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Neighborhood Advisory Board (NAB)

SUMMARY MINUTES

Thurs. May 19, 2016 @ 6:00PM
City Hall Conf. Rm. 337

200 West Fifth Street
Greenville, NC 27835-7207

BOARD MEMBERS AND ALTERNATE MEMBERS PRESENT:

Attendance is denoted by an “*” and absentees are denoted by an “x”

NEIGHBORHOOD ADVISORY BOARD MEMBERS			
NAME	DISTRICT	NAME	DISTRICT
Carolyn Glast - *	1	Margaret Hrushesky - *	1
Betty Hines, Chair - *	2	Joyce Williams - x	2
Ann Maxwell -	3	Laura McKenna -	3
Blythe Tennent Vice Chair - *	4	George Hamilton - *	4
Sharon Stang - *	5	Brenda Diggs *	5
NEIGHBORHOOD ADVISORY BOARD ALTERNATE MEMBERS			
NAME	DISTRICT	NAME	DISTRICT
Jill Ebron - x	1	Merry Sandra Kennedy - *	4
Charlotte Smith - x	2	Misun Hur - *	5
Ann Hamze - *	3		

City Staff Present: *Community Development Department*: Tiana Keith and Gwen Turnage; *Police Department*: Chris Viverette, Code Enforcement.

1. **Called to Order** – Betty Hines, Chair
2. **Roll Call** – Gwen Turnage
3. **Approval of the Agenda – Additions/Deletions May 19, 2016**

Motion: George Hamilton Second: Blythe Tennent
Motion approved.

4. **Approval of the Minutes** – April 21, 2016

Motion: Blythe Tennent Second: Carolyn Glast

Motion approved with changes. Changes included striking January 21, 2016 from the agenda. Minutes were not available for approval. Ann Maxwell encouraged NAB members to attend the FROGGS event because former board member Harry Stubbs was highly involved with FROGGS. However, this event was not dedicated to anyone specific. Attendance was requested to honor Harry Stubbs.

5. Public Comments – Limit 3 minutes each

George Hamilton recognized NAB members that worked on the planning committee for the symposium. The symposium was very well organized.

Margaret Hrushesky is appreciative of the Police Department and Tiana Keith's efforts in her neighborhood.

6. Committee Reports

A. Symposium

The board discussed pluses and minuses. A list is

PLUSES	DELTAS
<ul style="list-style-type: none"> • Using City Hall. It exposes residents to city facilities • Continue to ask neighborhood associations to invite neighbors to event • Very welcoming • Community resource tables • Level of engagement from the committee • When the board works together in the setup of the event, we build community • The organizational tasks for implementing the symposium were completed as planned without last minute rush before the symposium • Increased publicity • Recruitment of past participants helped to increase participation • The Eventbrite program worked well for the online registration • Great student involvement • Presence of the videographer • Food • The on-site registration was well organized • Half day program – good timing • The keynote speaker and panelists • Good to keep the door prizes at the end • Using a prize to get evaluations completed • Structure of the workshop • Joyce – organizing the food, prizes, and table set up • Facility • A liaison who was not a board member volunteered to work with symposium committee and took on enormous responsibility. 	<ul style="list-style-type: none"> • Improve speaker system in council chambers. Some people couldn't hear • Use more rooms for the break out session • For exercise – give instructions in the council chambers and then move to the large room • Do a Facebook event • Help community realize the event is open to all members of the public • If audience size is large enough, consider another space. • Provide disability assistance for the large group exercise • Film for the moment of inspiration should be on both screens in Council Chambers • Need to support Tiana better by delegating some of the day's responsibilities to others. She was doing the AV, moderating and running the workshop • Materials for the folders and the door prizes should be ready on Thursday so set up on Friday is efficient • Give out door prizes earlier. Some people had to leave and were out of luck • Could spread out the distribution of door prizes • Need to be clear of the purpose of the exercise and how the city plans to use the results. • Use a video demo to explain exercise – a visual was needed. • Need a larger room for the exercise • Hang maps on the wall so all group members could all see them right side up • Needed clearer instructions with the exercise • Need strong PA system so all participants can hear • Need longer time with speakers and panel

- It was duly noted by George Hamilton, and staff concurred, along with several committee members, that Joyce Williams was well organized with food and door prizes. Several committee members and staff assisted Mrs. Joyce in obtaining door prizes, food setup, and the decoration process.
- Merry Sandra Kennedy's planning for the registration layout was extremely organized as well. She and her team assured registration ran exceptionally smooth. Mrs. Kennedy was able to provide an accurate count of attendees both online and walk-ins. 108 registrants signed in with 80 of those using online pre-registration.
- The momentum for the symposium was great!
- Blythe Tennent did an awesome job organizing the evaluations with clarity.

