

# NOTES

TO: Honorable Mayor and City Council Members  
FROM: Barbara Lipscomb, City Manager *BL*  
DATE: June 8, 2016  
SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A letter from County Manager Scott Elliott providing an update on proposed municipal animal intake fees. I anticipate starting meetings with County officials on this concern after the budgets are completed.
2. A memo from Brock Letchworth, Communications Manager/Public Information Officer, regarding audio issues with Granicus and GTV9
3. A conceptual design of Eastside Park, as discussed at the June 6, 2016, City Council meeting
4. A memo from Gary Fenton, Recreation and Parks Director, regarding status of the Town Common Fishing Pier and Kayak Launch
5. Notice of the June 14, 2016, Police Community Relations Committee meeting and summary minutes from the May 10, 2016, meeting
6. A memo from Tom Weitnauer, Chief Planner, regarding the public open house meeting on June 20, 2016, to discuss the proposed draft Horizons 2026 plan
7. A memo from Police Chief Mark Holtzman regarding the 2016-2018 Police Planning Session
8. A copy of the Recreation and Parks Department monthly report for June
9. The below link is a video which features City of Greenville employees, who are current members of the City's United Way Committee, participating in their annual Community Day of Service.  
<https://www.facebook.com/CityofGreenvilleNC/videos/vb.181818005191899/1210640598976296/?type=2&theater>

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Attachments

cc: Dave Holec, City Attorney  
Carol Barwick, City Clerk



**PITT COUNTY**  
**OFFICE OF THE COUNTY MANAGER**  
 1717 W. 5TH STREET  
 GREENVILLE, NORTH CAROLINA 27834-1696  
 TELEPHONE: (252) 902-2950 FAX: (252) 830-6311

D. Scott Elliott  
 County Manager  
[scott.elliott@pittcountync.gov](mailto:scott.elliott@pittcountync.gov)

**RECEIVED**

JUN - 3 2016

May 27, 2016

**CITY MANAGER'S OFFICE**

City of Greenville  
 Attn: Ms. Barbara Lipscomb, City Manager  
 200 West Fifth Street  
 Greenville, NC 27834

Re: Municipal Animal Intake Fees

Dear Ms. Lipscomb:

The Pitt County Board of Commissioners is in the midst of budget workshops for development of the FY 2016-17 Annual Budget. Like you, during each budget cycle, the Board has directed staff to evaluate user fees to determine whether those fees cover the cost of services provided. In partnership with the Board-appointed Animal Services Advisory Board (ASAB), an increase in the Municipal Intake Fee at the Pitt County Animal Shelter is being recommended and considered.

The Board will consider ASAB's recommendation that the Municipal Intake Fee be increased incrementally over the next 3 fiscal years until the full cost of intake is covered. Based on the most recently completed fiscal year of operations, the average cost per animal was \$90.91. Given that cost, the recommendation will be to double the current Intake Fee (\$20.00) annually until the full per animal cost is realized. To assist you with budget planning, the following chart depicts what impact your 2015 volume of animals would have on your annual intake fees.

Town Name	2015 Intake	@ \$20 Intake Fee	@ \$40 Intake Fee	@ \$80 Intake Fee	@ \$90 Intake Fee
City of Greenville	715	\$ 14,300	\$ 28,600	\$ 57,200	\$ 64,350

It is our intention that this correspondence assists you during your budget deliberations. Any increase in the Municipal Intake Fee, if adopted, will take effect with any animals your municipality brings to the shelter as of July 1, 2016.

Concerning to the topic of consolidated countywide animal control services, the Board of Commissioners has formally voted to pursue "Option 2" of the original four expansion options presented (see attached matrix). However, the motion to select Option 2 has conditional with the following language "unless municipalities give feedback that would direct otherwise" (i.e. present and consider "fair share" model).

Should you have any additional questions regarding the fee increase or any other Pitt County Animal Services issues, please feel free to contact me or Animal Services Director Michele Whaley at [Michele.whaley@pittcountync.gov](mailto:Michele.whaley@pittcountync.gov) or (252) 902-1729.

Sincerely,



D. Scott Elliott  
County Manager

Cc: Michele Whaley, Animal Services Director

DM#171568

# Expansion Options Matrix

	Control	Shelter	Staffing Pattern	Facility Expansion / Renovation	Capital	Annual Debt Service (10 Years @ 3%)	Operating Budget	Difference From Current Operating
Option #1	Unincorporated	Unincorporated	13 FTE's	Renovate existing & expand office space for County Officers on current footprint	Renovation \$ 538,000 Office \$ 200,000 Site Improv \$ 75,000 Design \$ 70,110 Total \$ 883,110	\$ 102,875	\$ 812,679	\$ -
Option #2	Unincorporated	Countywide	14 FTE's	Renovate existing & construct new; expand from 80 to 115 & office space for County officers	Renovation \$1,400,000 Office \$ 200,000 Site Improv \$ 75,000 Design \$ 152,000 Total \$1,808,000	\$ 210,617	\$ 919,200	\$ 106,521
Option #3a	Countywide	Countywide	22 FTE's	Renovate existing & construct new; expand from 80 to 115 & office space for Countywide officers	Renovation \$1,400,000 Office \$ 400,000 Site Improv \$ 75,000 Design \$ 171,000 Total \$2,046,000	\$ 238,342	\$ 1,363,766	\$ 551,087
Option #3b	Countywide	Countywide	21 FTE's	Construct brand new facility on land TBD; 115+ animal spaces & office space for all	Construction \$2,500,000 Site Improv \$ 75,000 Design \$ 237,500 Total \$2,812,500	\$ 327,632	\$ 1,360,814	\$ 548,135

