



City of Greenville
Recreation and Parks Commission
Meeting Minutes
Wednesday, June 8, 2016 @ 5:30 PM
City Hall – City Council Chambers
200 West 5th Street

BOARD MEMBERS PRESENT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Garrett Taylor, Chair | <input checked="" type="checkbox"/> Gordon Darragh |
| <input checked="" type="checkbox"/> Jaimie Yahnker, Vice-Chair | <input checked="" type="checkbox"/> Hasan Hilliard |
| <input checked="" type="checkbox"/> Darin White | <input type="checkbox"/> McLean Godley, City Council Liaison |
| <input type="checkbox"/> Audrey G. Nealy | |
| <input checked="" type="checkbox"/> Nikki Caswell | |

STAFF:

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Gary Fenton | <input checked="" type="checkbox"/> Dean Foy | <input checked="" type="checkbox"/> Laura J. Davenport |
| <input checked="" type="checkbox"/> Shana Kriewall | <input checked="" type="checkbox"/> Lamarco Morrison | <input checked="" type="checkbox"/> Kathleen Shank |
| <input checked="" type="checkbox"/> Kyle Davis | | |

MEETING AGENDA, DISCUSSION AND ACTIONS:

The meeting opened at 5:32 PM and the following items were addressed:

I. CALL TO ORDER

II. INTRODUCTIONS

New Commissioner Hasan Hilliard was introduced to the Commission.

III. APPROVAL OF AGENDA

A motion was made to amend the June 8, 2016 agenda and add "Consideration of Request for Special Accommodations for Possible Commission Member" to New Business. The agenda was approved as amended.

Motion: Jaimie Yahnker

Second: Hasan Hilliard

Motion carried unanimously among those present.

IV. APPROVAL OF MINUTES

A motion was made to approve the May 11, 2016 minutes as presented.

Motion: Jaimie Yahnker

Second: Hasan Hilliard

Motion carried unanimously among those present.

V. PUBLIC COMMENTS

None.

VII. DIRECTOR'S MONTHLY REPORT

A. Staff (and the City) has been working tirelessly on Performance Evaluations, which required all performance evaluations to be completed by the end of May (for all City staff). The challenge is that all are occurring at the same time and May is one of the busiest months for the department.

Darin White arrived at 5:34pm.

- B. Accessibility and diversity is a big part of the Trillium playground project and the project has taken longer than had hoped. Although the grant is for \$750,000, we are hoping for outside support to help with other elements for the playground. The project deadline has been extended to 9/30. Greenville Utilities Commission is sponsoring the “Cool Mistlers.” A sponsorship package was provided to Commissioners to share with local businesses for sponsorship opportunities. Staff has mailed some packages and more will be mailed.
- C. Outdoor Recreation Legacy Partnership Grant
Recently submitted a pre-application for an Outdoor Recreation Legacy Partnership (ORLP) grant, for 50/50 funding for park improvements.

In mid-March, the National Park Service announced guidelines for \$15 million in federal matching grants through the ORLP Program, which targets park improvements that focus on connecting people to outdoor places, particularly in communities that are underserved in terms of parks and have significant numbers of the economically disadvantaged, minorities, and/or youth.

Thru the Land Water Conservation Fund, the program provides matching grants of \$250K - \$750K to selected park projects. Of 100 recommended projects, two (2) per state, somewhere around 30 to 50 projects will be selected for funding.

In NC, 18 communities, including Greenville, were eligible to submit pre-applications, which were due on 5/2. In addition to reaching the program’s targeted populations, evaluation criteria include the project’s ability to engage members of the affected community in the planning of the project.

The required “quick turnaround” for a pre-application submission necessitated that our proposal involve a park that already had an existing master plan, the development of which had included an extensive public input process.

An expansion of Greenfield Terrace Park — recommended in the City’s Comprehensive Master Plan for Parks — was deemed the best match for the grant requirements. This park currently utilizes only about 1/5 of its available land. Therefore, staff submitted a pre-application for Greenfield Terrace Park improvements. Each improvement had been recommended within the park’s master plan.

The project ended up being one (1) of the two (2) projects the state recommended to the National Park Service for funding, and in early fall we will find out if GRPD is invited to submit a final application for this project. Total cost estimate for the project is \$975,000.

