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**Neighborhood Advisory Board (NAB)
SUMMARY MINUTES**

Thurs. Sept 15, 2016 @ 6:00PM
City Hall Conf. Rm. 337

200 West Fifth Street
Greenville, NC 27835-7207

BOARD MEMBERS AND ALTERNATE MEMBERS PRESENT:

Attendance is denoted by an "*" and absentees are denoted by an "x"

NEIGHBORHOOD ADVISORY BOARD MEMBERS			
NAME	DISTRICT	NAME	DISTRICT
Carolyn Glast - *	1	Margaret Hrushesky - *	1
Betty Hines, Chair - *	2	Joyce Williams - x	2
Ann Maxwell - *	3	Laura McKenna - *	3
Blythe Tennent Vice Chair - *	4	Merry Sandra Kennedy - *	4
Sharon Stang - x	5	Brenda Diggs - *	5
NEIGHBORHOOD ADVISORY BOARD ALTERNATE MEMBERS			
NAME	DISTRICT	NAME	DISTRICT
Charlotte Smith - *	1	Karen Jenkins - x	4
Twinna Dennis - x	2	Misun Hur - *	5
Ann Hamze - *	3		

City Staff Present: *Community Development Department:* Ben Griffith, Tiana Keith, and Gwen Turnage; *Police:* Chris Viverette

1. **Called to Order** – Betty Hines, Chair
2. **Roll Call** – Gwen Turnage
3. **Approval of the Agenda for September 15, 2016**
 Motion: Ann Maxwell Second: Carolyn Glast
 Motion approved with addition to add introduction of visitors to item #6.
4. **Approval of the Minutes** – July 21, 2016
 Motion: Ann Maxwell Second: Merry Sandra Kennedy
 Motion approved with changes to page two line six, change aide to "aid".
5. **Public Comments** – Limit 3 minutes each
 No public comments

6. Introduction of Community Development Director and everyone in attendance

Ben Griffith, the new Director of Community Development Department introduced himself to the committee and provided a brief synopsis of his Planning career. Ben explained that over time he will be talking to board members and get to know them. Ann asked if Ben knew anything about the three unrelated rule. Ben explained that the department works closely with residents in neighborhoods and is aware of this concern in the community. Current communication among neighbors are good. Ben explained that "Due Process" involves compliance and not fining continually, and that being aggressive and staying on top of neighborhood activity is extremely important.

Boys Scout Troop #30 attended to observe city government boards.

7. Old Business

A. Work Plan Update - Tiana provided the board with a description of each committee. See information below.

NAB Goals

1. Develop strategies to create stronger connections with existing and new neighborhood/homeowner associations. (Community Building)
2. Educate and empower neighborhood/homeowner associations to participate in city and neighborhood issues. (Land Use/City Services)
3. Increase Neighborhood Advisory Board visibility in the community. (All)
4. Develop standards of procedures for the Neighborhood Advisory Board. (Leadership Ad Hoc)
5. Encourage and promote citizen awareness and responsibility. (Public Safety)

Committees

A. Public Safety - The Public Safety committee shall study issues effecting neighborhood safety. The committee may make recommendations and develop initiatives to enhance neighborhood safety.

Members: Ann Maxwell, Chair, Blythe Tennent, Merry Sandra Kennedy, Misun Hur, and Mollye Otis

B. Land Use/ City Services - The Land Use/City Services committee shall develop and propose suggestions to increase participation of neighborhoods with regards to land use decisions and city services. The committee may study ways and methods to protect neighborhood from adverse development that threatens the health safety and general welfare of the public. The committee may make recommendations to City Council on ways to improve services and propose additional services to enhance the quality of life within neighbors and protect the environment.

Members: Brenda Diggs, Chair, Ann Maxwell, Joyce Williams, and Ann Hamze

C. Community Building - The Community Building committee shall work to establish new neighborhood associations in the city. The committee shall develop initiatives and propose to increase the effectiveness of existing neighborhood associations. The committee shall also work to promote more inclusion and

participation of neighborhood associations.

Members: Laura McKenna, Chair, and Ann Hamze, Margaret Hrushesky, Carolyn Glast, and Charlotte Smith

- D. Leadership Ad Hoc - The Leadership Ad Hoc committee is a combination of the Board Chair, Vice Chair, and each committee chair. The committee will make general direction recommendations to the board.

Members: Betty Hines chair, Blythe Tennent, Ann Maxwell, Brenda Diggs, and Laura McKenna

**MOTION TO APPROVE THE GOALS AND COMMITTEE RECOMMENDATION:
LAND USE AND CITY SERVICES COMMITTEES WILL BE COMBINED TO CALL
THE "LAND USE/CITY SERVICES".**

MOTION: Merry Sandra Kennedy SECOND: Margaret Hrushesky

Motion approved with one not in favor.

Discussion:

The board had a lengthy discussion about the NAB Goals and Committees. The board suggested having one or two community meetings per year in lieu of the symposium. Having district meetings may reach more people as opposed to having one large meeting (symposium) which may not reach as many people. All board members were not in agreement with this change. A motion was not taken regarding the symposium.

Signup sheets for each committee was distributed. Each subcommittee was tasked to meet and provide Tiana, their activities and timeline by Wednesday, September 28th.

A consensus among the board was to continue to provide neighborhood awards at the Community Building subcommittee event.

8. Officer Elections

**A MOTION TO ELECT BETTY HINES TO SERVE A SECOND TERM AS
CHAIRPERSON:**

Motion: Ann Maxwell Second: Blythe Tennent

Motion Passed

A MOTION TO RE-ELECT BLYTHE TENNENT TO A THIRD TERM AS VICE-CHAIR:

Motion: Ann Maxwell Second: Betty Hines

Motion Passed

Nominations for chair and vice -chair will be effective at the October 20th board meeting.

9. Staff Reports

A. Neighborhood Liaison

Tiana has reached out to several neighborhoods, and noted that the board's momentum is awesome with their recruiting neighborhood efforts. She thanked the

board members for the gift certificate she and Kevin received from the board. Tiana also announced her resignation effective Friday, September 30th.

B. Police Liaison

National Night Out was a huge event with tremendous success. Some board members shared what their neighborhoods did that night as well.

10. Announcement

No announcements

11. ADJOURN

MOTION TO ADJOURN

Motion: Carolyn Glast

Second: Joyce Williams

Motion Passed

Having no further business, the meeting adjourned at 8:17PM.

Respectfully submitted,



Ben Griffith, Community Development Director