



Find yourself in good company

BOARD MEMBERS PRESENT:

- Board members present: Katy Webb, Chair; Adele Grier; Traye Smith; Corina Jury; Patrick Harris; Tony Parker; Jennifer Bennett; Robert Turner; Chad Carwein.

ADVISORS PRESENT:

- Advisors present: Eric Gooby; Police Sergeant Mike Montanye; Taylor Cabaniss.

EX-OFFICIO PRESENT:

- Ex-officio present: Gary Fenton; Kevin Mulligan.

STAFF LIAISONS:

- Staff liaisons: Dean Foy; Lynn Raynor; Calvin Mercer, City Council Liaison; Scott Godefroy.

MEETING AGENDA, DISCUSSION AND ACTIONS:

The meeting was opened at 5:30 PM and the following items were discussed. Agenda items are in bold print with the highlights of the discussion and actions below the agenda item.

I. Roll Call/Quorum

II. Pledge of Allegiance

III. Approval of Agenda

Motion made to approve the February 1, 2017 agenda as presented. Motion: Chad Carwein; Second: Patrick Harris; Motion carried unanimously.

IV. Approval of Minutes

Motion made to approve the November 2, 2016 minutes as presented. Motion: Patrick Harris; Second: Chad Carwein; Motion carried unanimously.

V. Member Announcements

- Member announcements: A. Evans St/Old Tar Road Widening; B. Commissioner Harris noticed pedestrian light at Elm St/14th St.

VI. Public Comment Period (3 minutes)

- Public comment: A. Brian Glover – Encouraged Commission to endorse Evans St/Old Tar Rd widening project and make sure Vision Zero policy gets adopted.

VII. Advisor (Non-voting) Report

- Advisor report: A. Eric Gooby (Pitt County); 1. No report

- B. Taylor Cabaniss (Vidant Medical Center)
  - 1. No report.
- C. Sgt. Mike Montanye (Greenville Police Department)
  - 1. No report.

## **VIII. DEPARTMENT REPORTS**

- A. Public Works (Lynn Raynor)
  - 1. Intersections/Pedestrian Improvements – 14 of 15 intersections have been completed. NCDOT are installing pedestrian lights. 14<sup>th</sup> St/Chestnut St intersection is remaining.
  - 2. Green Mill Greenway – Couple of locations on Evans St with some grading issues. Hope to be resolved in a couple of weeks.
  - 3. South Tar Greenway – Phase III – Consultant making some changes and will submit in February. Will advertise project in May. This phase will extend greenway from First Place Apts short of Memorial Dr.
- B. Recreation and Parks (Dean Foy)
  - 1. Bless Your Heart in the paper about mud on greenway. Hurricane created issues with mud. Call Recreation and Parks if there are any issues regarding the greenway. South Tar Greenway has sections that are black due to graffiti up to 25' long; have had to paint over them with black paint. Commissioner Harris mentioned the places are slick and may want to consider using a different paint. Mr. Foy stated they could use the paint that was used for the bridge on the greenway to help create a non-slick surface. Please use City Compass as well to share issues.
  - 2. South Tar Greenway – Repair project is being completed by Public Works. Construction fence is around effected area due to hurricane. Citizens continue cut the fence.
  - 3. Greenway Cleanup Day on Saturday, 02.11.2017. Promoted by River Park North and lunch will be provided. Contact River Park North for more info and there are no age requirements.

## **IX. NEW BUSINESS**

- A. Work Plan for 2017

Discussion ensued regarding the working plan. Work plan included:

  - 1. Working with Public Works and NCDOT on projects for bike lanes and sidewalks.
  - 2. Maintain communication with other Commissions and discussion on communication. Chad Carwein will be the liaison for the Environmental Advisory Committee and Tony Parker will attend Planning and Zoning Commission as well as Recreation and Parks Commission.
  - 3. Communicate with stakeholders such as high schools, etc.
  - 4. Reach out to Public Works and City Councilmember McLean Godley regarding Bike Share (will check on status).
  - 5. Active Transportation Plan completed in the summer of 2017 – need resolution to identify priorities. A draft resolution will be created to endorse.
  - 6. North South Connector communications.
  - 7. Updated Bike Map. Hold off on update until future projects are complete.
  - 8. Connect with stakeholders regarding the pedestrian bridge from the Town Common to River Park North.

9. Bike/Ped Safety Education (awareness). Use social media and community rides.
10. Complete Streets ordinance and Vision Zero.
11. Bike Counts.
12. Add someone on Commission from County.

Katy Webb mentioned #3 and #8 are close to the same. Katy will type up the work plan and email.

A motion was made to approve the work plan as edited.

Motion: Tony Parker

Second: Traye Smith

Motion carried unanimously.

A motion was made to add NCDOT as a Non-Voting Advisory member.

Motion: Traye Smith

Second: Patrick Harris

**B. Mentoring System for Commission Members**

1. Patrick Harris mentioned providing links to documents/plans, but how do you link into the system?
2. Tony Parker – have a workshop with City staff (approximately one hour).
3. Katy Webb – exchanging emails and phone numbers.

**C. COG Boards and Commissions Policy (Attachment B)**

COG Boards and Commissions Policy was reviewed. Attendance Policy reviewed also. Commissioners present signed Attendance Requirement Acknowledgement.

**X. Old Business**

None

**XI. ADJOURN**

Motion made to adjourn.

Motion: Traye Smith

Second: Tony Parker

Motion carried unanimously.

Having no further business, the meeting adjourned at 6:52 PM.

Respectfully submitted,

*Laura J. Davenport*

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*Administrative Assistant*

*Recreation and Parks Department*