

September 21, 2016
(9:15 a.m.)

Public Works Department
PROPOSED AGENDA

PUBLIC TRANSPORTATION & PARKING COMMISSION
Conference Room

- | | | |
|-------|--|----------------|
| I. | Call to Order/Welcome | Charles Moore |
| II. | Roll Call/Establish Quorum | Charles Moore |
| III. | Additions/Deletions to the Agenda | Charles Moore |
| IV. | Approval of August 17, 2016 Minutes (Attachment A) | Charles Moore |
| V. | Public Comments | Charles Moore |
| VI. | New Business | Charles Moore |
| | 1. Proposed Transit Advertising Policy | Roger Johnson |
| VII. | Old Business | Charles Moore |
| | 1. GTAC Update | Kevin Mulligan |
| VIII. | Other - FYI | |
| | 1. GREAT Monthly Report (Attachment B) | Lamont Jackson |
| | 2. Upcoming Projects and Meetings Information | Lamont Jackson |
| IX. | Proposed Agenda Items for October 19, 2016 | Charles Moore |
| X. | Adjourn Meeting | Charles Moore |

ATTACHMENT A

Minutes

September 21, 2016

PUBLIC TRANSPORTATION & PARKING COMMISSION
MINUTES
August 17, 2016

The Public Transportation and Parking Commission met on the above date at 9:15 a.m. in the Conference Room of the Public Works Department.

Members Present: Mr. Brian Farkas Mr. Charles Moore
 Mr. Dave Schwartz

Staff Present: Mr. Corey Barrett Mr. Rik DiCesare Mr. Lamont Jackson
 Mrs. Stacey Pigford Mrs. Rachel Manning Mr. Kevin Mulligan
 Mrs. Bianca Shoneman Mr. Roger Johnson

Guests: Mr. Rajendra Jagad Mr. Tim Corley Chief Randy Gentry

Council Liaison: Mr. Rick Smiley

I. WELCOME

Mr. Moore called the meeting to order and established a quorum was present.

II. ROLL CALL/ESTABLISH QUORUM

III. ADDITIONS/DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

IV. APPROVAL OF JUNE 18, 2016 MINUTES

A motion was made by Mrs. Shoneman to approve the June 18, 2016 minutes as presented. The motion was seconded by Mr. Farkas and passed unanimously.

V. PUBLIC COMMENTS

Mr. Jagad from Exchange Effect, who is also a frequent rider of the GREAT bus, gave a presentation on routing suggestions.

NEW BUSINESS

1. Uptown Parking/Paid Parking

Mr. Johnson gave a follow up presentation on uptown parking. He presented information on the costs of placing gate arms at the parking deck, which was requested at the last meeting. A conference meeting was held with Walker Consulting to obtain estimates on the costs of creating and managing a new gating system. There are two options available: 1) A one lane ticket booth entrance/exit, as well as some upgrades to the system, would cost \$160,000. 2) A two lane ticket booth entrance/exit would cost \$250,000. Mr. Johnson also discussed situations about vendors and customers receiving tickets, despite moving their car because the sign communication reads two hour parking. However, the two hour parking applies to each block. Due to the miscommunication, new signs will be placed to give better explanation. New signage for parking will apply to all city signs, in order to make them more consistent and esthetically pleasing to the eye. The overall recommendations from the task force will be presented to city council in September. In concurrence with the recommendations, a letter of approval from the commission is being requested by the task force. A motion was made by Mrs. Shoneman to

write a letter in support of the recommendations presented by the task force. The motion was seconded by Mr. Schwartz and passed unanimously.

Mr. Corley, Pitt County Engineer and Chief Gentry presented information on uptown parking and how it is affecting parking around the courthouse. The rear parking lot at the courthouse was recently fenced in for security reasons. The fenced in area was assigned to those who are at a higher security risk. High risk employees include judges, district attorneys, family court staff, and some deputy sheriffs. Because of the change in parking, the sheriff's office lost several parking spaces. Although uniformed/armed deputies aren't necessarily considered high risk, they are protecting the public within the courthouse and need to park within a close range of the building. The county is requesting the city spaces that are adjacent to the lot on Second Street be assigned to the sheriff's office, or specified law enforcement. A motion was made by Mrs. Shoneman to build the request into the parking study. The motion was seconded by Mr. Farkas and passed unanimously.

