greenleaf Holly	B&B		8' HT.	Single stem, limbed up 3'	
LA	6	Lagerstroemia x 'Miami'	Crape Myrtle	B&B		10' HT.	Three Canes	
LI	14	Lagerstroemia indica 'Victor'	Victor Crape Myrtle (Dwarf)	B&B		36" HT. MIN.		
LX	14	Lagerstroemia x 'Muskogee'	Muskogee Crape Myrtle	B&B		10' HT.	Multi-stem	
TD	3	Taxodium distichum 'Autumn Gold'	Autumn Gold Bald Cypress	B&B	2"Cal	14' HT		
UP	9	Ulmus parvifolia 'Athena'	Athena Elm	B&B	2"Cal	14' HT		
SHRUBS	QTY	BOTANICAL NAME	COMMON NAME	SIZE	WIDTH	HEIGHT	SPACING	REMARKS
AA	44	Azalea Encore 'Autumn Angel' TM	Autmn Angel Azalea	Cont.	24"	24"	36" o.c.	
BD	20	Buddleja davidii nanhoensis 'Petite Indigo' TM	Petite Indigo Butterfly Bush	Cont.	24"	12"-15"	36" o.c.	
DG	23	Cephalotaxus harringtonia 'Duke's Garden'	Duke's Garden Plum Yew	Cont.	24"	18"	54" o.c.	
FI	27	Forsythia x intermedia 'Mindor' PP# 19,321	Show Off Forsythia	Cont.	30"	30"	54" o.c.	
IB	127	Ilex vomitoria 'Nana'	Dwarf Yaupon Holly	Cont.	18"	18"	36" o.c.	
IV	18	Itea virginica	Virginia Willow	Cont.	24"	24"	48" o.c.	

PLAN LEGEND

	NEIGHBORHOOD MARKER DETAIL SHEET LD 2
	PEDESTRIAN POST TOP LIGHT
	STREET LIGHT
	SODDED LAWN ALL OTHER DISTURBED AREAS TO BE SEEDED AS PART OF ROADWAY WORK
	SEEDED LAWN

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Kimley-Horn and Associates, Inc.
P.O. BOX 33068
RALEIGH, N.C. 27636

PROJECT REFERENCE NO. U-3315
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NORTH CAROLINA
REGISTERED LANDSCAPE ARCHITECT
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BRANDON PHILLIP WHITE

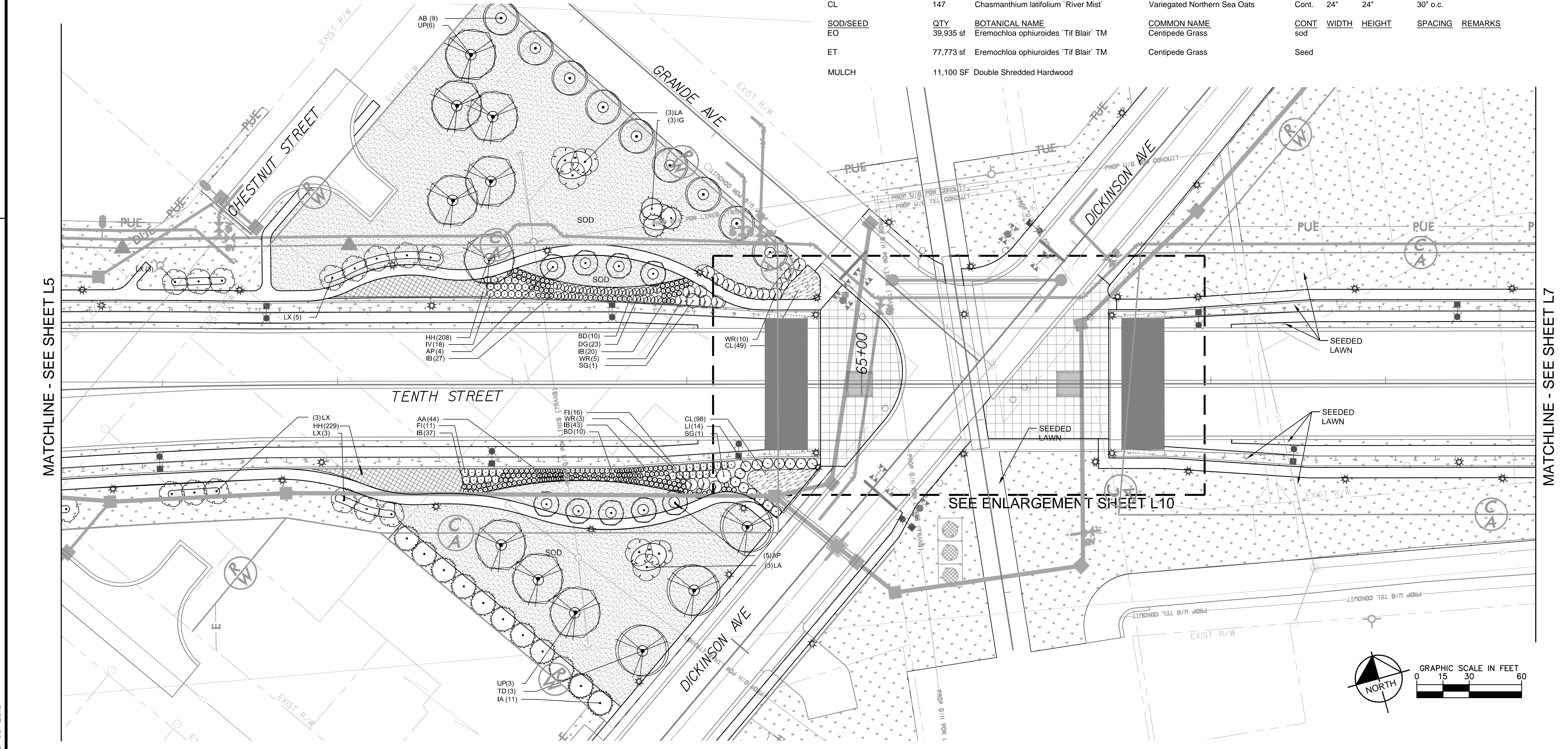


GENERAL NOTES:

- DESIGN SPEED : 45MPH

Attachment number 3
Page 3 of 5

GROUND COVERS	QTY	BOTANICAL NAME	COMMON NAME	CONT	WIDTH	HEIGHT	SPACING	REMARKS
HH	437	Hemerocallis x 'Stella de Oro'	Stella de Oro Daylily	Cont.	18"	18"	24" o.c.	
ORNAMENTAL GRASSES	QTY	BOTANICAL NAME	COMMON NAME	CONT	WIDTH	HEIGHT	SPACING	REMARKS
CL	147	Chasmanthium latifolium 'River Mist'	Variiegated Northern Sea Oats	Cont.	24"	24"	30" o.c.	
SOD/SEED	QTY	BOTANICAL NAME	COMMON NAME	CONT	WIDTH	HEIGHT	SPACING	REMARKS
EO	39,935 sf	Eremochloa ophiuroides 'Tif Blair' TM	Centipede Grass	Cont.				sod
ET	77,773 sf	Eremochloa ophiuroides 'Tif Blair' TM	Centipede Grass	Seed				
MULCH								11,100 SF Double Shredded Hardwood



REVISIONS

MATCHLINE - SEE SHEET L5

MATCHLINE - SEE SHEET L7

PLANT SCHEDULE L8

TREES	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE	REMARKS
LN	31	Lagerstroemia x 'Natchez'	Natchez Crape Myrtle	B&B		10' HT.	Three Canes

SHRUBS	QTY	BOTANICAL NAME	COMMON NAME	SIZE	WIDTH	HEIGHT	SPACING	REMARKS
BD	14	Buddleja davidii nanhoensis 'Petite Indigo' TM	Petite Indigo Butterfly Bush	Cont.	24"	12"-15"	36" o.c.	
CA	14	Clethra alnifolia 'Sixteen Candles'	Summersweet Clethra	Cont.	24"	24"	36" o.c.	
IB	114	Ilex vomitoria 'Nana'	Dwarf Yaupon Holly	Cont.	18"	18"	36" o.c.	
RR	44	Rosa x 'Radsunny' PP# 18562	Sunny Knockout Rose	Cont.		12"-15"	36" o.c.	

GROUND COVERS	QTY	BOTANICAL NAME	COMMON NAME	CONT	WIDTH	HEIGHT	SPACING	REMARKS
HH	87	Hemerocallis x 'Stella de Oro'	Stella de Oro Daylily	Cont.	18"	18"	24" o.c.	
LM	24	Liriope muscari 'Big Blue'	Big Blue Lilyturf	1 gal	12"	12"	24" o.c.	

SOD/SEED	QTY	BOTANICAL NAME	COMMON NAME	CONT	WIDTH	HEIGHT	SPACING	REMARKS
ET	51,367 sf	Eremochloa ophiuroides 'Tif Blair' TM	Centipede Grass	Seed				

MULCH	QTY	REMARKS
	4,100 SF	Double Shredded Hardwood

PLAN LEGEND	
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	PEDESTRIAN POST TOP LIGHT
	STREET LIGHT
	SODDED LAWN ALL OTHER DISTURBED AREAS TO BE SEEDED AS PART OF ROADWAY WORK
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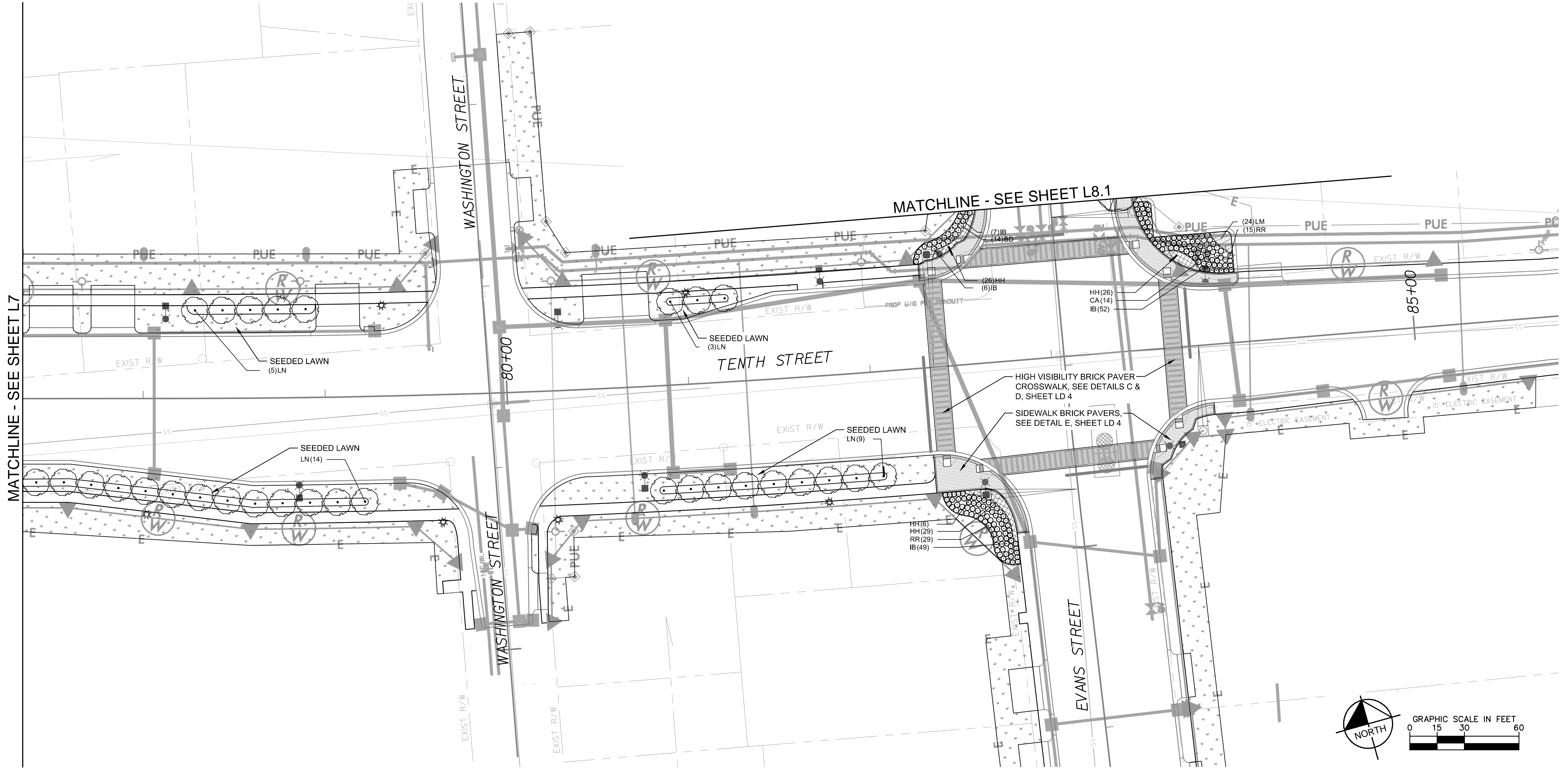
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and Associates, Inc.
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Attachment number 3
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REVISIONS



05-08-2015

PLANT SCHEDULE L8.1

TREES	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE	REMARKS	
AB2	2	Acer buergerianum	Trident Maple	B&B	3.5"Cal	16' HT.	Specimen, Symmetrical Head, Single Stem, Branches at 5'-6' min.	
LX	8	Lagerstroemia x 'Muskogee'	Muskogee Crape Myrtle	B&B		10' HT.	Multi-stem	
GROUND COVERS	QTY	BOTANICAL NAME	COMMON NAME	CONT	WIDTH	HEIGHT	SPACING	REMARKS
LM	46	Liriope muscari 'Big Blue'	Big Blue Lilyturf	1 gal	12"	12"	24" o.c.	
MULCH	300 SF	Double Shredded Hardwood						

PLAN LEGEND	
☒	NEIGHBORHOOD MARKER DETAIL SHEET LD 2
✳	PEDESTRIAN POST TOP LIGHT
☼	STREET LIGHT
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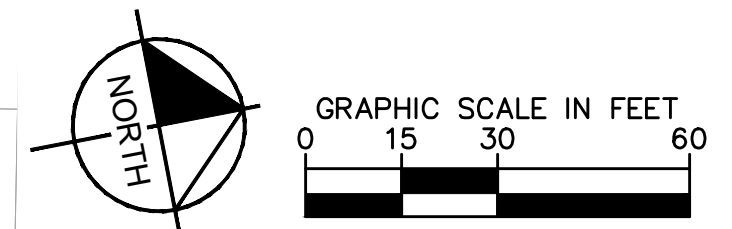
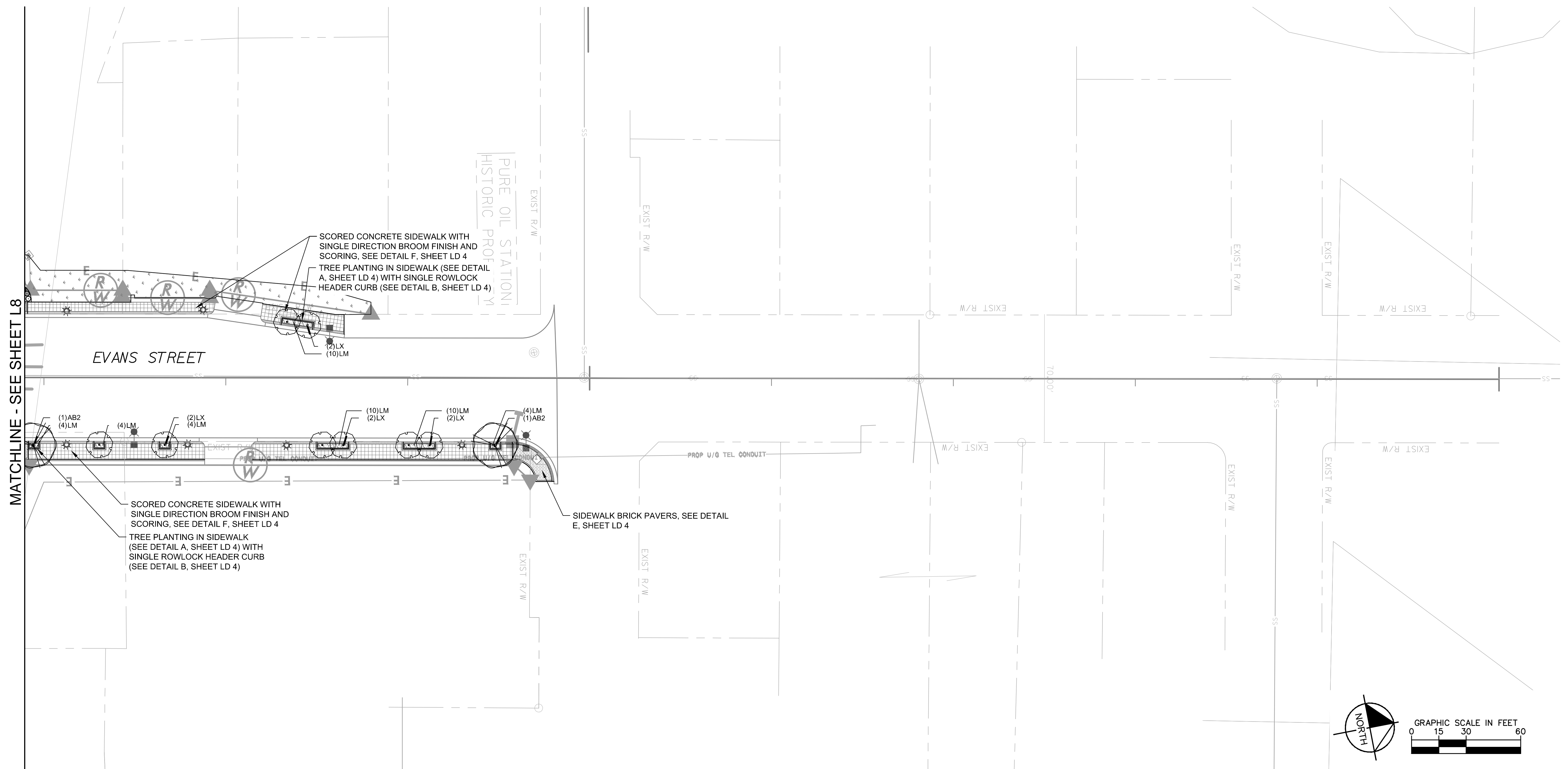
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NORTH CAROLINA ARCHITECTS BOARD 1625 BRANDON PHILLIP WHITE	



REVISIONS

Attachment number 3
Page 5 of 5



05-08-2015



City of Greenville, North Carolina

Meeting Date: 5/9/2016
Time: 6:00 PM

Title of Item: South Greenville Multipurpose Athletic Field renovation and budget adjustment

Explanation: **Abstract:** In March 2016, the Recreation and Parks Department submitted a requested for CIP funding in the FY 2017 budget for the renovation and improvements to the multipurpose athletic field at South Greenville Park and for exercise equipment and office furniture in the South Greenville Recreation Center. A portion of the funding is needed prior to the adopted budget to complete the grading, drainage and irrigation required to establish sportfield turf on the multipurpose field in early spring.

Explanation: Plans and specifications for construction related to the renovations of the South Greenville Recreation Center were completed in August 2015. Due to budget constraints, proposed renovations and improvements to the multipurpose athletic field were removed from the base bid of the project, and was bid separately as an add alternate. In December 2015, City Council approved the contract award to Stocks and Taylor, Inc. for the base bid renovations at South Greenville Recreation Center. Additionally, City Council directed staff to request CIP funding for the multipurpose athletic field as a priority in the FY 2017 budget request. In February 2016, the Recreation and Parks Department submitted a CIP request for the multipurpose athletic field renovations, and for exercise equipment and office furniture, in the amount of \$365,000, which includes turf installation, irrigation, sportsfield lighting, scoreboard, bleachers, and ADA accessible sidewalks.

In March 2016, Stocks & Taylor Construction, Inc. submitted a change order request to prepare the athletic field and plant Bermuda Tiffway 419 sports turf sprigs. The justification for the request is that Bermuda grows best when planted during early spring, and would ensure the successful establishment of turf in the fall. In contrast, the late summer months of July and August would be much too hot for sprigging Bermuda turf.

The change order request, in the amount of \$71,000, includes clearing and stripping the existing field, grading and staking, irrigation installation, and

planting Bermuda Tiffway 419 sprigs.

If the project is funded from the FY 16 budget, then the FY17 \$365,000 capital budget for the field renovations, exercise equipment, and office furniture could then be reduced by \$71,000.

Fiscal Note:

Recreation and Parks submitted a CIP request for the FY 2017 budget in the amount of \$365,000 for the renovations and improvements of the multipurpose athletic field at South Greenville Park and for exercise equipment and office furniture for the Recreation Center. Funding would be appropriated from the General Fund fund balance, and if approved, the CIP request will be reduced by \$71,000 making the FY 2017 CIP budget request \$294,000 to complete the remainder of the project.

Recommendation:

Appropriate a budget for the preparation and establishment of sportfield turf at South Greenville Park for a total amount of \$71,000 from General Fund fund balance, and authorize the City Manager to accept the change order.

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Attachments / [click to download](#)



City of Greenville, North Carolina

Meeting Date: 5/9/2016
Time: 6:00 PM

Title of Item: Contract award to Technical Video Systems (TVS) for the Video Recording, Production and Broadcast Equipment Project

Explanation: **Abstract:** The video recording, production, and broadcast equipment for the City Council Chambers and GTV9 is reaching the end of its useful life due to age, equipment failure, and changing technology. Therefore, City staff developed a plan for equipment replacement and solicited bids. After careful evaluation, staff recommends that City Council approve a contract award to Technical Video Systems (TVS) for the purchase and installation of the new equipment.

Explanation: In 2006, the City moved the City Council Chambers from the old Municipal Building to the new City Hall building. The City Council Chambers and video processing room was equipped with new video recording, production and broadcasting equipment. This equipment provided capabilities for the City to produce a better quality and enhanced video of the City Council/City Council Chambers meetings, the ability to record and broadcast City events, the production of videos depicting work being performed by City staff, and the production of various instructional videos for the public. The production of these and other videos are provided to the public through GTV9, video streaming to the web, and are made available for download from the City's web site.

The life expectancy of the City's video equipment was originally scoped for eight (8) years. In the last eighteen (18) months, several components of the video equipment have failed. Components such as video switcher, production monitors, amplifiers, recorder, etc. have failed, causing a reduction in the recording, production, and broadcasting capabilities. Some components are not repairable due to equipment age and a lack of affordable replacement parts. The City's former Communications Manager/Public Information Officer, Steve Hawley, had been preparing to replace the City's video equipment before his departure from the City. Mr. Hawley had worked with the original video equipment engineers and installer, Clark Powell, to keep the equipment running and to assess the current condition of the video equipment.

Due to that assessment, equipment failures, and the industry standards changing (SuddenLink’s move to High Definition programming, etc.), the City finds itself in a position where it needs to move from the existing video environment to a more reliable and up-to-date presence for the viewers of GTV9 and those who watch from live streams and web-based videos. The City developed bid specifications, submitted a request for proposals (RFP), held a pre-bid conference that attracted seven (7) professional video companies, and received one (1) bid response. Based on references from that bidder’s response, City staff arranged a site visit to New Hanover County and conducted telephone interviews with video staff from the Town of Blacksburg, VA, City of Winston-Salem, and NC A&T State University. Their responses to the City’s questions concerning the bidder and the specified video equipment were all positive, and they gave high recommendations to the bidder on video engineering, equipment installation, and continued support of equipment installed.

After receiving only one (1) bid response, City staff contacted several vendors that attended the pre-bid conference to question them as to why they did not bid. Staff was informed that the City’s preferred installation timeframe limited the number of bidders due to their overloaded work schedules. It appears that the month of July is the preferred time for installation of video equipment in cities, counties, etc. across the United States. Through City staff’s analysis of the RFP received from Technical Video Systems (Cary, NC www.techvid.tv), staff recommends the City move forward with the upgrade of the City’s video equipment.

