

PROPOSED AGENDA
PUBLIC TRANSPORTATION & PARKING COMMISSION

August 17, 2016
(9:15 a.m.)

Public Works Department
Conference Room

- | | | |
|-------|--|----------------------------------|
| I. | Call to Order/Welcome | Charles Moore |
| II. | Roll Call/Establish Quorum | Charles Moore |
| III. | Additions/Deletions to the Agenda | Charles Moore |
| IV. | Approval of June 18, 2016 Minutes (Attachment A) | Charles Moore |
| V. | Public Comments | Charles Moore |
| VI. | New Business | Charles Moore |
| | 1. Uptown Parking | Kevin Mulligan |
| | 2. Paid Parking | Tim Corley |
| | 3. Bus Stops/Crosswalks Update | Rik DiCesare &
Stacey Pigford |
| | 4. Bus Advertising (Attachment B) | Lamont Jackson |
| VII. | Old Business | Charles Moore |
| | 1. GTAC Update | Kevin Mulligan |
| VIII. | Other - FYI | |
| | 1. GREAT Monthly Report (Attachment C) | Lamont Jackson |
| | 2. Upcoming Projects and Meetings Information | Lamont Jackson |
| IX. | Proposed Agenda Items for September 21, 2016 | Charles Moore |
| X. | Adjourn Meeting | Charles Moore |

ATTACHMENT A

Minutes

August 17, 2016

PUBLIC TRANSPORTATION & PARKING COMMISSION
MINUTES
June 15, 2016

The Public Transportation and Parking Commission met on the above date at 9:15 a.m. in the Conference Room of the Public Works Department.

Members Present: Ms. Jessica Faison Mr. Brian Farkas Mr. Charles Moore
 Mr. Dave Schwartz Mr. Will Russ

Staff Present: Mr. Ken Jackson Mr. Corey Barrett Mr. Rik DiCesare
 Mr. John Johnson Mrs. Stacey Pigford Mrs. Rachel Manning
 Mrs. Bianca Shoneman

Guests: Ms. Casey Verburg Mr. Roger Johnson

Council Liaison:

I. WELCOME

Mr. Moore called the meeting to order and established a quorum was present.

II. ROLL CALL/ESTABLISH QUORUM

III. ADDITIONS/DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

IV. APPROVAL OF MAY 18, 2016 MINUTES

A motion was made by Mrs. Shoneman to approve the May 18, 2016 minutes as corrected by Ms. Faison. The motion was seconded by Mr. Farkas and passed unanimously.

V. PUBLIC COMMENTS

There were no public comments.

VI. NEW BUSINESS

1. Uptown Parking/Paid Parking

Mr. Johnson and Ms. Verburg, who are a part of the parking task force, gave an update on uptown parking. They presented several recommendations for the commission to review. The first being to standardize signage in the Uptown parking area, so there is no misunderstanding on what is public and what is private. This would include replacing existing signs. All on street parking spaces would be marked as well. Another recommendation made was to place a security gate at the entrance and exit of the parking deck and remove the kiosk. With the security gate, customers would receive a ticket upon entering and pay upon exiting. There is hesitancy from some departments about the security gate because it would result in a loss of parking spaces. Cameras would also be installed at the entrance and exit gate which would be monitored by the Police Department. They would have the ability to operate the gate, in case of complications by the customer. Lastly, it was recommended that the parking fees be posted at the entrance and exit, as well as postage of leased spaces throughout the deck.

Mr. Barrett gave an update on paid parking in the uptown area. He discussed that some places would receive no change, as far as enforcement is concerned. The procedures currently being used are working effectively. These procedures include: ticketing, leased spaces, rental agreements and residential permits. However, there have been issues with vehicles being towed and the vehicle operator unable to pay by debit/credit card. The parking task force is working with the tow companies on rotation to see if electronic payment can be made available. They are also looking into removing the E-tag from the Hodges lot because business owners are claiming they are not customer friendly. However, some are in disagreement with this move. As a safety measure, the idea of making the Hodges lot a one entrance/exit has been visited as well. Relocating the loading zone has been looked into also.

The parking task force is requesting a letter of recommendation from the commission with our approval of the information given. The commission agreed to do so, with further exploration of cost estimates.

Mr. Barrett also mentioned that the County is requesting the on street parking spaces, on Second Street, behind the courthouse be for law enforcement only. The commission is requesting for a county engineer to present more information before a decision is made. Mr. Farkas made a motion to table the request until the August meeting, when more information is presented from the county. The motion was seconded by Mrs. Shoneman and passed unanimously.

2. Bus Stops/Crosswalks Update

There were no updates to report.

