

PROPOSED AGENDA
PUBLIC TRANSPORTATION & PARKING COMMISSION
JUNE 21, 2017
(9:15 a.m.)

Public Works Department
Conference Room

- | | | |
|-------|---|----------------|
| I. | Call to Order/Welcome | Charles Moore |
| II. | Roll Call/Establish Quorum | Charles Moore |
| III. | Additions/Deletions to the Agenda | Charles Moore |
| IV. | Approval of March 15, 2017 & May 17, 2017 Minutes
(Attachment A) | Charles Moore |
| V. | Public Comments | Charles Moore |
| VI. | New Business | Charles Moore |
| | 1. Parking Study Update | Roger Johnson |
| | 2. Parking Policies & Facilities | Corey Barrett |
| | 3. GREAT Presentation | Wendy Hyman |
| VII. | Old Business | Charles Moore |
| | 1. GTAC | Kevin Mulligan |
| VIII. | Other - FYI | |
| | 1. GREAT Monthly Report (Attachment B) | Lamont Jackson |
| | 2. Upcoming Projects and Meetings Information | Lamont Jackson |
| IX. | Proposed Agenda Items for August 16, 2017 | Charles Moore |
| X. | Adjourn Meeting | Charles Moore |

ATTACHMENT A

Minutes

March 15, 2017

**PUBLIC TRANSPORTATION & PARKING COMMISSION
MINUTES
MARCH 15, 2017**

The Public Transportation and Parking Commission met on the above date at 9:15 a.m. in the Conference Room of the Public Works Department.

Members Present: Mr. Charles Moore Mrs. Jessica Harley Ms. Dee Dinsdale
 Mr. Dave Schwartz Mrs. Bianca Shoneman

Staff Present: Mr. Reggie Elbert Mrs. Rachel Manning

Guests: Danny Elzie

I. WELCOME

Mr. Moore called the meeting to order.

II. ROLL CALL/ESTABLISH QUORUM

Mr. Moore established a quorum.

III. ADDITIONS/DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

IV. APPROVAL OF MARCH 15, 2017 MINUTES

A motion was made by Mrs. Shoneman to approve the March 15, 2017 minutes as presented. The motion was seconded by Mr. Schwartz and passed unanimously.

V. PUBLIC COMMENTS

There were no public comments.

VI. NEW BUSINESS

There was no new business to discuss.

VII. OLD BUSINESS

1. GTAC Update

There were no new updates presented.

VIII. OTHER – FYI

1. GREAT Monthly Report

Mr. Elbert presented the GREAT monthly report. He stated expenses were remaining under budget for year to date.

2. Upcoming Projects & Meetings Information

Mr. Elbert stated there were no upcoming projects and meetings to announce.

IX. PROPOSED AGENDA ITEMS FOR APRIL 19, 2017

1. Parking Study Update

2. Naming GTAC Building

3. National Public Transportation Day (Dump the Pump)

X. ADJOURN MEETING

With there being no further business to conduct, Mr. Schwartz made a motion to adjourn the meeting. Mrs. Harley seconded the motion. The motion passed unanimously and the meeting adjourned. The next meeting is scheduled for April 19, 2017 at 9:15 a.m. at City Hall.

Respect fully submitted,

Rachel Manning, Secretary
Public Transportation & Parking Commission

ATTACHMENT A

Minutes

April 19, 2017

PUBLIC TRANSPORTATION & PARKING COMMISSION
MINUTES
April 19, 2017

The Public Transportation and Parking Commission met on the above date at 9:15 a.m. in the Public Works Conference Room

Members Present: Mr. Charles Moore Ms. Jessica Faison
 Mr. Andrew Denton

Staff Present: Mr. Lamont Jackson Mrs. Rachel Manning

Guests:

Council Liaison:

I. WELCOME

Mr. Moore called the meeting to order and established a quorum was not present.

II. ROLL CALL/ESTABLISH QUORUM

A quorum was not established.

III. ADDITIONS/DELETIONS TO THE AGENDA

No additions or deletions to the agenda were discussed.

IV. APPROVAL OF March 15, 2017 MINUTES

No approvals of the minutes were discussed.

V. PUBLIC COMMENTS

There were no public comments.

VI. NEW BUSINESS

No new business was discussed.

VII. OLD BUSINESS

No old business was discussed.

VIII. OTHER – FYI

1. GREAT Monthly Report

No Presentation at the November meeting

2. Upcoming Projects & Meetings Information

No upcoming projects and meetings to announce.

IX. PROPOSED AGENDA ITEMS FOR NOVEMBER 16, 2016

1. Update on Alice Keene Center

X. ADJOURN MEETING

Due to an unestablished quorum, meeting adjourned. The next meeting is scheduled for May 17, 2017 at 9:15 a.m. in the Public Works Conference Room.

Respectfully submitted,

Lamont M. Jackson
Public Transportation & Parking Commission

ATTACHMENT A

Minutes

May 17, 2017

**PUBLIC TRANSPORTATION & PARKING COMMISSION
MINUTES
MAY 17, 2017**

The Public Transportation and Parking Commission met on the above date at 9:15 a.m. in the Conference Room of the Public Works Department.

Members Present: Mr. Charles Moore Mrs. Jessica Harley
 Mr. Dave Schwartz Mrs. Bianca Shoneman

Staff Present: Mr. Lamont Jackson Mrs. Rachel Manning
 Mr. Roger Johnson

Guests:

I. WELCOME

Mr. Moore called the meeting to order.

II. ROLL CALL/ESTABLISH QUORUM

Mr. Moore established a quorum.

III. ADDITIONS/DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

IV. APPROVAL OF MARCH 15, 2017 MINUTES

No approvals of the minutes were discussed.

V. PUBLIC COMMENTS

There were no public comments.

VI. NEW BUSINESS

Mr. Johnson presented information about the parking study. He stated the parking task force would like for the commission to take an active role in the reviews, comments and recommendations of the parking study. He plans to present the completed parking study before the board in four months. Mike Conner from Walker Parking Consulting will be present to explain all recommendations and answer questions. Mr. Johnson wants the parking study to become a reoccurring item at the meetings. He announced ECU has joined the parking study, and they are also paying a portion of the cost. Mr. Johnson asked the board to vote on adding Debra Garfi, ECU Operations Manager as an adjunct member for the duration of the parking study. Mr. Schwartz made a motion to add Debra Garfi as an adjunct member. The motion was seconded by Mrs. Harley and passed unanimously.