2. Bus Stops/Crosswalks Update

There were no updates to report.

3. Bus Advertising

Mr. Jackson gave a presentation on bus advertising and how it would bring revenue. He is suggesting that the revenue made be put into the transit division to support increase in staff, decrease in headways, and improvement to bus shelters.

VI. OLD BUSINESS

1. GTAC Update

Mr. Mulligan gave a brief update on GTAC. There was an issue with the bids, so rebidding will be September 3, 2016. The project is scheduled to be awarded in October.

VIII. OTHER – FYI

1. GREAT Monthly Report

Mr. Jackson presented the GREAT monthly report for review. He explained that transit has remained under budget for June and July. He also informed the commission that Convergys decided to end their contract due to a decrease in riders. There have also been fewer complaints from riders. PATS ridership is increasing and the possibility of extending the routes to outside the city limits is being discussed.

2. Upcoming Projects & Meetings Information

Mr. Jackson stated there were no upcoming projects and meetings to announce, other than the plan to upgrade the bus shelters.

IX. PROPOSED AGENDA ITEMS FOR SEPTEMBER 21, 2016

There were no proposed agenda items given.

X. ADJOURN MEETING

With there being no further business to conduct, Mr. Moore adjourned the meeting. The next meeting is scheduled for September 21, 2016 at 9:15 a.m. in the Public Works Conference Room.

Respectfully submitted,

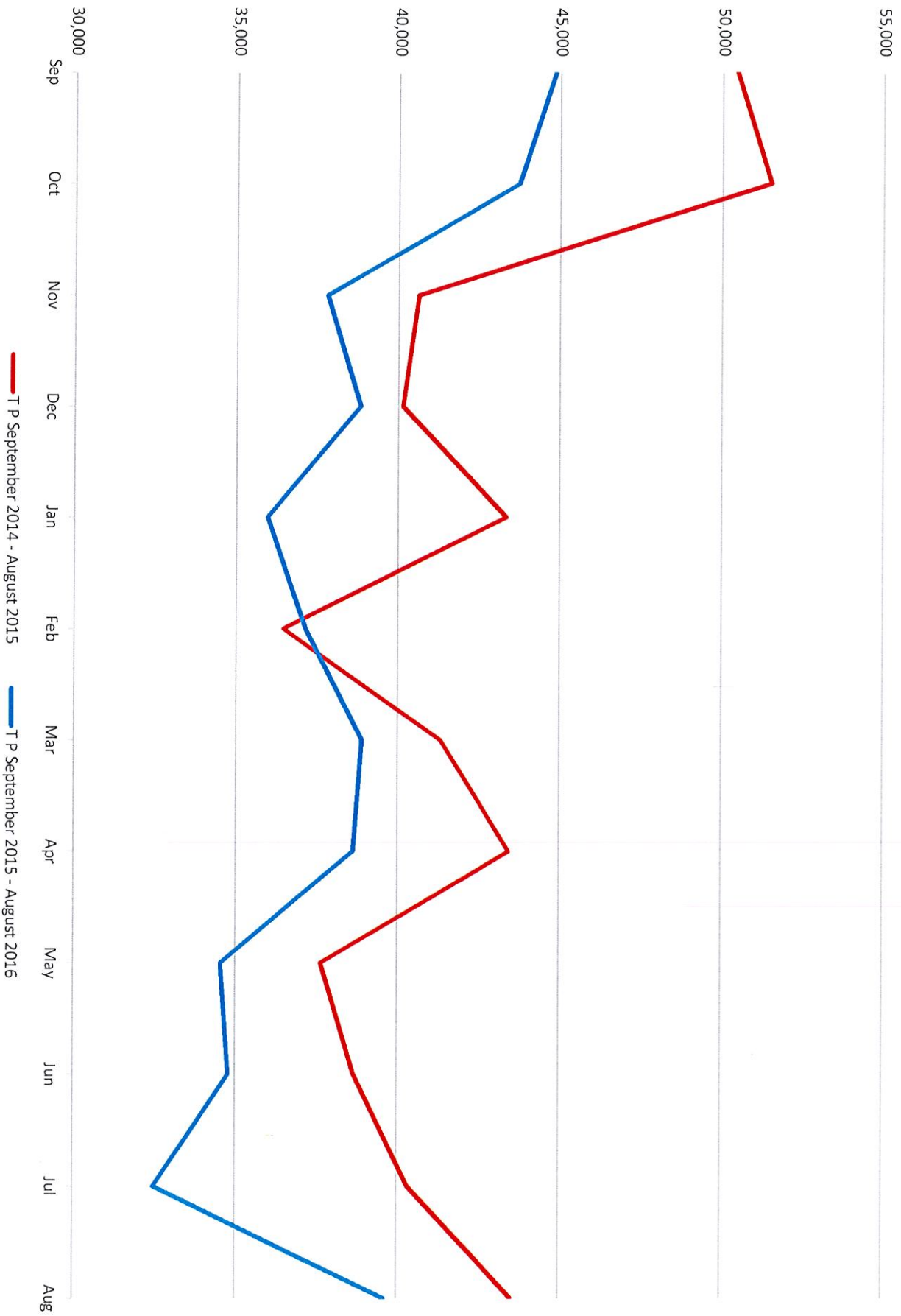
Rachel Manning, Secretary
Public Transportation & Parking Commission