3. Vision Zero Network

Mr. Farkas introduced the Vision Zero Resolution for the commission's review. The Resolution instructs city staff to make a binding commitment to the Vision Zero program, and aims to reduce the annual rate of pedestrian fatalities to zero by the year 2026. City staff has some reservation with the Resolution as presented. There are also discrepancies with the verbiage used. Mrs. Shoneman amended the verbiage in the Resolution, and Mr. Farkas made a motion to accept it as presented. The motion was seconded by Ms. Faison and passed unanimously.

4. National Night Out

Mrs. Shoneman presented information regarding National Night Out. It is an event the city hosts on behalf of the Greenville Police Department. The theme for this year's event is pedestrian safety. An assessment of walkability will be done by various volunteers. Mrs. Shoneman extended the invitation to the commission for anyone willing to help.

VII. OLD BUSINESS

1. GTAC Update

Mr. Jackson gave a brief update on GTAC. He explained the project is on schedule. The bid deadline is June 23, 2016. The goal is to present the project to council, in August, so the contract can be awarded. Construction would then begin in September, with it being a one year project.

VIII. OTHER – FYI

1. GREAT Monthly Report

Mr. Johnson presented the GREAT monthly report for review. He reported that ridership, for the month of May, was down compared to last year. Only one passenger complaint was made, which was quickly resolved.

2. Upcoming Projects & Meetings Information

Mr. Johnson stated there were no upcoming projects and meetings to announce.

IX. PROPOSED AGENDA ITEMS FOR AUGUST 17, 2016

There were no proposed agenda items given.

X. ADJOURN MEETING

With there being no further business to conduct, Mr. Moore adjourned the meeting. The next meeting is scheduled for August 17, 2016 at 9:15 a.m. in the Public Works Conference Room.

Respectfully submitted,

Rachel Manning, Secretary
Public Transportation & Parking Commission

ATTACHMENT B

Bus Advertising

August 17, 2016

2016 Rate Sheet

KONG PLUS (no window coverage)					
230" X 16" 230" X 52"	1 Month Contract	3 Month Contract	6 Month Contract	9 Month Contract	12 Month Contract
Price Per Month- Per Unit	\$423	\$423	\$390	\$375	\$360
Total Per Period-Per Unit	\$423	\$1,269	\$1,170	\$3,375	\$4,320

KONG					
230" X 52"	1 Month Contract	3 Month Contract	6 Month Contract	9 Month Contract	12 Month Contract
Price Per Month- Per Unit	\$363	\$363	\$330	\$315	\$300
Total Per Period-Per Unit	\$363	\$1,089	\$1,980	\$2,835	\$3,600

BACK ATTACK					
92" X 109"	1 Month Contract	3 Month Contract	6 Month Contract	9 Month Contract	12 Month Contract
Price Per Month- Per Unit	\$363	\$363	\$330	\$315	\$300
Total Per Period-Per Unit	\$363	\$1,089	\$1,980	\$2,835	\$3,600

KING
(Street Side)

144" X 30"	1 Month Contract	3 Month Contract	6 Month Contract	9 Month Contract	12 Month Contract
Price Per Month- Per Unit	\$270	\$270	\$270		\$270
Total Per Period-Per Unit	\$270	\$810	\$1,620		\$3,240

QUEEN
(Curbside)

120" X 30"	1 Month Contract	3 Month Contract	6 Month Contract	9 Month Contract	12 Month Contract
Price Per Month- Per Unit	\$195	\$195	\$195		\$195
Total Per Period-Per Unit	\$195	\$585	\$1,170		\$2,340

**SUPER
TAIL**

84" X 35"	1 Month Contract	3 Month Contract	6 Month Contract	9 Month Contract	12 Month Contract
Price Per Month- Per Unit	\$180	\$180	\$180		\$180
Total Per Period-Per Unit	\$180	\$540	\$1,080		\$2,160

INTERIOR PLACARD ADVERTISING RATES

QTY PACKAGES	MONTHLY RATE
1 Package (6 placards toal, 2 per bus)	\$180
2 Package (12 placards toal, 4 per bus)	\$360
3 Package (18 placards toal, 6 per bus)	\$540
4 Package (24 placards toal, 8 per bus)	\$720
5 Package (30 placards toal, 10 per bus)	\$900

ATTACHMENT C
GREAT MONTHLY REPORT

June 2016

July 2016

**GREENVILLE AREA TRANSIT
JUNE 2016 DATA REPORT**

PASSENGERS

	June 2016	June 2015	YTD FY 2016	YTD FY 2015
GREAT Trips	34,772	38,659	468,922	513,655
Paratransit Trips	828	929	11,363	11,899
Subtotal	35,600	39,588	480,285	525,554
Tour Bus Trips	0	0	0	0
Total	35,600	39,588	480,285	525,554
PATS/GREAT Connector	312	158	2,735	2,677