- Due to the early departure of a member, all other voting was tabled until the next meeting.

VII. OLD BUSINESS

There was no old business discussed.

VIII. OTHER – FYI

1. GREAT Monthly Report

No report was given.

2. Upcoming Projects & Meetings Information

No projects or meetings were announced.

IX. PROPOSED AGENDA ITEMS FOR JUNE 21, 2017

1. Parking Study Update – Roger Johnson

2. Parking Policies & Facilities – Corey Barrett

X. ADJOURN MEETING

With there being no further business to conduct, the meeting adjourned. The next meeting is scheduled for June 21, 2017 at 9:15 a.m. in the Public Works Conference Room.

Respectfully submitted,

Rachel Manning, Secretary
Public Transportation & Parking Commission

ATTACHMENT B
GREAT MONTHLY REPORT

March 15, 2017

GREENVILLE AREA TRANSIT

Data Report **March** **2017**

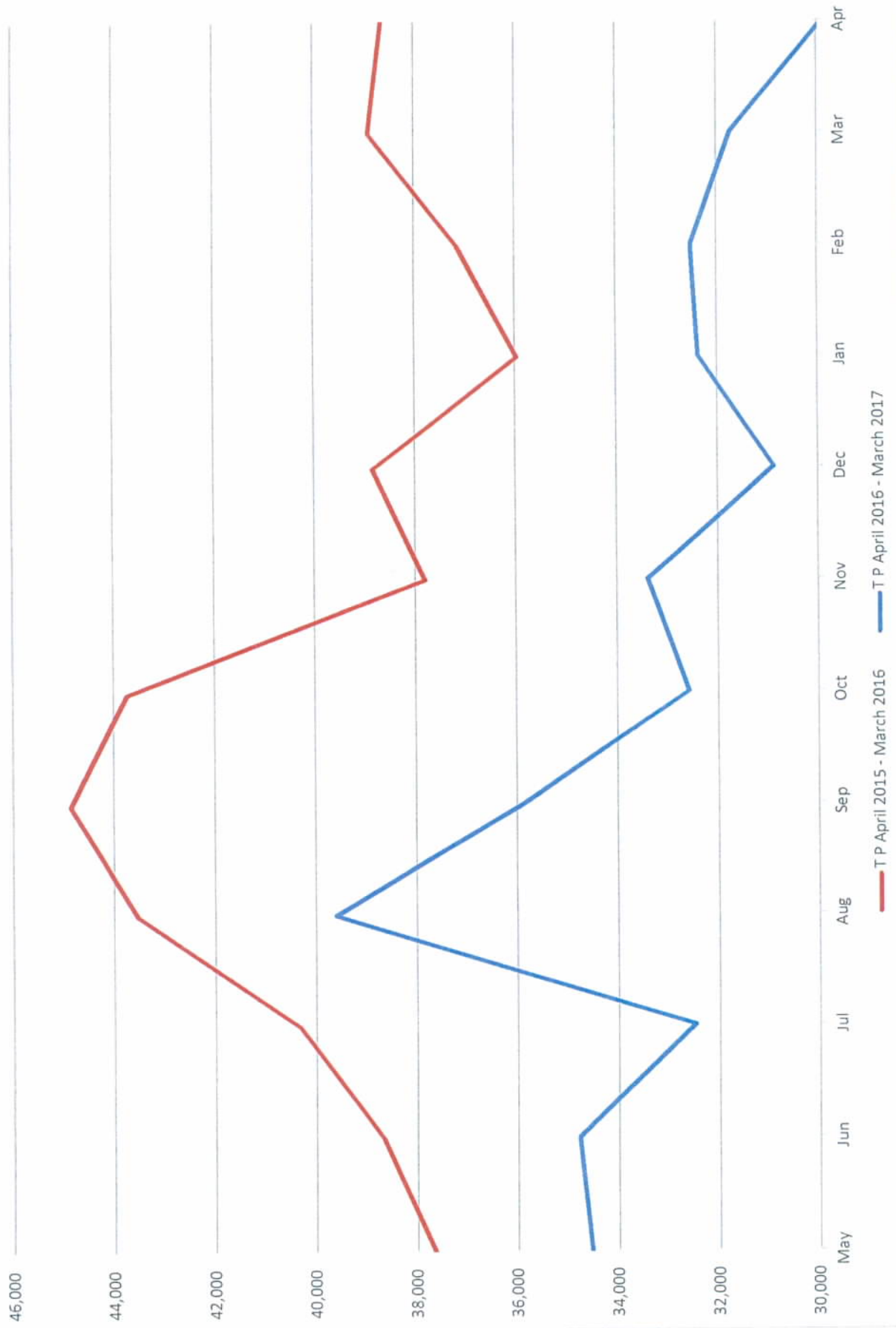
PASSENGERS	March 2017	March 2016	YTD FY 2017	YTD FY 2016
GREAT Trips	31,712	38,896	301,369	360,987
Paratransit Trips	1,170	1,111	8,620	8,993
Subtotal	32,882	40,007	309,989	369,980
Tour Bus Trips	0	0	0	0
Total	32,882	40,007	309,989	369,980

