

NOTES

TO: Honorable Mayor and City Council Members
FROM: Barbara Lipscomb, City Manager *BL*
DATE: February 1, 2017
SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A memo from Mark Holtzman, Chief of Police, providing a 2016 Summary Report of hate crimes and domestic-violence-related homicides
2. A memo from Mark Holtzman, Chief of Police, regarding Internet Exchange Zones
3. A memo from Mark Holtzman, Chief of Police, regarding Explorer Post 108
4. A memo from Gary Fenton, Recreation and Parks Director, regarding alcohol service permit at the Town Common
5. A memo from Barbara Lipscomb, City Manager, regarding Year-in-Review and Pedestrian Safety videos produced by the Public Information Office
6. A memo from Ben Griffith, Community Development Director, providing 2Q 2016-2017 Code Enforcement Monthly Reports
7. The Recreation and Parks January 2017 Monthly Report
8. A memo from Ben Griffith, Community Development Director, providing the December 1, 2016 Human Relations Council meeting agenda and approved minutes

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Attachments

cc: Dave Holec, City Attorney
Carol Barwick, City Clerk



POLICE DEPARTMENT

Memorandum

To: Barbara Lipscomb, City Manager

From: Mark Holtzman, Chief of Police *MH*

Date: February 1, 2017

Subject: 2016 Summary Report

Attached is a copy of the 2016 Summary Report submitted to the North Carolina State Bureau of Investigation (SBI). As indicated, this report is completed annually by the Greenville Police Department and shows the number of hate crimes, domestic violence homicides, and death as a result of deadly force incidents for the calendar year. This report also meets the requirements of the new Hate Crime Resolution approved by City Council at the January 12, 2017, City Council meeting.

Attachment



NORTH CAROLINA STATE BUREAU OF INVESTIGATION
CRIME REPORTING UNIT

HATE CRIME - DOMESTIC VIOLENCE HOMICIDE – DEADLY FORCE
Offenses Known to Law Enforcement

2016 Summary Report

This report, as required by the Federal Hate Crime Statistics Act of 1990 and North Carolina General Statute § 143B-902, is to be completed once a year and forwarded to the State Bureau of Investigation's Crime Reporting Unit by January 23rd. This report is to indicate the total number of hate crimes, domestic violence homicides and deaths as a result of deadly force that occurred in your jurisdiction during the year.

INSTRUCTIONS

- ▶ Report the number of **hate crimes** and **domestic-violence-related homicides** reported to your agency for EACH MONTH.
- ▶ Report the number of **deaths resulting from the use of deadly force** by a law enforcement officer in your agency during the course and scope of their official duties.
- ▶ If there are no incidents in any month, you must report "0" for that month for each type incident. Do not leave any month blank.
- ▶ If you have any hate crimes or domestic-violence-related homicides and have not already reported these, you must submit a corresponding Hate Crime Incident Report or Domestic-Violence-Related Homicide Report along with this form.
- ▶ If no incidents occurred, submit only this COMPLETED Summary Report to:

Submit to: NC State Bureau of Investigation Crime Reporting Unit
P.O. Box 29500
Raleigh, NC 27626
Fax: (919) 431-1638 Email: SBCrimeReport@ncsbi.gov

Agency Name: **Greenville Police Department**

ORI: **07403**

REMEMBER! If you had no incidents in a month, you must report "0" for that month for each column.

Month	2016			Month	2016		
	Number of Hate Crimes	Number of DV Homicides	Number of Deaths by Deadly Force		Number of Hate Crimes	Number of DV Homicides	Number of Deaths by Deadly Force
January	2	0	0	July	0	0	0
February	0	0	0	August	1	3	0
March	0	0	0	September	0	0	0
April	0	0	0	October	0	0	0
May	0	0	0	November	1	0	0
June	2	0	0	December	0	0	0

Name of Preparer/Title Phonda Conner Contact Phone Number (252) 329-4340
Date January 19, 2017 Contact Email Address rconner@greenvillenc.gov

Memorandum

To: Barbara Lipscomb, City Manager

From: Mark Holtzman, Chief of Police 

Date: February 1, 2017

Subject: Internet Exchange Zones

The Greenville Police Department has designated several “Internet Exchange Zones” throughout the city to help mitigate the risks associated with online exchanges. In November, the Greenville Police Department responded to at least five robberies related to mobile marketplace apps (i.e. “Let Go”). In many cases, an individual posing as a potential buyer would lure a legitimate seller into a neighborhood and subsequently rob them of their belongings; in some cases, the victims were held at gunpoint. The Greenville Police Department made several arrests in these cases, but officers wanted to take a more proactive approach to prevent similar crimes from occurring in the future.

As a result, designated “Internet Exchange Zones” have been set up outside each of the three Greenville Police Department substations. The concept has already been successful in Farmville and the Raleigh area. Although the Greenville Police Department cannot guarantee an officer can be present for every exchange, each of the designated areas is under 24-hour video surveillance. Those wishing to make an exchange may also do so in the lobby of any of our substations between the hours of 8:00 a.m. – 5:00 p.m. Addresses for the substations are as follows:


West Zone Substation: 1024 W. 5th Street

East Zone Substation: 3195 Suite A, E. 10th Street (behind Little Caesar’s Pizza and GK Café)

South Zone Substation: 728 Southwest Greenville Boulevard (in the Greenville Grande shopping center)

Memorandum

To: Barbara Lipscomb, City Manager

From: Mark Holtzman, Chief of Police 

Date: February 1, 2017


Subject: Explorer Post 108

As you know, the Police Department offers a Police Athletic League (PAL) program, for youth ages 5-13. The Exploring Program, facilitated under the guidelines of Learning for Life Corporation, The Boy Scouts of America (BSA), and International Association of Chiefs of Police (IACP), is a new program under the Youth Outreach Division for the Greenville Police Department that will be available for youth ages 14-20. The Greenville Police Department had an Explorer Post in the past, but it became inactive. Exploring helps the participants develop life skills while teaching participants about career fields and career options. These types of skills are necessary for youth to succeed from school to job interviews and future careers. The Exploring program will incorporate various public safety related activities while providing hands-on involvement for participants.