Project Timeline:

Initial Meeting Concerning Video Requirements	January 5, 2016
Refine Video Requirements	January 12, 2016
Initial Review of Bid Specifications	January 28, 2016
Finalize Bid Specifications	February 1-23, 2016
RFP Issue Date	February 25, 2016
Mandatory RFP Pre-Bid Meeting	March 3, 2016
RFP Question Submittal Deadline	March 11, 2016
Bid Close	March 28, 2016
Discussion of Video RFP Response	March 29, 2016
Conference Call with New Hanover County	March 31, 2016
Reference Checks	March 31-April 25, 2016
Site Visit to New Hanover County	April 22, 2016
Installation	June 27-July 31, 2016
Testing	August 1-9, 2016
Go Live	August 10, 2016

The installation of the video equipment will require the City Council Chambers to be unavailable for meetings from June 27 through August 9. The Boards and Commissions that have meetings scheduled during this time will meet in City Hall Conference Room 337. As recording was done for some of the Budget Workshops, these meetings will be videotaped and made possible for playback on GTV-9. Staff liaisons to the affected Boards and Commissions will coordinate notice of this change in meeting location.

Fiscal Note:

The project has a contract cost of \$181,880. The project will be funded with Restricted Supplemental PEG funds. Supplemental PEG is a distribution of the taxes collected to provide assistance to public access channels. Greenville has two channels receiving PEG support: GTV-9 and GPAT. The City currently has approximately \$190,920 in Restricted Supplemental PEG funds that have been accumulated over the last several fiscal years in order to fund the replacement of the audio video equipment.

Recommendation:

Approve the contract award to Technical Video Services (TVS) and authorize the City Manager to enter into an agreement for the replacement of the City's video equipment.

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Council Chambers Video Project 1027317](#)



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Page 6. Pricing and fees

Product Documentation in order of line item pricing



COMPANY INFORMATION & REFERENCES

Technical Video Systems, Inc. was incorporated in April, 1973, as a North Carolina Corporation with headquarters located in Cary, NC, with offices in Fort Mill, SC, Wilmington, NC and Nashville, TN. The mission of Technical Video Systems has always been to supply the best available professional video and audio equipment and engineering support to all customers with their individual needs in mind.

In 1976 Technical Video Systems became the first Ikegami dealer in the USA. Ikegami is indicative of the quality manufacturers that Technical Video Systems has always endeavored to provide our customers.

Our clientele spans the areas of broadcast television stations, government agencies, professional production facilities, business/ industry training/presentation facilities, churches and religious organizations, education institutions and many others.

We offer on-site/offsite services such as repairs, installation, engineering, and planning.

Installed Systems Warranty

Technical Video Systems warrants all installations for 1 year from the date of the completed project. This would include wiring, connectors, cabinetry, are any items not covered by individual Manufacturer's warranties.

Equipment warranties will be as stated by the individual Manufacturer's and warranty service will either be performed or be arranged for by TVS during the first year after the completion of the systems installation. Extended warranties are available upon request.

Technical Video Systems has always provided loaners, when available, for key components that are part of a system installed by TVS.



Contact information

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City Hall 3rd Floor
Winston-Salem, NC 27101
Larry Bell, TV Studio Manager
336-734-1242
larryb@cityofws.org

Other References available upon request!



Proposed Project Team/Staff

Phillip Scoggins, Technical Support,
Engineering, Sales, Training
Office Manager , 35+ years experience
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Randy Holladay, Field Engineer
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randy@techvid.tv
20+ years professional TV/Broadcast Installation



Ref: RFP#15-16-29
Video Broadcast Equipment for City Council
Chambers, Greenville NC.
Re:Page 3 Proposed Project

Technical Video Systems, Inc. is submitting a full turnkey solution That will meet or exceed the request made by the City of Greenville Council Chambers. We propose to completely dismantle and uninstall all existing SD Equipment in the Council Chambers and Video Control Room. TVS will use existing Camera mounts, speakers and existing Podium PC's and podium displays, our full equipment List With documentation and pricing is included on Page 6 of our proposal.

Any and all staff will be trained and instructed on the use and proper operation Of all the new equipment after the installation and testing. TVS, Inc will be onsite for The first two meetings after the install to provide Engineering support.

TVS, Inc will make sure the current on-air TRMS broadcast system will not be Disrupted, and if it needs to be down it will be for only a short time.

All the new equipment has standard 1-year warranty, some maybe more, we have quoted extended warranty's on a per line item for some equipment to 3 years, otherwise it will be stated.

TVS, Inc will help maintain the system under any warranty period, ie: 24/7 phone support, 24 hour response time for any issue that cannot be handled over the phone. In the event of equipment failure TVS will help coordinate with the manufacture to resolve the issue. Afetr any warranty period TVS will coordinate an onsite visit, quote the cost, after the visit then quote on the repair of any equipment and services deemed necessary.

All equipment documentation, system drawings and wire diagrams will be organized and submitted at the time of project completion.

*Note: there will be no requirements by TVS, Inc for electrical subcontracting.
The new Panasonic cameras can be powered by POE, power over a Ethernet cable.



References

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Other References available upon request!



Ref:RFP#15-16-29
Time Schedule

TVS, Inc propose's a 3-4 week time frame which may include 1 or 2 weekends. Each week will consist of 3-4 days

Week-1. dismantle all existing equipment in the control room and council chambers, pull out all existing wiring

Weekend 1-finish up any equipment removal.

Week-2. Begin building furniture and racks in the control room, mounting cameras and new dias diplays, large screens and doc cameras. Include mounting of all new equipment in the control room.

Week-3. Continue equipment installation and setup

Week-4. Complete installation and Begin system testing, begin operator training.



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 Fax 919-380-7505
 Toll 877-359-5313, www.techvid.tv

Quote To: City of Greenville
 Ref: cog031616

RFP#15-16-29
 Video/Broadcast Equipment for
 City Council Chambers

Terms NET 15, ROI
 Freight Prepay & Add
 Taxes None or Included

Attn. Angelene E. Brinkley
 Phone 252-329-4462
 Email abrinkley@greenvillenc.gov

Date: 3/16/2016
 Attachment number 1
 Page 9 of 13

Item/QTY	Manufacturer	Model #	Description	Cost Each	Extended
HARDWARE COSTS					
HD PTZ Cameras-to be mounted to existing wall mounts					
1 5	Panasonic	AW-HE40S	HD Integrated PTZ Camera (HD-SDI) AW-HE40SKPJ (Black) / AW-HE40SWPJ (White) SDI Output (AW-HE40S) Power over Ethernet+ (PoE+) 30x Optical Zoom Lens (+1.4 Digital Extender)	\$ 4,000.00	\$ 20,000.00
DOCUMENT Cameras					
1b 2	Vaddio	Ceilingview HD-18	1/3-Type CCD Image Device 18x Optical zoom lens Component HD (1080p, 1080i or 720p) or RGBHV outputs 1.3 Megapixels, HDMI/DVI quick connect Metal back box enclosure with tile support brace and trim ring Includes PowerRite power supply, IR Remote and AC cord set	\$ 3,520.00	\$ 7,040.00
VIDEO SWITCHER					
2 1	B-Pix	GR-DT	Granite with 11 SDI inputs and 6 SDI outputs	\$ 21,500.00	\$ 21,500.00
2a 1	B-Pix	1000	1000 Control Panel	\$ 4,775.00	\$ 4,775.00
2b 1	B-Pix	802	Panasonic Camera Control - up to 12 cameras over IP or serial (serial requires 811, 814 or 818)	\$ 900.00	\$ 900.00
2c 1	B-Pix	818	RS 422 star output 8 - USB toRS422 box for 8 cameras	\$ 1,175.00	\$ 1,175.00
TRMS Broadcast System					
3 1	TRMS	CBL-SXLEHD-330 UPGRADE	Cablecast SXLEHD Video Server One SD/HD SDI decode, one SD/HD SDI encode, multi-format server with 4TB of storage in a 1 RU chassis. Selectable SD or HD SDI with embedded audio. Includes Cablecast Automation and Carousel Server Software. Includes graphics, crawl, bug, bug text on output	\$ 10,253.00	\$ 10,253.00
3a 1	TRMS	CBL-CG330-SDI UPGRADE	Carousel bulletin board configured for broadcast in a 1RU chassis. SDI and Composite outputs, genlock input, hardware accelerated graphics. All Carousel features as well as interface with the Cablecast schedule for display of Airs Again On, "Coming up Next" and Cablecast schedule bulletins updated dynamically throughout the day Includes Carousel Player License and Carousel Channel License	\$ 3,000.00	\$ 3,000.00

4	1	BMD	BMD-VHUBSMTCS 6G1212	Smart Videohub CleanSwitch 12x12	\$ 1,400.00	\$ 1,400.00
5	1	Middle Atlantic	RM-KB-LCD17 KVMHD	High Definition Rackmount Consoles with KVM (to control Cablecast Server and Carousel)	\$ 3,200.00	\$ 3,200.00
<u>ROOM CONTROL and Connectivity</u> (fiber link from control room to Granicus server)						
6	1	AJA	Fido-R ST	Single channel ST Fiber to SDI converter, with dual SDI outputs	\$ 370.00	\$ 370.00
6a	1	AJA	Fido-T ST	Single channel SDI to ST Fiber converter, with looping SDI output	\$ 375.00	\$ 375.00
6b	4	AJA	HA5	HDMI to SD/HD-SDI Video and Audio Converter (for 2 x doc cameras and podiums A&B to feed HD-SDI into B-Pix switcher)	\$ 275.00	\$ 1,100.00
6c	4	AJA	Hi5	HD-SDI/SDI to HDMI Video and Audio Converter (for switcher program, aux out and other HD-SDI signals for presentation switcher to displays)	\$ 275.00	\$ 1,100.00
7	2	Extron	TLP Pro 320C	3.5" Cable Cubby TouchLink Pro Touchpanel w/AC module (for Podium A and B)	\$ 1,765.00	\$ 3,530.00
7a	4	Extron	70-270-01	Cable Pass-Through AAPs Single Space AAPs for Cable Organization-black left	\$ 30.00	\$ 120.00
7b	4	Extron	70-267-01	cable pass-through AAP's right	\$ 30.00	\$ 120.00
<u>(Podium-A,B, Dias displays, Large Chamber displays and Document cameras 1 and 2</u>						
7c	4	Extron	60-1271-12	DTP HDMI 4K 230 Tx (Podium-A)	\$ 320.00	\$ 1,280.00
7d	17	Extron	60-1271-13	DTP HDMI 4K 230 Rx (Podium-B)	\$ 320.00	\$ 5,440.00
7e	2	Extron	60-1329-13	Three Input Switcher with Integrated DTP Transmitter	\$ 935.00	\$ 1,870.00
7f	4	Extron	60-1489-01	HDMI to HDMI Scaler	\$ 535.00	\$ 2,140.00
7g	1	Extron	60-1438-01	DTP HD DA 4K 230 Eight Output DTP Distribution Amplifiers	\$ 2,175.00	\$ 2,175.00
7h	1	Extron	60-1437-01	DTP HD DA 4K 230 Four Output DTP Distribution Amplifiers	\$ 1,902.00	\$ 1,902.00
7i	1	Extron	60-1395-02	TLP Pro 720T (Dias Controller) 7" Tabletop TouchLink Pro Touchpanel	\$ 1,525.00	\$ 1,525.00
7j	1	Extron	60-1393-02	TLP 1000TV (Control Room) 10" Tabletop TouchLink Pro Touchpanel	\$ 1,900.00	\$ 1,900.00
7k	2	Extron	60-1211-01	DMP 128 12x8 ProDSP™ Digital Matrix Processors (dias and podium mics)	\$ 1,130.00	\$ 2,260.00
7l	2	Extron	60-883-02	XPA 2002 (for zones 1,2,3 and 4) Two Channel Amplifier - 200 Watts Per Channel	\$ 735.00	\$ 1,470.00
7m	1	Extron	60-1414-01	IPL Pro S6 IP Link Pro Control Processor	\$ 810.00	\$ 810.00
7n	1	Extron	60-1495-01	DXP HD 4K SeriesNEW 4K HDMI Matrix Switchers with Audio De-Embedding	\$ 4,085.00	\$ 4,085.00

			AUDIO AND Sound						
8	15	Shure	MX418S/S	Attached XLR Preamp, Shock & Flange Mount, Snap-Fit Foam Windscreen, Mute Switch, LED Indicator	\$	200.00	\$	3,000.00	
8a	1	Shure	QLXD124/85	(11 x for Dias, 2 x Podium A, 2 x Podium B) Handheld and Lavalier Combo Wireless Microphone System	\$	1,275.00	\$	1,275.00	
8b	1	Williams	PPA-458	Personal PA FM Assistive Listening System with OLED Receivers Meets ADAAG guidelines Lifetime PLUS Limited Warranty. 90 days on accessories. Made in the USA	\$	1,035.00	\$	1,035.00	
			DISPLAYS						
9	7	BMD	BMD-HDL-SMTV DUO	SmartView Duo (for 5 x PTZ cameras, 2 x DOC cams, 2 x Podium PC's, 1 x Cablecast Server, 1 x Carousel CG and 1 x routable) Total 14 displays	\$	470.00	\$	3,290.00	
9a	1	BMD	BMD-HDL-SMTW SCOPEDUO4K	SmartScope Duo 4K (for PGM with scope-QC monitor)	\$	965.00	\$	965.00	
9b	13	HP	L3N74AA#ABA	Value 22uh 21.5" HDMI, DIV and VGA LED LCD Monitor - 16:9 - 5 ms - 1920 x 1080 BACKLIT monitor	Attachment number 1 Page 11 of 13	\$	125.00	\$	1,625.00
9c	2			Large Displays for Council Chambers 90"-105"	\$	9,000.00	\$	18,000.00	
9d	2	LG	43UH6500	4K UHD Smart LED TV - (Control Room) 43" Class (42.7" Diag)-Or Equivalent (1 x for control room MV, 1 x for hallway)	\$	800.00	\$	1,600.00	
			INSTALLATION COSTS						
			WIRING, CABLES and misc Hardware						
10	1	TVS	OSIS	INSTALLATION, setup, configuration, programming	\$	18,000.00	\$	18,000.00	
10a	1	ADC	ADC PPA1-26	Pro Patch Lite 1RU 2x26	\$	570.00	\$	570.00	
10b	1	Canare	32MD-ST-2U	Longframe Audio Patchbay 2 x 32 2RU Normal Through	\$	1,175.00	\$	1,175.00	
10c	10	ADC		HD-SDI video patchbay TE BK2V-STM Midsize HD Video Patch Cord Black-2Ft	\$	18.50	\$	185.00	
10d	10	Mogami		Audio TRS PJM-18 TT Patch Cord Black - 18in	\$	18.50	\$	185.00	
10e	1	TVS	UTILPC	utility PC for equipment configuration and maintenance	\$	1,000.00	\$	1,000.00	
10f	1			misc cables, connectors and hardware ie: Cat-x, HD-coax, Mic cable, control cables	\$	3,000.00	\$	3,000.00	
			TRAINING COSTS						
11	1	TRMS	CBL-SVC-ON-DAILY	Daily Onsite Training and Installation Assistance One 8-hour day of on-site training	\$	1,800.00	\$	1,800.00	
11a	1	TVS	OST	onsite training of all new equipment	\$	2,500.00	\$	2,500.00	
			IMPLEMENTATION COSTS						
11b	1	TVS	Travel	travel and lodging	\$	2,000.00	\$	2,000.00	
			FURNITURE AND RACKS						
12	2	Middle Atlantic	WRK-37SA-32	Fully welded construction for strength Fixed solid sides for security and to control airflow 24-1/4" overall width provides space for side cabling or cooling airflow Convenient lacing points and slotted rail brackets for cable management Standard front and rear adjustable 10-32 threaded rackrail with numbered spaces Extra-wide rackrail features cable pass-throughs to facilitate front-to-rear cabling Includes standard configurable rear door	\$	1,300.00	\$	2,600.00	

12a	2	Middle Atlantic	PD-2415SC	Slim Power Strip, 24 Outlet, 15A, Basic Surge	\$ 195.00	\$ 390.00	
12b	1	Middle Atlantic	LD-4830DC	48" LCD Monitoring Desk, DC (for switcher panel, keyboard and mouse and Room control touch screen)	\$ 2,625.00	\$ 2,625.00	
12c	1	Middle Atlantic	DS-600SC-AL	DisplayStation Series, Cart (for Switcher Multi-view display)	\$ 800.00	\$ 800.00	
12d	2	APC	APC-SMT15002U	APC Smart-UPS 1500VA LCD Rackmount 2ru 120V	\$ 825.00	\$ 1,650.00	
				RECORDING			
13	1	JVC	SR-HD2700US	BLU-RAY DISC & HDD RECORDER W/HDSI HDMI In/out, HD-SDI In/Out, IEEE-1394, Composite/S-Video • Downconvert to SD • Direct-to-disc recording from live signal • Internal 1TB hard disk for editing, duplicating • Simultaneous disc & HDD recording • Create professional BDMV (with menu) or BDAV discs • Stores up to 24 hours of HD • Supports BD-R or BD-RE discs. • Authors discs w/auto-start or repeat PB • Superimpose SD/HD-SDI embedded time code onto Blu-ray or DVD • Text character overlay for personalization, security • Upgraded RS-232C / LAN external control	\$ 3,295.00	\$ 3,295.00	
14	1			freight, shipping and handling		\$ 2,500.00	
						SUB-Total	\$ 181,880.00
				OPTIONS			
				OPTIONAL CAMERA Controller			
1a	1	Panasonic	AW-RP50	Compact Remote Camera Controller	\$ 2,200.00	\$ 2,200.00	
				2nd Year warranty's			
2d	1	B-Pix	753	Granite 1000 extended warranty 1 more year	\$ 2,300.00	\$ 2,300.00	
2e	1	B-Pix	655	1000 panel extended warranty 1 more year	\$ 475.00	\$ 475.00	
3a	1	TRMS	CBL-SXLEHD-HA	Annual hardware assurance contract for the CBL-SXLEHD. First Year is included with the purchase	\$ 650.00	\$ 350.00	
3c	1	TRMS	CBL-CG330-SDI-HA	Hardware Assurance for CBL-CG-SDI Annual Hardware Assurance contract for the CBL-CG-SDI. First Year is included with the purchase	\$ 222.00	\$ 222.00	
3d	1	TRMS	CBL-SAS-SYS	Cablecast Software Assurance for standard systems Annual software maintenance contract. Covers all the software upgrades including major releases at one facility utilizing a single Cablecast Video server	\$ 888.00	\$ 888.00	
7o	1	Extron	ext warranty	all Extron equipment is covered for 3 years			
11a	1	TVS	ext warranty	2nd year warranty on any equipment not listed above	\$ 5,000.00	\$ 5,000.00	
						SUB-Total	\$ 9,235.00
				3rd Year warranty's			
2d	1	B-Pix	753	Granite 1000 extended warranty 1 more year	\$ 2,300.00	\$ 2,300.00	
2e	1	B-Pix	655	1000 panel extended warranty 1 more year	\$ 475.00	\$ 475.00	
3a	1	TRMS	CBL-SXLEHD-HA	Annual hardware assurance contract for the CBL-SXLEHD. First Year is included with the purchase	\$ 650.00	\$ 350.00	
3c	1	TRMS	CBL-CG330-SDI-HA	Hardware Assurance for CBL-CG-SDI Annual Hardware Assurance contract for the CBL-CG-SDI. First Year is included with the purchase	\$ 222.00	\$ 222.00	

3d 1	TRMS	CBL-SAS-SYS	Cablecast Software Assurance for standard systems Annual software maintenance contract. Covers all the software upgrades including major releases at one facility utilizing a single Cablecast Video server	\$ 888.00	\$ 888.00	\$ 888.00
7o 1	Extron	ext warranty	all Extron equipment is covered for 3 years			
11a 1	TVS	ext warranty	3rd year warranty on any equipment not listed above	\$ 7,500.00	\$ 7,500.00	
				SUB-Total	\$ 11,735.00	

Phillip Scoggins
 Approved by _____

Attachment number 1
 Page 13 of 13



City of Greenville, North Carolina

Meeting Date: 5/9/2016
Time: 6:00 PM

Title of Item: Various tax refunds greater than \$100

Explanation: **Abstract:** Pursuant to North Carolina General Statute 105-381, refunds are being reported to City Council. These are refunds created by a change or release of value for City of Greenville taxes by the Pitt County Tax Assessor. Pitt County Commissioners have previously approved these refunds; they are before City Council for their approval as well. These refunds will be reported as they occur when they exceed \$100.

Explanation: The Director of Financial Services reports refunds of the following taxes:

Payee	Adjustment Refunds	Amount
Beaman, Crystal R.	Registered Motor Vehicle	100.80
Crisp, Nelson B.	Registered Property Tax	394.72
Howard, Melvin E. Jr.	Registered Property Tax	231.09
Little, Pamela S.	Registered Property Tax	104.84

Fiscal Note: The total to be refunded is \$831.45.

Recommendation: Approval of tax refunds by City Council



City of Greenville, North Carolina

Meeting Date: 5/9/2016
Time: 6:00 PM

Title of Item: Budget ordinance amendment #8 to the 2015-2016 City of Greenville budget (Ordinance #15-032) and amendment to the Project Budget Ordinance (Ordinance #15-053)

Explanation: **Abstract:** This budget amendment is for City Council to review and approve proposed changes to the adopted 2015-2016 budget and other funds as identified.

Explanation: Attached for consideration at the May 9, 2016 City Council meeting is an ordinance amending the 2015-2016 City of Greenville budget (Ordinance #15-032) and an amendment to the Project budget (Ordinance #15-053). For ease of reference, a footnote has been added to each line item of the budget ordinance amendment, which corresponds to the explanation below:

A To carry over surplus funds available from prior year received as parking station revenue. These funds can be used for any maintenance and/or contractual needs for the parking pay stations (\$9,830).

B To appropriate \$71,000 in funds for the preparation and establishment of sportfield turf at South Greenville Park and \$32,500 from the Debt Service Fund for project legal fees that was originally budgeted for this project in Debt Service. This amendment supports the request to begin construction earlier than initially anticipated. \$365,000 has been requested in the FY 2017 budget for this project; however, construction needs to begin prior to year-end. If approved, the request for next fiscal year will be reduced by \$71,000 (\$103,500).

C To appropriate funds needed to record the bond proceeds transactions that will/have occurred as a result of the refunding of the 2003 and 2006 General Obligation Bond Issuances. This action will appropriate the bond proceeds and show the payoff of the old bonds and debt service of the new bonds. The issue date was April 12, 2016 and the bonds will be refunded by May 12, 2016. Due to the change in structure of debt service, there will be Stormwater and Powell Bill funds transferred to Debt Service to offset their portion of the issuance costs. The transfer budget for the payments to the Debt Service Fund, from

Stormwater and Powell Bill, is a reallocation of budget and therefore has no net impact on those respective funds (\$10,142,494).

D To mitigate the probability of an audit finding on the appropriation of fund balance in excess of available funds, staff recommends adjusting the budget for Sanitation to reduce the budgeted appropriated fund balance to pay for prior year open purchase orders through the current year's budget (\$228,965).

E Annually, Sheppard Memorial Library will submit, for City Council's review, budget amendments that have been approved by the Library Board during an earlier session. This amendment adjusts State Aid that is to be received along with other funding. Additionally, this amendment reappropriates funding approved in prior year to complete exterior building maintenance work at the main library (\$52,272).

F To appropriate funds in the Street Improvement fund that will be reimbursed by NCDOT for pedestrian improvements at 15 intersections within the city. The contract award for construction was approved by City Council during the June 8, 2015 meeting (\$210,761).

Fiscal Note:

The budget ordinance amendment affects the following budgets: increases the General Fund by \$9,830; increases the Debt Service Fund by \$10,174,994; decreases the Sanitation Fund by \$228,965; increases the Sheppard Memorial Library budget by \$52,272; increases the Public Works Capital Projects Fund by \$210,761; and increases the Recreation and Parks Capital Project Fund by \$103,500.

