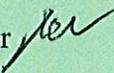


NOTES

TO: Honorable Mayor and City Council Members

FROM: Michael Cowin, Acting City Manager 

DATE: July 19, 2017

SUBJECT: Materials for Your Information

Please find attached the following materials for your information:

1. A memo from Gary Fenton, Recreation and Parks Director, regarding the South Greenville Recreation Center Open House tonight at 5:30 PM
2. A memo from Mark Holtzman, Chief of Police, regarding updated parking information on the City's website
3. A memo from Gary Fenton, Recreation and Parks Director, regarding the 2017 Tournaments of State Champions to be held at Elm Street Park
4. A memo from Thomas Weitnauer, Interim Community Development Director, regarding the Human Relations Council's community dialogue event on Thursday, July 27 at 5:30 PM at St. Paul's Episcopal Church
5. A letter from Maria Rogerson, NCDOT Project Engineer, inviting local officials to an informational meeting on July 31 from 10:00 AM- 11:30 AM at the Pitt County Community Schools and Recreation Building, regarding the widening of Fire Tower Road and Portertown Road
6. A memo from Gary Fenton, Recreation and Parks Director, providing a CIP Projects update
7. A memo from Kevin Mulligan, Public Works Director, regarding public comment opportunities regarding the transportation improvement priorities of the Greenville Urban Area Metropolitan Planning Organization
8. A memo from Kevin Mulligan, Public Works Director, regarding N. Memorial Drive beautification project

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Attachments

Memo

To: Barbara Lipscomb, City Manager
From: Gary Fenton, Director of Recreation and Parks 
Date: July 19, 2017
Re: **Reminder – S. Greenville Rec Center Open House – Tonight 5:30 to 7:30**

Recreation and Parks will host a public Open House tonight, July 19th, from 5:30-7:30, at the South Greenville Recreation Center, 851 Howell Street. This event has been promoted in a variety of ways including GTV9, the City's social media pages, the City's website and calendar, and the attached poster.

Citizens are welcome to drop in at any time between 5:30 and 7:30, to meet staff, learn more about center services, and offer feedback related to current and future programming opportunities.

The event will also allow attendees to view the renovations and improvements to South Greenville, hear about upcoming fall programs, share ideas or concerns, and engage directly with Recreation and Parks staff.

Light refreshments will be available throughout the event.

Please let me know if there are any questions.

cc: Merrill Flood, Assistant City Manager

Attachment



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South Greenville Recreation Center Community Open House Night

Wednesday, July 19 • 5:30 PM-7:30 PM

The City of Greenville Recreation and Parks Department invites you to join us for Community Open House Night at South Greenville Recreation Center. Come out and meet the Recreation and Parks staff, learn about the new facility, upcoming programs, and share your ideas with the staff! Light refreshments will be served.

South Greenville Recreation Center • 851 Howell St

Memorandum

To: Barbara Lipscomb, City Manager
From: Mark Holtzman, Chief of Police 
Date: July 14, 2017
Subject: Parking Website

As a follow-up to the June 2, 2017, memo regarding parking updates, the City of Greenville website has been updated to include a specific page designated for parking information. From the City's home page, visitors can select "Parking" under the Government tab and be taken directly to the parking page (link below). Directions to and pictures of city-owned parking lots have been added. When visitors click on the map for directions, information will also populate identifying available nearby restaurants and local attractions. The site also allows individuals to lease parking spaces by completing an on-line application, eliminating the need to come to the police department to complete the form.

These updates are a result of comments made during the parking public input meeting held at Sheppard Memorial Library back in May. Special thanks to Corey Barrett, Kristin Hunter, and Natalie Walton in IT for coordinating and implementing these changes to the website. As always, we will continue to strive to improve the parking situation for the many residents and visitors to Greenville.

<http://www.greenvillenc.gov/government/police/parking>

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Memo

To: Barbara Lipscomb, City Manager
From: Gary Fenton, Director of Recreation and Parks 
Date: July 19, 2017
Re: 2017 Tournaments of State Champions (TOSC)

Once again it's time for the City, Elm Street Park and Greenville Little Leagues to host two divisions of the Tournament of State Champions, one starting on Friday, July 21st (8 to 10 year olds) and another starting the following Friday, July 28th (9 to 11 year olds).

