

## **COMMUNITY APPEARANCE COMMISSION MINUTES**

April 6, 2016  
Greenville, NC

The Community Appearance Commission met on the above date at 5:30 p.m. in the third floor conference room #337 of City Hall located at 200 West Fifth Street.

### **Community Appearance Commission Members Present:**

Scott Johnson, Chair  
Thomas Alligood

Jorgette Mullins  
Ryan Beeson

Kelly Gonzalez  
Mike Slocum

### **Community Appearance Commission Members Absent:**

Andrew Bowers

### **Staff Present:**

Elizabeth Blount, Planner I  
Tiana Keith, Neighborhood Ombudsman

## **ROLL CALL**

Elizabeth Blount took roll and Chairman Johnson confirmed that the CAC had a quorum.

## **PLEDGE OF ALLEGIANCE**

Commission members pledged allegiance to the flag of the United States of America.

## **APPROVAL OF AGENDA: April 6, 2016**

Motion was made by Mr. Slocum and seconded by Mr. Beeson to approve the agenda. Motion carried unanimously.

## **APPROVAL OF MINUTES: September 2, 2015**

Motion was made by Mr. Beeson and seconded by Mr. Alligood to approve the September 2, 2015 minutes. Motion carried unanimously.

## **ANNOUNCEMENTS**

Chairman Johnson introduced three new commission members.

## **CITY STAFF INTRODUCTIONS AND COMMENTS**

Ms. Blount welcomed the new commission members, announced the Town Commons Phase 1 presentation on April 14, the City Spring Cleanup on April 16, and Neighborhood Symposium on April 30. She also provided a list of commission members for updating and reminded the commission about the Open Meeting policy.

Ms. Keith announced the North Carolina Community Partnership's Community Garden Conference on April 22 & 23.

## **CONTINUED BUSINESS**

### **Bylaws Review**

Chairman Johnson decided to delay the bylaws review until the next meeting.

## **NEW BUSINESS**

### **Neighborhood Improvement Grants**

Ms. Keith presented the overview and criteria for the grants. She stated that the annual budget is \$6,500 per year that begins July 1. There is no rule that states only four \$750 awards can be awarded per cycle. The applications have to meet the minimum requirements before being presented to the commission. There is no limit on the number of awards that can be presented; however, the commission cannot exceed its budgeted amount. The commission has not approved any grants this fiscal year and funds are not carried over.

She presented the following:

1. Cherry Oaks North - \$750 for landscaping

Motion was made by Mr. Beeson and seconded by Ms. Gonzalez to approve the application for Cherry Oaks North. Motion carried unanimously.

2. Hopkins Park, Kearney Park and Newtown -\$600 each for community gardens

The commission noted that the estimates provided totaled \$598.97. Motion was made by Ms. Gonzalez and seconded by Mr. Beeson to approve the applications for \$598.97 for each housing area. Motion carried unanimously.

## Community Appearance Award Nominations

Chairman Johnson requested votes and the nominees with the most number of votes for April was selected: Alice Keene Park, 4561 County Home Road and Rucker Johns, 4001 S Memorial Drive. Chairman Johnson volunteered to take the sign, the certificate and letter to Rucker Johns and to pick it up before the next Commission meeting. Mr. Slocum volunteered to take the sign, the certificate and letter to Alice Keene and to pick it up before the next Commission meeting. Commission members were encouraged to take pictures and send to Ms. Blount one week prior to the next meeting.

## Biennial Appearance Awards

Ms. Blount presented a list of recipients available for the biennial awards and discussed the voting instructions. The updated list of nominees and voting sheet will be presented during the next meeting. Due to the number of awards presented, the first round will reduce the nominees to eight and the second round will reduce the nominees to the top three or four. The first reduction will be done during the June meeting and the second reduction will be done during the summer break. The final list will be presented during the September meeting with the presentation scheduled for October or December. The commission will decide on the gift during the next meeting.

## Elections

CAC recommended delay of the elections. Chairman Johnson will continue to preside. Staff stated that the vice chair must be elected next month.

## **PUBLIC COMMENTS**

None

## **MEMBER COMMENTS AND ITEMS FOR FUTURE AGENDAS**

Staff noted several corrections in the handbook that must be addressed during the next meeting.

## **ADJOURNMENT**

Motion made by Mr. Slocum and seconded by Mr. Alligood to adjourn the meeting at 6:48 pm. Motion carried unanimously.

Respectfully submitted,

*Elizabeth Blount*

Elizabeth Blount, Planner I  
252-329-4608