# Memorandum

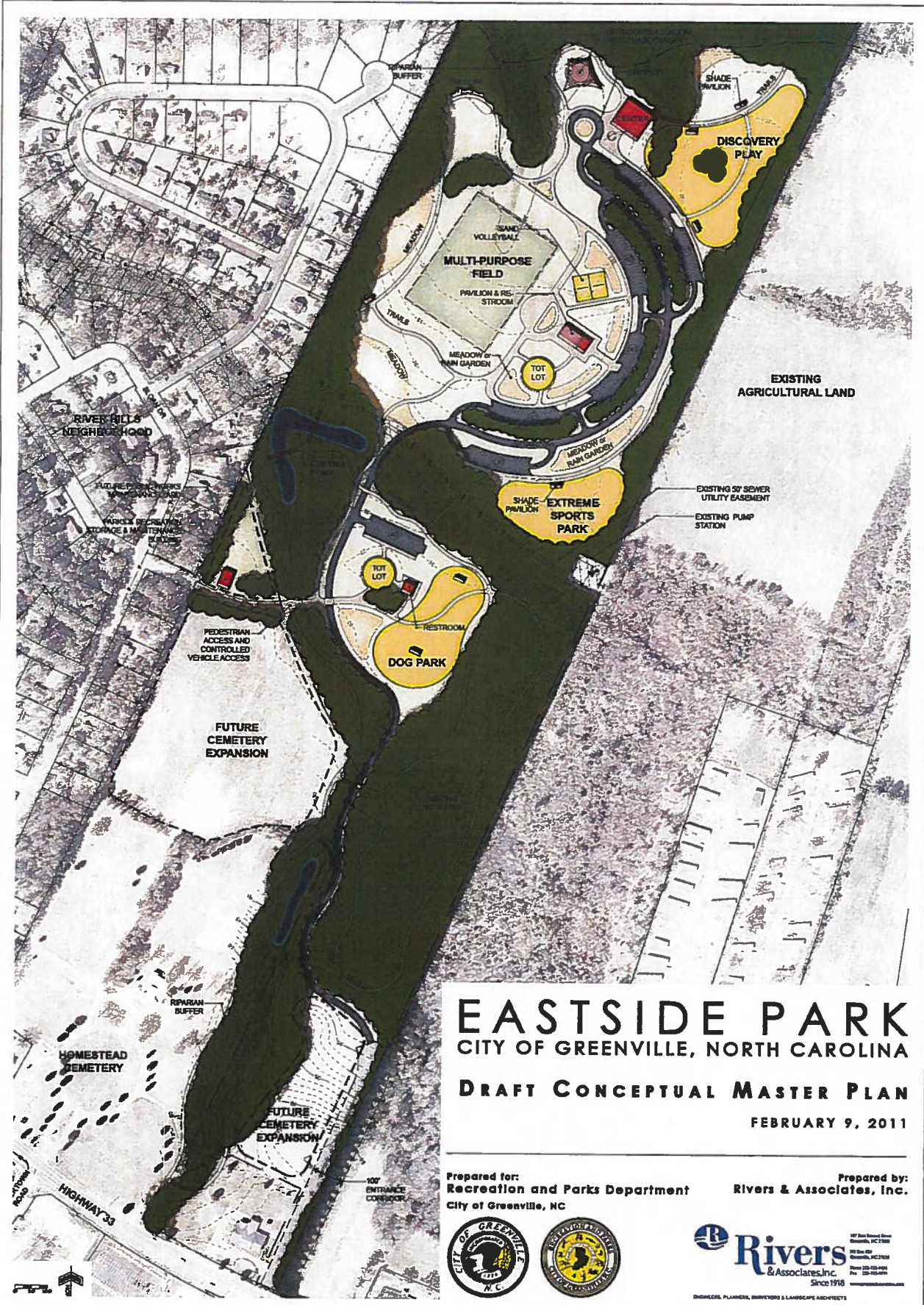
**To:** Barbara Lipscomb, City Manager  
**From:** Brock Letchworth, Communications Manager/PIO  
**Date:** June 7, 2016  
**Subject:** Granicus Audio Issues

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The Public Information Office is currently experiencing multiple issues with the Council Chambers video equipment and the outdated Granicus software (most notably audio). The problems are due mostly to an old encoder that is running the oldest version of the software, according to Granicus Support. As a result, there have been numerous audio issues in recent weeks that have impacted the online streaming of the City's meetings.

The June 6, 2016 City Council meeting was the latest to be affected by this issue. The meeting will likely be unavailable online due to the lack of audio. However, it is still available on GTV. Next month's replacement of the Council Chambers equipment should address these issues.

KBL



**EASTSIDE PARK**  
 CITY OF GREENVILLE, NORTH CAROLINA  
**DRAFT CONCEPTUAL MASTER PLAN**  
 FEBRUARY 9, 2011

Prepared for:  
 Recreation and Parks Department  
 City of Greenville, NC

Prepared by:  
 Rivers & Associates, Inc.




**Rivers**  
 & Associates, Inc.  
 Since 1918

207 East Broad Street  
 Greenville, NC 27834  
 252-333-4200  
 Fax: 252-333-4200  
 www.riversandassociates.com

ENGINEERS, PLANNERS, SURVEYORS & LANDSCAPE ARCHITECTS

# Memo

**To:** Barbara Lipscomb, City Manager  
**From:** Gary Fenton, Director of Recreation and Parks   
**Date:** June 8, 2016  
**Re:** Status of the Town Common Fishing Pier and Kayak Launch

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In a February 9, 2016, Notes to Council memo regarding “Town Common Phase I Design Development,” staff provided a link to a report regarding the status of various aspects of Town Common development, including the Fishing Pier and Kayak Launch Project. This memo will provide a brief timeline of progress, and an update on the status of the project.

- (1) In September 2015, the joint venture design-build team of Sawyer Residential & Marine Construction, Inc. /Jarvis Consulting, Inc. (Contractor) submitted site plans to the City’s Planning Division for permitting. On September 17, 2015, the Public Works Engineering Division returned the site plans to the Contractor with comments and required revisions. The most critical requirement was the inclusion of a No-Rise Certification.
- (2) In October 2015, the Contractor submitted a letter to the North Carolina Department of Public Safety (NCDPS) requesting a waiver, and an exemption from the No-Rise Certification requirement, citing that the pilings for the proposed pier and kayak launch would have little to no impact on the base flood elevation. This request was an effort to avoid an increase in the project cost and construction delays that would result from a No-Rise Study.

Additionally, there was a chance that a No-Rise Study would not yield a No-Rise Certification and would put the project in jeopardy of being disapproved. After a lengthy review process, and several appeals by the Contractor, NCDPS rejected the request for a waiver on December 22, 2015. The City issued an RFP for a No-Rise Study and Certification for the project on the same day.

- (3) On January 4, 2016, the City received proposals from three engineering firms, and Ward Consulting Engineers was selected as the most qualified firm to perform the work. The City executed the contract for professional services and issued a notice to proceed on January 21, 2016.
- (4) Ward completed the initial No-Rise Study on April 12, 2016, and was able to get a No-Rise Certification for the proposed fishing pier. However, study of the kayak launch indicated a rise in the base flood elevation, and therefore failed to meet the requirements for a No-Rise Certification. It was Ward’s professional opinion that with a modified design and possibly a new location, the kayak launch could obtain the needed No-Rise Certification.

- (5) The City directed the Contractor to consult with Ward to explore other locations along the river bank and revise their engineering drawings.
- (6) After exploring three alternate locations, and running flood models for each scenario, Ward Consulting Engineers was finally able to achieve a No-Rise Certification for the kayak launch on May 18, 2016. The City received the report and No-Rise Certifications on May 23, 2016, and submitted the documents to the NCDPS for review and permitting. The alternate location required a new design for the kayak launch and fishing pier.
- (7) The Contractor revised the construction drawings, and submitted the revised site plan to the City's Planning Division on May 27, 2016.
- (8) The City anticipates receiving approval and a permit from NCDPS by mid June 2016, contingent on no additional revisions. Once the Contractor receives building permits from the City and the NCDPS, construction of the structures will take approximately four months to complete. The City anticipates the project being open to the public in early fall 2016.