This is the **4th consecutive time** the 8 to 10 Tournament has been held in the Greenville community and the **8th consecutive time** our City has hosted the 9-11 Tournament.

These tournaments bring a truly high level of baseball competition to Greenville, as participating teams have each earned the right to compete in Stallings Stadium by becoming this year's state champions from their respective states. Those states include Alabama, Florida, Georgia, South Carolina, Tennessee, Virginia, West Virginia and, of course, North Carolina. Each tournament determines "the best of the best" in its age group.

The tournaments also bring great economic benefit to our City, as players and coaches are always accompanied by parents and siblings - and sometimes even grandparents - who purchase hotel rooms, meals, fuel, clothing, souvenirs, snacks and drinks, and other items.

Opening ceremonies will begin at 6:30 PM each Friday. Games follow each day Saturday through Wednesday, with the championship games currently anticipated to be played on Wednesday (7/26 and 8/2) at 11 a.m. Of course, weather delays are always possible.

The two events reflect well on Stallings Stadium, Elm Street Park and our community as a whole, and we are grateful to the many sponsors who have provided support for these exceptional tournaments.

We hope Greenville will warmly welcome our guests from across the Southeast.

Please let me know if there are any questions.

cc: Merrill Flood, Assistant City Manager

MEMORANDUM

TO: Merrill Flood, Assistant City Manager

FROM: Thomas Weitnauer, Interim Community Development Director *TW*

DATE: July 14, 2017

RE: Notes to City Council – Community Dialogue

The Human Relations Council will host a community dialogue on Thursday, July 27th at 5:30 pm. The theme “From Civil Rights to Human Rights” will focus on the following topics: education, health care, and police relations. The facilitator is Dr. David Dennard, former director of African and African American Studies at East Carolina University.

The dialogue will take place at St. Paul’s Episcopal Church, located at 401 E. Fourth Street. Attached is a flyer regarding the event.

If you have any questions or if additional information is needed, please advise.

Attachment: Event Flyer

Join the conversation.

Join us **Thursday, July 27** at 5:30 PM at St. Paul's Episcopal Church, 401 E 4th Street, for **From Civil Rights to Human Rights**. A community dialogue will be facilitated by Dr. David Dennard, former director of African and African American Studies. Discussion topics include education, health care, and police relations. Sponsored by the City of Greenville and the Greenville Human Relations Council.

From Civil Rights to Human Rights



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

JAMES H. TROGDON, III
SECRETARY

July 13, 2017

Dear Sir or Madam:

SUBJECT: Invitation to Local Official's Informational Meeting – Widening of Fire Tower Road and Portertown Road in Greenville, Pitt County; STIP Project No. U-5870 and U-5785

The North Carolina Department of Transportation (NCDOT) invites you to attend a Local Official's Informational Meeting to be held for the above-referenced project. This meeting is scheduled for:

Date: *Monday, July 31, 2017*
Time: *10:00 a.m. – 11:30 a.m.*
Location: *Pitt County Community Schools and Recreation Building at Alice Keene Park, 4561 County Home Road, Greenville*

NCDOT proposes widening Fire Tower Road and Portertown Road, from Charles Boulevard (NC 43) to 10th Street (NC 33) from a two-lane road to a four-lane raised median divided road. The proposed median will include provisions for U-turns and left-over movement.

The purpose of this meeting is to provide information about modifications that have been made to the project designs since September 2016, including improvements to the adjacent Charles Boulevard/ Fire Tower Road intersection and Arlington Boulevard/Fire Tower Road intersection, and the street network surrounding these intersections.

Detailed maps will be available at the meeting. An informal, drop-in style open house for the public will follow the Local Official's Informational Meeting from 4 p.m. until 7 p.m. The opportunity to submit written comments will be provided at the meeting or no later than September 1st. There will be no formal presentation at the public meeting.

Please contact Maria Rogerson, NCDOT Division 2, by July 27th if you or your representative will attend the meeting by email at marogerson@ncdot.gov or via phone at (252) 439-2830.

Thank you and we look forward to meeting with you.