<u>Fund Name</u>	<u>Amended Budget</u>	<u>Proposed Amendment</u>	<u>Amended Budget 5/9/2016</u>
General	\$80,243,627	\$ 9,830	\$80,253,457
Debt Service	4,882,683	10,174,994	15,057,677
Sanitation	8,125,543	(228,965)	7,896,578
Sheppard Memorial Library	2,338,224	52,272	2,390,496
Public Works Capital Projects	31,192,686	210,761	31,403,447
Recreation and Parks Capital Projects	3,730,000	103,500	3,833,500

Recommendation:

Approve budget ordinance amendment #8 to the 2015-2016 City of Greenville budget (Ordinance #15-032) and amendment to the Project Budget Ordinance (Ordinance #15-053)

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 [Budget Amendment FY 2016 1009148](#)

ORDINANCE NO. 16-
CITY OF GREENVILLE, NORTH CAROLINA
Ordinance (#8) amending the 2015-2016 Budget (Ordinance #15-032) and amendment to the Project Budget Ordinance
(Ordinance #15-053)

THE CITY COUNCIL OF THE CITY OF GREENVILLE, NORTH CAROLINA, DOES ORDAIN:

Section I: Estimated Revenues and Appropriations. **General Fund**, of Ordinance 15-032, is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

	ORIGINAL 2015-2016 BUDGET	#8 Amended 5/9/16	Total Amendments	Amended 2015-2016 Budget
ESTIMATED REVENUES				
Property Tax	\$ 32,020,369	\$ -	\$ -	\$ 32,020,369
Sales Tax	16,627,515	-	-	16,627,515
Video Prog. & Telecom. Service Tax	904,000	-	-	904,000
Rental Vehicle Gross Receipts	126,929	-	-	126,929
Utilities Franchise Tax	6,052,187	-	-	6,052,187
Motor Vehicle Tax	1,018,705	-	-	1,018,705
Other Unrestricted Intergov't Revenue	806,227	-	-	806,227
Powell Bill	2,235,741	-	-	2,235,741
Restricted Intergov't Revenues	1,018,844	-	144,927	1,163,771
Licenses, Permits and Fees	4,418,874	-	-	4,418,874
Rescue Service Transport	3,085,803	-	-	3,085,803
Parking Violation Penalties, Leases, & Meters	362,600	-	-	362,600
Other Sales & Services	427,400	-	-	427,400
Other Revenues	292,446	-	49,575	342,021
Interest on Investments	553,761	-	-	553,761
Transfers In GUC	6,500,000	-	-	6,500,000
Other Financing Sources	62,596	-	-	62,596
Appropriated Fund Balance	1,591,683	A 9,830	1,953,275	3,544,958
TOTAL REVENUES	\$ 78,105,680	\$ 9,830	\$ 2,147,777	\$ 80,253,457

APPROPRIATIONS				
Mayor/City Council	\$ 511,661	\$ -	\$ -	\$ 511,661
City Manager	1,619,586	-	-	1,619,586
City Clerk	259,086	-	5	259,091
City Attorney	468,242	-	-	468,242
Human Resources	2,527,943	-	86,683	2,614,626
Information Technology	3,028,347	-	124,000	3,152,347
Fire/Rescue	13,421,532	-	18,700	13,440,232
Financial Services	2,479,816	-	4,563	2,484,379
Recreation & Parks	7,600,386	B (71,000)	667,480	8,267,866
Police	23,353,229	-	157,866	23,511,095
Public Works	8,825,596	-	1,364,826	10,190,422
Community Development	2,657,084	A 9,830	422,524	3,079,608
OPEB	450,000	-	-	450,000
Contingency	200,000	-	(200,000)	-
Indirect Cost Reimbursement	(1,268,214)	-	-	(1,268,214)
Capital Improvements	3,034,892	-	(2,408,945)	625,947
Total Appropriations	\$ 69,169,186	\$ (61,170)	\$ 237,702	\$ 69,406,888
OTHER FINANCING SOURCES				
Transfers to Other Funds	\$ 8,936,494	B \$ 71,000	\$ 1,910,080	\$ 10,846,574
	\$ 8,936,494	\$ 71,000	\$ 1,910,080	\$ 10,846,574
TOTAL APPROPRIATIONS	\$ 78,105,680	\$ 9,830	\$ 2,147,782	\$ 80,253,462

Section II: Estimated Revenues and Appropriations. **Debt Service Fund**, of Ordinance 15-032, is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

	ORIGINAL 2015-2016 BUDGET	Amended 5/9/2016	Total Amendments	Amended 2015-2016 Budget
ESTIMATED REVENUES				
Powell Bill Fund	\$ 60,440	\$ -	\$ -	\$ 60,440
Occupancy Tax	685,181	-	-	685,181
Transfer from General Fund	4,137,062	-	-	4,137,062
Transfer from Stormwater	-	C 81,898	81,898	81,898
Transfer from Powell Bill	-	C 10,596	10,596	10,596
Bond Proceeds	-	C 10,050,000	10,050,000	10,050,000
Appropriated Fund Balance	-	B 32,500	32,500	32,500
TOTAL REVENUES	\$ 4,882,683	\$ 10,174,994	\$ 10,174,994	\$ 15,057,677
APPROPRIATIONS				
Debt Service Payments	\$ 4,882,683	C \$ 9,956,154	\$ 9,886,154	\$ 14,768,837
Bond Issuance Costs		C 186,340	186,340	186,340

Transfer to the South Greenville Renovation Capital Project Fund		B	32,500	102,500	102,500
Total Expenditures	\$ 4,882,683		\$ 10,174,994	\$ 10,174,994	\$ 15,057,677
TOTAL APPROPRIATIONS	\$ 4,882,683		\$ 10,174,994	\$ 10,174,994	\$ 15,057,677

Section III: Estimated Revenues and Appropriations. **Sanitation Fund**, of Ordinance 15-032, is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

	ORIGINAL 2015-2016 BUDGET		Amended 5/9/16		Total Amendments		Amended 2015-2016 Budget
ESTIMATED REVENUES							
Refuse Fees	\$ 7,116,078		\$ -		\$ -		\$ 7,116,078
Extra Pickup	5,000		-		-		5,000
Recycling Revenue	10,000		-		-		10,000
Cart and Dumpster	140,000		-		-		140,000
Solid Waste Tax	54,000		-		-		54,000
Other Revenue	146,500		-		-		146,500
Bond Proceeds	330,000		-		95,000		425,000
Appropriated Fund Balance	228,965	D	(228,965)		(228,965)		(0)
TOTAL REVENUES	\$ 8,030,543		\$ (228,965)		\$ (133,965)		\$ 7,896,578
APPROPRIATIONS							
Sanitation Fund	\$ 8,030,543	D	(228,965)		(133,965)		\$ 7,896,578
Total Expenditures	\$ 8,030,543		\$ (228,965)		\$ (133,965)		\$ 7,896,578
TOTAL APPROPRIATIONS	\$ 8,030,543		\$ (228,965)		\$ (133,965)		\$ 7,896,578

Section IV: Estimated Revenues and Appropriations. **Sheppard Memorial Library Budget**, of Ordinance 15-032, is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

	ORIGINAL 2015-2016 BUDGET		Amended 5/9/2016		Total Amendments		Amended 2015-2016 Budget
ESTIMATED REVENUES							
City of Greenville	\$ 1,162,192				\$ -		\$ 1,162,192
Pitt County	581,096	E	(13,702)		(13,702)		567,394
Pitt County - Bethel/Winterville	6,291	E	5,709		5,709		12,000
Town of Bethel	30,315		-		-		30,315
Town of Winterville	177,423	E	(15,803)		(15,803)		161,620
State Aid	184,113	E	7,661		7,661		191,774
Desk/Copier Receipts	128,775		-		-		128,775
Interest	1,000		-		-		1,000
Misc Revenues	31,620	E	7,314		7,314		38,934
Greenville Housing Authority	10,692		-		-		10,692
Fed/Local Grants	-		-		-		-
Capital - City Funded	-		-		-		-
Appropriated Fund Balance	24,707	E	61,093		61,093		85,800
TOTAL REVENUES	\$ 2,338,224		\$ 52,272		\$ 52,272		\$ 2,390,496
APPROPRIATIONS							
Sheppard Memorial Library	\$ 2,338,224	E	52,272		52,272		\$ 2,390,496
Total Expenditures	\$ 2,338,224		\$ 52,272		\$ 52,272		\$ 2,390,496
TOTAL APPROPRIATIONS	\$ 2,338,224		\$ 52,272		\$ 52,272		\$ 2,390,496

Section V: Estimated Revenues and Appropriations. **Public Works Capital Projects Fund**, of Ordinance #15-053, is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

	ADJUSTED BUDGET		Amended 5/9/16		Total Amendments		Amended 2015-2016 Budget
ESTIMATED REVENUES							
Stantonsburg Rd./10th Street Connector Project	\$ 6,022,000		\$ -		\$ 22,950		\$ 6,044,950
Thomas Langston Rd. Project	3,980,847		-		-		3,980,847
GTAC Project	8,796,417		-		20,500		8,816,917
Energy Efficiency Project	777,600		-		-		777,600
King George Bridge Project	504,999		-		-		504,999
Energy Savings Equipment Project	2,591,373		-		-		2,591,373
Convention Center Expansion Project	4,688,000		-		-		4,688,000
Pedestrian Improvement Project	-	F	210,761		210,761		210,761
Street Improvements Project	2,788,000		-		1,000,000		3,788,000
TOTAL REVENUES	\$ 30,149,236		\$ 210,761		\$ 1,254,211		\$ 31,403,447
APPROPRIATIONS							
Public Works Capital Projects Fund	\$ 30,149,236	F	\$ 210,761		\$ 1,254,211		\$ 31,403,447
Total Expenditures	\$ 30,149,236		\$ 210,761		\$ 1,254,211		\$ 31,403,447
TOTAL APPROPRIATIONS	\$ 30,149,236		\$ 210,761		\$ 1,254,211		\$ 31,403,447

Section VI: Estimated Revenues and Appropriations. **Recreation and Parks Capital Projects Fund**, of Ordinance #15-053, is hereby amended by increasing estimated revenues and appropriations in the amount indicated:

	ADJUSTED BUDGET		Amended 5/9/16		Total Amendments		Amended 2015-2016 Budget
ESTIMATED REVENUES							
South Greenville Gymnasium Renovations and Additions	\$ 200,000	B	\$ 103,500		\$ 2,883,500		\$ 3,083,500
Trillium Park Equipment Project	-		-		750,000		750,000
TOTAL REVENUES	\$ 200,000		\$ 103,500		\$ 3,633,500		\$ 3,833,500
APPROPRIATIONS							
Recreation and Parks Capital Projects Fund	\$ 200,000	B	\$ 103,500		\$ 3,633,500		\$ 3,833,500
Total Expenditures	\$ 200,000		\$ 103,500		\$ 3,633,500		\$ 3,833,500
TOTAL APPROPRIATIONS	\$ 200,000		\$ 103,500		\$ 3,633,500		\$ 3,833,500

Section VII: All ordinances and clauses of ordinances in conflict with this ordinance are hereby repealed.

Adopted this 9th day of May, 2016.

Allen M. Thomas, Mayor

ATTEST:

Carol L. Barwick, City Clerk



City of Greenville, North Carolina

Meeting Date: 5/9/2016
Time: 6:00 PM

Title of Item: Presentations by Boards and Commissions

- a. Planning and Zoning Commission
- b. Redevelopment Commission

Explanation: The Planning and Zoning Commission and Redevelopment Commission are scheduled to make their annual presentations to City Council at the May 9, 2016, meeting.

Fiscal Note: No direct cost for the presentations.

Recommendation: Hear the presentations from the Planning and Zoning Commission and Redevelopment Commission.

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City of Greenville, North Carolina

Meeting Date: 5/9/2016
Time: 6:00 PM

Title of Item: Offer by Taft-Ward Investments, LLC to purchase property located on the south side of Eighth Street between Evans Street and Forbes Street

Explanation: **Abstract:** An offer in the amount of \$15,000 was negotiated for the sale of property located on the south side of Eighth Street between Evans Street and Forbes Street. The negotiated offer, advertisement, and upset bid method is being utilized for the sale. Upset bids were received during the procedure. At the conclusion of the upset bid procedure, a bid of \$17,500 was the highest bid. City Council may either accept or reject the offer.

Explanation: At its March 17, 2016, meeting, City Council approved a resolution which authorized the sale of property located on the south side of Eighth Street between Evans Street and Forbes Street by the negotiated offer, advertisement, and upset bid method. The offer of Taft-Ward Investments, LLC to purchase the property for \$15,000 was the negotiated offer. A Notice of the Offer and Request for Upset Bids was published on March 21, 2016. An Upset Bid was received in the amount of \$15,800. A Notice of the Offer and Request for Upset Bids was published on April 4, 2016. An Upset Bid was received from Taft-Ward Investment, LLC in the amount of \$17,500. A Notice of the Offer and Request for Upset Bids was published on April 11, 2016. No upset bids were received by the April 21, 2016, deadline for submittal. Council now has the authority to accept or reject the offer of Taft-Ward Investments, LLC.

The property which is sought to be purchased is the parcel owned by the City consisting of approximately 0.04 acre, located on the south side of Eighth Street between Evans Street and Forbes Street (Tax Parcel # 25192).

There are restrictive covenants which are included with the offer. These are as follows:

- (a) a buffering requirement; and
- (b) a prohibition on outdoor lighting, if the property is vacant or being used for an outdoor active or passive recreational or open space use.

Fiscal Note:

If City Council accepts the offer of Taft-Ward Investments LLC, this will result in a revenue to the City in the amount of \$17,500.

Recommendation:

By a motion, Council may either accept or reject the offer of Taft-Ward Investments, LLC in the amount of \$17,500 to acquire the property located on the south side of Eighth Street between Evans Street and Forbes Street.

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City of Greenville, North Carolina

Meeting Date: 5/9/2016
Time: 6:00 PM

Title of Item: Presentation of the City's proposed Fiscal Year 2016-17 operating budget and Fiscal Year 2017-18 financial plan

Explanation: **Abstract:** City staff will present the proposed fiscal year 2016-17 operating budget.

Explanation: As provided in the approved budget schedule, staff will present the City's proposed fiscal year 2016-17 operating budget during the May 9, 2016, City Council meeting.

During the May 12, 2016, City Council meeting, representatives from the Pitt-Greenville Convention and Visitors Authority, Sheppard Memorial Library, and Greenville Utilities Commission will present their proposed fiscal year 2016-17 budgets.

In compliance with Section 160A-148(5) of the North Carolina General Statutes, the City Council will hold a public hearing on Monday, June 6, and consider adopting the annual budget ordinance on Monday, June 13.

Fiscal Note: The final amount for the City's budget will be determined by City Council action at the June 13, 2016, City Council meeting.

Recommendation: Receive the presentation on the proposed fiscal year 2016-17 operating budget and provide feedback and direction.

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 [Proposed Budget](#)

FY 2016/2017 Operating Budget & 2017/18 Financial Plan



Find yourself in good company

Manager's Budget Message

CITY OF GREENVILLE
Office of the City Manager



Find yourself in good company

May 4, 2016

Honorable Mayor, Members of City Council, and Citizens of Greenville:

Presented herein is the proposed FY 2016-17 Budget and FY 2017-18 Financial Plan for your review and consideration. As required by North Carolina law, the budget adopted in June 2016 will constitute the City's revenue and expense authorization for 2016-17. I am pleased to submit the proposed FY 2017 budget and FY 2018 fiscal year financial plan, the results of hundreds of staff hours, a budget preview, and many City Council Budget Work Sessions. North Carolina General Statutes require presentation of a balanced budget at least 10 days prior to the public hearing on the budget (scheduled for June 6, 2016) and adoption of a balanced budget before July 1st. The proposed financial plan will serve as the basis for the FY 2018 budget to be adopted by ordinance next year.

The FY 2017 budget and FY 2018 financial plan include all City funds: General, Debt Service, Transit, Sanitation, Fleet, Stormwater, Housing, Health, Capital Reserve, Facilities Improvement, and Vehicle Replacement. The budget document also includes separate budgets and financial plans for the Greenville Utilities Commission, Convention and Visitors Authority, and Sheppard Memorial Library. The General Fund, the City's primary general government operating fund, is budgeted at \$81,840,606 for FY 2017 and \$81,835,091 for FY 2018. The proposed FY 2017 City of Greenville (all funds) total operating budget is \$130,486,365 and \$129,086,981 for FY 2018.

BUDGET COMPARISON FOR ALL FUNDS

	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018
	Actual	Actual	Original Budget	% Change	Proposed Original	% Change	Financial Plan		
General Fund	\$ 74,311,463	\$ 77,407,669	\$ 78,105,680	4.78%	\$ 81,840,606	-0.01%	\$ 81,835,091		
Debt Service	4,235,786	4,799,997	4,882,683	11.28%	5,433,438	0.29%	5,448,934		
Capital Reserve	1,779,000	43,370	50,000	100.00%	2,083,419	-100.00%	-		
Housing	6,243,745	1,669,117	1,443,370	-1.89%	1,416,027	1.07%	1,431,149		
Health	10,429,003	11,638,848	14,037,440	-8.92%	12,785,572	2.74%	13,135,690		
Vehicle Replacement	4,924,343	3,334,759	3,839,362	31.97%	5,066,743	-2.60%	4,934,770		
Fleet Maintenance	4,326,894	4,074,492	4,457,387	-4.87%	4,240,378	2.28%	4,337,071		
Facilities Improvement	-	752,770	2,317,630	100.00%	1,590,000	3.27%	1,642,000		
Transit	2,264,530	3,984,021	3,499,635	-27.71%	2,530,012	9.64%	2,773,992		
Sanitation	7,695,631	7,084,646	7,801,578	-1.97%	7,647,951	-0.37%	7,619,286		
Stormwater Utility	6,469,851	5,964,732	4,905,758	19.25%	5,850,219	1.35%	5,928,998		
City of Greenville Funds	<u>122,680,246</u>	<u>120,754,421</u>	<u>125,340,523</u>		<u>130,484,365</u>		<u>129,086,981</u>		
Greenville Utilities Commission	270,593,494	271,524,772	289,924,227	-11.18%	257,499,629	1.19%	260,564,610		
Convention & Visitors Authority	807,264	929,807	1,046,840	16.14%	1,215,824	-1.40%	1,198,862		
Sheppard Memorial Library	2,377,143	2,445,725	2,338,224	8.16%	2,528,942	-3.82%	2,432,280		
Total All Funds	\$ 396,458,147	\$ 395,654,725	\$ 418,649,814		\$ 391,728,760		\$ 393,282,733		

General Fund Budget Overview

The following are the highlights of the FY 2017 Budget:

- Designed to continue current service and programmatic levels with approximately 70% of the budget appropriated to the City's core services.
- Includes the addition of 5.0 Public Safety positions within Police and Fire/Rescue
- Includes a \$539,500 increase in debt service to finance approximately \$8 million in projects as included in the 2015 voter approved G.O. Bond
- Includes a 3.0% Pay for Performance increase as recommended by Segal Waters and supported by Council that will keep the pay competitive with the external marketplace.
- Includes funding of approximately \$1.5 million over FY 2017 and FY 2018 towards the Town Common project, Councils #1 priority.
- Includes a \$450,000 reduction in overall departmental budget to assist the Council in funding various strategic priorities.
- Includes a \$50,000 increase in the City's Other Post-Employment Benefits (OPEB) to reach the goal of an overall contribution of \$500,000 annually.
- Includes \$35,000 to fund the Summer Youth @ Work Program.
- Includes approximately \$4.2 million in capital project funding and approximately \$1.6 million in facility project funding for the FY 2017.

~GENERAL FUND REVENUES~

The General Fund is the City's primary general government operating fund. The proposed budget and financial plan for the General Fund were developed using the City's anticipated revenues, including property tax revenues based on a tax rate of \$.53 per \$100 of property valuation. Holding the current tax rate constant would allow the City to add some much needed positions within public safety as well as fund various capital projects such as Town Common design, the Council's #1 priority. The following are the General Fund revenues by component:

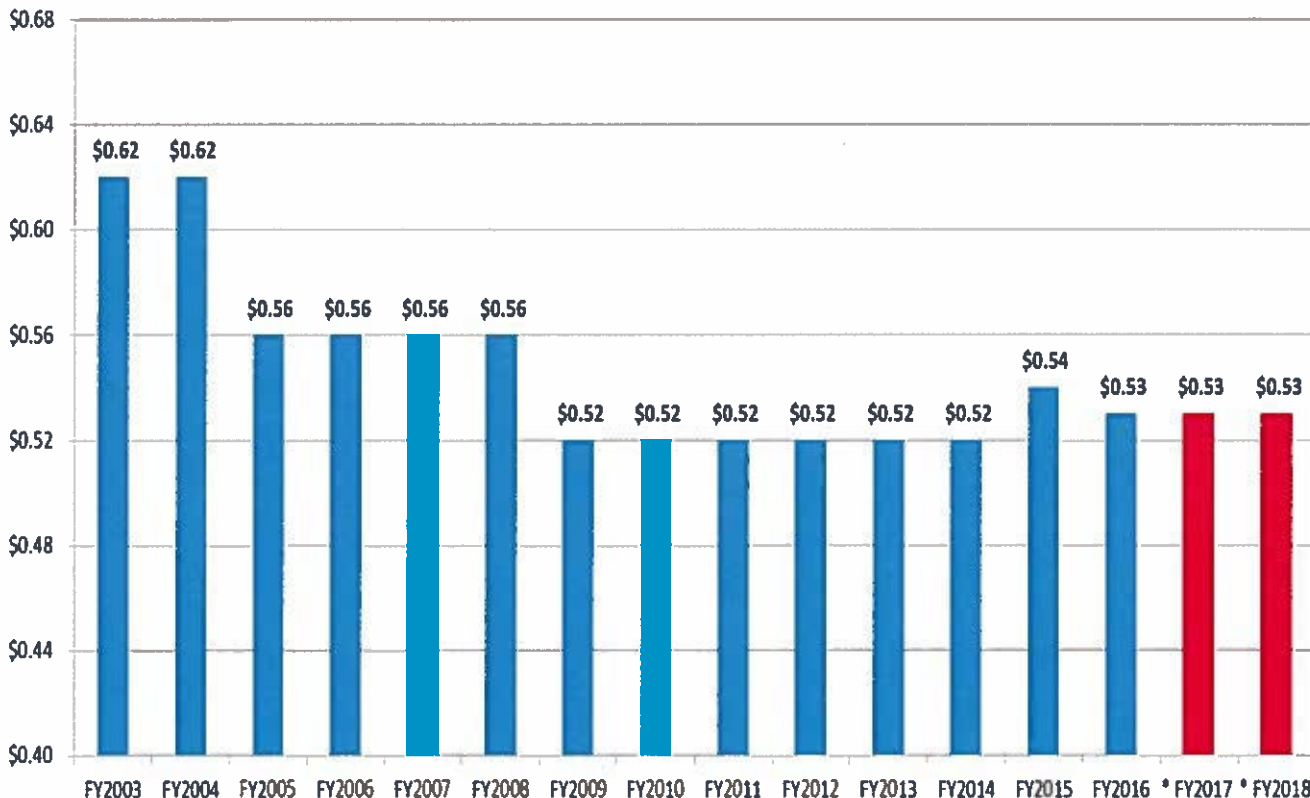
	2014 Actual	2015 Actual	2016 Original Budget	% Change	2017 Proposed Budget	% Change	2018 Financial Plan
Ad Valorem Taxes	\$ 30,898,892	\$ 31,860,174	\$ 32,020,369	4.21%	\$ 33,368,299	2.00%	\$ 34,035,666
Sales Tax	14,804,914	16,588,706	16,627,515	6.34%	17,681,023	2.00%	18,034,643
Utilities Franchise Tax	5,413,757	6,282,750	6,052,187	18.29%	7,158,899	2.00%	7,302,077
Motor Vehicle Taxes	1,315,164	1,096,015	1,018,705	-2.90%	989,174	2.00%	1,008,957
Other Unrestricted	1,850,023	1,882,986	1,837,156	4.48%	1,919,396	0.84%	1,935,486
Powell Bill - State Allocation	2,215,848	2,235,741	2,235,741	-0.70%	2,220,065	0.00%	2,220,065
Other Restricted	860,066	749,943	1,018,844	-8.79%	929,310	-54.13%	426,310
Licenses, Permits & Fees	4,302,518	5,408,182	4,418,870	-3.19%	4,277,874	1.56%	4,344,485
Sales & Services	3,767,731	4,342,318	3,829,303	-0.29%	3,818,233	1.24%	3,865,561
Sale of Police/Fire Parking Lot	-	-	-	0.00%	1,500,000	-100.00%	-
Other Revenues	398,607	34,082	338,946	-37.24%	212,727	0.72%	214,250
Investment Earnings	455,380	363,857	553,765	-27.77%	400,000	0.00%	400,000
GUC Transfers In	6,107,729	6,505,044	6,500,000	-0.02%	6,498,420	9.80%	7,135,013
Other Financing Sources	1,920,834	57,871	1,654,279	-47.58%	867,186	5.23%	912,578
	<u>\$ 74,311,463</u>	<u>\$ 77,407,669</u>	<u>\$ 78,105,680</u>	4.78%	<u>\$ 81,840,606</u>	-0.01%	<u>\$ 81,835,091</u>

The General Fund is budgeted at \$81,840,606 for FY 2017, which is 4.78% more than the prior year's adopted amount of \$78,105,680. Approximately 1.90% of the overall 4.78% increase can be attributed to Item # 12

one time revenue from the sale of the police/fire parking lot that is included in FY 2017 making the overall net increase approximately 3.0% excluding the revenue from the sale of the parking lot. It should also be noted that the \$1.5 million proceeds from the sale of the parking lot will be used to purchase the Imperial site (\$1,040,000) and to fund the Dickinson Area Parking Project (\$460,000).