PATS/GREAT Connector	392	199	7,842	199
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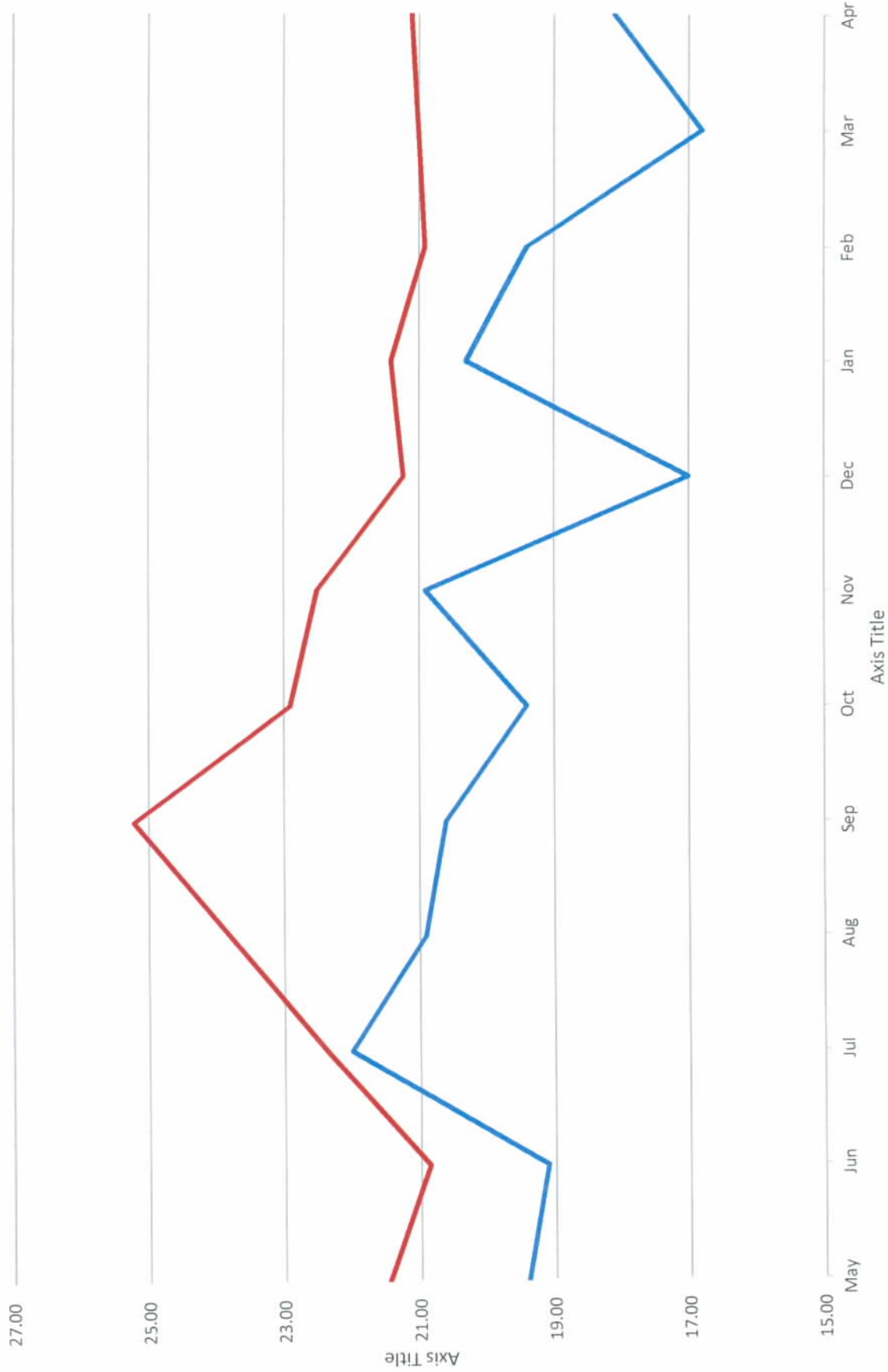
Days of Service	27	26	229	228
Passengers Per Day	1,218	1,539	12,240	14,602
Hours of Service	1,893	1,824	15,840	16,054
Passengers Per Hour	17.4	21.9	176.7	207.3
Miles of Service	27,135	26,080	226,962	221,695
Passengers Per Mile	1.2	1.5	12.3	15.0

FIXED ROUTE SERVICE ONLY	Month FY 17 Actual	Month FY 17 Budget	YTD FY 17 Actual	YTD FY 17 Budget	YTD \$ Variance	YTD % Actual vs Budget
TOTAL EXPENSES	\$ 130,938.08	\$ 210,834.33	\$ 1,360,860.67	\$ 1,897,509.00	\$ (536,648.33)	53.79%
TOTAL REVENUE	\$ 24,706.82	\$ 31,667.83	\$ 189,371.10	\$ 285,010.50	\$ (95,639.40)	7.48%
NET COST	\$ 106,231.26	\$ 179,166.50	\$ 1,171,489.57	\$ 1,612,498.50	\$ (441,008.93)	54.5%
Net Cost Per Passenger	\$ 3.349875757	\$ 4.24	\$ 3.89	\$ 4.24	\$ (0.35)	
Net Cost Per Hour	\$ 56.12	\$ 92.35	\$ 73.96	\$ 92.35	\$ (18.39)	
Net Cost Per Mile	\$ 3.91	\$ 6.64	\$ 5.16	\$ 6.64	\$ (1.48)	