B. Membership Outreach

- Laura McKenna noted that the neighborhood orientation needs a little work.
- New members were briefed, and bags were distributed to new neighbors.

C. Publicity

- WITN channel 7 advertised the importance of attending the symposium.

D. Sustainability

No report

7. Old Business

A. Horizon's Plan Update

Ann Maxwell provided an update. Ann noted that the Horizon's committee has completed all their meetings. The unveiling of the New Horizon's Plan will be Monday, June 20, 2016 @ the Convention Center. Four districts has been a part of the focus group in Greenville. The Dickinson, Hooker Road, and Memorial Drive are of the focus areas. The Greenville Airport is another area, and the entire hospital district. The committee made every effort to address public concerns. Also Brenda Diggs noted that she asked the question, "How much of the plan was actually implemented ten years ago was?" A draft document of the plan is available online for public view. For assistance with downloading the document contact Tom Weitnauer in the Community Development Department's Planning Division @ (252) 329-4498.

B. District 2 Meeting

District 2 meeting will be in lieu of the regular monthly meeting held at City Hall. The date and time will remain the same, Thursday, June 16, 2016 @6:00pm. The location will be at the Arlington Boulevard Baptist Church, 1007 West Arlington Blvd., Greenville, NC 27858. The focus topics for the meeting will be Greenville Utilities, Code Enforcement and Recreation and Parks.

8. Staff Reports

A. Neighborhood Liaison

i. City Council Update

The NAB will present its Annual Plan to the Greenville City Council on Monday June 6th @6:30pm in the Council Chambers at City Hall. All NAB members and Alternate members are encouraged to attend.

ii. Police Strategic Planning Meeting

Tiana is asking for two to three volunteers to attend the Police Strategic Planning Meeting on Friday, June 3rd from 8:00am to 3:00pm. Meals will be provided. Please contact Tiana Keith at tkeith@greenvillenc.gov. Additionally, Tiana noted that the videographer has prepared the videos from the presentations of the symposium. The link will be e-mailed and posting to the City of Greenville's website is a possibility. NAB Bylaws update will be mailed to members later next week. FYI: The NAB does not have a City Council Liaison.

Brenda Diggs initially made a motion to cancel the monthly July meeting. However, after further discussion, the motion was withdrawn. The board will discuss having an August meeting during the July meeting. Tiana encouraged the committees to meet prior to August to discuss the workplan. Committees are requested to send Tiana an invite when they meet. When the board meets in August the workplan should be completed.

B. Police Strategic Planning Meeting – Chris Viverette

i. NNO (National Night Out)

August 2, 2016 – National Night Out (NNO) – the event will begin at 5:00pm to 8:00pm throughout various neighborhoods within the City of Greenville. View the City of Greenville Police Department's home page for more information @ <http://www.greenvillenc.gov/government/police> .

9. Announcements

- **May 31st @6:30pm** – Planning Meeting for neighborhood Leaders *only*. Contact Sgt. Mike Broadwell @ 329-4339 or mbroadwell@greenvillenc.gov. Location in the Training room at Greenville Police Department. You must contact Sgt. Broadwell prior to this meeting if you would like to attend.
- **June 1, 2016 @10:00am** – The first meeting of the Active Transportation Master Plan Steering Committee will take place at City Hall. Blythe Tennent is the NAB representative. ATMPSC focuses on bike / pedestrian network plan (long-term).
- **June 3, 2016 @8:00am to 3:00pm** – Police Strategic Committee Meeting @ the Murphy Center. This meeting is by invite only. Those interested in attending should contact Tiana Keith @ tkeith@greenvillenc.gov This is an opportunity to share concerns with the Police Dept. RSVP is TODAY, Friday, May 20, 2016 by 3:00pm via e-mail to Tiana.
- **June 6, 2016 @6:30pm** – NAB's Annual report to City Council in the City Council Chambers at City Hall. All board members are requested to appear to show their support of the NAB. You may leave after the presentation.
- **June 20, 2016 @ 6:00pm** – The Unveiling of the Horizons 2026 will be held at the Convention Center. This un-veiling is open to the General Public and everyone is encouraged to attend.
- **August 2, 2016** – National Night Out – starts at 5:00pm to 8:0pm throughout various neighborhood within the City of Greenville. Look for announcements, in the near future, on the City of Greenville Police Department's home page for more information @ <http://www.greenvillenc.gov/government/police>.

10. ADJOURN

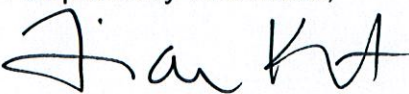
MOTION TO ADJOURN

Motion: Margaret Hrushesky Second: Laura McKenna

Motion Passed

Having no further business, the meeting adjourned at 7:30PM.

Respectfully submitted,



Tiana Keith, Neighborhood Liaison Ombudsman