

NOTES

TO: Honorable Mayor and City Council Members

FROM: Barbara Lipscomb, City Manager *ML*

DATE: August 31, 2016

SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A memo from me regarding an anti-littering campaign
2. A memo from me regarding the ECU Merchants Fair
3. A memo from me regarding the Down East Farmers Market
4. A memo from Merrill Flood, Assistant City Manager, regarding a September 11 Memorial Event
5. A memo from Eric Griffin, Fire/Rescue Chief, regarding a new EMS Deployment Plan
6. Correspondence from the North Carolina Department of Transportation regarding the study to widen and upgrade Allen Road

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Attachments

cc: Dave Holec, City Attorney
Carol Barwick, City Clerk



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Memorandum

To: Honorable Mayor and City Council Members
From: Barbara Lipscomb, City Manager 
Date: August 31, 2016
Subject: Anti-Littering Campaign

The City's Public Information Office (PIO) has started a campaign to discourage people from littering. This anti-littering initiative stems from a conversation by City Council during its August 18, 2016 meeting.

In this campaign, the PIO is aiming to emphasize the aesthetic appeal of Greenville while encouraging the public to preserve it by putting trash in the appropriate receptacles. The message will also highlight the potential penalties associated with littering and the negative impact it has on the environment.

A couple of print ads (copies attached) have already been designed and pushed out via social media. These ads will also be posted in various locations and in publications throughout the city. Additional ads will be designed and distributed in similar ways. A short video public service announcement (PSA) is also in the works, with plans to submit the ad for broadcast on local television, social media, and the City's website.

In the coming weeks, the PIO will also be working closely with Public Works staff to promote the upcoming changes to the City's Adopt-a-Street program and the recycling workshops offered by Keep Greenville Beautiful (as indicated in a May 25, 2016 Notes to Council memo).

Attachments

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DON'T TRASH GREENVILLE



Find yourself in good company®



DON'T THINK
LITTERING IS A
BIG DEAL? **FINE.**

You can be fined **\$100** or more for littering.





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Memorandum

To: Honorable Mayor and City Council Members
From: Barbara Lipscomb, City Manager *BL*
Date: August 31, 2016
Subject: ECU Merchants Fair

As one of the benefits of the membership with the Greenville-Pitt County Chamber of Commerce, the City has a table at the annual ECU Merchants Fair. The Merchants Fair is an opportunity to promote a business to ECU students as part of the University's "Get a Clue" initiative. This year's event will be held on Wednesday, September 7, from 11 a.m. - 3 p.m., at the ECU Campus Mall.

Staff from the Code Enforcement division will be distributing copies of the *Take Heed: Your Guide to Living in a Pirate Community* booklet to hundreds of campus organizations and thousands of students. This publication provides a guide to City codes and ordinances that often apply to students living off campus.

A copy of the *Take Heed* booklet is also available online on the Resident Responsibilities and City Ordinances page. It is our goal that educating the students about codes and ordinances will help enhance the quality of life for them and their neighbors.

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Memorandum

To: Honorable Mayor and City Council Members
From: Barbara Lipscomb, City Manager *BL*
Date: August 31, 2016
Subject: Down East Farmers Market

The City is pleased to welcome the Coalition for Healthier Eating for the Down East Farmers that is set to begin on the morning of Saturday, September 10 at Five Points Plaza. This market will be offering sustainably grown food items such as meats, poultry, vegetables, fruit, and more. The market will accept SNAP/EBT, debit, and major credit cards.

Public Information will be sending out a press release next week and promoting this weekly market regularly via the City's weekly Event Tips newsletter, social media, and GTV bulletins.

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Find yourself in good company

TO: Barbara Lipscomb, City Manager
FROM: Merrill Flood, Assistant City Manager *M
F*
DATE: August 30, 2016
SUBJECT: September 11 Memorial Event

The Human Relations Council has organized an event in remembrance of the attacks of September 11, 2001. The event will be held at the Pitt County Courthouse on Sunday September 11, 2016 at 3:00 pm. A draft program for the event is attached. Please share this information with the City Council in the Notes to Council packet.

PROGRAM

9/11

Sunday, September 11, 2016

Pitt County Courthouse

Music

Dr. Carroll V. Dashiell, Jr.