Sincerely,

Maria Rogerson, PE
NCDOT Project Engineer

Memo

To: Barbara Lipscomb, City Manager
From: Gary Fenton, Director of Recreation and Parks 
Date: July 18, 2017
Re: NTC – CIP Projects Update

Recreation and Parks is making substantial progress in implementing several CIP projects that were funded in FY16-17. Updates on high priority CIP projects follow:

- **Town Common Development** – On July 7th, the City received proposals from three local architects to provide architectural services related to design of the restroom facility at Town Common. A review panel consisting of four City staff will evaluate the proposals and select a firm on July 21st.
- **Westpointe Village Park** – The property closing agreement between the City and Westpointe Properties, LLC was executed on June 14, 2017, giving the City the authority to plan and develop the site into a six acre neighborhood park. Staff is moving forward with Phase I of the park development which will include a playground (an area for ages 2-5 and one for ages 5-12), a picnic shelter and ADA compliant sidewalks for access. The playground equipment has been ordered through a government cooperative contract, and construction will begin in early fall 2017.

Simultaneously, Recreation and Parks is proceeding with the master plan phase for the entire six acre neighborhood park. A second public input meeting will be on Wednesday, July 27th, to discuss results from the programming session at the first (“kick-off”) meeting, and to present design concepts. The meeting will be held in Classroom A at the Vidant Wellness Center from 6 p.m. till 8 p.m. City staff and Council Members are welcome to attend.

- **TRLP Camping Platforms** – Sound Rivers, Inc. has completed construction on the camping platform at the Phil Carroll Nature Preserve. This completes the MOA between the City and Sound Rivers to build three camping platforms along the Tar River in Greenville. The other platforms include one at a River Park North location, and another located on GUC Wastewater Treatment Facility acreage just east of Port Terminal on the north side of the Tar River.

For more information on camping platforms and reservations citizens may visit the Sound Rivers website at www.tarpamlicowatertrail.org.

- **TRLP Action Sports Park Phase I** – The City will receive proposals on July 27th from qualified firms with experience in designing BMX and skatepark complexes. Recreation and Parks is facilitating a pre-submittal meeting with interested design teams. The BMX and skatepark will be the first phase of the Action Sports Park which was recommended in the Tar River Legacy Plan. Considering two possible sites.

- **Eastside Park** – The East Group has completed the topographic / boundary survey for the Phase I development of Eastside Park. This phase will encompass approximately five acres. The East Group will submit a site plan to the City in mid-August for review and comment.

Please let me know if there are any questions.

cc: Merrill Flood, Assistant City Manager
Dean Foy, Parks Superintendent
Lamarco Morrison, Parks Planner



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Memorandum

TO: Barbara Lipscomb, City Manager

FROM: Kevin Mulligan, PE, Director of Public Works 

DATE: July 18, 2017

SUBJECT: Public Comment Opportunities Regarding the Transportation Improvement Priorities of the Greenville Urban Area Metropolitan Planning Organization (GUAMPO)

On July 5, 2017, the North Carolina Department of Transportation (NCDOT) prioritization process for the State Transportation Improvement Program (STIP) opened for project submittals. This cycle of prioritization, referred to as P5.0, will contain projects submitted for funding prioritization during the years 2020 through 2029.

For projects to be eligible for submittal to the prioritization process, they must be contained in the planning organization's Long-Range Transportation Plan (LRTP). The current GUAMPO long-range plan is the Metropolitan Transportation Plan (MTP) 2014-2040 adopted on August 5, 2014, and last updated on October 4, 2016. The MTP is a blueprint guide to the Greenville Urban Area's transportation development over a specified 25-year period. The MTP contains a project list that is fiscally constrained based on local revenue projections of the next 26 years (2014-2040).

Projects identified by the Greenville Urban Area MPO for submittal to P5.0 fall into one of three categories: Statewide Mobility, Regional Need, and Division Need. To determine which projects will be programmed in the draft STIP, NCDOT had initiated a data-driven prioritization process that assigns points to projects based upon established criteria. The process calculates project scores based upon percentage weightings of three different inputs: a quantitatively-derived score (the majority of any project's total score), NCDOT's division-level score, and the MPO's score. For its part, the MPO generally gave the maximum amount of points allowable for submitted projects. Projects that were programmed in the draft STIP are those that had the highest overall score that could be funded with available (projected) funds.