DAYS OF SERVICE

Passengers Per Day

	26	26	305	306
	1,369	1,523	1,575	1,717

HOURS OF SERVICE

Passengers Per Hour

	1,824	1,854	21,428	21,534
	19.5	21.4	22.4	24.4

MILES OF SERVICE

Passengers Per Mile

	26,080	25,166	298,542	292,278
	1.4	1.6	1.6	1.8

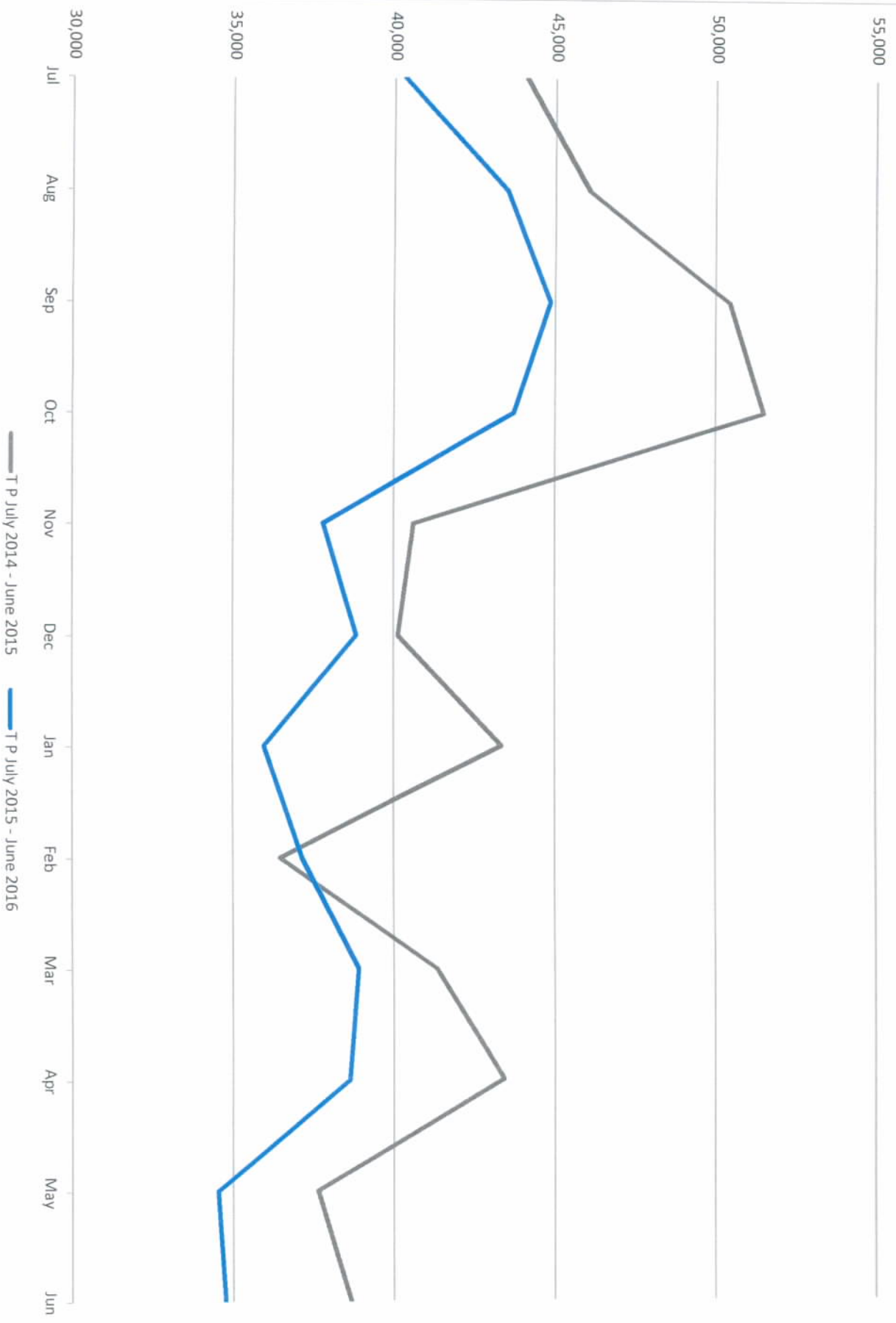
FIXED ROUTE SERVICE ONLY

	Month FY 16		YTD FY 16		YTD \$	YTD %
	Actual	Budget	Actual	Budget		
TOTAL EXPENSES	\$ 2,441,752.08	\$ 212,674.00	\$ 4,173,408.33	\$ 2,552,088.00	\$ 1,621,320.33	164.9%
TOTAL REVENUE	\$ 204,629.39	\$ 31,392.67	\$ 460,645.64	\$ 376,712.00	\$ 83,933.64	125.0%