ATTACHMENT B
GREAT MONTHLY REPORT
September 2016

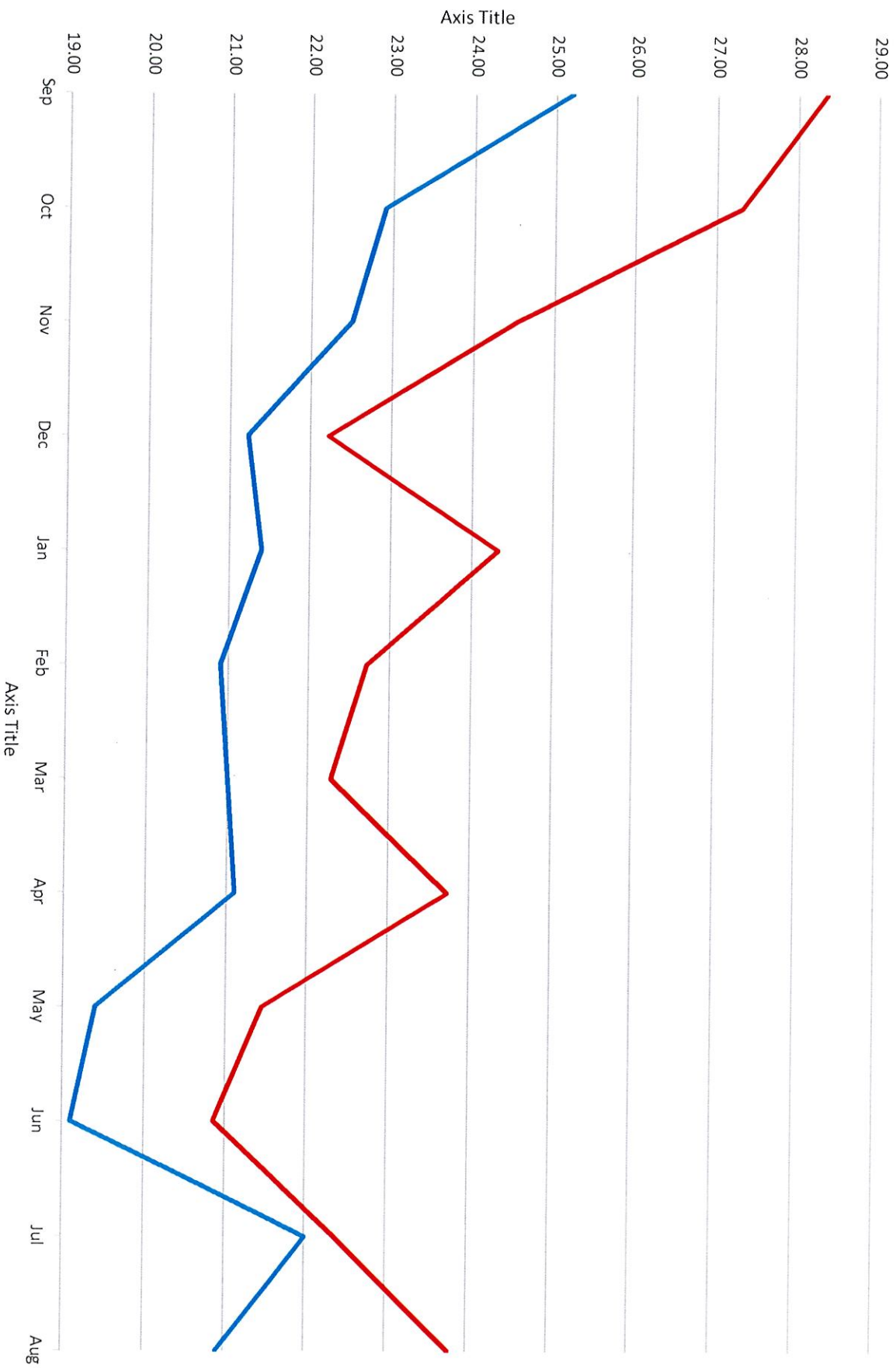
GREENVILLE AREA TRANSIT
Data Report August 2016