The required paperwork to re-new our charter and to re-establish/register our Post with BSA's East Carolina Council was recently submitted and the Greenville Police Department's Exploring program will be designated as Explorer Post 108 through BSA and Learning for Life. As Chief of Police, I will serve as the Executive Officer, Sgt. Daniel Blanchard will serve as the Post Advisor, and Det. Matthew McKnight will serve as the Committee Chairman. Post 108 currently has 11 adults and six youth participating in the program. The Post is now conducting open enrollment with aspirations of recruiting approximately 20 additional youth members. Bi-monthly meetings will be scheduled along with one additional activity per month. In addition to many of the traditional Explorer activities, the Post will gather input from the participants for possible activities, as well as incorporate some high adventure and wilderness excursion activities.

This new Explorer Post is another example of implementing community outreach initiatives designed to strengthen the bond between the Greenville Police Department and the citizens that we serve, including the community's youth. GPD continues to strive to build positive relationships and trust while furthering our community policing initiatives.

Memo

To: Barbara Lipscomb, City Manager
From: Gary Fenton, Director of Recreation and Parks 
Date: February 1, 2017
Re: Alcohol Service Permit at Town Common

During a December 2016, meeting of City Council, staff was instructed by Council to develop a policy to allow consumption of alcohol on the Town Common in connection with events. In an effort to bring a recommendation back to Council regarding suggested requirements and conditions that should be in place to permit the legal service and consumption of alcohol at Town Common, a stake holder committee was established. The committee was charged to assist in the development of a policy and formulating a recommendation. The committee is reviewing the initially proposed draft policy and will be making modifications where members feel they are needed, in order to ultimately bring the final product back to Council for consideration.

That committee is made up of representatives from the Convention and Visitors Bureau, Uptown Greenville, and several city departments, including the Office of the City Attorney, the Police Department, Economic Development, and Recreation and Parks.

Members have met and considered guidelines to ensure that the process minimizes possible occurrences of alcohol-related problems, and to make sure that the recommended policy is in accordance all related laws and regulations. With the review, some members questioned the necessity of several components of the original proposal, or the “specifics” of those components. Modifications may be considered by the committee for those components.

The Recreation and Parks Commission will be briefed on this initiative at their meeting on February 8th, and the final policy recommendation will be brought to City Council in March.

Please let me know if there are any questions.

cc: Merrill Flood, Assistant City Manager



Memorandum

To: Honorable Mayor and City Council Members
From: Barbara Lipscomb, City Manager *BL*
Date: February 1, 2017
Subject: Year-in-Review and Pedestrian Safety Videos

The Public Information Office has completed a Year-in-Review video that is currently airing on GTV9 and available on the City's YouTube channel (City of Greenville, NC) at https://youtu.be/aEl_HLritpY. The video highlights some of the City's events and accomplishments in 2016.

Additionally, the Public Information Office has completed the first four videos in a series of clips that provide pedestrian safety tips from the Greenville Police Department. These clips are currently airing on GTV9, and they will also be posted on our social media sites.

Memorandum

To: Merrill Flood, Assistant City Manager

From: Ben Griffith, Community Development Director *Ben*

Date: January 30, 2017

Subject: 2Q 2016-17 Code Enforcement Monthly Reports

Please find attached to this memo the monthly reports from the Community Development Department's Code Enforcement Division, prepared by Code Enforcement Division Supervisor Carlton Dawson. These reports cover the months of October, November and December for the 2nd Quarter of the current fiscal year, which are attached for your reference.

Mr. Dawson's proactive approach to code enforcement is showing positive signs. While overall numbers are showing slight declines, the number of Code Enforcement Officer contacts with the community are increasing. The emphasis on Code Officers patrolling their area neighborhoods has been noticed by residents and many positive comments have been received. Mr. Dawson's "knocking and talking" strategy of knocking on doors and talking to residents about code compliance issues has been generally well-received and most residents act positively to this personal approach to code enforcement.

Assigning of Code Enforcement Officers to patrol ECU-area neighborhoods on Sunday mornings following home football games has been particularly well-received by the neighbors. Code Officers were able to address nuisance violations such as trash and debris in yards following parties and other outdoor social events, has had a positive effect with the neighbors, not to mention, having responsible parties picking up trash before it blows throughout the neighborhood and into the streets and storm drains.

Post-Hurricane Matthew responsibilities kept the Code Enforcement Division very busy in October and into November. Code Enforcement Officers worked closely with Inspections Division staff to coordinate logistical support and participate in damage assessment activities. Mr. Dawson did a fantastic job coordinating with the organizers and volunteers for the CommUNITY Clean-Up Day on Saturday, October 22nd. Over a thousand volunteers showed up and all the Code Enforcement Division Officers were busy working with them that day. Long-lasting relationships were formed which continue to pay dividends today.