A project drawing of the fishing pier and revised kayak launch appears on the following page. Please let me know if you have any questions.

Attachment





**TO: Police Community Relations Committee Members**  
**FROM: Greenville Police Department**  
**SUBJECT: MEETING NOTICE**  
**DATE: June 7, 2016**

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The Police Community Relations Committee will meet at 6:30 p.m. on June 14, 2016 at The Unitarian Universalist Congregation, 131 Oakmont Drive, Greenville, NC 27858.

The meeting begins at 6:30 p.m.

#### **AGENDA**

1. Meeting called to order
2. Approval of agenda – June 14, 2016
3. Approval of minutes – May 10, 2016
4. Introduction of committee members
5. State briefly the mission of committee and purpose of meeting

The purpose of the committee is to:

- Serve as a liaison between the community and the police
- To serve as an advocate for programs, ideas, and methods to improve relations between the community and the police
- To disseminate information to the community and the City with regard to the state of relations between the community and the Greenville Police Department
- To assist and promote the community education efforts concerning safety awareness and community and individual awareness.

6. New Business

#### **DOMESTIC VIOLENCE PREVENTION: "How to Protect Yourself and Others"**

Judge Gwyn Hilburn, District Court

Detective Sonya Cates, Special Victim Unit (SVI) Investigations, Greenville Police Dept.

Christine Clift, Victim's Advocate, Investigations, Greenville Police Dept.

- Recognizing the signs of Domestic Violence
- Domestic Violence Prevention
- Resources for Victims
- Domestic Violence and the Court System

7. Public Expression and Questions



**Greenville Police Department  
Police Community Relations Committee**

**Domestic Violence Prevention:  
How to Protect Yourself and Others**

**Tuesday June 14, 2016 @ 6:30 pm**

**Judge Gwyn Hilburn, District Court  
Detective Sonja Cates, Greenville Police  
Christine Clift, GPD Victim's Advocate**

- **Recognizing the signs of Domestic Violence**
- **Domestic Violence Prevention**
- **Resources for Victims**
- **Domestic Violence and the Court System**

**Unitarian Universalist Congregation  
131 Oakmont Drive, Greenville, NC**

**Question and Answer Period after Presentations**

**SUMMARY MINUTES FOR THE  
POLICE COMMUNITY RELATIONS COMMITTEE**

May 10, 2016  
Greenville, NC

Chairperson Diane Kulik called the Police Community Relations Committee meeting to order at 6:30 p.m., at The City Hall Building (City Council Chambers), 200 West 5<sup>th</sup> Street, Greenville, NC 27834.

Chairperson Diane Kulik asked for a motion for approval of the May 10, 2016 agenda.

Motion: Mr. Gregory Barrett  
Second: Mr. Jermaine McNair

The agenda was unanimously approved by the committee.

**APPROVAL OF THE MINUTES:**

Chairperson Diane Kulik asked for a motion for approval of the April 12, 2016 minutes.

Motion: Mr. Tim Webster  
Second: Mr. Gregory Barrett

The minutes were unanimously approved by the committee.

**INTRODUCTION OF COMMITTEE MEMBERS / ROLL CALL:**

Chairperson Diane Kulik asked each member and staff to introduce themselves and let everyone know which district they represented.

**COMMITTEE MEMBERS PRESENT:**

Diane Kulik; Chairperson, At-Large	Jermaine McNair; Mayoral
Tim Webster, Vice Chair; District 5	
Gregory Barrett; District 1	

**COMMITTEE MEMBERS ABSENT:**

Lennard Naipaul; District 2	
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**CITY STAFF MEMBERS PRESENT:**

Ted Sauls, Deputy Chief of Police; Bill Little, Assistant Attorney; Sylvia Horne, Administrative Staff Support Specialist; Sgt. Joe Friday, Focused Deterrence Unit; Devinder Culver, Community Project Coordinator; Sgt. Rudolph Oxendine, Center City Unit; Officer Jonathan Smith, Housing Authority Unit; Officer Samuel Paldino, Center City Unit.

**COUNCIL MEMBERS PRESENT:**

Kandie Smith, District 1, Mayor Pro-Tem

**OTHERS:**

Citizens

## **NEW BUSINESS:**

Chairperson Diane Kulik introduced herself and thanked everyone for coming out to the meeting. She then called a short business meeting to order following the May 10<sup>th</sup> agenda and asked each police officer, city staff, and council member to introduce themselves. She then passed out handouts from the table before the speaker presented their presentations.

### **Guest Speaker Sgt. Joe Friday**

#### **Topic: What is involved in conducting a criminal investigation and how a Detective gets assigned to the investigation.**

Sgt. Friday thanked the PCRC committee members for having the police department to come out and speak with them regarding what is involved with conducting a criminal investigation and how a Detective gets assigned to a criminal case. Sgt. Friday stated generally speaking a Detective will either respond to a crime scene; if it's at night and he/she is coming from his/her home and he or she has been called out or he/she may be working in the office late and he/she goes out. Or the next business day the detectives come in the morning he may get an email stating that he/she will be assigned to work the case. As a supervisor in the major crime unit, there is a checklist used that involves several different steps. Sgt. Friday stated when a detective arrives at a crime scene, some of the first things a Detective have to make sure:

- In order to protect the investigation, the detectives have to ask him or herself is the crime scene secure
- Are officers stationed around to keep the crime scene pure and cleaned
- Are the officers not allowing people in and out of the crime scene
- Does the detectives have a crime log
- Miranda rights
- Is medical E.M S called and on the scene
- Is the ID technician called
- Are latent prints found
- Are photographs taken
- Is all the physical evidence collected
- Is a Shift ID report completed and attached
- Is a gunshot residue tests administered
- Is a rape kit completed
- Is evident send to SBI Lab
- Is the evidence and lock up
- Has area residents been contacted
- Search warrant
- Has contacted me with the victim(s)
- Interview(s) conducted
- Process explained to the victim(s)
- Contact number(s) taken
- Statement(s) taken
- Witnesses names, addresses, phone numbers obtained
- Witnesses interviewed
- Investigation report completed

- Warrant (s) obtained
- Composite(s) is made
- Mug books viewed
- Photographic lineup made
- Interrogation(s) conducted
- News release
- Follow up supplement completed
- N.C. I. C. entry made
- D.A.'s Conference
- 911 calls
- Telephone recording
- Witnesses subpoena
- Blood alcohol content

Sgt. Friday discussed a lot of the actions listed above. He went into short details for a lot of the actions. This is just a few actions from the investigation checklist. There are many more actions.

Sgt. Friday stated that a criminal investigation has to be very thorough and a very methodical process. Sgt. Friday stated he majored in archaeology in college and he found that the parallel between archaeology and a crime scene investigation are very similar.