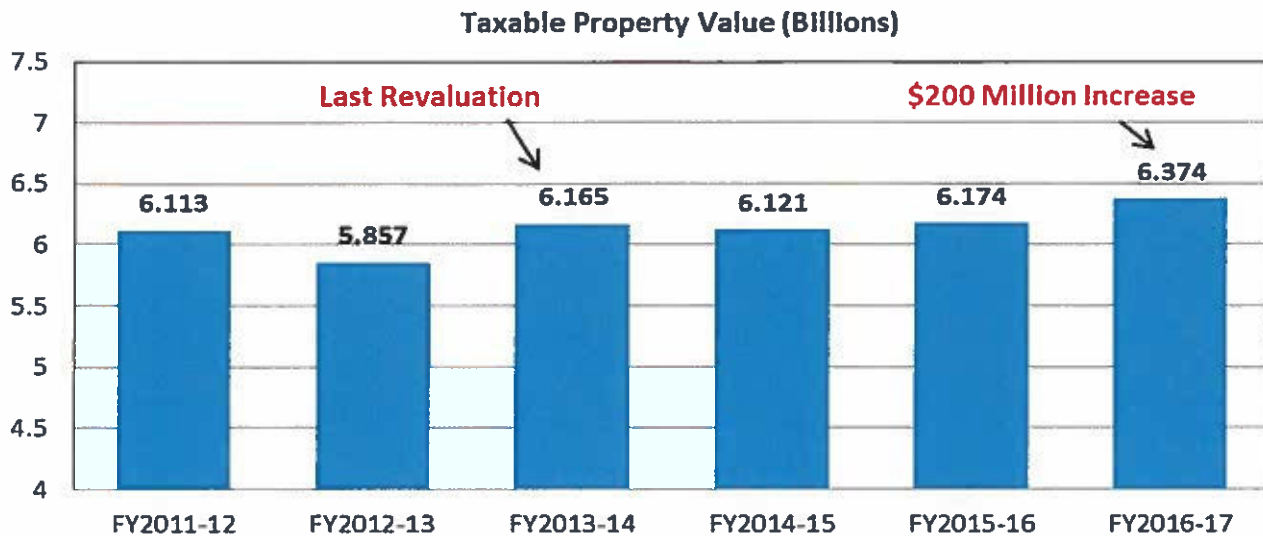
PROPERTY TAX

The proposed budget for FY 2017 and financial plan for FY 2018 is based on maintaining the tax rate of 53¢ per \$100 of valuation. The following graph shows historical property tax rates for the City of Greenville dating back to FY 2003:



The 1¢ increase in the property tax rate between FY 2014 and FY 2016 was appropriated to fund the City’s deferred maintenance needs as included in the City’s ten year facilities improvement plan.

Pitt County completed a property revaluation in January 2016 to revalue all property to its respective market value. Revaluation take place every four years in Pitt County with the last revaluation being effective in FY 2012-13. For Tax Year 2016-2017, the assessed value for the City of Greenville is estimated at approximately \$6,374,453,155. For Tax Year 2012-2013, the City of Greenville assessed value was \$5,766,662,189. This represents a minimal increase in value of \$607,790,966 or 1.05%.



As a part of the budget message/ordinance, North Carolina General Statute 159-11(e) requires that in each year in which a reappraisal of real property has been conducted, a statement of the revenue-neutral property tax rate for the budget year must be published. The revenue-neutral property tax rate is the rate that is estimated to produce revenue for the next fiscal year equal to the revenue that would have been produced for the next fiscal year by the current tax rate if no reappraisal had occurred.

The impact of a revaluation and the calculation of a revenue-neutral tax rate have varied impact on the individual taxpayers. With the State’s requirement, to include growth, this preliminary revenue-neutral tax rate would be adjusted to 51.3¢ per \$100 of valuation.

The proposed budget for FY 2017 is anticipated to produce total property tax revenues of \$33,368,299, or 41% of the total General Fund, at the current tax rate of 53¢. This amount is \$1.05 million dollars more than projected tax collections based on the revenue neutral rate of 51.3¢. For FY 2017, each 1¢ of the tax rate is anticipated to generate \$629,591.

SALES TAX

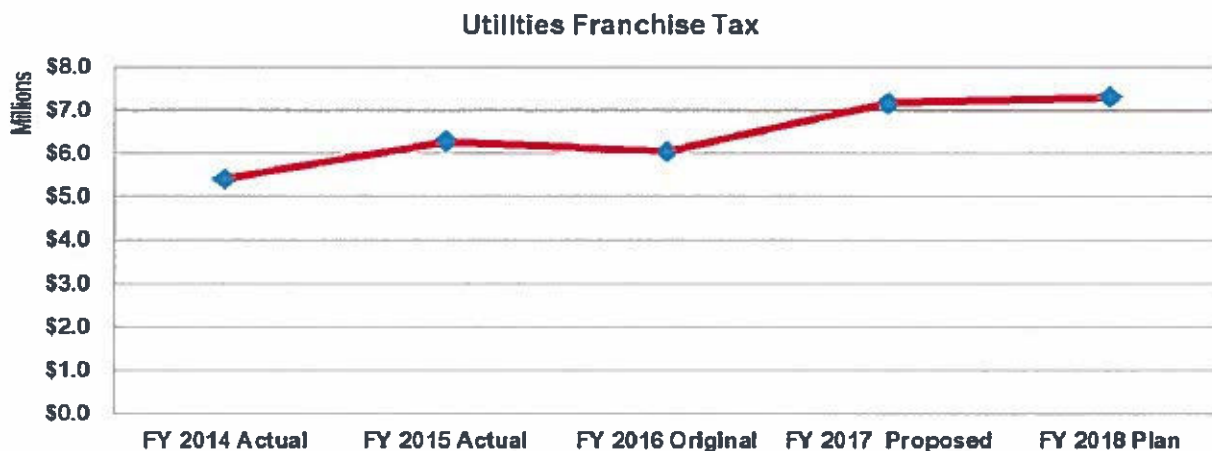
This revenue source is projected to generate 21% of total General Fund revenues in FY 2017. Sales Tax is historically difficult to project because it is a State-collected and distributed revenue. Improvements in the economy have continued to impact the sales tax revenue as well. Within the FY 2017 proposed budget, a 6.34% growth is proposed, as compared to the FY 2015-16 original budget, and a modest 2% is proposed for the FY 2018 financial plan.

Changes for sales tax beginning in late FY 2014 and fully impacting FY 2015 and beyond include sales taxes on service contracts for maintenance and repair of automobiles and goods, expansion of the sales tax to cover admissions to movies, live entertainment and museums, the elimination of the exemption from sales tax for nutritional supplements sold by chiropractors, food sold in public and private college dining rooms, and most newspaper sales. Legislation also eliminates the annual sales tax holiday, the Energy Star sales tax holiday, the exemption for bakery items sold in bakery thrift shops, and the exemption for certain items sold to farmers with gross receipts under \$10,000. The new legislation also swaps the currently received franchise taxes for sales tax on electricity and natural gas.

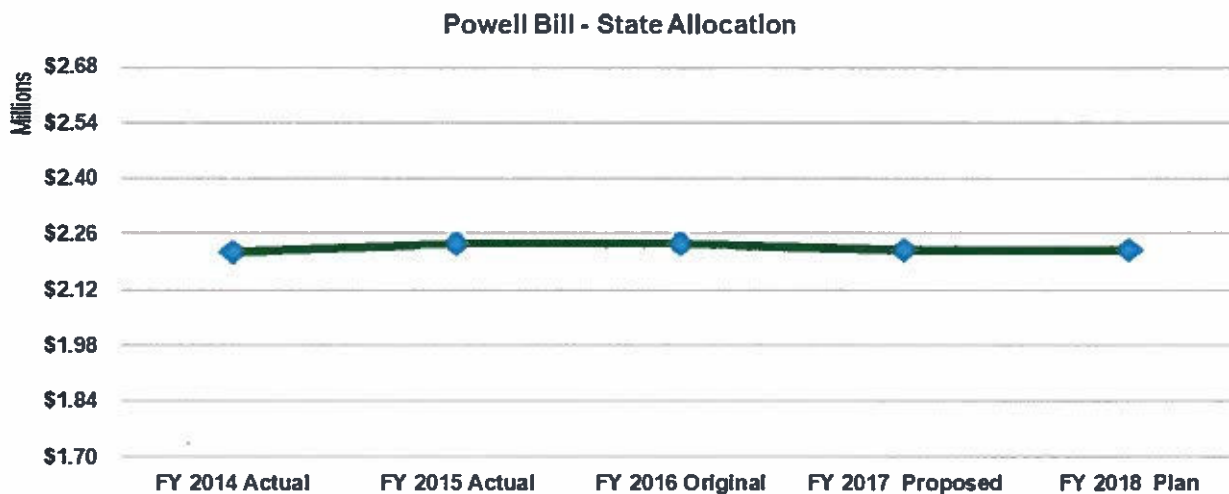
INTERGOVERNMENTAL REVENUE

Intergovernmental revenue sources, excluding sales tax, are revenues received from other government entities, such as Federal, State, other local governments, or grants from an agency of those governments. The General Fund’s largest sources of Intergovernmental Revenue are Utility Franchise Tax and Powell Bill receipts. Intergovernmental Revenues represent 16% of General Fund revenues.

The City’s share of the Utility Franchise Tax is based primarily on the actual receipts from electric service sold within the municipality. The amount estimated for FY 2017 from the Utilities Franchise Tax is \$7,158,899, which is an increase of 18.29% when compared to the original budget for FY 2016. It is estimated that FY 2018 financial plan will increase by 2% equating to \$7,302,077.



Powell Bill funds represent the distribution of certain vehicle registration fees and State gasoline tax to local governments using a formula based on population and road miles. These State-shared revenues are restricted to street and sidewalk construction and maintenance purposes and are tracked in a separate fund, Powell Bill. Fluctuations in State population and the size and number of streets drives this revenue. Payment is made annually to the City. Payments to the City were \$2,235,741 in FY 2015 and estimated to be the same for FY 2016. Using the State’s formula and the 2015 State Certified Population, Powell Bill revenue is estimated for both FY 2017 and FY 2018 at \$2,220,065.



LICENSES, PERMITS, & FEES

Revenue from Licenses, Permits, and Fees for the City comprises 5% of total General Fund revenue. Effective FY 2016, the legislation called for the complete elimination of the privilege license; however the substitute revenue that took the place of the privilege license has not yet been determined by the State.

Recreation and Parks revenues are generated from general recreation and parks services, Bradford Creek Golf Course, and the Aquatics and Fitness Center. Revenues are estimated to remain flat for FY 2017 as compared to current year budget. Revenue projections for the FY 2018 financial plan depict a modest increase of one percent.

Prior to the 2008 economic recession and the collapse of the housing market, the Inspections Division and related permits and fees experienced phenomenal growth. FY 2009 saw a reduction in fees by more than 50%. In the years since 2009, growth has been uncertain, showing fluctuations up and down. Inspections revenue is projected at \$688,172 for FY 2016. The revenue is expected to increase in FY 2017 to \$766,402, or 11.36%. This projection includes a projected minimal increase in fee changes related to various permit fees. The projection for FY 2018 financial plan is estimated to be \$787,502. For this source, revenues would be near the FY 2012 level. The rising revenues, although modest, indicate that the local economy is slowly improving.

SALES & SERVICE FEES

Sales & Service Fees revenue for the City comprises 5% of total General Fund revenue. The largest source of revenue in this category is Rescue Transport Fees. Greenville is one of a few cities in North Carolina that provides emergency advanced life support (ALS) medical services and ambulance transportation. Medical rescue/transport revenue generates four percent of total General Fund revenue. Anticipated general growth is based on increases in the City's population. A projected growth rate of one percent is used for outlying years.

INTEREST ON INVESTMENTS

This revenue stream has been very volatile since the economic downturn in 2008. This category reflects all interest earned within the General Fund from coupon payments on investments to adjustments that are required based on the market rates as of the end of the fiscal year. Based on current investments it is estimated that current year investments will yield approximately \$100,000. Also impacting investment income is a reduction in the actual dollars available for investment. Until rates are more stabilized, projections include <1% increase for outlying years.

GUC TURNOVER

The turnover amount from GUC represents 8% of anticipated General Fund revenues in the proposed budget for FY 2017. These transfers are made based on a formula outlined in the Commission's charter. The transfer has two components: (1) the base amount based on net fixed assets of the electric and gas systems less bonded indebtedness and (2) reimbursement for City street and park lighting expenditures.

Based on current GUC projections, the amount of the transfer for FY 2016, per the formula, is projected to be \$7,311,645, which is approximately \$800,000 more than the original budget for FY 2016. Due to the planned timing for GUC's issuance of debt obligations, in relation to the completion of various capital projects, the budget FY 2017 is \$6,498,420, representing an eleven percent decrease from FY 2016. For FY

2018 the transfer in is projected to increase to approximately \$7,135,013, as capital projects are completed, which is a ten percent increase from the FY 2017 budget. The following is a summary:

Year	Transfer	Change	% Chg
FY2016 Original Budget	\$ 6,500,000	\$ -	-
FY2016 Projected Actual	7,311,645	811,645	12.5%
FY2017 Proposed Budget	6,498,420	(813,225)	-11.1%
FY2018 Financial Plan	7,135,013	636,593	9.8%

Over the next fiscal year, City staff will be working with staff of GUC to negotiate an agreement to assist in balancing out the annual transfer.

APPROPRIATED FUND BALANCE

A final revenue item that should be noted is the appropriated fund balance. The General Fund budget includes General Fund appropriated fund balance of \$150,000 for FY 2017 and \$200,000 for the FY 2018 financial plan year. This appropriation is designated as contingency to be used as unforeseeable needs arise during the fiscal year.

The Powell Bill fund has an appropriation of approximately \$717,186 for FY 2017 so as to complete various road projects and to move forward with the next round of road refurbishments.

~GENERAL FUND EXPENSES~

According to the North Carolina Local Government Budget and Fiscal Control Act, each local government must project an annual balanced budget, assuming all revenues will be used to pay for expenses on a one-to-one basis; therefore, revenues must equal expenses. Consequently, expenditures are expected to increase 4.8% in FY 2017 and decrease <1% FY 2018.

PERSONNEL

Salaries and benefits represent 63% of the total General Fund budget. This is not unusual, as the General Fund is primarily geared towards service delivery, which depends heavily on personnel. At \$50.3M budgeted for FY 2016, personnel expenses are projected to increase \$1.28M over the FY 2017 projected budget. This increase is primarily due to a 3.0% pay for performance increase for employees as recommended by Segal Waters, the City’s compensation consultant, and supported by Council to reinstate a merit program that will keep City pay competitive with the external marketplace (\$1,205,750). The personnel budget is also net of a 3.0% allowance for vacancies based on historical experience (\$1,000,963). The FY 2018 financial plan includes the same increases and equates to an additional \$1.36M over FY 2017.

There are 5 new positions being proposed in the FY 2017 budget dedicated primarily to public safety. The value of these positions are equal to \$319,324 for FY 2017 proposed budget and \$328,904 for FY 2018 financial plan. The new positions will be distributed as follows:

Police Positions	2.0
Fire / Rescue Positions	3.0
Total New Positions	5.0

OPERATIONS

Overall, the operating expenses for FY 2017 are projected at \$16.1M (net of indirect costs), which is approximately 2.62% greater than the original FY 2016 budget. Projected operating expenses of \$16.1M are also net of a \$450,000 reduction in departmental discretionary budgets. The specific reductions come from multiple areas within all departments discretionary accounts. It should be noted that fixed costs in several areas outside of the department's control increased.

OPERATING TRANSFERS

Operating transfers from the General Fund to other funds are \$8,936,493 for FY 2017. Transfers are to be made to the Facilities Improvement Fund, Street Improvement Program, Debt Service Fund, Sheppard Memorial Library, Housing Division, Transit Fund and the Capital Reserve Fund.

There is an increase in debt service of \$539,500 when comparing current FY 2016 to FY 2017. This increase is for the GO Bond Debt that will be issued in October.

The total transfer to the Sheppard Memorial Library system reflects an increase from the FY 2016 amount of \$1,162,192 to \$1,197,058 in FY 2017 (3% increase) and \$1,232,969 in FY 2018 (3% increase).

The annual transfer to the Housing Fund to match the federal Community Development Block Grant and HOME programs will be \$292,684 (FY 2017) and \$307,806 (FY 2018).

Public Transportation/Transit Fund continues to need support from the General Fund. The transfer from the General Fund is estimated to be \$565,269 in FY 2017 and \$636,781 in FY 2018.

A one-time capital reserve transfer for \$460,000 for FY 2017 is being proposed to cover the cost of the Dickenson Avenue Parking Lot Project.

CAPITAL IMPROVEMENTS AND 5-YEAR CAPITAL IMPROVEMENT PLAN

As in years past, the City's capital improvement program includes a plan representing capital requests submitted by departments for the two budget years within a five-year capital plan. The five-year capital plan is provided in a separate document. The first two years of the plan, FY 2017 and FY 2018, are incorporated in the adopted budget and approved financial plan. The third through fifth years of the plan will serve as a guide for future appropriations. When reviewing projections for the next two years, the FY 2017 capital budget of \$4,295,332 is an increase of \$1,260,440 from the FY 2016 original budget. The FY 2018 financial plan contains \$3,018,403 of capital improvements. Highlights from the capital plan for FY 2017 and FY 2018 include continued support for economic development, street improvements, stormwater drainage projects, technology improvements, and various recreation and park projects. Specific information for each project is outlined in the capital plan document.

CONTINGENCY

Contingency funds are used primarily to address unanticipated expenditure items that may arise during the year. In addition, contingency funds can be used as a reserve to cover unexpected revenue shortfalls. The contingency for unanticipated expenses is \$150,000 for FY 2017 and \$200,000 for FY 2018.

~OTHER FUNDS~

DEBT SERVICE FUND

As highlighted in the previous General Fund *Operating Transfers* section, total debt service in FY 2017 will increase by the net amount of approximately \$539,500 to finance approximately \$8 million in projects as included in the 2015 voter approved G.O. Bond. In addition, a debt refunding of approximately \$10.50M in General Obligation Bonds, Series 2003 and 2006, took place in FY 2016 saving the City approximately \$1.5M in debt service over the next ten years.

STORMWATER UTILITY FUND

The Stormwater Utility Fund is an enterprise fund established to implement the City's Stormwater Management Program. Revenues are generated through user stormwater fees. The FY 2017 proposed budget and FY 2018 financial plan includes an increase of \$.50 per ERU per month. The stormwater plan was developed to address stormwater needs citywide. This approach included basin modeling which is currently underway, a significant investment in the Town Creek Culvert project, and a reliable funding source for other stormwater system needs. The stormwater utility fees are projected to generate revenues of \$5,374,886 for FY 2017 and \$5,928,998 for FY 2018.

PUBLIC TRANSPORTATION/TRANSIT FUND

The majority of revenues for this fund are generated by grant income. For FY 2017, projected grant revenues are \$1,584,729 which represent 63% of the total revenues. The transfer from the General Fund is reduced by \$118,515 for FY 17 and goes back up by \$71,512 for the FY 2018 financial plan.

HOUSING FUND

The Housing Fund is similar to the Public Transportation/Transit Fund in that both are funded in large part by federal grants. The total federal funding anticipated for FY 2017 from the Community Development Block Grant and HOME Grant is \$1,123,343. The federal funding represents 79% of the Housing Fund revenues. The remainder of the Housing Fund budget needed to match the federal grants and carry out the community development and housing programs is provided by a transfer from the General Fund. The transfer included in the budget is \$292,684 in FY 2017 and \$307,806 for FY 2018.

SANITATION FUND

The City continues with its multi-year plan to modernize its collection practices. This plan includes the elimination of backyard service on July 1, 2017. To make the service self-supporting, the FY 2017 includes a \$.50 per month rate increase for basic curbside collection as well as multi-family collection. FY 2018 includes a \$.25 per month rate increase for basic curbside collection as well as multi-family collection. Fee changes are reflected below.

Service Type	Proposed Rate FY 17 (Per Month)	FY 17 Revenues	Proposed Rate FY 18 (Per Month)	FY 18 Revenues
Curbside (Basic)	\$15.75	\$7,481,586	\$16.00	\$7,449,600
Backyard (Premium)	-		-	
Multi-Family	\$15.75		\$16.00	

FLEET MAINTENANCE

The Fleet Maintenance Fund provides assistance and maintenance to all City fleet. Maintenance includes but not limited to auto body repair, welding, small equipment repair, and tire repair. This department also provides fuel to City vehicles. The FY 2017 proposed budget for Fleet Maintenance is \$4,240,378 which is a decrease from current year original budget FY 2016 of \$217,009.

VEHICLE REPLACEMENT FUND

The Vehicle Replacement Fund is an internal service fund used to account for revenues and expenses associated with vehicles and other capital equipment purchased by the City. For FY 2017, the transfer from the City Departments has increased by \$419,755. This increases the transfer from \$2,807,071 to \$3,226,826. The reason for the increase is due to the proposed purchase of vehicles and associated equipment for the Fire/Rescue Department, Police Department, and Public Works Departments.

FACILITIES MAINTENANCE FUND

The Facilities Improvement Fund began in FY 2015 and was created to implement a 10-year facilities maintenance plan. Previously, approximately \$2.3 million was requested in deferred maintenance and approximately \$1 million was approved due to budget constraints. This fund provides a process for planned expenditures, protects the City’s investment (over \$74M) and minimizes more expensive reactive repairs. For the FY 2017 proposed budget, \$633,000 will cover needs within Recreation & Parks and \$957,000 will cover needs throughout other City facilities. For the FY 2018 financial plan, \$857,000 will be budgeted to cover Recreation & Parks needs and \$1,742,000 for other City facilities.

HEALTH FUND

In keeping with the City of Greenville and Greenville Utilities Commission’s 3-year strategy, changes within the health plans offered will eliminate the enhanced plan beginning January, 2017. The City contribution for FY 2017 will be \$8,837,053 and \$9,197,718 for the 2018 financial plan. The employee contribution is \$1,245,311 for FY 2017 proposed budget and \$991,464 for the FY 2018 financial plan. Health insurance increases are estimated at a 7% increase to the City but no increase to the employee at this time.

~SUMMARY~

The FY 2017 budget and FY 2018 financial plan balance revenues with expenditures as required by State law. The budget and financial plan substantially address the goals and objectives established by the City Council and provide the financial resources necessary to, in most cases, continue the current level of City services, pay for a limited number of capital initiatives, add much needed positions to public safety, and address increased costs.

I would like to thank the City department heads and staff for their dedication and commitment in the preparation of this budget. I would specifically like to recognize the contributions of the Assistant City Manager, Michael Cowin and Shelley Leach with the Office of Budget & Evaluation. Special thanks goes to the Financial Services Department for working with our newly created Office of Budget & Evaluation in transitioning the budget responsibilities.

Respectfully submitted,

A handwritten signature in cursive script that reads "Barbara Lipscomb".