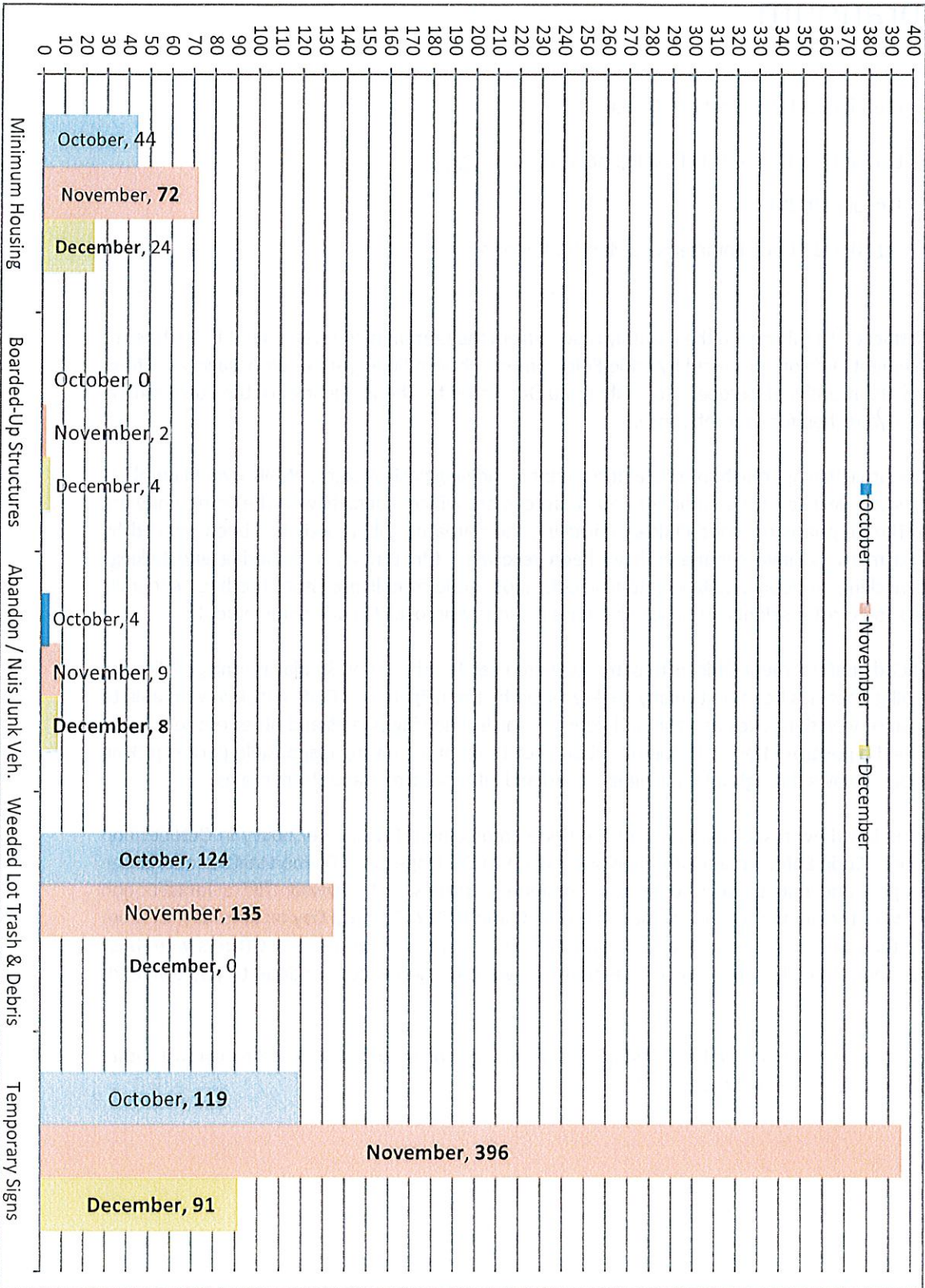
If you have any questions or need any additional information, please don't hesitate to contact either myself or Carlton Dawson at (252) 329-4115.

Attachments

Code Enforcement Quarterly Report

Minimum Housing
 Boarded-Up Structures
 Abandon / Nuis Junk Veh.
 Weeded Lot Trash & Debris
 Temporary Signs

	October	November	December
Minimum Housing	44	72	24
Boarded-Up Structures	0	2	4
Abandon / Nuis Junk Veh.	4	9	8
Weeded Lot Trash & Debris	124	135	0
Temporary Signs	119	396	91



Code Enforcement Division Monthly Report

October, 2016

194 code cases

338 follow-up inspections

Case Types:

1. Minimum Housing: (44) code cases
2. Abandoned, Nuisance, and Junk Vehicles: (4) code cases
3. Weeded Lots and Trash & Debris: (124) code cases
4. Occupancy violations (3 or more): (2) code case
5. Temporary Signs: (119) signs collected
6. Other: (1) Graffiti; (2) Building material not suitable for building; (15) Parking on unimproved surface; (2) items obstructing the view of motorist.
7. Hearings held with owners (9)
8. Citations issued (19)

Additional Code Division Activity:

1. October 9 – October 17, 2016 entire Code Enforcement Division assisted with Emergency Operation Center work detail. During the assignment period, five(5) Code Officers worked a total of 138 hours, which included the following work assignments: conducted damage assessment inspections; collecting and entering data; placarding all properties within the flood evacuation zone with inspection notices; coordination and ordering supplies for damage assessment teams; participated in safety training-specifically N95 protective mask training.
2. October 19, 2016 – Code Enforcement Division was selected by Mayor Allen Thomas to lead volunteers in a post hurricane community clean-up day.
3. October 22, 2016 - entire Code team assisted with the Post Hurricane Matthew CommUNITY Clean-Up day which consisted of over one - thousand volunteers. Our duties included: assistance with coordination of event, handing out supplies, knocking and talking with residents and introduction of volunteers to the community; patrolling affected areas to assist volunteer team captains.
4. October 2 & October 30, 2016 – Post Football Games/Overtime- Code Enforcement Officers conducted patrols throughout City for property maintenance issues and in the University districts for code enforcement issues due to the increase in trash and debris complaints received after football games. Code officers worked approximately 14 hours of overtime on this detail.
5. Code Officers worked with Greenville Police Department new hires and provided training on Code Enforcement practices used to improve the community.

Summary:

Our Code Division was very active in October with the post-hurricane duties, community event, and overtime duties. Our team was able to excel in a lot of areas with the guidance and leadership of our new Director. He kept us informed and up to speed on the EOC reports. This was very critical as we were able to coordinate work responsibilities and schedule much-needed time off in preparations of a very intense work week, which included; conducting hurricane damage assessments and attending to pressing code enforcement concerns. We also appreciate the support from management for the community events.