Sgt. Friday stated that no two cases are alike. Every single case is different and every single case will take an officer down a different path they have not been before. Sgt. Friday stated that he could not dictate how a case is going to proceed. He stated he had to follow the case and follow where it took him. He stated that it would be wonderful to say "yes" it only takes a week or two weeks to conduct an investigation. Sgt. Friday held up a (thick) file case to show the citizens how much documentation was inserted into the file. It was an example of a man and his girlfriend dancing at a local night club. The man accidentally backed up and stepped onto the foot of another man. The other man was intoxicated and punched the other guy in the face and broke out his teeth, knocked him out, the guy fell back on the floor and fractured his skull. Sgt. Friday stated that the case sounded cut and dry. The case started on March 22, 2009 and the case did not close until July, 2009. That's how long the case took due to the interviews, typed verbatim notes, medical records, criminal history conferences with the district attorney's, notes, photographs, telephone conversations. A Detective will have to make at least three copies of everything. One for the prosecution, one for the defense, and one for themselves.

Sgt. Joe Friday stated that in a major crime case the investigations unit will pull together a team of detectives and distributed job responsibilities. Sgt. Friday stated that the investigations unit has specialized personnel who are trained in technical surveillance aspects of investigation. The detective can go back and look at computer records. Whereas other detectives may be called on to conduct interviews. Sgt. Friday emphasized that no two cases are exactly alike; they never are. He stated he always tells people, he always want to treat people fair, but he cannot treat everyone the same. He stated the same does not work because every circumstance is different.

Sgt. Friday discussed the process of an arrest. He always asked himself the question, is he doing what he needs to do to protect that person's rights? Did he follow all the

procedures for advising them of Miranda warnings? Is he recording his interviews, is he keeping the command staff informed. Sgt. Friday stated that you cannot assume anything with a case. He stated that you can't dictate where a case goes, and you can't make assumptions and you have to remain bias. You have to make sure that you are following all the procedures correctly. You have to ask yourself are you doing your case in the fairest and most thorough way.

Sgt. Friday informed the citizens that a case never stops being investigated until the final verdict is read, and the sentence is handed down and the book is closed on the case.

Sgt. Friday allotted time for questions to the citizens. The citizens asked Sgt. Friday several questions.

### **Guest Speaker Mrs. Kimberly Robb, District Attorney**

#### **Topic: An Inside Look into the justice system and sentencing. What is a Prosecutor? Charges to convictions process explained**

Mrs. Robb introduced herself and thanked everyone for coming out to the meeting. She wanted to share with the citizens a brief overview of what to expect from the District Attorney's office.

Mrs. Kimberly Robb began discussing a PowerPoint presentation on: **An inside look into the justice system and sentencing. What is a Prosecutor? Charges to convictions process explained.**

What is a Prosecutor? Kimberly S Robb, District Attorney, Pitt County

Who am I? (Mrs. Kimberly Robb).....she is a

- SMU 1985 Political Science grad
- University of Texas School of Law 1988
- DA's office from 1991-2016
- One of 44 Elected DA's in the State
- President-Elect of Elected DA's

American Bar Association

“The duty of the prosecutor is to seek justice, not merely to convict”

The District Attorney is a Constitutional Officer

- Elected to 4 year terms
- Prosecutorial District
- Pitt County
- Non Partisan ballot

The District Attorney GS 7A - 61

- Prepare Trial Dockets

- Prosecute All Criminals
- Prosecute All Traffic Offenses
- Represent the State in Juvenile Cases-Criminal
- Advise Law Enforcement Officers
- Full Time Cannot Engage in Private Practice

#### Assistant District Attorneys GS 7A - 63

- Appointed by the DA
- Serves at the DA's pleasure
- Takes the same oath of office as the DA
- Duties are assigned by the DA
- Full-Time cannot engage in private practice

#### 3 – A Prosecutorial District

My office consists of:

12 Assistant District Attorneys-SAUSA, Regional Traffic Safety ADA, Financial Crimes Prosecutor

6 Support Staff

6 Victim Advocates

1 Investigator/1 Jail inmate coordinator

State v. Best 280 N.C. 413, 186 S.E. 2d 1 (1972)

“The proper role of the DA is conviction of the guilty, acquittal of the innocent, punishment of the guilty appropriate to the circumstances in the interest of the future protection of society. . . . the prosecuting attorney is not required to be, and should not be, neutral. He is not the judge, but the advocate of the State’s interest.”

#### 3.8 Special Responsibilities of a Prosecutor Rules of Professional Conduct

- Discretion in determining charges
- Refrain from prosecuting charges that the prosecutor knows are not supported by probable cause
- Make timely disclosure to the defense of all evidence and information required to be disclosed
- Refrain from making extrajudicial comments that have a substantial likelihood of heightened public condemnation of the accused
- Obligation to seek JUSTICE

#### District Attorneys

- Represent the State of North Carolina
  - Assist the victim through the criminal process
- Discretion in determining charges-consider past history in charges: Violent Habitual Felon, Habitual Felon, Habitual Larceny, Habitual B&E

#### Defense Attorneys

- Represent their client “zealously within the bounds of the law”
- May argue innocence, even when they know their client is GUILTY
- Hired gun for the client
  - To get him off if he can or
  - To get as little punishment as possible
- It is NOT their job to seek the Truth



3-A Prosecutorial District

2014

1246 Driving While Impaired cases disposed

3-A Prosecutorial District: FY2015 Superior Court  
FY2015 Superior Court

Cases filed – 3,310  
Disposed – 4,421  
Pending felonies as of 6/3/15 – 1,833  
Jury Trial with Guilty Verdict – 64  
Jury Trial with Not Guilty Verdict – 24  
Jury Trial with Guilty Plea before Verdict – 1  
Guilty Plea to Lesser Offense – 414  
Guilty Plea No Contest – 1,862  
Deferred Prosecution – 28  
Dismissal with Leave – 39  
Dismissal without Leave – 1,547  
Other - 442

Suggested Bond Amounts – Set by Senior Resident Superior Court Judge

Type of Offense	Maximum Punishment	Suggested Secured Bond
Misdemeanor Class 3	20 days	Written Promise
Misdemeanor Class 2	60 days	\$100-\$1,000
Misdemeanor Class 1	120 days	\$100-\$2,000
Misdemeanor Class A1	150 days	\$1,000-\$3,000
DWI	36 months	\$1,000-\$3,000, \$5,000 minimum if other DWI pending
Felony Class H and I	24 months Class I 39 months Class H	\$3,000-\$10,000
Felony Class F and G	47 months Class G 59 months Class F	\$10,000-\$25,000