VIII. STAFF REPORT

- A. Shana Kriewall, Recreation Superintendent
 - 1. Recreation Update
 - a. Introduced Recreation Assistant Kyle Davis who has joined the Adult Athletics team at H. Boyd Lee Park. Kyle has been with GRPD for three (3) months and has a Bachelor of Science and Master’s Degree in Sports Management from Wingate University.
 - b. The Umbrella Market which is held on Wednesday nights from 5:30-8:30PM, will have a “mini” Umbrella Market at the Town Common for Sunday In The Park for six (6) weeks. Begins this Sunday and will end on 7/17. It will begin at 6:00pm and close after the concert.
 - c. Splashpoint at the Dream Park and the Community Pool are open for the

summer. Splashpoint is open Monday – Saturday, 12:00 – 6:00PM and Sunday, 1:00 – 6:00PM. The Community Pool is open Monday – Friday, 1:30 – 5:00PM and Saturday, 10:00AM – 2:00PM. The Community Pool is closed on Sunday's because of scheduling conflicts with Babe Ruth Baseball and baseballs reaching the pool.

- d. Summer camps begin next week (Camp Adventure at GAFC, Camp Escape at DSC, Eppes Summer Day Camp, Jaycee Jamboree Camp, Playground Program, Sports Plus Camp, Teen Ex-Treme, and Outdoor Skills Challenge at RPN).
- e. The GAFC pool will be resurfaced.
- f. National Night Out is scheduled for 10/2.
- g. Summer Special Olympics had 40 participants.
- h. Jackie Robinson Baseball League's 25th Anniversary celebration on 6/18 from 3:00 – 5:00PM at Eppes Recreation Center.
- i. Recreation Assistant Chasity McCurdy in Specialized Recreation has been promoted to Recreation Supervisor.
- j. Ms. Kriewall reviewed budget cuts, totaling \$37,000 include:

PirateFest	\$ 5,460
Special Duty Officers for Late Night Hoops	5,000
Volunteer Banquet	6,500
Eppes Bingo Pizza, Drinks, and Paper Ware	1,600
Sunday in the Park (2 concerts)	2,000
Travel	1,500
Reduction of Community Pool Dates of Operation (2 wks)	500
Supplies & Materials	2,996
Dues & Subscriptions	3,000
<u>Close Recreation Centers on City Holidays</u>	<u>1,800</u>
Total Reductions	\$37,106

Commission Chair Garrett Taylor mentioned he might be able to find possible sponsorships to have special duty police at Late Night Hoops.

B. Dean Foy, Parks Superintendent

1. Parks Updates

- a. For the Parks budget, items subject to reduction total \$502,000 out of a \$4 million budget. This resulted with a 10% cut which resulted in a \$44,500 cut for Parks.
- b. PA System at Eppes Recreation Center had a new amplifier installed. Will continue to see if it's the mic or cable that's presenting a problem.
- c. Bradford Creek Public Golf Course did not have good month for May. The maintenance staff helped maintain an 80% recovery with mindful spending.

2. Facility Improvement Plan Update

- a. Roof Replacement at Eppes Recreation Center and H. Boyd Lee Park
Both projects, managed by Parks Coordinator Mike Watson will be completed next week.
- b. Bridge at Green Mill Run Greenway
Line of sight has been cleared, bridge has been pressure washed, and will get weather sealing as soon as weather allows, and then vegetation will be planted.
- c. H. Boyd Lee Park painting is completed and looks nice and vibrant. Engineers also looking at HVAC improvements in new fiscal year.
- d. New plumbing and pool resurfacing at Greenville Aquatics & Fitness Center in new fiscal year.

- C. Lamarco Morrison, Parks Planner
 - 1. Capital Project Updates
 - a. South Greenville Recreation Center

Excited about progress and the project is on schedule with very few change orders. Exterior and interior masonry, duct work for HVAC, plumbing, and roof deck are completed. Contractor has started on field renovations (fields are closed for remainder of year) and GUC is burying power cables. Mr. Morrison also shared construction photos.
 - b. Town Common Schematic Plan Update

Awaiting Phase I Town Common Schematic Plans, plan to present in July at Commission, and then to City Council for approval. Contract is under negotiation for entire Town Common plan, contract amendment to City Council on 6/16. Two pending projects include Sycamore Hill Baptist Church memorial and parking lot. Continue to work on pier and kayak launch, waiting on NCDENR for No-Rise Certifications. Hopefully within one week NCDENR will give approval so the project can move forward.
 - c. Status reports of all capital projects provided to Commissioners.