We will concentrate our efforts on overgrown vegetation, heating systems, and other minimum housing issues during the fall and winter months.

Code Enforcement Division Monthly Report

November, 2016

240 code cases

444 follow-up inspections

Case Types:

1. Minimum Housing: (72) code cases; (1) house demolished by owner
2. Boarded-Up Structures: (2) code cases
3. Abandoned, Nuisance, and Junk Vehicles: (9) code cases
4. Weeded Lots and Trash & Debris: (135) code cases
5. Temporary Signs: (396) signs collected
6. Other: (1) Graffiti; (5) Building material not suitable for building; (16) Parking on unimproved surface; (2) items obstructing the view of motorist.
7. Hearings held with owners (23)
8. Citations issued (12)

Additional Code Division Activity:

1. Meetings:

- November 2 - staff attended NCAHCO board meeting
- November 9 - staff attended Keep Greenville Beautiful board meeting
- November 17 – staff attended Interfaith Clergy and Mayor Thomas’ Town Hall meeting for Hurricane Recovery at St. Peter’s Missionary Baptist Church
- November 21- staff attended TRUNA meeting

2. Pro-active Assignments:

- November 1- **Post-Halloween Detail**: staff canvassed neighborhoods for trash and debris violations after the downtown Halloween festival;
- November 13th and 20th – **Post-ECU Football Game Detail**: staff canvassed trouble spots and neighborhoods for trash and debris violation after home football games;
- November 21 – **Post-Elections Detail**: the entire code staff conducted a City-wide sign sweep for illegal temporary signs and collected 180 signs during the 4-hour work detail.

Summary:

Our Code Division was very active in November with pro-active enforcement, community events, and overtime duties. These duties were thoughtfully planned, coordinated, and executed with the continued support of our new Director. He has really supported our efforts of getting out into the community, being pro-active and talking with citizens to resolve code issues. He has even accompanied us on a few occasions and requested our attendance at the November Town Hall meeting, which was a great success.

In addition, workplace communication has increased and morale is improving. As the supervisor of the code unit, I really appreciate the positive improvements as was even more evident when the entire code staff attended an in-house Thanksgiving celebration coordinated by the Community Development Housing Division and attended another Thanksgiving celebration coordinated by City Hall.

Code Enforcement Division Monthly Report

December, 2016

115 code cases

240 follow-up inspections

Case Types:

1. Minimum Housing: (24) code cases
2. Boarded- Up Structures: (4) code cases
3. Abandoned, Nuisance, and Junk Vehicles: (8) code cases
4. Weeded Lots and Trash & Debris: (70) code cases
5. Temporary Signs: (91) signs collected
6. Other: (3) Building material not suitable for building; (5) Parking on unimproved surface; (1) overgrown vegetation;
7. Hearings held with owners (8)
8. Citations issued (5)

Additional Code Division Activity:

1. Continuing to work with IT on major merger of NavilLine to EnerGov software and Code Enforcement applications in preparations for the go-live date.
2. Code Officers worked with property owners for voluntary compliance on clean-up efforts from Hurricane Matthew.
3. Area Code Officer focused on code concerns in the Kristin Drive neighborhood.
4. Code Enforcement Division attended Holiday luncheon at City Hall.
5. Code Enforcement Division received a “bless your heart” in the local newspaper for a job well done.

Summary:

We are continuing to work to become fully staffed within the Code Enforcement Division. We hold bi-weekly staff meetings to provide division updates, round table discussions, and to share ideas on how to work closer with the community for sustained code compliance efforts. On occasions our Community Development Director joins us in our meetings with updates along with housing, planning, and inspections staff when working on similar projects. A lot is accomplished in these meeting to include team building and team work.

JANUARY 2017

DIRECTOR

1. Staff completed 2016, which was an extremely busy, yet successful - year. Much is on the table for the early part of 2017, including continued capital projects, filling several vacant positions, our on-going maintenance challenges, and completing plans for our spring and summer programs and events, and the printing and distribution of the accompanying spring/summer program brochure.
2. The popularity of the Town Common Inclusive Playground continues to grow, as more and more people discover this beautiful and special resource.
3. The opening of the "all new" South Greenville Recreation Center on 12/3 was an exciting and well attended event and a day staff had been working towards for several years. Thanks to City funding, some support from the Pitt County Schools, and staff perseverance and effort, the center is something our community can now take great pride in, and we are certainly hopeful that they will! Weekday use of the gym by the South Greenville Elementary students – during the school year - will continue.
4. A committee has been established to consider the parameters, conditions, guidelines and limitations that should surround alcohol service and consumption at the Town Common, should Council choose to allow it on some clearly defined and limited basis.
5. Director will attend the 2017 NC Parks and Recreation Directors Conference in Durham in February.
6. Recreation Superintendent Shana Kriewall completed her work with the GRPD on 12/28 and began her new position with the Asheville Parks and Recreation Department on 1/3. Shana had been on staff for over 9 years, and she and the Recreation Division employees initiated numerous new programs, events and services during her tenure. We wish her well in her new role.
7. Applicants for the National Park Service's *Outdoor Recreation Legacy Partnership* grants have still not been notified whether their grant applications have been approved for further consideration, though the originally proposed notification date has long past. In May, staff applied for 50% funding for a \$967,000 expansion project at Greenfield Terrace Park, which would include additional vehicular access from the northwest, a "discovery playground," a second picnic shelter, sand volleyball court, 1,400 foot ADA-accessible trail, a multi-purpose athletic field, and a covered pavilion with restrooms. Accompanying amenities would include bollards, picnic tables, benches, water fountains, grills, signage, lighting and security cameras. We are still hopeful.




In January and beyond . . .