<b>Felony Class E</b>	<b>88 months Class E</b>	<b>\$25,000-\$50,000</b>
<b>Type of Offense</b>	<b>Maximum Punishment</b>	<b>Suggested Secured Bond</b>
<b>Felony Class C and D</b>	<b>204 months Class D 231 months Class C</b>	<b>\$50,000-\$200,000</b>
<b>Felony Class B1 and B2</b>	<b>484 months Class B2 Life w/out Parole Class B1</b>	<b>\$200,000-\$500,000 B2 \$500,000-1,500,000 B1</b>
<b>Felony Class A</b>	<b>Life w/out Parole or Death</b>	<b>No Bond (unless set by judge)</b>
<b>Drug Trafficking Class H</b>	<b>25 min to 39 months max</b>	<b>\$50,000-\$100,000</b>
<b>Drug Trafficking Class G</b>	<b>25 min to 51 months max</b>	<b>\$50,000-\$200,000</b>
<b>Drug Trafficking Class F</b>	<b>70 min to 93 months max</b>	<b>\$50,000-\$200,000</b>
<b>Drug Trafficking Class E</b>	<b>90 min to 120 months max</b>	<b>\$50,000-\$200,000</b>
<b>Drug Trafficking Class D</b>	<b>175 min to 222 months max</b>	<b>\$200,000-\$500,000</b>
<b>Drug Trafficking Class C</b>	<b>225 min to 282 months max</b>	<b>\$500,000-\$1,500,000</b>

### Jury Trial

- Who gets to be a juror?
- Both State and Defendant CAN put on evidence
- Jurors generally decide the facts.
- Judge sentences Defendant

**FELONY PUNISHMENT CHART  
PRIOR RECORD LEVEL**

	I	II	III	IV	V	VI	
	0-1 Pt	2-5 Pts	6-9 Pts	10-13 Pts	14-17 Pts	18+ Pts	
<b>A</b>	Death or Life Without Parole Defendant Under 18 at Time of Offense: Life With or Without Parole						
<b>B1</b>	A	A	A	A	A	A	<b>DISPOSITION</b>
	240 - 300	276 - 345	317 - 397	365 - 456	Life Without Parole	Life Without Parole	Aggravated Range
	<b>192 - 240</b>	<b>221 - 276</b>	<b>254 - 317</b>	<b>292 - 365</b>	<b>336 - 420</b>	<b>386 - 483</b>	<b>PRESUMPTIVE RANGE</b>
<b>B2</b>	A	A	A	A	A	A	Mitigated Range
	157 - 196	180 - 225	207 - 258	238 - 297	273 - 342	314 - 393	
	<b>125 - 157</b>	<b>144 - 180</b>	<b>165 - 207</b>	<b>190 - 238</b>	<b>219 - 273</b>	<b>251 - 314</b>	
<b>C</b>	A	A	A	A	A	A	
	73 - 92	83 - 104	96 - 120	110 - 138	127 - 159	146 - 182	
	<b>58 - 73</b>	<b>67 - 83</b>	<b>77 - 96</b>	<b>88 - 110</b>	<b>101 - 127</b>	<b>117 - 146</b>	
<b>D</b>	A	A	A	A	A	A	
	64 - 80	73 - 92	84 - 105	97 - 121	111 - 139	128 - 160	
	<b>51 - 64</b>	<b>59 - 73</b>	<b>67 - 84</b>	<b>78 - 97</b>	<b>89 - 111</b>	<b>103 - 128</b>	
<b>E</b>	I/A	I/A	A	A	A	A	
	25 - 31	29 - 36	33 - 41	38 - 48	44 - 55	50 - 63	
	<b>20 - 25</b>	<b>23 - 29</b>	<b>26 - 33</b>	<b>30 - 38</b>	<b>35 - 44</b>	<b>40 - 50</b>	
<b>F</b>	I/A	I/A	I/A	A	A	A	
	16 - 20	19 - 23	21 - 27	25 - 31	28 - 36	33 - 41	
	<b>13 - 16</b>	<b>15 - 19</b>	<b>17 - 21</b>	<b>20 - 25</b>	<b>23 - 28</b>	<b>26 - 33</b>	
<b>G</b>	I/A	I/A	I/A	I/A	A	A	
	13 - 16	14 - 18	17 - 21	19 - 24	22 - 27	25 - 31	
	<b>10 - 13</b>	<b>12 - 14</b>	<b>13 - 17</b>	<b>15 - 19</b>	<b>17 - 22</b>	<b>20 - 25</b>	
<b>H</b>	C/I/A	I/A	I/A	I/A	I/A	A	
	6 - 8	8 - 10	10 - 12	11 - 14	15 - 19	20 - 25	
	<b>5 - 6</b>	<b>6 - 8</b>	<b>8 - 10</b>	<b>9 - 11</b>	<b>12 - 15</b>	<b>16 - 20</b>	
<b>I</b>	C	C/I	I	I/A	I/A	I/A	
	6 - 8	6 - 8	6 - 8	8 - 10	9 - 11	10 - 12	
	<b>4 - 6</b>	<b>4 - 6</b>	<b>5 - 6</b>	<b>6 - 8</b>	<b>7 - 9</b>	<b>8 - 10</b>	
	3 - 4	3 - 4	4 - 5	4 - 6	5 - 7	6 - 8	

A – Active Punishment      I – Intermediate Punishment      C – Community Punishment  
Numbers shown are in months and represent the range of minimum sentences

Revised: 09-09-13

3 – A Prosecutorial District  
Ms. Robb stated that she was:

Especially proud of the following programs:

- Drug Court: We helped people stop their dependency on drugs and alcohol.
- Truancy Program: Keeping kids in school keeps them out of trouble.
- Our Child Advocacy Center: We assisted abused and neglected children
- Domestic Violence Unit: We protected abused men, women and children.
- Driving School: We educated people on the dangers of aggressive driving.
- Traffic Safety Initiatives: Drunk Drivers lost their licenses, keeping our streets safer.
- Elder Abuse Project: We prosecuted defendants who abused or stole from our senior citizens.
- Focused Deterrence Program: We fast-tracked the prosecution of violent gang members with pending felonies
- Specialized Probation Court: We prosecute individuals who have violated their probation in front of the same Superior Court judge each week

### **Robert Traver**

“The DA is inevitably in daily collision with life at its most elemental level. He is like the intern on an ambulance call: He is constantly witnessing the naked emotions of his people – raw, unbuttoned and bleeding . . . By virtue of his job the DA is the keeper of the public conscience.”

### Your District Attorney Contact Information

Kimberly S. Robb  
100 W. 3rd Street  
Greenville, NC  
(252)695-7200  
Kimberly.S.Robb@nccourts.org

### Public Expression and Questions

The citizens asked several questions, and made comments and concerns regarding convictions, bonds, arrests, justice, charges, judges, punishment, and felonies.

Chairperson Diane Kulik ask for a motion to adjourn the meeting.