Associate Professor of Music – ECU

EMCEE

Mrs. Joyce Mitchell

Posting of Colors

Greenville Police and Fire/Rescue Color Guards

Welcome

**Mr. Byung Lee, Chairperson
Human Relations Council**

Special Recognitions

Reading of Proclamation

**Mayor Pro-Tem Kandie Smith
Greenville City Council – District 1**

National Anthem

Miss Amaya Serrano

invocation

**Rev. William Neely, Pastor
First Presbyterian Church**

COMMENTS

**Mayor Allen Thomas
City of Greenville**

**Colonel Tim Wiseman
Assistant Vice-Chancellor
Director of Military Programs
East Carolina University**

**Chief Eric Griffin
Greenville Fire/Rescue**

**Sheriff Neil Elks
Pitt County**

**Chief Mark Holtzman
Greenville Police Department**

**Dr. Austin Bunch
Retired
East Carolina University**

**Laying of Wreaths/Beli Tolls
(No Music Playing)**

Remarks

**Council Member Rose Glover
Greenville City Council – District 2**

Retire the Colors

Amazing Grace

FIRE-RESCUE

MEMORANDUM

TO: Barbara Lipscomb, City Manager
FROM: Eric Griffin, Fire/Rescue Chief 
DATE: August 30, 2016
SUBJECT: EMS Deployment Plan

Beginning September 1, 2016, the Fire/Rescue Department will fully implement a revised EMS Deployment Plan. The plan consists of seven ambulances, staffed with two personnel, strategically stationed throughout the City. Additionally, two quick response vehicles (QRV), staffed with two paramedics, will provide support and oversight at emergency medical incidents. In the event that these resources are committed to an incident, fire apparatuses will remain staffed and equipped to provide timely medical care throughout the city. The district north of the river will continue to be provided care utilizing a fire and EMS combination type response unit staffed by three personnel.

The Fire/Rescue Department implemented a variation of this deployment plan one year ago. Early indications have shown this to be an effective deployment model which allowed the Department to deploy an additional ambulance utilizing existing staff. This model helped to lower the unit hour utilization rate for three of the busiest ambulances, which resulted in a more reliable response to emergencies occurring in the medical and downtown districts. This deployment plan is also in line with recommendations stated from the ICMA Operational Analysis conducted in 2014. The Department will continue to analyze response data and make adjustments as needed to ensure this community is provided a high level of emergency services in a timely manner.



PAT McCRORY
Governor

NICHOLAS J. TENNYSON
Secretary

August 23, 2016

TO: Ms. Barbara Lipscomb
City Manager
City of Greenville
PO Box 7207
Greenville, NC 27835

FROM: Betty Ann Caldwell, PE
Division 2 Project Engineer

COUNTY: Pitt County

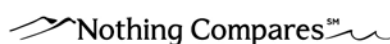
SUBJECT: Start of Study for widening and upgrading Allen Road (SR 1203) from Stantonsburg Road (SR 1467) to Dickenson Avenue Extension (US 13) in Greenville, Pitt County; WBS 44677.1.1, **STIP U-5875**

Dear Ms. Lipscomb,

Division 2 of the North Carolina Department of Transportation is starting project development, environmental, and engineering studies for the widening and upgrading of Allen Road (SR 1203) to a four-lane, divided facility for a distance of approximately 2.3 miles. The project is included in the 2016 – 2025 North Carolina State Transportation Improvement Program (August 2016) and is currently scheduled to begin right of way and utilities in fiscal year 2020 and construction in fiscal year 2022.

Attached for your review and comments are the scoping information sheets for the project. We would appreciate any information you might have that would be helpful in the evaluation of potential impacts associated with the project. A scoping meeting is not anticipated.

A state funded Environmental Assessment will be prepared for this project. The document will be prepared in accordance with the State Environmental Policy Act.



Written comments are appreciated by September 23, 2016. Please include project number U-5875 on all project correspondence. Your comments and/or questions should be directed to:

Susan Westberry, AICP, PWS, CPESC
SEPI Engineering and Construction, Inc.
5030 New Centre Drive, Suite B
Wilmington, NC 28403
(910) 523-5715
swestberry@sepiengineering.com

Attachment: Project Data Sheets, Vicinity Map, and Environmental Features Map

ssw/bac

Project Development and Environmental Analysis Branch

Project Data Sheets

<u>TIP No.:</u>	U-5875	<u>Sent Date:</u>	August 23, 2016
<u>WBS No.:</u>	44677.1.1	<u>Revision Date:</u>	
<u>Federal Aid No.:</u>	N/A	<u>Meeting Date:</u>	N/A
<u>Division:</u>	2		
<u>County:</u>	Pitt		

Project Description: Widening and upgrading of Allen Road (SR 1203) for approximately 2.3 miles from Stantonsburg Road (SR 1467) to Dickenson Avenue Extension (US 13) to a four-lane, divided facility with a raised median and curb and gutter with an at-grade railroad crossing near Landfill Road. Bicycle and pedestrian improvements may also be included with the project.