The following projects have been identified for prioritization in P5.0:

SPOT ID	Mode	Project Category	Route / Facility Name	From / Cross Street	To / Cross Street	Description	Specific Improvement Type
B140603	BikePed	Division Needs	SR 1712 Ange St	Primrose Lane	Windmill Drive	Construct sidewalk. Construct associated signing and marking, curb and gutter, and other street improvements where needed in order to facilitate sidewalk construction.	5. Protected Linear Pedestrian Facility (Pedestrian)
B140682	BikePed	Division Needs	S. Tar River Greenway Ph2	Green Mill -South Tar Connector Greenway	Near Cemetery on NC33 (Eastside Park)	Design and Construct the S. Tar River Greenway, Phase 2, from existing Green Mill/South Tar Connector Greenway to City property (Eastside Park) near cemetery on NC33, including Tar River to Hardee Creek and other neighborhood connectors	1. Off-Road/Separated Linear Bicycle Facility (Bicycle)
B150334	BikePed	Division Needs	South Tar River Greenway, Phase 3B	Terminus of Phase 3A near Nash St	Moye Blvd/ Veteran's Administration bldg	Construct greenway from terminus of phase 3A near Nash St to Moye Blvd. adjacent to Veteran's Administration clinic.	1. Off-Road/Separated Linear Bicycle Facility (Bicycle)
B150736	BikePed	Division Needs	NC 102	NC11	SR 1149 (Lee St)	Construct new sidewalk and remove and replace existing sidewalk (and curb and gutter, as needed) along north side of NC102. Construct new handicapped accessible curb ramps as needed. Install and mark high visibility crosswalks throughout project extents. Install pedestrian-related signage.	5. Protected Linear Pedestrian Facility (Pedestrian)
New	BikePed	Division Needs	SR 1711 (Worthington Rd)	SR 1700 (Old Tar Rd)		Construct sidewalks and protected bike lanes down roughly 1,600ft (to Christ Covenant School)	1. Off-Road/Separated Linear Bicycle Facility (Bicycle)
New	BikePed	Division Needs	Forkswamp Greenway	Main Street	Cedar Ridge Drive	Design and construct greenway along Forkswamp Canal	1. Off-Road/Separated Linear Bicycle Facility (Bicycle)
New	BikePed	Division Needs	Juanita Avenue	Lee Street	Sunset Drive	Construct sidewalk along Juanta Avenue connecting existing sidewalk along Juanita Avenue to Lee street	5. Protected Linear Pedestrian Facility (Pedestrian)
H090510	Highway	Regional Needs	SR 1708 (New Route - Firetower Road Extension)	Proposed Greenville Southwest Bypass	NC 11/903	Construct Multi-Lanes, Part on New Location	6 - Widen Existing Roadway and Construct Part on New Location
H090591	Highway	Regional Needs	SR 1127 (Frog Level Road)	US 13 (Dickinson Avenue)	NC 903	Modernize roadway by widening existing lane width to proper standard and add Continuous 2 Way Left Turn Lane	1 - Widen Existing Roadway
H141004	Highway	Regional Impact	NC 11	SR 1108 (Littlefield Rd)		Upgrade at-grade Intersection	10 - Improve Intersection
H140563	Highway	Division Needs	SR 1120 (Jolly Road)	NC11	NC102	Modernize roadway to meet tolerable lane width requirements, provide bicycle and pedestrian facilities	16 - Modernize Roadway
H141074	Highway	Division Needs	SR 1726 (Portertown Road)	SR 1727 (Eastern Pines Road)		Upgrade intersection at SR 1726 and SR 1727 to a roundabout	10 - Improve Intersection
H150417	Highway	Regional Impact	NC 43	SR 1737 Edward's Farm Rd		Construct right turn lane and left turn lane on NC 43 at the intersection with SR 1737 Edward's Farm Rd	10 - Improve Intersection
H150722	Highway	Division Needs	SR 1127 (Frog Level Rd)	SR 1128 Davenport Farm Rd		Construct roundabout at the Intersection of SR 1127 and SR 1128	10 - Improve Intersection
New	Highway	Regional Impact	US 264 ALT (Greenville Blvd)	NC 11 (Memorial Dr)	US 264	TBD	
New	Highway	Division Needs	NC 43 (Charles Blvd)	Greenville Blvd	SR 1729 (Ballis Fork Rd)	Construct medians, sidewalk, protected bike lanes, bus pull out bays, stormwater improvements; To include intersection capacity improvements/turn lanes; to include quadrant loop.	10 - Improve Intersection
New	Highway	Division Needs	SR 1708 (Firetower Rd)	NC 43 (Charles Blvd)	Turnbury Drive	Construct medians, sidewalk, protected bike lanes, bus pull out bays, stormwater improvements; To include intersection capacity improvements/turn lanes; to include quadrant loop.	10 - Improve Intersection
New	Highway	Division Needs	SR 1702 (Evans St)	SR 1155 (Red Banks Rd)	SR 1598 (10th Street)	Construct medians, sidewalks, protected bike lanes, intersection capacity improvements/turn lane additions	16 - Modernize Roadway
New	Highway	Division Needs	SR 1703 (14th Street)	Greenville Blvd	Elm Street	Improved two lane section with curb and gutter, turn lanes at appropriate intersections, sidewalks, and protected bike lanes	16 - Modernize Roadway
New	Highway	Regional Needs	US 13 (Dickinson Ave)	NC 11 (Memorial Dr)	US 264/SR 1203 (Allen Rd)	Widen to divided four lanes throughout, and construct medians, sidewalks, protected bike lanes, intersection capacity improvement/turn lane additions	1 - Widen Existing Roadway
New	Highway	Division Needs	SR 1134 (Thomas Langston Rd)	NC 11 (Memorial Dr)	SR 1128 (Davenport Farm Rd)	Widening from two to four lanes with constructed protected bike lane, sidewalk, and intersection capacity improvements	1 - Widen Existing Roadway
New	Highway	Division Needs	NC 33 (10th St)	Oxford Rd	SR 1702 (Evans St)	Addition of medians, sidewalks on each side, and protected bike lanes	16 - Modernize Roadway
New	Highway	Regional Needs	NC43 South	SR 1711 (Worthington Rd)	US17	Widen to divided four lanes throughout, and construct medians, sidewalks, protected bike lanes, intersection capacity improvement/turn lane additions	2 - Widen Existing Roadway
New	Highway	Division Needs	NC33	SR 1755 (Blackjack Simpson Rd)	SR 1565 (Grimesland Bridge Rd)	Widen to 2-lane with center turn lane, construct S' shoulders (bike)	2 - Widen Existing Roadway