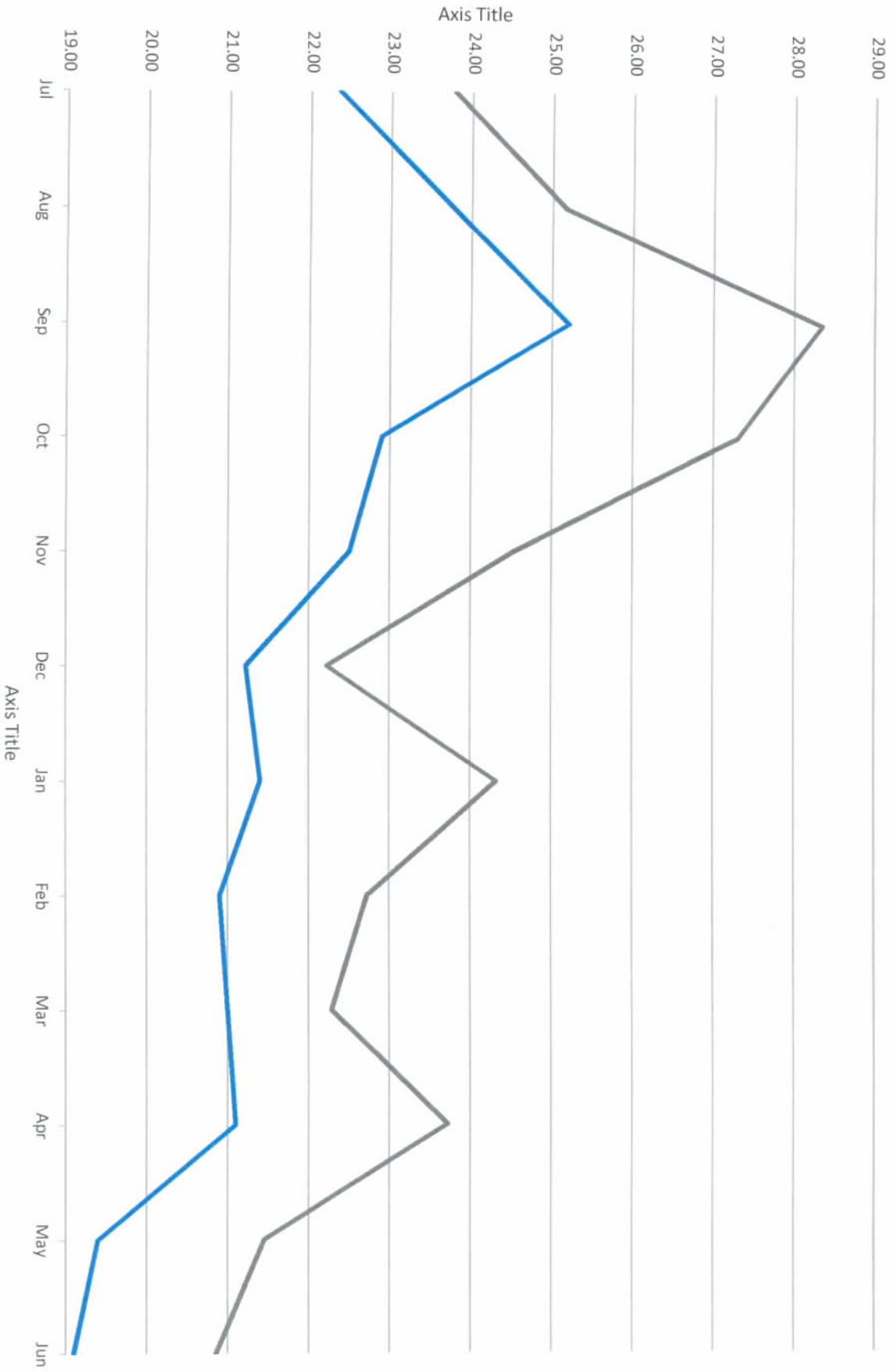
NET COST

Net Cost Per Passenger	\$ 64.34	\$ 4.03	\$ 7.92	\$ 4.03	\$ 3.89	
Net Cost Per Hour	\$ 1,226.43	\$ 100.21	\$ 173.27	\$ 100.21	\$ 73.05	
Net Cost Per Mile	\$ 85.78	\$ 7.42	\$ 12.44	\$ 7.42	\$ 5.02	