Total Passengers

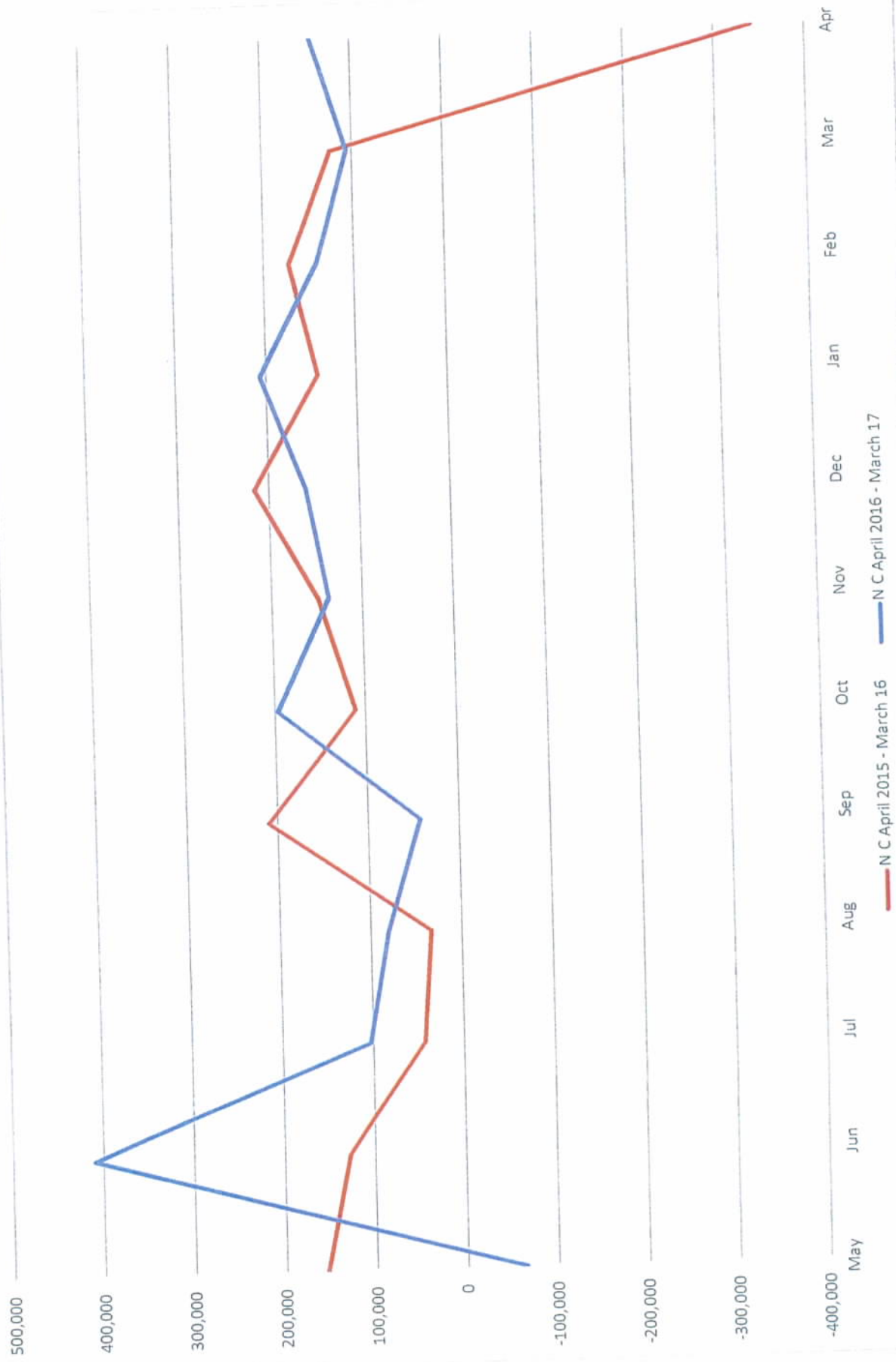


Passengers Per Hour



— P/H April 2015 - March 16 — P/H April 2016 - March 17

Net Cost



GREAT
SUGGESTIONS, COMMENDATIONS, COMPLAINTS
Mar-17

CODE QUANTITY

SUGGESTIONS:

Route	S1	0
Schedule	S2	0
Bus Stop	S3	0
Shelter	S4	0
		0

COMMENDATIONS:

Driver	P1	0
Other	P2	0
		0

COMPLAINTS:

Route	C1	0
Schedule	C2	0
Bus Stop	C3	5
Shelter	C4	0
Driver	C5	0
Other	C6	0
		5

ATTACHMENT C
GREAT MONTHLY REPORT
April 2017

GREENVILLE AREA TRANSIT

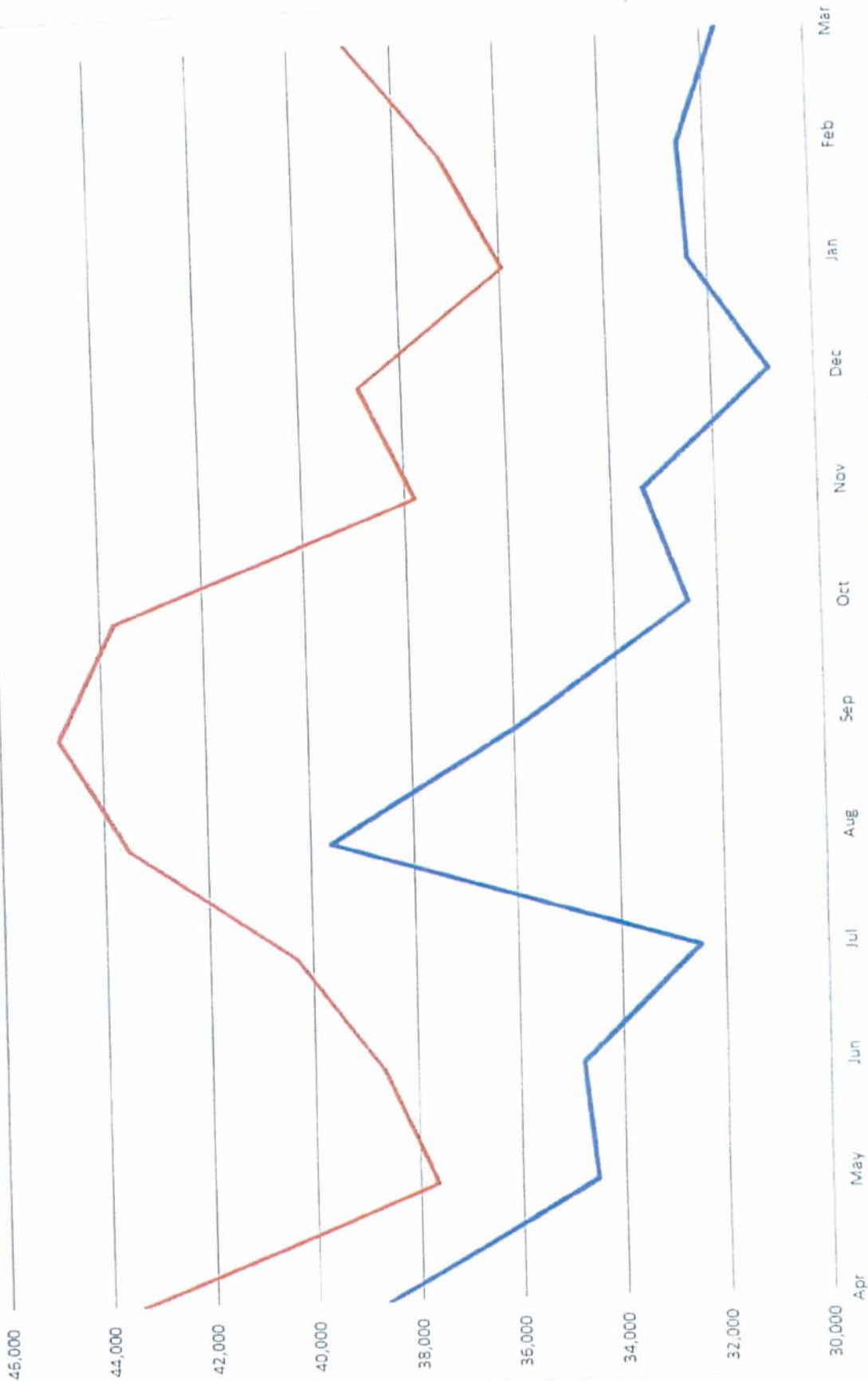
Data Report April 2017

PASSENGERS	April 2017	April 2016	YTD FY 2017	YTD FY 2016
GREAT Trips	29,869	38,631	331,238	399,618
Paratransit Trips	943	929	9,563	9,922
Subtotal	30,812	39,560	340,801	409,540
Tour Bus Trips	0	0	0	0
Total	30,812	39,560	340,801	409,540
PATS/GREAT Connector	283	193	8,903	193