Per the MPO's adopted Public Involvement Plan (PIP), a 30-day public comment period will run from July 3, 2017, to August 3, 2017. On August 3, 2017, the MPO will host a Public Information Session at Sheppard Memorial Library from 3 pm to 6 pm to discuss and present the above-mentioned candidate projects.

If you have any questions or concerns, do not hesitate to contact me or Mr. Ryan Purtle, Transportation Planner, at 329-4476 or by email at rpurtle@greenvillenc.gov.

cc: Scott P. M. Godefroy, PE, City Engineer
Ryan Purtle, Transportation Planner

Memorandum

To: Barbara Lipscomb, City Manager
From: Kevin Mulligan, PE, Director of Public Works 
Date: July 19, 2017
Subject: N. Memorial Drive Beautification Project

City Council requested Public Works investigate ways to improve the appearance of North Memorial Drive from the West 5th Street area to the Pitt-Greenville Airport. At that time, the corridor was being maintained by the North Carolina Department of Transportation (NCDOT) and mowed two to three times annually with limited litter removal.

Public Works began discussions with NCDOT about potential improvements as well as funding sources. NCDOT committed to fund an expansive landscape installation project of approximately \$200,000 from the Tar River Bridge area to the Airport Road area. The project was installed and completed in April 2017, and Public Works began maintaining the corridor per Municipal Landscape Agreement ID #6407. In June 2017, Public Works received bids to remove litter and mow the corridor every two weeks from April through November and also to remove litter every two weeks from December through March. A local landscape company, WAC Inc., was the low bidder at an annual cost of \$55,000, and they began work the week of July 10th. Public Works will continue to maintain the numerous landscape beds performing herbicide applications, fertilization, watering, and pruning.

The appearance of this area has improved dramatically in a short period of time and will become the standard to elevate other entryways into our City. Please see the accompanying photo of the above.

Should you have any questions, please contact me.

Attachment

cc: Merrill Flood, Assistant City Manager
Kevin Heifferon, Buildings & Grounds Superintendent