	August 2016		August 2015		YTD FY 2017		YTD FY 2016	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
PASSENGERS								
GREAT Trips	39,593	43,505	39,593	43,505				
Paratransit Trips	1,002	1,007	1,002	1,007				
Subtotal	40,595	44,512	40,595	44,512				
Tour Bus Trips	0	0	0	0				
Total	40,595	44,512	40,595	44,512				
PATS/GREAT Connector	412	256	412	256				
Days of Service	27	26	27	26				
Passengers Per Day	1,504	1,712	1,504	1,712				
Hours of Service	1,893	1,830	1,893	1,830				
Passengers Per Hour	21.4	24.3	21.4	24.3				
Miles of Service	27,135	24,838	27,135	24,838				
Passengers Per Mile	1.5	1.8	1.5	1.8				
FIXED ROUTE SERVICE ONLY								
TOTAL REVENUE	\$ 24,229.35	\$ 31,667.83	\$ 42,653.34	\$ 31,667.83	\$ 10,985.51	\$ 0.016858948	8.3%	
NET COST	\$ 80,238.70	\$ 179,166.50	\$ 183,192.84	\$ 179,166.50	\$ 4,026.34	8.5%	8.3%	
Net Cost Per Passenger	\$ 2.03	\$ 4.24	\$ 4.63	\$ 4.24	\$ 0.39			
Net Cost Per Hour	\$ 42.39	\$ 92.35	\$ 96.77	\$ 92.35	\$ 4.43			
Net Cost Per Mile	\$ 2.96	\$ 6.64	\$ 6.75	\$ 6.64	\$ 0.11			
			YTD \$	YTD \$	Variance	Actual vs Budget		