Days of Service	24	26	253	254
Passengers Per Day	1,284	1,522	13,524	16,123
Hours of Service	1,648	1,800	17,488	17,854
Passengers Per Hour	18.7	22.0	195.4	229.3
Miles of Service	23,632	25,742	250,594	247,437
Passengers Per Mile	1.3	1.5	13.6	16.6

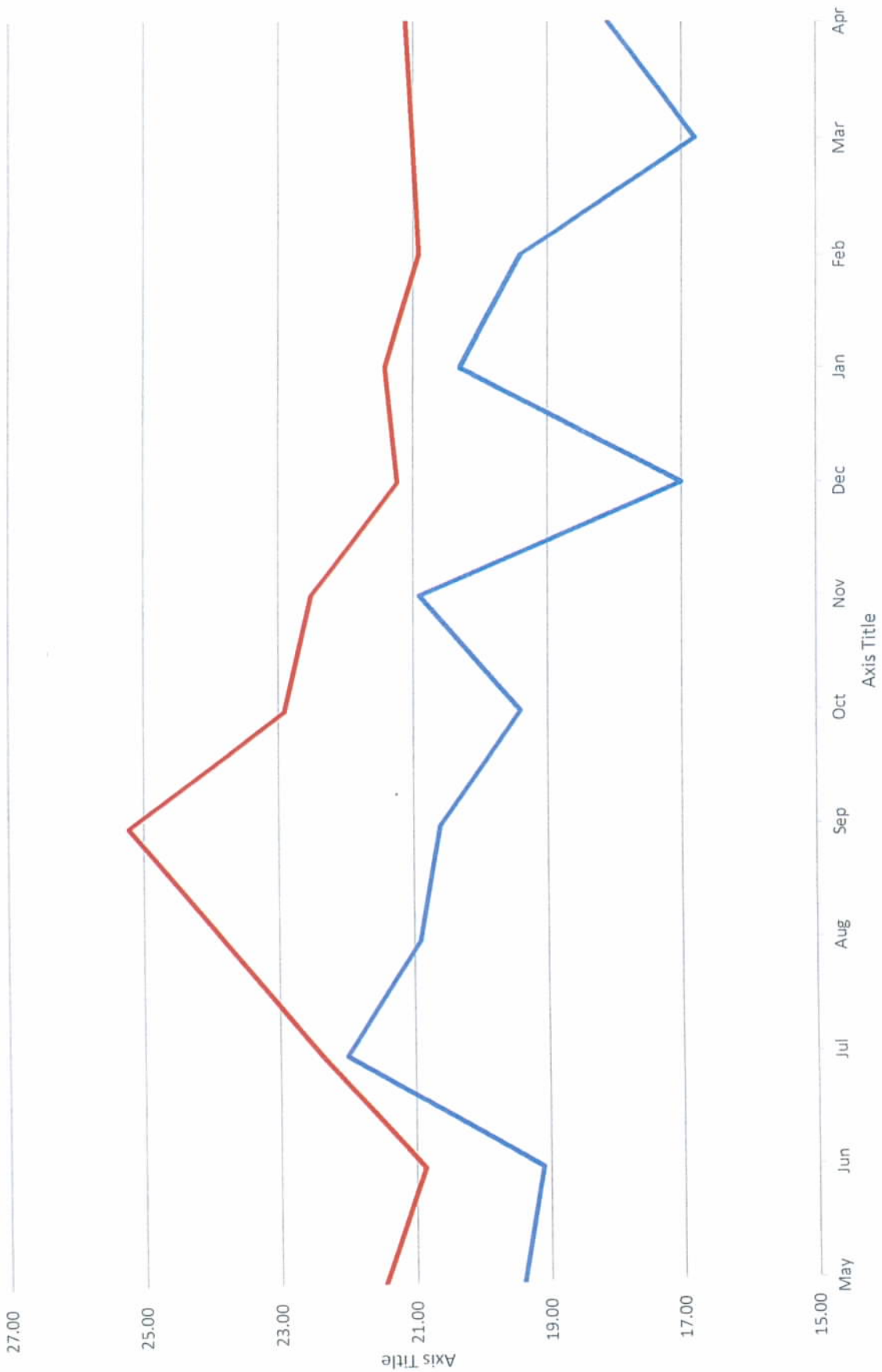
FIXED ROUTE SERVICE ONLY	Month FY 17 Actual	Month FY 17 Budget	YTD FY 17 Actual	YTD FY 17 Budget	YTD \$ Variance	YTD % Actual vs Budget
TOTAL EXPENSES	\$ 160,952.01	\$ 210,834.33	\$ 1,521,812.68	\$ 2,108,343.33	\$ (586,530.65)	60.15%
TOTAL REVENUE	\$ 16,889.97	\$ 31,667.83	\$ 206,261.07	\$ 316,678.33	\$ (110,417.26)	8.15%
NET COST	\$ 144,062.04	\$ 179,166.50	\$ 1,315,551.61	\$ 1,791,665.00	\$ (476,113.39)	61.2%
Net Cost Per Passenger	4.823128997	\$ 4.24	\$ 3.97	\$ 4.24	\$ (0.26)	
Net Cost Per Hour	\$ 87.42	\$ 92.35	\$ 75.23	\$ 92.35	\$ (17.12)	
Net Cost Per Mile	\$ 6.10	\$ 6.64	\$ 5.25	\$ 6.64	\$ (1.39)	