1. 1/2 *Future Stars Soccer* registration began.
2. 1/3-5, 8 *Youth Basketball Scrimmages*.
3. 1/3-6 *Youth Basketball* pictures at Sports Connection.
4. 1/4 *ABCs of Painting, Addicted to Drawing, Painters Studio, Youth Basketball, Winter League Adult Basketball, and H. Boyd Lee Park Adult Basketball* began.
5. 1/5 *Intermediate & Advanced Throwing* began.
6. 1/7 First Saturday of games for *Youth Basketball 5-8*.
7. 1/9 *Adult Spring Softball* Packets available.

8. 1/9 *Group Batting Lessons, Youth Basketball* games for 9-18, and *Beginner Bridge* classes begin.
9. 1/9 5 GAFC interns begin; 3 Exercise Science and 2 Public Health.
10. 1/9 GAFC - New swim session of clubs and lessons begin with a new start time.
11. 1/10 *Beginners Quilting and Intermediate Bridge* class began.
12. 1/12 *Advanced Bridge* Classes began.
13. 1/16 *Young Potter's Wheel and Tea Time!* began.
14. 1/16 *Youth Basketball* league began; Eppes Recreation Center
15. 1/17 *Let It Snow & Valentines Clay* began.
16. 1/17 *Special Olympics* practices resumed (*Aquatics, Bowling, and Cheerleading*).
17. 1/17-19 Recreation Supervisor Nick Lewis will attend the North Carolina Recreation and Parks Association – Winter State Wide Athletics Committee (SWAC) meeting in Wilmington.
18. 1/18 *Addicted to Art* begins; Jaycee Park Center for Arts & Crafts
19. 1/19 *Sewing 102* begins; Jaycee Park Center for Arts & Crafts
20. 1/20 *Specialized Recreation Paint Social*; Drew Steele Center
21. 1/23 *Ballet & Tap Dance* Monday classes begin; Jaycee Park Center for Arts & Crafts
22. 1/25 *Ballet & Tap Dance* Wednesday classes begin; Jaycee Park Center for Arts & Crafts
23. 1/26 *Try it! Art Series* begins; Jaycee Park Center for Arts & Crafts
24. 1/26 *Beginning Drawing & Painting* begins; Jaycee Park Center for Arts & Crafts
25. 1/28 *Fairy House Clay Workshop*; Jaycee Park Center for Arts & Crafts

PARKS DIVISION

PARKS COORDINATOR

1. Received bids for the H. Boyd Lee Park HVAC replacement in the gym. Bids were excessively high and the project will be re-bid.
2. The work on the GAFC plumbing renovation started the week of 12/5/2016. The work is on-going and should be completed by the end of January.
3. The GAFC pool & deck resurfacing was completed the week of 12/19. The project was completed on time and within budget. 
4. The new playground equipment at Hillsdale Park was installed the first of December. The playground is open for use.
5. The fence repair & fabric replacement at the Thomas Foreman ballfield was completed.
6. Park Rangers Dustin Entrocaso and David Fitzgerald completed their last day with the GRPD on 12/30. Staff is working to fill these designated part-time positions.



PARKS MAINTENANCE


1. Landscape crews – annual ballfield restoration active; leaf and debris removal active; trimming roses and shrubs completed; winterized irrigation systems; completed grading of maintenance park lots; and removed and stored tunnel nets from Guy Smith Stadium and Thomas Foreman Park.
2. Custodial crews – provided cleaning services and litter collection; annual floor maintenance program completed.
3. Technician crews – Winterization of water supplies completed and facilities secured for the season. Smaller completed projects included repairing HVAC units at Jaycee Park, Eppes Gym, Elm Street Center, and the Sports Connection; vandalism repairs completed at Thomas Foreman Park pump house building; graffiti covered and cleaned up on Greenway; and crew assisting with custodial service at Elm Street Park, Marvin's Mini Mart, Elm Street Center, and the Drew Steele Center.
4. Set up and support for *Greenville Gives* at Five Points Plaza and reopening of South Greenville Recreation Center.

RIVER PARK NORTH (RPN)

1. December Activities:

- a. 7 public programs, attendance 375 (*Greenville Gives, Santa's Workshop, Green Growth Toolbox, Winter Survivor Camp, etc.*)
- b. 2 private programs, attendance 35 (Birthday Party, Wellcome Middle School)
- c. 1 drive-to camp site rental, 2 campers

2. December Updates:

- a. GRPD was awarded \$61,912 from the NC Museum Grant toward the development of a water quality and STEAM discovery lab at RPN.
- b. Construction of the camping platform at RPN is complete. Staff will add picnic tables, fire pit, and hammock posts this spring. Platform construction was supported by a \$5,000 donation from *Love A Sea Turtle*. 
- c. Hurricane Matthew cleanup continues, bollards (split-rail replacement) and front gate automatic opener were installed, repairs to the accessible lot gate are also underway. Trails were reopened; however, a section of the Willow Branch trail remains closed due to a damaged culvert crossing. Pitt Electric has been selected after receiving bids to complete electrical repairs to the pedal boat shed, large shelter, front gate lights, and electrical panel that sustained damage.



3. Coming in January

- a. 5 public programs (*MLK Day of Service, Race Directors Clinic, First Day Hike, Sylvan Heights Trip, Croatan Trip*)
- b. 2 private/group programs, expected attendance 30 (Birthday Party, Wellcome Middle School)
- c. 1 drive-to campsite rental, 2 campers.
- d. 2 ECU Biology students will begin their 120-hour spring internships at RPN.

PARKS PLANNING

1. South Greenville Recreation Center

- a. The contractor, Stocks & Taylor, is currently addressing punchlist and warranty-related items.
- b. The contractor will complete the LEED Commissioning and sports field electrical work in mid-January.
- c. Closeout documents and staff training will be completed in mid-January.