Motion: Mr. Tim Webster  
Second: Mr. Gregory Barrett

The next meeting is on June 14, 2016. Meeting place will be announced at a later date.

ADJOURN – 8:10 p.m.

Respectfully submitted,

Sylvia Horne





*Find yourself in good company*

**MEMORANDUM**

**TO:** Merrill Flood, Assistant City Manager and Community Development Department Director

**FROM:** Tom Weitnauer, Chief Planner

**DATE:** June 6, 2016

**SUBJECT: Horizons 2026: Greenville's Community Plan – Public Open House Event  
June 20, 6:00 at the Greenville Convention Center**

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The Community Development Department has scheduled a community meeting to unveil the public review draft of Horizons 2026: Greenville's Community Plan. The event will be held in the Greenville Convention Center on June 20, 2016 beginning at 6:00 PM.

Please forward the attached event flyer to Mayor Thomas and members of the City Council. The flyer includes details about the event.

Thank you.

Attachment

#1030252



**Horizons 2026**  
GREENVILLE'S COMMUNITY PLAN

# Our City, Our Plan

## *Public Open House*

**Come participate in the public unveiling of Greenville's draft Horizons 2026 Plan.**

Over the past year, the City of Greenville has worked with community members to develop a new plan for our city's future. Horizons 2026 sets a course for the next 10 years through several big ideas: improving the quality of development in Greenville, supporting a more walkable and livable community that promotes health and safety, capitalizing on economic strengths through focused public investments and efforts, and undertaking fiscally efficient ways of managing and serving growth. The ***Our City, Our Plan Public Open House*** is your opportunity to review the draft plan and share your thoughts on the path for the city's future.

**Monday, June 20, 2016**

**6:00PM-8:00PM**

**Greenville Convention Center**

**303 SW Greenville Blvd.**

**Participants will view drafts of the plan elements and share their opinions about the future direction of Greenville.**

**Attendance to this event does not require pre-registration.**

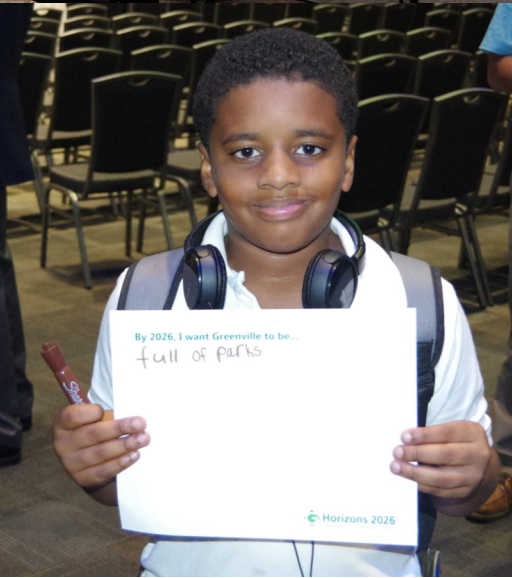
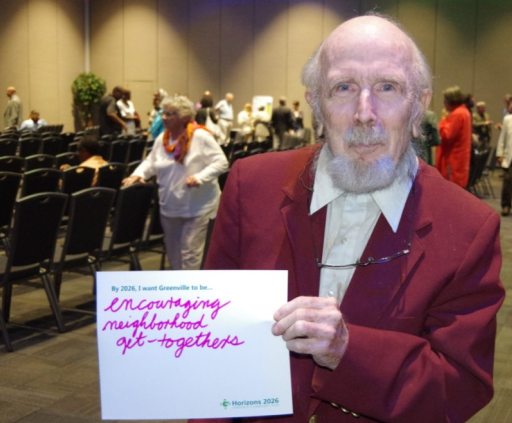
FOR MORE INFORMATION, CONTACT:

Tom Weitnauer, AICP, Chief Planner, Community Development Department

tweitnauer@greenvillenc.gov | 252-329-4511

FOR PROJECT INFORMATION, VISIT:


**Horizons.GreenvilleNC.gov**





*Find yourself in good company*

# Memorandum

**To:** City Manager Barbara Lipscomb  
**From:** Chief Mark Holtzman   
**Date:** June 6, 2016  
**Subject:** 2016-2018 Greenville Police Planning Session

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The Greenville Police Department hosted an all-day strategic planning session on Friday, June 3<sup>rd</sup>, at the East Carolina University Murphy Center. Mary Paramore, training coordinator, facilitated the retreat. This professional facilitator assisted the Greenville Police Department with similar retreats in years past. She has previously worked with Pitt Community College and Greenville Utilities and local corporations.

Strategic planning is used as a management tool to define an organization's mission, vision, values, goals, objectives and priorities. To date, the Greenville Police Department has achieved the majority of the goals and objectives outlined in the 2014-2016 Strategic Plan.

This year, as in the previous planning sessions, approximately 60 participants provided input for the GPD 2016-2018 Strategic Plan, to include community stakeholders and GPD personnel. The planning session incorporated breakout sessions to focus not just on the City as a whole, but also the unique needs and objectives for the three individual geographic zones served by the Greenville Police Department.

General objectives and guidelines for the strategic planning process are based off the President's Task Force on 21<sup>st</sup> Century Policing.

- Building Trust and Legitimacy
- Policy and Oversight
- Technology and Social Media
- Community Policing and Crime Reduction
- Training and Education
- Officer Wellness and Safety

The desired end result of this process is a strategic plan that provides a shared vision as it pertains to public safety and quality of life for those working and living in the City of Greenville.



**JUNE 2016**

## DIRECTOR

1. May is normally a very busy month for the GRPD staff, probably the busiest of the year, as we prepare outdoor facilities, begin new sports leagues, interview and hire a hundred+ summer staff, begin the spring mowing cycle, prepare outdoor aquatic facilities for opening, process countless program registrations and picnic shelter rentals, finalize operational budgets for the new fiscal year, open a new season of Sunday in the Park, etc.

May 2016 was even more so, with the introduction of a new City payroll system, major capital challenges, budget adjustments, and a new, computerized performance appraisal system, with all employee evaluations due in May (unlike in the past when they were scattered throughout the year). It was a tough month.

2. We were saddened to learn that Aquatics Supervisor Mike Godwin will be leaving the GRPD to accept a new position with Aquaventure, a new private, indoor aquatic facility in Winterville. Mike has made some tremendous improvements in our aquatic services during his tenure with the department, and we – and our customers - will truly miss him. We congratulate Mike on this new opportunity, but his gain is our loss!
3. The Trillium Playground project at Town Common continues to move forward, just not as quickly as we'd hoped. We were unable to include all of the desirable playground elements within the \$750,000 budget, so we are seeking sponsorships of various elements from area organizations and businesses. We plan to break ground in early July, with completion by 9/30.