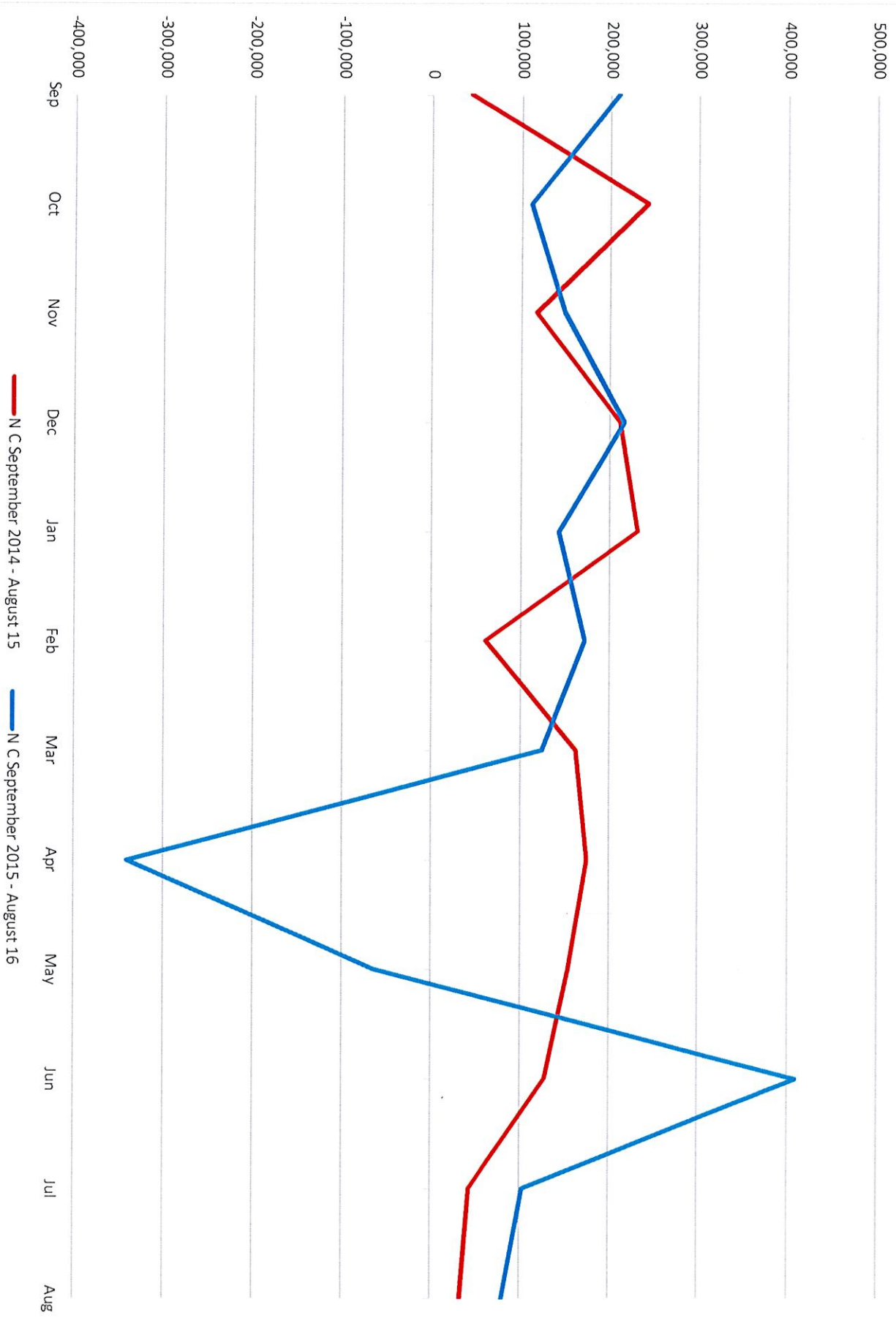
Total Passengers



Passengers Per Hour



Net Cost



GREAT
SUGGESTIONS, COMMENDATIONS, COMPLAINTS
Aug-16

CODE QUANTITY

SUGGESTIONS:

Route	S1	1
Schedule	S2	0
Bus Stop	S3	2
Shelter	S4	0
		3

COMMENDATIONS:

Driver	P1	0
Other	P2	0
		0

COMPLAINTS:

Route	C1	3
Schedule	C2	0
Bus Stop	C3	0
Shelter	C4	0
Driver	C5	2
Other	C6	0
		5