2. Town Common

- a. Though the inclusive playground is open and substantially complete, the contractor continues to address punchlist and warranty-related issues.
- b. The contractor will complete the playground's plantings by late January 2017.
- c. A preconstruction meeting for the Town Common fishing pier was held on 1/3/2017 with the contractor and the regional representative for U.S. Army Corps of Engineers. The contractor has ordered the material for construction; will mobilize to the site in early February.
- d. GRPD provided City Council an update on the next phase of Town Common development during the 1/9/2017 meeting. The next phase will include the Sycamore Hill Missionary Baptist Church Tower and plaza, restroom facility, and parking. GRPD will seek approval to continue with design development and construction documents.

3. Tar River Legacy Plan Items
 - a. The Contractor is substantially complete with the construction of the overlook structure at River's Edge Park. The associated amenities, including benches and water connection, will be complete by the end of January. →
 - b. Sound Rivers and its contractor is substantially complete with the camping platform at River Park North. The second platform, planned for the GUC property, will begin in mid-January.
4. Park Land Acquisition
 - a. The environmental assessment for the park land at Westpointe Village has been completed. The final closing and contract to purchase the parkland will occur on 1/20. The first public input meeting is being scheduled for mid-February.



BRADFORD CREEK PUBLIC GOLF COURSE

1. December Revenues: \$27,485 Target: \$38,561
2. Rounds of Golf: 908
3. Weather or Maintenance Effected Days: 16
4. FootGolf Rounds: 13 Revenue: \$126
5. Total Revenue for Short Course/FootGolf FY 17 to-date: \$1,603.07
6. Work on RFP to consider possible operations by outside management company is nearing completion. The Director and Parks Superintendent have met with Bradford Creek staff and some members of the Bradford Creek Advisory Committee to discuss this process.

RECREATION DIVISION

AQUATICS & FITNESS CENTER (GAFC)

1. 40 New Memberships with December special
2. 12/5 Variety of chair exercise classes were offered to members providing other exercise opportunities during pool renovations. Classes included:
 - a. *Chair Arthritis*—follows American Arthritis Foundation for pool therapy.
 - b. *EASY Chair*—focuses on core strengthening to improve posture.
 - c. *Chair Tone*—utilizing resistance bands and hand-held weights.
 - d. *Chair Aerobics*—focusing on cardio conditioning.
 - e. *Chair Exercise*—incorporates aerobic conditioning; resistance training and core conditioning.
 - f. *Movement Therapy*—standing exercises to improve range of motion and balance.
3. 12/7 Red Cross Blood Drive at Barnes-Ebron-Taft Building.
4. 12/17 Holiday Kids' Event with Santa & Mrs. Claus, arts & crafts, and games. →
5. 12/20 2016 Fitness Challenge ended with 126 members participating.
6. GAFC 6-week triathlon ended with 12 members participating.
7. Pool renovations completed and re-opened on 12/30.



SPORTS CONNECTION

1. 802 tokens sold.
2. Total attendance: 1829.
3. One Birthday Party held.
4. 12/01 Registration continued for *Group Batting Lessons* and *Parent/Child/Individual Batting League*.

YOUTH ATHLETICS/H. BOYD LEE PARK (BLP)

1. 12/6 Attended Sport Safety Task Force Meeting.
2. 12/8-9 Interviews were held for the two full-time Recreation Assistant vacancies.
3. 12/14-17 Game schedules, picture schedules and team jerseys were distributed to 5-12 year old teams.
4. 12/18 Last day of *Basketball Skills Clinics*.

ADULT ATHLETICS / BLP

1. 12/7 Sophie Duncan and Kyle Davis presented at the state teleconference on Adult Athletics.
2. 12/8 *Adult Basketball* registration concluded with 17 teams.

RIVER BIRCH TENNIS CENTER (RBTC)

1. 12/15 Chris Hinson participated in NC Tennis Tournament Directors webinar.
2. 12/19-1/1 *Winter Quickstart* tennis class holiday break (22 participants).
3. 12/20-29 *Winter After School* tennis class holiday break (21 participants).
4. 2 ball machine rentals, 16 private lessons given.

DREW STEELE CENTER (DSC) / ELM STREET CENTER (ESC) / B.E.T. BUILDING

1. 5 B.E.T. Community Center rentals; total attendance 547.
2. 9 rentals held at the Drew Steele Center; total attendance 943.
3. 12/5 *Basketball* practices began for 13-15 and 16-18 year olds.

SOUTH GREENVILLE RECREATION CENTER

1. 12/3 South Greenville Recreation Center Grand Re-opening; 200 in attendance.

EPPE'S RECREATION CENTER/THOMAS FOREMAN PARK

1. 12/8 Pitt County Health Department forum; 50 participants
2. 12/19 *Senior Group Christmas Party*; 75
3. Rentals:
 - a. Meeting room 10 rentals 325 in attendance
 - b. Shelters 1 rental 25 in attendance

SPECIALIZED RECREATION

1. 12/7 *Specialized Recreation Holiday Party* was held at the Drew Steele Center; 300+ in attendance.
2. 12/14 Paramobile training at Bradford Creek with Anthony Netto from the *Stand Up and Play Foundation*.
3. 12/16 Social outing to Mike's Farm; 30 in attendance.
4. 12/21 Last session of *Creative Oasis* held; program at max capacity; 20 participants.



ARTS AND CRAFTS CENTER

1. 12/2 *Greenville Gives* Holiday Celebration; crafts table had high traffic during the event.
2. 12/12 *Ballet & Tap* Dance performances held; approximately 100 in attendance.
3. 12/14 *Ballet & Tap* Dance performances; approximately 80 in attendance.
4. Rentals:
 - a. Auditorium 8 rentals 390 in attendance
 - b. Meeting room 1 rental 8 in attendance
 - c. Craft room 207 5 rentals 60 in attendance



SENIOR AND ACTIVE ADULT SERVICES

1. 12/5-7 Hosted senior trip to Williamsburg, VA; 10 participants.
2. 12/5 Held *Southside Club* business meeting at Eppes Recreation Center.
3. 12/12 Held *Senior Bingo* at Eppes Recreation Center.
4. 12/15 Senior day trip to Mike's Farm; 21 participants.
5. 12/16 Hosted the *Southside Seniors Christmas party* at Eppes Recreation Center; 75 participants.