## In June . . .


1. 6/4 *Special Olympics Summer Games* held in Raleigh.
2. 6/4-5 *ASA Softball Tournament* at Boyd Lee Park.
3. 6/5 *Sunday In The Park*, 7 PM, Town Common, Liverpool (Beatles' Tribute)
4. 6/6 *Party Wares Class* began.
5. 6/8 *ABC's of Painting* and *The Painter's Studio* began.
6. 6/9 *Stamp Making & Surface Decoration* and *Tea Time!* classes begin.
7. 6/9 *Sports Plus Camp* begins.
8. 6/12 *Sunday In the Park*, 7 PM, Town Common, Tar River Community Band
9. 6/12 *Farmer's Market* at Town Common during Sunday in the Park, 6 PM – 8:30 PM
10. 6/13 *Wellness Program* offering FitBits at reduced prices for employees.
11. 6/13 *Camp Adventure, Camp Escape, Eppes Camp, Jaycee Jamboree, Playground Program, and Teen Extreme Camp* begin.
12. 6/13-16 *Baseball Camp* at Guy Smith Stadium.
13. 6/15-21 *Greenie League Big Fry Tournament*
14. 6/18 *Jackie Robinson Baseball League Opening Ceremonies*, Thomas Foreman Park, 3 PM
15. 6/18 *Sew Days Class* begins.
16. 6/19 *Sunday In the Park*, 7 PM, Town Common, Emerald City Big Band
17. 6/20 *Famous Artist Camp* begins.
18. 6/20-23 *Baseball Camp* at Perkins Complex.
19. 6/25-26 *ASA Softball Tournament*
20. 6/26 *Sunday In the Park*, 7 PM, Town Common, The Speculations
21. 6/27-30 *Baseball Camp* at Elm Street Park.
22. 6/27 – 7/1 *Teen Fitness Camp*

## PARKS DIVISION

### PARK SUPERINTENDENT

1. Superintendent attended an Emergency Preparedness/Active Shooter Workshop on 5/20 in Apex, NC. Received excellent information to share with staff.

### PARKS COORDINATOR

1. Received signed contract for roof projects at H. Boyd Lee Park and Eppes Recreation Center. Pre-construction bid meeting was held on 5/10 and work began on 5/16 for both locations. Both projects are scheduled to be completed by August. 
2. Roofing contract for GAFC is awaiting signature by the contractor. Once received and approved by the City Manager, the project is scheduled to begin by the end of June with a completion date in September.
3. Green Mill Run Greenway Elevated Walkway maintenance project began on 5/23. Ongoing work now is pressure washing of the bridge. Once complete, repairs will begin followed by application of the sealant and epoxy coating. The project should be completed by mid-June, weather permitting. The elevated walkway is temporarily closed for public use and signs have been posted at the greenway to inform users.
4. Currently preparing information for upcoming FY 16-17 FIP projects. Will start assembling bid documents once information is received.
5. Participated in a planning meeting regarding July 4<sup>th</sup> Celebration preparations.
6. Attended Job Evaluation and Panel Interview training.



### PARKS MAINTENANCE


1. Landscape crews – daily ball field maintenance and seasonal mowing schedule.
2. Custodial crews – provided cleaning services and litter collection.
3. Technician crews – Smaller projects: repaired scoreboards at Prep Field and Thomas Foreman Park; completed annual fire extinguisher inspections; and relocated ice machines from Marvin's Mini Mart and Elm Street Center.
4. Set up and support for girls softball tournaments at H. Boyd Lee Park, Employee Wellness Walk at Town Common, Memorial Day Ceremony at D.H. Conley High School, Ribbon Cutting Ceremony at Beatrice Maye Garden Park, and Celebration of Youth Expression at the Town Common.
5. Completed reference checks, interviews, and orientations for seasonal hires. Still filling vacancies.
6. Facilities Improvement Plan active. Greenway bridge project (vegetation and tree removal) along greenway behind Wahl-Coates School has been completed. Fencing improvements are scheduled. Vegetation reclamation and erosion controls are scheduled. Scheduling repairs for Eppes drainage and H. Boyd Lee Park plaza.

### RIVER PARK NORTH (RPN)

#### ● **May Activities**

1. 9 public programs; total attendance 1,439 (*Kids River Fest, Open Play, Kids to Parks, Geocaching, etc.*).
2. 9 private/group programs; total attendance 640 (Wellcome Middle School, Trinity Christian School tour, Birthday Parties (2)).
3. 8 large/4 small shelter reservations; total attendance 305(L)/75(S).

#### ● **May Highlights**

1. *Kids River Fest* attracted over 1,200 participants from Ayden, Farmville, Fountain, Havelock, Greenville, Grifton,  Grimesland, Oak City, Pinetops, Robersonville, Stokes, Trenton, Washington, Williamston, Wilson, and Winterville.
2. Have had repeat trespassers on the western property at River Park North. Will repost RPN property to make repeat trespassers aware that it's off-limits to the public and begin calling Wildlife Resource Officers.



3. Mark Tysinger filmed two segments of *Get Active* for county TV: *TRACK Trails and Pedal Boats* and The Daily Reflector did a story on Geocaching: <http://www.reflector.com/Look/2016/05/27/Geocaching-a-real-find-for-families.html>.

- **Coming in June**

1. 17 public programs (*Summer Camps, Bug Hunt, Swamp Stomp, Open Play, Walking & Hiking Club, etc.*).
2. 14 private/group programs; expected attendance - 429 (School and Camp Tours).

### PARKS PLANNING

1. South Greenville Recreation Center
  - a. The general contractor, Stocks & Taylor Construction, Inc. has completed the rough-ins for electrical and plumbing. →
  - b. The energy saving system was installed in the gymnasium.
2. Town Common
  - a. The site plan for the inclusive playground was approved by the City's Planning Division.
  - b. City Council directed staff to proceed with the overall schematic plan and master plan update for the Town Common.
  - c. Ward Consulting Engineers has completed the No-Rise Certification for the new fishing pier and kayak launch and has submitted to NCDENR for approval.
  - d. The contractor has submitted revised plans for the fishing pier and kayak launch to the Planning Division for approvals and building permits.
3. Tar River Legacy Plan
  - a. Submitted a revised No-Rise Certification for the three camping platforms for approval by NCDENR.
  - b. Entered into a cooperative contract with Carolina Parks & Play for the installation of a covered overlook at River's Edge Park.



