



City of Greenville
Recreation and Parks Commission
Meeting Minutes
Wednesday, May 11, 2016 @ 5:30 PM
City Hall – City Council Chambers
200 West 5th Street

BOARD MEMBERS PRESENT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Garrett Taylor, Chair | <input checked="" type="checkbox"/> Nikki Caswell |
| <input checked="" type="checkbox"/> Audrey G. Nealy | <input type="checkbox"/> McLean Godley, City Council Liaison |
| <input checked="" type="checkbox"/> Tyler Clark | <input checked="" type="checkbox"/> Darin White |
| <input checked="" type="checkbox"/> Robert Jones | <input checked="" type="checkbox"/> Donald Williams |
| <input checked="" type="checkbox"/> Jaimie Yahnker, Vice-Chair | <input type="checkbox"/> Gordon Darragh |

STAFF:

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Gary Fenton | <input checked="" type="checkbox"/> Dean Foy | <input checked="" type="checkbox"/> Laura J. Davenport |
| <input checked="" type="checkbox"/> Shana Kriewall | <input checked="" type="checkbox"/> Lamarco Morrison | <input checked="" type="checkbox"/> Dennis Vestal |
| <input checked="" type="checkbox"/> Nick Lewis | | |

MEETING AGENDA, DISCUSSION AND ACTIONS:

The meeting opened at 5:30 PM and the following items were addressed:

I. CALL TO ORDER

II. INTRODUCTIONS

None.

III. APPROVAL OF AGENDA

A motion was made to approve the May 11, 2016 agenda as presented.

Motion: Jaimie Yahnker

Second: Nikki Caswell

Motion carried unanimously among those present.

IV. APPROVAL OF MINUTES

A motion was made to approve the April 13, 2016 minutes as presented.

Motion: Jaimie Yahnker

Second: Robert Jones

Motion carried unanimously among those present.

V. PUBLIC COMMENTS

Greg Gauss was present to let the Commission know he was interested in the Commission and is a big supporter of Bradford Creek Public Golf Course and was attending as a concerned citizen.

VII. DIRECTOR'S MONTHLY REPORT

A. Provided a copy of our most recent *ReCognize the Parks*, a newsletter for department employees developed monthly by Laura Davenport.

B. The Beatrice Maye Garden Park project by a group from the Chamber's Leadership Institute was completed about three (3) weeks ago. This project was dedicated this past Saturday morning. Thanked Commissioners Caswell and Yahnker for attending the ribbon cutting for the new pergola and concrete deck, park bench, landscaping, and little library that was constructed

by a carpentry class from J.H. Rose High School. Numerous businesses contributed to these improvements, including Garris-Evans Lumber, First South Bank, the Convention and Visitors Bureau, Greenville Utilities Commission, the Hyster-Yale Group, Pitt Community College, and Vidant. Parks Facilities Supervisor Frank Livesay worked closely with the Leadership group to assure everything was right. In addition, several individuals donated money or materials for the project, and both they and the businesses are recognized on a sign being installed at the pergola. Beatrice Maye's daughter, Mamie Bryan came in from Nebraska for the dedication.

Commissioner White arrived at 5:37pm.

- C. Saddened to hear the news that Sarah Vaughn, the young girl for who the Sarah Vaughn Field of Dreams at Elm Street Park was named, who passed away earlier this week. Sarah was a 9th grader at J.H. Rose High School and was a participant in our Exceptional Community Baseball League (ECBL). Her dad, David was instrumental in the construction, at no cost to the City, of the Field of Dreams, and our condolences go out to her family and friends.

Commissioner Williams and Commissioner Nealy arrived at 5:38pm.

- D. The naming of the unofficial "Tar River Park," proposed to be called "River's Edge Park," will go to City Council for their approval after a public hearing tomorrow evening.
- E. There has been recent talk regarding whether the City might consider getting a bit more into naming rights, and that is also an item of discussion on tomorrow night's City Council agenda . In 2003 Greenville Toyota provided funding for the Amphitheater in Town Common, and it became known as the Greenville Toyota Amphitheater.
- F. The City is in the midst of developing its biennial budget for FY 17 & 18, and some reductions are anticipated. When cuts are necessary, staff tries to make them in areas with the least negative impacts, but there will still be impacts.
- G. The Director is briefing City Council tomorrow night on the status of the Trillium Playground, which is exciting but challenging. The department has several capital initiatives taking place at the same time: the Trillium playground, the Town Common Fishing Pier and Kayak Launch, the Riverside Overlook, and the South Greenville Recreation Center; and research regarding the development of an adventure park along the river, as recommended by the Tar River Legacy Plan. Staff has learned that if every playground element was included in the Trillium Playground project, it would be well over budget, and that's not permissible. Hopeful that support might be found from companies or individuals interested in sponsoring a particular element that the project budget does not currently allow.

VIII. STAFF REPORT

- A. Shana Kriewall, Recreation Superintendent
 - 1. Recreation Update
 - a. Provided pictures of/information on the Basket Weaving Club, Tap & Ballet Recital, Quilt Club, tennis rentals (ECU), Soft Roller classes at GAFC, Futsal and Kickball Champions, Archery at the Senior Olympics, Yoga In the Park, Special Olympics Spring Games, and Celebration of Youth Expression.
 - b. Introduced Nick Lewis, new Recreation Assistant for Youth Athletics. Nick shared that he is an ECU graduate with experience from the ECU Intramural Department and extensive experience in officiating.
 - c. Friday evening, several Eppes Music participants will be presenting a pre-concert for the NC Symphony, accompanied by parents, and staff.

