



City of Greenville
Recreation and Parks Commission
Meeting Minutes
Wednesday, February 8, 2017 @ 5:30 PM
City Hall – Council Chambers
200 West 5th Street

BOARD MEMBERS PRESENT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Garrett Taylor, Chair | <input checked="" type="checkbox"/> Gordon Darragh |
| <input checked="" type="checkbox"/> Jaimie Yahnker, Vice-Chair | <input checked="" type="checkbox"/> Hasan Hilliard |
| <input type="checkbox"/> Darin White | <input type="checkbox"/> McLean Godley, City Council Liaison |
| <input checked="" type="checkbox"/> Audrey G. Nealy | <input checked="" type="checkbox"/> Mike Saad |
| <input checked="" type="checkbox"/> Nikki Caswell | <input checked="" type="checkbox"/> Elizabeth Sega |

STAFF:

- | | | |
|--|--|---|
| <input type="checkbox"/> Gary Fenton | <input checked="" type="checkbox"/> Laura J. Davenport | <input checked="" type="checkbox"/> Dean Foy |
| <input checked="" type="checkbox"/> Don Octigan | <input checked="" type="checkbox"/> Lamarco Morrison | <input checked="" type="checkbox"/> Darris Sawyer |
| <input checked="" type="checkbox"/> Sara Caropreso | <input type="checkbox"/> Kathleen Shank | <input type="checkbox"/> Travis Clemmons |
| <input type="checkbox"/> John Barrow | <input checked="" type="checkbox"/> Bershuan Thompson | <input type="checkbox"/> Cam McFarley |

MEETING AGENDA, DISCUSSION AND ACTIONS:

The meeting opened at 5:31 PM and the following items were addressed:

I. CALL TO ORDER

II. INTRODUCTIONS

None.

III. APPROVAL OF AGENDA

A motion was made to approve the February 8, 2017 agenda as presented.

Motion: Jamie Yahnker

Second: Hassan Hilliard

Motion carried unanimously among those present.

IV. APPROVAL OF MINUTES

A motion was made to approve the January 11, 2017 minutes as presented.

Motion: Jaimie Yahnker

Second: Hassan Hilliard

Motion carried unanimously among those present.

V. PUBLIC COMMENTS

A. Dr. Jim Decker spoke on behalf of support of Bradford Creek Golf Course.

Elizabeth Sega arrived at 5:35pm.

VII. DIRECTOR'S MONTHLY REPORT (given by Parks Superintendent Dean Foy)

- A. Continues to be a pressing time in the department with lots of projects, priorities and demands. Spring activities and summer preparations for summer create a pressure filled time for employees. The Recreation Superintendent vacancy further intensifies the pressure.
- B. By instruction of the City Council, staff is to make modifications (if warranted) in the proposed draft policy to establish the conditions under which service and consumption of alcohol at the Town Common might be permissible. The draft policy (draft at seat) will go to City Council next month for consideration and approval. A committee was created to assist in the development of the policy to include representatives from the Convention and Visitors Bureau, Uptown Greenville, several City departments (City Attorney's Office, Police Department, Economic Development and Recreation and Parks).

Alcohol Policy Committee Members met and considered guidelines to ensure the process minimizes possible occurrences of alcohol-related problems and to make sure the recommended policy is in accordance with all laws and regulations. One of the potential modifications related to establishing a longer time period when alcohol may be served, originally proposed for a 4 hour time period falling between 1:00-8:00pm, and that designated areas of service and consumption be accessible to all ages (not just those of drinking age), so adults may enter the area even if they are accompanied by a child/minor.

Committee members seemed “ok” with a permit for alcohol services and consumption at the Town Common being issued for a City of Greenville event or one hosted by a non-profit. This does preclude a for-profit promoter hosting an event that includes alcohol at the Town Common, but the promoter would have to partner with a non-profit or the City of Greenville to do so.

Recreation and Parks Commissioners were requested to review the initial draft at home. Staff hopes to update any changes in it following the next meeting of the committee. The final version will be included in the Commission packet for the March meeting. The final version will go to City Council following that meeting. Staff hopes to seek City Council’s “temporary approval” for the draft plan to allow PirateFest to include beer and wine, but delay total adoption until after the event (possibly at the May City Council meeting).