### BRADFORD CREEK PUBLIC GOLF COURSE

1. May Revenues: \$76,798 Target: \$78,442
2. Rounds of Golf: 1,979
3. Weather or Maintenance Effected Days: 10
4. FootGolf Rounds: 24 Revenue: \$240
5. Total Revenue for Short Course/FootGolf fiscal year-to-date: \$6,706.92.
6. **May Highlights:**
  - a. 5/1 PGA Junior League Golf match and practice; 52 youth participants.
  - b. 5/5 Trinity Christian School Golf Tournament; 36 participants.
  - c. 5/6 Chris Carter Memorial Golf Tournament; 120 participants.
  - d. 5/10 Clubhouse Rental; 30 in attendance.
  - e. 5/13 Knights of Columbus Golf Tournament; 72 participants.
  - f. 5/14 Tarheel Youth Golf Association; 92 youth participants.
  - g. 5/15 PGA Junior League Golf match and practice; 52 youth participants.
  - h. 5/18 PGA Junior League Golf match and practice; 52 youth participants.
  - i. 5/21 Clubhouse Rental; 80 in attendance.
  - j. 5/22 PGA Junior League Golf match and practice; 52 youth participants.
  - k. 5/25 PGA Junior League Golf match and practice; 52 youth participants.
  - l. 5/28 Clubhouse Rental; 120 in attendance.
  - m. 5/31 VIP Appreciation Night; 40 participants.
7. **Coming in June:**
  - a. 6/1 & 5 PGA Junior League Golf match and practice; 52 youth participants.
  - b. 6/8 Practice with the Pro Golf Clinic; 20 youth anticipated.
  - c. 6/11 Tarheel Youth Golf Association TOTS Junior Golf Tournament; 40 youth anticipated.
  - d. 6/12 Junior Golf Association Practice; 40-50 youth anticipated.
  - e. 6/13-16 Junior Golf Camp – 9:00 AM – 12:00 PM; 40 youth anticipated.

- f. 6/14 *Ladies Nine and Wine Night, 5:30 – 9:00 PM; 15-30 ladies anticipated.*
- g. 6/15 *Practice with the Pro Golf Clinic; 20 youth anticipated.*
- h. 6/21 *VIP Appreciation 9 Hole Tournament; 40-50 players anticipated.*
- i. 6/22 *Practice with the Pro Golf Clinic; 20 youth anticipated.*
- j. 6/26 *Junior Golf Association Practice; 40-50 youth anticipated.*
- k. 6/27 *Eastern North Carolina Jr. Tournament at Ironwood; 60 youth expected.*
- l. 6/28 *Northeast Senior Tour; 100 players anticipated.*
- m. 6/29 – 7/1 *Coastal Plains Junior Amateur Golf Tournament; 130 juniors anticipated.*

## RECREATION DIVISION

### AQUATICS & FITNESS CENTER (GAFC)

- 1. 5/17 *Walking & Hiking Club* for citizens began.
- 2. 5/21 *1<sup>st</sup> Annual Family Fun Day* held; 110 visitors attended.
- 3. 6/2 *Summer Swim Team Yellowfins* season began. →
- 4. Side wall basketball goal shattered while gym was unoccupied. Will replace after 7/1.
- 5. Water pipe leak in ceiling over women's locker room; staff is addressing.
- 6. Aquatic Supervisor Mike Godwin will be leaving in mid-June to work for Aquaventure in Winterville.
- 7. 47 new memberships.



### COG/GUC WELLNESS

- 1. 5/16 Three ECU summer interns began; 2 Exercise Science and 1 Public Health.
- 2. 5/25 *COG/GUC Employee Wellness Walk* at Town Common.

### SPORTS CONNECTION

- 1. 2,924 tokens sold vs 3,136 in May 2015.
- 2. Attendance: 2,402 vs 2,636 in May 2015.
- 3. 51 cage rentals.
- 4. Two birthday parties held.

### YOUTH ATHLETICS/ H. BOYD LEE PARK (BLP)

- 1. 5/7 *Greenie League Baseball and Mini Fry T-ball* began (34 teams and 80 volunteer coaches).
- 2. 5/10 *Future Stars* Tournament concluded.

### ADULT ATHLETICS / BLP

- 1. 5/14-15 Hosted a 31 team ASA softball tournament.
- 2. 5/28-29 ASA Softball Tournament
- 3. Played 188 adult softball games.
- 4. 20 picnic shelter rentals.

### RIVER BIRCH TENNIS CENTER (RBTC)

- 1. 5/6 Hosted NCHSAA 1A Boys Tennis East Regional Tournament; 48 players.
- 2. 5/7-8 *Pitt County Special Olympics Benefit Jr. Open Tournament*; 39 players. →
- 3. Home Adult League Matches for River Birch Tennis teams; 4 matches with 48 players.
- 4. Three ball machine rentals.
- 5. 21 private lessons.



### DREW STEELE CENTER (DSC) / ELM STREET CENTER (ESC) / B.E.T. BUILDING

1. Eight B.E.T. rentals; total attendance – 1,024.
2. Six DSC rentals; total attendance – 834.
3. DSC *Coed Adult Basketball*: M-TH from 6:00-8:00 PM.
4. DSC Late Night Basketball, Tuesday, 8:00 – 11:30 PM and Friday, 6:30 – 9:30 PM.
5. ESC Fencing, Tuesday and Wednesday, 7:15 – 9:00 PM.


### CENTERS AND PROGRAMS

1. Recreation Supervisor Lewis Holloman began serving as Co-Chair of the United Way Committee in May. He will serve as Co-Chair for the 2016 Campaign and Chair for 2017.
2. Chasity McCurdy has been promoted to the position of Recreation Supervisor for Specialized Recreation. Her start date was on 6/6. Her previous position of Recreation Assistant will be filled soon.

### SOUTH GREENVILLE RECREATION CENTER

1. Closed for renovation.

### EPPESS RECREATION CENTER/THOMAS FOREMAN PARK

1. 5/3 *Eppes Fitness Group* held every T and TH; averaging 14 participants.
2. 5/11 Senior Appreciation Event held; 120 in attendance.
3. 5/13 *Eppes Ensemble* traveled to Raleigh to perform prior to the NC Symphony Concert, accompanied by Music Instructor Austen Land. 
4. 5/16 *Summer League Basketball* Coaches Meeting; 5 in attendance.
5. 5/18 Transition to Retirement Workshop held; 70 in attendance.
6. Seven shelter rentals; total attendance – 350.
7. Nine Multipurpose Room rentals; total attendance – 630.
8. One Gym rental; total attendance – 100.



### SPECIALIZED RECREATION

1. 5/21 Support Team for Active Recreation (STAR) Beach Trip to Atlantic Beach, NC.

### ARTS AND CRAFTS CENTER

1. 5/2 *Extruding Basics* class began.
2. 5/21-22 *Watercolor Workshop* with Linda Griffin.
3. Five new members registered for the Pottery Club, for a total of 18 participants.
4. 40 Auditorium rentals; total attendance – 899.
5. Two Meeting Room rentals; total attendance – 18.
6. 18 Craft Room rentals; total attendance – 134.

### SENIOR AND ACTIVE ADULT SERVICES

1. 5/10 Concluded all spring sessions of *Bridge*; 50 participants.
2. *Exercise in the Park* at Town Common on 5/5, 12, 19, 26; 80 participants.

Respectfully submitted,

Gary N. Fenton, Director of Recreation and Parks