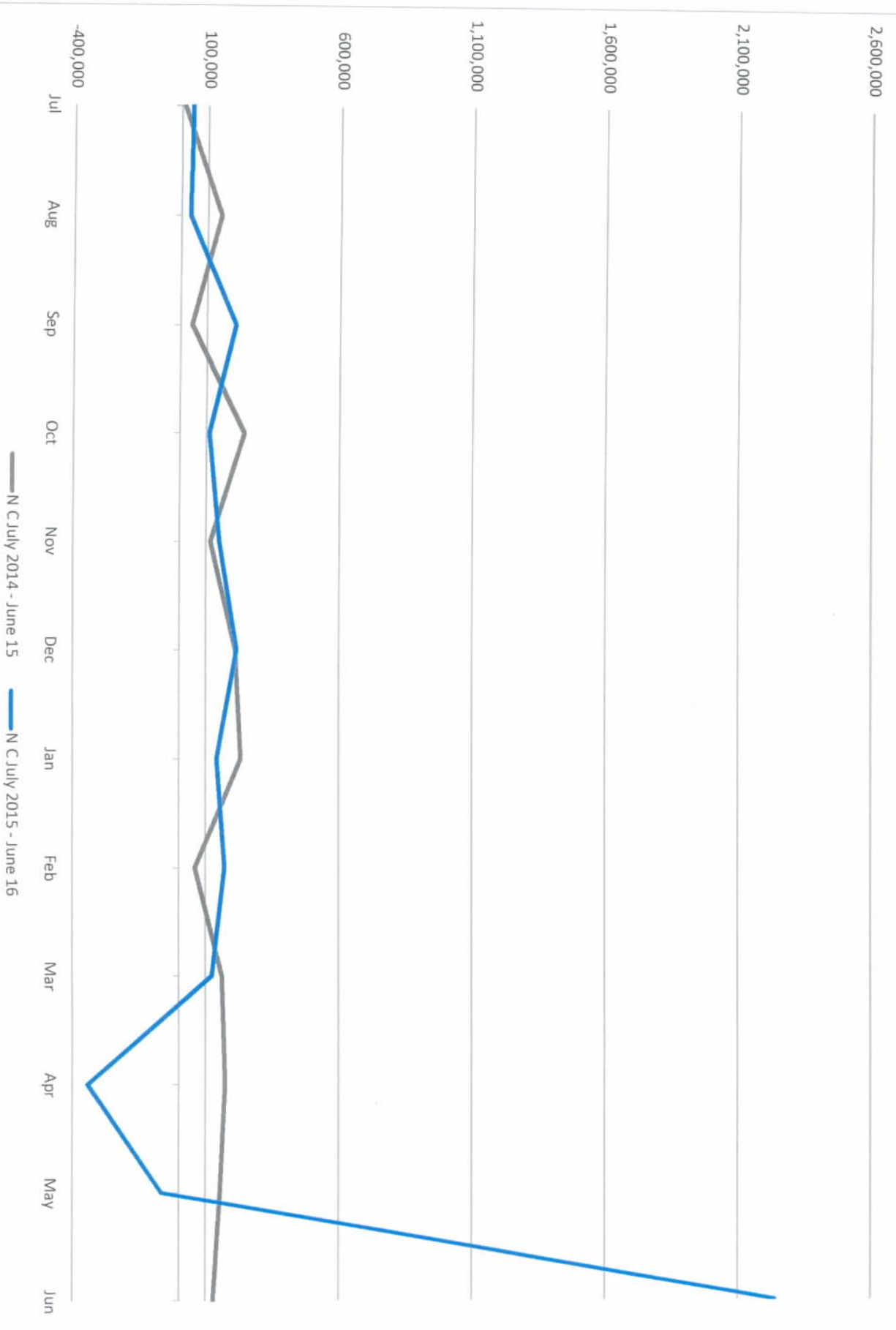
Total Passengers



Passengers Per Hour



Net Cost



GREAT
SUGGESTIONS, COMMENDATIONS, COMPLAINTS
Jun-16

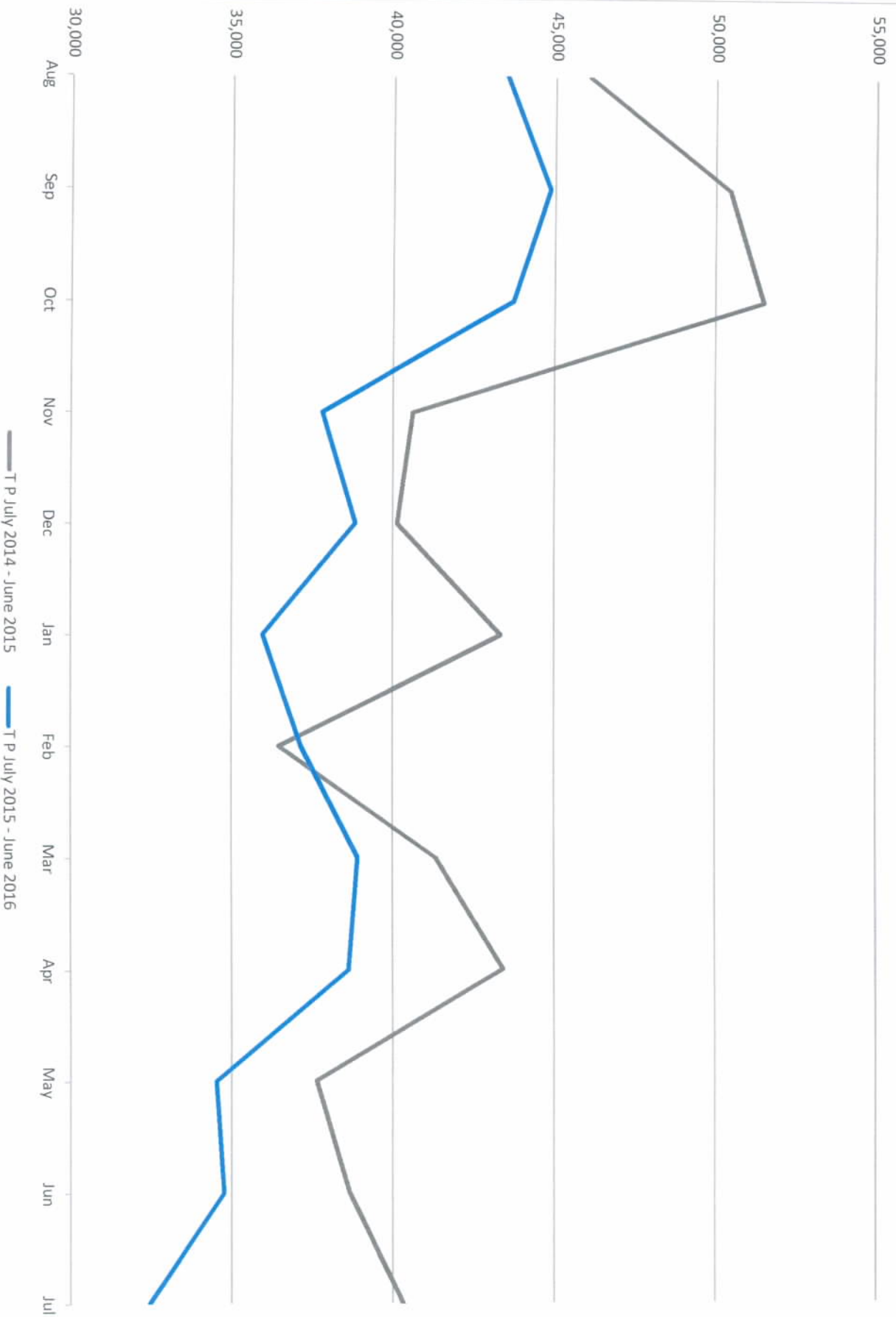
	CODE	QUANTITY
SUGGESTIONS:		
Route	S1	1
Schedule	S2	0
Bus Stop	S3	0
Shelter	S4	0
		1
COMMENDATIONS:		
Driver	P1	0
Other	P2	0
		0
COMPLAINTS:		
Route	C1	0
Schedule	C2	0
Bus Stop	C3	0
Shelter	C4	0
Driver	C5	2
Other	C6	0
		2

