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**Neighborhood Advisory Board (NAB)
SUMMARY MINUTES**

Thurs. Jan. 19, 2017 @ 6:00PM
City Hall Conf. Rm. 337

200 West Fifth Street
Greenville, NC 27835-7207

BOARD MEMBERS AND ALTERNATE MEMBERS PRESENT:

Attendance is denoted by an "*" and absentees are denoted by an "x"

NEIGHBORHOOD ADVISORY BOARD MEMBERS			
NAME	DISTRICT	NAME	DISTRICT
Carolyn Glast - *	1	Margaret Hrushesky - x	1
Betty Hines, Chair - *	2	Joyce Williams - *	2
Ann Maxwell - *	3	VACANT - x	3
Blythe Tennent Vice Chair - *	4	VACANT - x	4
Sharon Stang - *	5	Brenda Diggs - *	5
NEIGHBORHOOD ADVISORY BOARD ALTERNATE MEMBERS			
NAME	DISTRICT	NAME	DISTRICT
Charlotte Smith - *	1	Karen Jenkins - *	4
Twinna Dennis - *	2	Misun Hur - *	5
Ann Hamze - *	3		

City Staff Present: *Community Development Department:* Ben Griffith, Director, and Gwen Turnage; *Police:* Officer Billy Hill

1. **Called to Order** – Betty Hines, Chair

2. **Roll Call** – Gwen Turnage

Ann Hamze sat in vacant district seat 3 and Karen Jenkins sat in vacant district seat 4

3. **MOTION TO APPROVE OF THE AGENDA**

Motion: Blythe Tennent Second: Ann Maxwell

Motion approved

4. **MOTION TO APPROVE THE NOVEMBER 17, 2016 MINUTES**

Motion: Ann Hamze Second: Carolyn Glast

Motion approved with changes to add Chairperson Betty Hines to the Committee Report for "Community Building Committee" (CBC) with Laura McKenna.

5. Public Comments – Limit 3 minutes each

No comments

6. Staff Reports

A. Community Development Staff - Report by Ben Griffith, Director of Comm. Dev.

Ben noted that staff is in the process of offering an acceptance letter for the Ombudsman position. The position will not be filled by the February NAB meeting.

B. Police Liaison – Report by Officer Billy Hill, Traffic Safety Unit (TSU)

Due to prior obligations Police Liaison, Sgt. Viverette assigned Officer Hill to attend the NAB meeting. Officer Hill noted GPD (Greenville Police Department) current campaigns.

1. GHSP (Governor’s Highway Safety Program) is a pedestrian crosswalk campaign. Officers in TSU are assigned to heavily populated crosswalk areas.
2. Loud Muffler Campaign started in the TRUNA area and has extended to the university area. This campaign focus is focused to vehicles with has loud noise and black smoke pollutants associated mostly with large pick-up trucks.
3. Speed Campaign in Neighborhoods – GPD is looking at high volume traffic pedestrian intersections for placement of controlled pedestrian crosswalks.
4. Check Points in Pitt County will be held February 16th. Locations not defined.
5. Lighting throughout Greenville. Discussions with GPD, Greenville Utilities Commission, and the Public Works department are ongoing concerning the low quality of lights throughout the city.
6. Wreckage debris from vehicle accidents – debris remnants are known to be present after the accident. Officer Hill will follow-up with GPD staff.

7. Committee Reports

Chairperson Betty Hines announced the resignation of District seat #3, Laura McKenna’s. Laura’s chair seat for the “Community Building” sub-committee will be filled by NAB member Carolyn Glast, District seat #1. Chairperson Hines noted that NAB Alternate Board Members serve in vacated seat(s) until the vacant seat is filled.

A. Community Building Committee – Report by Carolyn Glast

Committee members Karen Jenkins and Carolyn Glast met January 10, 2017. The committee is working on starting several Neighborhood Associations (NA), reactivating inactive NA, updating the NA Directory and adding items to the welcome bags for neighborhoods. Board members are invited to attend their district mtgs.

MOTION TO HAVE ITEM ON THE FEBRUARY 16TH AGENDA, “COMMUNITY BUILDING IDEA FROM OTHER NEIGHBORHOOD ASSOCIATIONS”:

Motion: Ann Maxwell Second: Brenda Diggs

Motion approved

Discussion: Ben Griffith, Director of Community Development noted that the Neighborhood Association Directory will be updated when the Ombudsman is hired. Information from NAB members will be essential when updating the NA Directory.

B. Land Use / City Services Committee – Report by Brenda Diggs

Brenda provided a handout and stated that there are ways that NAB can get involved with various activities. This committee will work with collecting more data, explore other cities promotions of Land Use / City Services, and present information acquired to the Greenville City Council.

C. Public Safety Committee – Report by Ann Maxwell

Public Safety committee met November 3, 2017. This committee met with Chief Holtzman and discussed bias training held in the Police Department. The committee was told there may be a video available in June that would assist with training. Brenda Diggs and Diane Kulik, PCRC Chairperson will meet to discuss district five meeting and show the biased video in June.

8. New Business

A. Election Discussion – Report by Ann Maxwell

Elections will take place during the May meeting. All liaisons are invited and recommended to attend. NAB member should reach out to their liaison.

9. Old Business

A. Discussion of Symposium – Report by Chairperson Betty Hines

The Annual Symposium will not take place this year, 2017. It is important to have an Ombudsman. The Ombudsman position is currently in the process of being filled. A decision will be made each year to have a symposium depending on the workload of board members. A Symposium is planned to be held in 2018. An Ad Hoc committee will be in charge of the Symposium.

10. Announcement

TRUNA neighborhood association meeting will be held Monday, January 23rd @ 5:30PM at Cypress Glenn.

The sub-committee chairs should temporarily forward all announcements to Gwen Turnage three or more days prior to meeting. All sub-committees must be advertised in accordance to the “Open Meetings Law of North Carolina”.

11. ADJOURN

MOTION TO ADJOURN

Motion: Carolyn Glast Second: Ann Hamze

Motion Passed

Having no further business, the meeting adjourned at 7:48 PM.

Respectfully submitted,



Ben Griffith, Community Development Director