General Project Need: Increase capacity while improving safety and mobility by controlling access.

Metropolitan / Rural Planning Organization: Greenville Urban Area Metropolitan Planning Organization (GUAMPO)

NEPA/404 Merger Candidate?: Yes No To Be Determined

Feasibility Study Completed?: Yes No Date of Study:

<u>Project Schedule:</u>	<u>Type of Document:</u>	<u>Dates:</u>
Environmental Document(s):	EA/FONSI	July 2017
Right of Way Authorization Date:		FY 2020
Let Date:		FY 2022

<u>Cost Estimate:</u>	Construction:	Right of Way/Utilities:	Total Cost:
TIP Estimate:	\$ 17,442,000	\$1,777,000/ \$213,000	\$19,432,000
Current Estimate:	N/A	N/A	N/A

Design Criteria:

Length of Project: Approximately 2.3 miles

Right of Way: Existing: 100 feet (175 feet at intersections)
 Proposed: Unknown

Type of Access Control: Existing: None
 Proposed: Control of turning movements at streets and driveways through the use of a median.

Roadway Typical Section: Existing: Varies; 3 lane, 2 travel lanes with center turn lane - undivided
 Proposed: 4 lane divided w/ 17.5 - 23 ft. median

Speed: Existing Posted Speed: 50 mph
 Proposed Design Speed: 50 mph

Bridge/ Culvert Inventory: Culvert over Greens Mill Run

Functional Classification: Minor Arterial

Strategic Transportation Corridor Information: N/A

CTP/Thoroughfare Plan Designation (Facility Type): Major Thoroughfare

Air Quality Status: Non-attainment Maintenance Attainment

Horizon Completion Year (Long Range Trans. Plan): 2026

Typical Section in Compliance with Conformity Determination? Yes No

<u>Traffic (AADT):</u>	Year	Range of Traffic	% TTST:
Current Year: (2016)	2014	15,000 - 17,000	% Dual:
Design Year: (2040)	TBD	TBD	% DHV:

Design Standards Applicable: AASHTO 3R

Railroad Involvement: Yes – one at-grade crossing near Landfill Road

Utility Involvement: Overhead and underground

Other STIP Projects in the Area

STIP Project No.	Description	Right of Way Scheduled to Begin	Construction Scheduled to Begin
R-2250	NC 11/NC 903 (Greenville Southwest Bypass); NC 11 to US 264 (Greenville Bypass). Construct four lane divided facility on new location with bypass of Winterville.	FY 2016	FY 2016
U-5730	US 13 (Memorial Drive); NC 43 (5 th Street). Upgrade Intersection.	FY 2017	FY 2018
U-3315	Stantonsburg Road/Tenth Street Connector; US 13/NC 11 (Memorial Drive) to SR 1702 (Evans Street) in Greenville. Construct multi-lanes, some with new location with grade separation at CSX transportation system.	N/A	In progress
U-5606	SR 1598 (Dickenson Avenue); NC 11 to Reade Circle. Improve Roadway.	FY 2016	FY 2018
U-2817	SR 1700 (Evans Street/Old Tar Road); SR 1711 (Worthington Road) in Winterville to US 264A (Greenville Boulevard) in Greenville. Widen to multi-lanes.	FY 2019	FY 2021

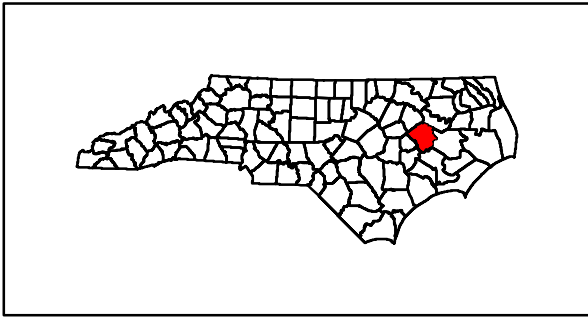
Preliminary Study Area Resources Inventory Table