Barbara Lipscomb
City Manager

FY 2016/2017 Operating Budget & 2017/18 Financial Plan

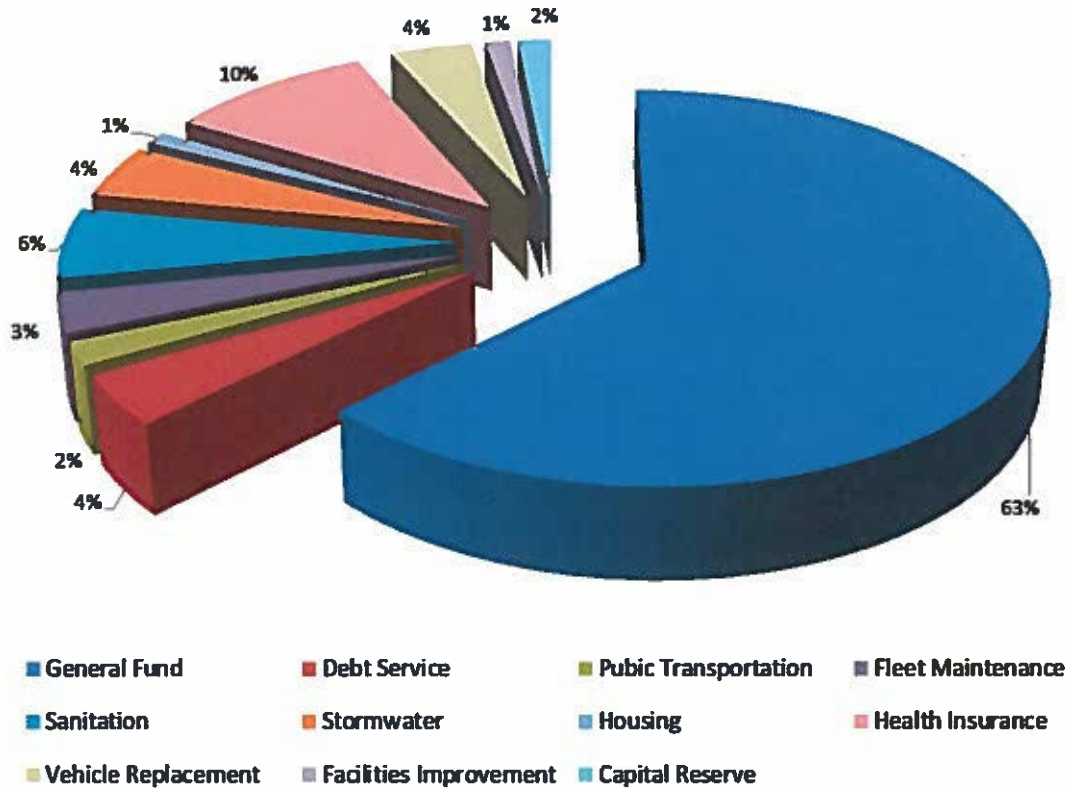


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Budget Comparison City Managed Funds

**CITY OF GREENVILLE
BUDGET COMPARISON OF CITY MANAGED FUNDS**

Fund	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	% Chg	2018 Financial Plan	% Chg
General Fund	\$ 74,311,463	\$ 77,407,669	\$ 78,105,680	\$ 81,840,606	4.8%	\$ 81,835,091	0.0%
Debt Service	3,735,764	4,749,894	4,882,683	5,433,438	11.3%	5,448,934	0.3%
Pubic Transportation	1,970,561	4,157,308	3,499,635	2,530,012	-27.7%	2,773,992	9.6%
Fleet Maintenance	3,935,987	3,575,629	4,457,387	4,240,378	-4.9%	4,337,071	2.3%
Sanitation	7,573,629	7,571,736	7,801,578	7,647,951	-2.0%	7,619,286	-0.4%
Stormwater	3,671,256	4,522,239	4,905,758	5,850,219	19.3%	5,928,998	1.3%
Housing	6,456,867	1,690,458	1,443,370	1,416,027	-1.9%	1,431,149	1.1%
Health Insurance	12,970,743	12,336,663	14,037,440	12,785,572	-8.9%	13,135,690	2.7%
Vehicle Replacement	3,883,203	2,854,810	3,839,362	5,066,743	32.0%	4,934,770	-2.6%
Facilities Improvement	-	1,545,434	2,317,630	1,590,000	-31.4%	1,642,000	3.3%
Capital Reserve	415,488	43,370	50,000	2,083,419	>100%	-	<100%
Total	\$ 118,924,962	\$ 120,455,210	\$ 125,340,523	\$ 130,484,365	4.1%	\$ 129,086,981	-1.1%



FY 2016/2017 Operating Budget & 2017/18 Financial Plan



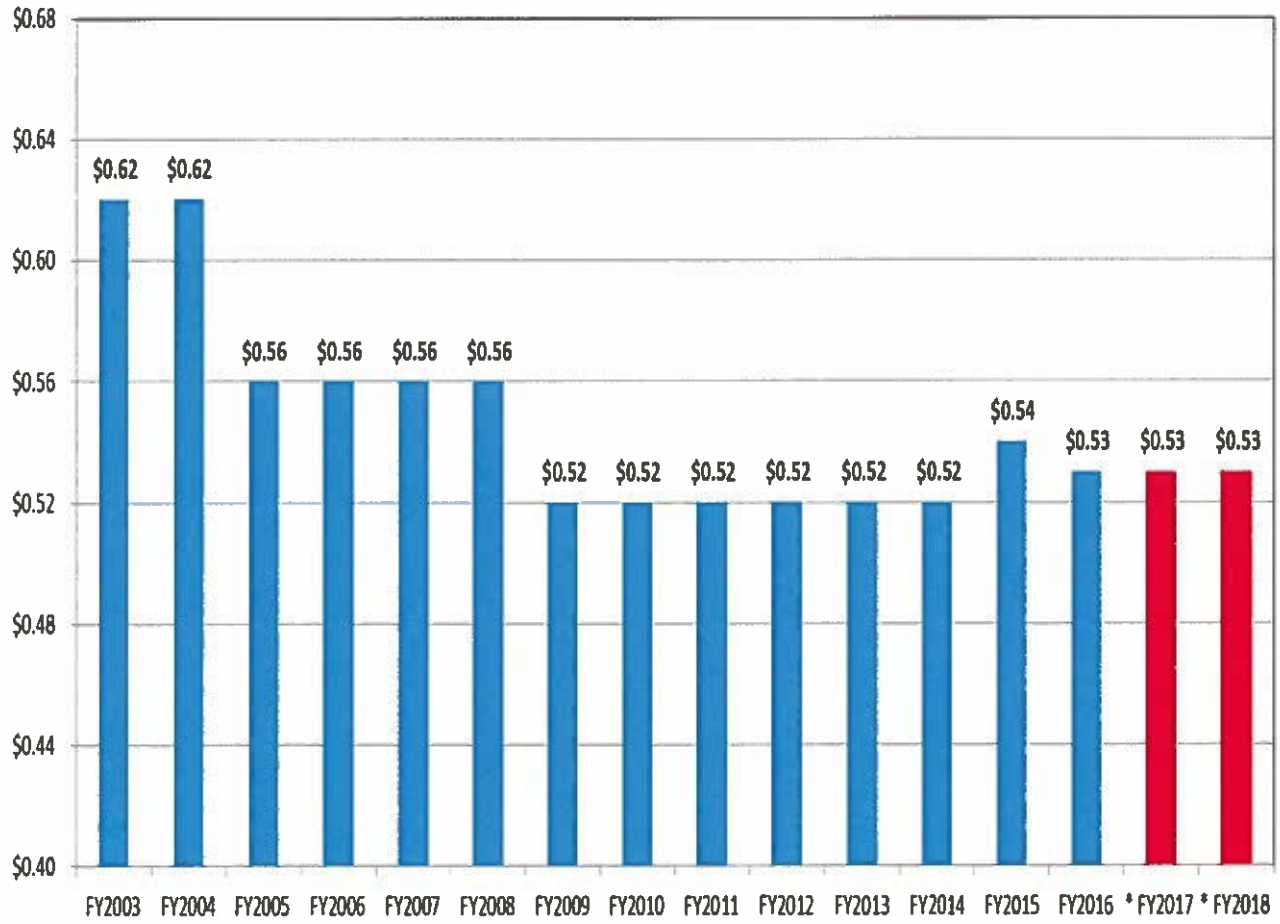
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General Fund Budget Summary

General Fund

The General Fund is established to account for the revenues and expenditures in operating the general functions of a non-proprietary nature. This fund receives ad valorem tax revenues, state shared revenues, licenses, permits, and fees. The major operating activities include general government, police, fire, public works, recreation and parks, and other governmental service functions.

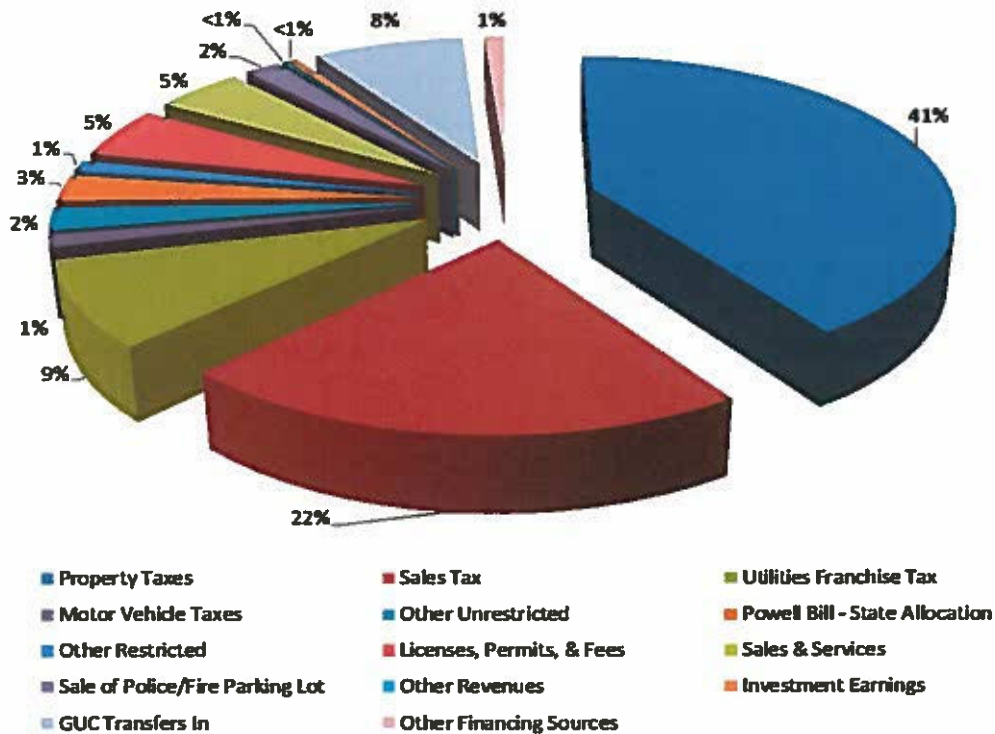
CITY OF GREENVILLE
AD VALOREM PROPERTY TAX RATE



CITY OF GREENVILLE
GENERAL FUND REVENUES

	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Property Taxes	\$ 30,898,892	\$ 31,860,174	\$ 32,020,369	\$ 33,368,299	\$ 34,035,666
Sales Tax	14,804,914	16,588,706	16,627,515	17,681,023	18,034,643
Utilities Franchise Tax	5,413,757	6,282,750	6,052,187	7,158,899	7,302,077
Motor Vehicle Taxes	1,315,164	1,096,015	1,018,705	989,174	1,008,957
Other Unrestricted	1,850,023	1,882,986	1,837,156	1,919,396	1,935,486
Powell Bill - State Allocation	2,215,848	2,235,741	2,235,741	2,220,065	2,220,065
Other Restricted	860,066	749,943	1,018,844	929,310	426,310
Licenses, Permits, & Fees	4,302,518	5,408,182	4,418,870	4,277,874	4,344,485
Sales & Services	3,767,731	4,342,318	3,829,303	3,818,233	3,865,561
Sale of Police/Fire Parking Lot	-	-	-	1,500,000	-
Other Revenues	398,607	34,082	338,946	212,727	214,250
Investment Earnings	455,380	363,857	553,765	400,000	400,000
GUC Transfers In	6,107,729	6,505,044	6,500,000	6,498,420	7,135,013
Other Financing Sources	1,920,834	57,871	1,654,279	867,186	912,578
Subtotal	\$ 74,311,483	\$ 77,407,669	\$ 78,105,680	\$ 81,840,606	\$ 81,835,091

FY 2017 Proposed Budget

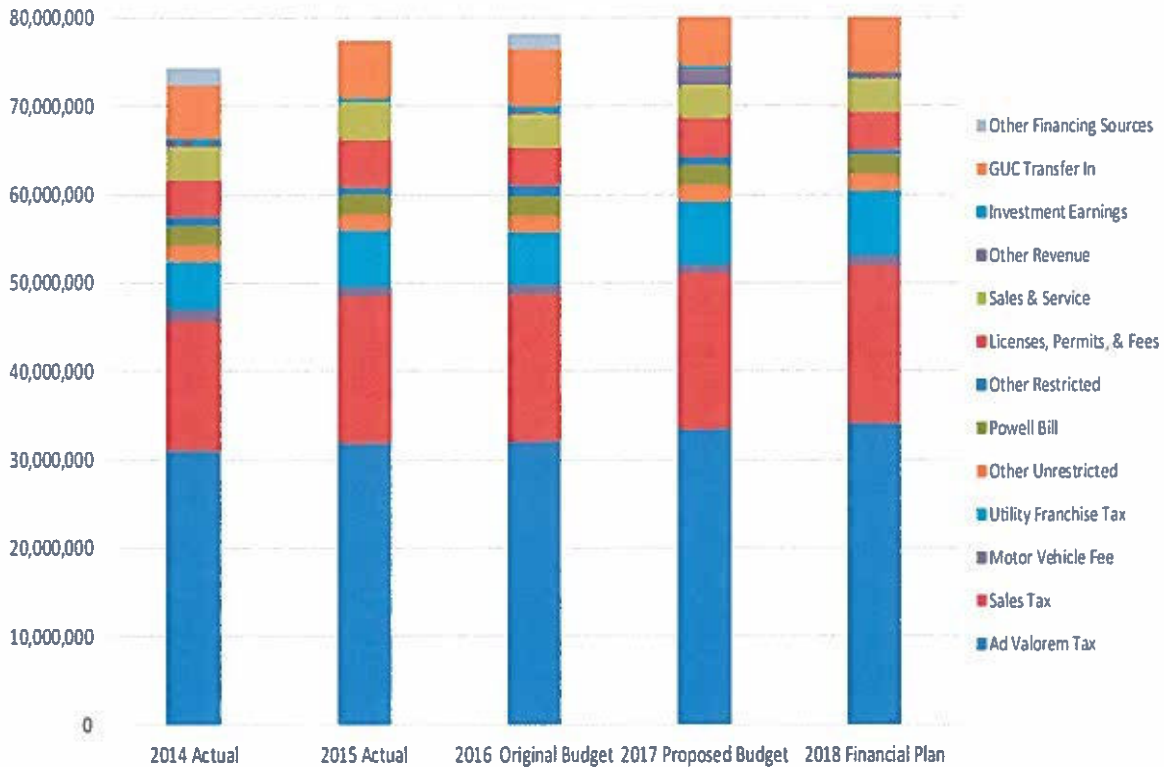


CITY OF GREENVILLE
DETAILED GENERAL FUND REVENUES

	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Unrestricted Intergovernmental					
Property Taxes					
Current Year Taxes	\$ 28,761,247	\$ 28,938,765	\$ 29,342,969	\$ 30,537,586	\$ 31,148,338
Motor Vehicle Taxes	1,951,684	2,884,760	2,701,045	3,003,892	3,063,970
Prior Years Taxes	431,154	281,964	280,515	146,159	149,082
Tax Penalties & Interest	229,021	220,768	180,180	183,784	187,460
Tax Discounts	(365,886)	(316,067)	(373,240)	(417,690)	(426,044)
Tax Refunds	(108,328)	(150,016)	(111,100)	(85,432)	(87,140)
NC Collections Fees	-	-	-	-	-
Subtotal	\$ 30,898,892	\$ 31,860,174	\$ 32,020,369	\$ 33,368,299	\$ 34,035,666
Other Unrestricted Intergovernmental					
Sales Tax	\$ 14,804,914	\$ 16,588,706	\$ 16,627,515	\$ 17,681,023	\$ 18,034,643
Rental Vehicle - Gross Receipts	119,582	127,304	126,929	130,763	133,378
Video Program & Supplemental PEG	903,072	908,091	904,000	914,621	923,767
Motor Vehicle Fee	1,315,164	1,096,015	1,018,705	989,174	1,008,957
Payment in Lieu of Taxes	56,620	51,075	51,075	51,075	51,075
State Fire Protection	393,938	380,431	384,235	390,000	390,000
Utilities Franchise Tax	5,413,757	6,282,750	6,052,187	7,158,899	7,302,077
Wine & Beer	376,811	416,085	370,917	432,937	437,266
Subtotal	\$ 23,383,858	\$ 25,850,457	\$ 25,535,563	\$ 27,748,492	\$ 28,281,163
Restricted Intergovernmental					
Traffic Control Lights Maintenance	183,737	290,776	183,500	157,000	157,000
Street Sweeper Agreement	-	50,070	25,035	25,035	25,035
Reimbursable Agreements	50,000	-	503,000	503,000	-
Federal Forfeiture Money	111,414	69,237	-	-	-
Powell Bill State Allocation	2,215,848	2,235,741	2,235,741	2,220,065	2,220,065
Special State/Federal/Local Grants	73,469	32,698	-	13,186	13,186
Controlled Substance Tax	27,443	30,744	-	-	-
Police Dept Grants	2,850	313	5,809	5,809	5,809
Task Force Overtime Reimbursement	21,937	25,044	-	-	-
Section 104F Planning Grant MPO	389,216	160,358	301,500	225,280	225,280
Recreation & Parks Donations - Restricted	-	90,703	-	-	-
Subtotal	\$ 3,075,914	\$ 2,985,684	\$ 3,254,585	\$ 3,149,375	\$ 2,646,375
Licenses, Permits & Fees					
Privilege Licenses	488,325	724,810	-	-	-
Inspection Division Permits	708,910	1,084,774	865,514	766,402	787,502
Planning Fees	96,606	102,943	140,248	109,625	110,721
Recreation Dept Activity Fees	1,981,598	2,007,186	1,990,805	1,979,690	1,999,487
Police Fees	821,739	1,243,985	1,207,098	1,199,816	1,223,812
Engineering Fees	11,390	14,973	11,900	14,386	14,508
Fire/Rescue Fees	193,950	229,511	203,305	207,955	208,455
Subtotal	\$ 4,302,518	\$ 5,408,182	\$ 4,418,870	\$ 4,277,874	\$ 4,344,485
Sales & Services					
Rescue Service Transport	3,074,923	3,499,651	3,085,803	3,096,519	3,127,484
Leased Parking & Meters	123,959	171,459	150,500	178,386	178,386
Parking Violations	187,382	188,324	212,100	200,000	216,363
Other Sales & Services	381,467	482,884	380,900	343,328	343,328
Subtotal	\$ 3,767,731	\$ 4,342,318	\$ 3,829,303	\$ 3,818,233	\$ 3,865,561
Other Revenues					
Donations	-	8,121	-	-	-
GUC Joint Programs	27,449	29,557	39,112	39,308	39,504
Sale of Property	5,917	7,139	25,503	1,525,758	26,016
Other Revenue	365,241	(10,735)	274,331	147,661	148,730
Subtotal	\$ 398,607	\$ 34,082	\$ 338,946	\$ 1,712,727	\$ 214,250

**CITY OF GREENVILLE
DETAILED GENERAL FUND REVENUES**

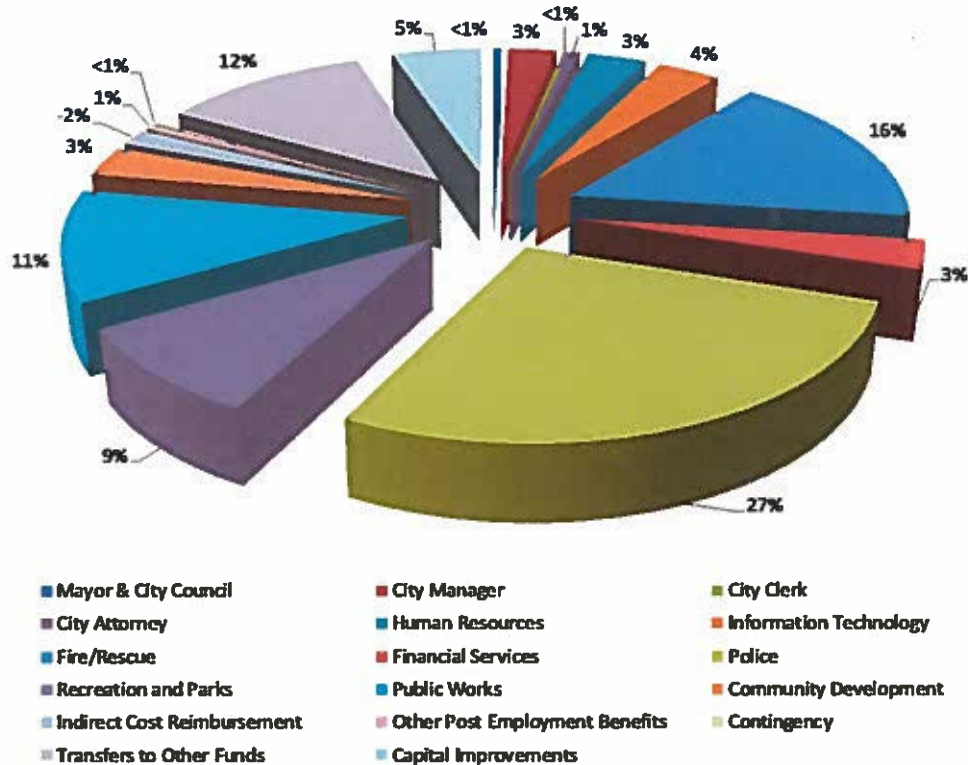
	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Investment Earnings					
Investment Earnings	\$ 455,380	\$ 363,857	\$ 553,765	\$ 400,000	\$ 400,000
Other Financing Sources					
Transfer in GUC	6,107,729	6,505,044	6,500,000	6,498,420	7,135,013
Capital Reserve	1,779,000	-	50,000	-	-
Transfer from Sanitation	104,920	-	-	-	-
Transfer from General Fund	-	-	-	-	-
Transfer from ERP Project	-	-	12,597	-	-
Other Transfers	36,914	57,871	-	-	-
Appropriated Fund Balance- General Fund	-	-	1,281,944	150,000	200,000
Appropriated Fund Balance- Powell Bill	-	-	309,738	717,186	712,578
Subtotal	\$ 8,028,563	\$ 6,562,915	\$ 8,154,279	\$ 7,365,606	\$ 8,047,591
Total Revenues not including Other Financing Sources	66,282,900	70,844,754	69,951,401	74,475,000	73,787,500
Total Revenues including Other Financing Sources	\$ 74,311,463	\$ 77,407,669	\$ 78,105,680	\$ 81,840,606	\$ 81,835,091



**CITY OF GREENVILLE
GENERAL FUND EXPENDITURES BY DEPARTMENT**

	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Mayor & City Council	\$ 372,245	\$ 363,076	\$ 511,661	\$ 371,721	\$ 459,190
City Manager	1,103,392	1,060,062	1,619,586	2,286,038	2,189,514
City Clerk	234,498	261,408	259,086	248,763	258,103
City Attorney	431,871	456,107	468,242	462,708	474,877
Human Resources	2,412,600	2,412,518	2,527,943	2,810,757	2,878,751
Information Technology	2,643,615	2,909,254	3,028,347	2,999,433	3,085,038
Fire/Rescue	12,763,569	12,839,310	13,421,532	13,761,418	14,088,566
Financial Services	2,207,037	2,454,669	2,479,816	2,512,352	2,560,384
Police	22,878,563	22,575,236	23,353,229	23,270,293	23,959,538
Recreation and Parks	7,429,094	7,400,170	7,600,386	7,645,027	7,854,904
Public Works	8,129,886	7,924,225	8,825,596	9,552,721	9,591,970
Community Development	2,234,844	2,466,066	2,657,084	2,602,907	2,638,416
Total by Department	\$ 62,841,214	\$ 63,122,101	\$ 66,752,509	\$ 68,524,138	\$ 70,039,251
Indirect Cost Reimbursement	\$ (1,111,218)	\$ (1,284,768)	\$ (1,268,214)	\$ (1,432,859)	\$ (1,459,519)
Other Post Employment Benefits	350,000	400,000	450,000	500,000	500,000
Contingency	-	-	200,000	150,000	200,000
Total Expenses by Department	\$ 62,079,996	\$ 62,237,333	\$ 66,134,295	\$ 67,741,279	\$ 69,279,732
Transfers to Other Funds	\$ 8,457,031	\$ 11,408,692	\$ 8,936,493	\$ 9,842,013	\$ 9,556,558
Total Capital Improvements	3,590,692	2,596,181	3,034,892	4,257,314	2,996,801
Total General Fund	\$ 74,127,719	\$ 76,242,206	\$ 78,105,680	\$ 81,840,606	\$ 81,835,091