Total Passengers



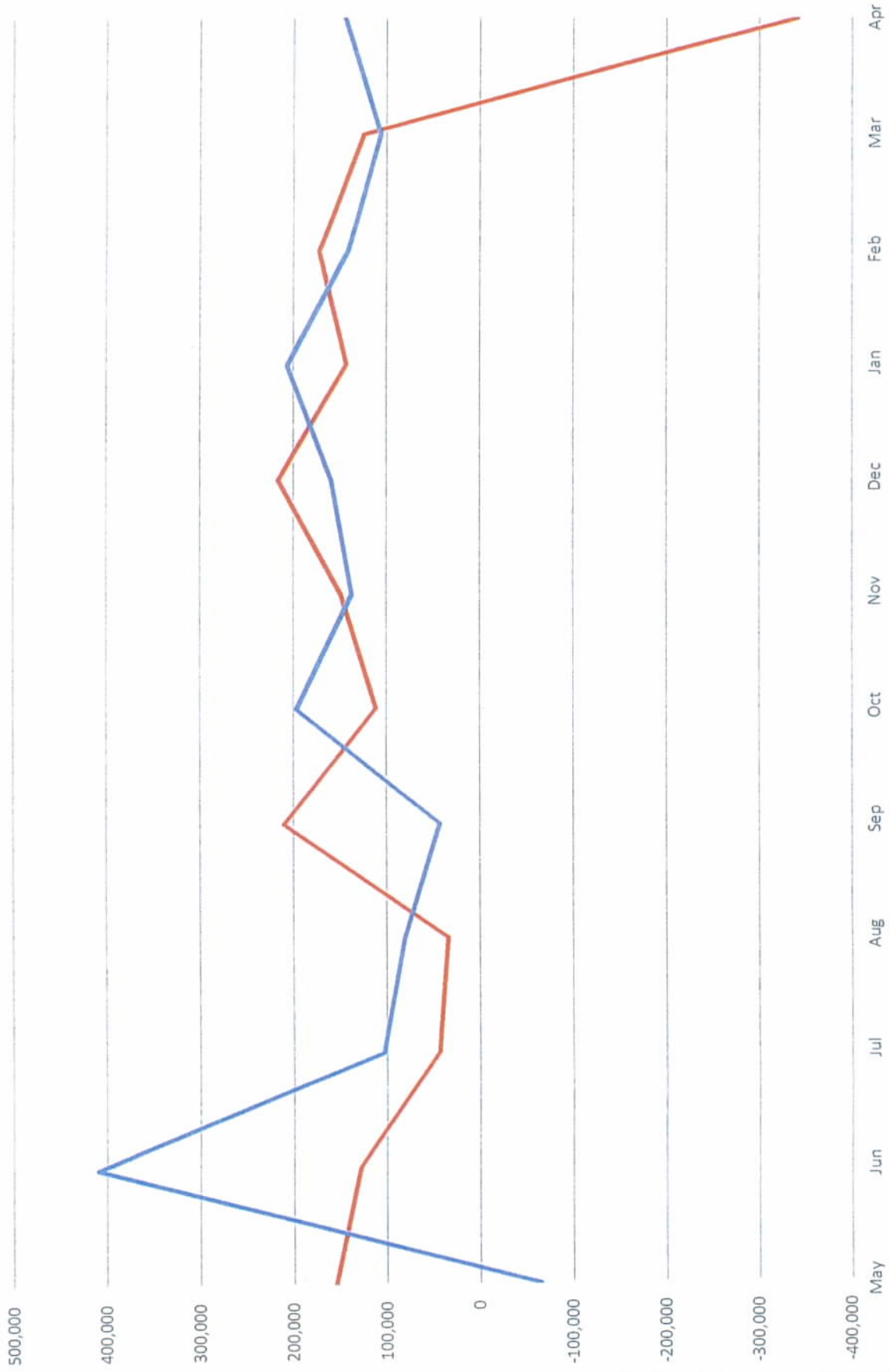
— T P April 2015 - March 2016 — T P April 2016 - March 2017

Passengers Per Hour



— P/H April 2015 - March 16 — P/H April 2016 - March 17

Net Cost



GREAT
SUGGESTIONS, COMMENDATIONS, COMPLAINTS
May-17

CODE QUANTITY

SUGGESTIONS:

Route	S1	0
Schedule	S2	0
Bus Stop	S3	0
Shelter	S4	0
		0

COMMENDATIONS:

Driver	P1	0
Other	P2	0
		0

COMPLAINTS:

Route	C1	0
Schedule	C2	0
Bus Stop	C3	5
Shelter	C4	0
Driver	C5	2
Other	C6	0
		7

ATTACHMENT D
GREAT MONTHLY REPORT
May 2017

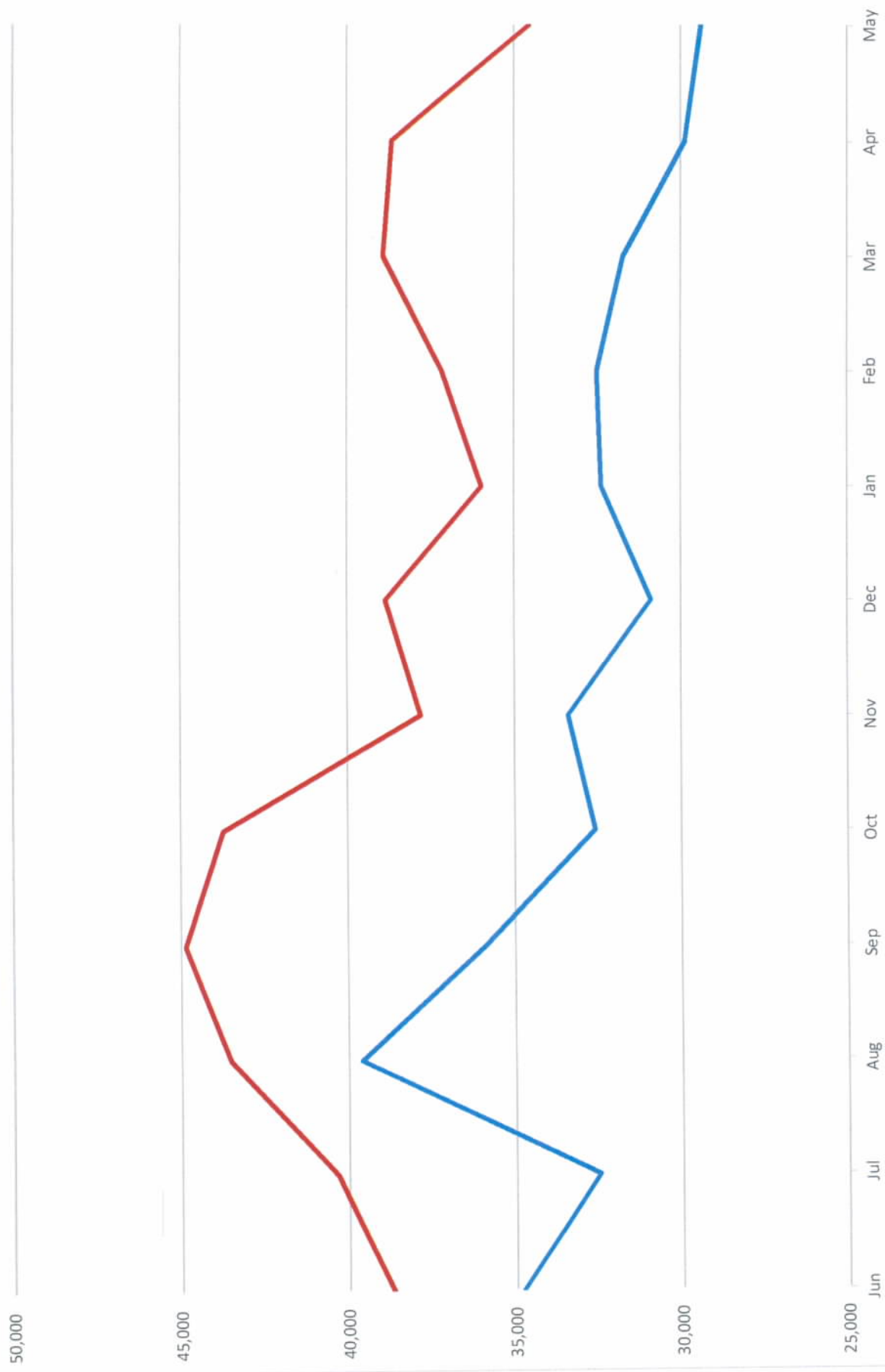
GREENVILLE AREA TRANSIT

Data Report **May** **2017**

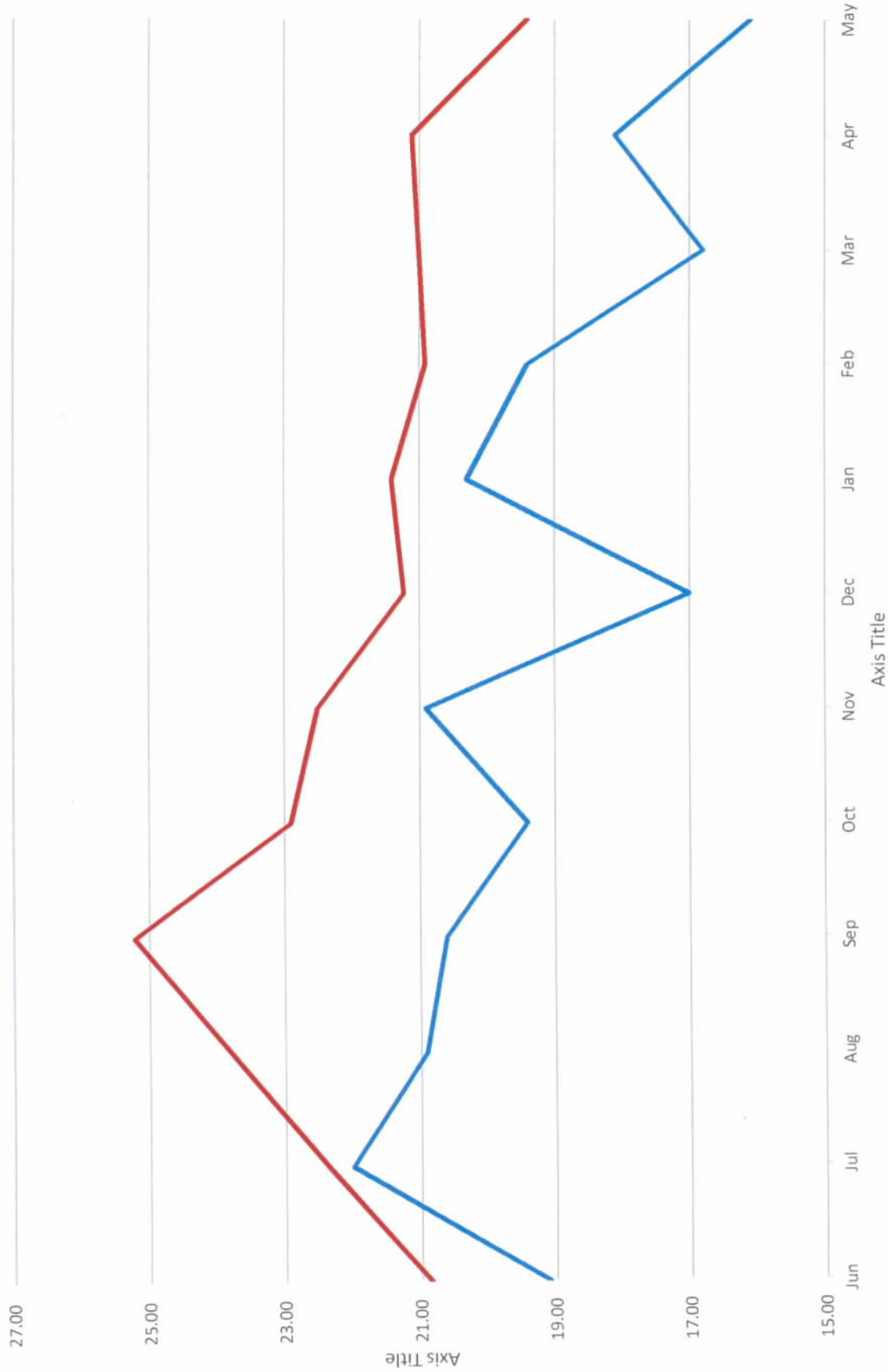
PASSENGERS	May 2017	May 2016	YTD FY 2017	YTD FY 2016
GREAT Trips	29,380	34,532	360,618	434,150
Paratransit Trips	968	929	10,531	10,851
Subtotal	30,348	35,461	371,149	445,001
Tour Bus Trips	0	0	0	0
Total	30,348	35,461	371,149	445,001
PATS/GREAT Connector	301	158	9,864	158
Days of Service	26	25	279	279
Passengers Per Day	1,167	1,418	14,691	17,542
Hours of Service	1,819	1,750	19,307	19,604
Passengers Per Hour	16.7	20.3	212.1	249.6
Miles of Service	26,080	25,025	276,674	272,462
Passengers Per Mile	1.2	1.4	14.8	18.0