GREENVILLE AREA TRANSIT
Data Report July 2016

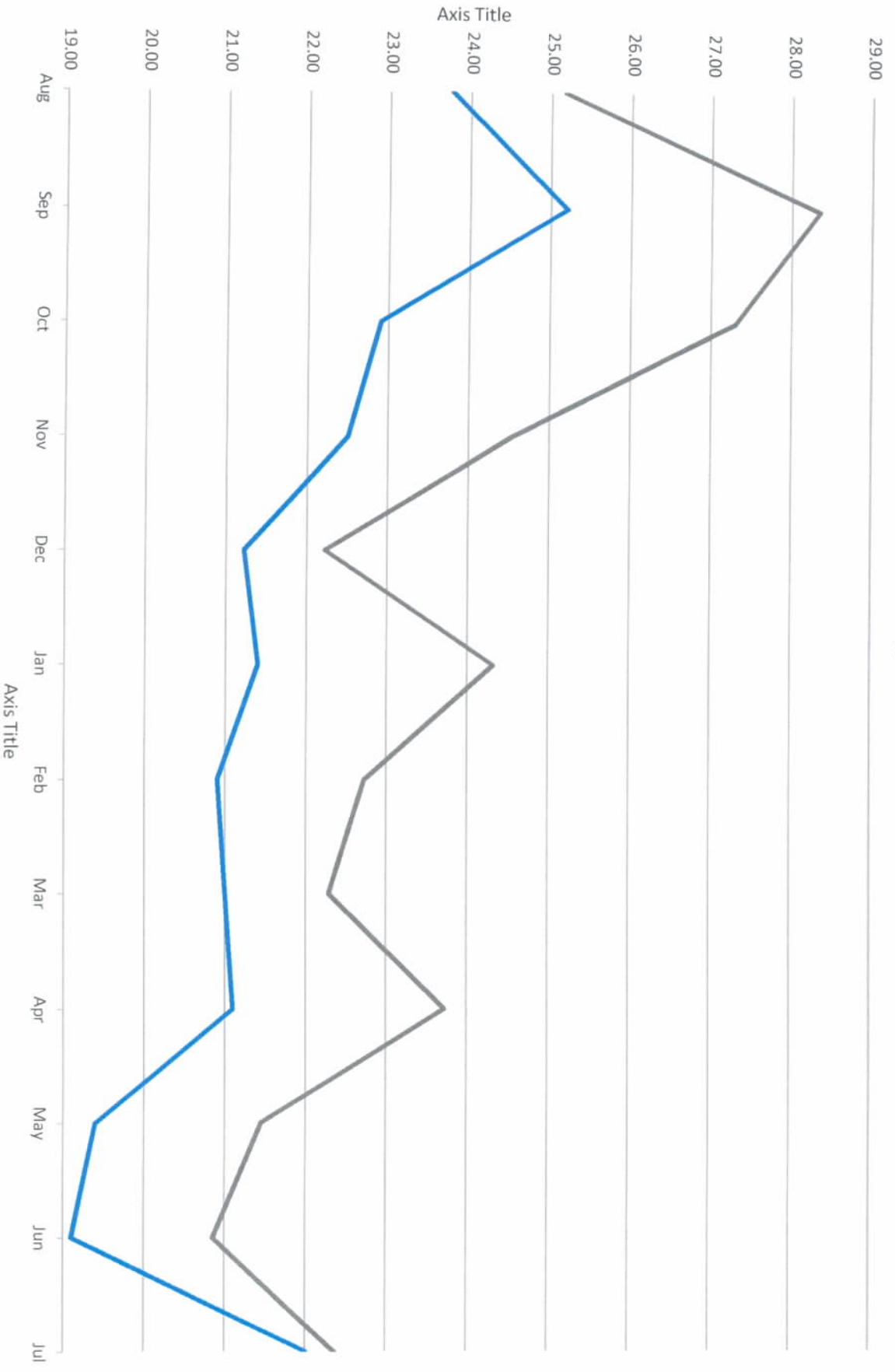
	July 2016	July 2015	YTD FY 2017	YTD FY 2016
PASSENGERS				
GREAT Trips	32,468	40,312	32,468	40,312
Paratransit Trips	808	1,020	808	1,020
Subtotal	33,276	41,332	33,276	41,332
Tour Bus Trips	0	0	0	0
Total	33,276	41,332	33,276	41,332
PATS/GREAT Connector	289	308	289	308
Passengers Per Day	1,331	1,653	1,331	1,653
Passengers Per Hour	22.5	22.9	22.5	22.9
Passengers Per Mile	1.6	1.7	1.6	1.7
Days of Service	25	25	25	25
Hours of Service	1,477	1,803	1,477	1,803
Miles of Service	21,103	24,476	21,103	24,476

FIXED ROUTE SERVICE ONLY	Month FY 17	Month FY 17	YTD FY 17	YTD FY 17	YTD \$ Variance	YTD % Actual vs Budget
	Actual	Budget	Actual	Budget		
TOTAL EXPENSES	\$ 121,378.13	\$ 210,834.33	\$ 121,378.13	\$ 210,834.33	\$ (89,456.20)	0.047975318 8.3%
TOTAL REVENUE	\$ 18,423.99	\$ 31,667.83	\$ 18,423.99	\$ 31,667.83	\$ (13,243.84)	0.007282175 8.3%
NET COST	\$ 102,954.14	\$ 179,166.50	\$ 102,954.14	\$ 179,166.50	\$ (76,212.36)	4.8% 8.3%
Net Cost Per Passenger	3.17094185	4.24	3.17	4.24	(1.06)	
Net Cost Per Hour	\$ 69.72	\$ 92.35	\$ 69.72	\$ 92.35	\$ (22.63)	
Net Cost Per Mile	\$ 4.88	\$ 6.64	\$ 4.88	\$ 6.64	\$ (1.76)	