FY 2017 Proposed Budget



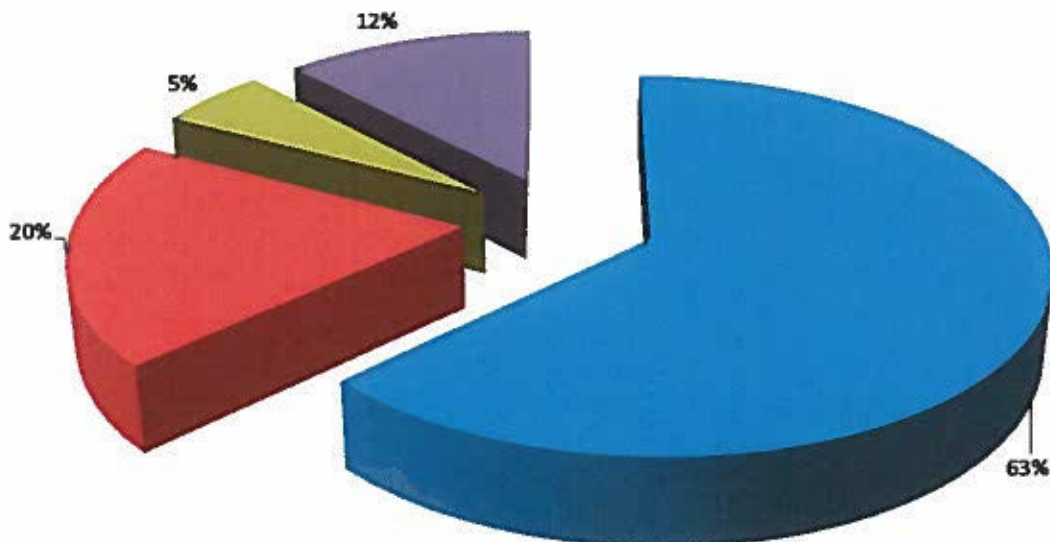
CITY OF GREENVILLE
GENERAL FUND EXPENDITURES BY LINE ITEM

	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Personnel					
Regular Salaries	\$ 30,433,298	\$ 31,341,269	\$ 33,201,337	\$ 34,290,680	\$ 35,243,074
Overtime	959,969	1,000,421	1,156,280	1,165,338	1,165,338
Off-Duty	336,602	413,046	242,838	242,838	242,838
Allowances	392,560	459,223	477,535	467,940	467,940
FICA	2,439,744	2,419,415	2,256,579	2,397,532	2,463,484
Retirement	2,345,705	2,235,190	2,333,083	2,283,445	2,349,187
Health Insurance	8,659,350	7,940,242	8,679,976	8,915,594	9,269,624
Group Life	92,550	72,915	89,540	117,494	117,494
Workers' Compensation	655,507	663,609	840,825	658,878	563,878
Education/Training Assistance	21,141	28,087	17,100	17,100	17,100
401K Program	811,744	817,076	821,818	828,182	841,863
Other Personnel Expense	-	128,210	164,545	179,895	179,945
Total Personnel	\$ 47,148,170	\$ 47,518,703	\$ 50,281,456	\$ 51,564,916	\$ 52,921,765
Operating					
Travel/Training	\$ 307,451	338,264	374,730	404,909	414,605
Professional Services	21,797	38,469	37,007	32,000	32,000
Equipment Maintenance	196,390	156,123	142,040	226,908	237,941
Vehicle Maintenance	625,146	617,084	612,688	725,416	743,554
Building Maintenance	367,767	302,338	264,635	299,690	300,000
Fleet Labor	518,451	573,656	623,966	921,438	915,268
Supplies & Materials	1,180,372	1,408,227	1,580,060	1,480,194	1,523,007
Street Lighting	1,318,241	1,423,108	1,505,670	1,568,840	1,568,840
Fire/Rescue General Expenses	196,164	192,344	113,100	117,775	125,250
Grants & Donations	187,241	122,892	185,000	262,140	214,600
Computer Software	355,870	540,278	606,946	705,024	644,947
Computer Hardware	136,769	97,635	198,006	313,044	441,692
Contracted Services	2,463,184	2,621,832	2,932,889	3,257,875	3,192,966
Pitt County Tax Collection	443,594	508,676	570,000	600,000	610,000
Radio Maintenance	132,388	135,061	143,870	199,310	204,741
Copier Maintenance	55,310	53,025	61,730	57,807	57,807
Dues & Subscriptions	176,443	238,325	194,788	207,659	212,805
Elections	55,444	-	70,000	-	75,000
Printing	50,924	51,517	61,827	91,715	92,946
Advertising	83,711	78,329	109,950	121,478	125,865
Postage	36,361	23,091	45,935	65,000	70,000
Telephone	307,168	275,709	310,324	326,989	327,979
Utilities	1,034,138	1,024,089	1,286,508	1,122,202	1,138,780
Fuel	949,327	655,964	716,110	667,024	689,700
Laundry & Cleaning	22,034	19,978	22,785	33,502	33,502
General Liability Insurance	871,518	1,025,774	992,800	811,000	811,000
Uniforms	385,457	234,447	335,142	312,060	312,585
Fleet Service Cost Fixed	1,074,204	966,141	967,040	1,044,702	1,044,902
Other Expense	2,140,180	1,881,022	1,405,507	1,395,503	1,385,602
Other Post Employment Benefits	350,000	400,000	450,000	500,000	500,000
Contingency	-	-	200,000	150,000	200,000
Department Reductions	-	-	-	(450,000)	(450,000)
Total Operating	\$ 16,043,044	\$ 16,003,398	\$ 17,121,053	\$ 17,571,204	\$ 17,797,884
Capital Outlay / Capital Improvements	3,590,692	2,596,181	3,034,892	4,295,332	3,018,403
Total General Fund Capital	\$ 3,590,692	\$ 2,596,181	\$ 3,034,892	\$ 4,295,332	\$ 3,018,403

**CITY OF GREENVILLE
GENERAL FUND EXPENDITURES BY LINE ITEM**

	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Transfers					
Facilities Improvement Fund	\$ -	\$ 1,545,434	\$ 1,579,180	\$ 1,590,000	\$ 1,642,000
Street Improvement Program	-	2,650,000	1,000,000	1,000,000	1,000,000
Debt Service Fund	3,384,782	4,113,477	4,197,502	4,737,002	4,737,002
Sheppard Memorial Library	1,149,486	1,248,774	1,162,192	1,197,058	1,232,969
Housing Division	130,427	211,327	313,835	292,684	307,806
Transit Fund	-	711,443	683,784	565,269	636,781
Capital Reserve Fund	25,000	43,369	-	460,000	-
Sanitation Fund	373,598	-	-	-	-
BANA - ERP	2,500,000	-	-	-	-
South Tar River Greenway	12,556	-	-	-	-
South Greenville Project	-	200,000	-	-	-
FEMA - Hurricane Irene	-	180,592	-	-	-
COPS Law Enforcement	-	262,968	-	-	-
Powell Bill	-	-	-	-	-
Health Fund	783,044	-	-	-	-
Other Transfers	98,138	241,308	-	-	-
Total Transfers	8,457,031	11,408,692	8,936,493	9,842,013	9,556,558
Indirect Cost Reimbursement	(1,111,218)	(1,284,768)	(1,268,214)	(1,432,859)	(1,459,519)
Total Expenditures	\$ 74,127,719	\$ 76,242,206	\$ 78,105,680	\$ 81,840,606	\$ 81,835,091

FY 2017 Proposed Budget



FY 2016/2017 Operating Budget & 2017/18 Financial Plan



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Other Fund Budget Summaries

Other Funds

This section will include the revenues and expenses for the following funds:

- Debt Service Fund
- Public Transportation
- Fleet Maintenance
- Sanitation
- Stormwater
- Housing
- Health Insurance
- Vehicle Replacement
- Facilities Improvement
- Capital Reserve

FY 2016/2017 Operating Budget & 2017/18 Financial Plan



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Debt Service Fund Budget Summary

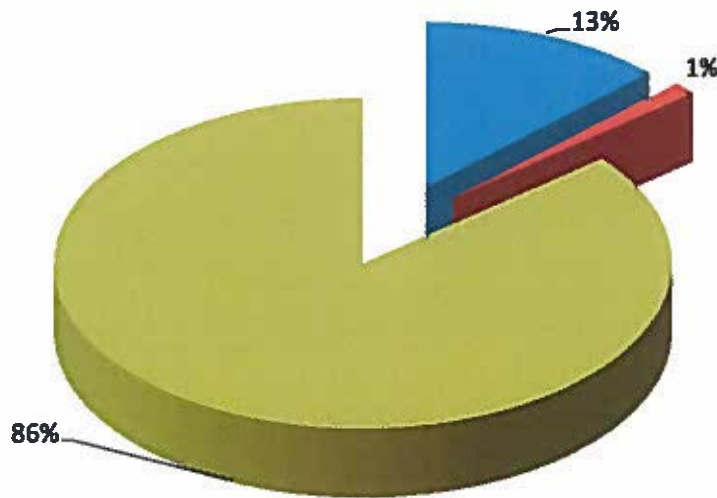
Debt Service Fund

The Debt Service Fund accounts for the payment of the City's debt. When payments are due, the General Fund transfers the needed funds into this fund for payment.

**DEBT SERVICE FUND
REVENUE SUMMARY**

	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Revenues:					
Occupancy Tax	\$ 565,728	\$ 636,088	\$ 685,181	\$ 696,436	\$ 711,932
Transfer from Powell Bill	157,220	66,107	60,440	68,677	73,299
Transfer from General Fund	3,012,673	4,047,370	4,137,062	4,668,325	4,663,703
Investment Earnings	143	329	-	-	-
Total	\$ 3,735,764	\$ 4,749,894	\$ 4,882,683	\$ 5,433,438	\$ 5,448,934

DEBT SERVICE REVENUES 2017

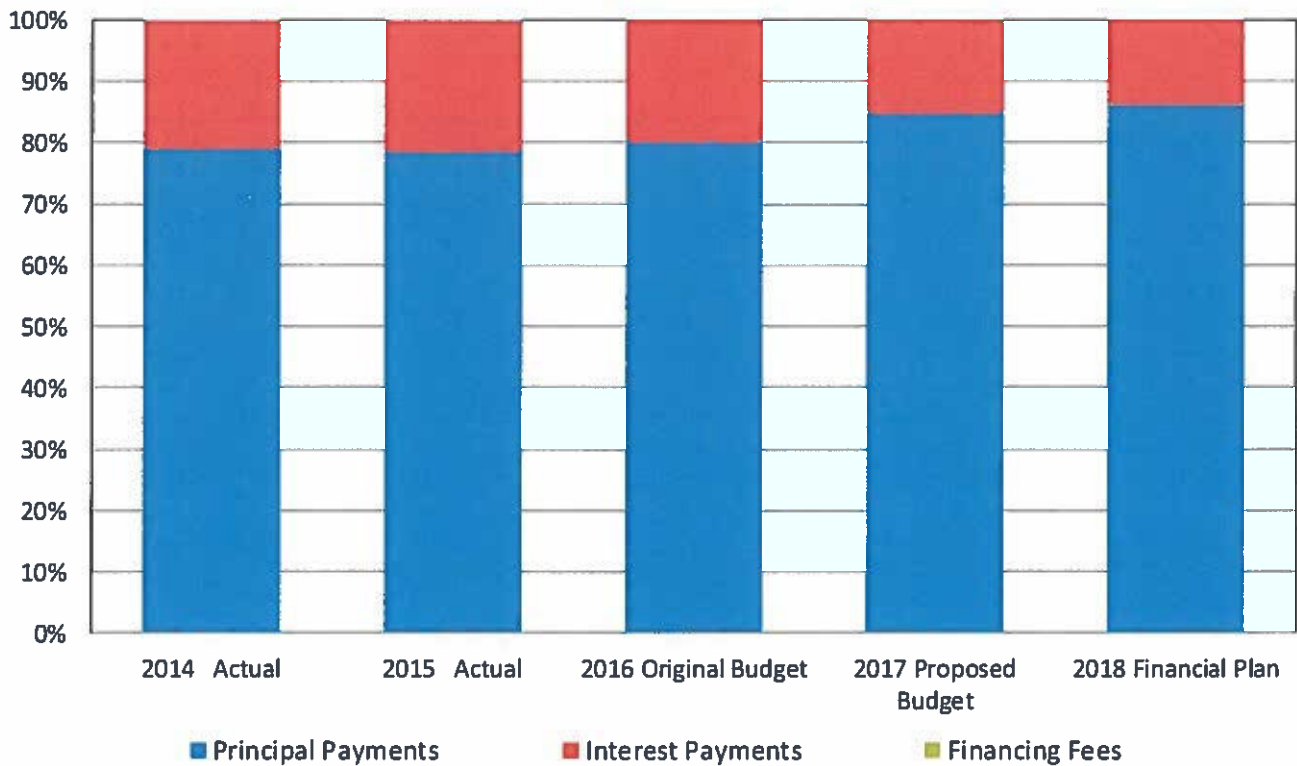


■ Occupancy Tax
 ■ Transfer from Powell Bill
 ■ Transfer from General Fund

**DEBT SERVICE FUND
EXPENSE SUMMARY**

	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Expenses:					
Principal Payments	\$ 3,341,784	\$ 3,766,065	\$ 3,904,654	\$ 4,606,181	\$ 4,682,088
Interest Payments	885,515	1,024,261	978,029	827,257	766,846
Financing Fees	8,486	9,671	-	-	-
Total	\$ 4,235,786	\$ 4,799,997	\$ 4,882,683	\$ 5,433,438	\$ 5,448,934

DEBT SERVICE EXPENSES



FY 2016/2017 Operating Budget & 2017/18 Financial Plan



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Public Transportation Budget Summary

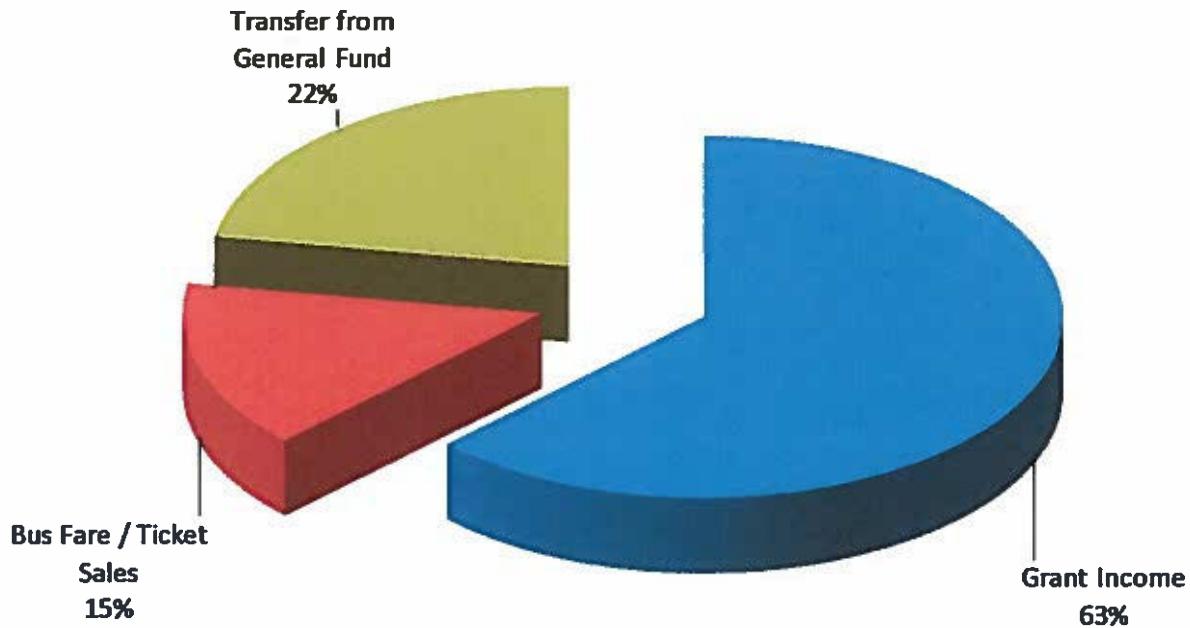
Pubic Transportation Fund

Planning activities remain approximately the same and are reimbursed at 80% from Federal funds. Federal operating funding remains at 50% of the total. Capital items and ADA service and preventative maintenance items requested are reimbursable at 80% Federal share.

**PUBLIC TRANSPORTATION FUND
REVENUE SUMMARY**

	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Revenues:					
Grant Income	\$ 1,425,349	\$ 3,043,669	\$ 2,356,113	\$ 1,584,729	\$ 1,757,197
Bus Fare / Ticket Sales	329,858	319,129	376,474	380,014	380,014
Other Revenues	465	83,067	238	-	-
Transfer from General Fund	214,889	711,443	683,784	565,269	636,781
Appropriated Fund Balance	-	-	83,026	-	-
Total	\$ 1,970,561	\$ 4,157,308	\$ 3,499,635	\$ 2,530,012	\$ 2,773,992

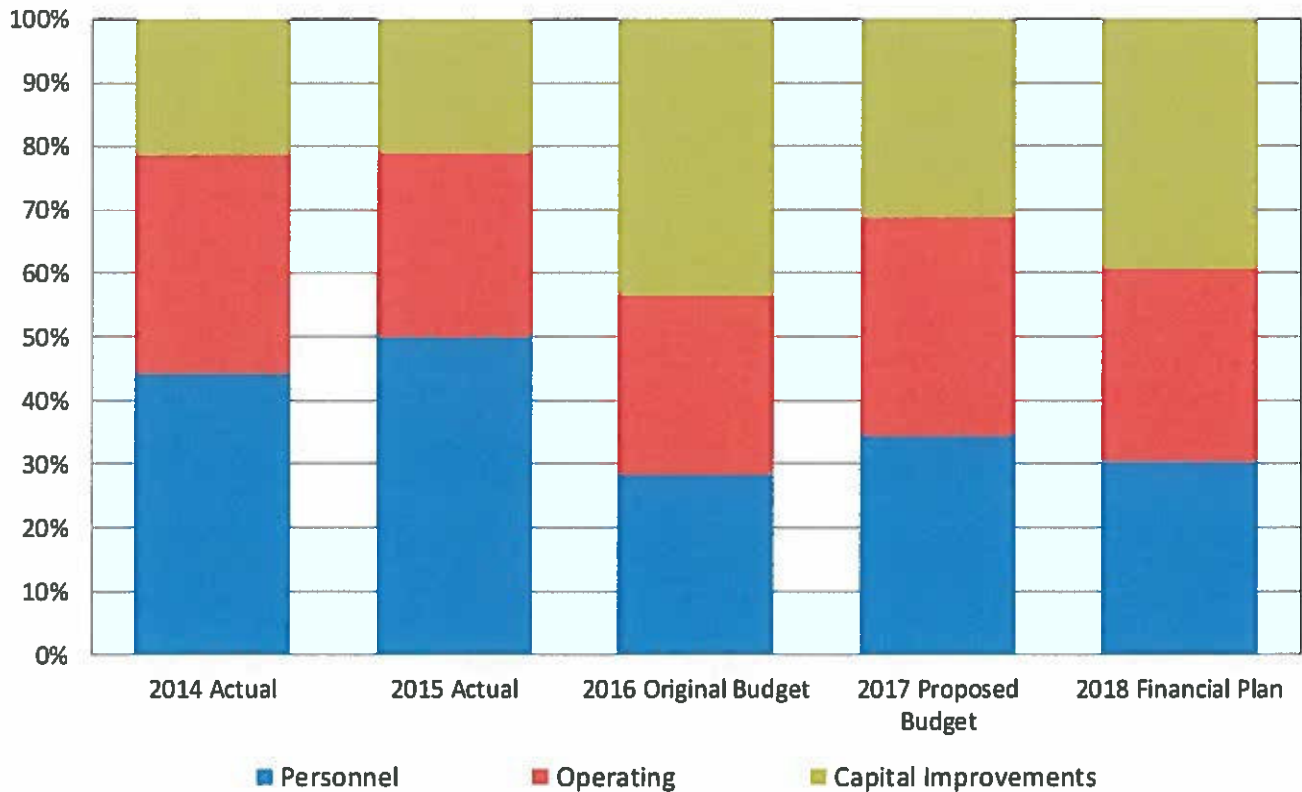
TRANSIT REVENUES 2017



**PUBIC TRANSPORTATION FUND
EXPENSE SUMMARY**

	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Expenses:					
Personnel	\$ 1,129,828	\$ 1,114,361	\$ 1,059,314	\$ 1,107,356	\$ 1,171,234
Operating	659,929	797,856	1,069,029	1,005,544	1,180,568
Capital Improvements	474,773	2,071,804	1,371,292	417,112	422,190
Total	\$ 2,264,530	\$ 3,984,021	\$ 3,499,635	\$ 2,530,012	\$ 2,773,992

TRANSIT EXPENSES



FY 2016/2017 Operating Budget & 2017/18 Financial Plan



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Fleet Maintenance Budget Summary

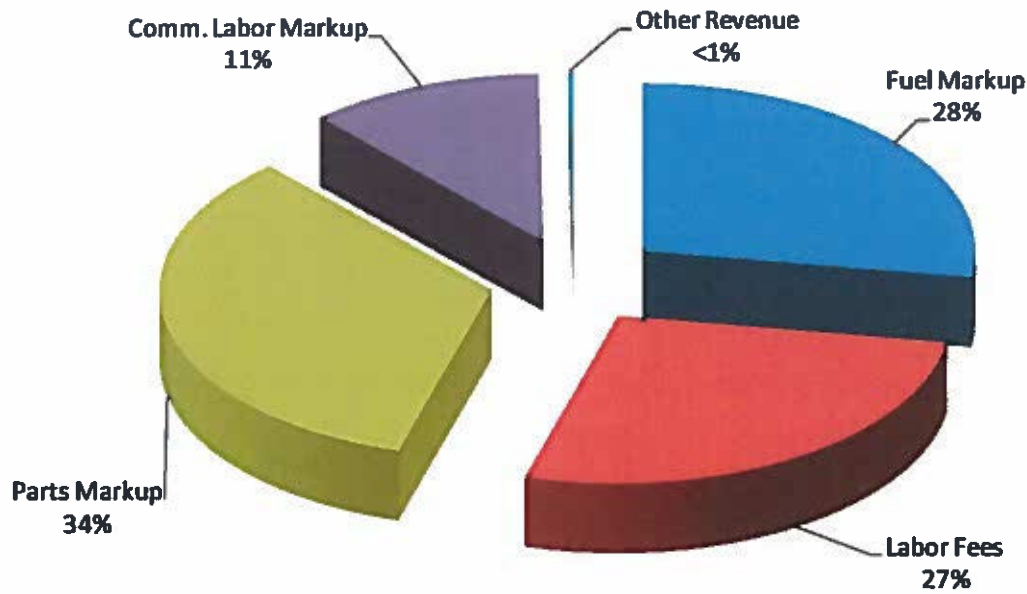
Fleet Maintenance

The Fleet Maintenance Fund has been established as an internal service fund to account for charge-backs to the respective departments of the City for labor, fuel, and parts for items needed to maintain City vehicles. The creation of this fund will assist the City in more accurately reflecting the true costs of the vehicle maintenance by department.