Resource/Affected Environment & Measure	Applicability/ Resources in Study Area
General Project Information	
Length of project (approximate in miles)	Approximately 2.3 Miles
Crossing or Intersecting roadways (#)	8
Cultural Resources	
NRHP (and eligible sites, districts, other properties) (#)	2 – Red Oak Christian Church (surveyed only)*, Noah Forbes Jr. House (surveyed only)
Human Environment	
Community Resources (#)	3 – Cornerstone Baptist Church, Wells Chapel Church of God, Red Oak Christian Church
Public Parks/Non-NRHP Section 4(f) Properties (#)	None
Greenways, Game Lands, Land and Water Conservation Fund Properties, Bicycle Routes, etc. (#)	None
Residential Properties (# potentially affected)	TBD
Business Properties (# potentially affected)	TBD
High % Special Populations (Low-income, Minority)	TBD
Natural Environment	
Streams (# of stream crossings)	3

Floodplain crossing	~ 8 acres in project area
Wetlands (est. acres)	None
Ponds (est. acres connected to jurisdictional waters)	None
Critical Water Supply Watersheds	No
Riparian Buffer Rules apply	No
Outstanding Resource Waters / High Quality Resource Waters	No
303(d) Listed Streams	1 – Greens Mill Run
Identified Critical Habitat/ESA Spp. (# known)	None
Physical Environment	
Hazardous Materials (# suspected/known sites)	None
Utilities	Overhead and underground
Active agriculture (Voluntary Agricultural District)	No
FEMA Buyout Properties	No

* This church is no longer present, but still remains on the SHPO GIS layer.

NOTES: This table is intended to be used in conjunction with the Environmental Features Map.