Respectfully submitted,



Gary N. Fenton, Director of Recreation and Parks

Memorandum

To: Merrill Flood, Assistant City Manager

From: Ben Griffith, Community Development Director *Ben*

Date: January 30, 2017

Subject: December 1, 2016 HRC meeting agenda and approved minutes

The City of Greenville's Human Relations Council (HRC) met on Thursday, January 26th at 6:00 PM in City Hall Conference Room 337. At that meeting, they approved the minutes for their last meeting. Attached to this memo is the agenda and approved minutes for their December 1, 2016 meeting. The next regularly scheduled meeting of the Human Relations Council is Thursday, February 23rd. If you have any questions or require additional information, please feel free to contact Human Relations Officer Cassandra Daniels at (252) 329-4494.

Attachments

Greenville Human Relations Council
Thursday, December 1, 2016
6:00 PM
City Hall - Conference Room 337

- I. Roll Call (Sign In-Sheet)
- II. Announcements
- III. Welcome
- IV. Public Comment Period – 30 minutes
- V. Approval of Minutes
 - October 27, 2016
- VI. Old Business
 - Sister City Program – Feedback
 - Senior Citizens Annual Christmas Luncheon – Thursday, December 1, 2016
Venue: Drew Steele Center
 - Connecting People: Planting Seeds to Dismantle Racism – Thursday, January 12, 2017
Venue: Cornerstone Family Life Center
 - 2017 Annual Awards Program – Saturday, February 25, 2017
Venue: Greenville Hilton
 - 2017 Legislative Breakfast
- VII. New Business
 - February 2017 Community Dialogue
 - 2017 Inclusive Community Breakfast – Thursday, September 28, 2017
- VIII. Comments – Human Relations Council Members
- IX. Adjourn

Upcoming Meetings:

- **December 22nd meeting has been cancelled**
- January 12, 2017 (Community Dialogue)
- February 2017 (Community Dialogue)

**MINUTES ADOPTED
BY GREENVILLE HUMAN RELATIONS COUNCIL
DECEMBER 1, 2016**

The Greenville Human Relations Council (GHRC) met Wednesday, December 1, 2016 at 6:00 PM in the third floor conference room #337, located on the third floor of City Hall. Members present denoted by *, members absent denoted by x.

Samar Badwan-* Isaac Chemmanam-* Isaac Blount-x Jim Cox-* Rod Debs-*
Antonio Milton-* Prudencio Martinez-Mengel-* Joyce Mitchell-* Kathy Moore-x
Lomax Mizzelle-x Bill Neely-x Franchine Peña-* Emmett Sarkorh-* Heena Shah-*
Jessica Stokes-* Seok Yoon-*

Rose Glover, Council Member-x Cassandra Daniels, Staff Liaison-*

Other(s): Nancy Colville

Heena Shah called the meeting to order and welcomed the members to the final meeting of 2016. She further stated the Council looks forward to working with the new members appointed by Council Member Rose Glover and the elected officials.

ANNOUNCEMENTS: There were no announcements.

WELCOME: Heena Shah welcomed everyone and asked members to introduce themselves.

PUBLIC COMMENT PERIOD: There were no comments.

APPROVAL OF MINUTES:

A motion was made by **Joyce Mitchell**, seconded by **Prudencio Martinez-Mengel**, to approve the October 27, 2016 minutes with the following corrections: (1) minutes should reflect Samar Badwan as being absent, and (2) on the second page and second paragraph under old business, change the word "than" to "then". Motion carried unanimously.

OLD BUSINESS

Sister City Program - Feedback

Franchine Peña stated Korean delegation visited the City from November 15th through 17th, to explore the possibility of a sister city relationship. They visited with Mayor Allen Thomas, City Manager Lipscomb, Assistant City Manager Flood, and Public Information Officer Letchworth. They were given a tour of City facilities (City Hall - Council Chambers and Public Works facility), Greenville Utilities, East Carolina University, Pitt Community College, the Heart Institute and Vidant Medical Center. With the possibility of having a sister city relationship, they would like to bring students over for educational experiences, especially for the number of skilled/trade opportunities that Pitt Community College offers, including their associate degree programs. Two of the things that were very different are the City's electrical poles and the sanitation trucks used for refuse collections. Yeon Su-Gu electricity is underground and in their

City, and the garbage is suctioned from their homes directly to the land field. Delegation along with some of the members of the Human Relations Council and City staff had lunch at the Hilton which was provided by Yeon Su-Gu delegation. Also, Byung Lee and his wife provided an amazing dinner at their home for the delegation, Human Relations Council members, and other dignitaries from the City. After their visit at Pitt Community College, Mayor Allen Thomas, Byung Lee, and member of the Human Relations Council met at Greenville-Pitt Airport and saw them off. Mayor Allen Thomas also mentioned that the City will visit Yeon Su-Gu in the Spring of 2017. Franchine Peña further stated, the Human Relations Council, through the City's Inclusive Community Initiative, was very instrumental in having a sign built at the airport, displaying the word "Welcome" in various languages (approximately 17), and Korean is one of those languages. Cassandra Daniels stated initially nothing seemed to be coming together for the delegation. It is so important that mankind is treated with respect and dignity (in our city and in/out of our country) regardless of their traveling distance. When they visited City Hall that morning, the Mayor and city staff made themselves available to help make Yeon Su-Gu delegation feel welcomed and appreciated during their brief, but successful visit to the Greenville community. It was also mentioned that Mayor Thomas and Deputy Mayor from Yeon Su-Gu exchanged lapel pins at the airport. Jim Cox and other members of the Council stated they would like to recognize, Cassandra Daniels for helping to organize such a successful event in such a short time.

