



Neighborhood Advisory Board MINUTES

Thurs. Nov. 20, 2014 @ 6:00PM
City Hall Conf. Rm. 337

200 West Fifth Street
Greenville, NC 27835-7207

BOARD MEMBERS PRESENT:

Members present are denoted by an “*” and members absent are denoted by an “x”.

NAME	DISTRICT	NAME	DISTRICT
Carolyn Glast *	1	Kim Carney x	1
Betty Hines *	2	David Douglas x	2
Ann Maxwell *	3	Laura McKenna *	3
Blythe Tennent, Vice Chair*	4	Caroline Doherty *	4
Sharon Stang, *	5	Brenda Diggs, Chair *	5

Community Development Department: Merrill Flood, Tiana Keith, and Gwen Turnage

- 1) **Call to order** - Brenda Diggs, Chair
- 2) **Roll Call** - A quorum was established
- 3) **APPROVAL OF THE NOVEMBER 20, 2014 AGENDA**

Motion: Caroline Doherty **Second:** Sharon Stang

Motion was passed with an addendum from Tiana Keith to add an item: “**A. Holly Jolly Trolley**”, in the “**New Business**” section. All other items will be moved down the agenda accordingly.

- 4) **APPROVAL OF THE OCTOBER 16, 2014 MINUTES**

Motion: Carolyn Glast **Second:** Betty Hines

Motion Passed

- 5) **Old Business**

A. District Meetings

District meetings are planned for the following areas for February and April. The City of Greenville’s Public Information office will work on invitations to be distributed for this event. Districts hosting the meetings are encouraged to invite district liaisons, and people in their neighborhood/community to the meeting.

District #1 will host February 2015 meeting at the Barnes-Ebron-Taft Community Center located at 401 Greenfield Blvd, in the Greenfield Terrace community.

District #3 will host April 2015 meeting with a tentative venue at the Cypress Glenn Retirement Community, located 100 Hickory Street. Ann Maxwell will confirm with Tiana.

6) **New Business**

A. Holly Jolly Trolley - Bianca Shoneman, Director of Uptown Greenville provided an update on the Uptown Greenville district. Uptown has partnered with GUC and the Daily Reflector to offer a Holly Jolly light tour of neighborhoods. The Jolly Trolley will tour several neighborhoods that have agreed to light their homes to embrace the Christmas spirit. Tours consist of caroling, hot drinks, and comedic entertainment. Rides on the trolley are sold out. However, if your neighborhood would like to be a part of the tour presentation, please forward your neighborhood information to Tiana Keith by next week, November 24th. The Daily Reflector has generously offered a trophy to the best looking neighborhood as an incentive for their participation. In addition, neighborhood participating in this event will be offered a free membership to Uptown Greenville. Event tour dates are December 14-18 and 21-23 beginning around 7:00PM.

B. Handbook Review/Special Meeting

The Neighborhood Advisory Board's Handbook is in the process of being updated. A special call meeting to review the handbook was voted upon and a meeting has been scheduled for Tuesday, December 16th, @12:30 to 2:30pm, conference room #337. Lunch will be provided. It is imperative that all NAB members and alternate members attend this meeting. During the meeting both Tiana Keith, Neighborhood Liaison/Ombudsman and Brenda Diggs, NAB Chair will address changes they have identified to the handbook and open a discussion for additional changes. Handbooks were distributed today with changes identified in red. In preparation of the meeting, members and alternate members are requested to review the handbook, and be prepared to discuss their suggested changes. If you have questions you may contact Tiana Keith @ (252) 329-4228.

The NAB voted on the date and time for the special call meeting. The consensus of the vote is listed below.

VOTING RESULTS:

Friday Dec. 12th @1:00PM - 1 vote

Tuesday Dec. 16th @12:30PM to 2:30PM - 8 votes

C. Neighborhood Liaison Involvement

Questions were asked to pinpoint concerns liaisons may be experiencing.

1. Do you understand how your role as a liaison contributes to the success of the NAB?

- a. Role is to take information back to neighborhoods
- b. Not clear what role is
- c. Need orientation to be clear

- d. Personal communication/mentorship with Board Members brings clarity
- e. Feel in the loop with email communication
- f. Language in the handbook can be confusing
- 2. What tools do you need to effectively do your job as a liaison?**
 - a. Better vehicle for information sharing
 - b. Blank newsletter template
 - c. Summary of what is happening in NAB
 - d. National association membership
- 3. Do you feel connected to the NAB? How might you feel more connected?**
 - a. NA/HOA President being included in info blasts would help connect neighborhoods more consistently
 - b. Need continued participation to feel connected..give it time
 - c. By reaching out to neighborhoods without presence
 - d. Need orientation
 - e. Redefining as a more inclusive body
 - f. Need for more PR
 - g. Eliminate feeling of assigned seats
 - h. Name tags for everyone
- 4. Do you feel you have the opportunity to contribute to decisions of the NAB?**
 - a. Can share, but decisions are up to the Board
 - b. Do have influence

7) Committee Report

A. Symposium Planning

- Symposium is planned for Saturday, May 2, 2015.
- Blythe Tennent passed out the proposed agenda titled, "Uniting Neighborhoods for Quality of Life".
- Misun Hur is in the process of creating a video relevant to local government and how it works such as the various boards and commissions.
- Tiana will present different ways the quality of life dash board and the city compass works.
- Two different scenarios are under consideration for presentation at symposium (1) the Wal-Mart issue and (2) the Red Oaks area.
- Everyone is encouraged to verbally promote the symposium in their neighborhoods.

8) Other

A. Member/Liaison Reports Announcements

- Brentwood Neighborhood Association received a neighborhood grant for a sign on Kirkland Drive.
- Greenbrier Neighborhood has a PD Sergeant assigned to their neighborhood.
- Greenbrier Neighborhood is having a fall cleanup on November 22nd.

- The Oaks neighborhood is having their lighting of the luminaries on December 13th @6:00pm. Donations for luminaries are \$10 each. All proceeds will go to the Ronald McDonald house.
- Meadow Brooke neighborhood is in the process of beautifying a portion of their neighborhood with flowers.

B. Staff Report

- NAB is invited to attend the American Cross ceremony December 1st @9:00am.
- The neighborhood web site has a link for neighborhoods. Neighborhoods are requested to send Tiana information @ tkeith@greenvillenc.gov in regard to neighborhoods hyper link. It is the responsibility of the neighborhoods to maintain their page and only the hyper link will be placed on the neighborhoods page.
- Neighborhood Improvement Grants may be used to develop a web page to be hyper linked to the City’s webpage.

9) Public Comments - Limit 3 minutes each

THREE (3) MINUTES ALLOTTED PER SPEAKER

FIFTEEN (15) MINUTES ALLOTTED FOR THE PUBLIC COMMENT PERIOD

- How can the board encourage young people to get involved in local government? One suggestion was to get them involved as a liaison for their neighborhood. Neighborhoods are encouraged to nominate younger people as liaisons.
- Caroline Doherty noted that it may be difficult for teenagers to be committed to the board given their school schedules of extra curriculum activities.
- Neighborhood Associations could ask for student’s participation.
- As opposed to having youth join the board; can the board have one or two meetings a year that focus on youth involvement?
- The City of Greenville has a board called the “Greenville Youth Council”. Calvin Mercer is the liaison to this board. It was suggested that the board invite this group to one of their meetings annually.

10) ADJOURN

MOTION TO ADJOURN

Motion: Sharon Stang **Second:** Caroline Doherty

Having no further business, the meeting adjourned at 7:47PM.

Respectfully submitted,

Tiana Keith, Neighborhood Liaison Ombudsman