IX. NEW BUSINESS

- A. Yard Sale Requests in City Parks

Received request for a community yard sale in a neighborhood park. Discussion ensued. Commissioner Darin White suggested creating a policy for different parks, identifying neighborhood parks, community parks, etc. Commission Chair Garrett Taylor concerned about excluding other areas and have a percentage of the neighborhood sign off for a true community affair, to make sure a different neighborhood doesn't try to have a yard sale when it's not their neighborhood (protect your neighborhood). Recreation Superintendent Shana Kriewall will invite the person who requested permission for the yard sale to attend the next Commission meeting.
- B. GAFC Family Memberships
 - 1. Recreation Manager Kathleen Shank suggested a change in the family membership policy for GAFC. The current family membership states that a family:

“Consists of a married couple and their dependents, children 21 years old and under living at the same address. Adult children may also be on the membership if they are 21-25 years old and a full time student living away from home. Marriage license required if couple has different last names. Also, birth certificates are needed for children with different last names.”

Suggested change includes:
“Two or more people and/or their legal dependents up to age 25 if they are full time students. Must provide evidence that family members live in the same household on a permanent basis. Greenville Aquatics and Fitness Center reserves the right to request documentation to support residency, age, or dependent status. Membership must be billed to one account.”

The GAFC Advisory Committee approved this wording change. Commission Chair Garrett Taylor recommended removing “full time” because all students living at home may not be able to go to school as a full time student because they have to work, and you do not want to rule out part time students. Ms. Shank will take back to the GAFC Advisory Committee and then bring back to the Commission in July.

2. Fee Structure

GAFC would like to add an annual fee (one time per year) for public members that would be designated for facility improvements. Staff will need to research whether this should affect City employee wellness users. The annual fee is as follows:

Family membership:	\$40	1 Parent/1 Child:	\$30
Individual:	\$25	Senior/Young Adult:	\$20

Motion: Darin White
Second: Jaimie Yahnker
Motion carried unanimously among those present.

- C. Consideration of Request for Special Accommodations for Possible Commission Member Mike Sadd will be considered for Commission membership at City Council's 6/16 meeting, being nominated by Councilmember McLean Godley. Mr. Sadd plans to be at a majority of Commission meetings, however will be out of the country for a few. For those meetings, he would like to be able to dial-in and listen to the Commission meeting, as well as make comments if necessary. Also, for those meetings he would not be able to vote nor would attendance be recorded. This consideration would apply to anyone who is unable to attend a meeting and would be able to dial-in. Discussion ensued. A motion was made to approve this accommodation for commission members desiring it.

Motion: Gordon Darragh
Second: Nikki Caswell
Motion carried unanimously among those present.

X. COMMISSIONER COMMENTS

- A. Gordon Darragh – Welcomed Hasan Hilliard. Cal Ripken Sr. Foundation would like to honor Sarah Vaughn with a plaque at the Sarah Vaughn Field of Dreams. Due to the success of the Sarah Vaughn Field of Dreams, the Cal Ripken Sr. Foundation has built a dozen of these fields across the nation. A plaque to be considered will be on the agenda for next month's meeting.
- B. Darin White – Likes City growth and park expansion. Encouraged the Commission to think outside the box for growth.
- C. Jaimie Yahnker – Welcomed Hasan Hilliard. STAR's Annual Seashore Beach Trip on 5/22 was a success. Thanks to David Loy, recreation management students, and volunteers for their assistance.
- D. Nikki Caswell – Welcomed Hasan Hilliard.
- E. Hasan Hilliard – Happy to be on the board and heard lots of new ideas. Looking forward to the future and how he can help.
- F. Garrett Taylor – Thanked GUC for their partnership with the playground. Help solicit additional elements. Welcomed Hasan Hilliard. Thanked Gary for being inclusive in hiring process from historically black universities.

Mr. Fenton mentioned the Commission will be emailed with date possibilities for the August Commission tour of facilities.

XI. MOTION TO ADJOURN

A motion was made to adjourn the meeting at 7:23 PM.

Motion: Darin White
Second: Gordon Darragh
Motion carried unanimously among those present.

Respectfully Submitted,

Laura J. Davenport

Laura J. Davenport
Administrative Assistant
Recreation and Parks Department