Senior Citizens Annual Christmas Luncheon - Feedback

Heena Shah stated that many of the Council members worked hard to make the sixth annual luncheon for our seniors very special. Members not able to attend the luncheon on today, assisted with setup and decorations last night. So many of you gave yourselves and your financial assistance (decorations, gifts, and paper products) to defray some of the city's cost. Heena Shah further stated we can't forget the amazing group of volunteers from the Greenville Police Department (Chief Mark Holtzman) and Pitt County Sheriff's Office (Deputy Sheriff Randy Guthrie) who assisted with serving, and also took the time to sit with our seniors and talked with them. In addition, we want to thank, Franchine Peña and her husband for sharing their amazing Christmas decorations with us. Regardless of what you did, big or small, we appreciate it.

Joyce Mitchell stated she wanted to commend Ms. Mildred Williams, our speaker who did an excellent job. For those who don't know her, she is a retired social worker from the Department of Social Services. In addition, Ms. Williams is 97 years young, walking without assistance and wears her heels. Her speech was very inspiring. In addition, so many of the seniors talked about how Chief Holtzman and Deputy Chief Guthrie greeted them and even sat down and held conversations with them.

Connecting People: Planting Seeds to Dismantle Racism

Jim Cox stated the community dialogue was scheduled for Thursday, November 17th and it was decided that because of the many recovery efforts going on in the City, the dialogue was changed to Thursday, January 12, 2017 at 6:00 pm. The theme: "Serving the Most Vulnerable among Us" will consist of four panel members. The focus areas are: (1) mental illness, (2) poverty and

(3) homelessness. The dialogue will take place at Cornerstone Family Life Center, located on Allen Road. Cassandra Daniels stated it is on the City's Calendar and a Save-the-Date card for events scheduled for 2017 will hopefully go out to management and elected officials before the end of the year.

2017 Annual Awards Program

Heena Shah stated the annual awards program is scheduled for Saturday, February 25, 2017 at the Greenville Hilton. **Cassandra Daniels** stated the event is on the City's calendar. However, the nomination form is still closed and will not open until a definitive date for the deadline has been decided. If those serving on the subcommittee can meet briefly after this meeting, to discuss minor details, the nomination form can be opened before the end of the month.

2017 Legislative Breakfast

Cassandra Daniels stated that due to some concerns with the Legislative Breakfast, is it possible that this item be removed from the agenda indefinitely until the Council has an opportunity to discuss for future consideration?

A motion was made by Joyce Mitchell, seconded by Jim Cox, to remove the Legislative Breakfast from the Council's agenda and calendar and that it is revisited at a later time. Motion carried unanimously.

NEW BUSINESS

February 2017 Community Dialogue

Cassandra Daniels stated that Mr. Mullis with the Greenville Museum of Arts contacted the office to discuss an opportunity for the Human Relations Council to host a race relations community dialogue at their facility in February 2017. **Heena Shah** stated the Dismantling Racism Working Group is willing to establish a working relationship with Mr. Mullis and others at the Museum of Arts, there is a concern with the number of commitments at the beginning of 2017; especially with the Forty-Six anniversary of the Council and the awards celebration in February. At the Dismantling Racism Working Group meeting, it was suggested and recommended that the February 2017 Community Dialogue on Race Relations takes place sometime in June of 2017.

A motion was made by Prudencio Martinez-Mengel, seconded by Isaac Chemmanam, that the recommendation of the Dismantling Racism Working Group be taken into consideration and if the Council has time to sponsor an additional dialogue, that it is scheduled for June 2017. Motion carried unanimously.

2017 Inclusive Community Breakfast

Cassandra Daniels stated the Inclusive Community Breakfast is scheduled for Thursday, September 28th. The breakfast is scheduled to take place at the Greenville Hilton at 8:30 am. The event is on the City's calendar.

Comments – Human Relations Council Members

Prudencio Martinez-Mengel stated Mr. Brian Stevenson, an attorney from Alabama who take on intense cases, especially people on death row, visited East Carolina University. He participated in the Presidential Task Force for 21st Century Policing. He has a TED TALK about mass incarceration of African Americans young men in the US. He is also in a documentary called Thirteenth. It's about the Thirteenth Amendment of the Constitution, which forbids slavery unless you are incarcerated and how the system, in the last few decades has criminalized African American young men or any minority (non-white) through the war on drugs and the war on terrorism. These people are criminalized for small simple things. When you are incarcerated, that is another dimension. Documentary Thirteenth, deals not only with systemic racism, they are talking about "prison industrial complex" where corporations dump a lot of money to get contracts and lobby with law makers through "ALEC" (America Legislative Exchange Commission - closed door group) where law makers and corporations get together to sign an agreement to propose a bill that will benefit the corporation. In your spare time, please take a look at the documentary.

Emmett Sarkorh stated it was a great experience to hear Mr. Stevenson; and he has extended an opportunity for him to intern with him.

Rod Debs spoke about Eboo Patel who also spoke at East Carolina University. It seems we have learned to tolerate each other's faith. Where we can celebrate the power of each other faith, it is in the beauty and strength of many different people from many different lands (inclusive communities). The experience has been that when there's interfaith work, your own faith is not threatened but it is strengthen, because you are aware of the strength of your own faith in contrast.

Prudencio Martinez-Mengel also stated that Mr. Patel not only pointed out the civil rights movement but an interfaith movement. It was not only Christians and African Americans, but there were different faith groups and people from all over fighting for a common cause, which is "justice".

Adjournment

There being no further business, a motion was made by Isaac Chemmanam, seconded by Franchine Peña, to adjourn. Motion carried unanimously.

Respectfully submitted,

Cassandra Daniels

Cassandra Daniels
Human Relations Officer