**FLEET SERVICE FUND
REVENUE SUMMARY**

	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Revenues:					
Fuel Markup	\$ 1,653,629	\$ 1,095,091	\$ 1,837,197	\$ 1,169,099	\$ 1,222,336
Labor Fees	892,086	939,388	1,026,765	1,142,540	1,136,773
Parts Markup	985,413	1,093,418	1,460,365	1,434,129	1,471,233
Comm. Labor Markup	393,243	438,418	113,590	484,925	496,796
Other Revenues	11,615	9,314	19,470	9,685	9,933
Total	\$ 3,935,987	\$ 3,575,629	\$ 4,457,387	\$ 4,240,378	\$ 4,337,071

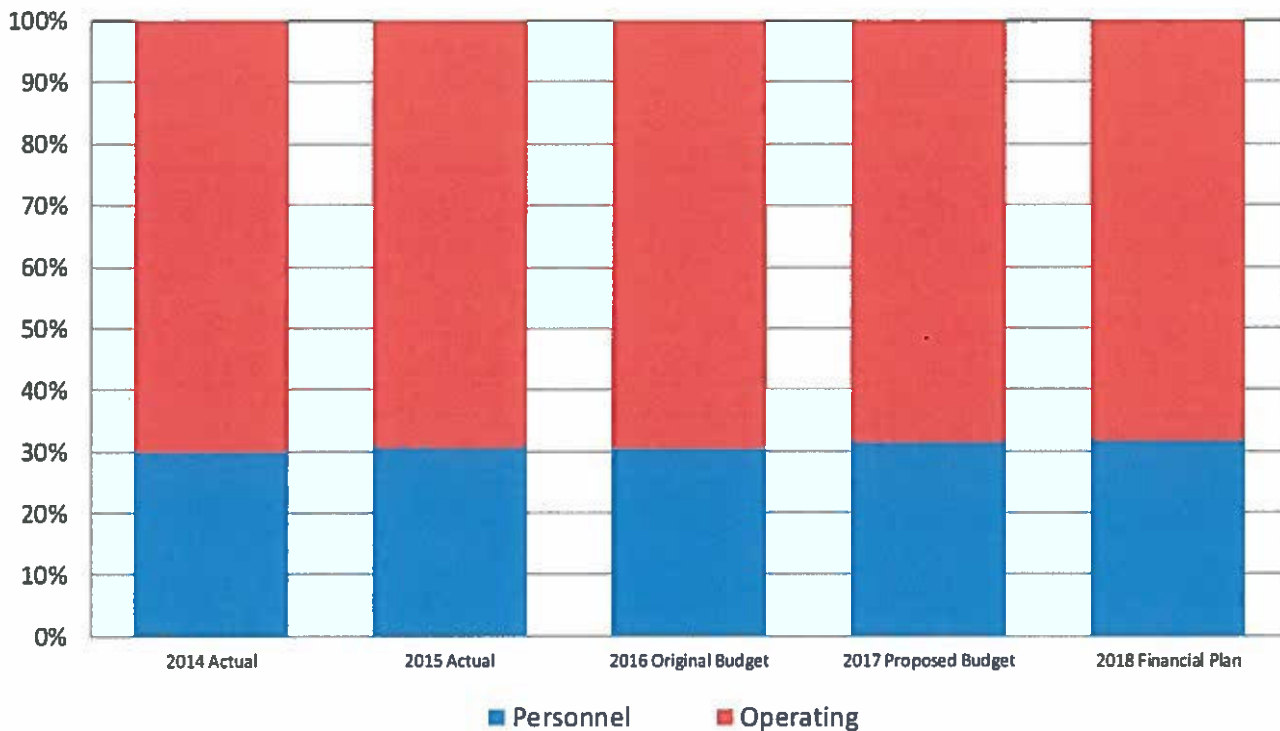
FLEET REVENUES 2017



**FLEET SERVICE FUND
EXPENSE SUMMARY**

	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Expenses:					
Personnel	\$ 1,324,180	\$ 1,397,377	\$ 1,411,112	\$ 1,419,370	\$ 1,460,560
Operating	3,002,714	2,677,115	3,046,275	2,821,008	2,876,511
Total	\$ 4,326,894	\$ 4,074,492	\$ 4,457,387	\$ 4,240,378	\$ 4,337,071

FLEET EXPENSES



FY 2016/2017 Operating Budget & 2017/18 Financial Plan



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Sanitation Fund Budget Summary

Sanitation Fund

The Sanitation Fund is established to account for the user charges, fees, and all operating costs associated with the operation of the Sanitation Division operated through the Public Works Department of the City. The Sanitation Division offers comprehensive solid waste services such as garbage, recyclable, bulky trash, leaf collection, as well as mosquito and rodent control.

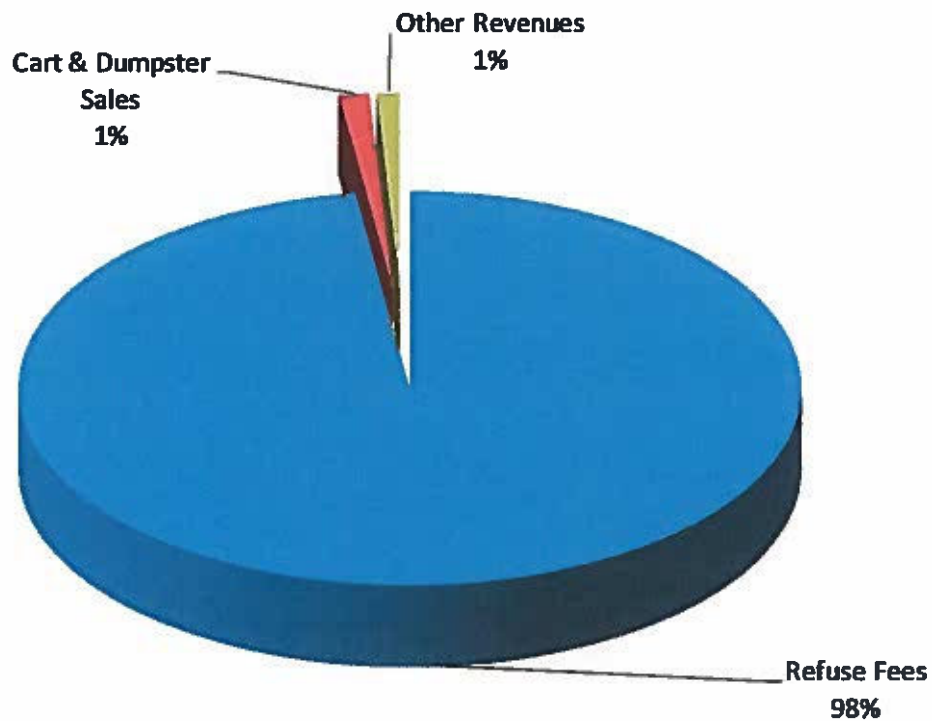
Scheduled Changes in Monthly Rates

	Back Yard Rates		Curbside Rates	
	Monthly Rate	Change	Monthly Rate	Change
2015 Actual	\$ 43.55	\$ 1.25	\$ 14.50	\$ 1.25
2016 Actual	44.30	0.75	15.25	0.75
2017 Projected	44.30	-	15.75	0.50
2018 Projected	-	-	16.00	0.25
2019 Projected	-	-	16.25	0.25
2020 Projected	-	-	16.50	0.25

**SANITATION FUND
REVENUE SUMMARY**

	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Revenues:					
Refuse Fees	\$ 6,610,506	\$ 7,015,305	\$ 7,116,078	\$ 7,481,586	\$ 7,449,600
Cart & Dumpster Sales	127,413	91,196	140,000	93,020	94,880
Other Revenues	147,112	105,235	215,500	73,345	74,806
Transfer from General Fund	373,598	-	-	-	-
Bond Proceeds	315,000	360,000	330,000	-	-
Total	\$ 7,573,629	\$ 7,571,736	\$ 7,801,578	\$ 7,647,951	\$ 7,619,286

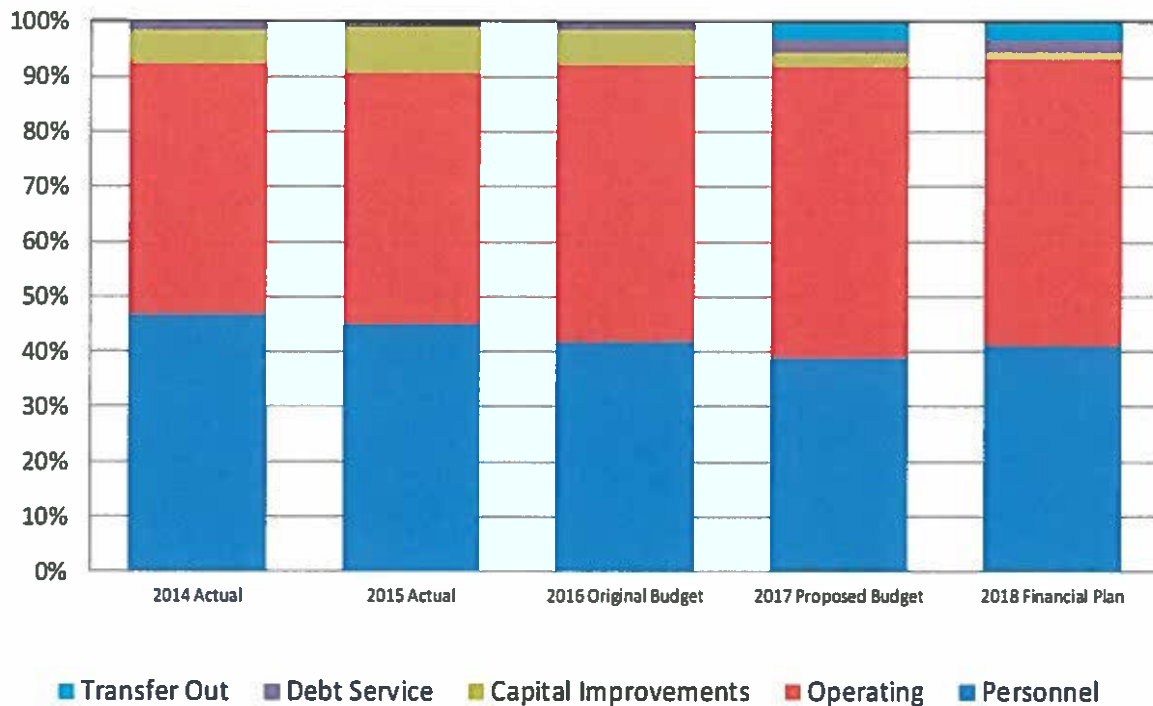
SANITATION REVENUES 2017



**SANITATION FUND
EXPENSE SUMMARY**

	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Expenses:					
Personnel	\$ 3,585,621	\$ 3,178,689	\$ 3,249,568	\$ 2,973,021	\$ 3,121,396
Operating	3,524,393	3,239,932	3,936,723	4,054,203	3,978,131
Capital Improvements	480,697	608,034	510,000	200,000	101,606
Debt Service	104,920	57,991	105,287	170,727	168,153
Transfer Out	-	-	-	250,000	250,000
Total	\$ 7,695,631	\$ 7,084,646	\$ 7,801,578	\$ 7,647,951	\$ 7,619,286

SANITATION EXPENSES



FY 2016/2017 Operating Budget & 2017/18 Financial Plan



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Stormwater Fund Budget Summary

Stormwater Fund

The Stormwater Utility Fund is an enterprise fund established to implement the City’s Stormwater Management Program. Revenue for this program is generated through a Stormwater fee paid by citizens owning improved property with buildings, parking lots, driveways, etc. The Stormwater Management Program is implemented through the Public Works Department’s Engineering and Street Maintenance Divisions. It is directed at compliance with Federal and State environmental regulations through the implementation of local development regulations, capital improvements, and storm drain maintenance. A fee increase of \$0.50/ERU is proposed annually for the next two years so as to move forward with the Watershed Master Plan and complete various other projects of high priority.

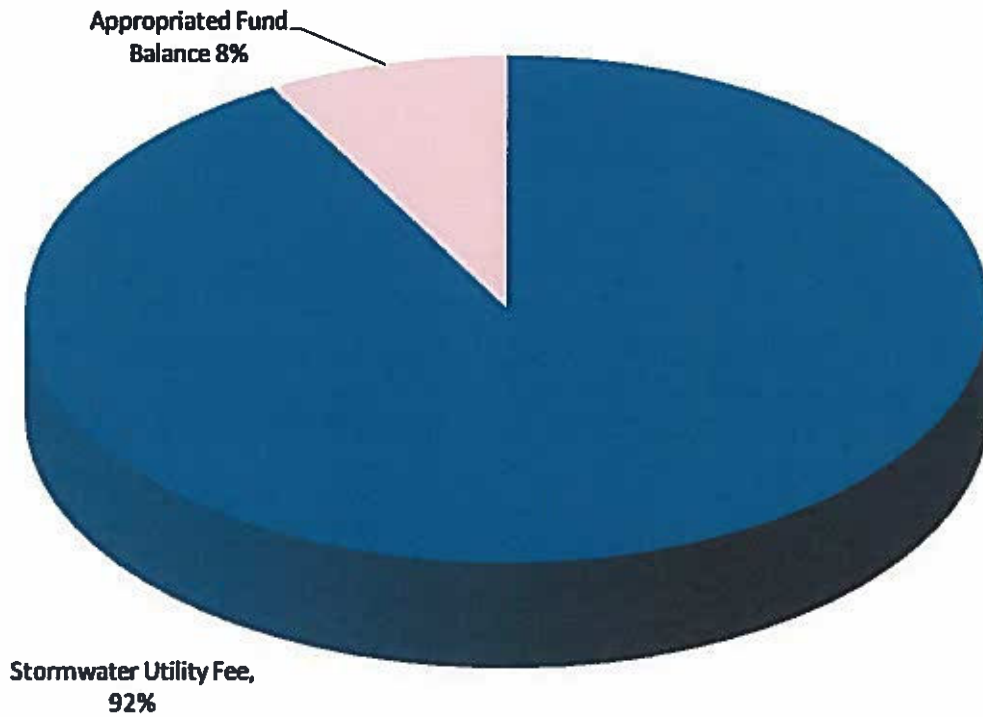
Scheduled Change in Monthly Rates

	Monthly	
	Rate	Change
	-----	-----
2015 Actual	\$ 3.85	\$ 0.50
2016 Actual	4.35	0.50
2017 Projected	4.85	0.50
2018 Projected	5.35	0.50
2019 Projected	5.35	-
2020 Projected	5.35	-

**STORMWATER FUND
REVENUE SUMMARY**

	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Revenues:					
Stormwater Utility Fee	\$ 3,667,563	\$ 4,354,309	\$ 4,903,758	\$ 5,374,886	\$ 5,928,998
Other Revenue	2,450	167,930	2,000	-	-
Transfer from Other Funds	1,243	-	-	-	-
Appropriated Fund Balance	-	-	-	475,333	-
Total	\$ 3,671,256	\$ 4,522,239	\$ 4,905,758	\$ 5,850,219	\$ 5,928,998

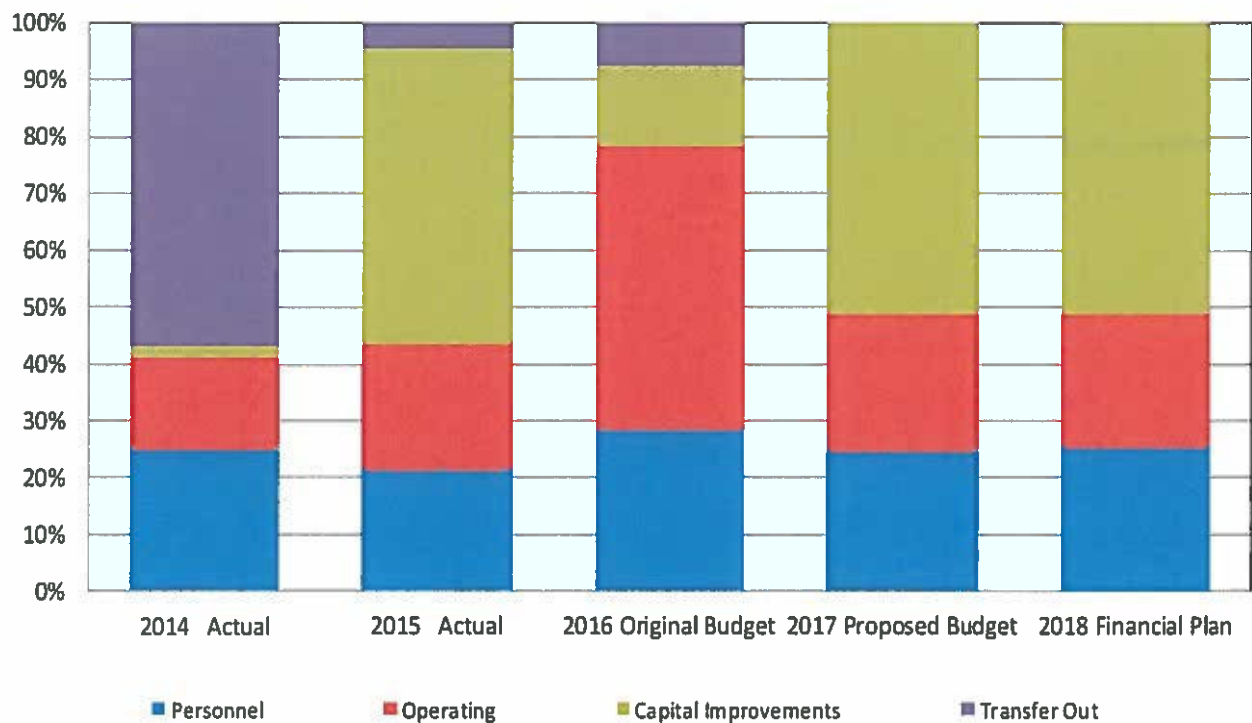
STORMWATER REVENUES 2017



**STORMWATER FUND
EXPENSE SUMMARY**

	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Expenses:					
Personnel	\$ 1,602,482	\$ 1,261,563	\$ 1,374,289	\$ 1,438,305	\$ 1,481,598
Operating	1,057,358	1,333,290	2,470,787	1,411,914	1,404,400
Capital Improvements	134,342	3,112,364	693,722	3,000,000	3,043,000
Transfer Out	3,675,669	257,515	366,960	-	-
Total	\$ 6,469,851	\$ 5,964,732	\$ 4,905,758	\$ 5,850,219	\$ 5,928,998

STORMWATER EXPENSES



FY 2016/2017 Operating Budget & 2017/18 Financial Plan



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Housing Fund Budget Summary

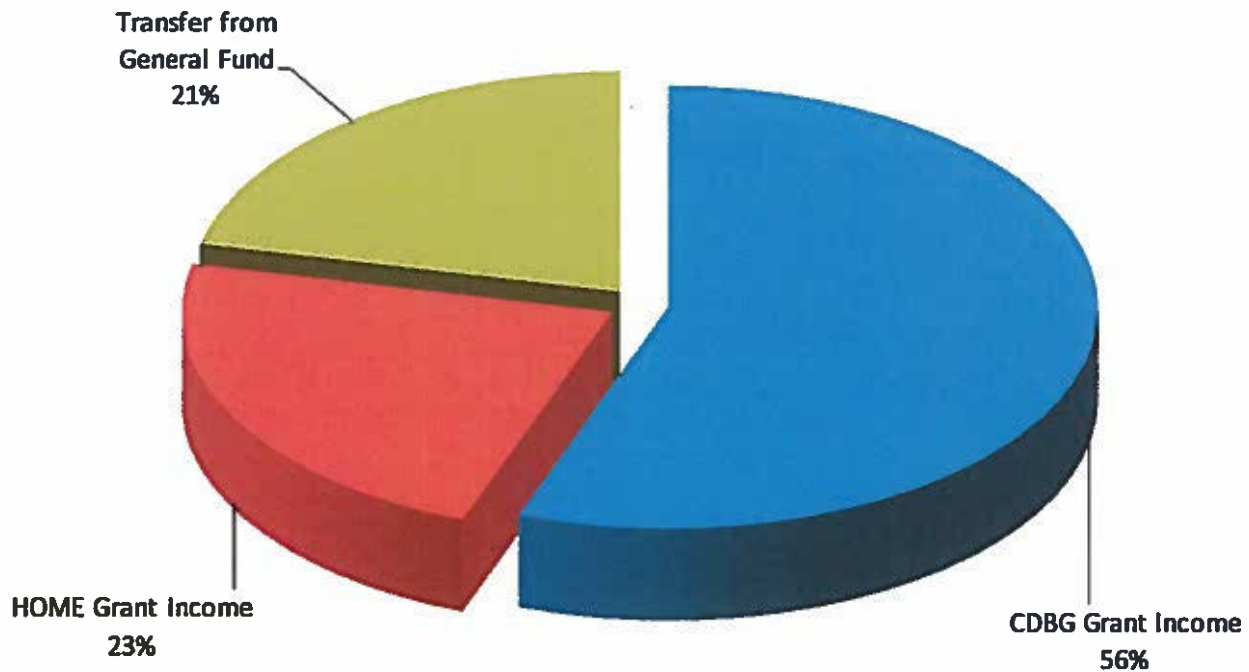
Housing Fund

The Housing Division will administer US Department of Housing and Urban Development Community Development Block Grant Funds and Local Bond Funds. The funds are used to develop programs to serve low and moderate-income households. To this end, this fund is responsible for monitoring programs for compliance with local, state, and federal program standards. This fund also provides housing rehabilitation assistance to owner occupants, assistance to nonprofit agencies, down-payment assistance to homebuyers, acquisition and demolition of substandard structures, and program administrative funding.