FIXED ROUTE SERVICE ONLY	Month FY 17 Actual	Month FY 17 Budget	YTD FY 17 Actual	YTD FY 17 Budget	YTD \$ Variance	YTD % Actual vs Budget
TOTAL EXPENSES	\$ 113,399.43	\$ 210,834.33	\$ 1,635,212.11	\$ 2,319,177.67	\$ (683,965.56)	64.63%
TOTAL REVENUE	\$ 18,336.88	\$ 31,667.83	\$ 224,597.95	\$ 348,346.17	\$ (123,748.22)	8.88%
NET COST	\$ 95,062.55	\$ 179,166.50	\$ 1,410,614.16	\$ 1,970,831.50	\$ (560,217.34)	65.6%
Net Cost Per Passenger	3.235621171	4.24	3.91	4.24	(0.32)	
Net Cost Per Hour	\$ 52.25	\$ 92.35	\$ 73.06	\$ 92.35	\$ (19.28)	
Net Cost Per Mile	\$ 3.65	\$ 6.64	\$ 5.10	\$ 6.64	\$ (1.54)	

Total Passengers

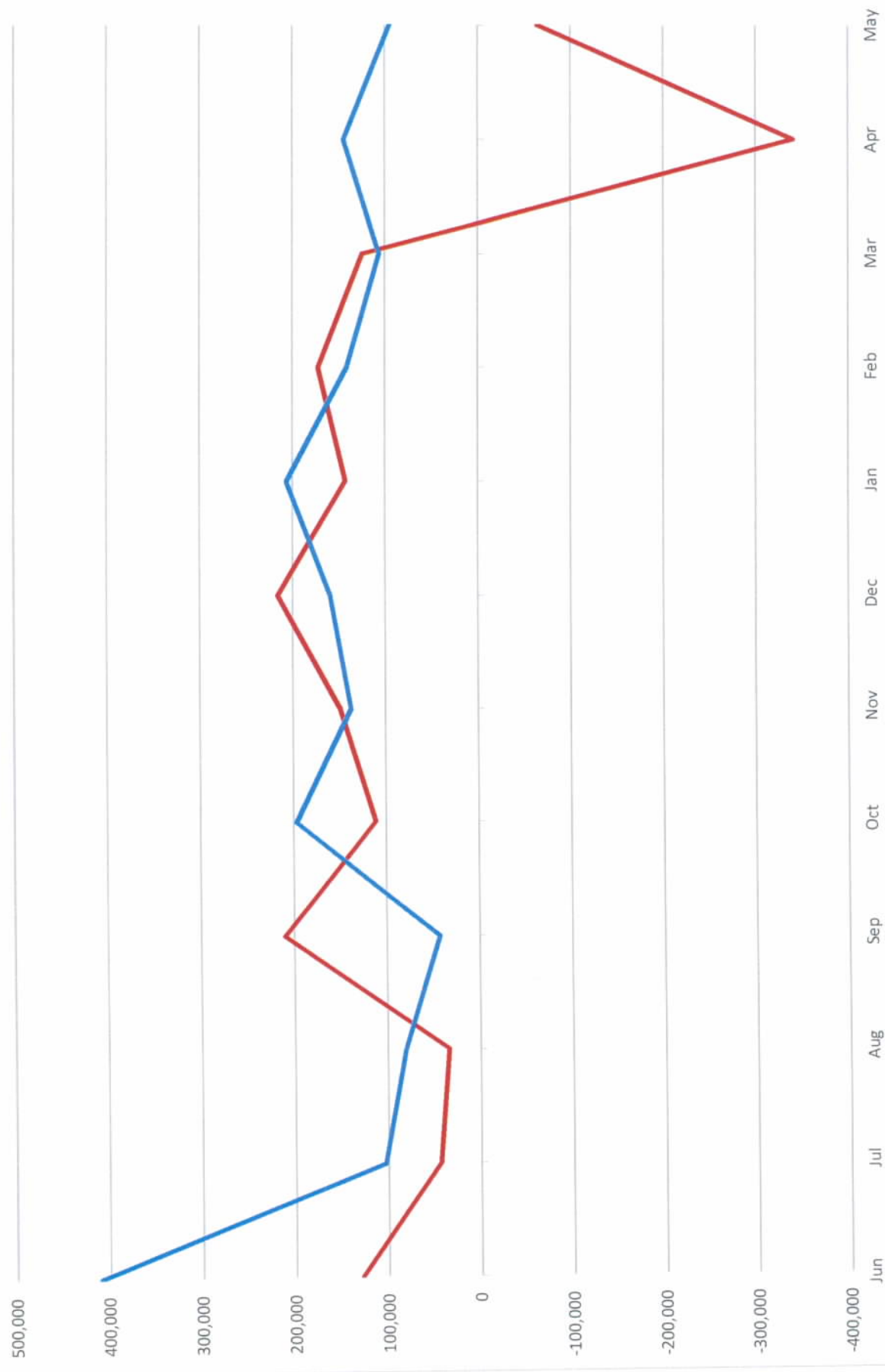


Passengers Per Hour



— P/H June 2015 - May 16 — P/H June 2016 - May 17

Net Cost



— N C June 2015 - May 16 — N C June 2016 - May 17

GREAT
SUGGESTIONS, COMMENDATIONS, COMPLAINTS
Jun-17

CODE QUANTITY

SUGGESTIONS:

Route	S1	0
Schedule	S2	0
Bus Stop	S3	0
Shelter	S4	0
		0

COMMENDATIONS:

Driver	P1	0
Other	P2	0
		0

COMPLAINTS:

Route	C1	0
Schedule	C2	0
Bus Stop	C3	5
Shelter	C4	0
Driver	C5	0
Other	C6	0
		5