



# Eligible Local Bidder / Firm Utilization Affidavit

For certain contracts less than \$50,000  
(Must be submitted with the SOQ)

We \_\_\_\_\_, do certify that on the  
(Company Name)

\_\_\_\_\_ we will expend a minimum of **25 %**  
(Project Name)

of the total dollar amount of the contract with an Eligible Local Bidder or Firms in compliance with Section 5 of City Resolution No. 031-15.

Name, Address, & Phone Number of Sub-Service Provider	Work description	% of Work



The undersigned will enter into a formal agreement with a Eligible Local Bidders / Firms for work listed in this schedule. Failure to fulfill this commitment may constitute a breach of contract.

The undersigned hereby certifies that he/she has read the terms of this agreement and is authorized to bind the submitter to the agreement herein set forth.

Date: \_\_\_\_\_

Name & Title of Authorized Representative \_\_\_\_\_

Signature of Authorized Representative \_\_\_\_\_