- C. GRPD and Trillium Health Resources received Uptown’s Public-Private Project of the Year Award for 2016, for the Town Common Playground Project. Staff is grateful for the recognition and is pleased with the intense use of the new playground.
- D. The Recreation Superintendent position closed this past weekend and 38 applications met minimum qualifications for the position. Director will be working over the next few weeks to review applications. In the meantime, Don Octigan will continue to serve as the interim Recreation Superintendent.

Audrey Nealy arrived at 5:45pm.

VIII. STAFF REPORT

- A. Don Octigan, Interim Recreation Superintendent
 - 1. Recreation Update
 - a. Winter programs and spring programs are in transition.
 - b. RecTrac Program update – process began in 2016 and upgrade was completed in January 2017.
 - c. With the new RecTrac upgrade, a key fob system for participant entry into the facility will be implemented at the Drew Steele Center and South Greenville Recreation Center.
 - d. Upcoming Programs:
 - i. 2/6 Summer Camp registration begin
 - ii. 2/8 Specialized Recreation Valentine’s Day Dance
 - iii. 2/13 Registration deadline for Future Stars Youth Soccer
 - iv. 2/25 Summer Camp Job Fair at Drew Steele Center
 - v. 2/25 Cultural Arts Day (held at Jaycee Park Center for Arts & Crafts)
 - vi. 3/25 Exceptional Community Baseball Opening Day
 - vii. 3/31 Special Olympics Pitt County Spring Games (JH Rose High School)
 - e. Current programs include tennis, youth basketball, and Special Recreation events.
 - f. Jaycee Jamboree Summer Camp is moving to South Greenville Recreation Center.
 - 2. Sara Caropreso, Recreation Supervisor, Jaycee Park Center for Arts & Crafts
 - a. Ms. Caropreso reviewed Adult Programs, Children’s Programs, Summer Camps, Clubs, Pottery Studio, Workshops, Special Events, and future plans (community involvement, public school partnership, and growth).
- B. Dean Foy, Parks Superintendent
 - 1. Greenway Clean-Up Day is scheduled for 02/11/2017 at 9:30am; currently 75 volunteers registered. Lunch is being served.

2. Thanked Dr. Decker for his comments. Request for Proposals (RFP) for Contract Management at Bradford Creek Public Golf Course will go out on Friday and will be advertised on Purchasing Manager's website. Submissions are due on 03/17/2017. Commission will review and decide on an appropriate action.
3. Facility Improvement Plan Update
 - a. H. Boyd Lee Park HVAC – Installation will take place in April/May with a \$49,000 savings as a result of re-bidding this project.

C. Lamarco Morrison, Parks Planner

1. Capital Project Updates
 - a. South Greenville Recreation Center – Almost finished; still completing checks and balances.
 - b. Robert Lee Cherry Fishing Pier – Contractor will be on site on 02.13.2017. Has 90 days for completion. Still working on plans for kayak launch.
 - c. Radio Tower Demolition – Construction should begin on 04.18.2017.
 - d. Restrooms – Five toilets will be in each restroom (10 total). There will be a 25% savings as a result of the reduction of restroom building size from the original proposal.
 - e. Westpointe Village Park Development – Easement and site plans continue to be worked out; purchase of the land will follow.
 - f. Action Sports for Tar River Legacy Plan – actively looking at locations for BMX/Skatepark.
 - g. Eastside Park – Phase I – open as a neighborhood park with possible inclusion of dog park, playground, shelter, and a small gravel parking lot. Survey and site plan approval is next.
 - h. FY 17-18 – Shared video of an Interactive Fountain and Reflective Pool Design, as an example of what might be possible at Town Common.

IX. COMMISSIONER COMMENTS

- A. Jaimie Yahnker – Thanks to Dr. Decker and good job to Sara.
- B. Hasan Hilliard – Always do an outstanding job with programs. Congrats to Lamarco on job well done.
- C. Nikki Caswell – Wonderful presentations.
- D. Garrett Taylor – Thanks to staff.
- E. Gordon Darragh – Thanks to Dr. Decker for presentation.
- F. Mike Saad – Thanks to Dr. Decker and staff.
- G. Audrey Nealy – Support Greenway Cleanup Day and encouraged to get involved with Town Common Alcohol Policy.
- H. Elizabeth Blanck – Love the fishing pier.

X. MOTION TO ADJOURN

A motion was made to adjourn the meeting at 6:35 PM.

Motion: Jaimie Yahnker

Second: Elizabeth Sega

Motion carried unanimously among those present.

Respectfully Submitted,



Laura J. Davenport
Administrative Assistant
Recreation and Parks Department