- d. Sunday in The Park starts this Sunday and continues thru 8/21, except Memorial Day weekend. Schedules were distributed to the Commissioners.
- e. The first Family Fun Day will be held on 5/21 at GAFC from 10:00am – 2:00pm.

B. Dean Foy, Parks Superintendent

1. Parks Updates

- a. Thanked Commissioners Williams, Jones, and Clark for their support of the Department.
- b. Commended Landscape Supervisor Frank Livesay's landscape work at the Carver Library. Reminded the Commission that the Parks department maintains all of the landscaping for the libraries in the city, with the help of Public Works at Sheppard Memorial Library.
- c. Future Stars Soccer ended last night, will be working to rehab all soccer fields for the fall season.

2. Facility Improvement Plan Update

- a. Roof Replacement at Eppes Recreation Center and H. Boyd Lee Park will begin next week. Anticipated completion date is within three weeks if weather allows.
- b. H. Boyd Lee Park is undergoing painting this week. May be finished by the end of next week. A nice improvement.
- c. Bridge at Green Mill Run Greenway – Line-of-sight is clear and bridge is remaining dry after area work. Some citizens are upset with the tree removal of dead, dangerous, and diseased trees. Met with Engineering on bridge, more vegetation will be planted, and signage is posted for the closing of bridge for painting and sealing. FROGGS and the Bicycle and Pedestrian Commission have been notified, and a "Note to Council" was developed.
- d. Commissioner White had a question about redesign of the entrance at Eppes Recreation Center, which continues to be in the discussion phase. Also asked about cushioning for the concrete seats at H. Boyd Lee Park. There has been no discussion about padding for the seats which could also be a trip hazard. Could be the possibility of a future FIP project.
- e. Commissioner Taylor also asked about the microphone system malfunctioning at Eppes Recreation Center. Mr. Foy will discuss the issue with Recreation Manager Don Octigan.

C. Lamarco Morrison, Parks Planner

1. Capital Project Updates

- a. Town Common Design Development Phase
Significant accomplishments this period include a preferred design alternative selection and City Council directive to complete schematic plan for the entire park. Significant accomplishments planned for next period include completion of final schematic plan for Phase I Development, completion of contract negotiations for schematics for the entire park, scheduling of Public Input Meetings, selection of the final design alternative for the Sycamore Hill Baptist Church monument, and ordering of playground equipment.
- b. Fishing Pier and Kayak Launch Update
Accomplishments this period include completion of the No-Rise Certification and finalization of the engineered plans. Significant accomplishments planned for next period include the submission of No-Rise Certification to NCDENR for approval, resubmission of site plans to Planning for review and permitting, and contractor mobilizing to begin construction.

- c. South Greenville Recreation Center Update
Significant accomplishments this period include installation of underground utilities, and completion of rough-in for plumbing and mechanical, foundations for the new construction, and footings for structural steel. Significant accomplishments planned for next period include completion of building slab, irrigation and grading for the multipurpose field, installation of fire water line and fire hydrant, and initiation of building masonry work.

IX. NEW BUSINESS

- A. Nomination Committee Report and Election of Chair and Vice Chair
Commissioner Yahnker presented the slate of officers, and motioned to continue with Commissioner Taylor as Chair and Commissioner Yahnker as Vice Chair (the same as current positions).
Motion: Jaimie Yahnker
Second: Darin White
Motion carried unanimously among those present.

- B. Eppes Recreation Center – ID Update
Recreation Superintendent Shana Kriewall shared that when South Greenville Recreation Center reopens they would like to have a system where participants sign in, have their picture taken, and maintain a record of who has visited along with contact information for safety. Recommended by police, would like to do the same at Eppes Recreation Center, but there are no funds now for a development of a reception area with front desk. Guests are signing in until a better option can be worked out. May take registration information and check ID's (any type, if there is no ID that's okay). In the future, would like to extend this option to all centers if the budget allows. Commissioner White stated that he is encouraged that all facilities will be included as money is identified.

X. OLD BUSINESS

None

XI. COMMISSIONER COMMENTS

Prior to Commissioner Comments, Director Fenton took the time to recognize Commissioner Williams, Jones, and Clark for their successful terms on the Commission; all expiring terms. Each Commissioner was presented with a Certificate of Appreciation.

- A. Don Williams – Enjoyed Commission, has been a pleasant experience with perfect attendance. Will miss everyone.
- B. Audrey Nealy – Thanked everyone for their support of the Celebration of Youth Expression event.
- C. Robert Jones – Pleasure to serve the City of Greenville for six (6) years. Thanked staff for serving all of the people of Greenville and will continue to see staff through his involvement in the Jackie Robinson Baseball League.
- D. Darin White – Enjoyed working with Commissioner Williams, Jones, and Clark and became friends. Thanks to their contribution.
- E. Tyler Clark – Thanks for the opportunity to learn new things. Greenville is going in the right direction.
- F. Nikki Caswell – Encouraged golfers to go to Bradford Creek Public Golf Course and give it a try.
- G. Garrett Taylor – Thanks to Commissioner Williams, Jones, and Clark for serving. Recognized Eppes Recreation Staff for a great job they did at the Benevolence luncheon at Eppes.
- H. Jaimie Yahnker – Thanks to Commissioner Williams, Jones, and Clark for serving. Beatrice Maye Garden Park Celebration was a joy. Support Team for Active Recreation (STAR) is

headed to the beach in two (2) weeks with 21 individuals and family members plus volunteers.
Thanks to Greenville Recreation and Parks Department for their support.

XII. MOTION TO ADJOURN

A motion was made to adjourn the meeting at 6:40 PM.

Motion: Darin White

Second: Robert Jones

Motion carried unanimously among those present.

Respectfully Submitted,



Laura J. Davenport
Administrative Assistant
Recreation and Parks Department