

COMMUNITY APPEARANCE COMMISSION MINUTES

September 7, 2016
Greenville, NC

The Community Appearance Commission met on the above date at 5:30 p.m. in the third floor conference room #337 of City Hall located at 200 West Fifth Street.

Community Appearance Commission Members Present:

Scott Johnson, Chair
Thomas Alligood
Jonathan Taft

William Wooten II
Ryan Beeson
Jorgette Mullins

Kelly Gonzalez
Ryan Naziri

Community Appearance Commission Members Absent:

Michael Slocum

Chris Mansfield

Staff Present:

Elizabeth Blount, Planner II
Ben Griffith, Community Development Director

Guest Presenter

Bill Whisnant, representative of Cherry Oaks North Board of Director

ROLL CALL

Elizabeth Blount took roll and Chairman Johnson confirmed that the CAC had a quorum.

PLEDGE OF ALLEGIANCE

Commission members pledged allegiance to the flag of the United States of America.

APPROVAL OF AGENDA: September 5, 2016

Motion was made by Mr. Beeson and seconded by Mr. Alligood to approve the agenda. Motion carried unanimously.

APPROVAL OF MINUTES: April 6, 2016

Motion was made by Ms. Gonzalez and seconded by Mr. Beeson to approve the April 6, 2016 minutes. Motion carried unanimously.

ANNOUNCEMENTS

Chairman Johnson introduced three new commission members.

CITY STAFF INTRODUCTIONS AND COMMENTS

Ms. Blount welcomed the new commission members, introduced the new Community Development Director, Ben Griffith, and gave a brief overview of the new Board and Commissions policy and passed out copies.

CONTINUED BUSINESS

Bylaws Review

Chairman Johnson decided to delay the bylaws review until the end of the meeting, based on time remaining.

NEW BUSINESS

Neighborhood Improvement Grants

Mr. Whisnant, representative from Cherry Oaks North Board of Directors, presented a final report. The project included replacing the landscaping of two entrance islands. The total cost of the project was \$1,581 of which the Neighborhood Improvement Grant provided \$750. The balance was funded from the HOA fund. Mr. Whisnant recommended that the City's subdivision ordinance mandate homeowner associations for new subdivisions in order to maintain the common areas or landscaping maintenance.

Community Appearance Award Nominations

Chairman Johnson explained the procedures for submitting nominations. He requested votes and the nominees with the most number of votes for September were selected: The Boundary at West End, 630 Cotanche Street and Alice Keene Park, 4561 County Home Road. Mr. Allgood volunteered to take the sign, the certificate and letter to The Boundary and to pick it up before the next Commission meeting. Mr. Beeson volunteered to take the sign, the certificate and letter to Alice Keene and to pick it up before the next Commission meeting. Commission members were encouraged to take pictures and send to Ms. Blount one week prior to the next meeting.

Biennial Appearance Awards

Ms. Blount presented a list of recipients available for the biennial awards and discussed the voting instructions. The final reduction was done during the meeting with the presentation scheduled for October or December. The top three recipients will be

emailed to the commission. The commission will decide on the gift and staff will determine how the gifts will be purchased.

Adopt-A-Street

Cheryl Tafoya, staff liaison for Keep Greenville Beautiful board, made a presentation to Council in August. The board created some options for the program but nothing was finalized. A focus group of current participants is scheduled to meet in October. Mr. Beeson volunteered being the CAC representative for the focus group.

Elections

Motion was made by Mr. Taft and seconded by Mr. Beeson a motion to move elections to the next meeting. Motion carried unanimously.

PUBLIC COMMENTS

None

MEMBER COMMENTS AND ITEMS FOR FUTURE AGENDAS

Chairman Johnson suggested that staff send the commission the latest markups for the handbook and continue the item to the next meeting.

ADJOURNMENT

Motion made by Mr. Beeson and seconded by Mr. Alligood to adjourn the meeting at 6:38 pm. Motion carried unanimously.

Respectfully submitted,

Elizabeth Blount

Elizabeth Blount, Planner II
252-329-4608