

# PUBLIC TRANSPORTATION & PARKING COMMISSION

## MINUTES

August 17, 2016

The Public Transportation and Parking Commission met on the above date at 9:15 a.m. in the Conference Room of the Public Works Department.

Members Present: Mr. Brian Farkas              Mr. Charles Moore  
   Mr. Dave Schwartz

Staff Present:        Mr. Corey Barrett              Mr. Rik DiCesare              Mr. Lamont Jackson  
   Mrs. Stacey Pigford              Mrs. Rachel Manning              Mr. Kevin Mulligan  
   Mrs. Bianca Shoneman              Mr. Roger Johnson

Guests:                Mr. Rajendra Jagad              Mr. Tim Corley              Chief Randy Gentry

Council Liaison:    Mr. Rick Smiley

### **I. WELCOME**

Mr. Moore called the meeting to order and established a quorum was present.

### **II. ROLL CALL/ESTABLISH QUORUM**

### **III. ADDITIONS/DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

### **IV. APPROVAL OF JUNE 18, 2016 MINUTES**

A motion was made by Mrs. Shoneman to approve the June 18, 2016 minutes as presented. The motion was seconded by Mr. Farkas and passed unanimously.

### **V. PUBLIC COMMENTS**

Mr. Jagad from Exchange Effect, who is also a frequent rider of the GREAT bus, gave a presentation on routing suggestions.

### **NEW BUSINESS**

#### **1. Uptown Parking/Paid Parking**

Mr. Johnson gave a follow up presentation on uptown parking. He presented information on the costs of placing gate arms at the parking deck, which was requested at the last meeting. A conference meeting was held with Walker Consulting to obtain estimates on the costs of creating and managing a new gating system. There are two options available: 1) A one lane ticket booth entrance/exit, as well as some upgrades to the system, would cost \$160,000. 2) A two lane ticket booth entrance/exit would cost \$250,000. Mr. Johnson also discussed situations about vendors and customers receiving tickets, despite moving their car because the sign communication reads two hour parking. However, the two hour parking applies to each block. Due to the miscommunication, new signs will be placed to give better explanation. New signage for parking will apply to all city signs, in order to make them more consistent and esthetically pleasing to the eye. The overall recommendations from the task force will be presented to city council in September. In concurrence with the recommendations, a letter of approval from the commission is being requested by the task force. A motion was made by Mrs. Shoneman to

write a letter in support of the recommendations presented by the task force. The motion was seconded by Mr. Schwartz and passed unanimously.

Mr. Corley, Pitt County Engineer and Chief Gentry presented information on uptown parking and how it is affecting parking around the courthouse. The rear parking lot at the courthouse was recently fenced in for security reasons. The fenced in area was assigned to those who are at a higher security risk. High risk employees include judges, district attorneys, family court staff, and some deputy sheriffs. Because of the change in parking, the sheriff's office lost several parking spaces. Although uniformed/armed deputies aren't necessarily considered high risk, they are protecting the public within the courthouse and need to park within a close range of the building. The county is requesting the city spaces that are adjacent to the lot on Second Street be assigned to the sheriff's office, or specified law enforcement. A motion was made by Mrs. Shoneman to build the request into the parking study. The motion was seconded by Mr. Farkas and passed unanimously.

## **2. Bus Stops/Crosswalks Update**

There were no updates to report.

## **3. Bus Advertising**

Mr. Jackson gave a presentation on bus advertising and how it would bring revenue. He is suggesting that the revenue made be put into the transit division to support increase in staff, decrease in headways, and improvement to bus shelters.

# **VI. OLD BUSINESS**

## **1. GTAC Update**

Mr. Mulligan gave a brief update on GTAC. There was an issue with the bids, so rebidding will be September 3, 2016. The project is scheduled to be awarded in October.

# **VIII. OTHER – FYI**

## **1. GREAT Monthly Report**

Mr. Jackson presented the GREAT monthly report for review. He explained that transit has remained under budget for June and July. He also informed the commission that Convergys decided to end their contract due to a decrease in riders. There have also been fewer complaints from riders. PATS ridership is increasing and the possibility of extending the routes to outside the city limits is being discussed.

## **2. Upcoming Projects & Meetings Information**

Mr. Jackson stated there were no upcoming projects and meetings to announce, other than the plan to upgrade the bus shelters.

**IX. PROPOSED AGENDA ITEMS FOR SEPTEMBER 21, 2016**

There were no proposed agenda items given.

**X. ADJOURN MEETING**

With there being no further business to conduct, Mr. Moore adjourned the meeting. The next meeting is scheduled for September 21, 2016 at 9:15 a.m. in the Public Works Conference Room.

Respectfully submitted,

Rachel Manning, Secretary  
Public Transportation & Parking Commission