Total Passengers

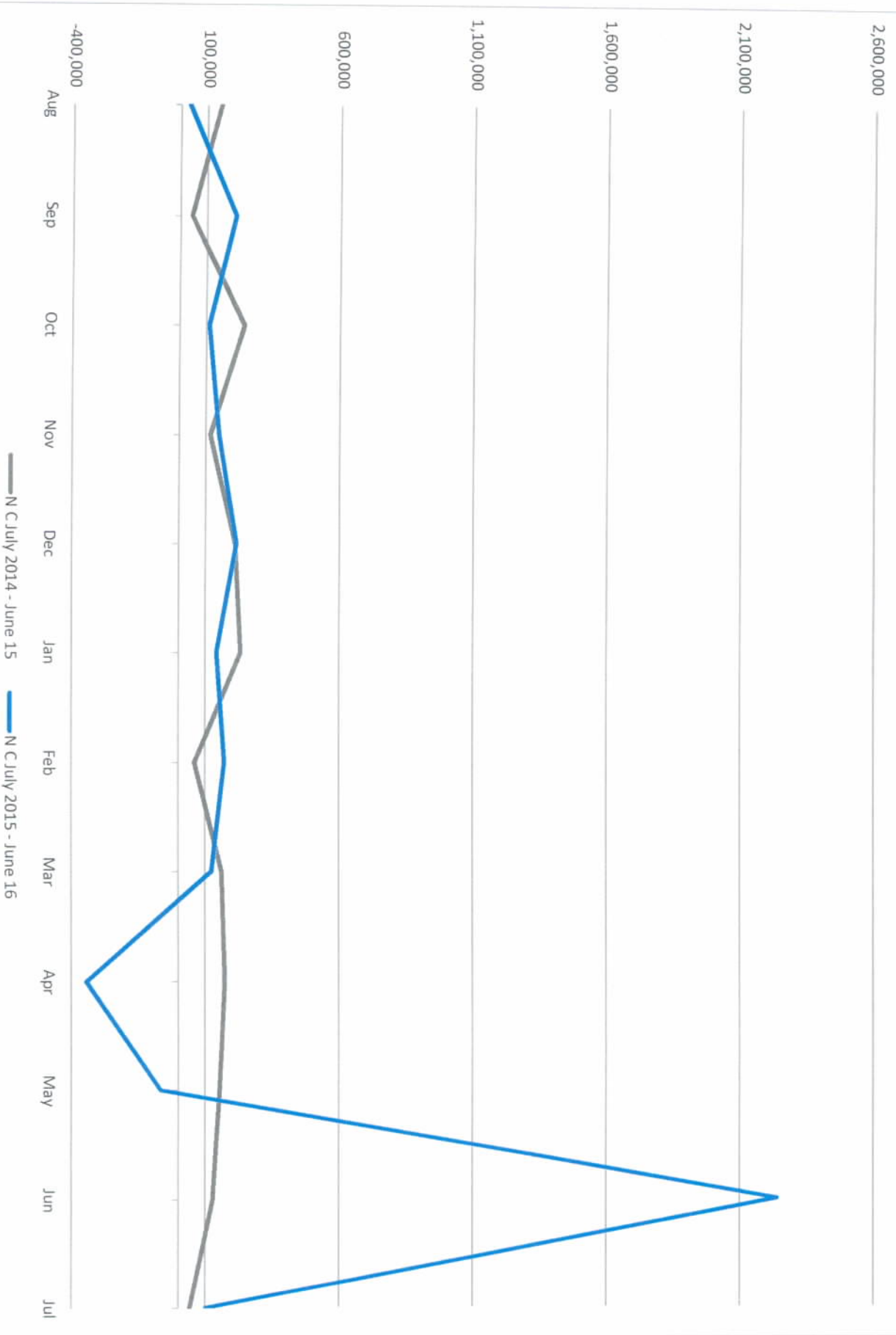


Passengers Per Hour



— P/H July 2014 - June 15 — P/H July 2015 - June 16

Net Cost



GREAT
SUGGESTIONS, COMMENDATIONS, COMPLAINTS
Jul-16

CODE QUANTITY

SUGGESTIONS:

Route	S1	0
Schedule	S2	0
Bus Stop	S3	0
Shelter	S4	0
		0

COMMENDATIONS:

Driver	P1	0
Other	P2	0
		0

COMPLAINTS:

Route	C1	5
Schedule	C2	0
Bus Stop	C3	0
Shelter	C4	0
Driver	C5	2
Other	C6	0
		7