**HOUSING FUND
REVENUE SUMMARY**

	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Revenues:					
CDBG Grant Income	\$ 2,408,892	\$ 1,006,478	\$ 800,219	\$ 796,296	\$ 796,296
HOME Grant Income	2,943,831	446,867	329,316	327,047	327,047
Program Income	463,120	25,786	-	-	-
Transfer from General Fund	518,995	211,327	313,835	292,684	307,806
Total	\$ 6,458,887	\$ 1,890,458	\$ 1,443,370	\$ 1,416,027	\$ 1,431,149

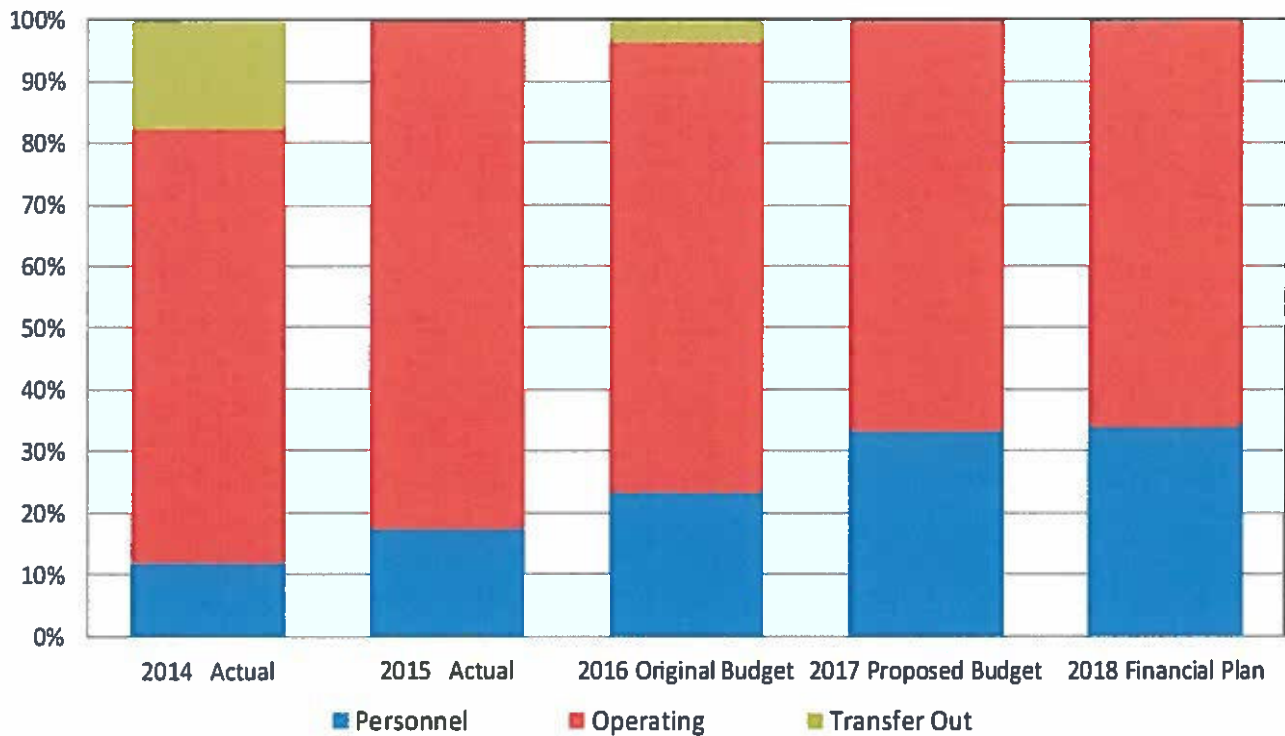
HOUSING FUND REVENUES 2017



**HOUSING FUND
REVENUE SUMMARY**

	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Expenses:					
Personnel	\$ 738,513	\$ 285,248	\$ 332,864	\$ 466,903	\$ 483,754
Operating	4,389,332	1,383,869	1,055,506	949,124	947,395
Transfer Out	1,115,900	-	55,000	-	-
Total	\$ 6,243,745	\$ 1,669,117	\$ 1,443,370	\$ 1,416,027	\$ 1,431,149

HOUSING FUND EXPENSES



FY 2016/2017 Operating Budget & 2017/18 Financial Plan



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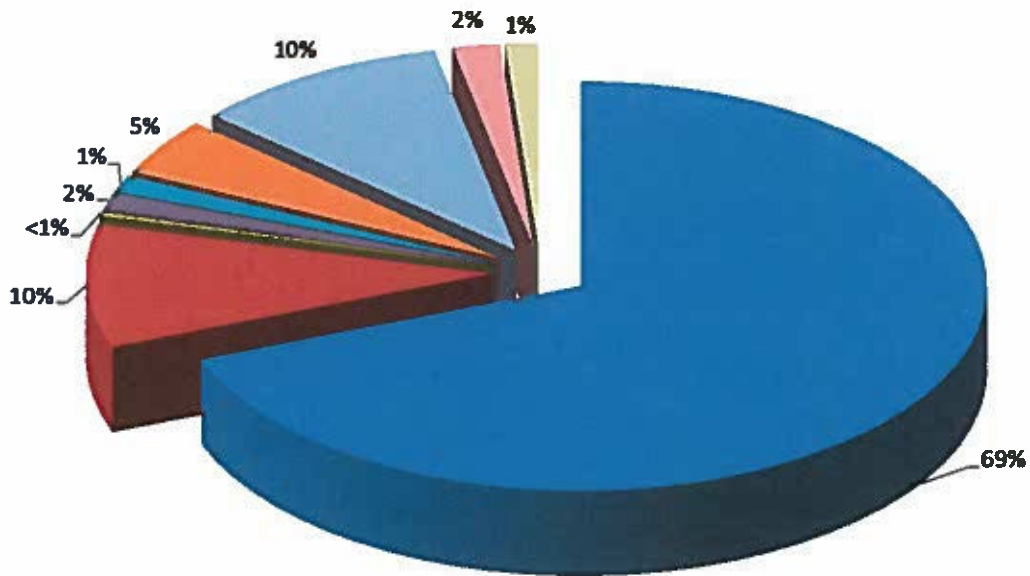
Health Fund Budget Summary

Health Fund

The Health Fund is used to account for the administration of the City's health insurance program.

CITY OF GREENVILLE
HEALTH FUND REVENUES

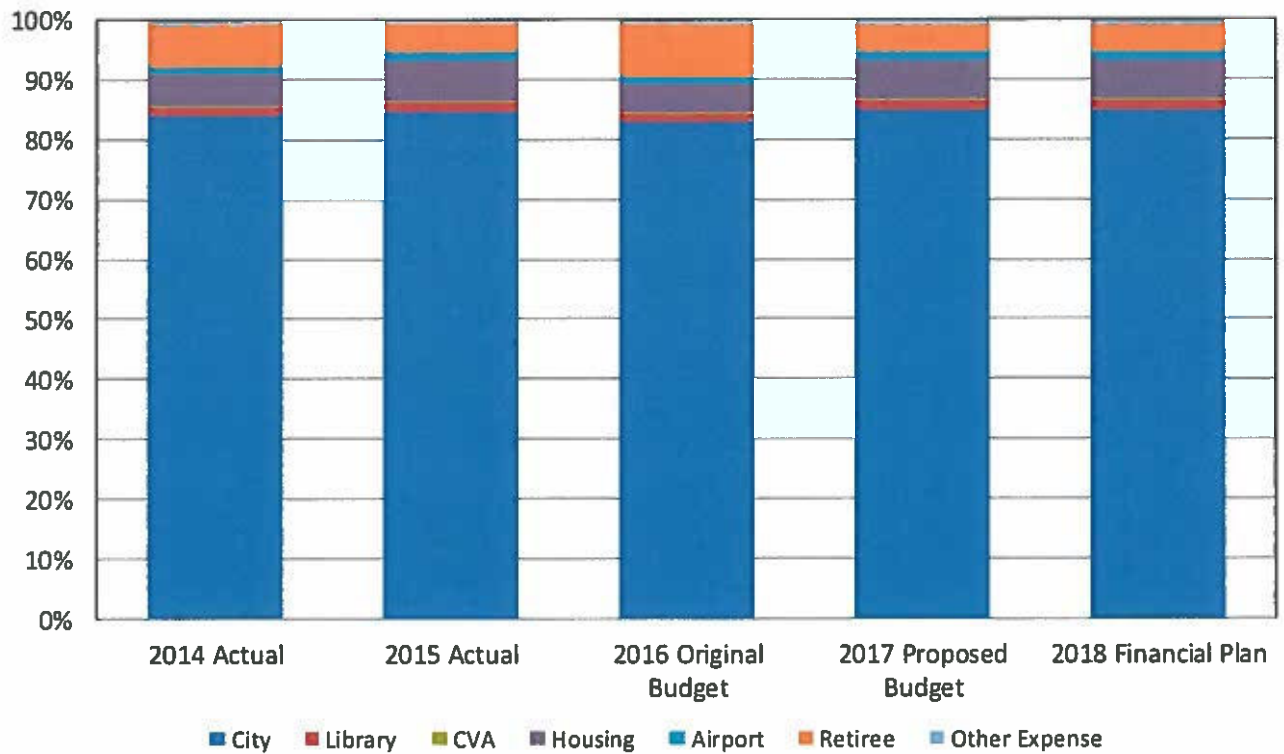
	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Revenues:					
City Employer Contribution	\$ 8,896,226	\$ 8,394,660	\$ 9,189,755	\$ 8,837,053	\$ 9,197,718
City Employee Contribution	1,673,797	1,624,498	1,732,579	1,245,311	991,464
CVA Contributions	44,920	45,988	64,875	48,670	51,713
Library Contributions	169,590	177,134	179,733	176,895	182,536
Airport Contributions	138,940	158,947	144,865	168,179	173,411
Housing Authority Contributions	568,368	597,920	528,535	581,284	599,541
Retiree Contributions	1,166,350	1,094,678	1,295,202	1,311,058	1,349,309
Other Revenues	76,425	86	-	4,246	4,246
Insurance Company Refund / Reimb.	236,127	242,752	188,219	240,000	240,000
Appropriated Fund Balance	-	-	713,677	172,876	345,752
Total	\$ 12,970,743	\$ 12,336,663	\$ 14,037,440	\$ 12,785,572	\$ 13,135,690



- City Employer Contribution
- City Employee Contribution
- CVA Contributions
- Library Contributions
- Airport Contributions
- Housing Authority Contributions
- Retiree Contributions
- Insurance Company Refund / Reimb.
- Appropriated Fund Balance

**CITY OF GREENVILLE
HEALTH FUND EXPENSES**

	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Expenses:					
City	8,747,180	9,854,263	11,618,278	10,851,187	11,137,330
Library	145,597	186,670	210,627	209,203	216,313
CVA	34,342	38,511	58,487	52,814	54,611
Housing	564,393	782,673	643,980	812,915	841,305
Airport	111,143	156,146	165,992	177,167	183,234
Retiree	770,627	563,766	1,245,820	592,286	612,897
Other Expense	55,721	56,819	94,256	90,000	90,000
Total	\$ 10,429,003	\$ 11,638,848	\$ 14,037,440	\$ 12,785,572	\$ 13,135,690



FY 2016/2017 Operating Budget & 2017/18 Financial Plan



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Vehicle Replacement Fund Budget Summary

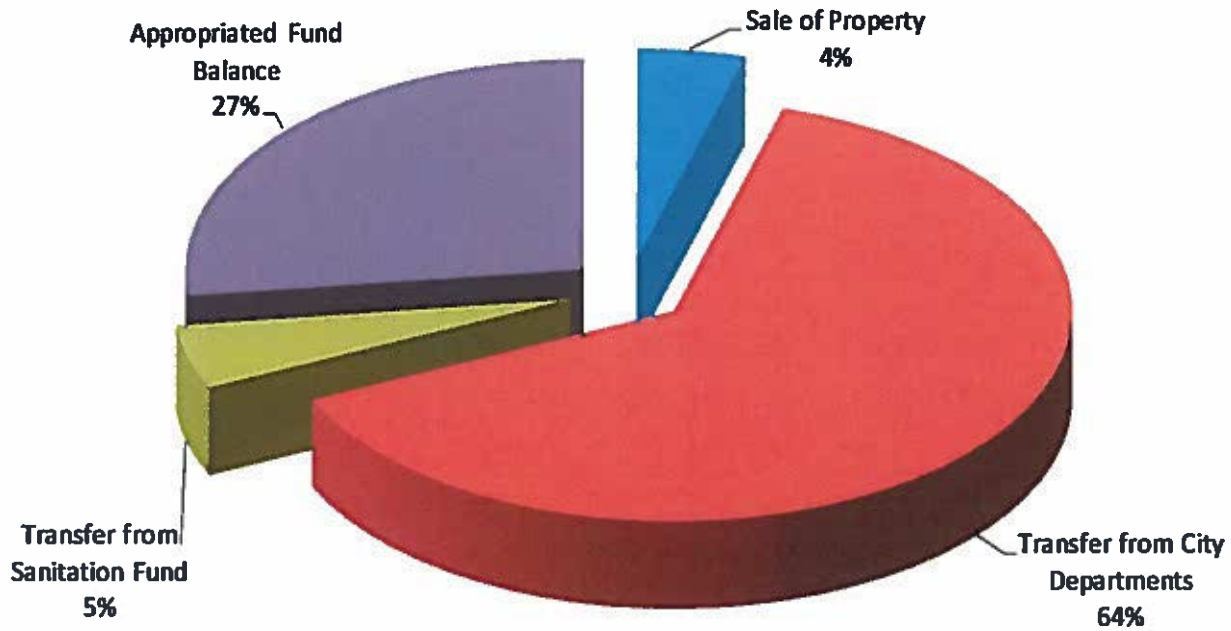
Vehicle Replacement Fund

The Vehicle Replacement Fund accounts for monies to fund the City's capital budget, for the replacement of vehicles. All vehicles/equipment maintained by the Fleet Maintenance Division of the Public Works Department are considered under this fund. This fund minimizes fluctuations in the annual budget for vehicle expenditures and establishes a manageable replacement cycle.

**VEHICLE REPLACEMENT FUND
REVENUE SUMMARY**

	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Revenues:					
Sale of Property	\$ 129,819	\$ 219,488	\$ -	\$ 223,000	\$ 227,460
Insurance Proceeds	156,047	-	-	-	-
Transfer from City Departments	3,597,337	2,635,322	2,807,071	3,226,826	3,379,636
Transfer from Sanitation Fund	-	-	-	250,000	250,000
Appropriated Fund Balance	-	-	1,032,291	1,366,917	1,077,674
Total	\$ 3,883,203	\$ 2,854,810	\$ 3,839,362	\$ 5,066,743	\$ 4,934,770

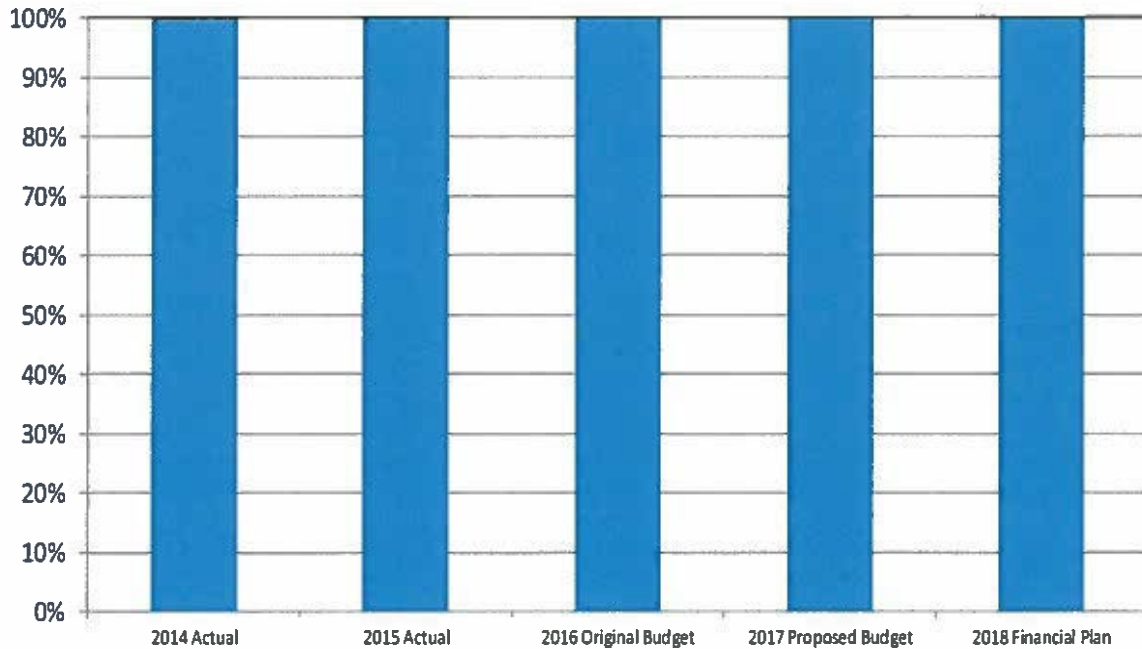
VEHICLE REPLACEMENT REVENUES 2017



**VEHICLE REPLACEMENT FUND
EXPENSE SUMMARY**

	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Expenses:					
Capital Equipment	\$ 4,924,343	\$ 3,334,759	\$ 3,839,362	\$ 5,066,743	\$ 4,934,770
Total	\$ 4,924,343	\$ 3,334,759	\$ 3,839,362	\$ 5,066,743	\$ 4,934,770

VEHICLE REPLACEMENT EXPENSES



FY 2016/2017 Operating Budget & 2017/18 Financial Plan



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Facilities Improvement Fund Budget Summary

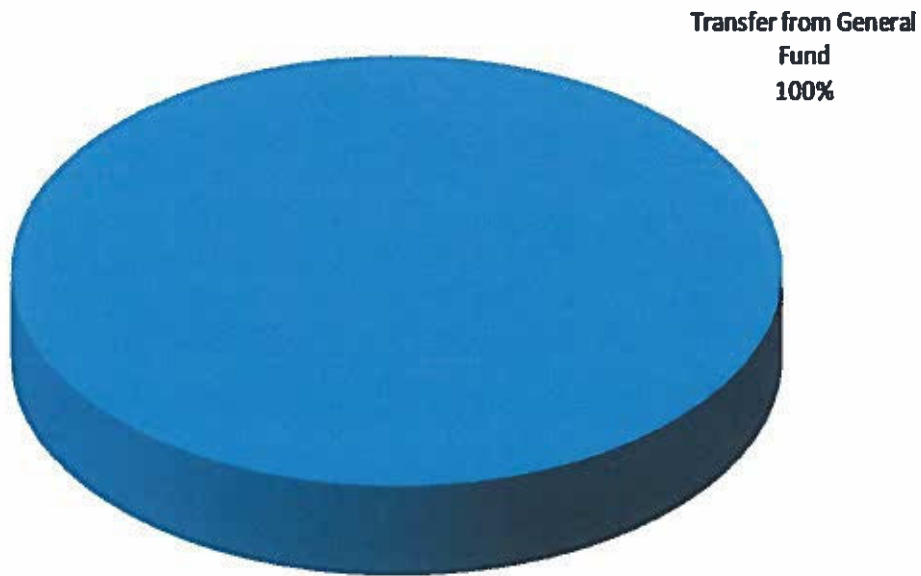
Facilities Improvement Fund

The Facilities Improvement Fund accounts for monies to fund deferred maintenance projects as outlined in the City's 10 Year Facilities Improvement Plan. The projects funded include facility operations projects that are overseen by the Public Works department as well as Parks and Recreation improvement projects that are overseen by the Parks and Recreation department. The fund was created back in fiscal year 2014-15 through a \$0.01 increase in the ad valorem property tax rate. The fund receives funding through transfers from the General Fund in an amount needed to fund the annual budgeted projects.

FACILITY IMPROVEMENT FUND
REVENUE SUMMARY

	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Proposed Plan
Revenues:					
Transfer from General Fund	\$ -	\$ 1,545,434	\$ 2,317,630	\$ 1,590,000	\$ 1,642,000
Total	\$ -	\$ 1,545,434	\$ 2,317,630	\$ 1,590,000	\$ 1,642,000

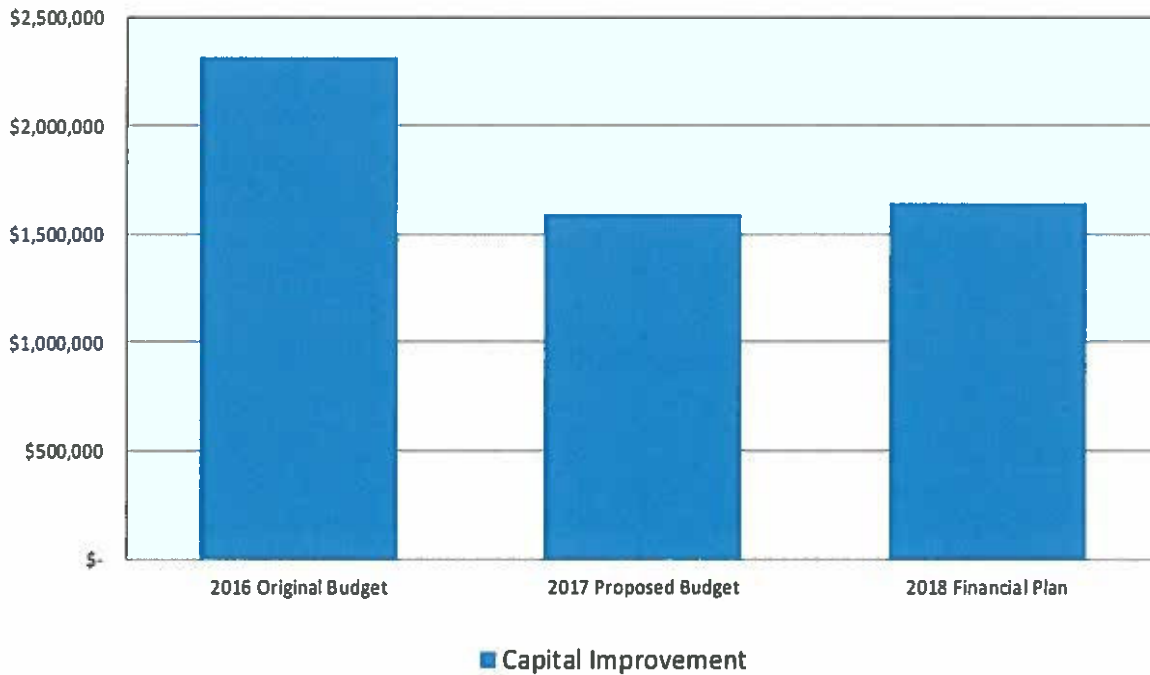
Facilities Improvement Revenues



**FACILITY IMPROVEMENT FUND
EXPENSE SUMMARY**

	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Proposed Plan
Expenses:					
Capital Improvement	\$ -	\$ 752,770	\$ 2,317,630	\$ 1,590,000	\$ 1,642,000
Total	\$ -	\$ 752,770	\$ 2,317,630	\$ 1,590,000	\$ 1,642,000

Facilities Improvement Expenses



FY 2016/2017 Operating Budget & 2017/18 Financial Plan



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Capital Reserve Fund Budget Summary

Capital Reserve Fund

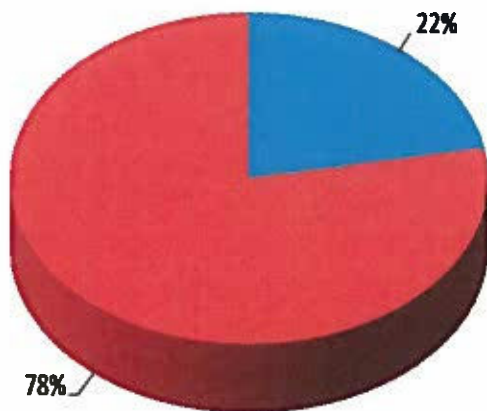
Capital Reserve Fund is a fund established to set aside and appropriate current funding to future capital projects. Routinely, the Council has transferred unassigned fund balance from the General Fund above the 14% Fund Balance policy into the Capital Reserve Fund to fund specifically identified projects as approved by Council. Currently, the Capital Reserve Fund contains funding appropriated to land banking for future park sites as well as funding for the Dickinson Sidewalk Project.

CITY OF GREENVILLE
CAPITAL RESERVE FUND

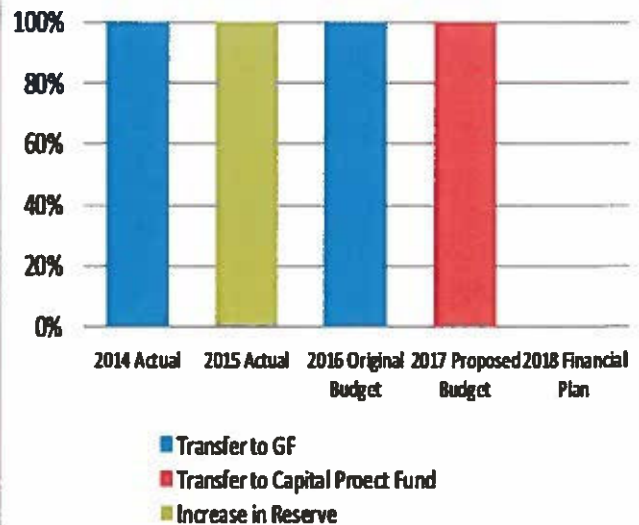
	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Revenues:					
Investment Earnings	\$ 1	\$ -	\$ -	\$ -	\$ -
Transfer from General Fund	415,487	43,370	-	460,000	-
Appropriated Fund Balance	-	-	50,000	1,623,419	-
Total	\$ 415,488	\$ 43,370	\$ 50,000	\$ 2,083,419	\$ -

	2014 Actual	2015 Actual	2016 Original Budget	2017 Proposed Budget	2018 Financial Plan
Expenses:					
Transfer to GF	\$ 1,779,000	\$ -	\$ 50,000	\$ -	\$ -
Transfer to Capital Project Fund	-	-	-	2,083,419	-
Increase in Reserve	-	43,370	-	-	-
Total	\$ 1,779,000	\$ 43,370	\$ 50,000	\$ 2,083,419	\$ -

CAPITAL RESERVE REVENUES



CAPITAL RESERVE EXPENSES





City of Greenville, North Carolina

Meeting Date: 5/9/2016
Time: 6:00 PM

Title of Item: Update on East 10th Street

Explanation: Due to concerns about traffic and pedestrian safety on East 10th Street, the City has been working with NCDOT on potential safety improvements to East 10th Street from Cotanche Street to Oxford Road. Staff will provide an update on immediate actions to assist in remedying these safety concerns.

Fiscal Note: No direct cost to discuss the issue

Recommendation: Hear the staff presentation on work to date on potential safety improvements on East 10th Street

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / [click to download](#)