SEPI
ENGINEERING &
CONSTRUCTION

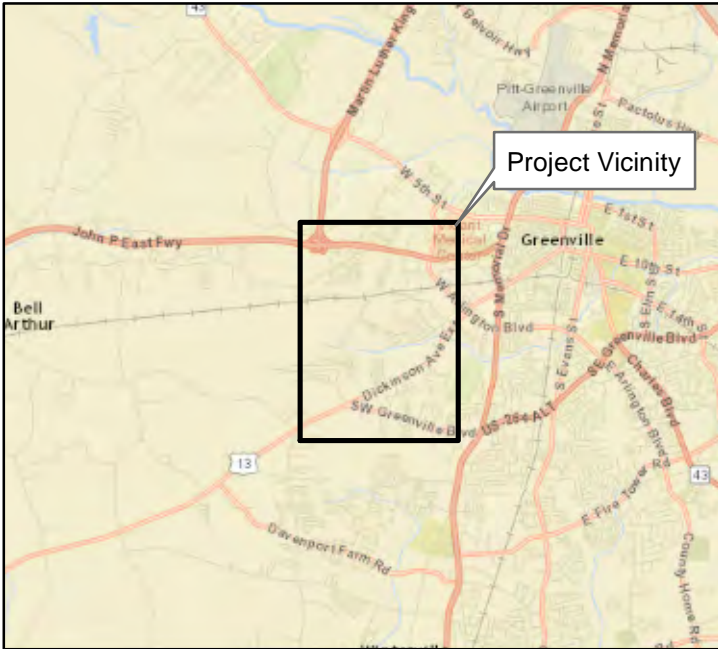
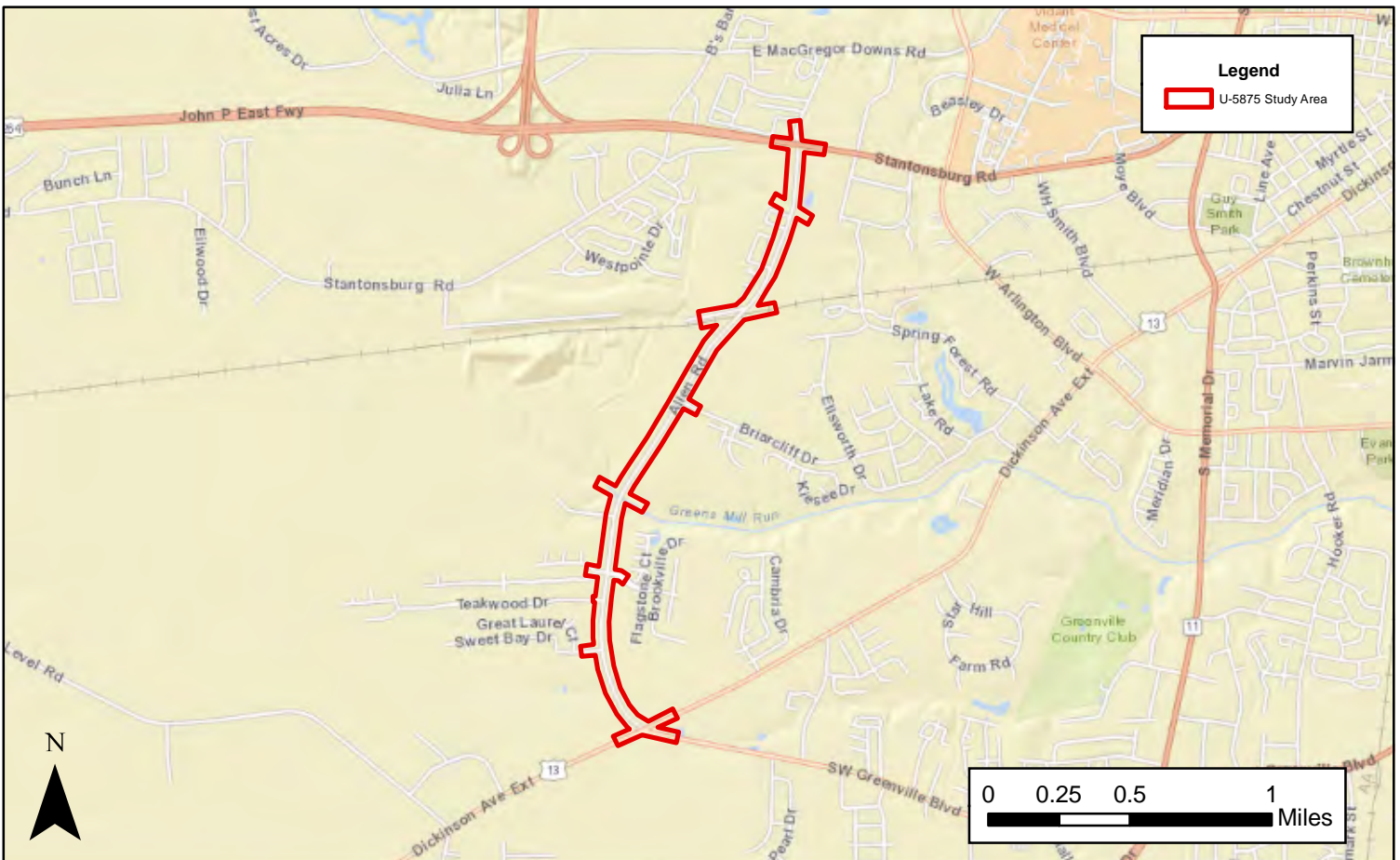


Figure 1 - Project Vicinity

U-5875
SR 1203 (Allen Road) from
SR 1467 (Stantonsburg Road) to
US 13 (Dickenson Avenue Ext.)
Widen to Multilanes

Pitt County, North Carolina
August 2016

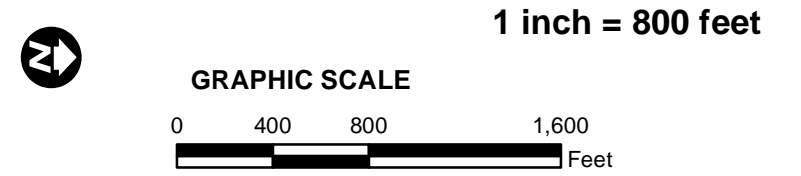




This Exhibit is for planning purposes only and shown herein does not meet NC 47-30 Requirements and therefore is not for design, construction, or recording or transfer of title. The Exhibit was compiled from available information obtained from the sources listed below.

Sources:
 NCDOT, NC OneMap, ESRI

August 2016



Environmental Features Map
 U-5875 - SR 1203 (Allen Road)
 SR 1467 (Stantonsburg Road) to
 US 13 (Dickinson Avenue Ext.)
 Widen to Multilanes

